

City of Port Colborne
Special Meeting of Committee of the Whole 04-18
(2018 Budget Meeting)
Monday, March 5, 2018 – 5:30 p.m.
Council Chambers, 3rd Floor, 66 Charlotte Street

Agenda

1. **Call to Order:** Mayor John Maloney
2. **Introduction of Addendum Items:**
3. **Confirmation of Agenda:**
4. **Disclosures of Interest:**
5. **Delegations:**
 - (a) Mario Madia, Vice President of Finance, Cathyann White, Vice President of Health, Fitness and Aquatics, on behalf of the YMCA of Niagara and Sharon Schilz, Centre Manager, Port Colborne YMCA regarding a request for Funding
6. **Item(s) for Consideration:**

Notes	Item	Description / Recommendation	Page
JDM BB RB	1.	<p>Chief Administrative Officer, Report No. 2018-32, Subject: Advertising Opportunities at the Vale Health & Wellness Centre</p> <hr/> <p>That the administration of the advertising program at the Vale Health & Wellness Centre be undertaken and managed by City staff; and</p> <p>That the Chief Administrative Officer be directed to prepare an advertising policy and develop an advertising package for the Vale Health & Wellness Centre that includes dasher (rink) board advertising, wall space advertising boards and decals; and</p> <p>That the fee schedule for advertising sales be amended to include market rate pricing and the authority for staff to leverage advertising sales based on volume or client request, and that the above be incorporated into the new consolidated Fees and Charges By-law.</p>	3

JDM	BB	RB	2.	<p>Corporate Services, Finance Division, Report No. 2018-30, Subject: Consolidated Fees and Charges By-law</p> <p>That the Consolidated Fees and Charges By-law attached to Corporate Services Department, Finance Division report 2018-30 be approved; and</p> <p>That the Mayor and City Clerk be authorized to execute the appropriate By-law.</p>	11
AD	FD	YD			
DE	BK	JM			

7. Presentation:

- (a) Peter Senese, Director of Corporate Services, providing an overview of the 2018 draft budget.

8. Adjournment:

Note: Council and staff are required to bring their 2018 draft budget package to the meeting. The 2018 draft budget package is publicly available on the City's website.

Report Number: 2018-32

Date: March 5, 2018

SUBJECT: Advertising Opportunities at the Vale Health & Wellness Centre

1) PURPOSE

The purpose of this report is to seek direction with respect to advertising opportunities at the Vale Health & Wellness Centre in order to increase revenue opportunities and reduce the tax rate based subsidy for the facility.

2) HISTORY, BACKGROUND, COUNCIL POLICY, PRACTICES

During the preparation stages of the construction of the Vale Health & Wellness Centre, Community and Corporate Services, Community Services, Report 2012-18, Subject: Arena Advertising at the Vale Health and Wellness Centre was presented to Council and on June 11, 2012, the following recommendation was approved:

1. That Council adopts the recommendation from the Vale Health & Wellness Centre Advisory Committee to sell and install on-ice advertising instead of rink board advertisement.
2. That Council approves the rates and fees listed in Appendix "B" and the City Clerk be authorized to prepare the rates schedule by-law for execution by the Mayor and Clerk.
3. That Council approves staff to commence the solicitation of potential interested parties for ice logo advertising.

At that time, contract staff also began soliciting advertising for wall space advertising boards, wall clocks, press box, dressing rooms (cold side), and more.

The Vale Health & Wellness Centre opened its doors to the Port Colborne community on February 16, 2013. On December 9, 2013, Community and Corporate Services, Corporate Services Report 2013-39, Subject: Advertising Opportunities at the Vale Health & Wellness Centre, was presented to Council with the following recommendation:

That staff prepare the appropriate policies and procedures for all forms of advertising, including a fee structure that will attract potential clients to receive advertising exposure, based on a 3 to 5 year timeframe. Included for each advertising arrangement will be the appropriate agreement that will bind both parties on mutually beneficial terms and conditions.

That staff investigate every opportunity for potential advertising and opportunities to generate revenue from the following:

- Dasher (rink) boards in one or both rinks;

- Wall space advertising boards in one or both rinks;
- Video monitor advertising (9 units);
- Ticker tape advertising on the video monitor;
- Outdoor pylon VHWC and static display board at West Side road;
- Advertising cover/wrap around video monitors (9-12 units);
- Rink dividers;
- Glass graphics;
- Recycle/waste container advertising wraps;
- Panel advertising in washrooms and elevator;
- Arena player bench advertising (4);
- Arena steps advertising;
- Ice resurface machine advertising (2 units);
- Hockey/Lacrosse goal net posts.

Council subsequently amended the above recommendation to remove the pursuit of advertising opportunities on the dasher (rink) boards in one or both rinks and the wall space advertising boards in one or both rinks.

Policies and procedures for advertising at the Vale Health & Wellness Centre have not been completed to date.

3) STAFF COMMENTS AND DISCUSSIONS

In November 2016, staff met with representatives of Nustadia Media (a full-service marketing and promotional company that specializes in arena advertising opportunities throughout Canada). Nustadia Media was subsequently retained to conduct an advertising inventory of the Vale Health & Wellness Centre including a review of potential revenue opportunities and revenue projections. A summary of the resulting advertising inventory and total potential revenue is attached as Appendix "A".

Some advertising inventory is already being sold including; ice logos, seat sponsors, ice resurfer, score clocks, track-naming rights and some arena banners. However, other revenue generating opportunities exist in the following areas: dasher (rink) board advertising, arena banners or wall space advertising boards in the rink area, track wall signs and standing area signs, door decals, stairwell glass decals, stair decals and lobby signs. Rink naming rights could also be considered for promotion.

Not all of the above advertising is recommended for implementation, however the following provides an outline of the potential revenues that could be realized:

• Dasher boards	50 at \$1,000	\$50,000
• Arena wall space	20 at \$2,000	\$40,000
• Track wall signs	25 at \$500	\$12,500
• Standing area signs	20 at \$500	\$10,000
• Lobby signs	5 at \$2,000	\$10,000
• Stair decals	15 at \$1,000	\$15,000
• Rink door decals	4 at \$2,000	\$ 8,000
• Stairwell glass decals	5 at \$1,000	\$ 5,000

The above advertising totals \$150,500 in potential revenue. In addition, rink-naming rights could generate an additional \$20,000 per year (2 rinks at \$10,000) for a total of \$160,500 of potential revenue, annually.

Based on the recommendations from Nustadia Media, staff recommends the City consider expanding available advertising opportunities to include dasher (rink) board advertising and wall space advertising boards, including some of the above (in addition to the current on-ice advertising) in an effort to keep the number of on-ice logos at a minimum.

As Rink 1 ice comes out each Spring/Summer, those advertisers are only receiving approximately 9 months of on-ice advertising. Renewal/replacement/addition of logos is operationally challenging mid-season. Rink 2, on the other hand, only experiences ice removal every 3-5 years for warranty inspections. Fall of 2017 was the first time the ice was removed since the building opened in February 2013. At that time, multiple ice logos had to be replaced/changed, so the inspection was moved up one year.

The process to replace, remove or add logos on Rink 2 between full ice removal periods is as follows:

- The area of ice needs to be shaved down and prepared by staff prior to the time the logo installation company arrives on site. Variable costs during this process include labour costs during the ice shaving process, as well as the time the ice surface needs to be shut down (lost rental time).
- Once the logo is installed, staff then need to build the ice back up over the logo so it is level with the rest of the ice.
- In addition, other variable costs include: the possibility of the ice being cut down too close into the white ice. During such an occurrence, the paint might require repair. In addition, such an occurrence may damage the fabric logo, which as per the contract, is the responsibility of the municipality to replace. This has happened twice. Depending on the logo it can range in price from \$575 - \$3,000 (Centre Ice).

Establishing an advertising program that includes minimal on-ice logos with an emphasis on rink board and wall space advertising would reduce administrative/labour costs, and increase facility revenue.

When agreements for Rink 1 and 2 were up for renewal in 2017, several companies did not renew their on-ice logos. Two vacancies on Rink 1 were replaced with City messaging (PORTicipate, Social Media Accounts and OnlinePORT). There are currently seven on-ice logo vacancies on Rink 2. Since these vacancies were not sold prior to ice re-installation, under the current practice, if on-ice logo space was sold over the next five years, the above installation process would need to occur for any on-ice logos that are subsequently secured.

In addition, a service provider has been contracted to clean the rink boards on an annual basis at a fee of approximately \$1,500 for both rinks (to remove puck marks from the rink boards). Rink board advertisements would reduce the appearance of puck marks and protect the boards. As property of the advertiser, replacement of the rink board advertisements would also be at their expense.

Further, the number of sporting events the Vale Health & Wellness Centre has attracted over the past five years is an important consideration. Such events have included the Women's National Sledge Hockey Team Development Camp, GMHL All Star Game, Skate Ontario Provincial Championships, World Juniors Team Russia training camp, and this year, the National Sledge Hockey Team Training Camp and USA Exhibition Game. During contract discussions for such events, advertising is typically a question that arises as these organizations have their own advertising contracts they are required to observe. With minimal on-ice logos/advertising and removable dasher (rink) board advertising, the City would be in a strong position to accommodate such requirements.

Staff feel that wall space advertising boards on Rink 1 and 2 is another lost revenue opportunity that could generate an additional \$1,200 in revenue per board, per year (under the existing rates), or \$2,000 per board, per year, if the rates recommended by the consultant were adopted.

The only rates and fees listed under the City's current Rates and Fees By-law (attached as Appendix "B") are for marque signs and monitors, on-ice logos, dressing rooms, and wall board advertising (as grandfathered in). Contracts and associated fees currently exist for naming rights/advertising on the walking track, scoreboards, arena seats, ice resurfacers, and goal posts, however are not included in the current Rates and Fees By-law. Staff will ensure that all fees are included in the new consolidated Fees and Charges By-law. Authority for staff to leverage advertising sales based on volume or client request is recommended. The preparation of an advertising package, which would outline the fees and charges and provide a comprehensive overview of the City's arena advertising program is also recommended.

Staff have contacted other municipalities who provide for rink board and wallboard advertising. A summary of municipal comparators is outlined in Appendix "C".

4) OPTIONS AND FINANCIAL CONSIDERATIONS:

a) Do Nothing

To do nothing will limit the opportunity to capture additional revenue and build on an existing advertising revenue stream to support the Vale Health & Wellness Centre operations and reduce the subsidy of the Centre.

b) Other Options

Council could direct staff to contract the administration of arena advertising to a third party service provider by way of a Request for Proposal (RFP). Utilizing a third party would result in revenue sharing model. Such models generally utilize a percentage of return format, the terms and conditions of which would be outlined in the service contract.

Alternatively, the administration of arena advertising could be managed by staff. With this option, Council would direct staff to prepare the appropriate policy and advertising package based on previously approved items with the addition to dasher (rink) boards and wall space advertising boards. The fee schedule would be updated and would provide staff with the authority to leverage sales. The fees and charges would be outlined in the prepared advertising package. This option is recommended.

5) COMPLIANCE WITH STRATEGIC PLAN INITIATIVES

None.

6) ATTACHMENTS

Appendix "A" – Advertising Inventory, prepared by Nustadia Media.

Appendix "B" – Schedule "B" of By-law 6318/144/15, Being a By-Law to Establish a Schedule of Fees and Rates for the Vale Health & Wellness Centre, Advertising, Recreation Programs, Roselawn Centre, Nickel Beach, Municipal Parks and Pavilions, Commemorative Markers, Sugarloaf Marina and Event Services.

Appendix "C" – Municipal Comparators.

7) RECOMMENDATION

That the administration of the advertising program at the Vale Health & Wellness Centre be undertaken and managed by City staff; and

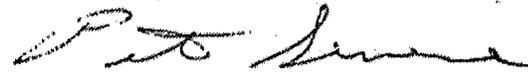
That the Chief Administrative Officer be directed to prepare an advertising policy and develop an advertising package for the Vale Health & Wellness Centre that includes dasher (rink) board advertising, wall space advertising boards and decals; and

That the fee schedule for advertising sales be amended to include market rate pricing and the authority for staff to leverage advertising sales based on volume or client request, and that the above be incorporated into the new consolidated Fees and Charges By-law.

8) SIGNATURES

January 19, 2018:


Michelle Cuthbert
Corporate Communications Officer

Reviewed by:

Peter Senese
Director of Corporate Services

Reviewed by:

Ashley Grigg
Director of Community & Economic
Development

Reviewed and respectfully submitted by:

C. Scott Luey
Chief Administrative Officer

SCHEDULE 'B' - ADVERTISING FEES & RATES

		2016		
			HST	Total
West Side Road MESSAGE BOARD (STATIC)				
Community Groups and Organizations	per wk.	\$ 36.87	\$ 4.79	\$ 41.66
Vale Health & Wellness Centre MARQUE (SCROLL)	per wk.	\$ 18.43	\$ 2.40	\$ 20.83
Vale Health & Wellness Centre VIDEO MONITORS	per wk.	\$ 36.87	\$ 11.43	\$ 48.29

*Subject to developing policy framework for Advertising and Licensing Agreements.

Discount - Not for Profit/Community Group	50%
Discount - Multi-Booking	25%

*If 2 or more outlets reserved for 2 or more weeks

Vale Health & Wellness Centre -				
Hockey Dressing Rooms	ea/per yr	\$ 204.20	\$ 26.55	\$ 230.75
Rink 1 - 8x4 Boards	ea/per yr	\$ 1,225.20	\$ 159.28	\$ 1,384.48
Rink 1 - Press Box Wrap	ea/per yr	\$ 7,147.00	\$ 929.11	\$ 8,076.11
Rink 1 - Score Clock	ea/per yr	\$ 2,552.50	\$ 331.83	\$ 2,884.33

Ice Logos		Year 1	Year 2	Year 3
Rink 1 - Logo #2		\$ 1,450.00	\$ 662.50	\$ 662.50
Rink 2 - Logo #2		\$ 1,275.00	\$ 525.00	\$ 525.00
Rink 1 & 2 - Logo #2 (15% discount)	1 yr term	\$ 2,316.25		
	3 yr term	\$ 2,725.00	\$ 805.00	\$ 805.00
Rink 1 - Goal Lines (two logos) - Logo #6		\$ 1,400.00	\$ 1,153.00	\$ 1,153.00
Rink 2 - Goal Lines (two logos) - Logo #6		\$ 1,200.00	\$ 934.25	\$ 934.25

*HST applied to all ice logo rates

** 15% discount does not apply for 2 logos on same ice surface

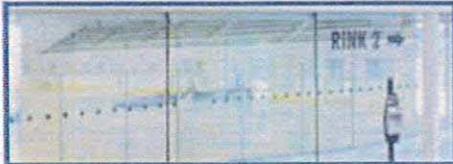
*Staff have opportunity to bundle advertising/sponsorship packages

Note - All rates and fees in this schedule are subject to changes and modifications

Score with Arena Advertising!

Advertising Inventory
Total Potential \$308,000 Revenue

Vale Health & Wellness Centre



RINK NAMING RIGHTS

QUANTITY	UNIT PRICE PER YEAR	POTENTIAL TOTAL (\$)
2	10,000	20,000



TRACK NAMING RIGHTS

QUANTITY	UNIT PRICE PER YEAR	POTENTIAL TOTAL (\$)
1	10,000	10,000



STAIR DECALS

QUANTITY	UNIT PRICE PER YEAR	POTENTIAL TOTAL (\$)
15	1,000	15,000



DASHER BOARDS

QUANTITY	UNIT PRICE PER YEAR	POTENTIAL TOTAL (\$)
50	1,000	50,000



SCORE BOARDS

QUANTITY	UNIT PRICE PER YEAR	POTENTIAL TOTAL (\$)
4	2,000	8,000



LOBBY SIGNS

QUANTITY	UNIT PRICE PER YEAR	POTENTIAL TOTAL (\$)
5	2,000	10,000



ARENA BANNERS

QUANTITY	UNIT PRICE PER YEAR	POTENTIAL TOTAL (\$)
20	2,000	20,000



ICE RESURFACER

QUANTITY	UNIT PRICE PER YEAR	POTENTIAL TOTAL (\$)
2	5,000	10,000



FLOOR LOGOS

QUANTITY	UNIT PRICE PER YEAR	POTENTIAL TOTAL (\$)
5	1,000	5,000



DOOR DECALS

QUANTITY	UNIT PRICE PER YEAR	POTENTIAL TOTAL (\$)
4	2000	8,000



STANDING AREA SIGNS

QUANTITY	UNIT PRICE PER YEAR	POTENTIAL TOTAL (\$)
20	500	10,000



TRACK WALL SIGNS

QUANTITY	UNIT PRICE PER YEAR	POTENTIAL TOTAL (\$)
25	500	12,500



ICE LOGOS

QUANTITY	UNIT PRICE PER YEAR	POTENTIAL TOTAL (\$)
CENTRE ICE		
2	2,500	5,000
NEUTRAL ZONE		
4	1,500	6,000
BLUE LINES		
4	1,500	6,000



STAIRWELL GLASS DECALS

QUANTITY	UNIT PRICE PER YEAR	POTENTIAL TOTAL (\$)
5	1,000	5,000



SEAT SPONSORS

QUANTITY	UNIT PRICE PER YEAR	POTENTIAL TOTAL (\$)
1000	100	100,000

NOT INCLUDED:
Digital Signage, Gym Signage, Pool Signage, Outdoor Signage.



Contact Brad Maxwell @ 905-741-2678
or by email at Maxwell@nustadiamedia.com

Report 2018-32 - Appendix C - Municipal Comparisons												
	City of Port Colborne				Town of Lincoln				Town of Pelham	City of St.Catharines		
	Vale Health & Wellness Centre				Fleming Centre		Jordan Arena			Seymour Hannah - Rankin Rink	Seymour Hannah - Rinks 2,3 or 4 / Bill Burgoyne/ Rex	
	Current Rates	Qty. Available	Proposed by Nustadia	Qty. Available	Qty. Available	Rate	Qty. Available	Rate	Rate	Rate	Rate	
Wall Boards	\$1,200.00	4	\$2,000.00	20	9	\$750.00	26	\$750.00	\$125.00 per year	\$1200 per year	\$1200 per year	
Rink Boards	N/A	N/A	\$1,000.00	50	32	\$100.00	25	\$750.00	\$210.00 plus \$18.75 per foot	\$1200 per year	\$1000 per year	
On-Ice Logos	\$575.00 - \$3,000.00	34 (Rink 1 & 2)	\$1,500-\$2,500	10 (5 per rink) 2 Centre Ice; 4 Neutral Zone; 4 Blue Line	4	\$1,400.00	4	\$1,050.00	N/A	N/A	N/A	
	Notes: Ad sales currently completed internally by staff.				Notes: 20 % discount granted for 3 year contracts. Ad sales currently completed internally by staff.				Note: New Community Centre opening along with new advertising package. Ad sales are completed internally by staff		Note:Discount rates are applicable when purchasing multiple items. Discounts are: • 5 per cent on totals of \$1,400 to \$2999 • 10 per cent on totals of \$3,000 to \$3,999 • 15 per cent on totals of \$4,000 to \$4,999 • 20 per cent on totals more of \$5,000 or more. Ad sales are completed by 3rd Party	



**Corporate Services Department
Finance Division**

Report Number: 2018-30

Date: March 5, 2018

Subject: Consolidated Fees and Charges By-law

1) PURPOSE

This report is provided to request Council approval of the Consolidated Fees and Charges By-law for the City of Port Colborne.

2) HISTORY, BACKGROUND, COUNCIL POLICY, PRACTICES

At its meeting of November 14, 2016, Council approved a motion directing staff to “revisit the user fees charged for programs and services” by the City as part of the 2017 Budget Process. Staff reviewed the fees and charges with each department to create a “Consolidated Fees and Charges By-law” – a by-law that will consolidate all of the user fees and charges applicable to the various City departments into one document that is approved by Council.

3) STAFF COMMENTS AND DISCUSSIONS

The City’s primary form of revenue is property tax, however, a second stream of revenue exists for the City that amounts to over \$2 million in annual revenue: fees and charges for programs and services offered by the City.

The issue of City user fees was referred to the 2017 budget process. Staff created a draft “Consolidated Fees and Charges By-Law” to compile most City user fees into one location that can be easily accessed by Council members, staff and users of City programs and facilities.

This Consolidated By-law is presented to Council which provides for the fees charged in 2016 and 2017 and the proposed 2018 fees. The 2018 fees were reviewed with the City’s departments and in most cases incurred a 2% increase. Building Division fees were increased by 5% to realign with market fees charged.

4) OPTIONS AND FINANCIAL CONSIDERATIONS:

The collection of User Fees results in revenue to the City in excess of \$2 million annually.

a) Do nothing.

If Council chooses not to adopt a Consolidated Fees and Charges By-law, staff will continue to establish fees and charges for City services that are out of date and not keeping up with inflation and market costs.

b) Other Options

Council could choose to approve the attached Consolidated Fees and Charges By-law. Council could further direct staff to make changes to the Fees and Charges and bring back to Council for approval.

5) COMPLIANCE WITH STRATEGIC PLAN INITIATIVES

Not Applicable.

6) ATTACHMENTS

Consolidated Fees and Charges By-law

7) RECOMMENDATION

That the Consolidated Fees and Charges By-law attached to Corporate Services Department, Finance Division report 2018-30 be approved; and

That the Mayor and City Clerk be authorized to execute the appropriate By-law.

8) SIGNATURES

Prepared on February 19, 2018 by:



Peter M. Senese
Director of Corporate Services

Reviewed and respectfully submitted by:



C. Scott Luey
Chief Administrative Officer

THE CORPORATION OF THE CITY OF PORT COLBORNE

BY-LAW NO. _____

BEING A BY-LAW TO ESTABLISH FEES AND CHARGES FOR
VARIOUS SERVICES AND TO REPEAL AND/OR AMEND
VARIOUS BY-LAWS

WHEREAS the *Municipal Act, 2001, S.O. 2001, c. 25*, as amended, provides a municipality may pass by-laws imposing fees or charges on any class or persons;

AND WHEREAS the *Building Code Act, 1992, S.O. 1992, c. 23*, as amended provides a municipality may pass by-laws imposing fees and charges;

AND WHEREAS the *Cemeteries Act (Revised), R.S.O. 1990, c. C.4*, as amended, provides a municipality may pass by-laws imposing fees and charges;

AND WHEREAS the *Planning Act, R.S.O. 1990, c. P.13*, as amended, provides a municipality may pass by-laws imposing tariffs, fees and charges;

AND WHEREAS at its meeting of March 5, 2018 the Council of The Corporation of the City of Port Colborne approved the recommendation of Corporate Services Report No. 2018-30, Subject: Consolidated Fees and Charges By-law.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE CITY OF
PORT COLBORNE ENACTS AS FOLLOWS:**

1. That the fees and charges, outlined in Appendix "A" attached hereto and forming part of this by-law, be enacted.
2. That if a court of competent jurisdiction should declare any section or part of a section of this by-law to be invalid, such section or part of a section shall not be construed as having persuaded or influenced Council to pass the remainder of this by-law, and it is hereby declared that the remainder of this by-law shall be valid and shall remain in full force and effect.
3. That any By-law previously enacted for the purpose of establishing fees and charges be hereby repealed, and/or the appropriate sections be hereby amended, and the remainder of any by-law amended shall survive and remain in full force and effect.
4. That should this by-law conflict with any other by-law or resolution of Council, or any staff report approved by Council, in relation to fees and charges imposed under the *Municipal Act, Planning Act, Building Code Act* or any other act, this by-law shall take precedence, unless specifically stated to the contrary.
5. That this by-law come into force and take effect on the day of passing.

ENACTED AND PASSED THIS XXTH DAY OF XXX, 2018.

John Maloney
MAYOR

Amber LaPointe
CITY CLERK

Appendix A to By-law No. _____
CONSOLIDATED FEES AND CHARGES

1 The City hereby imposes the fees and charges outlined in Schedules A-Y, as listed below:

Schedule A	Commemorative Park Bench, Tree, Stone Marker and Plaque
Schedule B	Dog Licensing
Schedule C	Services by Fire and Emergency Division
Schedule D	Services by Engineering and Operations Division
Schedule E	Vale Health and Wellness Centre and Arena
Schedule F	Advertising
Schedule G	Recreation Programs
Schedule H	Parks and Pavilions
Schedule I	Playing Fields and Sport Courts
Schedule J	Nickel Beach
Schedule K	Roselawn Centre
Schedule L	Sugarloaf Marina
Schedule M	Marina Pavilion
Schedule N	Event Services
Schedule O	Tax Registration and Tax Sales
Schedule P	Corporate Services
Schedule Q	Port Colborne Historical and Marine Museum
Schedule R	L.R. Wilson Heritage Research Archives
Schedule S	Port Colborne Market
Schedule T	Services by By-Law Enforcement Division
Schedule U	Cemeteries of the City of Port Colborne
Schedule V	Services by Planning and Development Division
Schedule W	Maintenance and Occupancy of Property
Schedule X	Permits for Construction, Demolition, Occupancy and Change of Use, Transfer of Permits and Inspections
Schedule Y	User Group Liability Insurance

2 The Treasurer of the City may add fees and charges imposed by the City, as outlined in Schedules A-Y, to the tax roll for the following property in the City and collect them in the same manner as municipal taxes:

- i) in the case of fees and charges for the supply of a public utility, the property to which the public utility was supplied; and,
- ii) in all other cases, any property for which all of the owners are responsible for paying the fees and charges.

3 If the City uses a registered collection agency in good standing under the Collection Agencies Act to recover a debt, including taxes, payable to the City, the collection agency may also

recover its reasonable costs of collecting the debt but those costs shall not exceed an amount approved by the City.

- 4 The powers of a Director to increase, decrease or waive a fee outlined in section 5 below, should only be used in exceptional circumstances, as determined by the Director.
- 5 The fees and charges imposed on a person by the City, as outlined in Schedules A-Y, may be increased, decreased or waived completely by the Director to whose department the fee or charge relates in the following circumstances:
 - i) where there is a material change to the program or service being offered;
 - ii) where a large-scale event, such as a conference or trade show, is being held at a City facility or on City-owned or City-operated property and where a negotiated agreement is required;
 - iii) where, by imposing a fee or charge, the City is decreasing access or imposing a barrier to a person with a disability or their support person;
 - iv) where a fee is set incorrectly by way of an administrative error; or,
 - v) where imposing a fee or charge would be, in the opinion of the Director, unreasonable, given the circumstances.
- 6 A Director may only increase the amount of a fee or charge pursuant to section 5 in order to recover or partially recover the City's actual costs in delivering the applicable program or service.
- 7 A Director may impose a new fee or charge not outlined in Schedules A-Y to this by-law, but still under the provisions of the Municipal Act, where a new program or service is being offered by the City. The new fee or charge imposed by a Director shall:
 - i) not exceed the City's actual cost to deliver the new program or service; and,
 - ii) shall be included in Schedules A-Y as soon as is practicable.
- 8 All fees and charges imposed in the schedules:
 - i) do not include applicable taxes (taxes may be in addition to the fees), unless otherwise indicated; and,
 - ii) be in full force and effect on the effective date noted in the schedule, unless no effective date is noted, in which case, they shall be in full force and effect immediately following their passage by Council.

Schedule A
Commemorative Park Bench, Tree, Stone, Marker Stone and Plaque

Commemorative Items	Size	2016 Fee	2017 Fee	2018 Proposed Fee
Contour Bench Maintenance <small>Price includes installation and concrete pad for bench</small>	6'	\$1,110.00 \$100.00	\$1,110.00 \$100.00	\$1,132.00 \$102.00
Tree Variety: Silver Queen Maple Tree Sugar Maple Tree Shademaster, Honey Locust Tree London Plane Tree	10 Gallon Pot, 8' Tall	\$305.00 \$295.00 \$300.00 \$325.00	\$305.00 \$295.00 \$300.00 \$325.00	\$311.00 \$301.00 \$306.00 \$332.00
Oak, Red, Pin, Bur, Etc Tree Linden, Greenspire Maintenance <small>Prices include tree planting. Specific tree requests for individual parks are subject to approval of the Parks Division Gardener.</small>	20 Gallon Pot, 8' Tall	\$305.00 \$295.00 \$100.00	\$305.00 \$295.00 \$100.00	\$311.00 \$301.00 \$102.00
Stone Type: Granite Granite Granite Maintenance <small>Price includes sandblasting and lettering. Foundation work and installation are not included in these prices and will be determined by the size and scope of work. Sizes/shapes will vary with Natural Stone.</small>	78" w x 10" d x 42" h 36" w x 12" d x 40" h 34" w x 10" d x 29" h	\$3,284.00 \$1,250.00 \$1,087.00 \$100.00	\$3,284.00 \$1,250.00 \$1,087.00 \$100.00	\$3,350.00 \$1,275.00 \$1,109.00 \$102.00
Marker Stone Type: Granite – Natural Shaped River Rock <small>Random Shapes, Blended Colour</small> Maintenance	24"x14"x14"	\$350.00 \$100.00	\$350.00 \$100.00	\$357.00 \$102.00
Plaque Type: Bronze Bronze Bronze <small>Prices are for pick-up only.</small> Installation/Maintenance	8" w x 2" h 12" w x 3" h 18" w x 12" h	\$155.00 \$206.00 \$727.00 \$100.00	\$155.00 \$206.00 \$727.00 \$100.00	\$158.00 \$210.00 \$742.00 \$102.00

**Schedule B
Dog Licensing**

Dog Licensing **	2016 Fee	2017 Fee	2018 Proposed Fee
1. Early purchase discount rate on or before March 15 th of each year:			
Licence, Neutered/Spayed dog*	\$15.00	\$15.00	\$15.00
Licence, Un-Neutered/Un-Spayed dog	\$25.00	\$25.00	\$25.00
Vicious Dog	\$100.00	\$100.00	\$100.00
2. After March 15 th of each year where sections 3 and 4 of this Schedule are not applicable:			
Licence, Neutered/Spayed dog*	\$25.00	\$25.00	\$25.00
Licence, Un-Neutered/Un-Spayed dog	\$35.00	\$35.00	\$35.00
Vicious Dog	\$100.00	\$100.00	\$100.00
3. Replacement Tag – verification of original tag purchase required	\$5.00	\$5.00	\$5.00
4. Application for Hearing – non refundable	\$180.00	\$180.00	\$184.00

Kennel Licensing	2016 Fee	2017 Fee	2018 Proposed Fee
Kennel License	\$80.00	\$80.00	\$80.00

Notes:

- * Proof is required
- ** No HST is applicable

Schedule C
Services by Fire and Emergency Division

Emergency Response	2016 Fee	2017 Fee	2018 Proposed Fee
<i>All fees identified with an asterisk will be billed using the applicable MTO Rate at the time of billing. Administrative Fee of \$50.00 to be charged to all invoices.</i>			
*Nuisance false alarms and nuisance deployments First false alarm in any calendar year: Subsequent false alarms in calendar year:	Nil MTO Rate per apparatus dispatched	Nil MTO Rate per apparatus dispatched	Nil MTO Rate per apparatus dispatched
Failure to Extinguish Open Air Burning (liable for costs under Section 2.5 By-Law 6280/106/15). Owner responsible for any and all additional expenses – to retain a private Contractor, rent special equipment, preserve property or evidence, or in order to eliminate an emergency or risk of an emergency situation.	Actual Costs	Actual Costs	Actual Costs
*Motor vehicle accident/vehicle fire and providing firefighting or other emergency services to a non-resident: a) For the first hour or any part thereof b) For each additional one half hour or part thereof <i>Note: MTO Rates are applicable to residents when Fire Department services are provided on Hwy. No's 3, 58 and 140.</i>	\$410.00 Per apparatus dispatched \$205.00 Per apparatus dispatched	\$410.00 Per apparatus dispatched \$205.00 Per apparatus dispatched	Applicable MTO Rates Per apparatus dispatched
Response to fires on or beside rail lines caused by Railway Company – owner responsible for any and all additional expenses – to retain a private Contractor, rent special equipment, preserve property or evidence, or in order to eliminate an emergency or risk of an emergency situation.	Actual Costs	Actual Costs	Actual Costs
*For attending a natural gas incident a) For the first hour or any part thereof b) For each additional one half hour or part thereof	\$410.00 Per apparatus dispatched \$205.00 Per apparatus dispatched	\$410.00 Per apparatus dispatched \$205.00 Per apparatus dispatched	Applicable MTO Rates Per apparatus dispatched
Extraordinary expenses – Owner responsible for any and all additional expenses that the Fire Chief or Deputy Fire Chief determines – to retain a private Contractor, rent special equipment, preserve property or evidence, or in order to eliminate an emergency or risk of an emergency situation.	Actual Costs	Actual Costs	Actual Costs
*For responding to non-emergency assistance requests a) For the first hour or any part thereof b) For each additional one half hour or part thereof	\$410.00 Per apparatus dispatched \$205.00 Per apparatus dispatched	\$410.00 Per apparatus dispatched \$205.00 Per apparatus dispatched	Applicable MTO Rates Per apparatus dispatched

