



Port Colborne Public Library Board Meeting Minutes

Date: Wednesday, September 2, 2026
Time: 6:00 pm
Location: Library Auditorium, Port Colborne Public Library
310 King St, Port Colborne

Members Present: A. Desmarais, Vice Chair
M. Bagu, Councillor
H. Cooper (Attended virtually)
B. Ingram, Chair (Attended virtually)
C. MacMillan
E. Tanini (Attended virtually)
A. Smits (Attended virtually)

Member(s) Absent: B. Beck
M. Booth

Staff Present: R. Tkachuk, Chief Executive Officer (Board Secretary-Treasurer)
L. MacDonald, Library Services Manager

Others Present: A. Taylor, Consultant, Ontario Library Services (Attended virtually)

1. Call to Order

The Chair called the meeting to order at 6:07 PM.

2. Land Acknowledgement

The Chair recited the Land Acknowledgement.

3. Disclosures of Interest

Nil.

4. Adoption of Agenda

Moved by C. MacMillan
Seconded by A. Smits

That the agenda dated September 2, 2026, be confirmed, as circulated.

Carried

5. Approval of Minutes

5.1 June 3, 2026 Regular Meeting Minutes

Moved by A. Desmarais

Seconded by Councillor M. Bagu

That the minutes dated June 3, 2026, be confirmed, as circulated.

Carried

5.2 August 5, 2026 Special Meeting Minutes

Moved by H. Cooper

Seconded by C. MacMillan

That the special meeting minutes dated August 5, 2026, be confirmed, as circulated.

Carried

A. Smits abstained.

6. Discussion Items

6.1 Strategic Planning Presentation (A. Taylor)

The Library Board received a Strategic Planning presentation from a Consultant from the Ontario Library Service.

7. Consent Items

Moved by A. Desmarais

Seconded by C. MacMillan

That the Board approves Consent Items 7.1 to 7.4, as presented.

Carried

7.1 Staff Reports

a. Draft Multi-Year Accessibility Plan 2027—2031

Councillor M. Bagu shared a positive Council update from the Chief Administrative Officer regarding two library projects. Councillor Bagu thanked and congratulated library staff for their work.

Library Services Manager L. MacDonald provided an update on summer programming. She advised the Board that, although summer programming has concluded, the library continues to be busy.

Trustee E. Tanini requested an update on how the library is supporting the upcoming municipal election. The CEO advised the Board that the library worked in collaboration with the City's Elections Team to establish an Elections Corner at the library, serving as both a voter registration booth and a voter information station.

The CEO, R. Tkachuk, provided updates on the My Dream Borrow contest and the Ahoy! From Port Colborne postcard project, both of which concluded in August. The CEO thanked library staff for their hard work and collaboration on these projects.

11. Next Meeting Date and Adjournment

The next Board meeting will Wednesday, October 7, 2026, at 6 PM in the Library Auditorium.

The Chair adjourned the meeting at 7:15 PM.

Bryan Ingram, Chair

Rachel Tkachuk, Chief Executive
Officer (Board Secretary-
Treasurer)