



Port Colborne Public Library Board Special Meeting Minutes

Date: Saturday, June 6, 2026
Time: 11:05 am
Location: Library Auditorium, Port Colborne Public Library
310 King St, Port Colborne

Members Present: A. Desmarais, Vice Chair
M. Bagu, Councillor
B. Ingram, Chair
C. MacMillan
A. Smits

Member(s) Absent: H. Cooper
B. Beck
M. Booth
E. Tanini

Staff Present: R. Tkachuk, Chief Executive Officer (Board Secretary-Treasurer)
L. MacDonald, Library Services Manager

Guest(s) Present: A. Taylor, Consultant, Ontario Library Service

1. Call to Order

The Board started the presentation at 9 AM and did not have quorum. As per Section 3.5 of the BL-03: Meetings of the Board bylaw,

“Nothing in the foregoing will prohibit the members in attendance for a regular meeting, when no quorum is present, from constituting themselves as a committee dealing with such agenda items as they see fit. However, no decisions taken at such meeting may be executed until ratified by motion of a regular meeting of the board.”

The Chair arrived at 11 AM and subsequently the Board received quorum. As such, the Chair called the meeting to order at 11:05 AM and the presentation continued.

2. Land Acknowledgement

The Chair recited the Land Acknowledgement.

3. Disclosures of Interest

Nil.

4. Adoption of Agenda

Moved by A. Smits

Seconded by C. MacMillan

That the agenda dated June 6, 2026, be confirmed, as circulated.

Carried

5. Discussion Items

The Board received a Strategic Planning presentation from a Consultant from the Ontario Library Service.

5.1 Strategic Planning (A. Taylor)

6. Next Meeting Date and Adjournment

The Chair adjourned the meeting at approximately 4:00 PM.

Bryan Ingram, Chair

Rachel Tkachuk, Chief Executive
Officer (Board Secretary-
Treasurer)