Fire Prevention	2016 Fee	2017 Fee	2018 Proposed Fee
<i>Commercial (GROUP A, D & E OCCUPANCY)</i>			
Refreshment Vehicle	\$125.00	\$125.00	\$125.00
Inspect base building, less than 3,000 sq. ft. (gross area)	\$250.00	\$250.00	\$250.00
Plus inspect each additional 3,000 sq. ft.	\$125.00	\$125.00	\$125.00
Plus inspect each suite in addition to base building	\$25.00	\$25.00	\$25.00
Day Cares:			
Home Day Cares with less than 5 children	\$75.00	\$75.00	\$75.00
Licensed Day Cares with occupant load of 40 or less	\$150.00	\$150.00	\$150.00
Licensed Day Cares with occupant load of more than 40	\$250.00	\$250.00	\$250.00
Repeat follow-up inspections on a violation	\$75.00	\$75.00	\$75.00
<i>Institutional (GROUP B) or Residential (GROUP C containing a Care Facility)</i>			
Inspect base building, less than 3,000 sq. ft. (gross area)	\$275.00	\$275.00	\$275.00
Plus inspect each additional 3,000 sq. ft.	\$125.00	\$125.00	\$125.00
Plus each dwelling/unit/sleeping room in addition to base building	\$10.00	\$10.00	\$10.00
Repeat follow-up inspections on a violation	\$75.00	\$75.00	\$75.00
<i>Residential (GROUP C, Not Including Care Facilities) (Includes Hotels, Motels, Apartments and Bed and Breakfast)</i>			
Small building – 3,000 sq. ft. or less – containing single dwelling unit	\$75.00	\$75.00	\$75.00
Small building – 3,000 sq. ft. or less – containing two dwelling units	\$300.00	\$300.00	\$300.00
Large building – more than 3,000 sq. ft. OR contains			
3 to 5 dwelling units/suites of residential occupancy	\$500.00	\$500.00	\$500.00
6 to 18 dwelling units/suites of residential occupancy	\$750.00	\$750.00	\$750.00
More than 18 dwelling units/suites of residential occupancy	\$1,500.00	\$1,500.00	\$1,500.00
Repeat follow-up inspections on a violation	\$75.00	\$75.00	\$75.00
Bed and Breakfast – up to four (4) sleeping rooms	N/A	\$275.00	\$275.00
<i>Industrial (GROUP F OCCUPANCY)</i>			
Inspect base building, less than 3,000 sq. ft. (gross area)	\$175.00	\$175.00	\$175.00
Plus inspect each additional 3,000 sq. ft.	\$75.00	\$75.00	\$75.00
Plus inspect each suite in addition to base building	\$25.00	\$25.00	\$25.00
Repeat follow-up inspections on a violation	\$75.00	\$75.00	\$75.00

Fire Prevention (Cont'd)	2016 Fee	2017 Fee	2018 Proposed Fee
<i>Miscellaneous Inspections/Application Review</i>			
Open Air Burning Site Inspection and Clearance	\$75.00	\$75.00	\$75.00
Fireworks Vendor – Site Inspection	\$75.00	\$75.00	\$75.00
Propane Licence Application Review (Basic)	\$100.00	\$100.00	\$100.00
Propane Licence Application Review (Complex)	\$60.00/hour	\$60.00/hour	\$60.00/hour
Marijuana Grow-Op/Drug Lab Compliance Inspection	\$250.00	\$250.00	\$250.00
Review of Site Plans	\$60.00/hour	\$60.00/hour	\$60.00/hour
Fire Department Assistance			
Fire Watch	\$60.00/hour	\$60.00/hour	\$60.00/hour
Securing Buildings	\$60.00/hour	\$60.00/hour	\$60.00/hour
Fire Prevention Assistance	\$60.00/hour	\$60.00/hour	\$60.00/hour
Training Assistance	\$60.00/hour	\$60.00/hour	\$60.00/hour
File Reports and File Searches			
File Search/File Reports – Environmental Issues	\$250.00	\$250.00	\$250.00
File Search/File Reports – Information	\$125.00	\$125.00	\$125.00
Letters and Produce Incident Reports to Insurance Companies	\$125.00	\$125.00	\$125.00
LLBO – Letters of Compliance	\$125.00	\$125.00	\$125.00
Smoke and Carbon Monoxide Alarm Installations			
Installation of Smoke Alarm	\$10.00 each	\$10.00 each	\$10.00 each
Installation of Carbon Monoxide Alarm (Plug-In)	\$25.00 each	\$25.00 each	\$25.00 each
Installation of Carbon Monoxide Alarm (Combination)	\$30.00 each	\$30.00 each	\$30.00 each
Fire Department Services			
Refilling of Air Cylinders	\$12.00 each	\$12.00 each	\$12.00 each
Fire Extinguisher Rentals	\$10.00 each	\$10.00 each	\$10.00 each
Photographs	\$5.00 each	\$5.00 each	\$5.00 each
I.D. Photos	\$10.00 each	\$10.00 each	\$10.00 each
Meeting Room Rental	\$100.00 daily	\$100.00 daily	\$100.00 daily

Schedule D
Services by Engineering and Operations Division

Engineering and Operations Division	2016 Fee	2016 Minimum Charge	2017 Fee	2017 Minimum Charge	2018 Proposed Fee	2018 Minimum Charge
Municipal Consent Permit Fee – (includes permit preparation and inspection)	\$179.00		\$179.00		\$183.00	
Water turn off or turn on: - Regular hours - After hours	\$58.00 each \$412.00 each	\$412.00 each**	\$58.00 each \$412.00 each	\$412.00 each**	\$59.00 each \$420.00 each	\$420.00 each**
Unscheduled water meter reading	\$30.00 each		\$30.00 each		\$31.00 each	
Water meter testing	Actual cost		Actual cost		Actual cost	
Private hydrant maintenance	Actual cost		Actual cost		Actual cost	
Sewer rodding: - Regular hours - After hours	\$137.00 each \$721.00 each	\$526.00 each**	\$137.00 each \$721.00 each	\$526.00 each**	\$139.00 each \$735.00 each	\$536.00 each**
Driveway culverts: - Up to 450 mm - Over 450 mm	\$363.00/m Actual cost		\$363.00/m Actual cost		\$450.00/m Actual cost	
Driveway installation	\$252.00/m		\$252.00/m		\$50.00/m. sq.	
Curb cuts	\$101.00/m	\$327.00	\$101.00/m	\$327.00	\$135.00/m	\$330.00
Curb Installation	\$101.00/m	\$327.00	\$101.00/m	\$327.00	\$180.00/m	\$330.00
Sidewalk repairs	\$109.00/m. sq.		\$109.00/m. sq.		\$147.00/m. sq.	
Installation of Water Service - 25 mm. - Greater than 25 mm.	\$321.00/m. Actual Cost	\$1,607.00	\$321.00/m. Actual Cost	\$1,607.00	\$327.00/m. Actual Cost	\$1,639.00

Engineering and Operations Division	2016 Fee	2016 Minimum Charge	2017 Fee	2017 Minimum Charge	2018 Proposed Fee	2018 Minimum Charge
Water Service tapping: - 25 mm. - Greater than 25 mm.	\$178.00 each Actual Cost		\$178.00 each Actual Cost		\$182.00 each Actual Cost	
Installation of a sanitary sewer lateral: - 100 mm. - Greater than 100 mm.	\$376.00/m Actual cost	\$1,882.00	\$376.00/m Actual cost	\$1,882.00	\$384.00/m Actual cost	\$1,920.00
Sanitary service connection: - 100 mm. - Larger than 100 mm.	\$267.00 Actual Cost		\$267.00 Actual Cost		\$272.00 Actual Cost	
Installation of a storm sewer service: - 125 mm - Larger than 125 mm.	\$268.00/m Actual Cost	\$1,342.00	\$268.00/m Actual Cost	\$1,342.00	\$272.00/m Actual Cost	\$1,369.00
Storm service connection: - 125 mm. - Larger than 125 mm.	\$267.00 Actual Cost		\$267.00 Actual Cost		\$272.00 Actual Cost	
Rock removal in trench cuts	\$125.00/hr		\$125.00/hr		\$128.00/hr	
Foreman Call Out - Flat Rate	\$40.00/hr		\$40.00/hr		\$60.00/hr	
Street sweeping	\$125.00/hr		\$125.00/hr		\$135.00/hr	

*** Note:**

All works to be done on Private property, contact the City's Building Department.

All works to be done on the right of way (ROW.), contact Engineering and Operations.

Any services carried out by Engineering and Operations Staff within the right of way will require a Municipal Consent Permit, however, no Municipal Consent Permit fee is charged the applicant.

Any services carried out by a private contractor for the applicant, will require a Municipal Consent Permit, however a Municipal Consent Permit fee will apply as per the rates set out above.

All fees and charges listed are exclusive of any applicable taxes.

** de-notes a minimum callout charge for after-hours request.

Schedule E
Vale Health and Wellness Centre and Arena

Arena		2016/2017 Fee	2017/2018 Fee	2018/2019 Proposed Fee
Adult Prime (Mon to Sat 5.00pm – 10.00pm and Sun 8.00am – 10.00pm)	Per hour	\$189.55	\$189.55	\$193.00
Adult Non-Prime (Mon to Fri 8.00am – 4.00pm)	Per hour	\$134.70	\$134.70	\$137.00
Adult League/Tournament *Rental of 3 or more hours for Adults	Per hour	\$177.99	\$177.99	\$182.00
Minor Hockey	Per hour	\$125.08	\$125.08	\$128.00
Junior Hockey Team - Game	Per hour	\$155.65	\$155.65	\$159.00
Junior Hockey Team - Practice	Per hour	\$76.97	\$76.97	\$79.00
Individual Training (half ice) *per player w/one coach, *50% of minor hockey	Per hour	\$62.55	\$62.55	\$64.00
Public Schools – Physical Education Classes	Per hour	\$48.10	\$48.10	\$49.00
Public Schools – Varsity Team Practices	Per hour	\$57.73	\$57.73	\$59.00
Public/Catholic Schools – Varsity Hockey Team – Games	Per hour	\$125.08	\$125.08	\$128.00
Youth Prime *non-affiliated minor hockey organization i.e. school group	Per hour	\$125.08	\$125.08	\$128.00
Youth Non-Prime (Adult Supervision) (Mon to Fri 8.00am – 4.00pm)	Per hour	\$76.97	\$76.97	\$79.00
Walk-in/Day of Rental	Per hour	\$102.00	\$102.00	\$104.00
Ice time rental agreements for the season September 2016 to March 2017, will pay the 2016/2017 rates listed above.				
Ice time rental agreements for the season September 2017 to March 2018, will pay the 2017/2018 rates listed above.				
Ice time rental agreements for the season September 2018 to March 2019, will pay the 2018/2019 rates listed above.				
Family and Public Ice Skating		2016/2017 Fee	2017/2018 Fee	2018/2019 Proposed Fee
Pre-School	Per session	Nil	Nil	Nil
Students	Per session	\$2.65	\$2.65	\$2.65
Adults	Per session	\$3.54	\$3.54	\$3.54
Seniors	Per session	\$2.65	\$2.65	\$2.65
Seniors Pay-As-You-Play (PAYP)	Per session	\$2.65	\$2.65	\$2.65
PAYP	Per session	\$4.42	\$4.42	\$4.42
Stick and Puck (*Adult and 1 child)	Per session	\$4.42	\$4.42	\$4.42
*Each additional child	Per session	\$2.65	\$2.65	\$2.65
Tots and Adults	Per session	\$4.42	\$4.42	\$4.42
Public Skate Group Pass (Max 5 people. Min 1 adult 18+)	Per session	\$8.85	\$8.85	\$8.85

Summer Arena Floor/Facility Rental (No Ice)		2016/2017 Fee	2017/2018 Fee	2018/2019 Proposed Fee
Entire Facility	Per hour	N/A	N/A	N/A
Washrooms and Parking Lot ONLY	Per hour	N/A	N/A	N/A
Rink 1 – Floor (Non-Profit; Youth Sport Groups)	Per hour	\$47.17	\$47.17	\$48.00
Rink 1 – Floor (Adult Sport Group; Commercial – Trade Show/Event)	Per hour	\$70.74	\$70.74	\$72.00
*Does not include associated staging and removal costs and access to the Golden Puck Community Room				
Golden Puck Community Room (GPCR) (Includes 2 6ft tables and 12 chairs)		2016/2017 Fee	2016/2017 Fee	2017/2018 Fee
For Profit/Commercial Use (Full Room)	Daily	\$282.99	\$282.99	\$289.00
	Hourly	\$61.31	\$61.31	\$63.00
Not for Profit/Community Groups (Full Room)	Daily	\$141.49	\$141.49	\$144.00
	Hourly	\$33.01	\$33.01	\$34.00
For Profit/Commercial Use (Half Room)	Daily	N/A	N/A	\$144.00
	Hourly	N/A	N/A	\$31.00
Not for Profit/Community Groups (Half Room)	Daily	N/A	N/A	\$72.00
	Hourly	N/A	N/A	\$17.00
Additional Tables	Each	\$2.36	\$2.36	\$2.50
Additional Chairs	Each	\$0.94	\$0.94	\$1.00
*Tournaments and Trade Shows will have access with floor/facility booking at negotiated rates				
Other Rates		2016/2017 Fee	2016/2017 Fee	2017/2018 Fee
Upper or Lower Lobby – Not for Profit/Community Group	Hourly	\$16.50	\$16.50	\$17.00
Upper or Lower Lobby – For Profit/Commercial	Hourly	\$30.66	\$30.66	\$31.00
Dressing Room (special events/tournaments)	Each/Daily	\$30.60	\$30.60	\$31.00
Swipe Card (Replacement)	Each	\$10.20	\$10.20	\$11.00
Keys (Additional)	Each	\$10.20	\$10.20	\$11.00
Power Cart & Hydro	Each	\$15.30	\$15.30	\$16.00
Stairs – mandatory for events/trade shows*	Each	\$40.80	\$40.80	\$42.00
*To comply with occupancy and emergency exit regulations				
Staffing		2016/2017 Fee	2017/2018 Fee	2017/2018 Fee
Assistant Arena Attendant Chargeback*	Per hour	\$5.75	\$5.75	\$6.00
*Trade shows, tournaments, large scale events, etc.				

NOTE: Applicable User Group Liability Insurance rates will be applied, as per Schedule Y, as amended.

**Schedule F
Advertising**

Advertising Subject to developing policy framework for Advertising and Licensing Agreements		2016 Fee	2017 Fee	2018 Proposed Fee
West Side Road MESSAGE BOARD (STATIC) Community Groups and Organisations	Per week	\$36.87	\$36.87	\$38.00
Vale Health and Wellness Centre MARQUE (SCROLL)	Per week	\$18.43	\$18.43	\$19.00
Vale Health and Wellness Centre VIDEO MONITORS	Per week	\$36.87	\$36.87	\$38.00
Discount – Not for Profit/Community Group *with proof of Registered Charitable Number		50%	50%	50%
Discount – Multi-Booking *If 2 or more outlets are reserved for 2 or more weeks *Only one (1) discount can be applied		25%	25%	25%
Vale Health and Wellness Centre – Hockey Dressing Rooms	Each/Yearly	\$204.40	\$204.40	\$209.00
Rink 1 – 4x8 Boards	Each/Yearly	\$1,225.20	\$1,225.20	\$1,250.00
Rink 1 – Press Box Wrap	Each/Yearly	\$7,147.00	\$7,147.00	\$7,290.00
Rink 1 – Score Clock	Each/Yearly	\$2,552.50	\$2,552.50	\$2,604.00
*Contract terms are based on 5 years				

Ice Logos**	2016 Fees			2017 Fees			2018 Proposed Fees		
	Year 1	Year 2	Year 3	Year 1	Year 2	Year 3	Year 1	Year 2	Year 3
Rink 1 – Logo #2	\$1,450.00	\$662.50	\$662.50	\$1,450.00	\$662.50	\$662.50	\$1,479.00	\$676.00	\$676.00
Rink 2 – Logo #2	\$1,275.00	\$525.00	\$525.00	\$1,275.00	\$525.00	\$525.00	\$1,301.00	\$536.00	\$536.00
Rink 1&2 – Logo #2 - 1 yr term	\$2,316.25	N/A	N/A	\$2,316.25	N/A	N/A	\$2,363.00	N/A	N/A
Rink 1&2 – Logo #2 - 3 yr term (15% discount*)	\$2,725.00	\$805.00	\$805.00	\$2,725.00	\$805.00	\$805.00	\$2,780.00	\$821.00	\$821.00
Rink 1 – Goal Lines– Logo #6 (two logos)	\$1,400.00	\$1,153.00	\$1,153.00	\$1,400.00	\$1,153.00	\$1,153.00	\$1,428.00	\$1,176.00	\$1,176.00
Rink 2 – Goal Lines– Logo #6 (two logos)	\$1,200.00	\$934.25	\$934.25	\$1,200.00	\$934.25	\$934.25	\$1,224.00	\$953.00	\$953.00

*15% discount does not apply for 2 logos on the same ice surface.

**The design and creation of logo not included.

The opportunity to bundle advertising/sponsorship to be negotiated using approved rates.

**Schedule G
Recreation Programs**

Recreation Programs	Term	2016 Fee	2017 Fee	2018 Proposed Fee
Private Lessons (Child 0-14 years)*	8-10 weeks	\$100.00 - \$135.00	\$100.00 - \$135.00	\$102.00 - \$138.00
Private Lessons (Adult 15+ years)	8 weeks	\$113.00 - \$124.30	\$113.00 - \$124.30	\$115.00 - \$127.00
Private Lessons (Adult 15+ years)	10 weeks	\$141.25 - \$152.55	\$141.25 - \$152.55	\$144.00 - \$156.00
Child/Youth Recreation Programs (0-14 years)*	1-10 weeks	\$24.00 - \$40.00	\$24.00 - \$40.00	\$25.00 - \$130.00
Adult/Older Adult Recreation Programs (15+ years)	1-10 weeks	\$24.00 - \$62.15	\$24.00 - \$62.15	\$33.00 - \$106.00
Pickle Ball - Adult (15+ years) PAYP	Per week	\$4.43	\$4.43	\$8.85
Pickle Ball - Adult (15+ years) PAYP	Per class	-	-	\$4.43
Zumba - Adult (15+ years) PAYP	Per class	\$4.43	\$4.43	\$4.43
Yoga - Adult (15+ years) PAYP	Per class	\$4.43	\$4.43	\$4.43
*HST exempt				
Additional Fees: \$1.00 capital surcharge to programs Administrative Charge (Approved Refund/Withdrawal) – 15% charge against program fee.				
Note: The range of rates is due to the variety of programs offered.				

**Schedule H
Parks and Pavilions**

Park Pavilions	Term	2016 Fee	2017 Fee	2018 Proposed Fee
HH Knoll – Large		\$33.01	\$33.01	\$35.00
HH Knoll – Small		\$28.30	\$28.30	\$30.00
Bandshell		N/A	N/A	\$50.00
Lock 8		\$33.01	\$33.01	\$35.00
Lock 8 Pavilion Fire Pit (on request)		\$14.14	\$14.14	\$15.00
Cedar Bay Centennial – North		\$33.01	\$33.01	\$35.00
Cedar Bay Centennial – South		\$33.01	\$33.01	\$35.00
Additional Picnic Tables	Each	\$2.36	\$2.36	\$5.00
Hydro	Per Booking	\$4.71	\$4.71	\$5.00
Washroom Rental Rate (non-public, after hours before Labour Day Weekend or after Thanksgiving)	Per Day	\$44.25	\$44.25	\$46.00
Washroom Damage Deposit (non-public, after hours before Labour Day Weekend or after Thanksgiving)	Per Day			\$100.00
Parks Labour (Refer to Parks Division cost recovery as per payroll costs) (after hours before Labour Day Weekend or after Thanksgiving)				
Park Permit (events) *Park permit does not include pavilion fee		\$70.74	\$70.74	\$75.00
Production Application Fee		N/A	N/A	\$50.00

Schedule I
Playing Fields and Sport Courts

Playing Fields and Sport Courts	Term	2016 Fee	2017 Fee	2018 Proposed Fee
Soccer Fields – Youth	Per game (2 hours)	\$7.14	\$7.14	\$7.28
Soccer Fields – Youth Tournament	Per field/Per hour	\$7.14	\$7.14	\$7.28
Soccer Fields – Adult	Per game (2 hours)	\$52.92	\$52.92	\$54.00
Soccer Fields – Adult Tournament	Per field/Per hour	\$25.50	\$25.50	\$26.00
Lighting	Add/Per field	\$14.10	\$14.10	\$14.50
Lining	Add/Per field	\$15.10	\$15.10	\$15.50
Baseball/Softball Diamonds – Youth	Per game (2 hours)	\$7.14	\$7.14	\$7.28
Baseball/Softball Diamonds – Youth Tournament	Per field/Per hour	\$7.14	\$7.14	\$7.28
Baseball/Softball Diamonds – Adult	Per game (2 hours)	\$53.44	\$53.44	\$55.00
Baseball/Softball Diamonds – Adult Tournament	Per field/Per hour	\$25.50	\$25.50	\$26.00
Floating	Add/Per field	\$15.09	\$15.09	\$15.50
Lighting	Add/Per field	\$15.09	\$15.09	\$15.50
Lining	Add/Per field	\$15.10	\$15.10	\$15.50
Tennis Courts Cedar Bay Centennial or West Side Tennis Courts *Tournaments on request	Per court/Per hour	\$3.77	\$3.77	\$4.43
Volleyball Courts Cedar Bay Centennial Park *Tournaments on request	Per court/Per hour	\$9.43	\$9.43	\$9.74
Horse Paddock Skateboard & BMX Park *Sanctioned OR Un-Sanctioned Competitions terms to be negotiated				

**Schedule J
Nickel Beach**

Nickel Beach	2016 Fee	2017 Fee	2018 Proposed Fee
Daily Pass Weekdays (Per vehicle)	\$8.85	\$8.85	\$8.85
Daily Pass Weekends & Statutory Holidays (per vehicle)	\$8.85	\$8.85	\$8.85
Walk-ins	Nil	Nil	Nil
<i>Season Passes:</i>			
Resident – 1 st car	\$88.50	\$88.50	\$88.50
Resident – 2 nd car	Nil	Nil	Nil
Non-Resident – 1 st car	\$110.62	\$110.62	\$110.62
Non-Resident – 2 nd car	Nil	Nil	Nil
Resident Senior – 1 st car	\$66.37	\$66.37	\$66.37
Resident Senior – 2 nd car	Nil	Nil	Nil
Non-Resident Senior – 1 st car	\$88.50	\$88.50	\$88.50
Non-Resident Senior – 2 nd car	Nil	Nil	Nil

**Schedule K
Roselawn Centre**

		2016 Fee	2017 Fee	2018 Proposed Fee
President's Room Rental (plus meal cost)		\$159.89	\$159.89	\$163.00
Present's Room Rental (without meal)		\$186.53	\$186.53	\$190.00
Double Parlour		\$159.89	\$159.89	\$163.00
Sun Porch		\$106.59	\$106.59	\$109.00
Back Stage Area		\$159.89	\$159.89	\$163.00
Roselawn – All Rooms		\$532.95	\$532.95	\$544.00
Bar Opening	Per bar	\$26.65	\$26.65	\$27.00
Table Linens	Per table	\$2.13	\$2.13	\$2.25
Cruiser Tables	Per table	-	-	\$2.50
Outdoor Garden (Tents, tables and chairs are not supplied)		\$186.53	\$186.53	\$190.00
Door Open Fee (plus staff time) (Wedding Pictures, Event Set-up, etc.)		\$50.00	\$50.00	\$50.00
<p>Menu rates are driven by seasonal market rates for food/beverage and the range of food services being provided. Negotiated rates will include food preparation, service and gratuity. Menus are market driven and Roselawn staff will provide the best possible service and value to meet your budget requirements.</p>				
<p>Bar pricing: Roselawn is licensed under the AGCO and is governed by the Municipal Alcohol Policy. Food and beverage pricing is subject to change.</p>				
		2016 Fee	2017 Fee	2018 Proposed Fee
Beer	Per serving	\$3.98	\$3.98	\$3.98
Imported Beer	Per serving	\$4.87	\$4.87	\$4.87
House Wine	Per serving	\$3.98	\$3.98	\$3.98
House Wine	Per bottle	\$25.00	\$25.00	\$25.00
Mixed Drinks	Per serving	\$5.31	\$5.31	\$5.31
Bar Shot	Each	\$6.64	\$6.64	\$6.64
Coffee/Tea/Water (with rental)	Per person	\$1.25	\$1.25	\$1.25
Coffee/Tea/Water (at bar)	Per serving	\$0.88	\$0.88	\$0.88
Pop/Juice (at bar)	Per serving	\$1.33	\$1.33	\$1.33
Punch (with rental)	Per person	\$1.50	\$1.50	\$1.50
Corkage Fee		\$10.00	\$10.00	\$10.00
Gratuity charge		15%	15%	15%
Dishwasher Fee (Dish rental) (Refer to Gratuity Policy)	Per hour	\$11.25	\$11.25	\$11.25
<p>Rental rates are based on a 6 hour event use.</p>				

Theatre Rental and Box Office Charges		2016 Fee	2017 Fee	2018 Proposed Fee
Box Office Administration/Ticket sales/Dispensing (*Negotiable item up to \$2.00, but not less than \$1.50 per ticket)		\$1.50 - \$2.00	\$1.50 - \$2.00	\$1.50 - \$2.00
Ticket Printing (on request)	Per ticket	\$1.00	\$1.00	\$1.00
Capital Recovery cost (*Per tickets valued at \$8.00 or more)		\$1.00	\$1.00	\$1.00
Ticket/Seat Exchange/Transfer		\$4.42	\$4.42	\$4.42
Technician (4 hours minimum)	Per hour	\$65.00	\$65.00	\$66.00
Additional house cleaning (4 hours minimum)	Per hour	\$20.00	\$20.00	\$21.00
House Manager	Per hour	\$12.00	\$12.00	\$14.00
Server	Per hour	\$11.25	\$11.25	\$14.00
AV/Sound System	Per day	\$100.00	\$100.00	\$100.00
Microphone	Per unit/day	\$5.00	\$5.00	\$5.00
Lighting		As quoted	As quoted	As quoted
Theatre Set Up		As quoted	As quoted	As quoted
Theatre – Per performance		\$692.84	\$706.69	\$721.00
Two performances in the same day		\$1,012.61	\$1,032.86	\$1,054.00
Theatre – Non-performance move in and move out (A day is comprised of an 8 hour period – includes Dressing Room and Green Room)	Per day	\$186.53	\$190.26	\$194.00
Cancellation Fee – Non Refundable		\$150.00	\$150.00	\$150.00
Damage Deposit – conditional refund		\$500.00	\$500.00	\$500.00
SOCAN Fee		3%	3%	3%
Consignment Sale items (Gross sales)		10-15%	10-15%	10-15%

Conditions of Performance Ticket Sales (Box Office)

Info is stated on back of every ticket:

*NO CASH REFUNDS

*48 Hours' notice is required on all ticket exchanges plus \$5.00 per order admin fee.

*In the interest of all patrons, latecomers will be seated at the discretion of the House Manager.

*Please check your tickets for date and curtain times.

Rental Status

Roselawn Centre Rooms and Theatre Rental Rates are discounted by 50% for registered 'Not for Profit' organisations, local community groups and school boards with proof of a Registered Charitable Number.

Note: Roselawn Centre currently facilitates the Sewing and Knitters Club and has grandfathered their former Oakwood Park/Scout Hall rental rate of \$10 per session per week for 2016-2018.

Additional Rentals		2016 Fee	2017 Fee	2018 Proposed Fee
Screen	Per rental	\$5.22	\$5.22	\$5.50
Projector	Per rental	\$31.33	\$31.33	\$32.00
Laptop	Per rental	\$20.89	\$20.89	\$21.00
Screen, Projector and Laptop Package	Per rental	\$52.22	\$52.22	\$53.00

NOTE: Applicable User Group Liability Insurance rates will be applied, as per Schedule Y, as amended.

**Schedule L
Sugarloaf Marina**

		2016 Fee	2017 Fee	2018 Proposed Fee
Dock #3, A or J Run Only – 16' & 17' docks un-serviced Boats up to 16' Boats 17' - 19' Boats >19' (max 21', subject to Marina Supervisor approval) Use of 15A/10V power for the season		\$510.00 \$610.00 \$815.00 \$50.00	\$510.00 \$610.00 \$815.00 \$50.00	\$520.00 \$620.00 \$820.00 \$50.00
B Run (20' dock to max. 22') Service Optional for fee Oversized boats on B Run (>22') add Use of 15A/110V power for the season 30 Amp shore power required add	Per foot	\$890.00 \$80.00 \$50.00 \$80.00	\$890.00 \$80.00 \$50.00 \$80.00	\$910.00 \$50.00 \$50.00 \$80.00
Dock #4 (21' dock to max. 23') un-serviced Oversized boats on Dock #4 (> 23') add	Per foot	\$920.00 \$85.00	\$920.00 \$85.00	\$940.00 \$85.00
I Run (23' dock to max. 25') Service Optional for fee Oversized boats on I Run (> 25') add Use of 15A/110V power for the season 30 Amp shore power required add	Per foot	\$950.00 \$185.00 \$50.00 \$185.00	\$950.00 \$185.00 \$50.00 \$185.00	\$970.00 \$185.00 \$50.00 \$185.00
C & H Run (24' dock to max. 26') Service Optional for fee Oversized boats on C & H Run (>26') add Use of 15A/110V power for the season 30 Amp shore power required add	Per foot	\$995.00 \$185.00 \$50.00 \$185.00	\$995.00 \$185.00 \$50.00 \$185.00	\$1,015.00 \$185.00 \$50.00 \$185.00
Dock #6 (25' unserviced dock to max. 26') Oversized boats on dock #6 (> 26') add	Per foot	\$1,020.00 \$185.00	\$1,020.00 \$185.00	\$1,040.00 \$185.00
Dock #5 (25' serviced dock to max. 26') Oversized boats on dock #5 (>26') add	Per foot	\$1,255.00 \$100.00	\$1,255.00 \$100.00	\$1,280.00 \$100.00
D, G, E & F Run (27' serviced dock to max. 32') Oversized boats on 27' dock (>32') add	Per foot	\$1,450.00 \$115.00	\$1,450.00 \$115.00	\$1,480.00 \$115.00
Dock #1, #5 & F Run (30' serviced dock to max. 35') Oversized boats on 30' dock (>35') add	Per foot	\$1,570.00 \$250.00	\$1,570.00 \$250.00	\$1,600.00 \$250.00

		2016 Fee	2017 Fee	2018 Proposed Fee
Dock #2 (35' serviced dock to max. 42') Oversized boats on dock #2 (>42') add	Per foot	\$1,885.00 \$250.00	\$1,885.00 \$250.00	\$1,920.00 \$250.00
E Run (36' serviced dock to max. 39') Oversized boats on 36' dock (>39') add	Per foot	\$1,960.00 \$250.00	\$1,960.00 \$250.00	\$2,000.00 \$250.00
F Run (40' serviced dock to max. 46') Oversized boat on 40' dock (>46') add	Per foot	\$2,130.00 \$400.00	\$2,130.00 \$400.00	\$2,130.00 \$400.00
Along Main Runs (various sizes)		Inquire with Marina Supervisor		
POCOMAR recognition fee (based on size of boat/dock)				
Second Boat (Must be same owner with valid proof of insurance) On A or J Run (16' dock) On Dock #3 (17' dock) On all other docks 50% of regular price		\$165.00 \$185.00	\$165.00 \$185.00	\$165.00 \$185.00
Transient Rates (per foot) Daily Weekly Monthly (un-serviced) Monthly (serviced)		\$1.63 \$8.67 \$21.42 \$25.50	\$1.63 \$8.67 \$21.42 \$25.50	\$1.65 \$8.75 \$22.00 \$26.00
Launch Ramp Rates Pay & Display Daily Launch Pass Seasonal Pass (Regular) Seasonal Pass (Senior)		\$13.27 \$101.77 \$61.95	\$13.27 \$101.77 \$61.95	\$13.27 \$101.77 \$61.95
Additional Fees Trailer Storage (season) Trailer Storage (week or less) Dock Box Rental (season) Pump-out (Seasonal boaters) Pump-out (Transient boaters)		\$75.00 \$10.00 \$70.00 Nil \$15.00	\$75.00 \$10.00 \$70.00 Nil \$15.00	\$85.00 \$10.00 \$75.00 Nil \$15.00

**Schedule M
Marina Pavilion**

Full day rental is based up to a 6 hour period.

Half day rental is based up to a 3 hour period.

All Pavilion rentals include tables and chairs based on rental agreement, however additional charges may apply.

