

Port Colborne Public Library Board

Date: January 18, 2021
To: Port Colborne Public Library Board
From: Susan Therrien, Director of Library Services
Subject: 2021 Meetings of the Board Schedule

Recommendation:

That the Port Colborne Public Library Board receives the 2021 Regular Meeting Schedule Report as required under Port Colborne Public Library Board bylaw BL-03 *Meetings of the Board*.

Background:

Section 2, *Meeting Location and Times*, of Bylaw BL-03 states:

*In accordance with the **Public Libraries Act**, section 16(1), the library board shall hold **regular meetings** once a month at least seven months each year and at such other times as it considers necessary.*

- a. *Board meetings shall normally be held at the Port Colborne Public Library on the first Tuesday of each month from January to June, September to December, or at the call of the Chair. Meetings will normally commence at 6:15 p.m.*
- b. *A schedule of all regular Board meetings will be distributed to Board members at the first regular meeting of the New Year or electronically.*

2021 Meeting Schedule:

The 2021 Port Colborne Public Library Board Meeting schedule follows below. Changes may be made at the call of Chair.

- January 5, 2021 – rescheduled to January 18, 2021
- February 2, 2021
- March 2, 2021
- April 6, 2021
- May 4, 2021

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- June 1, 2021
- September 7, 2021
- October 5, 2021
- November 2, 2021
- December 7, 2021

While the Board is mandated to hold a **minimum** of seven regular meetings per year, it can meet more frequently than the mandatory minimum. The Board may declare special and emergency meetings accordingly as set out under the *Public Libraries Act*.