



Port Colborne Public Library Board Meeting Minutes

Date: Wednesday, June 3, 2026
Time: 6:00 pm
Location: Library Auditorium, Port Colborne Public Library
310 King St, Port Colborne

Members Present: M. Bagu, Councillor
H. Cooper
B. Ingram, Chair
C. MacMillan
B. Beck

Member(s) Absent: A. Desmarais, Vice Chair
M. Booth
E. Tanini
A. Smits

Staff Present: R. Tkachuk, Chief Executive Officer (Board Secretary-Treasurer)
L. MacDonald, Library Services Manager

1. Call to Order

The Chair called the meeting to order at 6:20 PM.

2. Land Acknowledgement

The Board Chair recited the Land Acknowledgement.

3. Disclosures of Interest

Nil.

4. Adoption of Agenda

Moved by C. MacMillan

Seconded by Councillor M. Bagu

That the agenda dated June 3, 2026, be confirmed, as circulated.

Carried

5. Approval of Minutes

Moved by Councillor M. Bagu

Seconded by C. MacMillan

That the minutes dated May 6, 2026, be confirmed, as circulated.

Carried

6. Consent Items

Moved by B. Beck

Seconded by H. Cooper

That the Board approves Consent Items 6.1 to 6.4, as presented.

6.1 Staff Reports

a. **Public Relations Report - May 2026**

6.2 Financial Reports

a. **2026 Operating Budget (as of May 29, 2026)**

6.3 Circulation Reports

a. **Circulation Report - April 2026**

a. **Circulation Snapshot - April 2026**

6.4 Correspondence

a. **Opposition to Bill 28 and Defense of Local Library Governance**

a. **CFLA-FCAB Bill 28 Statement**

7. Policy Items

Moved by C. MacMillan

Seconded by Councillor M. Bagu

That the Board approves Policy Item 7.1, as presented.

Carried

7.1 HR-10: Disconnecting From Work

8. Discussion Items

8.1 Legacy Document (B. Ingram)

The legacy document will be discussed at an upcoming meeting.

8.2 Strategic Planning Update (R. Tkachuk)

The CEO provided an update on the Community Engagement Survey that was conducted in May for the Board's upcoming Strategic Planning session.

8.3 CEO Verbal Report (R. Tkachuk)

The CEO provided an update on library projects, programs, and partnerships. The Public Works Team was thanked for planting new flowers and greenery in the King St. and Elgin St. garden beds in May. The CEO reported that the library has loaned several paintings of local buildings to the Museum for its upcoming "Painting the Town" exhibit. An update was also provided on partnership activities with Port Cares, including a new food donation bin at the library and programming discussions. The CEO noted that the second annual "My Dream Borrow" contest is underway and thanked the Communications Team for promoting the initiative. The CEO also shared positive feedback regarding library staff and services.

9. Roundtable

Trustee MacMillan shared that she had attended the Ontario Library Service Board Assembly Meeting, and that she presented the Port Colborne Public Library's My Dream Borrow contest.

Councillor Bagu inquired about the status of the Adopt-a-Magazine donation program at the library. The CEO reported that one donation has been made in 2026.

10. Next Meeting Date and Adjournment

A Special Meeting of the Board will be held on Saturday, June 6, 2026 at 9 AM in the Library Auditorium.

The Chair adjourned the meeting at approximately 6:34 PM.

Bryan Ingram, Chair

Rachel Tkachuk, Chief Executive
Officer (Board Secretary-
Treasurer)