Pavilion Capacity = 224

	2016 Fee		2017 Fee		2018 Proposed Fee	
	Half Day	Full Day	Half Day	Full Day	Half Day	Full Day
Organization						
Seasonal boaters	\$50.00	\$75.00	\$50.00	\$75.00	\$50.00	\$75.00
Transient boaters	\$75.00	\$150.00	\$75.00	\$150.00	\$75.00	\$150.00
Business/Corporate	\$300.00	\$450.00	\$300.00	\$450.00	\$300.00	\$450.00
Registered Not-For-Profit	\$125.00	\$225.00	\$125.00	\$225.00	\$125.00	\$225.00
General Public	\$200.00	\$350.00	\$200.00	\$350.00	\$200.00	\$350.00
Additional Charges						
BBQ (including propane)	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00
Clean-up fee is charged	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
Commercial rental clean-up fee	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00
Bar set-up	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
Marina Attendant (cost recovery as per payroll costs TBC)						
Additional chairs	\$1.50 each	\$1.50 each				
Additional tables	\$2.50 each	\$2.50 each				
Damage deposit (refundable w/o damage to property)	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00
Portable Stage	\$12/section	\$12/section	\$12/section	\$12/section	\$12/section	\$12/section
Set-up and tear down min. 2.5 hours	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
Additional time for set-up or tear down charged	\$15/30 min	\$15/30 min				
Ice per bag	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50

Note: Table covers/linens/cutlery/plates and serving dishes are the responsibility of the renter.

Sugarloaf marina Pavilion Cancellation Policy

1. Rentals are required to be paid in full upon completion and return of the required documents and service agreement.
2. A cancellation fee applicable to 50% of the total rental will be applied to all bookings if cancelled 14 days prior to the rental.
3. No refunds will be issued for cancellations made within 14 day of the rental agreement.
4. For boat clubs unable to make the journey due to weather conditions, a full refund will be issued.

Bar pricing: The Marina Pavilion is licensed under the AGCO with a capacity of 224, and is governed by the Municipal Alcohol Policy.
Food and beverage pricing is subject to change.

		2016 Fee	2017 Fee	2018 Proposed Fee
Beer	Per serving	\$3.98	\$3.98	\$3.98
Imported Beer	Per serving	\$4.87	\$4.87	\$4.87
House Wine	Per serving	\$3.98	\$3.98	\$3.98
House Wine	Per bottle	\$25.00	\$25.00	\$25.00
Mixed Drinks	Per serving	\$5.31	\$5.31	\$5.31
Bar Shot	Each	\$6.64	\$6.64	\$6.64
Coffee/Tea/Water (with rental)	Per person	\$1.25	\$1.25	\$1.25
Coffee/Tea/Water (at bar)	Per serving	\$0.88	\$0.88	\$0.88
Pop/Juice (at bar)	Per serving	\$1.33	\$1.33	\$1.33
Punch (with rental)	Per person	\$1.50	\$1.50	\$1.50
Corkage Fee		\$10.00	\$10.00	\$10.00
Gratuuity charge (Refer to Gratuuity Policy)	Per hour	15%	15%	15%

Storage Rates	2016 Fee		2017 Fee		2018 Proposed Fee	
	Seasonal Slip Holder	Non Seasonal Slip Holder	Seasonal Slip Holder	Non Seasonal Slip Holder	Seasonal Slip Holder	Non Seasonal Slip Holder
Winter storage (per month x 6 months)	\$0.175/sq.ft.	\$0.35/sq.ft.	\$0.175/sq.ft.	\$0.35/sq.ft.	\$0.18/sq.ft.	\$0.36/sq.ft.
Summer Storage (begins 1 st May if no slip deposit has been paid)	N/A	\$0.35/sq.ft.	N/A	\$0.35/sq.ft.	N/A	\$0.36/sq.ft.
Launch (Marine Mobile Lift)	\$8.50/ft.	\$9.50/ft.	\$8.50/ft.	\$9.50/ft.	\$8.50/ft.	\$9.50/ft.
Haul Out (Marine Mobile Lift) (includes power washing)	\$8.50/ft.	\$9.50/ft.	\$8.50/ft.	\$9.50/ft.	\$8.50/ft.	\$9.50/ft.
Launch (Hydraulic Trailer)	\$100.00/hr.	\$115.00/hr.	\$100.00/hr.	\$115.00/hr.	\$8.50/ft.	\$9.50/ft.
Haul Out (Hydraulic Trailer) (excludes power washing)	\$100.00/hr.	\$115.00/hr.	\$100.00/hr.	\$115.00/hr.	\$7.00/ft.	\$8.00/ft.
Block & Stand Rental	\$5.25/ft.	\$5.25/ft.	\$5.25/ft.	\$5.25/ft.	\$5.25/ft.	\$6.25/ft.
Power Washing Hull Bottom	\$0.00	\$1.50/ft.	\$0.00	\$1.50/ft.	\$0.00	\$1.50/ft.
Mid-Season Lift (1 hour booking)	\$8.50/ft.	\$9.50/ft.	\$8.50/ft.	\$9.50/ft.	\$8.50/ft.	\$9.50/ft.
Mid-Season Lift (after 1 st hour)	\$50/hr.	\$60/hr.	\$50/hr.	\$60/hr.	\$50/hr.	\$60/hr.
Yard Equipment Fee	\$100.00/hr.	\$115.00/hr.	\$100.00/hr.	\$115.00/hr.	\$100.00/hr.	\$115.00/hr.
Mast Crane – Pull and Step	\$2.25/ft. LOA	\$3.50/ft. LOA	\$2.25/ft. LOA	\$3.50/ft. LOA	\$2.25/ft. LOA	\$3.50/ft. LOA
Mast Storage (per season)	\$1.50/ft. LOA	\$2.50/ft. LOA	\$1.50/ft. LOA	\$2.50/ft. LOA	\$1.50/ft. LOA	\$2.50/ft. LOA
Cradle Storage	\$0.00	\$75.00	\$0.00	\$75.00	\$0.00	\$85.00

**Schedule N
Event Services**

Vender Type	2016 Fee				2017 Fee				2018 Proposed Fee			
	10x10	10x20	10x30	10x40	10x10	10x20	10x30	10x40	10x10	10x20	10x30	10x40
Food Vendor - Full Menu (Self-contained)	\$1,500	\$2,000	\$2,500	\$3,000	\$1,500	\$2,000	\$2,500	\$3,000	\$1,500	\$2,000	\$2,500	\$3,000
Food Vendor - Full Menu (Non self-contained) (Hydro & Water Req'd)	\$1,800	\$2,300	\$2,800	\$3,300	\$1,800	\$2,300	\$2,800	\$3,300	\$1,800	\$2,300	\$2,800	\$3,300
Food Vendor - Liquids & Specialty Products (Self-contained)	\$1,000	\$1,500	\$2,000	\$2,500	\$1,000	\$1,500	\$2,000	\$2,500	\$1,000	\$1,500	\$2,000	\$2,500
Food Vendor - Liquids & Specialty Products (Non Self-contained) (Hydro & Water Req'd)	\$1,300	\$1,800	\$2,300	\$2,800	\$1,300	\$1,800	\$2,300	\$2,800	\$1,300	\$1,800	\$2,300	\$2,800
Retail Vendor – Commercial	\$1,000	\$1,500	\$2,000	\$2,500	\$1,000	\$1,500	\$2,000	\$2,500	\$1,000	\$1,500	\$2,000	\$2,500
Retail Vendor – Artisan	\$750	\$1,100	\$1,450	\$1,800	\$750	\$1,100	\$1,450	\$1,800	\$750	\$1,100	\$1,450	\$1,800
Community Groups & Organizations	\$150	\$250	\$350	\$450	\$150	\$250	\$350	\$450	\$150	\$250	\$350	\$450

Cruise Tickets*	Age	2016 Fee	2017 Fee	2018 Proposed Fee
*Cruise ticket fees include HST				
Cruise Through the Locks	0 – 2 years	\$115.00	\$115.00	\$115.00
Cruise Through the Locks	13-59 years	\$120.00	\$120.00	\$120.00
Cruise Through the Locks	60+ years	\$115.00	\$115.00	\$115.00
Fireworks/Dinner Cruise	0 – 2 years	\$95.00	\$95.00	\$95.00
Fireworks/Dinner Cruise	13-59 years	\$100.00	\$100.00	\$100.00
Fireworks/Dinner Cruise	60+ years	\$95.00	\$95.00	\$95.00
Dinner Cruise	0 – 2 years	\$75.00	\$75.00	\$75.00
Dinner Cruise	13-59 years	\$80.00	\$80.00	\$80.00
Dinner Cruise	60+ years	\$75.00	\$75.00	\$75.00
Morning/Afternoon/Evening Cruise	0 – 2 years	\$25.00	\$25.00	\$25.00
Morning/Afternoon/Evening Cruise	13-59 years	\$30.00	\$30.00	\$30.00
Morning/Afternoon/Evening Cruise	60+ years	\$25.00	\$25.00	\$25.00

		2016 Fee	2017 Fee	2018 Proposed Fee
Event Application Fee		\$25.00	\$25.00	\$25.00

Mayor's Cup Hockey Tournament			2016 Fee	2017 Fee	2018 Proposed Fee
SportsFest Non-Resident	Per Team		\$700.00	\$700.00	\$700.00
SportsFest Resident	Per Team		\$500.00	\$500.00	\$500.00

Equipment*			2016 Fee	2017 Fee	2018 Proposed Fee
Steel Barricade Fencing	Per 8' section		\$2.50	\$2.50	\$2.50
Plastic Snow Fencing	Per 10'		\$1.00	\$1.00	\$1.00
Waste Containers, including garbage bags	section		\$1.00	\$1.00	\$1.00
Recycle Containers, Apply through region	Each		N/A	N/A	N/A
Parking Barricades	Each		N/A	N/A	N/A
Traffic Cones	Each		N/A	N/A	N/A
Tents	10x10		\$5.00	\$5.00	\$5.00
Tables	Rectangle		\$2.00	\$2.00	\$3.00
Tables	Round		\$3.00	\$3.00	\$3.00

* A Damage Deposit of \$50.00 is required when equipment is rented, which is refunded when equipment is returned undamaged.

Schedule O
Procedures for Tax Registration and Tax Sales

Whereas Section 385 of the *Municipal Act, 2001* provides that a municipality may fix a scale of costs to be charged as reasonable costs of proceedings under Part XI of said Act, the scale of costs per property shall be as follows:

Scale of Costs		2016 Fee	2017 Fee	2018 Proposed Fee
Tax Registration				
Set up files and prepare for tax registration		\$400.00	\$400.00	\$400.00
Tax registration		\$375.00	\$385.00	\$385.00
Cancellation certificate		\$175.00	\$185.00	\$185.00
Notices under the <i>Farm Debt Mediation Act</i>	Per address	\$50.00	\$50.00	\$50.00
Additional Notices under the <i>Farm Debt Mediation Act</i>	Admin fee	\$100.00	\$100.00	\$100.00
<i>PLUS</i>	Per address	\$50.00	\$50.00	\$50.00
Execution searches	Each	\$20.00	\$20.00	\$20.00
Copies of executions (writs of seizure and sale)	Each	\$20.00	\$20.00	\$20.00
Corporate searches	Each	\$75.00	\$50.00	\$50.00
Notice of Registration of a Tax Arrears Certificate ("First Notices")	Per letter	\$20.00	\$20.00	\$20.00
Final Notices (including updating title search)	Each	\$175.00	\$185.00	\$185.00
<i>PLUS</i>	Per letter	\$20.00	\$20.00	\$20.00
Additional First Notices of Final Notices	Admin fee	\$100.00		
<i>PLUS</i>	Per letter	\$20.00		
Tax Sale				
Costs of advertising, auctioneer if required and survey if required are additional		\$875.00	\$700.00	\$700.00
Listing tax sale property with Ontario Tax Sales (advertising)		\$975.00	\$675.00	\$675.00
Notices to interested parties and Public Trustee after payment into court has been made	Each	\$20.00	\$20.00	\$20.00
Payment out of Court		\$975.00	\$975.00	\$975.00
<i>City's administrative fee for tax sale</i>		\$250.00	\$250.00	\$250.00
Extension Agreement				
Prepare Extension Agreement and present to Council for consideration		\$250.00	\$250.00	\$250.00
Other direct incidental costs:				
Costs for other direct incidental items not considered above to be established as incurred based on invoice cost, plus ten percent (10%).				

**Schedule P
Corporate Services**

Corporate Services	2016 Fee	2017 Fee	2018 Proposed Fee
Tax Arrears Certificate (includes water arrears)	\$40.00	\$40.00	\$40.00
Tax Inquiry / Water Inquiry	\$7.00	\$7.00	\$7.00
Returned Cheque Charge	\$25.00	\$25.00	\$25.00
Tax Bill Reprint	\$7.00	\$7.00	\$7.00
New Tax Roll Administration (New Account)	\$30.00	\$30.00	\$30.00
Assessment Roll Information (other than in person) – prepaid	\$15.00	\$15.00	\$15.00
Marriage License	\$125.00	\$125.00	\$125.00
Commissioner for Taking Affidavits (including HST) (per oath or declaration) (City business and pensions exempt)	\$15.00	\$15.00	\$15.00
Death Registrations	\$20.00	\$20.00	\$20.00
Photocopying (per page)	\$0.25	\$0.25	\$0.25
Certified Copy of Document	\$15.00	\$15.00	\$15.00
Encroachment Agreement – Application	\$300.00	\$300.00	\$300.00
– Annual	\$50.00	\$50.00	\$50.00
(survey and legal costs borne by applicant)			
Lease Agreements – Application	\$300.00	\$300.00	\$300.00
– Annual Minimum	\$100.00	\$100.00	\$100.00

Schedule Q
Port Colborne Historical and Marine Museum

		2016 Fee	2017 Fee	2018 Proposed Fee
Research Fees: The following applies to research conducted by Museum staff for others.				
Commercial Use	Per hour	\$60.00	\$60.00	\$60.00
Business Use	Per hour	\$40.00	\$40.00	\$40.00
Personal Use	Per hour	\$20.00	\$20.00	\$20.00
Student Use	Per hour	\$10.00	\$10.00	\$10.00
Unassisted Research		By Donation	By Donation	By Donation
Retrieval Fees: (Appointment Required)				
Artifact	Per item	\$15.00	\$15.00	\$20.00
Photograph	Per item	\$10.00	\$10.00	\$15.00
Photo Reproduction Fees: Copyright Restrictions Apply and a Reproduction Agreement must be signed				
Commercial Use	Per image	\$50.00	\$50.00	\$50.00
Business Use	Per image	\$30.00	\$30.00	\$30.00
Personal Use	Per image	\$30.00	\$30.00	\$20.00
*Excluding mailing costs				
Photocopies: *Copyright Restrictions Apply				
Black & White 8 x 10 copy paper	Per copy	\$0.25	\$0.25	\$0.25
Black & White > 8 x 10 copy paper	Per copy	\$0.50	\$0.50	\$0.50
Colour Copy	Per page	\$2.00	\$2.00	\$2.00
(Retrieval fees may apply)				
Tours:				
Group Tours (Minimum 10 people)	Per person	\$2.00	\$2.00	\$2.00
School Tours	Per student	\$2.00	\$2.00	\$2.00
Summer Camp	Per week		\$165.00	\$165.00
Off Site Tours – Cemetery, West St Humberstone, etc.	Per person		\$5.00	\$5.00
Admission Fees:				
Museum & Village		Donation Box	Donation Box	Donation Box
Canal Days – 13+ years	Per person	\$2.00	\$2.00	\$2.00
– 0 to 12 years	Per person	Nil	Nil	Nil
Christmas Festival		By Donation	By Donation	By Donation
Membership Fees:				
Students/Seniors (60+)		\$3.00	\$3.00	\$3.00
Individual		\$5.00	\$5.00	\$5.00
Family		\$10.00	\$10.00	\$10.00
Life Patron		\$100.00	\$100.00	\$100.00
Sustaining (Corporate)		By Donation	By Donation	By Donation

Schedule R
L.R. Wilson Heritage Research Archives

		2016 Fee	2017 Fee	2018 Proposed Fee
Research Fees: The following applies to research conducted by Museum staff for others.				
Commercial Use	Per hour	\$60.00	\$60.00	\$60.00
Business Use	Per hour	\$40.00	\$40.00	\$40.00
Personal Use	Per hour	\$20.00	\$20.00	\$20.00
Student Use	Per hour	\$10.00	\$10.00	\$10.00
Unassisted Research		By Donation	By Donation	By Donation
Retrieval Fees: (Appointment Required)				
Artifact/Archive	Per item	\$15.00	\$15.00	\$20.00
Photograph	Per item	\$10.00	\$10.00	\$15.00
Photo Reproduction Fees: Copyright Restrictions Apply and a Reproduction Agreement must be signed				
Commercial Use	Per image	\$50.00	\$50.00	\$50.00
Business Use	Per image	\$30.00	\$30.00	\$30.00
Personal Use	Per image	\$30.00	\$30.00	\$20.00
*Excluding mailing costs				
Photocopies: *Copyright Restrictions Apply				
Black & White 8 x 10 copy paper	Per copy	\$0.25	\$0.25	\$0.25
Black & White > 8 x 10 copy paper	Per copy	\$0.50	\$0.50	\$0.50
Colour Copy (Retrieval fees may apply)	Per page	\$2.00	\$2.00	\$2.00
Rental Fees for MacDonald Conference Hall: Contract must be signed				
4 hour rental		\$60.00	\$60.00	\$60.00
8 hour rental		\$100.00	\$100.00	\$100.00
Use of the following within MacDonald Conference Hall:				
Slide, Projector and Screen		\$5.00	\$5.00	\$10.00
Overhead Projector and Screen		\$5.00	\$5.00	\$10.00
Digital Projector and Screen		\$10.00	\$10.00	\$10.00
Sound System		\$10.00	Nil	Nil

**Schedule S
Port Colborne Market**

Schedule of Fees		2016 Fee	2017 Fee	2018 Proposed Fee
Large Stalls A, B, C, D (72 & 73) (1 & 1A), (15 & 16), (45 & 45A), (59 & 60), (61 & 62)	Per year Per year	\$225.00 \$215.00	\$230.00 \$220.00	\$235.00 \$225.00
All Others 2 stalls 1½ stalls 1 stall	Per year Per year Per year	\$205.00 \$175.00 \$140.00	\$210.00 \$180.00 \$145.00	\$214.00 \$184.00 \$148.00
Fee Per Use Additional stalls – yearly vendors (one only per vendor where feasible) 1 stall – daily vendors ½ stall – yearly & daily vendors	Per use Per use Per use	\$39.00 \$39.00 \$26.00	\$40.00 \$40.00 \$28.00	\$41.00 \$41.00 \$29.00
Electrical Supply One outlet:	Per year Per month Per day	\$90.00 \$16.00 \$6.00	\$95.00 \$20.00 \$6.50	\$97.00 \$21.00 \$6.75
Insurance* Yearly vendors Daily vendors *HST Exempt	Per year Per day	\$25.00 \$5.00	\$26.00 \$5.50	\$27.00 \$5.75
Daily Stall Cost* Rate Insurance Total *HST included	Per day Per day Per day	\$45.00 \$5.00 \$50.00	\$46.50 \$5.50 \$52.00	\$47.00 \$5.75 \$53.00
All Market Vendor fees shall be adjusted annually, without amendment to this By-Law, by the Consumer Price Index (CPI).				

Schedule T
Services by By-Law Enforcement Division

Cutting Weeds			
Lot Size	2016 Fee	2017 Fee	2018 Proposed Fee
1 to 7,500 square feet	\$322.00	\$322.00	Actual costs
7,501 to 15,000 square feet	\$354.00	\$354.00	
15,001 to 30,000 square feet	\$386.00	\$386.00	
30,000 square feet to 1 acre	\$442.00	\$442.00	
> 1 acre to 1.5 acres	\$489.00	\$489.00	
> 1.5 acres to 2 acres	\$512.00	\$512.00	
Each additional acre	\$69.50	\$69.50	

Erection and Maintenance of Signs and Other Advertising Devices					
Sign Type	Size		2016 Fee	2017 Fee	2018 Proposed Fee
Awning	Each		\$50.00	\$50.00	\$51.00
Banner	Not exceeding 6.7 square meters	Per 15 days	\$15.00	\$15.00	\$16.00
Banner	Exceeding 6.7 square meters	Per 15 days	\$30.00	\$30.00	\$31.00
Billboard	Maximum 50 square meters	Per square meter	\$5.00	\$5.00	\$5.50
Facia	Maximum 15 square meters	Per square meter	\$5.00	\$5.00	\$5.50
Ground	Maximum 10 square meters		\$50.00	\$50.00	\$51.00
Mall		Per square meter	\$5.00	\$5.00	\$5.50
Pole / Pylon	Maximum 20 square meters	Per square meter	\$5.00	\$5.00	\$5.50
Portable	Maximum 9 square meters	Per 15 days	\$15.00	\$15.00	\$16.00
Projecting	Maximum 10 square meters		\$50.00	\$50.00	\$51.00
Roof	Maximum 50 square meters	Per square meter	\$5.00	\$5.00	\$5.50
Fees					
Sign Variance (non-refundable)			\$700.00	\$700.00	\$714.00
Order to Comply – administration fee			\$204.00	\$204.00	\$208.00

By-Law Enforcement Division Miscellaneous Fees

Schedule of Fees	2016 Fee	2017 Fee	2018 Proposed Fee
Fence By-Law			
Fence Variance (non-refundable)	\$450.00	\$450.00	\$459.00
Fence By-Law Order to Comply – application fee	\$204.00	\$204.00	\$208.00
Removal of Snow and Ice By-Law			
Snow clearing - per meter	\$10.50	\$10.50	\$11.00
Snow and Ice Removal By-Law Order to Comply – application fee	\$204.00	\$204.00	\$208.00
Regulate Noise By-Law			
Noise Variance – Private function taking place on private property (non-refundable)	\$150.00	\$150.00	\$153.00
Noise Variance – Private function taking place on City property (non-refundable)	\$100.00	\$100.00	\$102.00
On Street Parking Permits			
Initial Fee (per vehicle)	\$25.00	\$25.00	\$26.00
Replacement Fee (per vehicle)	\$40.00	\$40.00	\$41.00
Fail to display permit prominently	\$25.00	\$25.00	\$26.00
Park without permit	\$50.00	\$50.00	\$51.00

Maintenance of Property and Land

Schedule of Fees	2016 Fee	2017 Fee	2018 Proposed Fee
Re-inspection fee*	\$95.00	\$95.00	\$97.00
Minimum maintenance fee	\$170.00	\$170.00	\$174.00
Administration fee	Add 15%	Add 15%	Add 15%
Mailing fee	\$25.00	\$25.00	\$26.00
*Re-inspection fee is payable where violation still exists.			

Site Alteration				
Schedule of Fees		2016 Fee	2017 Fee	2018 Proposed Fee
Basic fee for affected land area of 1 hectare for a 6 month permit Additional fee per hectare or fraction thereof over one hectare (Example: 15 ha site = \$100 +(\$20 x 14 ha) = \$380) Maximum fee for a 6 month permit NOTE: Fees include inspection of control plans and site by City staff Permit extension fee – per hectare (Example: same 15 ha site = (\$20 x 15 ha) = \$300)	Per application	\$100.00	\$100.00	\$102.00
	Per hectare	\$20.00	\$20.00	\$21.00
	Per application	\$1,000.00	\$1,000.00	\$1,020.00
	Per hectare	\$20.00	\$20.00	\$21.00

Trees				
Schedule of Fees		2016 Fee	2017 Fee	2018 Proposed Fee
Tree Trimming	Per hour	\$200.00	\$200.00	\$204.00
Tree Removal	Per hour	\$300.00	\$300.00	\$306.00
Stump Removal	Per hour	\$100.00	\$100.00	\$102.00
Tree Replacement	Per tree	\$350.00	\$350.00	\$357.00
Tree Inspection – by Arborist	Per report	\$500.00	\$500.00	\$510.00
Municipal Consent for Tree Removal		Nil	Nil	Nil

Exotic Pets				
Schedule of Fees		2016 Fee	2017 Fee	2018 Proposed Fee
For the first animal of each species		\$20.00	\$20.00	\$21.00
For the second and third animal of each species		\$2.00	\$2.00	\$2.50
For each species the aggregate of which exceed three in number		\$1.00	\$1.00	\$1.50
Maximum Licensing fee*		\$5,000.00	\$5,000.00	\$5,100.00
*regardless of the number of animals, animal species or sub-species held in a single location				

Schedule U
Cemeteries of the City of Port Colborne

		2016 Fee	2017 Fee	2018 Proposed Fee
Opening and Closing Fees and Charges				
Regular Single Grave				
Summer (April – November): Grave Opening and Closing	Monday to Friday	\$950.00	\$950.00	\$969.00
Summer (April – November): Grave Opening and Closing	Saturday and Holidays	\$1,050.00	\$1,050.00	\$1,071.00
Winter (December – March): Grave Opening and Closing	Monday to Friday	\$1,150.00	\$1,150.00	\$1,173.00
Winter (December – March): Grave Opening and Closing	Saturday and Holidays	\$1,250.00	\$1,250.00	\$1,275.00
Baby Grave Opening and Closing	Monday to Friday	\$350.00	\$350.00	\$357.00
Baby Grave Opening and Closing	Saturday and Holidays	\$370.00	\$370.00	\$377.00
Cremation Openings (no vault, cremation plot or lot)	Monday to Friday	\$500.00	\$500.00	\$510.00
Cremation Openings (no vault, cremation plot or lot)	Saturday and Holidays	\$575.00	\$575.00	\$586.00
Cremation Openings (plus vault no larger than 15" x 15")	Monday to Friday	\$560.00	\$560.00	\$571.00
Cremation Openings (plus vault no larger than 15" x 15")	Saturday and Holidays	\$650.00	\$650.00	\$663.00
Cremation Lot Fee (2 nd , 3 rd , 4 th)	On Existing Plot	\$200.00	\$200.00	\$204.00
Columbarium Openings and Closing	Monday to Friday	\$125.00	\$125.00	\$128.00
Columbarium Openings and Closing	Saturday and Holidays	\$150.00	\$150.00	\$200.00
Cemetery Services and Interment Rights Prices				
Columbarium, each crypt (includes perpetual care of 40%)	R1 Top	\$1,500.00	\$1,500.00	\$1,530.00
	R2	\$1,450.00	\$1,450.00	\$1,479.00
	R3	\$1,400.00	\$1,400.00	\$1,428.00
	R4	\$1,350.00	\$1,350.00	\$1,377.00
Single Lot or Grave (includes perpetual care of 40%)	3.5' x 9.0'	\$1,350.00	\$1,350.00	\$1,377.00
Cremation Lot (includes perpetual care of 40%)	2' x 2'	\$475.00	\$475.00	\$485.00
Baby Lot (includes perpetual care of 40%)	Size determinant	\$350.00	\$350.00	\$357.00
Corner Posts	Per set of four	\$225.00	\$225.00	\$230.00
Installation of footing foundation for marker or monument	Per cubic foot	\$30.00	\$30.00	\$40.00
Monument or marker (>42" above grade)	Per inch	\$25.00	\$25.00	\$26.00
Perpetual care markers (owner supplied)	Flat stone on grade	\$50.00	\$50.00	\$51.00
Perpetual care markers (owner supplied)	Marker above grade	\$100.00	\$100.00	\$102.00
Disinter (opening fee plus actual cost to disinter)		\$950.00	\$950.00	\$969.00
Transfer Fee		\$25.00	\$25.00	\$26.00

Schedule V
Services by Planning and Development Division

Application	2016 Fee	2017 Fee	2018 Proposed Fee
Official Plan			
Official Plan Amendment	\$4,000.00	\$4,400.00	\$4,400.00
Adjournment of an Official Plan Amendment (at applicant's request)	\$500.00	\$700.00	\$700.00
Zoning By-Law			
Zoning By-Law Amendment	\$3,500.00	\$3,900.00	\$3,900.00
Adjournment of a Zoning By-Law (at owner's request)	\$500.00	\$700.00	\$700.00
Removal of a Holding Symbol	\$700.00	\$1,000.00	\$1,000.00
Temporary Use By-Law	\$3,00.00	\$3,900.00	\$3,900.00
Preparation of a Temporary Use Agreement	\$1,500.00	\$1,800.00	\$1,800.00
Extension of a Temporary Use	\$1,500.00	\$1,500.00	\$1,500.00
Plan of Subdivision/Condominium			
Draft Plan Approval	\$5,000.00	\$6,500.00	\$6,500.00
Redline Revisions/Change of Conditions to Draft Plan	\$1,700.00	\$2,000.00	\$2,000.00
Extension to Draft Plan Approval	\$1,000.00	\$1,500.00	\$1,500.00
Condominium Conversion	\$4,000.00	\$6,500.00	\$6,500.00
Final Plan Approval	\$2,000.00	\$1,500.00	\$1,500.00
Amendment to Subdivision/Condo Agreement	N/A	\$2,000.00	\$2,000.00
Part Lot Control	\$700.00	\$1,000.00	\$1,000.00
Deeming By-Law	\$200.00	\$400.00	\$400.00
Discharge of a Subdivision/Condominium Agreement	\$900.00	\$1,000.00	\$1,000.00
Validation Order By-Law	\$750.00	N/A	N/A
Site Plan Control			
Site Plan Control Approval	\$3,000.00	\$3,400.00	\$3,400.00
Amendment to Site Plan Agreement	\$1,200.00	\$1,500.00	\$1,500.00
Discharging of a Site Plan Agreement	\$900.00	\$1,000.00	\$1,000.00
Commitment of Adjustment			
Minor Variance/Expansion of Non-Conforming Use	\$750.00	\$1,150.00	\$1,150.00
Minor Variance (Building without a Permit)	\$1,050.00	\$1,500.00	\$1,500.00
Consent (new lot)	\$1,100.00	\$1,600.00	\$1,600.00
Easement	\$850.00	\$1,100.00	\$1,100.00
Lot Addition/Boundary Adjustment	\$850.00	\$1,100.00	\$1,100.00
Adjournment of a Consent or Variance (at applicant's request)	\$300.00	\$500.00	\$500.00
Changes to Consent Conditions	\$300.00	\$500.00	\$500.00
Final Certification Fee	\$200.00	\$200.00	\$200.00
Validation of Title	N/A	\$900.00	\$900.00

Application	2016 Fee	2017 Fee	2018 Proposed Fee
Miscellaneous			
Quarry/Pit Establishment or Expansion	N/A	\$60,000.00	\$60,000.00
Telecommunication Facilities Consultation Process	\$1,000.00	\$1,500.00	\$1,500.00
Compliance Letter	\$115.00	\$125.00	\$125.00
Compliance Letter Express (within 3 days)	\$160.00	\$180.00	\$180.00
Development Agreement	\$2,000.00	\$2,400.00	\$2,400.00
Discharging of a Development Agreement	\$900.00	\$900.00	\$900.00
Front Ending Agreement	\$1,500.00	\$1,500.00	\$1,500.00
OMB Subpoena – first day	\$600.00	\$600.00	\$600.00
– thereafter	\$400.00	\$400.00	\$400.00
Pre-consultation Report (when requested)	\$200.00	N/A	N/A
Combined Applications			
Official Plan & Zoning By-Law Amendments	\$6,500.00	\$7,500.00	\$7,500.00
Official Plan, Zoning By-Law Amendments & Draft Plan of Subdivision/Condo.	\$11,500.00	\$12,500.00	\$12,500.00
Zoning By-Law Amendment & Draft Plan of Subdivision/Condo.	\$7,500.00	\$8,500.00	\$8,500.00
Official Plan & Zoning By-Law Amendment & Site Plan Control	\$8,500.00	\$9,500.00	\$9,500.00
Zoning By-Law Amendment & Site Plan Control	\$5,500.00	\$5,500.00	\$5,500.00
Consent & Minor Variance	\$1,550.00	\$2,100.00	\$2,100.00
Consent & Development Agreement	\$2,100.00	\$3,500.00	\$3,500.00
Consent/Lot Addition & Zoning By-law Amendment	N/A	\$4,500.00	\$4,500.00
Minor Variance & Development Agreement	\$1,750.00	\$3,000.00	\$3,000.00
Submission Deadlines and Accelerated Applications			
Please be advised that the Planning Act requires Notice of Public Hearing be given no later than 20 days before a scheduled public meeting for a Zoning By-Law Amendment and Official Plan Amendment, 14 days for a Plan of Subdivision and Consent Application, and 10 days for a Minor Variance application. In order to allow sufficient review time of an application, all applications should be submitted at least 14 days before the last day for giving Notice of Public Hearing under the Planning Act.			
While it is an objective of the Planning and Development Division to process applications in an expeditious manner within the time frame established in the Planning Act, an applicant may wish to consider an accelerated application in the event processing is needed immediately and City resources and/or notice requirements are limited. Fees for an accelerated application will be assessed based on overtime incurred by staff to process the application at the rates listed below:			
Staff Rates:	Director of Planning and Development	\$220/hour	
	Planner	\$150/hour	
	Planning Technician / Clerical	\$100/hour	
Applicants should note that no application shall take priority over other applications being processed solely on the basis of the applicant having paid an accelerated fee.			

