

## Port Colborne Public Library Board Meeting Agenda

**Date:** Wednesday, March 5, 2025  
**Time:** 6:00 pm  
**Location:** Library Auditorium, Port Colborne Public Library  
310 King St, Port Colborne

**1. Call to Order**

**2. Land Acknowledgement**

Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk, the Haudenosaunee, and the Anishinaabe, including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit people from across Turtle Island that live and work in Niagara today. The City of Port Colborne and the Port Colborne Public Library stand with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

**3. Disclosures of Interest**

**4. Adoption of Agenda**

**5. Approval of Minutes**

**6. Consent Items**

**6.1 Staff Reports**

- a. CEO's Report
- b. Librarian Report, February 2025

**6.2 Financial Reports**

- a. 2025 Operating Budget (as of February 28, 2025)

### 6.3 Circulation Reports

Awaiting attachments

- a. Circulation Report, February 2025
- b. Circulation Snapshot, February 2025

### 6.4 Correspondence

- a. Proposed L.R. Wilson Centre For Learning And Daycare

### 6.5 Media Items

- a. CHECK IT OUT: More Than Books at the Library!  
Port Colborne Observer, February 13, 2025.
- b. Award-winning Port Colborne children's book lands in schools  
Port Colborne Leader, February 28, 2025.
- c. Book created by local children to be shared with Port Colborne community  
City of Port Colborne, February 27, 2025.

### 6.6 LiNC Policies

Updated February 27, 2025.

- a. LiNC Financial Oversight Policy
- b. LiNC Circulation Policy

## 7. Policies

7.1 FN-05: Respect and Land Acknowledgement Statement

7.2 HR-01: Human Resources Management

7.3 HR-02: Health and Safety of Staff

7.4 HR-03: Prevention of Workplace Violence

7.5 HR-08: Health and Safety Policy Statement

Awaiting attachment

7.6 HR-11: Electronic Monitoring

7.7 HR-12: Workplace Harassment and Discrimination

7.8 OP-24: Safety, Security, and Emergencies

**8. Discussion Items**

8.1 2025 Board Work Plan (R. Tkachuk)

**9. Confidential Items**

9.1 Minutes of the closed session of the February 5, 2025, meeting

**10. Roundtable**

**11. Next Meeting Date and Adjournment**