

Plan for Fire Safety

Lodging Houses

(occupant load 10 or less)

Name of property owner _____

Address _____

Phone number _____

Alternate contact _____

What type of smoke alarms are installed in the building (battery operated, hardwired, or hardwired and interconnected)? _____

*Note - All smoke alarms need to be replaced every ten years, or before the indicated replace by date. If there are no dates indicated on the smoke alarm, it must be replaced.

Are there Carbon monoxide alarms? Yes/No Battery/Plug in/Hardwired
(“No” is an acceptable answer, if there are no fuel fired appliances in the home, no attached garage, or wood burning stoves or fireplaces.)

**Note - replace carbon monoxide alarms at the manufacturers recommended time

***Note – test all smoke alarms and carbon monoxide alarms after every tenancy.

Portable fire extinguishers should be class ABC and be mounted in an easily accessible location. Monthly inspections include checking the extinguisher for any visible damage, ensuring that the pressure gauge is at an acceptable level, and that the nozzle is not obstructed. Annually they must be maintained by a fire protection company.

Please attach a schematic drawing of each floor of the building which includes the following information:

Location of smoke alarms
Location of carbon monoxide alarms
Location of exits
Location of portable fire extinguishers

Total occupant load

If you require information on where smoke alarms and carbon monoxide alarms are required in your home please contact the Port Colborne Fire and Emergency Services at 905-834-4512

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Instructions to occupants in the event of a fire

1. Call the Fire Department: Dial 911.
2. If you are qualified, attempt to extinguish or control the fire using the available fire extinguisher.
3. At the sound of the alarm, leave immediately by the nearest safe exit.

Emergency Contact: Name: _____ Phone #: _____

Address of this property: _____