Refund of Fees

If an application is withdrawn before circulation to commenting agencies, ninety percent (90%) of the fee will be refunded. If withdrawn after circulation, but before notice of the public meeting is given, fifty percent (50%) of the fee will be refunded and if withdrawn after the notice of public meeting is given, but before the Planning and Development Services division Recommendation Report is prepared, twenty five percent (25%) of the fee will be refunded.

Reactivation

Any application which has been withdrawn and/or has been inactive for one year shall be considered abandoned and a full fee shall be required to activate a new application.

Notes

Additional fees for most applications are required for Niagara Regional Development Services and the Niagara Peninsula Conservation Authority review. Applicants are recommended to contact each agency for their respective Fee Schedule. If fees are required, applicants must make out separate cheques payable to each agency at the time of application submission to the City.

A 50% reduction in the fees payable will be applicable to all properties that are located within the project area boundaries of the Olde Humberstone Main Street Community Improvement Plan, the Downtown Central Business District Community Improvement Plan and East Waterfront Community Improvement Plan.

The Regional Municipality of Niagara shall be exempt from this Fee Schedule.

Schedule W
Maintenance and Occupancy of Property

Schedule of Fees		2016 Fee	2017 Fee	2018 Proposed Fee
Issuance of Certificate of Compliance				
1-5 Dwelling Units	Per Dwelling Unit	\$50.00	\$50.00	\$51.00
More than 5, but not exceeding 25 Dwelling Units	Per certificate	\$250.00	\$250.00	\$255.00
<i>PLUS</i>	Per Dwelling Unit	\$10.00	\$10.00	\$10.50
More than 25 Dwelling Units	Per certificate	\$400.00	\$400.00	\$408.00
<i>PLUS</i>	Per Dwelling Unit	\$10.00	\$10.00	\$10.50
Other		\$75.00	\$75.00	\$77.00
Vacant Property		\$100.00	\$100.00	\$102.00
Inspection Fees				
Registering Order on Title	Per Title	\$50.00	\$50.00	\$51.00
Compliance Inspection & Removing Order <i>(Inspection Fee, Removal and Response to Lawyer)</i>	Per Order	\$100.00	\$100.00	\$102.00
Additional Inspection for Compliance	Each	\$30.00	\$30.00	\$31.00
Appeal Fees				
Apply for an Appeal (non-refundable)	Per Appeal	\$250.00	\$250.00	\$255.00
Other Fees				
Order to Comply		\$204.00	\$204.00	\$208.00

Schedule X

Permits for Construction, Demolition, Occupancy and Change of Use, Transfer of Permits and Inspections

Construction				
New Building Construction and Additions ^{6,8}	Permit Fee Details ¹⁻¹⁶	2016 Fee	2017 Fee	2018 Proposed Fee
Major Occupancy⁷				
Group A – Assembly Occupancies Examples: School, church, restaurant, daycare, hall, transit, recreation facility, other	Per square foot	\$1.15	\$1.15	\$1.21
Group B – Institutional Occupancies Examples: Hospital, retention facility, nursing home, other	Per square foot	\$1.26	\$1.26	\$1.50
Group C – Residential Occupancies				
Single detached dwelling	Per square foot	\$1.05	\$1.05	\$1.15
Semi-detached dwelling, duplex dwelling	Per square foot	\$1.05	\$1.05	\$1.15
Townhouse	Per square foot	\$1.05	\$1.05	\$1.15
Multiple unit dwellings, apartment building, townhouse	Per square foot	\$0.84	\$0.84	\$1.15
Hotels, motels	Per square foot	\$0.84	\$0.84	\$1.15
Other residential	Per square foot	\$0.84	\$0.84	\$1.15
Group D – Business/Personal Services Occupancies Examples: Office, bank, medical, police station, other	Per square foot	\$1.05	\$1.05	\$1.15
Group E – Mercantile Occupancies Examples: Store, shopping mall/plaza, shop, market, retail, other	Per square foot	\$1.05	\$1.05	\$1.15
Group F – Industrial Occupancies Examples:				
Industrial mall/plaza/garage, plant, factory, warehouse, other	Per square foot	\$0.68	\$0.68	\$0.75
Industrial buildings with no partitions, no plumbing and no mechanical	Per square foot	\$0.37	\$0.37	\$0.45
Special Categories/Occupancies				
Farm building, greenhouse	Per square foot	\$0.27	\$0.27	\$0.28
Park Model Trailer		\$160.00	\$160.00	\$200.00
Tent, temporary fabric structure	Each	\$0.10 sq.ft.	\$0.10 sq.ft.	\$200.00
Renewable Energy Projects		See note 12	See note 12	See note 12
Houses:¹⁴				
Garage, carport	Per square foot	\$0.53	\$0.53	\$0.56
Covered deck/porch	Per square foot	\$0.32	\$0.32	\$0.34
Uncovered deck/porch	Per square foot	\$0.27	\$0.27	\$0.28
Sunroom/solarium	Per square foot	\$0.63	\$0.63	\$0.66
Shed/accessory building	Per square foot	\$0.32	\$0.32	\$0.34

Alterations	Permit Fee Details¹⁻¹⁶	2016 Fee	2017 Fee	2018 Proposed Fee
Unfinished basement (new or replaced foundation)	Per square foot	\$0.27	\$0.27	\$0.28
Under pinning foundation		See note 12	See note 12	See note 12
Roof structure	Per square foot	\$0.11	\$0.11	\$0.12
Fireplace, woodstove, chimney		\$105.00	\$105.00	\$110.00
Interior Alterations:				
Interior alterations, all occupancies, except finished basements	Per square foot	\$0.32	\$0.32	\$0.55
Finishing basement	Per square foot	\$0.27	\$0.27	\$0.55
Other minor alteration		See note 12	See note 12	See note 12

Partial Permit/Staged Construction¹¹	2016 Fee	2017 Fee	2018 Proposed Fee
All partial permits subject to a surcharge applied to the stage permit value	50%	50%	50%
Foundation Stage¹¹			
Complete to grade including or excluding underground services within building	15%	15%	15%
Building Shell Stage¹¹			
Completed structural shell stage	40%	40%	40%
Completed architectural shell stage	80%	80%	80%
Building Completion Stage¹¹			
Includes completed building stage	100%	100%	100%

Plumbing Only	Permit Fee Details¹⁻¹⁶	2017 Fee	2017 Fee	2018 Proposed Fee
Fixture; plumbing appliance; stack; interceptor; tank; floor drain; sewage ejector; sump; manhole; catchbasin; rain water leader; other	Each	\$8.50	\$8.50	\$8.93
All buried piping including building drain and sewer; building storm drain and sewer; storm drainage piping; water service pipe	Per linear loot	\$1.00	\$1.00	\$1.05
Water distribution pipe inside a building	Each	\$105.00	\$105.00	\$110.00
Residential¹⁴				
Replace buried water service, sanitary drains or storm drains (single fee applies if multiple services are replaced at the same time)	Each	N/A	N/A	\$200.00

Mechanical HVAC Only	Permit Fee Details¹⁻¹⁶	2016 Fee	2017 Fee	2018 Proposed Fee
Group A, B, C (except houses), D E	Per square foot	\$0.07	\$0.07	\$0.08
Houses		\$105.00	\$105.00	\$110.00
Group F	Per square foot	\$0.06	\$0.06	\$0.07
Commercial type Kitchen Exhaust		See note 12	See note 12	See note 12

Pool	2016 Fee	2017 Fee	2018 Proposed Fee
Public pool	\$315.00	\$315.00	\$331.00
Private pool	\$128.00	\$125.00	\$131.00

Designated Structure	2017 Fee	2017 Fee	2018 Proposed Fee
As defined in OBC.	See note 12	See note 12	See note 12

Demolition	Permit Fee Details¹⁻¹⁶	2016 Fee	2017 Fee	2018 Proposed Fee
Houses ¹⁴ and buildings less than 3,000 square feet (gross area)	Per square foot	\$105.00	\$105.00	\$110.00
Other demolitions		\$0.06	\$0.06	\$0.07

Conditional¹⁵	2016 Fee	2017 Fee	2018 Proposed Fee
Surcharge	50%	50%	50%

Change of Use	2016 Fee	2017 Fee	2018 Proposed Fee
Permit for the change of use of a building or part thereof (additional fees apply where construction is proposed)	\$105.00	\$105.00	\$120.00

Occupancy	2016 Fee	2017 Fee	2018 Proposed Fee
<i>Permit to allow occupancy</i>			
Houses, semi-detached dwellings, townhouses	\$105.00	\$105.00	\$110.00
Other buildings	\$105.00	\$105.00	\$110.00
<i>Permit to allow partial occupancy</i>			
For area of building to be occupied (per square foot gross floor to be occupied)	N/A	N/A	\$0.07
Review of proposed application	N/A	N/A	\$100/hour

Transfer	2016 Fee	2017 Fee	2018 Proposed Fee
Transfer of permit to a new owner	\$105.00	\$105.00	\$110.00

Deposits Required for Permits		2016 Fee	2017 Fee	2018 Proposed Fee
New Main Buildings	Houses	\$1,000.00	\$1,000.00	\$1,050.00
	Other than Houses	\$500.00	\$500.00	\$525.00
Additions, Accessory	Houses	\$500.00	\$500.00	\$525.00
	Other than Houses	\$500.00	\$500.00	\$525.00
Alterations	Houses	\$500.00	\$500.00	\$525.00
	Other than Houses	\$500.00	\$500.00	\$525.00
Demolitions	Main Building	\$2,000.00	\$2,000.00	\$2,100.00
	Accessory, Partial	\$500.00	\$500.00	\$525.00
Pools	In ground	\$500.00	\$500.00	\$525.00
Other	See note 4	\$500.00	\$500.00	\$525.00
New Main Buildings and Additions and Renovations	Industrial, Commercial Institutional and Residential other than Houses	\$1,000.00	\$1,000.00	\$1,050.00
Lot Grading Deposit	All categories of construction (as necessary)	\$2,000.00	\$2,000.00	\$2,100.00

Notes:

1. No deposit is required for the following:
 - a) Uncovered decks on piers
 - b) Tents and fabric structures
2. "Houses" includes single detached, semi-detached, duplexes, triplexes and townhouses.
3. "Other than Houses" includes Plumbing only, Mechanical HVAC only, Designated Structures, etc.
4. The requirement for a new deposit may be waived where the City already holds a deposit with an owner on the same property with respect to an open permit file with the City, provided:
 - a) The deposit already held is equal or larger than the amount specified in this Schedule.
 - b) There is no existing damage to City property as a result of work on the lot.
 - c) The existing deposit is recorded on all applicable permit files as being held as security for other permits.

Additional Fees and Charges	2016 Fee	2017 Fee	2018 Proposed Fee
Discharge of an Order from property title	\$735.00	\$735.00	\$772.00
Submitting an application for Permit Minimum non-refundable fee for submitting all permit applications	\$105.00	\$105.00	\$105.00
<i>Alternative Solution</i> application (per hour, minimum 4 hours)	N/A	N/A	\$100.00

Refund of Permit Fees	2016 Fee	2017 Fee	2018 Proposed Fee
Permit Issued. Administration functions only have been performed. No field inspections have been performed.	50%	50%	50%
Additional deduction from eligible refund for each field inspection that had been performed.	\$50.00	\$50.00	\$100.00
Notes:			
<ol style="list-style-type: none"> 1. No refund will apply one year after date of permit issuance. 2. If the calculated refund is less than the minimum fee applicable to any permit, no refund shall be made of the fees paid. 3. No permit fee shall be refunded where the permit has been revoked by the Chief Building Official in accordance with the Act. 			

- ¹ Permit fee is \$/square foot, \$/linear foot, or \$ (flat rate).
- ² Square foot is gross of all floors above grade measured from the outer face of exterior walls, unless noted otherwise. Mezzanines, lofts, habitable attics and dwelling units below grade are included as floor areas for permit fee calculations.
- ³ Where there is no floor or exterior walls for the project, square foot is the greatest horizontal area of the structure. For example, buildings or structures supported by posts or columns.
- ⁴ \$105.00 paid at time of application plus \$50.00 for each additional inspection in excess of one where the building is not ready for occupancy and which must be paid prior to issuance of Occupancy Permit.
- ⁵ There are no deductions from the gross floor area for openings such as stairs, elevators, shafts, etc.
- ⁶ Cellars, unfinished basements and crawl spaces are not used in the fee calculation for new construction.
- ⁷ Major occupancy is based upon the Ontario Building Code.
- ⁸ New construction and additions include plumbing, HVAC and all other regulated building services/components.
- ⁹ Minimum permit fee is \$105.00
- ¹⁰ Revision or amendment to an open permit is a minimum \$50.00 fee plus \$50.00 per hour of administration time.
- ¹¹ For a Partial Permit, the percentage shown for the applicable stage of construction (minus the percentage for any previous Partial Permits) must be multiplied by the applicable permit application fee shown for new construction and then increased by a 50% administrative surcharge to obtain the required total fee for that stage.
- ¹² If the work regulated by the permit cannot be described otherwise, the permit application fee shall be \$13.00 for each \$1,000.00 value of work proposed.
- ¹³ Houses in Special Categories and Alterations includes semi-detached, duplexes, triplexes, and townhouses.
- ¹⁴ See "Deposits Required for Permits" for deposits which may be required.
- ¹⁵ The fee for a Conditional Permit is equal to the regular permit fee described above plus an additional administrative surcharge of 50% of the regular permit fee. If the Conditional Permit also happens to be a Partial Permit, the Partial Permit fee already increased by 50% must be increased by an additional 50% to obtain the required total fee.
- ¹⁶ A 50% reduction in the fees payable will be applicable to all properties that are located within the project area boundaries of the Olde Humberstone Main Street Community Improvement Plan, the Downtown Central Business District Community Improvement Plan, Brownfield Community Improvement Plan and East Waterfront Community Improvement Plan.

USER GROUP RATING SCHEDULE – City of Port Colborne
\$2,000,000 Commercial General Liability

Sport Activities

Low Risk Activities: Badminton, Bowling, Curling, Dance Lessons, Horseshoes, Tennis

Medium Risk Activities: Baseball, Basketball, Field Hockey, Floor Hockey, Handball, Racquetball, Soccer, Softball, Squash, Swimming with Lifeguard, Non-Contact Touch / Flag Football, Track & Field, Volleyball

Excluded Activities: Alpine Skiing, Boxing, Climbing Walls, Contact Hockey, Contact Martial Arts, Cycling, Fireworks, Gymnastics, Horse Related, Kickboxing, Lacrosse, Minor Hockey (18 & under), Rugby, Skateboarding/Skateboard Parks, Snowboarding, Tackle Football

Refer to McAvoy, Belan & Campbell for all other sports

Insurance inquiries & non-Canadian User Groups must be referred to MBC

Type of Event	# of Participants	Premium		
		Low	Medium	High
Hourly Rate for Sports-occasional use (1 day or less) (Excluding hockey)	1-100	1.35	2.38	Refer
	100-250	2.39	6.35	Refer
One Day Sporting Events / Tournaments	1-100	\$23.68	\$45.36	Refer
	101-250	\$32.40	\$85.05	Refer
	251- 500	\$56.70	\$113.40	Refer
Two to Three Day Sporting Events / Tournaments	1-100	\$45.36	\$90.72	Refer
	101-250	\$68.04	\$141.75	Refer
	251- 500	\$113.40	\$192.78	Refer
Multi-day Sporting Events /Tournaments over 500 participants or more than 3 Days		Refer	Refer	Refer
All Season Sporting Activities (except hockey)	1-50	\$85.05	\$113.40	Refer
	51-100	\$113.40	\$141.75	Refer
	101-250	\$141.75	\$170.10	Refer
	over 250	Refer	Refer	Refer
Beer Garden – applicable to sporting events (Premium is in addition to Sport Tournament Rate)	1-100	\$113.40/day		
	101-250	\$170.10/day		
	251-500	\$226.80/day		
	Over 500	Refer		
Occasional Recreational Pool Use (if applicable)	Up to 2 hours \$8.53	Over 2 hours \$17.01		

Recreational Non-Contact Ice Hockey	Season September – April	Season May - August
Adult pickup – max 30 players	\$141.75	\$113.40
Adult league	\$255.15/team	Refer
Adult tournaments	Up to 8 teams	\$283.50
	9 – 16 Teams	\$425.25
	Larger Tournaments	Refer
One time recreational adult hockey	1 – 30 players	\$8.10 (max. 1½ hrs)
One time recreational skating • No sticks or pucks	1 - 25 participants	\$8.51 (max. 1½ hrs)
	26 – 100 participants	\$15.88 (max. 1½ hrs)
	101 – 250 participants	\$28.35 (max. 1½ hrs)

Recreational Non-Contact Ball/Roller Hockey	Season September - April	Season May - August
Pickup – max. 30 players	\$108	\$113.40
League	Refer	Refer

Meetings & Events

Type of Event	# Participants	Premium	
Meetings - No Alcohol (including arts & craft, bridge, etc.) • seasonal - monthly: 3 times rate • seasonal - weekly: 5 times rate	1-500 over 500	\$2.84 Refer	
Events		No Alcohol	With Alcohol
	1-100	\$56.70	\$141.75
	101-250	\$113.40	\$255.15
	251-500	\$170.10	\$311.85
	501-1000 over 1000	\$283.50 Refer	Refer Refer
2-3 day meetings/events		Twice Daily Rate	
4-5 day meetings/events		Triple Daily Rate	
Annual Monthly Meetings		Five Times Daily Rate	
Children's Birthday Parties	Birthday Party and/or Meeting Room	\$2.27/hour	
	Party and/or Meeting Room and/or Sports (Sports include gym, pool or arena use)	\$4.54/hour	
Camp Programs		Refer	

PROVINCIAL TAXES INCLUDED

User Group Coverage for the City of Port Colborne

SPORT & RECREATION LIABILITY INSURANCE

Why Liability Insurance?

Because of your operations, or actions, you are open for possible suit from third parties. You may not be liable but you will need to be defended in court. A Liability policy pays for this defence as well as any costs found against you. Legal fees can be very expensive and this can be an affordable way to have them covered.

This policy covers your legal liability for bodily injury to or damage to property of others such as spectators, passers-by, property owners and others resulting from your activity. In addition, your legal liability for injury to participants is covered in most cases (a few sports disciplines may not be eligible).

Who Is Insured?

Any group using the facilities of the community centre or municipality who does not have access to other insurance.

Activities Covered

Consist of sports and recreation events sanctioned or authorized by you.

Who is Covered?

All members collectively including Executives, Managers, Coaches, Trainers, Officials, Event Organizers and Volunteers while acting within the scope of their duties on your behalf.

Eligibility

The program is designed principally for sport and recreation groups at local levels.

Coverage Provided

Through All Sport Insurance and Marketing Ltd., and Underwriting through Lloyd's of London.

Claims Service

Is available on a national basis from specialists who have a wide range of services at their disposal.

General Liability Insurance

Limit - \$2,000,000

Including the following extensions:

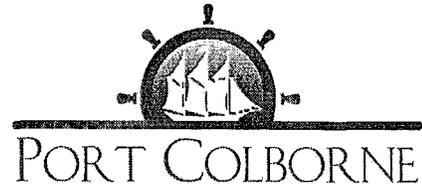
- Premises, Property and Operations
- Products and Completed Operations
- Blanket Contractual
- Personal Injury (libel and slander)
- Employees as Additional Insured
- Cross Liability
- Tenants Legal Liability

A deductible of \$500 applies to bodily injury, property damage and legal expenses.

The description of coverage contained herein is not complete, and reference must be made to the actual terms and conditions of the applicable policy forms. For further information please contact us.

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MEMO



To: Mayor and Council

February 21, 2018

From: Peter Senese
Director of Corporate Services

RE: 2018 Budget

The 2018 draft operating budget is presented to Council, as received, from the departments with the exception of adjusting utility costs, salaries/benefit costs and any items that are new to the budget and put on the Request/Initiatives Schedule for Council review during budget discussions. Each department did a complete review of their budget areas and has reduced costs in areas where it would not affect levels of service, reallocated expenses within the existing budget and increased revenues based on user fees.

All departments met with the CAO and myself, collectively, to provide staff recommendations to Council regarding the operating budget and the prioritizing of capital projects and new requests.

As it was being anticipated that an overall budget increase of 4% to 5% would be projected with the capital levy increase and the Operations Centre debenture levy increase, departments were requested to bring forth a base level of service budget with inflationary increase at approximately 2.0% for base operations. In 2017, staff projected an operating budget increase of 4% plus the annual capital levy increase of \$150,000 (1.00%) with an actual overall levy increase of 4.71%.

The current operating budget for 2018 has a 2.84% operating levy increase with cost reductions and new revenues amounting \$455,876, the loss of revenues in the budget amounts to \$68,527 or a 0.43% increase to the overall levy, which increases the proposed 2018 tax levy to be 3.27% (2.88% increase in 2017) higher than 2017 budget. The capital levy increase of \$200,000 or 1.25% (\$150,000 or 0.98% increase in 2017) and the second of three years increase for the Operations Centre debenture amounting \$130,000 or 0.81% increases the total levy increase to 5.33% including operations, capital and debenture increases.

Please note that this does not necessarily translate into a tax increase to the ratepayer. The overall tax is dependent on a property's assessment and the Region/School tax rates which the City has no control over such agencies tax policies.

For 2018, with the combination of some assessment growth which reduced the revenue neutral tax rates for the City and tax room created through the Region and Education tax rates reduction, the impact of the increased tax levy proposed for 2018 is softened. With the proposed tax levy increase of 5.33% which includes the capital levy and debenture increase of \$200,000 and \$130,000 respectively, the overall (blended) tax increase to the average residential property is reduced to 1.78% or \$53.72 annually.

Please note that there are staffing increases requested from departments and other level of services requests or initiatives. If Council approves all of these requests, the tax levy would increase by \$201,677 or 1.25% and the blended overall tax increase would be 2.39% or \$72.12.

The only potential change may be a proposed change in Regional Tax Policy regarding tax ratios which provides for tax distribution among the tax classes. If another tax class, such as multi-residential, tax ratio is reduced the potential impact could add 0.25% to the overall blended levy or \$7.43. Therefore, potentially increasing the overall blended tax increase to 2.64% or \$79.55 annually to the average residential property. This would still be below the 2017 tax increase of 2.99% or \$87.32.

In addition, the budget provides a summary of the major changes in the 2018 budget as compared to 2017 and a line-by-line review of the department's expenditures in Schedules A to K with five-year historical data and four year averages. Each department's background information received has been provided and identified with tabs and explains each department's budget requests. Included at the end of your package is the Detailed Budget and a line-by-line departmental budget for your review, indexed by department.

The Ontario Municipal Partnership Fund (OMPF) announced that Port Colborne receives \$13,900 less funding than in 2017 for a total amount of \$2,786,200. The amount allocated to the operating levy budget remains at the same level as 2014 to 2017 at \$2,345,900. Staff is recommending that with such funding being very volatile, that the \$440,300 difference be applied to fund one-time expenditures.

In 2012, Council approved the addition of \$100,000 annually to the capital levy for capital amortization to increase our capital levy and slowly reduce our infrastructure deficit to actual amortization costs. To continue this process, in 2016 and 2017, Council approved a staff recommendation to increase the amount annually to \$150,000 (1% tax levy increase) in the budget. Staff are recommending to increase this annual allocation to \$200,000 and is included in the proposed budget.

The annual capital budget items to be funded through the capital levy are presented on the Funding Capital Amortization Schedule under the tab Capital Projects/Levy.

The current debt position of the City, future maturing debt and an analysis of existing debt reserves and allocations are included under the tab labelled Debt. Staff are recommending an allocation of debt reserves over the next 5 to 6 years to fund existing debt and have no impact on the tax levy. This includes funding the remaining Operations Centre debt for 2018 until fully funded in 2019, funding the 2018 debt payment for the Nickel Area Storm Sewer project until the Storm Sewer fees are established in 2019, the East Side Employment Lands-Servicing Design debt, the Marina mobile lift debt and the Vale Health & Wellness Centre debt.

The Tangible Capital Asset Management Plan was approved by Council on December 15, 2014 and is based on asset life cycle. This plan was prepared to meet the requirements of the Province and includes Roads, Bridges/Culverts, Water, Wastewater Infrastructure and Storm Sewers as phase 1 of the plan. Phase 2 includes the addition of other assets such as building facilities and equipment along with updating the data with condition assessment reports in order to provide reliable replacement information for all assets on a yearly basis subject to availability of funds. This process is a work in progress with our Asset Management Plan consultant. The program is an ongoing process over the next number of years as it must be updated and refined on an annual basis to include new information such as condition assessments, which better define the replacement of assets. It is anticipated that an updated AMP will be completed for June or July of 2018. As the Province continues to add more legislation on reporting and updating annually the AMP and including the AMP in the budgeting process and the grant reviews process to receive future grants, staff are recommending the use of OCIF funds to hire on contract a Capital Asset/Budget Supervisor to work with our consultants to meet the demands of the Province and the legislation being imposed on the municipalities.

In addition, staff are providing for Council's consideration Report 2018-30 Consolidated By-law for the 2018 Fees and Charges, along with a further report on advertising opportunities at the Vale Health & Wellness Centre. Also, staff will present options on a new storm sewer fees structure to be presented to the public, upon Council's approval, and implemented in 2019. Unfortunately time got away from staff and with the many projects on the go, were not able to present the storm sewer fees in 2017.

Staff will review with Council the 2018 budget package to provide more detail and explanations of all items being proposed.

Sincerely



Peter Senese,
Director of Corporate Services

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PORT COLBORNE

CITY OF PORT COLBORNE

2018 BUDGET

CITY OF PORT COLBORNE

2018 BUDGET

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CITY OF PORT COLBORNE
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CITY OF PORT COLBORNE 2018 BUDGET INFORMATION

- The current operating budget for 2018 has a 2.84% operating levy increase with cost reductions and new revenues amounting \$455,876, the loss of revenues in the budget amounts to \$68,527 or a 0.43% increase to the overall levy, which increases the proposed 2018 tax levy to be 3.27% (2.88% increase in 2017) higher than 2017 budget. The capital levy increase of \$200,000 or 1.25% (\$150,000 or 0.98% increase in 2017) and the second of three years increase for the Operations Centre debenture amounting \$130,000 or 0.81% for a total of 5.33% operating levy plus capital levy plus debenture increase. (See page 1)
- There are some staffing increase requests from departments and other levels of service requests which if approved by Council will have an effect on the tax levy by increasing it by \$201,677 or 1.25%.
- Staff requests for funding of new staffing, specific projects or level of services initiatives are listed on Page 2 and 3 of the budget package with proposed staff recommendations.
- Note that this does not necessarily translate into a tax increase to the ratepayer. The overall tax is dependent on a properties assessment and the Region/School tax rates which the City has no control over such agencies tax policies.
- A revenue source optimized by Council in 2016 and 2017 was through the tax room created by decreases to the Region and Education tax rates. Council eased the impact of the New Operations Centre debenture with an additional levy of \$365,000 in 2016 and \$130,000 in 2017 while keeping the overall (blended) average residential property tax increase to 2.99% or \$87.32 in 2017. The annual debenture payment for the New Operations Centre is \$739,094. Council included in the 2016 and 2017 levy a total amount of \$495,000 and directed staff to spread the remaining increase over 2 years being 2018 and 2019. The 2018 budget includes \$130,000 while the remaining amount of \$114,094 will be raised in 2019.
- For 2018, with the combination of some assessment growth which reduced the revenue neutral tax rates for the City and tax room created through the Region and Education tax rates reduction, the impact of the increased tax levy proposed for 2018 is softened. With the proposed tax levy increase of 5.33% which includes the capital levy and debenture increase of \$200,000 and \$130,000 respectively, the overall (blended) tax increase to the average residential property is reduced to 1.78% or \$53.72 annually. If Council approves the additional requests of \$201,677 that affect the tax levy, the blended overall tax increase is 2.39% or \$72.12. (see pages 5 and 6)

- The only potential change may be a proposed change in Regional Tax Policy regarding tax ratios which provides for tax distribution among the tax classes. If another tax class, such as multi-residential, tax ratio is reduced the potential impact could add 0.25% to the overall blended levy or \$7.43. This would still be below the 2017 tax increase.
- Groups, Programs and Services which are funded by the City are provided on page 34 of the budget package
- The Ontario Municipal Partnership Fund was reduced by \$13,900 over the 2017 amount of \$2,800,100 to funding of \$2,786,200 for 2018 (see page 7). As in previous years, staff recommend that the base amount of funding of \$2,345,900 continue to be applied to the tax levy and the increase of \$440,300, be applied to fund one time expenditures, new capital projects and/or the unfunded capital amortization, as was done in 2014 to 2017. The OMPF funding is very volatile in that the amounts could be reduced by the Province and would instill a tax levy increase. Staff has proposed to allocate the \$440,300 to one time expenditures as allocated on pages 2 to 3.
- Other grants, such as the Ontario Community Infrastructure Fund (OCIF) and the Ontario Main Street Revitalization Initiative (MSRI) are recommended to be allocated to Roads, Asset Management staffing and software (OCIF funding) and the pedestrian crossing and traffic signals in the downtown (MSRI funding). See pages 8 to 16.
- Federal Gas Tax Funds are recommended, as in the past, to be allocated to Roads construction and future LED lighting in facilities (see page 38).
- Transfers to and from Reserves/Reserve Funds are listed on pages 39 and 40.
- A summary of expenditure and revenue changes from the 2017 budget is provided on page 19 with detailed schedules on pages 20 to 33.
- 2017 operating surplus/deficit not known until final year end accounting
- The current debt position of the City, future maturing debt and an analysis of existing debt reserves and allocations are on pages 41 to 46. Staff are recommending an allocation of debt reserves over the next 5 to 6 years to fund existing debt and have no impact on the tax levy (see pages 44 to 46).
- This is the second year of the four year phase in of the reassessment year based on January 1, 2016 values, which will be phased in over four years 2017,2018,2019,2020. Assessment growth has provided minimal increases to revenue.
- Tax policies, including tax ratios, are established at the Regional level and are not known to date. This may have an impact on local tax rates.

- Council will review funds allocated in the budget for the funding of capital amortization projects and the required level of funding for future capital replacements. Currently, staff has added the annual capital levy of \$200,000 or 1.25% (\$150,000 in past years which was a 1% capital levy increase) to the 2017 capital levy of \$1,740,260 for a total capital levy allocation of \$1,940,260 plus Federal Gas Tax funds of \$622,000 for 2018 and OCIF Funds of \$129,755, which is included within the existing budget for capital. The total allocation for capital amounts to \$2,692,015 and is still short by approximately \$1,459,455 (\$1,739,000 in 2017) to meet the full amortization required for capital asset replacements. The capital projects with staff recommendations are listed on pages 35 to 37 of the budget package.

**CITY OF PORT COLBORNE
2018 OPERATING LEVY SUMMARY**

2017 Tax Levy		16,038,334	
<u>Operations</u>			
Salaries/Wages/Benefits	3.34%	535,859	
Utilities/Telephone	0.18%	28,330	
Library	0.11%	17,749	
Other net costs	1.34%	215,287	
 New revenues	 -2.12%	 <u>(340,356)</u>	
		<u>456,869</u>	2.85%
 2017 Operating Levy		 16,495,203	
<u>Other Costs</u>			
Debentures	-0.01%	<u>(993)</u>	
		<u>(993)</u>	-0.01%
 Operating Levy plus new debt costs		 16,494,210	2.84%
 <u>Other Unexpected Costs</u>			
Loss of Revenues	0.43%	68,527	
		<u>68,527</u>	0.43%
 Proposed 2018 Tax Levy		 16,562,737	3.27%
Capital Amortization-PSAB		200,000	1.25%
Funding New Operations Centre		130,000	0.81%
-remaining debenture		114,094	
		<u>16,892,737</u>	5.33%

NOTE: The Tax Levy increase DOES NOT necessarily translate into a tax increase to the ratepayer. The overall tax is dependent on a properties assessment and the Region/School tax rates which the City has no control over other agencies tax policies.

