

Port Colborne Downtown Business Improvement Area Board of Management

Minutes of Regular Meeting, Monday, March 12, 2018

BIA Office

Attendance

**BIA Board of Management**

Chair Betty Konc, Chair

Dee Tilbrook, Director

Alana Hoyle, Treasurer

John Mayne, Council Rep

James Sherk – Director

**Guests:** Seika Groves

**Regrets:** Kyla Pennie

1. Welcome. Chair opened meeting 8:05am
2. Disclosures: none
3. Approval of agenda: J.Mayne. J. Sherk carried
4. Motion to approve January minutes: A. Hoyle, J. Mayne carried

REPORTS:

5. Treasurer's report : \$157 less in budget due to reductions in BIA tenants
6. Advertising committee report: \$200/1000 rack cards for Downtown BIA promo
7. HarvestFest: Needs new organizer
8. Art Crawl: Needs new organizer and board. BIA to pull funding if deadline to provide updated board information and event details not met. April 16 2018. Motion Carried: D. Tilbrook, B. Konc, A, Hoyle, J. Sherk, J. Mayne
9. Tug boat Santa: New Santa – Joe Crawford Admin. to send Rob Misner notice he is no longer required for Tugboat and Guild Hall. Contact Karen Walsh to find out about Santa for parade. Solicit donations from BIA members for candy and approach Jenny Darlow (Candy Safari) about possible supply
10. **Council Report:**  
No Report – Carried A. Hoyle, D. Tilbrook, B. Konc, J. Sherk
11. **Staff Report:** Bus Tour updates re Beach Day with Short Trips and Victory Cruises

**MOTION TO APPROVE REPORTS AS PRESENTED: J. MAYNE, D. TILBROOK. CARRIED**

12. **Other Business:** Public Meeting March 26, 2018 – Crosswalk at Shoppers

13. **Next meeting:** Monday, April 16<sup>th</sup> 2018 at 8:00 AM (at BIA office)

14. Adjournment: 9:40 am

City of Port Colborne  
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CORPORATE SERVICES  
DEPARTMENT

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COUNCIL**

APR 23 2019

CITY CLERK  
CITY OF PORT COLBORNE