**CITY OF PORT COLBORNE
2018 BUDGET WORKSHEET SUMMARY**

Mar 5 2018

2017 Levy 16,038,334 4.71%
 Staff PROPOSED LEVY \$ 16,562,737 3.27%
 CURRENT PROPOSED LEVY \$ 16,892,737 5.33%
 Note-\$161,000 = 1% levy increase

levy increase

	Cost	OMPF Funds	LEVY FUNDING	Reserve Funds	Other/ Grants	Defer Funding	Description
Available Funds for one time expenditures				\$ -		\$ -	
UNFINANCED REQUESTS <i>Page</i>							
Human Resources	Consultant	126	\$10,000	\$10,000			Employee Engagement Survey Follow Up - Phase 2
Human Resources	Coop Student	126	\$6,300	\$6,300			work term of 400 hours in fall/winter months
CAO	Corporate Accessibility Compliance		\$5,000			\$5,000	website audit/training/accessibility plan update-Accessibility reserve
CAO	Live Streaming Council Meetings		\$3,000	\$3,000			pilot project
CAO	Performance Mgmt Training		\$11,000			\$11,000	Performance Appraisals
CAO	Coaching and Training		\$24,500	\$24,500			
CAO	CUPE Job Evaluation	128	\$30,000	\$30,000			review for internal/pay equity and market rates
Health & Safety	Bill 168 Workplace Risk Assessments	125	\$10,000	\$5,000		\$5,000	assessments of 2 locations annually-health & safety reserve
Health & Safety	Working Mind Training Courses	125	\$11,225	\$11,225			24 managers and 72 staff attendees
Corp Services-Clerks Divisi	Records Mgmt & Retention System		\$80,000			\$80,000	phased in over 2016/2017 for 2018/2019 implementation
Corp Services-Finance Divi	Asset Management		\$48,750			\$25,000	Provide and update Comprehensive AMP
Corp Services-Finance Divi	Capital Asset/Budget Supervisor-sal & ber		\$83,705	\$3,705	\$ 80,000	In Levy OCIF grant	2018/2019 initiative to implement and manage AMP with capital budgeting
Fire Dept	Fire Safety Initiative	84-85	\$20,000	\$20,000			Available funding from OCIF max \$80,000
Fire Dept	Summer Student	85	\$9,400			\$9,400	Smoke and Carbon Monoxide Alarm Program
Engineering	Pavement Marking		\$6,140	\$6,140			16 weeks
Engineering	Facility Maintenance Study		\$75,500			\$75,500	increase current budget from \$43,860 - two markings Spring and Fall
Engineering	OGRA Training Courses	51	\$3,000			\$3,000	OMPF 2015
Engineering	Renewable Passive Energy Generation	62	\$15,000	\$15,000			increase staff development to \$5,000
Operations	Tree Trimming/Removal/Replacement	48	\$20,000			\$20,000	consultant required to investigate feasibility of installing at Operations Centre
Operations	Tree Trimming Equip Rental	48	\$9,600			\$9,600	increase current budget from \$130,000 to \$150,000
Operations	Inventory & Asset Tracking Software		\$22,000			\$22,000	8 week rental-tractor with arm mower-cut on rural and clay roads
Operations	WorkOrders & Equip Maint Software		\$60,000			\$10,000 FCM grant \$50,000 OCIF grant	annual maintenance fee \$7500
Operations	Stone Repairs on roads and shoulders	48	\$7,500	\$7,500			increase from \$32,500 for shouldering and stone road repairs in rural area
Operations	Snow Ploughing Equipment Rental	49	\$54,000			\$54,000	rent 2 loaders for one snow route-city operator
Operations	Snow Poughing Contractor Changes	49	\$5,133			\$5,133	increase to \$37,000 - 5 yr agreement (100 hr/season min guarantee)
Operations	Sanding Contractor Changes	49	\$9,312			\$9,312	increase to \$30,000 - 5 yr agreement (100 hr/season min guarantee)
Operations	Building/Yard Materials	49	\$2,404			\$2,404	increase to \$9,000 - addl costs on move to new Operations Centre
Operations	Public Works Staff Development	49	\$3,000			\$3,000	Municipal Equip Operator Assoc Technology events
Operations	Drainage Works-City portion of costs	66	\$110,586	\$100,586			\$10,000 Zavitz Drain/Sherkston North and East & West Trail Branch Drains
Operations	Drainage Works-City portion of costs	74	\$90,093				\$90,093 Young and Hopf-Wagner Drains-2019 construction

2

**CITY OF PORT COLBORNE
FUNDING OPTIONS FOR NEW OPERATIONS CENTRE DEBENTURE**

Goal	Levy for \$739,094	Lessen impact on ratepayers
	2016 levied through tax room (Region/Education)	\$365,000
	2017 levied through tax room (Region/Education)	\$130,000
	Remaining levy required	\$244,094
 Options		
1	Spread increase over 2018 and 2019	\$130,000 in 2018 and \$114,094 in 2019
2	Spread increase over 2018 and 2019	\$122,047 in 2018 and \$122,047 in 2019
3	Use of Tax Room Available	
	- Overall tax increase set at 2% to 4%	Depends on other increases to the tax levy Depends on any decrease to Education Tax Rates

4

**CITY OF PORT COLBORNE
2018 BUDGET**

ESTIMATED RESIDENTIAL PROPERTY TAX BURDEN COMPARISON

	Phased In Assessment change				Phased In Assessment change			
	2018	2017	\$	%	2018	2017	\$	%
			Change	Change			Change	Change
City	81.420	81.837	-0.42	-0.51%	83.042	81.837	1.21	1.47%
Region - general	56.529	57.724	-1.19	-2.07%	56.529	57.724	-1.19	-2.07%
Region - waste mgmt	8.595	9.235	-0.64	-6.93%	8.595	9.235	-0.64	-6.93%
Education	17.000	17.900	-0.90	-5.03%	17.000	17.900	-0.90	-5.03%
	<u>163.544</u>	<u>166.696</u>	<u>-3.15</u>	<u>-1.89%</u>	<u>165.166</u>	<u>166.696</u>	<u>-1.53</u>	<u>-0.92%</u>
	** with 3.27% levy increase with reduced education rate				** with 5.33% levy increase with reduced education rate with Capital Levy \$200,000 & OP Centre Debt \$130,000			
<u>ESTIMATES OF TAX CHANGES</u>	2018	2017	\$	%	2018	2017	\$	%
			Change	Increase			Change	Increase
Assessment	185,605	180,679			185,605	180,679		
City	1,511.20	1,478.62	32.57	2.20%	1,541.31	1,478.62	62.68	4.24%
Region-general	1,049.21	1,042.95	6.26	0.60%	1,049.21	1,042.95	6.26	0.60%
Region-waste mgmt	159.52	166.86	-7.34	-4.40%	159.52	166.86	-7.34	-4.40%
Education	315.53	323.42	-7.89	-2.44%	315.53	323.42	-7.89	-2.44%
Total Tax Levy	3,035.45	3,011.85	23.61	0.78%	3,065.56	3,011.85	53.72	1.78%

Note: Regional tax policy changes and tax ratios same as 2017 and subject to change
Assessment increase of 2% in 2018

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**CITY OF PORT COLBORNE
2018 BUDGET
ESTIMATED RESIDENTIAL PROPERTY TAX BURDEN COMPARISON**

	Phased In Assessment change			
	2018	2017	\$ Change	% Change
City	83.042	81.837	1.21	1.47%
Region - general	56.529	57.724	-1.19	-2.07%
Region - waste mgmt	8.595	9.235	-0.64	-6.93%
Education	17.000	17.900	-0.90	-5.03%
	<u>165.166</u>	<u>166.696</u>	<u>-1.53</u>	<u>-0.92%</u>

	Phased In Assessment change			
	2018	2017	\$ Change	% Change
City	83.438	81.837	1.60	1.96%
Region - general	56.529	57.724	-1.19	-2.07%
Region - waste mgmt	8.595	9.235	-0.64	-6.93%
Education	17.000	17.900	-0.90	-5.03%
	<u>165.562</u>	<u>166.696</u>	<u>-1.13</u>	<u>-0.68%</u>

**** with 5.33% levy increase
with reduced education rate**

**** with 5.33% levy increase
with reduced education rate
with potential reduced tax ratio for multi residential**

ESTIMATES OF TAX CHANGES

			\$	%
	2018	2017	Change	Increase
Assessment	185,605	180,679		
City	1,541.31	1,478.62	62.68	4.24%
Region-general	1,049.21	1,042.95	6.26	0.60%
Region-waste mgmt	159.52	166.86	-7.34	-4.40%
Education	315.53	323.42	-7.89	-2.44%
Total Tax Levy	3,065.56	3,011.85	53.72	1.78%

			\$	%
	2018	2017	Change	Increase
Assessment	185,605	180,679		
City	1,548.65	1,478.62	70.03	4.74%
Region-general	1,049.21	1,042.95	6.26	0.60%
Region-waste mgmt	159.52	166.86	-7.34	-4.40%
Education	315.53	323.42	-7.89	-2.44%
Total Tax Levy	3,072.91	3,011.85	61.06	2.03%

**Note: Regional tax policy changes and tax ratios same as 2017 and subject to change
Assessment increase of 2.73% in 2018**



**CITY OF PORT COLBORNE
ONTARIO MUNICIPAL PARTNERSHIP FUND**

	2010	2011	2012	2013	2014	2015	2016	2017	2018
Ontario Municipal Partnership Fund	2,377,100	2,438,600	2,446,900	2,384,000	2,345,900	2,345,900	2,345,900	2,345,900	2,345,900
Ontario Municipal Partnership Fund - New	61,500	8,300	(62,900)	(38,100)	247,300	341,800	426,200	454,200	454,200
	2,438,600	2,446,900	2,384,000	2,345,900	2,593,200	2,687,700	2,772,100	2,800,100	2,786,200
Funds applied to tax levy	2,438,600	2,446,900	2,384,000	2,345,900	2,345,900	2,345,900	2,345,900	2,345,900	2,345,900
Funds applied to levy during budget									
	0	0	0	0	247,300	341,800	426,200	454,200	440,300
- Tax Appeal Outstanding									
Recommended allocation of OMPF									
- one time projects					(133,000)	(203,000)	(140,000)	(287,320)	
- new capital projects					(114,300)	(138,800)	(286,200)	(166,880)	
Funds Available	0	0	0	0	0	0	0	0	440,300

Recommendation

- staff recommend that the OMPF funding at the 2017 level of \$2,345,900 be applied to the general operations budget as grant revenue for its intended purpose of assessment equalization
- staff recommend that the increased OMPF funding of \$440,300 be applied to fund the unfunded capital amortization or one time expenditures (new capital or initiatives)

**CITY OF PORT COLBORNE
OTHER GRANTS**

	<u>2015</u>	<u>2016</u>	<u>2017</u>	2018	2019	2020
Ontario Community Infrastructure Fund (OCIF)	96,592	96,592	182,945	259,755	404,300	418,760
Ontario Main Street Revitalization Initiative	-	-	-	51,549		
	<u>96,592</u>	<u>96,592</u>	<u>182,945</u>	<u>311,304</u>		
Recommended allocation of Funds						
- Roads	(96,592)	(96,592)	(182,945)	(129,755)		
- Capital Asset/Budget Supervisor-sal & ben				(80,000)	2018/2019 initiative to implement and manage AMP with capital budgeting	
- WorkOrders & Equip Maint Software				(50,000)		
- Traffic Signals				(6,000)	Welland and Clarence-power supply cabinet	
- Pedestrian Crossing <i>(See pages 57-61)</i>				(45,000)	Clarence St at Catharine St	
- Contingency				(549)		
Funds Available	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		

Eligible Expenditures

- OCIF funds are eligible for core infrastructure (roads, bridges, water/wastewater, stormwater) as part of asset mgmt plan, including asset mgmt planning expenditures such as software, condition assessments and consultants. In addition, up to \$80,000 for staff responsible for asset management planning.
- Ontario Main Street Revitalization Initiative funds are eligible for downtown and main streets for such improvements as pedestrian crosswalks/landscaping/direct funding to businesses for storefront appearance ie:lighting or new signage



Ontario Community Infrastructure Fund (OCIF)
Formula-based Component: Revised Allocation Notice

City of Port Colborne

Overview

This revised allocation notice is to inform you of your 2020 Ontario Community Infrastructure Funding formula allocation and demonstrate the calculation of this grant. For calculations of previous years' grants, please see your July 2016 allocation notice.

Formula-Based Funding Allocation

Your community's proposed formula-based allocation of funding under the Ontario Community Infrastructure Fund for the next three years is as follows:

2018 formula allocation	\$259,755
2019 proposed formula allocation	\$404,300
NEW 2020 proposed formula allocation	\$418,760

Terms and Conditions

Receipt of the formula allocations are conditional upon compliance with all of the terms and conditions of your existing OCIF formula-based funding agreement.

The Province reserves the right to adjust or terminate any allocation or proposed allocation contained in this notice, without consent or notice, to account for any changes in a municipality's situation, the OCIF program guidelines, or other parameters or administrative procedures.

Payment Schedule

The Province proposes to make payments in accordance with the following schedule:
Allocations of \$150,000 or less will be provided in one payment;
Allocations greater than \$150,000 but less than \$1 million will be provided through 6 payments; and
Allocations greater than \$1 million will be provided through 12 payments.

Next Revised Allocation Notice

You will receive a revised allocation notice in 2018. It will advise you of your 2021 proposed formula-based allocation and confirm your 2019 allocation.



How to receive formula-based funding through the Ontario Community Infrastructure Fund

What Ontario communities need to know when receiving formula-based grants from the Ontario Community Infrastructure Fund.

How it works

Using a fair and transparent formula that recognizes that municipalities have different infrastructure needs and economic conditions, the Province will be distributing approximately \$130 million to 426 communities across Ontario in 2018 . By 2019, the formula-based component will increase to a total allocation of \$200 million annually.

Communities need not apply for the funding but will need to provide planning and reporting documents to the government to receive the grants.

Under the formula-based component, eligible recipients:

- receive allocation notices specifying stable, predictable funding for the next 3 years.
- may accumulate annual formula-based grants for up to 5 years to address larger infrastructure projects.
- are guaranteed to receive a minimum of \$50,000 per year.

Who is eligible

Ontario municipalities

All small municipalities (i.e., populations less than 100,000) are eligible. For the 2017, 2018 and 2019 grants, the 2011 census data was used to determine eligibility. For the 2020 grants, the 2016 census data was used.

In addition, all northern and rural municipalities are eligible.

Local Services Boards (LSBs)

LSBs that own water and/or wastewater systems are eligible to receive the minimum grant of \$50,000 per year.

What expenditures are eligible and ineligible

Eligible capital expenditures

Capital expenditures on core infrastructure (roads, bridges, water and wastewater, including sanitary and stormwater facilities) projects that are part of an asset management plan are eligible, including:

- capital construction of new core infrastructure to be owned by the recipient that addresses an existing health or safety issue.
- capital maintenance for the renewal, rehabilitation and replacement of core infrastructure owned by the recipient,
- debt-financing charges specifically associated with the capital project activities above are eligible, if started after January 1, 2017.

Innovative capital technologies

Ontario has become a world-class centre in developing new technologies that can help reduce, avoid or defer capital and lifecycle costs. [WaterTAP \(http://watertapontario.com/\)](http://watertapontario.com/) exists to champion Ontario's status as a world water technology hub. Many of these technologies already support communities across Ontario, including projects funded through the government's [showcasing water innovation program \(http://www.watertapontario.com/a/brochures/20160111152148_showcasing-water-innovation-final-report-jan-6-2016.pdf\)](http://www.watertapontario.com/a/brochures/20160111152148_showcasing-water-innovation-final-report-jan-6-2016.pdf). Examples of innovative approaches include trenchless technologies for lining water mains, phosphorus removal from storm water, and ammonia removal from wastewater. Formula recipients may want to consider incorporating innovative technologies into their projects.

Coordinated infrastructure and land-use planning

Capital projects must be consistent with the government's land-use planning framework. The provincial land-use planning framework promotes a coordinated and integrated approach when planning for land use and infrastructure. This is achieved through policy direction derived from the Provincial Policy Statement (PPS) and applicable provincial land use plans such as the Growth Plan for the Greater Golden Horseshoe.

An integrated approach to land use and infrastructure planning allows for the identification of cost savings, or other benefits such as improved environmental protection, by ensuring development choices make the best use of existing infrastructure before consuming more land or resources.

When read together, the PPS and provincial plans require municipalities to consider, among other things:

- the implications of growth on infrastructure needs
- the full lifecycle costs of infrastructure, which may include asset management planning
- integration of environmental protection with infrastructure planning (e.g., through the use of watershed or subwatershed plans)

Eligible asset management planning expenditures

Eligible expenditures for the development, updating and improvement of asset management plans for any asset type(s), include:

- asset management software
- conferences and training that are 100% related to asset management planning including reasonable related travel, meals and accommodation expenses
- third-party condition assessments, and
- third-party consultants whose responsibilities are limited to asset management planning.

Collaboration on asset management

Recipients are encouraged to work together to develop and improve asset management plans. Smaller communities should consider hiring a shared resource to serve as their asset manager. For example, four neighbouring communities with similar infrastructure systems could attract a full-time local expert dedicated to serving each municipality about one week per month. By collaborating, communities can share best practices, learn from each other, and improve their asset management plans at a reduced cost.

Eligible optimization expenditures

Activities that improve the performance or increase the capacity of existing water and wastewater infrastructure under the Composite Correction Program are eligible, including:

- third-party comprehensive performance evaluations; and
- third-party comprehensive technical assistance

Composite Correction Program

Municipalities can reduce or avoid life-cycle costs through non-capital solutions. The Composite Correction Program is a well-regarded 2-step protocol for optimizing water and wastewater systems. The first step is a Comprehensive Performance Evaluation, which determines the operation, design, maintenance and administration factors that impact performance or capacity. The second step, Comprehensive Technical Assistance, involves hands-on operator training and support to improve process control and operating procedures.

Eligible staff time expenditures (for municipalities only)

Municipalities may allocate up to 40% or \$80,000 of their formula funding per year (whichever is less) to hours worked by municipal staff whose responsibilities include:

- asset management planning; and/or
- Composite Correction Program implementation while receiving third-party comprehensive technical assistance.

Ineligible costs include:

- infrastructure expansion projects to accommodate future employment or residential development on greenfield sites

- acquisition and/or leasing of land, buildings and other facilities
- legal fees
- rolling stock (e.g. trucks, graders, etc.)
- movable/transitory assets (e.g. portable generators, etc.)
- the costs of completing any application for and provincial funding program
- all taxes
- stand-along street light projects
- costs for recreational trails

A more detailed list of eligible expenditure categories is included in the contribution agreement.

What do I need to submit for funding

Eligible municipalities and LSBs must submit the following to the Ministry of Agriculture, Food and Rural Affairs (OMAFRA) on or before January 15, 2018 to receive the grants:

- a comprehensive asset management plan, covering at least core infrastructure assets, and including all of the information and analysis described in Building together: Guide for municipal asset management plans (<https://www.ontario.ca/page/building-together-guide-municipal-asset-management-plans>). If no changes have been made to a previously submitted asset management plan, the recipient is not required to re-submit.
- all outstanding reporting obligations from the OCIF formula and top-up components.

You may submit it by using the OCIF portal for the formula component reporting, by email to OCIF@ontario.ca (<mailto:OCIF@ontario.ca>) or via mail to:

Ontario Community Infrastructure Fund – Formula-based component
c/o Rural Programs Branch
Ministry of Agriculture, Food and Rural Affairs
1 Stone Road West, 4NW
Guelph, ON
N1G 4Y2

In addition, if not already done so, eligible municipalities must submit the following to the Ministry of Municipal Affairs by email to FIR.MAH@ontario.ca (<mailto:FIR.MAH@ontario.ca>) by **December 31, 2017**:

- outstanding 2016 Financial Information Returns (FIRs) without critical errors
- outstanding 2015 FIRs without critical errors

Failure to meet these conditions may result in grants being withheld.

Banking Funding

Eligible recipients may accumulate their formula-based grants for up to 5 years. For example, grant funding received in 2018 must be spent by December 31, 2022. Recipients are required to submit a project report showing the project(s) they are planning to bank the formula-based grants for and to provide a breakdown of when they are planning to use the funds.

Ontario Revitalizing Main Streets, Helping Small Businesses Grow*Province Helping Boost Tourism, Create Jobs, Enhance Economic Growth*

January 23, 2018 9:00 A.M.

Ontario is helping rural communities attract investment and tourism, create jobs and enhance regional economic growth by supporting the revitalization of downtown and main streets across the province.

Jeff Leal, Minister of Agriculture, Food and Rural Affairs and the Minister Responsible for Small Business, made the announcement today at the Rural Ontario Municipal Association conference in Toronto.

Vibrant main streets help attract visitors, create jobs and increase the competitiveness of small businesses, which are the backbone of small, rural communities. That's why the province is helping municipalities enhance and revitalize their downtown and main streets through improvements such as the installation of pedestrian crosswalks or landscaping. Municipalities can also direct funding to local businesses to improve the appearance of their storefronts by installing lighting or new signage.

Supporting small businesses and communities across the province is part of Ontario's plan to create fairness and opportunity during this period of rapid economic change. The plan includes a higher minimum wage and better working conditions, free tuition for hundreds of thousands of students, easier access to affordable child care, and free prescription drugs for everyone under 25, through the biggest expansion of medicare in a generation.

QUOTES

" Main streets are at the core of small, rural communities and are home to thousands of small businesses across the province. That's why our government is committed to ensuring they continue to remain vibrant hubs where residents meet, tourists visit and small businesses grow and prosper."

- Jeff Leal

Minister of Agriculture, Food and Rural Affairs and the Minister Responsible for Small Business

" AMO welcomes new funding through the Main Street Revitalization Initiative and we are pleased that municipal governments won't have to provide matching funds to access the program. Municipal governments know how to get things done. This funding will help move

projects forward on Ontario's Main Streets, helping to attract residents, visitors and support the business community."

- Lynn Dollin

President of the Association of Municipalities of Ontario and Deputy Mayor of the Town of Innisfil

" Many smaller communities have downtown business areas that play a special and critical role in building strong local economies. Programs like the Main Street Revitalization Initiative benefit our Main Street businesses which are important to rural Ontario."

- Ronald Holman

Chair of the Rural Ontario Municipal Association and Mayor of the Township of Rideau Lakes

QUICK FACTS

- Ontario is investing up to \$26 million in the Main Street Revitalization Initiative, which will be administered by the Association of Municipalities of Ontario and its rural arm, the Rural Ontario Municipal Association.
- This initiative is part of a \$40 million investment over three years in the Main Street Enhancement Fund, which will help strengthen small businesses in downtown and main street areas and enhance the digital presence and capabilities of small businesses through increased access to digital tools like e-commerce.
- The revitalization initiative expands upon and complements the Downtown Revitalization Program that supports main street revitalization in rural areas.
- Funding will be allocated to municipalities based on population size, using the most recent data from the 2016 Statistics Canada Census of Population.
- The formula includes an adjustment for those municipalities that have fewer than 25,000 residents. This adjustment ensures that small communities are provided an appropriate level of funding where their population figures would otherwise limit their respective funding allocations within the parameters of the program.
- About one-third of Ontario workers are employed by small businesses, which are businesses that employ less than 100 paid employees.
- To strengthen Ontario small businesses, the province is providing more than \$500 million over three years in new initiatives that include lowering the small business tax rate by 22 per cent from 4.5 per cent to 3.5 per cent, investing in youth employment, providing support for downtown main street businesses and reducing red tape.

LEARN MORE

- [Municipal Funding Allocations](#)
- [2017 Ontario Economic Outlook and Fiscal Review](#)
- ontario.ca/agriculture-news

Main Street Revitalization Initiative: Overview of Municipal Funding Allocations

The \$26 million Main Street Revitalization Initiative will support capital improvements in small businesses, and generate strategic public investments in municipal and other public infrastructure that will benefit small businesses within Ontario's main street areas.

Funding under the initiative will be allocated to municipalities based on population size. The following table provides the allocations for each eligible municipality, as determined by population size in the 2016 Census of Population.

Municipal Funding Allocations

Municipality	Funding Allocation Up To (\$)
City of Barrie	148,125
City of Belleville	71,286
City of Brampton	531,146
City of Brantford	110,909
City of Brockville	54,124
City of Burlington	183,598
City of Cambridge	138,373
City of Clarence-Rockland	56,805
City of Cornwall	67,791
City of Dryden	42,607
City of Elliot Lake	45,141
City of Greater Sudbury	165,147
City of Guelph	139,960
City of Hamilton	483,103
City of Kawartha Lakes	92,213
City of Kenora	48,830
City of Kingston	133,187
City of Kitchener	225,870
City of London	353,430
City of Markham	306,966
City of Mississauga	639,530
City of Niagara Falls	102,926
City of North Bay	71,995
City of Orillia	54,727
City of Oshawa	163,392
City of Ottawa	819,641
City of Owen Sound	54,120
City of Pembroke	47,802
City of Peterborough	96,964
City of Pickering	106,060
City of Port Colborne	51,549

**CITY OF PORT COLBORNE
2018 BUDGET
DEPARTMENT SUMMARY**

DEPARTMENT	2017 BUDGET EXPEND \$	2018 BUDGET EXPEND \$	CHANGE IN BUDGET \$	CHANGE IN BUDGET %	2018 Budget Percent of Gross Expend %	
ADMINISTRATION						
Council and Administration	306,596	313,164	6,568	2.14%		
Physician Recruit.	119,499	112,515	(6,984)	-5.84%		
CAO	289,035	242,499	(46,536)	-16.10%		
Human Resources	134,566	145,058	10,492	7.80%		
Health & Safety	135,806	151,992	16,186	11.92%		
IT	251,868	278,292	26,424	10.49%		
Communications & Marketing	0	110,836	110,836			
Strategic Projects	78,132	78,142	10	0.01%		
Corporate Services	1,695,934	1,792,650	96,716	5.70%		
Other Admin	249,035	259,189	10,154	4.08%		
Other Financial	680,404	665,330	(15,074)	-2.22%		
	18.93%	3,940,875	4,149,667	208,792	5.30%	18.61%
FIRE SERVICES						
	13.16%	2,739,607	2,803,270	63,663	2.32%	12.57%
ENGINEERING & OPERATIONS						
Operations	2,113,211	2,108,764	(4,447)	-0.21%		
Storm Sewers	185,403	189,112	3,709	2.00%		
Market Square	26,621	30,482	3,861	14.50%		
Transit	309,710	315,977	6,267	2.02%		
Administration	1,762,218	1,910,905	148,687	8.44%		
Drains	114,215	116,072	1,857	1.63%		
	21.67%	4,511,378	4,671,312	159,934	3.55%	20.95%
PLANNING & DEVELOPMENT						
Planning	464,931	473,020	8,089	1.74%		
Animal Control	187,145	184,083	(3,062)	-1.64%		
Bylaw Enforcement	279,408	289,841	10,433	3.73%		
Crossing Guards	159,351	187,489	28,138	17.66%		
Building	206,756	202,463	(4,293)	-2.08%		
	6.23%	1,297,591	1,336,896	39,305	3.03%	6.00%
COMMUNITY & ECONOMIC DEVELOPMENT						
Administration	216,479	384,495	168,016	77.61%		
Economic Development/Tourism	275,516	213,449	(62,067)	-22.53%		
Cemeteries	57,143	62,489	5,346	9.36%		
Vale Health & Wellness Centre	1,710,099	1,788,077	77,978	4.56%		
Parks	1,380,587	1,394,412	13,825	1.00%		
Community Centres & Programs	78,002	78,808	806	1.03%		
Canal Days	596,075	596,245	170	0.03%		
Special Events	362,740	279,656	(83,084)	-22.90%		
Recreation Programming	106,008	121,449	15,441	14.57%		
Roselawn	224,042	232,307	8,265	3.69%		
Marina Operations	899,132	941,940	42,808	4.76%		
West Street Docks	8,692	6,046	(2,646)	-30.44%		
Nickel Beach	77,222	79,536	2,314	3.00%		
	28.79%	5,991,737	6,178,909	187,172	3.12%	27.71%

**CITY OF PORT COLBORNE
2018 BUDGET
DEPARTMENT SUMMARY**

DEPARTMENT		2017 BUDGET EXPEND \$	2018 BUDGET EXPEND \$	CHANGE IN BUDGET \$	CHANGE IN BUDGET %	2018 Budget Percent of Gross Expend %
MUSEUM	1.64%	342,141	353,721	11,580	3.38%	1.59%
LIBRARY						
Operations (Net)		667,088	684,834	17,746	2.66%	
Capital		35,000	35,000	-	0.00%	
	3.37%	702,088	719,834	17,746	2.53%	3.23%
DEBENTURES						
Fire		437,069	436,306	(763)		
Street Lights		107,603	107,566	(37)		
Public Works		57,269	57,270	1		
Operations centre		0	609,094	609,094		
East Side Employment Lands		0	30,692	30,692		
Nickel Area Storm Sewer		0	149,909	149,909		
Skatepark		47,754	47,754	-		
Marina		153,595	174,141	20,546		
Marina Boat Ramp		12,963	0	(12,963)		
City Hall		37,910	37,707	(203)		
Vehicles		56,140	56,984	844		
Roads		34,566	34,566	-		
Vale Health & Wellness Centre		343,816	343,816	-		
	6.19%	1,288,685	2,085,805	797,120	61.86%	9.35%
Gross Expenditures		20,814,102	22,299,414	1,485,312	7.14%	
One Time Expenditures		0	0	-		
Allocations to/from Capital and Reserves						
Allocation to Reserves		1,093,524	519,150	(574,374)		
Allocation from Capital		(90,706)	(91,550)	(844)		
Allocation to Capital		1,736,503	1,737,127	624		
Allocation from Reserves		(468,563)	(768,831)	(300,268)		
Net Expenditures		23,084,860	23,695,310	610,450	2.64%	
REVENUES						
Taxation-PILS, SUPPs		(341,288)	(427,300)	(86,012)	125.20%	
Ontario/Canada Grants		(291,849)	(292,893)	(1,044)	0.36%	
Fees, Service Charges & Donations		(2,333,615)	(2,420,337)	(86,722)	3.72%	
Other Revenue		(964,887)	(932,110)	32,777	-3.40%	
License/Permits/Fines		(309,640)	(245,500)	64,140	-20.71%	
OMPF funding		(2,345,900)	(2,345,900)	-	0.00%	
OMPF funding		-	-	-		
Administration Charges		(459,347)	(468,533)	(9,186)	2.00%	
Total Revenues		(7,046,526)	(7,132,573)	(86,047)	1.22%	
Net Levy Budget		16,038,334	16,562,737	524,403	3.27%	

**2018 BUDGET
CHANGES FROM 2017 BUDGET**

2017 Tax Levy

16,038,334

REVENUE CHANGES

Increased

Penalty/Interest on taxes	(5,000)	
Payments In Lieu of Taxes	(17,000)	
Corporate Services Fees	(3,154)	
WSIB Savings	(50,282)	
Drainage Superintendent Grant	(13,244)	
Planning	(16,779)	
Vale Health & Wellness Centre	(55,895)	
Marina	(75,300)	
Min of Natural Resources	(5,000)	
Supplementary Taxes	(69,370)	
Transit-Reserve	(18,146)	
Goderich-Wharfage	(2,000)	
Admin Fees-Water/Sewer	<u>(9,186)</u>	(340,356)

Reduced

POA revenue	5,000	
ByLaw Enforcement	2,755	
Building Permits	21,715	
Museum Archives	2,956	
student grants	10,847	
CN Rail Fees	10,000	
Transit-Prov Gas Tax grant	5,000	
Committee Reserves	4,254	
Transit fees	<u>6,000</u>	68,527

EXPENDITURE CHANGES

Equipment Operations-gas/parts	7,170	Schedule "A"	20
Contract Services	76,508	Schedule "B"	21-22
Salaries/Wages - full time	353,918	Schedule "C"	} 23
Salaries/Wages - part time	148,050	Schedule "C"	
Salaries/ Wages - overtime	(14,275)	Schedule "C1"	24
Employee Benefits	123,042	Schedule "C"	23
Vol FF Honourarium	7,755		
Utilities	12,109	Schedule "D"	} 25
Telephone	16,221	Schedule "D"	
Repairs/Maintenance	6,782	Schedule "E"	26
Consulting Services	5,003	Schedule "F"	27-28
Materials	8,424	Schedule "G"	29
Staff Development	-4,861	Schedule "H"	30
Library	17,749	Schedule "I"	31
Debentures	(993)	Schedule "J"	32
Equipment Rentals	(3,969)	Schedule "K"	33
Legal Fees	11,504		
Insurance Premiums	36,383		
Insurance Claims	25,000		
Advertising	4,393		
Advertising	Communications/Marketing		
Credit Card Fees	Increased use of sales transactions		
Tax Write offs	12,050		
Building Transfer to Reserves	(2,827)		
Health & Safety	Medical Examinations		
Office Supplies	2,750		
Public Relations	2,095		
Public Relations	2,123		
Canal Days	Communications/Marketing		
Association Memberships	7,500		
Nickel Beach	3,714		
Airport Commission	2,211		
Sponsorship Administration	Security		
	7,584		
	2,255		
	<u>(82,631)</u>		

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	781,737	
	<u>16,548,242</u>	
Other Budget Changes (net of revenue/expenses)	14,495	

Proposed 2018 Tax Levy 16,562,737

Increase In Levy \$524,403 3.27%

2018 BUDGET VEHICLE GAS & PARTS

SCHEDULE "A"

	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual to date	2017 Budget	2018 Budget	4 year average	CHANGE
GAS									
Fire	17,645	19,366	18,235	16,016	18,445	18,981	19,362	17,816	381
Public Works/Parks	154,053	202,332	142,344	111,416	113,587	151,385	154,413	152,536	3,028
	<u>171,698</u>	<u>221,698</u>	<u>160,579</u>	<u>127,432</u>	<u>132,032</u>	<u>170,366</u>	<u>173,775</u>	<u>170,352</u>	<u>3,409</u>
PARTS									
Fire	22,453	20,400	26,353	22,571	16,084	18,797	20,176	22,944	1,379
Public Works/Parks	114,040	90,950	133,469	124,831	124,107	119,088	121,470	115,823	2,382
	<u>136,493</u>	<u>111,350</u>	<u>159,822</u>	<u>147,402</u>	<u>140,191</u>	<u>137,885</u>	<u>141,646</u>	<u>138,767</u>	<u>3,761</u>
									<u><u>7,170</u></u>

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**2018 BUDGET
CONTRACT SERVICES**

SCHEDULE "B"

	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual to date	2017 Budget	2018 Budget	4 year average	Budget Variance	
City Hall	56,730	59,301	54,533	64,770	\$64,089	59,000	62,000	58,834	3,000	actual costs
Fire Dispatch	62,377	63,812	65,790	70,526	\$72,448	73,000	75,000	65,626	2,000	St.Catharines
Fire Station #1	4,862	4,522	5,133	6,871	\$5,910	5,000	5,100	5,347	100	
Culvert Repairs	2,212	4,524	13,352	2,387	\$4,838	3,190	3,254	5,619	64	
Grass Cutting	45,842	54,943	52,895	59,241	\$56,782	56,886	58,024	53,230	1,138	
Tree Trimming	73,403	91,024	130,924	135,425	\$140,487	130,000	130,000	107,694	0	trimming/removal Ash Trees
Ditch Cleaning	30,794	232,982	157,718	165,365	\$279,920	200,000	204,000	146,715	4,000	
Catch Basin Cleaning	14,871	15,047	30,929	17,719	\$23,340	16,000	16,320	19,641	320	
Debris Cleaning	561	570	960	1,476	\$354	1,648	1,681	892	33	
Patching/Spraying	37,695	24,165	41,062	38,946	\$23,952	41,657	42,490	35,467	833	
Shouldering	2,352	3,053	429	3,918	\$6,959	3,296	3,362	2,438	66	
Guard rails	0	0	0	0	0	5,207	5,311	0	104	replace old post/cable guards
Dust Suppression	14,438	13,146	12,806	16,486	\$11,539	17,013	17,353	14,219	340	
Curb Maintenance	4,253	9,052	10,462	10,766	\$7,110	10,792	11,008	8,633	216	
Snow Ploughing	23,047	35,251	47,093	22,572	\$16,866	31,243	31,867	31,991	624	
Sanding/Salting	13,495	8,280	16,528	22,436	\$11,017	20,282	20,688	15,185	406	
Pavement Marking	36,041	35,997	36,887	25,114	\$56,589	43,000	43,860	33,510	860	50,000 for two city wide line paintings
Traffic Signs	1,424	2,927	4,767	3,468	\$1,656	3,190	3,254	3,147	64	
Trillium Rail				0	\$1,325	20,000	20,400	0	400	
CP Rail					\$248	0	0	0	0	
Storm Sewer Flushing	1,570	35,746	0	26,650	\$45,119	53,164	54,228	15,992	1,064	
Storm Sewer Maintenance	7,503	25,732	17,734	19,388	\$20,919	15,949	16,268	17,589	319	
Storm Sewer Laterals	0	977	855	0	\$188	1,595	1,627	458	32	
Storm Sewer Man Holes	16,027	0	10,176	62,841	\$17,197	10,633	10,846	22,261	213	
Transit-Welland	249,077	290,977	296,409	300,718	\$283,696	308,360	314,527	284,295	6,167	CPI 2.0% increase - welland transit
Parking Lots	3,170	4,925	1,327	8,147	\$8,792	5,316	8,500	4,392	3,184	snow removal
Public Works Yard	30,690	31,156	35,297	39,902	\$43,795	34,800	35,496	34,261	696	new operations centre costs
Operations Centre					\$24,854	0	0	0	0	
Drains					\$712	0	0	0	0	

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**2018 BUDGET
CONTRACT SERVICES**

SCHEDULE "B"

	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual to date	2017 Budget	2018 Budget	4 year average	Budget Variance
Engineering	683	0	0	0	0	0	0	171	0
Crack Sealing	15,788	14,679	0	0	0	15,949	16,268	7,617	319
Driveways					\$17,793	0	0	0	0
Sidewalk Maintenance	20,275	45,636	59,843	49,556	\$254	43,170	44,033	43,828	863
Equip Operations	42,550	32,374	21,546	40,395	\$36,180	31,800	32,436	34,216	636 3rd party services on vehicles
Street lighting	5,978	373	3,954	11,183	0	0	0	5,372	0
Community Group Events	0	1,946	5,224	5,053	\$5,360	6,120	6,242	3,056	122 Community Groups event support
Community Services	617	810	128	0	\$5,088	0	0	389	0
Humberstone Hall	2,385	4,669	2,765	1,157	\$1,875	2,871	2,928	2,744	57
Bethel Community Centre	1,192	1,491	1,033	3,911	\$2,279	3,941	4,020	1,907	79 maintenance costs
Sherkston Community Cent	1,058	461	809	1,671	\$2,134	1,932	1,970	1,000	38 maintenance costs
Vale Centre	103,517	138,253	150,529	163,187	\$208,660	117,300	142,300	138,871	25,000 service contracts
Recreation Programming		0	21,505	19,349	\$22,423	16,000	20,000	10,214	4,000 instructors-cost recovery in prog fees
Roselawn	9,262	11,840	13,610	12,068	\$20,050	12,497	14,000	11,695	1,503 maintenance costs
Parks	77,318	68,254	95,325	91,976	\$111,000	91,800	93,636	83,218	1,836
Downtown/Main St BIA	269	2,661	1,643	2,661	5,002	3,509	4,551	1,809	1,042 increased use of contractor services
East/West Trail-Fort Erie	13,088	15,027	105,575	36,620	\$36,472	31,367	32,000	42,578	633 asphalt repairs
Multi-Use Trail - Welland	7,313	27,798	15,199	44,132	\$37,421	38,544	39,315	23,611	771 asphalt repairs
Soccer Complex	17,799	14,313	17,617	19,738	\$13,283	19,139	19,522	17,367	383 asphalt repairs
Cemeteries	3,747	2,339	3,130	3,890	\$3,056	2,604	3,500	3,276	896
Overholt Cemetery	8,308	3,098	19,435	15,728	\$17,060	13,431	15,000	11,642	1,569
Nickel Beach	3,312	5,649	2,765	1,400	\$522	2,552	2,500	3,282	-52
Marina	37,129	34,427	42,791	54,623	\$51,873	43,000	50,000	42,242	7,000
Harbourview docks	0	0	800	0	0	851	868	200	17
Boat ramp	14,804	2,799	4,801	6,298	\$5,438	3,500	4,500	7,175	1,000
Museum	0	0	263	1,539	\$263	0	0	450	0
Bylaw Enforcement	24,538	31,875	23,987	18,309	\$37,207	0	0	24,677	0 bylaw full time staff
Animal Control	154,288	158,487	161,123	164,629	\$170,826	170,156	173,559	159,632	3,403 Welland humane Society-per contract
Animal Shelter	15	166	3,230	947	\$858	1,500	1,530	1,089	30
Building Inspector	817	7,274	7,488	1,069	\$2,993	6,000	5,120	4,162	-880 coverage
	<u>1,298,484</u>	<u>1,674,805</u>	<u>1,830,188</u>	<u>1,896,218</u>	<u>2,046,074</u>	<u>1,849,754</u>	<u>1,926,262</u>	<u>1,674,924</u>	<u>76,508</u>

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2018 BUDGET
SALARY/ WAGES

SCHEDULE "C"

SALARY/ WAGES

	2017	2018	Increase	
Regular salary/ wages	5,896,307	5,983,554	87,247	1.48%
	1,596,128	1,638,637	42,509	2.66%
Wage Step/Reclassification Increases			60,340	
Re-Organization Review				
New Positions			166,690	
Repurposed Positions			(132,613)	
Existing/Restructured Positions			119,545	
Retirement Allowance			10,200	
			353,918	

EMPLOYEE BENEFITS	2,387,599	2,453,013	65,414	2.74%
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Wage Step/Reclassification Increases			17,452	
Re-Organization Review				
New Positions			46,673	
Repurposed Positions			(41,806)	
Existing/Restructured Positions			34,245	
Pensioners			1,064	
			123,042	

PART TIME	865,043	1,013,093	148,050	17.11%
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Physician Recruiter		45,874		
Students & Temp staff (min wage increases)		102,176	11.81%	
		148,050		

2018 BUDGET OVERTIME

SCHEDULE "C1"

	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual to date	2017 Budget	2018 Budget	4 YEAR AVERAGE	BUDGET CHANGE
Exec.Assist. to May	2,831	2,056	1,106	1,567	0	2,000	0	1,890	-2,000
Exec Assist to CAO	409	0	0	1,162	0	1,000	1,000	393	0
IT Computers	0	15	0	0	608	0	0	4	0
Human Resources	1,076	2,890	1,619	0	0	500	500	1,396	0
Health & Safety Cox	0	16	219	0	0	0	0	59	0
Tourism	2,537	937	833	594	500	500	500	1,225	0
EDO	0	50	0	0	60	0	0	13	0
Corporate Services	9,201	7,193	14,068	19,978	15,790	10,000	5,000	12,610	-5,000
Fire Services	10,582	11,461	17,418	20,693	3,992	15,000	15,000	15,038	0
Storm sewer		200	420	181	213	0	0	200	0
Public Works	78,160	149,834	127,023	46,392.30	47,618	92,800	92,000	100,352	-800
Engineering	12,454	9,401	17,192	25,087.70	23,046	17,000	17,000	16,034	0
Drains	0	7,272	5,001	1,573.36	4,640	1,020	1,000	3,462	-20
Community Service:	1,925	7	518	8,617.20	7,125	4,000	4,000	2,767	0
Arenas	14,078	10,005	13,560	6,800.34	13,639	7,363	5,500	11,111	-1,863
Roselawn		324	532	247	46	0	0	276	0
Parks	45,954	42,314	41,142	42,947	26,936	31,555	30,000	43,089	-1,555
Nickel Beach	995	991	536	878	2,244	1,000	1,000	850	0
Marina	3,689	3,627	2,669	2,925	3,106	5,000	3,000	3,227	-2,000
Special Events	12,767	3,601	6,482	11,124	6,780	6,000	3,000	8,493	-3,000
Museum	532	468	1,281	487	539	526	536	692	10
Planning	942	1,009	184	1,140	5	1,052	1,000	819	-52
Bylaw	1,159	2,294	2,545	9,140	11,097	3,000	5,000	3,785	2,000
Building	153	0	0	0	0	210	215	38	5
	<u>199,444</u>	<u>255,963</u>	<u>254,349</u>	<u>201,534</u>	<u>167,984</u>	<u>199,526</u>	<u>185,251</u>	<u>227,822</u>	<u>-14,275</u>

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2018 BUDGET UTILITIES

SCHEDULE "D"

	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual to date	2017 Budget	2018 Budget	4 year average	BUDGET CHANGE
Hydro	561,580	547,635	499,155	454,685	418,553	459,018	444,444	515,764	-14,574
Street Lights Debenture				107,935	107,603	107,603	107,566		-37
Vale Centre	426,373	418,847	451,795	572,575	584,833	590,215	602,019	467,398	11,804
	<u>987,953</u>	<u>966,482</u>	<u>950,950</u>	<u>1,135,195</u>	<u>1,110,989</u>	<u>1,156,836</u>	<u>1,154,029</u>		
Gas	63,882	56,665	58,916	50,384	47,505	56,923	55,644	57,462	-1,279
Vale Centre	74,682	88,487	89,134	83,212	87,247	81,689	88,000	83,879	6,311
	<u>138,564</u>	<u>145,152</u>	<u>148,050</u>	<u>133,596</u>	<u>134,752</u>	<u>138,612</u>	<u>143,644</u>		
Water	51,623	61,334	62,954	88,548	75,195	70,130	75,523	66,115	5,393
Vale Centre	34,937	44,781	49,960	57,822	54,935	50,509	55,000	46,875	4,491
	<u>86,560</u>	<u>106,115</u>	<u>112,914</u>	<u>146,370</u>	<u>130,130</u>	<u>120,639</u>	<u>130,523</u>		
									<u><u>12,109</u></u>
Telephone	89,820	90,918	96,618	99,602	116,598	96,457	108,278	118,723	<u><u>16,221</u></u>
VOIP	21,919	25,689	23,145	33,180	36,963	33,200	37,900		
NRBN Lease Income				(6,000)	(6,180)	(6,000)	(6,300)		
	<u>111,739</u>	<u>116,607</u>	<u>119,763</u>	<u>126,782</u>	<u>147,381</u>	<u>123,657</u>	<u>139,878</u>		

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2018 BUDGET REPAIRS & MAINTENANCE

SCHEDULE "E"

	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual to date	2017 Budget	2018 Budget	4 year average	BUDGET CHANGE
Goderich Elevators	45,000	85,000	85,000	85,000	85,000	85,000	85,000	75,000	0
City Hall	13,969	23,696	22,237	15,662	\$16,414	22,329	22,776	18,891	447
Fire-radio/alarms	3,875	1,532	6,843	1,868	\$62	500	510	3,529	10
Fire-Station 1	21,560	22,609	23,485	16,547	\$27,005	24,000	26,480	21,050	2,480
Fire-Fares St	0	0	400	1,632	\$182	0	0	508	0
Fire-vehicles	19,052	16,914	16,235	18,848	16,758	20,141	20,544	17,762	403
Vale Rail line-East side	10,578	11,000	6,716	25,601	\$4,564	11,696	11,930	13,474	234
Works Yard Building	10,780	13,972	12,183	9,620	\$3,243	2,500	2,550	11,639	50
Operations Centre	0	0	0	0	\$18,008	0	0	0	0
Traffic Signals	7,061	10,183	8,331	9,171	\$2,299	15,949	16,268	8,686	319
Street Lighting	39,354	44,984	46,106	30,067	\$29,092	35,700	30,000	40,128	-5,700
Skate board park	554	0	5,441	712	0	2,707	2,761	1,677	54
Humberstone Hall	141	2,932	897	651	\$381	876	894	1,155	18
Bethel Comm Centre	2,492	665	3,314	3523	\$1,232	3,124	3,187	2,498	63
Sherkston Comm Centre	550	1,459	2,194	1326	\$2,682	1,562	1,593	1,382	31
Vale Centre	61,251	64,074	79,795	50,749	\$60,179	45,900	50,900	63,967	5,000
Roselawn	6,762	18,148	10,325	11,344	\$14,424	18,746	19,120	11,645	374
Parks	47,073	54,860	39,918	34,776	\$47,962	49,200	50,184	44,157	984
Downtown/Main St	115	0	852	1,398	\$739	2,126	2,170	591	44
East/West Trail	0	4,845	1,750	1,508	\$0	1,706	1,740	2,026	34
Multi use Trail-Welland	2,072	3,491	3,496	6,969	0	6,503	6,633	4,007	130
Tennis courts Facility	0	0	0	0	\$1,665	1,500	1,530	0	30
Soccer complex	9,779	7,451	6,515	4,800	\$5,676	6,592	6,724	7,136	132
Cemetaries	0	0	0	0	0	2,604	2,000	0	-604
Overholt Cemetery	2,856	2,906	1,444	844	0	1,127	1,150	2,013	23
Nickel beach	1,071	519	3,313	1649	\$2,026	2,253	2,298	1,638	45
Marina	18,888	53,768	50,115	58103	\$58,357	60,000	61,000	45,218	1,000
Marina Service Centre blding	285	5,523	3,416	842	1,970	5207	5,000	2,517	-207
Marina East docks/yard	37,993	24,554	30,239	17,842	21,412	20828	21,500	27,657	672
Harbourview docks-West St	901	3,228	3,885	3,996	\$821	3,190	3,254	3,002	64
Boat ramp	265	847	4,298	1,796	\$2,356	2,000	2,400	1,801	400
Boat house/Ice Box	356	418	626	424	\$173	2,190	2,000	456	-190
Museum	7,235	11,208	14,583	14,851	\$9,869	15,101	15,403	11,969	302
Heritage Resource Archives	1,352	1,247	616	3,179	\$1,251	3,000	3,060	1,598	60
Animal Shelter	46	575	523	65	\$1,799	4,000	4,080	302	80
	<u>373,266</u>	<u>492,606</u>	<u>495,091</u>	<u>435,361</u>	<u>437,602</u>	<u>479,857</u>	<u>486,639</u>	<u>449,081</u>	<u>6,782</u>

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2018 BUDGET
CONSULTING FEES

SCHEDULE "F"

	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual to date	2017 Budget	2018 Budget	Budget Change	
Employee Assist. Program	7,798	7,798	7,890	7,798	7,148	8,874	8,500	-374	
Human Resources		1,500	1,440	5,000	23,192	5,100	8,300	3,200	realloc fds from computer programs for P/T job reviews & comm training
Human Resources-one time				10,000		0	0	0	employment engagement survey
Human Resources-one time				20,000		0	0	0	non union job evaluation
CAO-one time						11,000	0	(11,000)	Performance Appriasal Pkg
CAO-one time						(11,000)	0	11,000	OMPF funds
CAO-one time					25,000	25,000	0	(25,000)	Organization Review
CAO-one time						(25,000)	0	25,000	OMPF funds
Hospital Study/Training centre	12,000	12,000	0	0	0	0	0	0	
Physician recruitment				12,700	19,624	21,840	0	(21,840)	Part Time Coordinator
Physician recruitment						(21,840)	0	21,840	Salary savings funds
WSIB Claims Mgmt	11	0	0	0	2,320	1,000	1,000	0	depends on claims
health & safety policies legislation						5,000	5,000	0	audit/update policies
health & safety policies legislation						(5,000)	(5,000)	0	reserve funds
Workplace Risk Assessments					4,375	10,000	0	(10,000)	one time funds
Workplace Risk Assessments						(10,000)	0	10,000	OMPF/Reserve funds
RED Grant Program		2,246	65,000	0	0	0	0	0	
Economic Development strategy					52,886	55,000	0	(55,000)	
Economic Development strategy						(55,000)	0	55,000	OMPF/Grants
Corporate & Tourism Branding				10,000		0	0	0	Transferred to Reserve
Strategic Projects	35,612	12,726	18,365	20,205	23,690	38,000	38,000	0	
Strategic Projects-Nyon		32,192	18,454	0		0	0	0	
Energy Park Development	10,644	0	0	0		0	0	0	
Energy Park Development	52,700	130,200	108,368	0	0	38,000	38,000	0	legal
Tsf to Capital Reserve				38,000	38,000	38,000	38,000	0	future debenture payts
Employee Benefits	7,632	7,632	8,090	8,090	8,090	8,000	8,000	0	
Actuarial Valuation-post benefits	16,078	5,000	5,000	4,884	2,849	5,000	5,000	0	(tsf to reserve)fund 3 years
Strategic Planning	0	0	0	0	0	532	542	10	
Asset Mgmt Plan			24,914	24,780	45,334	55,000	23,750	-31,250	Ongoing project
Tsf from Reserve						-31,709	0	31,709	

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**2018 BUDGET
CONSULTING FEES**

SCHEDULE "F"

	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual to date	2017 Budget	2018 Budget	Budget Change	
Bridge/Culverts Review study	5,000	5,000	5,105	5,212	5,316	5,316	5,423	107	(tsf to reserve) 2 yr prog
Storm Sewer Study	111,919	34,566	0	0		0	0	0	
Traffic safety study	10,000	10,000	10,210	10,000	10,000	10,000	10,000	0	
Facility Maintenance Study				0		75,500	75,500	0	
Tsf to/from Reserve			75,500	0		-75,500	-75,500	0	fund from reserve
Engineering						0	1,500	1,500	
Engineering						0	-1,500	-1,500	realloc from Engineering fees acct
Employee Engagements					29,765	0	0	0	Department mentoring
Facility energy audit	8,310	8,882	8,693	7,467	13,076	9,772	11,249	1,477	student-\$10,478 supplies \$771
Lorraine Bay Study	20,420	0	0	0		0	0	0	
Arts&Culture Plan			28,069	25,952		0	0	0	
Tsf to/from Reserve		25,000	-28,069	-25,952		0	0	0	fund from reserve
Marina Infrastructure Review					39,000	37,000	0	-37,000	
Marina Infrastructure Review						-37,000	0	37,000	OMPF/Reserves funding
Sponsorship Administration				39,191	14,500	82,631	0	-82,631	contracted
Sponsorship Administration						-82,631	0	82,631	allocated to new wage positions
Development Charges Study	0	25,865	6,000	6,126	6,249	6,249	6,373	124	every 5 years(tsf to reserve)
Planning-Official Plan/Zoning	7,690	0	0	0		0		0	
	<u>305,814</u>	<u>320,607</u>	<u>363,029</u>	<u>229,453</u>	<u>370,414</u>	<u>197,134</u>	<u>202,137</u>	<u>5,003</u>	

Note: One time funding for consultants have no affect on tax levy

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2018 BUDGET
MATERIALS

SCHEDULE "G"

	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual to date	2017 Budget	2018 Budget	4 year average	BUDGET CHANGE
IT computers	2,610	1,692	1,747	1,615	1,698	1,000	1,150	1,916	150
Corp Services	118	93	29	38	0	106	0	70	-106
City Hall	776	1,081	122	428	\$549	1,020	1,040	602	20
Culvert Repairs	5,298	7,347	9,412	18,007	\$14,500	9,038	9,219	10,016	181
Grass cutting	439	561	571	365	\$734	532	542	484	10
Tree Trimming	2,819	2,680	3,427	4,065	\$4,244	2,658	2,711	3,248	53
Ditching	55	173	0	154	0	563	574	95	11
Catch Basins	5,567	9,731	11,226	7,967	\$2,904	10,633	10,846	8,623	213
Debris Cleaning	1,234	349	719	394	\$447	563	574	674	11
Patching/Spraying	5,588	31,275	9,192	12,422	\$16,007	15,621	15,934	14,619	313
Sweeping	13	20	10	78	0	0	0	30	0
Shouldering	27,974	26,611	35,342	19,191	36,201	31,899	32,500	27,280	601
Guardrails	-	7	8	0	0	521	531	4	10
Curb Maintenance	0	0	460	0	\$712	563	574	115	11
Snow Ploughing	4,120	4,598	16,141	1,106	\$158	2,658	2,711	6,491	53
Sand/Salt	82,491	97,950	109,560	43,833	\$56,976	72,899	74,357	83,458	1,458
Snow Fence	3,489	4,490	6,473	2,604	\$320	3,190	3,254	4,264	64
Pavement Marking	362	5,298	3,158	3,345	\$121	4,253	4,338	3,041	85
Traffic Signs	9,440	14,221	14,247	24,561	\$12,012	17,624	17,977	15,617	353
Trillium Rail Crossings	22,721	22,854	31,684	22,326	\$25,194	6,582	6,714	24,896	132
CN Rail	9,981	9,473	9,936	9,141	\$6,854	11,058	11,279	9,633	221
CP Rail	3,301	4,258	5,342	3,324	\$2,902	3,722	3,796	4,056	74
Safety Devices	4,500	3,757	4,639	449	\$3,012	4,800	4,896	3,336	96
Storm Sewers	2266	2271	1919	810	4,300	14,561	14,853	1,817	292
Parking Lots	445	277	689	1,011	1,257	1,382	1,525	606	143
Public Works	9894	13397	10105	5,991	24994	7530	7680	9,847	150
Operations Centre	0	0	0	0	24074	0	0	-	0
Engineering	236	614	62	43.61	451	532	542	239	10
Road Patrols	-	0	0	15.78	0	2,040	2,081	4	41
Driveway Entrances	0	1,352	2,088	3,056.75	2104	2,127	2,169	1,624	42
Sidewalk Maintenance	1,143	911	852	103	332	1,063	1,085	752	22
Equip Operations	24,169	17,504	17,735	16616	16028	19,775	20,171	19,006	396
Drain Maintenance	197	3,071	51	77	1852	2,127	2,169	849	42
Vale Centre	13,620	15,034	8,038	12,079	\$12,161	12,497	12,747	12,193	250
Roselawn	1,814	2,825	2,874	3,401	\$3,058	3,190	3,254	2,728	64
Parks	4,326	6,654	5,529	16,350	\$6,167	4,253	4,338	8,215	85
Downtown/Main st BIA	685	2,706	9,323	10,238	9,182	11,291	11,517	5,738	226
East/West Trail	1,455	3,005	754	1,437	\$477	2,286	2,332	1,663	46
Multi Use Trail	1,835	917	372	1,807	\$1,490	2,148	2,191	1,233	43
Soccer Complex	15,805	11,604	5,138	6,034	\$14,318	15,000	15,300	9,645	300
Safety	1,526	108	494	0	0	0	0	532	0
Overholt Cemetery	3,092	4,581	2,872	2,537	\$5,898	3,190	5,190	3,271	2,000
Nickel Beach	183	524	143	406	\$350	1,063	1,000	314	-63
Marina	3,379	1,211	7,171	2,495	\$1,340	1,063	1,300	3,564	237
Bylaw enforcement		490	691	590	\$205	600	612	591	12
Animal Shelter	831	933	249	9	\$178	705	719	506	14
Crossing Guards	1,140	512	1,575	1,077	\$2,591	2,500	2,550	1,076	50
Building	117	0	61	522	\$150	400	408	175	8
	281,054	339,020	352,231	262,118	318,503	312,826	321,250	308,753	8,424

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2018 BUDGET STAFF DEVELOPMENT

SCHEDULE "H"

	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual to date	2017 Budget	2018 Budget	4 year average	BUDGET CHANGE
Mayor Conferences	2,274	1,769	370	0	237	3,190	3,254	1,103	64
Council Conferences	1,098	-	1,336	1,577.88	1,775	8,506	8,676	1,003	170
Physician Recruitment	500	-	-	496	426	1,020	1,040	249	20
Phys Recruit Conference	4,407	2,545	1,761	5,069	0	5,100	5,200	3,446	100
CAO	4,353	5,876	5,338	6,432	6,096	5,740	6,500	5,500	760
Communications/Marketing	0	-	-	-	-	0	2,500	0	2,500
IT Services	1,627	3,099	1,379	2,024	1,341	3,500	3,500	2,032	0
Human Resources	2,018	472	-	16,530	807	10,500	10,500	4,755	0
Health & Safety	1,601	521	877	642	789	1,500	1,500	910	0
Economic Development	3,120	1,297	902	2,690	1,355	2,020	2,000	2,002	-20
Corporate Services	8,359	5,370	13,376	4,375	1,359	7,000	7,140	7,870	140
Fire	7,919	8,613	7,564	3,712	9,479	4,000	6,000	6,952	2,000
Public Works	9,485	8,152	11,871	9,438	8,362	12,497	12,747	9,737	250 winter maint/patrol
Operational Services	1,185	559	-	145	356	2,000	2,000	472	0
Facility energy audit	0	-	-	-	-	563	500	0	-63
Environmental Compliance	0	-	-	-	1,693	2,550	2,601	0	51 Environmental courses
Drainage	0	1,318	0	265	219	2,126	2,170	396	44
Community Services	3,580	968	5,111	12,052	2,079	4,785	4,881	5,428	96
Vale Centre	4,810	509	1,616	-	3,820	3,190	3,254	1,734	64
Parks	2,894	2,769	581	3,467	2,101	4,360	4,193	2,428	-167 train new staff
Overholt Cemetary	2,222	1,996	-	-	-	2,127	2,169	1,054	42
Marina	2,060	3,261	3,100	2,070	1,919	2,658	2,500	2,623	-158
Museum	989	787	984	768	1,087	922	1,024	882	102
Planning	1,837	1,794	824	1,022	2,997	1,085	1,107	1,369	22
Bylaw Enforcement	995	420	608	1,381	1,595	2,083	2,125	851	42
Building	1,187	1,035	263	2,024	5,355	4,000	4,080	1,127	80 Ont Bld Course
	<u>68,520</u>	<u>53,130</u>	<u>57,863</u>	<u>76,180</u>	<u>55,247</u>	<u>97,022</u>	<u>103,161</u>	<u>63,923</u>	<u>6,139</u>

Health & Safety Training	23,655	19,505	23,153	17,934	22,897	27,100	26,100	21,062	-1,000
Fire-Educ materials/Equip	16,599	10,516	7,943	27,730	12,288	30,000	20,000	15,697	-10,000

-4,861

2018 BUDGET LIBRARY BOARD

SCHEDULE "I"

2017 Operating Grant	667,088	
2017 Capital Grant	35,000	
		702,088
Increased Revenue Sources		
Other Grants		(3,000)
Budget Stabilization Reserve		(6,000)
Decreased Revenue Sources		
Program revenue		1,700
Library Receipts		1,500
Other Revenues		1,600
Expenditures		
Salary/Wages-full time	5,324	1.50% increase
Wage Step Increases	2,075	
Wage Re-Organization Review	9,603	
Salary/Wages-part time	627	1.60% increase
Benefits	1,717	1.46% increase
Benefits - step increases	643	
Benefits - ReOrg Restructuring	2,977	
Pensioner Benefits	338	
Utilities	550	
Repairs & Maintenance	1,100	
Staff Development	500	
Contract Services	500	
Resource material-books	(2,400)	
Other (net increase)	195	
		23,749
2018 Operating Grant	684,837	
2018 Capital Grant	35,000	
		719,837
Increase in Grant	17,749	2.53%

**2018 BUDGET
DEBENTURE COSTS**

SCHEDULE "J"

	2014	2015	2016	2017	2018	CHANGE	Matures
Debentures Financed by Tax Levy							
Matured Debentures transferred to Reserve	210,869	210,869	210,869	210,869	210,869	0	Main St CIP/Veh 2009
Marina-Mobile Lift - one payment in 2018					20,274	20,274	2028
Marina-Mobile Lift					-20,274	-20,274	fund from debt reserve
Matured Debentures transferred to Reserve		31,169	31,169	31,169	31,169	0	Marina unfunded capital/new mobile lift
Matured Debentures transferred to Reserve	12,975	12,975	12,968	12,963	12,963	0	Marina unfunded capital
Marina	101,046	69,749	69,811	69,855	69,684	-171	2018
Fire Hall	307,285	306,718	306,991	307,187	306,430	-757	2018
City Hall renovations	38,093	38,253	37,991	37,910	37,706	-204	2020
Fire Vehicle	68,543	68,243	54,165	61,983	61,836	-147	Renew for 5 yrs \$346,000
Matured Debentures transferred to Reserve			14,078	6,260	6,407	147	Fire Debenture renewed
Fire Vehicle	25,481	25,627	26,007	26,145	26,284	139	2025
Fire Vehicle	20,775	20,775	20,775	20,775	20,775	0	2033
Fire Tanker			20,981	20,981	20,981	0	2035
East Side Employment Lands-Servicing Design					30,692	30,692	2037
East Side Employment Lands-Servicing Design					-30,692	-30,692	from 2017 debt reserve
Fuel Tanks/Op centre	57,270	57,270	57,270	57,270	57,270	0	2043
Skatepark	47,754	47,754	47,754	47,754	47,754	0	2043
Operations Centre					739,094	739,094	2047
Operations Centre					-495,000	-495,000	in levy 2018 budget
Operations Centre					-130,000	-130,000	add'l levy required 2018
Operations Centre					-114,094	-114,094	from 2017 debt reserve
	890,091	889,402	910,829	911,121	910,128	-993	Tax Levy
Debentures Financed by Other Sources							
Wignell Drain	96,600	96,600	96,614	96,576	0		Watershed Homeowners
Water Projects 2008	89,146	88,986	88,582	88,963	88,116	-847	Water Budget
Vehicles 2009	56,443	56,903	57,132	56,140	56,984	844	Reserve Funds
Main St CIP	88,475	88,846	88,237	88,049	87,576	-473	Reserve Funds
Vale Health & Wellness Centre	343,816	343,816	343,816	343,816	343,816	0	Fundraising
Water Meters			203,386	202,761	202,691	-70	Water Budget
Water Meters final - one payment in 2018					17,628	17,628	Water Budget
LED Street Lights			107,935	107,604	107,566	-38	hydro savings
Marina Assets	81,611	82,080	83,298	83,740	84,184	444	Marina Debt
Roads	34,567	34,567	34,567	34,567	34,567	0	capital levy
Water Projects 2015			126,045	126,045	126,045	0	Water Budget
Nickel Area Storm Sewers - one payment in 2018					149,909	149,909	Storm Sewer Fees
	1,680,749	1,681,200	2,140,441	2,139,382	2,209,210		
Total Debenture Payments	1,469,880	1,439,162	1,884,325	1,891,084	2,737,862		

2018 BUDGET EQUIPMENT RENTALS

SCHEDULE "K"

	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual to date	2017 Budget	2018 Budget	4 year average	BUDGET CHANGE
Fire-training	1,323	31	36	2,830	175	500	400	1,055	-100
Operations Centre	0	0	0	0	1,226	0	0	0	0
Public Works				0	4,317	0	0	0	0
Vale Centre	150	2,014	3,228	2,295	5,342	3,162	3,225	1,922	63
Roselawn	385	420	420	300	300	561	400	381	-161
Parks	6,620	9,158	8,984	3,374	561	9,570	5,000	7,034	-4,570
Main St BIA	0	0	1,501	895	1,679	1,562	1,593	599	31
East/West Trail	599	0	1,781	0	0	2,083	2,125	595	42
Multi use Trail-Welland	0	0	1,547	0	0	2,083	2,125	387	42
Soccer complex	190	0	0	0	538	0	0	48	0
Overholt Cemetery				0	788	0	1,000	0	1,000
Nickel Beach	5,572	4,858	4,300	2,400	2,400	5,316	5,000	4,283	-316
Marina	70	0	0	92	0	0	0	41	0
	14,909	16,481	21,797	12,186	17,326	24,837	20,868	16,343	-3,969

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CITY OF PORT COLBORNE
Groups, Programs and Services
2018

	<u>\$</u>	
Groups		
Niagara South Coast Tourism Assoc	9,000	
Community Grants	17,900	Annual interest from Invested Hydro Funds
High Schools scholarships	1,000	\$500 each
Social & Recreation Centre for Senior Citizens	10,000	
Le Centre Polyvalent Des Aines Francophones	10,000	
Niagara Central Airport Commission	21,995	increased from \$19,740
Niagara South Plowmen's Association	50	
POCOMAR	12,472	increased 2% from \$12,228 plus \$4,500 fees from boaters
Port Colborne Horticultural Society	140	
Feral Cat Program	5,000	
Committees		
Environmental Initiatives Committee	6,242	\$9,862 in reserves
Accessibility Committee	2,000	\$3,800 in reserves (\$5,000 for 2017 Plan update)
Volunteer Committee	10,500	
Seniors Advisory Committee	2,000	\$600 in reserves
Mayors Youth Advisory Committee	1,000	\$2,000 in reserves
Heritage Port Colborne LACAC	2,420	\$4,000 in reserves- fund from reserves
Downtown BIA	4,041	materials/repairs/contract services(staff not included)
Main St BIA	15,790	materials/repairs/contract services/equipment(staff not included)
Management Agreements		
Fire station #2	400	insurance
Bethel Community Centre	22,662	includes \$8,300 grant/continued capital improvements/staff time
Sherkston community centre	21,491	includes \$8,300 grant/continued capital improvements/staff time
Events		
Canal Days	30,945	plus staff time (requesting additional \$40,000 for 40th Annual Celebration-entertainment)
Sportsfest	-	revenue neutral
Berkley Fishing Tournament	25,000	per contract agreement for 2018
Christmas Parade	7,500	
Octoberfest	2,000	
New Years Eve	10,540	Fireworks \$8,500
Canada Day	16,000	Fireworks \$15,000
Other		
CIP Incentives	65,280	
	<u>333,368</u>	

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**CAPITAL
PROJECTS
&
CAPITAL LEVY**

CITY OF PORT COLBORNE
2018 BUDGET
FUNDING CAPITAL AMORTIZATION
FUNDS TRANSFERRED TO CAPITAL PROJECTS

Traditional Allocation of Budgeted Capital Funds	Page	2017 budget	2018 Est Cost	Capital Levy Funds	Reserve Funds	Grant Funds	Defer Funding
Capital Replacement Requests							
Sidewalk Replacements	Annual allocation	95,000	100,000	100,000			
Road Resurfacing Program	Annual allocation	1,030,000	1,130,810	379,055		751,755	Fed Gas Tax \$622,000 OCIF \$129,755
Road Resurfacing Program	Fed Gas Tax \$538,000 OCIF \$96,592	(634,592)					
Road Resurfacing Program	Roads Debenture	34,566	34,567	34,567			debenture cost for roads
Traffic Signals	Welland and Clarence-power supply cabinet		10,000	4,000		6,000	Main St Revitalization Initiative Fund
Pedestrian Crossing	Clarence St at Catharine St	57-61	45,000			45,000	Main St Revitalization Initiative Fund
Vehicles and Equipment	Annual allocation	272,750	335,000	335,000			
Museum	unfunded museum building renovations	6,000	6,000	6,000			funding year 3 of 4 years
Museum	Building equip/repairs	10,000	10,000	10,000			museum lump sum \$15,000 each year
Museum	Timber Cabin	10,000	10,000	10,000			Year 3 - \$10,000/yr for 3 yrs plus Fundraising over 5 years
Museum	Shelving/Art Rack Heritage Resource Building		25,000	10,000		15,000	
Museum	Furnace/Air Conditioner Assessment		8,000				
Museum/Library	Security Cameras		15,000		15,000		Security for the grounds-\$5,000Library res/\$7,000 cultural res
Library	Library capital	35,000	35,000	35,000			per library capital budget
Library	increase to capital budget-accessible washrooms/security	150-152	15,000	15,000			
IT	Annual allocation for computers	130	59,200	60,400	60,400		
IT	New Server Rack		3,000	3,000			
IT	Access Control Door Reader for Server Room		2,000	2,000			Secure acces to the IT servers and equipment
IT	60 in Monitor for 2nd floor Comm Room		3,500		3,500		
IT	Network Monitoring/Patch Mgmt Software		5,000	5,000			
IT	Desktop Imaging/Appli Pkg Software		3,000	3,000			
Communications & Marketing	VHWC & Ops Centre Software for Monitors connectivity		3,000				
Corporate Services	New Financial Software	155,000	23,700	23,700			Virtual City Hall - Citizen Self-Service Suite
Roselawn Centre	Fencing of grounds		47,680		47,680		AGCO required for licensed venue-match current heritage fencing
Facility Maintenance	Roselawn - annual allocation	100,000	100,000	100,000			
Facility Maintenance	Roselawn - Fire systems update to meet Fire Code	53/54	11,285	11,285			
Facility Maintenance	Lions Field Roof Replacement-metal panels		31,200		31,200		pending roof tender
Facility Maintenance	HarbourMaster Building	134	24,500	24,500			siding complete/skirting replaced/deck structure and boards replaced
Facility Maintenance	Humberstone Centennial Park	17,400	17,400		17,400		replace south side large older pavilion roof - metal roof
Facility Maintenance	HH Knoll Park	16,500	16,500		16,500		replace old band shell roof with original cedar shingles
Facility Maintenance	Ice Box Facility - Steel roof and gutter replacement	15,000	30,000		30,000		fund over two years 2016 and 2017 (requires assessment)
Facility Maintenance	VHWC - Pool Lighting		23,000		23,000		replace 400 watt metal halide to beacon LED-energy/maint savings
Facility Maintenance	VHWC - Lighting	133	50,000	25,000		25,000	change all T5 light tubes to LED light tubes-payback in 6 months
Facility Maintenance	VHWC - Fire systems update to meet Fire Code	55/56	21,535	21,535			
Facility Maintenance	VHWC - Electrical Surge Protection	133	5,000	5,000			electrical surges have damaged electronic equipment
Facility Maintenance	Facility Fire systems update to meet Fire Code		25,000				City Hall, Marina etc
Facility Maintenance	Sherkston Community Centre - Roof Repairs		12,000		12,000		new flashing-leaking into the attic
Facility Maintenance	Bethel Community Centre-roof		22,000		22,000		Roof Repairs-front upper metal roof in poor condition-replace with shingles
Facility Maintenance	Bethel Community Centre-roof		25,000		25,000		Roof Repairs-lower full roof replacement on south side
Facility Maintenance	Bethel Community Centre Accessibility Report		4,000		4,000		AODA Compliance for accessibility and security
Engineering	GIS Technician - computer and monitors		5,400	5,400			
Engineering	Facility Maintenance staff computer hardware		5,000	5,000			
Engineering	Pleasant Beach Waste Collection Enclosures		???				security cameras/enclosure
Engineering/Parks	Public Transit Infrastructure Fund Program	96,500	193,000		96,500	96,500	upgrade/refurbish existing network of trails as approved by Council

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CITY OF PORT COLBORNE
2018 BUDGET
FUNDING CAPITAL AMORTIZATION
FUNDS TRANSFERRED TO CAPITAL PROJECTS

	Page	2017 budget	2018 Est Cost	Capital Levy Funds	Reserve Funds	Grant Funds	Defer Funding
Traditional Allocation of Budgeted Capital Funds							
Parks			45,000		45,000		9,000 each for 5 parks-2 in 2013-1 in 2014/2015/2016
Parks			2,500	2,500			bilingual emergency park signs and installation
Parks			75,000	75,000			playground replacement
Parks			15,000	15,000			replace wooden retaining wall with block/replace wooden stairs
Parks	} 134	73,200	73,200		73,200		playground replacement
Parks		28,000	28,000		28,000		\$19,500 east/west hilltop path & \$8,500 north/south west side path
Park Sports Field Bleachers		10,350	28,550		28,550		Vimy Complex \$6,200 -2016 / Lannan complex \$10,350 -2017
Tennis Courts			60,000		60,000		Fund from Facility Reserve
Nickel beach				???			provides access for wheelchairs/strollers/pedestrians
Nickel beach			15,000	15,000			\$3,000 each x 5 wheelchairs
Nickel beach			50,000	50,000			Future Washroom/Changeroom Upgrades to reserve
Marina			2,660	2,660			existing extinguishers are not enclosed
Marina			3,500	3,500			install feeder cable/plugs/lighting/switch
Marina	} 131	12,000	15,000		15,000		replace old pedestals - 10 units @ \$1,500
Marina			65,000	65,000			inspect and replace
Marina			11,600	11,600			additional storage area in parking lot
Marina		12,000	12,000		12,000		replace walkway lights with LED energy efficient lighting
Marina			15,000		15,000		Concrete required between the ramps existing concrete slabs
Marina			4,500	4,500			expanding services as source of revenue
Marina			300,000	100,000	200,000		includes \$50,000 in 2018 budget
Male Health&Wellness centre			2,500	2,500			seed money to update/enhance plaques
Male Health&Wellness centre			10,000			10,000	donation from Golden Puck Hockey over 2 years
Male Health&Wellness centre			9,600		9,600		4 new security cameras for areas of high risk not monitored
Male Health&Wellness centre			23,000	23,000			to accommodate rec programming in summer months
Sherkston Community Centre	133	5,000	5,000	5,000			funding year 3 of 4 years
City Hall		10,000	10,000	10,000			
City Hall		44,000	44,000		44,000		see memo for explanation
Fire Dept		20,000	11,000	11,000			replace 5 sets @ \$2,200 each
Fire Dept		10,000	25,000	25,000			replace fire and safety equipment
Fire Dept			8,000	8,000			replace 10 helmets @ \$800 each
Fire Dept	} 81-83		12,000	12,000			includes annual maintenance fee
Fire Dept			20,000	20,000			Hose \$15,000 Nozzles \$5,000
Fire Dept			14,000	14,000			carpets/painting/appliances/dorms/chairs/tables
Fire Dept	} 89-92	20,000	35,000		35,000		communication radio equipment upgrades
Fire Dept			1,310,000			1,310,000	Use of maturing debenture payments-\$307,000 available 2019
Niagara Central Airport Council	} 93-98		32,870		32,870		Reserve Fund - \$45,000
	} 156-159						Waiting for Grant Opportunity

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**CITY OF PORT COLBORNE
2018 BUDGET
FUNDING CAPITAL AMORTIZATION
FUNDS TRANSFERRED TO CAPITAL PROJECTS**

	2017 budget	2018 Est Cost	Capital Levy Funds	Reserve Funds	Grant Funds	Defer Funding
Traditional Allocation of Budgeted Capital Funds						
Vehicles and Equipment	27,250					
Vehicles and Equipment	35,000					
IT	7,000					
Corporate Services	5,000					completed 2017
Corporate Services	8,836					purchased 2017
Marina	9,000					completed 2017
Marina	10,000					replace 5 canopies @ \$2,000/picnic dock - 10 years old
Marina	20,000					add 4 Outdoor Access Points for better signal to entire docks
Marina	10,000					replace for restaurant dining side-13 yrs old require heat exchanger
Marina	17,500					replace old pump out requiring ongoing repairs with larger capacity
Marina		27,000			27,000	secure winter storage for equipment currently stored in open area
Marina		16,000			16,000	requires investigation of costing and grants
Marina		10,000			10,000	Funding from Conservation Club - 30'x6' section
Public Works	8,000					for new sign installs and safety issues as per Council direction
Public Works	15,500					32 lateral file cabinets for relocated files and storage
Public Works	76,000					Sand Blast Unit \$4,000 & 6 Portable Hoist Units \$72,000
Fire Dept	4,000					upgrade and replace 6 pagers
Fire Dept	8,000					new larger lockers required for clothing/equipment separation
Fire Dept	8,000					storage and transportation of decontamination equipment
Fire Dept	30,000					completed 2017
Animal Shelter	2,500					completed 2017
OMPF Funds	(124,200)					
Capital Reserve						
Total Budgeted Capital Funds	<u>1,740,260</u>					
		<u>4,998,957</u>	1,719,202	931,500	949,255	1,363,000
Future Capital Amortization			(200,000)			
Funds Available in Library capital levy			(35,000)			
Funds Available in capital levy			<u>(1,705,260)</u>			
(Unallocated capital funding)			<u>(221,058)</u>			

NOTE: Amortization for the City's operations capital assets amounts to \$4,151,470 of which the City levys \$1,940,260 plus OCIF Funds of \$129,755 and allocates Federal Gas Tax funds of \$622,000. The total allocation for capital amounts to \$2,692,015 with a shortfall in covering capital amortization in the amount of \$1,459,455.

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**CITY OF PORT COLBORNE
FEDERAL GAS TAX REVENUES
2018**

Available in Reserve Fund at Dec 31 2015		275,386
2016 Funds Available		560,148
Projects to be completed (Reserve Fund)		
- Roads	(585,585)	
- Traffic Signals	(104,552)	
- Traffic Signals (unspent funds from other projects)	(58,814)	(748,951)
		<hr/>
- Unexpended funds		86,583
Interest		3,441
		<hr/>
Available in Reserve Fund at Dec 31 2016		<u>90,024</u>
Balance in Reserve		
- Facility LED Lighting	50,000	
- Unallocated funds	40,024	
		<hr/>
		90,024
2017 Funds Available		<u>560,148</u>
		650,172
- Roads	(538,000)	
- Sidewalk Replacement (Lakeshore Road West)	(29,500)	
		<hr/>
		(567,500)
- Unexpended funds		82,672
Interest (Estimated)		3,000
2018 Funds Available		<u>586,822</u>
		672,494
- Roads	(622,000)	
- Facility LED Lighting	(50,000)	
		<hr/>
		(672,000)
		<hr/>
		494
		<hr/> <hr/>

**CITY OF PORT COLBORNE
2018 BUDGET
FUNDING OUT OF RESERVES AND RESERVE FUNDS**

Employee Benefits Reserve	Benefits	35,000	operations
Grants Reserve	Community Groups	17,900	operations
Elections	2018 Elections	86,030	operations
General Debt Reserve	East Side Employment Lands-Servicing Design	30,692	operations
Heritage Reserve (LACAC)	heritage projects	4,100	operations
VHWC Sponsorship Reserve	VHWC Debenture	343,816	operations
Operations Centre Debt Reserve	Nickel Area Storm Sewers - one payment in 2018	149,909	operations
Transit Reserve	Operations	18,146	operations
Operations Centre Debt Reserve	Operations Centre - balance to be levied in 2019	114,094	operations
Marina Debt Reserve	Marina-Mobile Lift - one payment in 2018	20,274	operations
Physician Recruitment	Existing Commitment	33,000	one time
Accessibility Reserve	website audit/training/accessibility plan update	5,000	one time
CAO	Performance Mgmt Training	11,000	one time
Corporate Services	Records Mgmt & Retention System	80,000	one time
Corporate Services	Provide and update Comprehensive Asset Mgmt Plan	25,000	one time
Parks & Recreation Master Plan	Study	70,000	one time
Health & safety Reserve	Workplace risk assessments of 2 locations annually	5,000	one time
Economic Development	New Corporate and Tourism Branding	10,000	one time
Economic Development	Active Transportation Needs Assessment	10,000	one time
Engineering	Facility Maintenance Study	75,500	one time
Engineering/Parks	Public Transit Infrastructure Fund Program-trails	96,500	capital
Federal Gas Tax Reserve	Roads	622,000	capital
Federal Gas Tax Reserve	Facility LED Lighting	50,000	capital
Roselawn	Fencing of grounds	47,680	capital
Roselawn	Outside Building Infrastructure	250,000	capital
Museum/Library	Security Cameras	15,000	capital
Industrial Reserve	Industrial lands clearing	60,000	capital
Building Division	New Inspection Software and Hardware	46,500	capital
Public Works	Snow Ploughing Equipment Rental	54,000	capital
Public Works	Tree Trimming Equip Rental	9,600	capital
Main St CIP Reserve	Main St CIP unfinanced project (matured debentures)	210,869	capital
Marina	Dredging	200,000	capital
Marina	Boat Launch Ramp	15,000	capital
Marina	Walkway Lights along West Main Run	12,000	capital
Vale Health&Wellness centre	Pool Lighting	23,000	capital
Facility Reserve	Tennis courts	60,000	capital
Parks Reserve	Solar lighting in parks	45,000	capital
Parks Reserve	Lions Field/Ice Box/Sherkston/Bethel roof replacements	154,100	capital
Parks Reserve	Park Sports Field Bleachers	28,550	capital
Parks Reserve	HH Knoll Park - Asphalt Pathways	28,000	capital
Playground Equipment	Rose Shymanski Park	73,200	capital
City Hall	Generator automatic transfer switch upgrade	44,000	capital
Niagara Central Airport	Share of Repairs to Runways and Taxiways	32,870	capital
Fire Dept	Communication Upgrades	35,000	capital

3,357,330

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**CITY OF PORT COLBORNE
2018 BUDGET
TRANSFERS INTO RESERVES**

Elections	Annual contribution	25,000	required for 2018 election
Goderich	Lease-Capital/Demolition Reserve	19,000	replenish reserve as approved by Council
Goderich	Capital contribution per lease agreement	85,000	as per agreement
Drains	Maintenance	23,369	annual portion of City cost
Marina	Capital	51,000	approved by Council in 2016-surplus to capital reserve
Marina Debt Reserve	Unfunded capital (matured debentures)	31,169	matured debentures - allocate to mobile lift debenture
Marina Debt Reserve	Boat Ramp matured debenture	12,963	matured debentures - allocate to mobile lift debenture
General Debt Reserve	New debt	44,407	matured debentures
Roselawn	Capital contribution-ticket sales	10,000	required for capital works
VHWC Debt Reserve	Sponsorship contributions	141,000	capital
Skatepark Debt Reserve	Sponsorship contributions	12,000	capital
Federal Gas Tax Reserve	FGT Program	586,822	capital
Main St CIP Reserve	Unfunded capital (matured debentures)	210,869	matured debentures
Planning	Development Charge Study	<u>6,373</u>	required for study done every 5 years
		<u><u>1,258,972</u></u>	

Note: Under new PSAB accounting rules Reserves are now considered surplus funds although Council can continue to track funds for the specific projects as earmarked by Council as allocated surplus (formerly reserves)

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DEBT

**CITY OF PORT COLBORNE
DEBENTURES
DECEMBER 31, 2017**

<u>Project</u>	<u># Years</u>	<u>Principle</u>	<u>2018 Payment</u>	<u>Matures</u>
Tax Levy				
Marina-Pavilion/Restaurant	15	\$65,957	\$69,684	2018
Fire Hall	15	\$290,043	\$306,430	2018
City Hall Renovations	10	\$105,039	\$37,706	2020
Fire Vehicle	5	\$238,139	\$61,836	2021
Fire Vehicle (balloon payt 2020)	15	\$173,779	\$26,284	2025
Fire Vehicle	20	\$249,232	\$20,775	2033
Fire Tanker	20	\$279,316	\$20,981	2035
Operations Fuel Tanks	30	\$211,707	\$12,897	2043
Operations Centre Design	30	\$728,390	\$44,372	2043
Skatepark	30	\$783,903	\$47,754	2043
Operations Centre	30	\$13,780,000	\$739,094	2047
East Side Employment Lands Servicing Design	20	\$450,000	\$30,692	2037
		\$17,355,505	\$1,418,505	
Water Rates				
2008 Watermains	10	\$84,000	\$88,116	2018
Water Meters - operation savings/capital	10	\$1,462,897	\$202,691	2025
2015 Watermains - Lakeshore Rd & Killaly St	20	\$1,678,306	\$126,045	2035
Sewer Rates				
Other Financing				
Vehicles - Reserves	10	\$106,000	\$56,984	2019
Main St CIP - Reserves	10	\$243,961	\$87,576	2020
Marina Assets - operations (balloon payt 2020)	15	\$556,589	\$84,184	2025
Roads - capital levy	20	\$414,678	\$34,567	2033
Vale Centre-sponsors	10	\$1,747,891	\$343,816	2023
LED Street Lights - hydro savings	10	\$776,103	\$107,566	2025
		\$24,425,930	\$2,550,050	
Matured debentures transfer to Debt Reserve (FireVehicle)			6,407	
Matured debentures transfer to Marina Unfunded capital			31,169	
Matured debentures transfer to Marina Unfunded capital			12,963	
Matured debentures transfer to Main St CIP/Vehicle Unfunded capital			210,869	
			\$2,811,458	

CITY OF PORT COLBORNE
CAPITAL PROJECTS
MATURING DEBT

With no change in tax levy

	Annual Payment	Year Available	Principal Amount to Borrow		
			10 YEARS 2.98%	20 YEARS 3.76%	30 YEARS 4.09%
Boat Ramp	13,000	2018	115,000	180,000	225,000
Pavillion/Restaurant	70,000	2019	600,000	990,000	1,200,000
Fire Hall	307,000	2019	2,640,000	4,250,000	5,250,000
Water Capital	88,000	2019	750,000	1,250,000	1,500,000
Vehicles/Main St CIP	69,000	2020	600,000	990,000	1,200,000
Prev Debentures/Main St CIP	141,000	2021	1,200,000	2,000,000	2,400,000
City Hall	38,000	2021	330,000	525,000	650,000
Fire Vehicle	68,000	2022	580,000	970,000	1,150,000
			6,815,000	11,155,000	13,575,000

Note: The City can borrow between \$6.8 million and \$13.5 million with no affect on the tax levy by reinvesting using existing debt payments from debentures as they mature. This assumes the noted interest rates do not change dramatically.

Change in tax levy

Further borrowings will have the following affect to the tax levy:

1% levy increase	154,000	1,300,000	2,150,000	2,650,000
2% levy increase	308,000	2,600,000	4,300,000	5,300,000

City of Port Colborne
Main St CIP and Vehicle Debt Funding

	Debenture Cost	Matured Debenture	Grant	
Unfinanced at December 31, 2012				418,594
2013	145,279	-		563,873
2014	144,917	202,238	120,750	385,802
2015	145,749	210,869		320,682
2016	145,369	210,869		255,182
2017	144,189	210,869		188,502
2018	144,560	210,869		122,193
2019	143,437	210,869		54,761
2020	86,845	141,606		-

Available funds in 2020

69,263

Available funds in 2021

141,606

210,869

	2013	2014	2015	2016	2017	2018	2019	2020
Remaining Debt Payments								
Vehicles	56,797	56,443	56,903	57,132	56,140	56,984	56,592	
Main St CIP	88,482	88,474	88,846	88,237	88,049	87,576	86,845	86,845
	145,279	144,917	145,749	145,369	144,189	144,560	143,437	86,845

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**CITY OF PORT COLBORNE
DEBENTURE DEBT AVAILABLE**

	Operations Centre	Street Lights	General	Marina	Vale Centre	Skatepark
Balance Dec 31 2016	\$354,530	\$114,214	\$52,078		\$211,821	\$23,065
2017 Levied						
- general			\$38,000			
- Matured Fire Debt			\$6,260			
- Operations Centre	\$495,000					
- Sponsorships					137,500	12,000
- Matured Marina Debt				\$31,169		
2017 Debenture Requirements						
Vale Centre					(343,817)	
Marina unfunded capital				(31,169)		
Operations Centre-interest 0-500-73200-3416	(100,101)					
Nickel Area Storm Sewer-interest	(8,277)					
<hr/>						
Balance Dec 31 2017	741,152	114,214	96,338	-	5,504	35,065
2018 Levied						
- general			\$38,000			
- Matured Fire Debt			\$6,407			
- Sponsorships					\$141,000	12,000
- Vale Centre	(197,312)				\$197,312	
- Matured Boat Ramp Debt				\$12,963		
- Matured Marina Debt				\$31,169		
2018 Debenture Requirements						
East Side Employment Lands-Servicing Design			(30,692)			
Nickel Area Storm Sewers - one payment in 2018	(149,909)					
Nickel Area Storm Sewer-interest estimated	(21,382)					
Operations Centre	(114,094)					
Vale Centre					(343,816)	
Marina unfunded capital			(7,482)	(23,858)		
Marina-Mobile Lift - one payment in 2018				(20,274)		
<hr/>						
Balance Dec 31 2018	258,455	114,214	102,571	-	-	47,065

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**CITY OF PORT COLBORNE
DEBENTURE DEBT AVAILABLE**

	Operations Centre	Street Lights	General	Marina	Vale Centre	Skatepark
2019 Levied						
- general			38,000			
- Matured Fire Debt			6,407			
- Sponsorships					\$126,000	12,000
- Vale Centre	(217,816)				\$217,816	
- Matured Boat Ramp Debt				\$12,963		
- Matured Marina Debt				\$31,169		
2019 Debenture Requirements						
East Side Employment Lands-Servicing Design			(30,692)			
Vale Centre					(343,816)	
Marina-Mobile Lift				(40,548)		
Balance Dec 31 2019	40,639	114,214	116,286	3,584	-	59,065
2020 Levied						
- general			38,000			
- Matured Fire Debt			6,407			
- Sponsorships					\$126,000	12,000
- Vale Centre	(40,639)	(114,214)	-62,963		\$217,816	
- Matured Boat Ramp Debt				\$12,963		
- Matured Marina Debt				\$31,169		
2020 Debenture Requirements						
East Side Employment Lands-Servicing Design			(30,692)			
Vale Centre					(343,816)	
Marina-Mobile Lift				(40,548)		
Balance Dec 31 2020	-	-	67,038	7,168	-	71,065

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**CITY OF PORT COLBORNE
DEBENTURE DEBT AVAILABLE**

	Operations Centre	Street Lights	General	Marina	Vale Centre	Skatepark
2021 Levied						
- general			38,000			
- Matured Fire Debt			6,407			
- Sponsorships						12,000
- Vale Centre			(80,753)		\$163,818	(83,065)
- Matured Boat Ramp Debt				\$12,963		
- Matured Marina Debt				\$31,169		
2021 Debenture Requirements						
East Side Employment Lands-Servicing Design			(30,692)			
Vale Centre					(343,816)	
Marina-Mobile Lift				(40,548)		
Balance Dec 31 2021	-	-	-	10,752	(179,998)	-
Vale Centre shortfall 2021					179,998	
Vale Centre shortfall 2022					333,816	
Vale Centre shortfall 2023					171,908	

NOTES:

Nickel Area Storm Debentures funded through Storm Sewer Fees in 2019

Operations Centre Debenture levy required in 2019 \$114,094

Ease Side Employment Lands Debenture funded through annual general Debt of \$38,000

Marina Mobile Lift Debenture funded through matured debentures

Other Matured Debentures are available in 2020, 2021 and 2022 which could fund the Vale Centre shortfalls

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City of Port Colborne
Annual Repayment Limit - Updated
January, 2017

	Prov ADR Limit 2016 based on 2014 FIR	Current 2017 Debt 2017 based on 2015 FIR	With 2016 Debt issued 2017 2017 based on 2015 FIR
Current Net Debt Charges	<u>1,420,316</u>	<u>1,891,084</u>	<u>2,660,870</u>
Total Revenue Fund Revenues	25,070,380	26,347,720	26,347,720
Less: Grants and Excluded revenues	<u>4,713,175</u>	<u>4,781,596</u>	<u>4,781,596</u>
Net Revenue Fund Revenues	<u>20,357,205</u>	<u>21,566,124</u>	<u>21,566,124</u>
Provincial Guideline			
-25% of Net Revenues	5,089,301	5,391,531	5,391,531
- less net debt charges	<u>1,420,316</u>	<u>1,891,084</u>	<u>2,660,870</u>
Annual Repayment Limit (new debt charges)	<u>3,668,985</u>	<u>3,500,447</u>	<u>2,730,661</u>
City Guideline			
-20% of Net Revenues	4,071,441	4,313,225	4,313,225
- less net debt charges	<u>1,420,316</u>	<u>1,891,084</u>	<u>2,660,870</u>
City Imposed Annual Repayment Limit (new debt charges)	<u>2,651,125</u>	<u>2,422,141</u>	<u>1,652,355</u>
City Imposed Debt Room Available			
- 10 year debenture @ 2.98%	22,700,000	20,700,000	14,000,000
- 20 year debenture @ 3.76%	36,500,000	33,500,000	22,500,000
- 30 year debenture @ 4%	46,000,000	42,000,000	28,400,000
Additional Repayment Limit Available to Provincial Guideline			
- Provincial Guideline	3,668,985	3,500,447	2,730,661
- City Guideline	<u>2,651,125</u>	<u>2,422,141</u>	<u>1,652,355</u>
	<u>1,017,860</u>	<u>1,078,306</u>	<u>1,078,306</u>
Debt Room Available to Provincial Guideline - 5% for 10 years	<u>7,865,230</u>	<u>8,332,309</u>	<u>8,332,309</u>
2016 Debt for issue in 2017			
- Eastside Employment Lands Consulting \$450,000 over 20 years	\$30,692		
- Operations Centre Soft Costs/Construction \$13,780,000 over 30 years	\$739,094		

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ENGINEERING & OPERATIONS



PORT COLBORNE

MEMORANDUM

Dwight Airhardt – 905-835-5079 (office) 905-835-6800 (fax) or dwightairhardt@portcolborne.ca

Office of the Roads Supervisor, Public Works

DATE: December 7, 2017
TO: Peter Senese, Director of Community & Corporate Services
FROM: Dwight Airhardt
Roads Supervisor, Public Works
RE: 2018 Budget Increases

The following GL accounts were identified as needing to be increased.

Brushing/tree trimming
Contract Services
0-500-73420-3328

Increase to tree replacement due to many trees being removed due to EAB
Bug or hazards to public property
From \$130,000.00 to \$150,000.00
Increase \$20,000.00 (this is not a one-time increase request, the budget for tree
trimming contract services should remain at \$150,000.00)

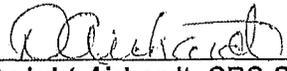
Equipment Rental Other
0-500-73420-3343

\$9600.00 for 8 week rental of tractor with arm mower for cutting back on rural
and clay roads.

Shouldering
0-500-73530-3215

Increase from \$31,899.99 to \$40,000.00.
Used for any shouldering requirements and for stone road repairs in rural area.

Signed:


Dwight Airhardt CRS-S
Roads Supervisor, Public Works

c Chris Lee, Director of Engineering & Operations



PORT COLBORNE

MEMORANDUM

Paul Peyton – 905-835-8888 (office) 905-835-6800 (fax) or paulpeyton@portcolborne.ca

Office of the Superintendent, Public Works & Parks

DATE: November 22, 2017

TO: Peter Senese, Director of Community and Corporate Services

FROM: Paul Peyton
Superintendent, Public Works & Parks

RE: UNFUNDED BASE SERVICES- 2018

Listed below are budget increase requests for base services in 2018.

Building and Yard

0-540-74370-3215

Other Types of Material – Dept. Estimate \$6,596.00 – increase to \$9,000.00
To reflect estimated changes following move to 1 Killaly St. West (P.C.O.C.)

Public Works General Admin

0-540-74510-3313

-Staff Development– Dept. Estimate \$12,747.00 – increase to \$15,747.00
- increase allows for participation in Municipal Equipment Operator Association Technology events

Snow Ploughing

0-500-74110-3343

-Equipment Rental Other - Dept. Estimate \$0.00 – increase to \$24,000
- to add rental loader to plough one snow route (city operator)

⁵⁰⁰
0-550-74110-3328

-Contract Services - Dept. Estimate \$31,867.00 – increase to ^{37,000.00} ~~\$88,500.00~~
-Allows for change in contractor ploughing on a 5 year agreement (100hr/season min. guarantee)

⁵⁰⁰
0-550-74120-3328

-Contract Services - Dept. Estimate \$20,688.00 – increase to ^{30,000.00} ~~\$88,500.00~~
-Allows for change in contractor sanding on a 5 year agreement (100hr/season min. guarantee)

I trust the above is satisfactory.

MEMO TO: Peter Senese, Director of Community and Corporate Services

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RE: UNFUNDED BASE SERVICES- 2018

Regards,



Paul Peyton
Superintendent, Public Works & Parks

c.c. Chris Lee, Director of Engineering & Operations
Janice Peyton
file



PORT COLBORNE

ENGINEERING & OPERATIONAL SERVICES

MEMORANDUM

EXT. 219

DATE: December 19, 2017
TO: Peter Senese, Director of Corporate Services
FROM: Janice Peyton, Executive Assistant, DEO
RE: 2018 Budget

Listed below are the Engineering General Admin budget adjustments for 2018.

0-540-74610-3282	Photocopier Mtce	from 500 to 3180	(estimated)
0-540-74610-3308	Postage & Courier	from 319 to 125	based on the current actual
0-540-74610-3309	Telephone/Radio	from 2253 to 5298	funds transferred from 3443
0-540-74610-3312	Copier Lease	from 3540 to 6240	520/month x 12
0-540-74610-3313	Staff Development	from 2000 to 5000	OGRA Training Courses — Add'l
0-540-74610-3315	Engineering Fees	from 4000 to 1500	Transfer to 3316 and 3319
0-540-74610-3316	Legal Fees	from 0 to 1000	from 3315
0-540-74610-3319	Consultant Fees	from 0 to 1500	from 3315
0-540-74610-3320	Assoc/Membership	from 2127 to 2600	additional certifications by employees
0-540-74610-3443	Property Data Search	3570 to 500	3000 transferred to 3309

Signed: 

Janice Peyton
Executive Administrative Assistant, DEO



PORT COLBORNE

MEMORANDUM

Engineering and Operations

905-835-5079

TO: Peter Senese

FROM: Darlene Suddard

COPY: Chris Lee

DATE: October 11, 2017

RE: 2018 Levy Budget

Levy Accounts

I have reviewed the amounts budgeted for in 2017 and am requesting the following changes/additions for 2018:

74612 Facility Energy Audit

		2017 Budget	2018 Budget
0-540-74612-3313	Staff Development	Carry forward	\$500
0-540-74612-3319	Consultant Fees	Carry forward	\$500
0-540-74612-3330	Miscellaneous	Carry forward	\$545

Please leave total funding for this GL at the 2017 level, taking into account any increases for a summer student wage. This position has been invaluable in ensuring the City's compliance with the requirements of the Green Energy Act and having a student in this position will help ensure continued compliance.

Please carry forward the 2017 balances from the above-referenced GL accounts. The move to the new Ops Centre took time away from energy tasks in 2017, so carrying forward these amounts will enable staff to attend training courses and I will be able to have the 2018 summer student return their focus to implementing the City's Energy Conservation and Demand Management Plan, and will require budget to assist.

74613 Environmental Compliance

		2017 Budget	2018 Budget
0-540-74613-3285	Hazardous Waste Disposal	Carry forward	\$5,202
0-540-74613-3313	Staff Development	Carry forward	\$2,601
0-540-74613-3330	Miscellaneous	Carry forward	\$250

Please carry forward any remaining 2017 funds and leave total funding for this GL at the suggested level of \$17,791. The staff expense allocations, permit fees and hazardous waste disposal costs will vary from year to year, depending upon any environmental incidents/monitoring events that occur.

City Facilities Fire Inspection Deficiency Summary February 2, 2018

Roselawn Centre

Sprinkler System

Main drain for sprinkler system is to be fixed by City Plumber. Some sprinkler plates missing.

Note* Majority of sprinkler heads in this building were under a re-call due to activation issues. The re-call has expired and consideration should be given to replacing the sprinkler heads.

Fire Alarm System

Main fire alarm system would not pass annual inspection and test - when pull station activated multiple zones indicated and system will not re-set.

Deficiencies to be completed by Contractor Approximate Cost = \$6,100:

- Fire alarm panel cannot be tested to code because when a zone device is tested 4 zone come in and panel wont reset.
 - Supply, installation and verification of a new fire alarm panel. Panel to be re-located to accommodate the in of sprinkler system. Existing fire alarm panel will be de- commissioned and circuits re-located to the new panel. **\$6047.80**
- Missing plate behind stage stairwell **\$25.00 each**
- Missing plate in closet behind reception **\$25.00 each**

Recommendations for additional work Approximate Cost = \$5,185:

- All pendants sprinkler heads are recalled (102 central heads) \$50.00 each = **\$5,100**
- New 10lb ABC fire extinguisher in sub basement **\$85.00**
- Building only partially sprinklered **Call for pricing (This could be part of the interior renovation phase)**

Deficiencies to be corrected by City Forces Approximate Cost = \$500:

- Reroute 2" main drain as we could not do main drain test – **Brent to Complete**
- Photocopy room needs emergency light battery - To be done by electrician **(Complete)**
- Piano room needs a new emergency light - To be done by electrician **(Complete)**
- Front reception emergency light needs new battery - To be done by electrician **(Complete)**
- Staff lunch room needs new emergency light - To be done by electrician **(Complete)**
- A/V room needs new emergency light (white unit) - To be done by electrician **(Complete)**
- Multiple emergency lighting issues that could be corrected by City Electrician. **(Complete)**

City Facilities Fire Inspection Deficiency Summary February 2, 2018

Lift Rental Costs = 19' Scissor Lift 32" wide for 1 day for contractor (4 days for City Staff) = \$400

City Facilities Fire Inspection Deficiency Summary February 2, 2018

Vale Health & Wellness Centre

Sprinkler System

Multiple locations where sprinkler heads are taped or painted, especially concealed spaces above ceiling tiles in ground floor corridors.

Dry systems failed trip test (test showed excess of 3 minutes for flow) - 60 seconds required by Code.

Fire Alarm System

The fire alarm system has been inspected and tested and a certificate has been issued.

Deficiencies to be completed by Contractor Approximate Cost = \$16,085:

- All through main common area above ceiling heads are painted or taped need access **\$50.00 each (Approximate 100 units) \$5,000**
- Junior A dressing room all sprinkler heads are taped **\$50.00 each (Approximate 7 units) \$350**
- YMCA storage closet has taped and painted sprinkler heads **\$50.00 each (Approximate 5 units) \$250**
- Gym Equipment room painted heads **\$50.00 each (Approximate 10 units) \$500**
- Sprinkler heads above false ceiling are taped or painted **\$50.00 each (Approximate 20 units) \$1,000**
- Fitness room beside elevator doors Painted sprinkler head **\$50.00 each (Approximate 20 units) \$2,000**
- Gym area, 3 sprinkler head guards are missing **\$15.00 each = \$45.00**
- Orange head protector on sidewall on front rink stairs **No charge as long as done at same time of all deficiencies**
- Sprinkler heads are different in front of box office info booth **\$50.00 each (Approximate 1 unit) \$50**
- Hallway beside rink 1 sprinkler heads are not straight, wicked angle for some. **\$125.00 each (Approximate 20 units) \$2,500**
- Sidewall plate sticks out to far and needs firewall caulking. Needs reworked **\$250.00**
- Fire panel room sprinkler heads are taped **\$50.00 each (Approximate 3 units) \$150**
- Storage Room has no plate **\$25.00**
- Painted upright in Bryans Theals office **\$50.00**
- Rink 1 has painted head above mech room door **\$50.00**
- Top of stairs D in running track has a pendent in upright position **\$50.00**
- Fitness room has taped heads **\$50.00 each (Approximate 10 units) \$500**
- Mech room above the YMCA has taped/painted heads **50.00 each (Approximate 10 units) \$500**
- Stairway B second floor has a concealed head to low from the ceiling **\$125.00**
- Storage room B has a pendent in the upright position **\$50.00**

City Facilities Fire Inspection Deficiency Summary February 2, 2018

- 3 air gauges wrong gauges currently **\$40.00 each = \$120**
- 2 water gauges wrong gauges currently **\$40.00 each = \$120**
- Dry systems take too long to trip, need water to reach I.T (inspectors test valve) within 60 seconds. We have to lower pressures and adjust low pressure switch then retest. If water is still not there within 60 seconds we will have to add a accelerator and retest. System 1, 3 minutes 22 seconds. System 2, 4 minutes and 23 seconds. **Time and material - Approximate cost \$2,400**

Lift Rental Costs = 60' Zoom Boom for 2 days for contractor (3 days for City Staff) = \$1,500, 19' x 32" Scissor light for 5 days = \$400 Total approximate Cost \$1,900

Deficiencies to be corrected by City Forces Approximate Cost = \$100:

- Fire Panel Room needs emergency light batteries - Have electrician change emergency light **\$50 Niagara Fire to review with Greg**
- Subway downstairs emergency light needs battery - Have electrician change. **\$50 Niagara Fire to review with Greg**

Recommendations for additional work Approximate Cost = \$5,450:

- Bocce club entrance doors has a standard 286 degree and quick response 155 degree sidewall next to each other. You can't have quick and standard together, need to change pendent. **\$200.00**
- Recommend head under garage doors in Zamboni room **\$200.00**
- For both dry drains check valves are leaking, replace with ¾" spring check **\$100.00 each = \$200**
- Stairs C Uprights sprinkler heads to far from wall 8'1. Max is 7'6 **\$150.00**
- Storage Room beside fire panel room has a sidewall too far from the wall and it has no plate **\$150.00**
- Rink 1 has a whole line turned sideways on an angle **\$250.00**
- Rink 1 has 15 sprinkler heads going into the metal beams **Time and material - \$1,700**
- Top of main stairs has an uncovered area **\$250.00**
- YMCA communications room not enough coverage **\$250.00**
- Rink 1 – Additional Heads required under walking track (not protected properly) – 7 heads to be fed from adjacent rooms - **Approximate cost \$1,500**
- Rink 2 NE corner requires 2 dry head & drain (not protected properly) – can be connected to drain from dry system above – **Approximate cost \$600**



Engineering & Operations Department
Engineering Division

Report Number: 2017-177

Date: December 11, 2017

SUBJECT: Request for Pedestrian Crossing On Clarence Street at Catharine Street

1) PURPOSE

This report was prepared by Jim Huppunen, Manager of Engineering Services, in response to the petition received by City Council that was referred to the Engineering & Operations Department at the October 10, 2017 Council meeting.

2) HISTORY, BACKGROUND, COUNCIL POLICY, PRACTICES

The petition requested the consideration of installing a pedestrian crossing on Clarence Street at Catharine Street to accommodate the pedestrian traffic travelling north-south across Clarence Street to the recently built Shopper's Drug Mart from the Market Square Municipal Parking Lot. At the Council meeting on October 10, 2017, a letter from Ms. Marilyn Corey was received with the petition (*Attachment #1*). The letter lists the following suggestions for the intersection:

- A pedestrian activated light like on Main St East at Wellington.
- A 3 way stop sign.
- White lines across the road with a banner across and above the road [yield to pedest].
- As an interim – A traffic officer for Fridays (Market Day).
- A crossing guard for Monday to Thursday at lunch time (say 11:30 am - 1 pm).

Concerns were previously received from residents regarding the poor sightlines due to vehicles parking illegally at the corners of Clarence Street west of Catharine Street. Clarence Street is an arterial road running east-west through downtown.

Catharine Street runs north-south and is a local collector road. Catharine Street is two-way traffic north of Clarence Street and is one-way south of Clarence Street to Charlotte Street.

3) STAFF COMMENTS AND DISCUSSIONS

Staff reviewed the intersection in relation to the pedestrian traffic. Since the opening of the Shoppers Drug Mart on the northwest corner of Clarence Street and Catharine Street, pedestrian traffic has seemed to increase as there is limited on-street parking on Catharine Street north of Clarence Street. The previous pharmacy on the northwest corner had parking for its customers behind the store. The new Shoppers Drug Mart does not have its own parking because it is not required to provide parking due to the type of Zoning.

Staff reviewed the suggestions provided by Ms. Corey and offer the following comments regarding each suggestion below:

- **A pedestrian activated light like on Main St East at Wellington.**

An Intersection Pedestrian Signal (IPS) similar to the installation on Main Street East is a possibility. Improvements to the curbs and sidewalks west of Catharine Street on Clarence Street would need to be completed. The installation of curb extensions at the crossing location would be required to facilitate the installation of the traffic signals and to stop the illegal parking of vehicles at the intersection. These curb extensions would also shorten the crossing distance for pedestrians and would provide improved sightlines for motorists and pedestrians. A budget allocation would be required in the 2018 budget to accommodate the installation of the IPS and the curb improvements. The current estimate for the installation of an IPS is approximately \$100,000 and the approximate cost for curb and sidewalk improvements is estimated at \$20,000. Total approximate budget allocation required: \$120,000.

- **A 3 way stop sign.**

In order to determine the feasibility of an all-way stop restriction, the existing conditions must be measured against a set of pre-defined warrants established at the Provincial level. This municipality has previously adopted the warrants as set out by the Ontario Traffic Conference and the accepted standard for traffic engineers throughout North America, as listed in the Manual of Uniform Traffic Control Devices. The Manual also lists the following conditions when all-way stop sign control should not be used:

1. Where pedestrian protection, in particular school children, is a prime concern, as the concern can usually be addressed by other means. (such as crossing guards)
2. As a speed control device.
3. On roadways on which progressive signal timing exists.
4. On roadways within urban areas having a posted speed in excess of 60 kph.
5. At intersections having less than three and more than four approaches.
6. At offset or poorly defined intersections.
7. On truck or bus routes unless in an industrial area or where two such routes exist.
8. On multi-laned approaches where parked or stopped vehicles will obscure the stop signs.
9. Where traffic would be required to stop on grades.
10. As a means of deterring through traffic in a residential area.
11. Where visibility of the signs is hampered by curves or grades and a safe stopping distance of less than 100 m exists.
12. Where any other traffic device controlling right-of-way is permanently in place within 250 m with the exception of a yield sign.

An All-Way Stop may be used under the following conditions:

- Only at the intersection of like roadways with the same number of lanes and similar volumes. A total vehicle volume exceeding 350 vehicles for the highest hour recorded, on streets not considered either arterial or collector streets.
- At locations with visibility problems.
- At locations with a high accident frequency where less restrictive measures have been tried and found inadequate. (typically four per year for a three-year period resulting from right angle or turn type collisions)
- As an interim measure when traffic control signals are warranted but cannot be installed immediately.
- As a means of providing an introductory period to accustom drivers to a reversal of stop signs from one road to the other at the intersection.

All-way stop signs should not be installed to slow traffic to protect pedestrians (this is a law enforcement issue) or to encourage vehicles to use another route because of the inconvenience, as studies have found that they achieve the opposite result. Studies conducted in Ontario indicate that all-way stop controls have the following effect:

- Slows traffic down only within a few hundred feet or so on each side of the intersection. Most drivers accelerate back to their original speed (or faster to make up for lost time) just past the intersection.
- Tends to cause motorists to not obey stop signs when they consider them unnecessary. One study indicates that 78% of all vehicles do not come to a full legal stop at stop signs.
- Leads pedestrians to a false sense of security since they feel sure that they are protected by the signs.
- Increases the noise level and pollution at the intersection as vehicles accelerate away.
- Consumes a large amount of additional fuel from stopping and accelerating. (A Metro Toronto Transportation Energy Study estimated that 50% to 80% of the existing 800 all-way stops in Metro did not meet the warrants and were unnecessary. It estimated that 32 million litres of fuel per year could be saved with removal of the signs.)

In summary, the intersection does not meet any of the warrants for an all-way stop, either by traffic volume, collision rate (none attributable to the stop controls), and limited sight distances. More importantly are the reasons listed for not installing an unwarranted stop control at the intersection, which are pedestrian safety and speed control. The present controls are adequate and correct. Clarence Street is an arterial through street with appropriate posted speed controls. Regular police enforcement has a temporary impact on driving habits but drivers will continue to drive to the conditions of the environment.

Engineering staff strongly recommends against the installation of a stop sign on an arterial road through the downtown. Installation of a stop sign on Clarence Street would cause traffic congestion as there are currently traffic signals at Elm Street (west of Catharine Street) and King Street (East of Catharine Street).

- **White lines across the road with a banner across and above the road [yield to pedest].**

The suggestion of a banner across the road with "Yield to Pedestrians" is not a common or endorsed practice from the Ontario Traffic Manual. The City has adopted the Provincial Standards and this banner is not an accepted practice.

Recently, City staff reviewed alternate Pedestrian Crossing Signals. The Province of Ontario and the Region of Niagara have adopted Pedestrian Crossover Standard. There are two types of Pedestrian Crossovers. Level 1 Pedestrian Crossover has signage and pavement markings notifying a motorist that a pedestrian may be crossing the road at that location. Vehicles are required to yield to the pedestrian.

Level 2 Pedestrian Crossover has the same signage and pavement markings as a Level 1, but includes flashing amber warning lights that are activated by the pedestrian prior to them entering the roadway. Currently there are two installations of a Level 2 Pedestrian Crossovers in the Region. One location is in Smithville on Regional Road 20 and the other

is in St. Catharines on St. Paul Street. Both crossovers were installed in September of 2017.

Similar, to the IPS signals discussed above, curb extensions would be required to facilitate the installation of the crossover signals and to stop the illegal parking of vehicles right at the intersection. A budget allocation would be required in the 2018 budget to accommodate the installation of the Level 2 Pedestrian Crossover and the curb improvements. The current estimate for the installation of a Level 2 Pedestrian Crossover is approximately \$25,000 and the approximated cost for curb and sidewalk improvements is estimated at \$20,000. Total approximate budget allocation required: \$45,000.

- **As an interim – A traffic Officer for Fridays (Market Day).**

Section 134 of the Highway Traffic Act provides the authority under which a Police Officer may direct traffic. Staff inquired with the Niagara Regional Police regarding the cost and availability of a Police Officer to perform these duties.

A Police Officer would need to be hired on "Special Duty" and the cost would be borne by the municipality. The cost would depend on the length of time that the Police Officer is required. For each Special Duty, there is a minimum billing of 3 hours for 1 Police Officer which would equate to a cost of \$273 (\$364 on holidays) plus HST. Costs would increase dependent upon the hours required.

If a Police Officer is requested to be hired on a Special Duty, there is no guarantee that a Police Officer will sign up for the requested duty. There may be instances where a Police Officer could not be located to perform a Special Duty. Should a weekly requirement be requested for a Special Duty of this nature, there will be occasions where it may be difficult to secure an officer for it.

After confirming with the Insurer's Risk Inspector, there needs to be a set solution that is reliably in place for every occasion at the exact same time. Without this certainty, the City would incur the liability for any gaps or absences. Further, set solutions for certain days (e.g. market day), could carry over liability to other days/events where similar traffic in the area is deemed to require the same "solution". The City of Hamilton had an \$8 million judgement against them, dating back to 2002, for a lapse in a similar situation.

- **A crossing guard for Monday to Thursday at lunch time (say 11:30am-1pm).**

Section 176 of the Highway Traffic Act speaks to School Crossing Guards and Section 146.1 speaks to a Traffic Control Person in relation to constructions zones or road maintenance. These sections do not provide the authority to stop or direct traffic in relation to persons crossing a street to get to the farmer's market, since the traffic control is not in relation to a construction zone or a school. Therefore, this is not a viable option.

- **Conclusion**

Based on the review of the suggestions provided by Ms. Corey above, there are basically two (2) acceptable options to address the pedestrian crossing concerns noted – IPS, Level 2 Pedestrian Crossover. The installation of an IPS or a Level 2 Pedestrian Crossover would require a budget allocation in the 2018 Budget.

4) OPTIONS AND FINANCIAL CONSIDERATIONS:

a) Do nothing.

Leave current stop controls in place at the intersection of Clarence Street at Catharine Street.

b) Other Options

- i. Budget for the construction of an IPS in 2018 on Clarence Street west of Catharine Street including curb and sidewalk improvements for a total estimated cost of \$120,000. (Not recommended).
- ii. Budget for the construction of a Level 2 Pedestrian Crossover in 2018 on Clarence Street west of Catharine Street including curb and sidewalk improvements for a total estimated cost of \$45,000. (Recommended).

5) COMPLIANCE WITH STRATEGIC PLAN INITIATIVES

Not applicable.

6) ATTACHMENTS

- 1. Letter from Ms. Marilyn Corey received October 10, 2017
- 2. Sketch showing proposed curb extensions at Clarence Street at Catharine Street
- 3. Level 2 Pedestrian Crossover Examples

7) RECOMMENDATION

That Council direct staff to implement Option 2 (ii) – Budget for the construction of a Level 2 Pedestrian Crossover in 2018 on Clarence Street west of Catharine Street including curb and sidewalk improvements.

8) SIGNATURES

Prepared on November 30, 2017 by:



Jim Huppunen, A.Sc.T.
Acting Director of Engineering & Operations

Reviewed by:



Dan Aquilina, MCIP, RPP, CPT
Director of Planning and Development

Reviewed by:



Peter Senese
Director of Community & Corporate Services

Reviewed and respectfully submitted by:



C. Scott Luey
Chief Administrative Officer



Report Number: 2017-48

Date: April 10, 2017

SUBJECT: Renewable Passive Energy Generation for The Port Colborne Operations Centre

1) PURPOSE

This report, requested by Council at the November 28, 2016 Council meeting, was prepared by Darlene Suddard, Environmental Compliance Supervisor, and authorized by Ron Hanson, Director of Engineering & Operations. This report was prepared to advise Council on potential renewable passive energy generation options for the new Port Colborne Operations Centre (PCOC).

2) HISTORY, BACKGROUND, COUNCIL POLICY, PRACTICES

As outlined in the Green Energy Act (GEA), 2009 all Ontario municipalities are required to ensure compliance with O. Reg 397/11 – Energy Conservation and Demand Management Plans. As directed in this regulation, the City of Port Colborne is required to collect and report on annual energy consumption rates and is required to prepare an Energy Conservation and Demand Management Plan (ECDM), and update the Plan every 5 years.

On June 9, 2014, Council approved the City's Energy Conservation and Demand Management Plan. One of the goals of the City's Plan is to seek opportunities to utilize renewable energy sources where feasible and practical.

In May 2016, Council approved the construction of the PCOC. This 3,324 square metre (35,780 square foot) facility will replace the current Public Works Yard, located at 11 King Street, and the current Parks Office, located at 54 West Side Road and will combine the Roads, Water, Parks and Engineering Departments under one roof. Unlike the Vale Health & Wellness Centre, official LEED certification is not being sought for this facility; however, the design is comparable to a LEED Certified building with a key emphasis on a sustainable design, which maximizes natural daylight with strategic window placement, specifies energy efficient materials and equipment such as requiring the building insulation and HVAC system to be more efficient than required by the Building Code, and by sourcing local building products wherever practical. In the spirit of the goals of the ECDM Plan, Council requested that staff investigate the feasibility of incorporating a renewable passive energy generation installation into the PCOC.

3) STAFF COMMENTS AND DISCUSSIONS

City staff consulted with the Energy Efficiency Advisor from Canadian Niagara Power to determine what opportunities and/or programs were currently available for a renewable passive energy generation installation for the PCOC.

There are currently three options for renewable passive energy generation for the PCOC:

a. Option 1 - Reduce Electricity Costs

To reduce the electricity costs associated with the operation of the PCOC, the City could install a renewable passive energy generation system (most likely roof-mounted or ground mounted solar photovoltaic panels) at the PCOC. This system would be designed to provide electricity for the operation of the centre, thus reducing the amount of electricity purchased from the grid, and the associated electricity costs.

This would require that a company with expertise in designing and installing renewable passive energy generation systems be hired to evaluate the facility. The evaluation would recommend which technology to install and the estimated cost-savings over the life expectancy of the installation in order to perform a cost-benefit analysis of such an installation.

According to the City's Building Department, the PCOC was designed with the structural capacity to incorporate roof-mounted solar panels. Such an installation would require a building permit to be issued and would be supported by the appropriate engineered designs. Should ground mounted solar arrays be the preferred technology, these arrays are not governed by the Ontario Building Code, thus would not require a building permit.

b. Option 2 - Feed-in-Tariff (FIT)/microFIT Programs

These programs are designed for projects that generate electricity from a renewable resource such as wind, water, solar energy and bioenergy. The microFIT program is for projects with a capacity of 10 kilowatts or less. The FIT program is for larger projects. If an application to participate was approved by the Ontario Power Authority (OPA), the City would be required to sign a contract with the OPA for 20 years to sell electricity to the grid and the City would receive a guaranteed price per kilowatt hour.

Under this program, any energy generated from the PCOC would be fed into the grid – and would not directly offset the energy consumed by the PCOC. In the current political climate, there is no guarantee that the current programs will continue or that contracts would continue to be honoured. Additionally, in December, 2016, Ontario's Minister of Energy issued a directive to the Independent Electricity System Operator (IESO), reducing the procurement targets for the FIT/microFIT programs. This reduction will make it much more difficult to receive approval for a FIT/microFIT project. The Minister's Directive also reiterated a commitment to transitioning the microFIT program to net metering – which is discussed in more detail under Option 3 – indicating that this program may be coming to an end.

c. Option 3 - Net Metering

The Province enacted O.Reg. 541/05: Net Metering in 2005. This regulation provides any Ontario customer who generates electricity primarily for their own use and from a renewable source (bioenergy, wind, solar photovoltaic and waterpower) using equipment with a capacity of 500 kilowatts or less, with the opportunity to take advantage of the net metering incentive.

According to the Ministry of Energy's website, net metering is a billing arrangement whereby customers can send electricity generated from renewable sources to the electrical grid for a credit towards their electricity bill. The customer's local distribution company will subtract the value of electricity supplied to the grid from the value of what is taken from the grid over a billing period. If a customer supplies more power to the grid than they take from it over the billing period, they will receive a credit that they can carry over to help lower future electricity bills. The credit can be carried forward for up to 12 months.

The evaluation required for Option 1, with an additional section detailing the forecasted monthly credits (if any) would be required in order to determine the cost-benefit of installing a passive energy generation system and taking advantage of the Province's net metering program.

It is the opinion of staff that the option that best fits the goals of the City's Energy Conservation and Demand Management Plan is Option 3, therefore it is recommended that Option 3 be investigated to determine:

- a) The feasibility of installing a renewable passive energy generation system at the PCOC (including an investigation into if there is capacity in the system),
- b) The recommended passive energy generation system (size and type),
- c) The feasibility of net metering,
- d) The cost of installing the system,
- e) The estimated energy consumption savings and estimated financial savings, and;
- f) The cost-benefit analysis of the total energy saved vs. the installation costs.

In speaking with a business owner in Niagara who is currently installing solar photovoltaic panels and participating in the net metering program, they did not undertake a feasibility study as they were fully committed to installing a passive energy generation system. The owner recommended that prior to conducting a feasibility study that the facility be operated for a full year in order to be able to understand the fluctuating energy demand for the facility. The reason for this is that the system should not be sized to meet the maximum demand required by the facility, as the facility doesn't operate at peak demand 24/7. If the system were sized to generate all the electricity the facility needed (i.e. go "off grid") then the City wouldn't be able to utilize the net metering program to its full effect, as the energy provider would pay a miniscule amount for the energy generated, versus receiving a credit in kWh that would offset future consumption.

This business owner has estimated a 7-year payback on the passive energy generation system, with the system having an approximate 20-year lifespan.

4) OPTIONS AND FINANCIAL CONSIDERATIONS

- a) Do nothing.

Council may choose not to pursue a renewable passive energy generation system at the PCOC.

b) Other options

Council may choose to direct staff to investigate the Feed-in-Tariff programs in order to sell energy to the grid. However, as discussed under Option 2, staff do not recommend this option due to the uncertain political climate currently surrounding renewable energy contracts.

5) COMPLIANCE WITH STRATEGIC PLAN INITIATIVES

Not Applicable.

6) ATTACHMENTS

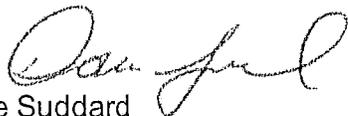
None.

7) RECOMMENDATION

That staff be directed to request during the budget for 2018 to procure the services of a consultant to investigate the feasibility of installing a renewable passive energy generation system at the Port Colborne Operations Centre as well as participation in the Province's Net Metering program, for the purposes off offsetting the facility's electricity consumption and costs.

8) SIGNATURES

Prepared on March 29, 2017 by:



Darlene Suddard
Environmental Compliance Supervisor

Reviewed by:



Jim Huppunen, A.Sc.T.
Manager of Engineering Services

Reviewed by:



Todd Rogers
Chief Building Official

Reviewed by:



Ron Hanson, C.E.T.
Director of Engineering & Operations

Reviewed and respectfully submitted:



C. Scott Luey
Chief Administrative Officer



Report Number: 2017- 156

Date: October 10, 2017

SUBJECT: Zavitz Municipal Drain Sherkston North Branch East & West Trail Branch Drains

1. PURPOSE

This report, prepared by Henri Bennemeer, Drainage Superintendent has been authorized by Chris Lee, Director of Engineering & Operations in response to actions by the Town of Fort Erie. The purpose of this report is to provide Council with an update on the activities of the Town of Fort Erie, requisite actions, and project summation through to the tender stage, regarding the Zavitz Municipal Drain Engineer's Report, of which a portion of the Zavitz and the Sherkston North and East & West Trail Branch Drains, are located in Port Colborne.

2) HISTORY, BACKGROUND, COUNCIL POLICY, PRACTICES

A brief, point form outline of the history of the Zavitz Municipal Drain is presented in Section 1.3, pages 2 through 8 of the engineer's report, contained in the attachment section of this report. Staff compiled a more detailed history of the Zavitz and Branch Municipal Drains (see plan view attached), for future consideration and for Municipal record. Background highlights, derived from various Engineering & Operations Reports to Council, are outlined as follows.

Report No. 2006-14 facilitated Council's initial appointment of an engineer and preparation of a new engineer's report for the Zavitz Drain, in collaboration with the Town of Fort Erie. Report No. 2010-43 provided a brief history and status update of the Baer Drain and associated Schooley, Zavitz, Outlet and Beaver Creek Drains and facilitated Council's appointment of a member of Port Colborne Council to the Baer Municipal Drain Court of Revision.

Report No. 2011-20 revealed that Port Colborne properties were not in the watershed of the Baer Drain and provided extensive background research back to 1890 as to why, necessitating a Town Fort Erie re-write of the Baer Engineer's Report. The report also provided the rationale for an expanded scope (additional branch drains/road authority petitions) for the Zavitz Drain (Port Colborne portion) related to the Friendship Trail and Sherkston Hamlet Storm Water Management (SWM) plan, facilitating the appointment of an engineer for the preparation of a report thereof and associated Drainage Act R.S.O. 1990 clerical matters and direction to staff.

Report 2012-15 provided a project update and description/development of the Sherkston Hamlet SWM plan/branch drain(s) scheme and the procedure for a joint/collaborative report for the Zavitz Municipal Drain, in which the City of Port Colborne turned over the proceedings under the Drainage Act R.S.O. 1990 to the Town of Fort Erie in order to have one report prepared, thus providing the most cost effective and most prudent way for two municipalities to proceed on a common/joint watershed municipal drain project.

Report 2013-31 provided Council with a final version of the Engineer's Zavitz Drain Report along with staff's statistical/financial analysis and concerns regarding assessment methodology pertaining to the engineer's findings and recommendations in the report. Report 2014-6 facilitated Council's appointment of a member of Port Colborne Council to the Zavitz Municipal Drain Court of Revision.

In summation, initial interest in the Zavitz Drain came by way of the Town of Fort Erie who initiated this process. This is due, in part, to a circa 2004 request/petition for maintenance of the Schooley, Baer, Zavitz & Outlet Drains and concerns over a circa 1979 Drainage Tribunal order regarding the Outlet Drain and the potential impact of the Schooley Drain as a result of the pending transfer/download of Point Abino Road from the Region.

At that time, the maintenance provisions under the then current reports for these drains were deemed outdated and in need of new reports. Subsequently Wiebe Engineering Group Ltd was appointed circa 2005 to prepare one engineer's report for all four drains, with Port Colborne having to follow behind with a negotiated, expanded scope for their portion of the Zavitz Drain. This is chronicled in Fort Erie Reports IS-61-04, IS-26-05 & IS-19-06 and Port Colborne Report E&O 2006-14.

In January of 2008, the Town of Fort Erie was informed that Wiebe Engineering Group Ltd. was about to enter into receivership/bankruptcy proceedings. As a result, Fort Erie elected to have three new reports prepared, one each for the Schooley, the Baer and the Zavitz and Outlet Drains by various engineering firms. What is most disconcerting about this plan of action is the fact (uncovered during the Zavitz Tribunal Hearing of August 5, 2015) that Wiebe had virtually completed (marked as a draft) their report on the Schooley, Baer, Zavitz and Outlet Drains in July of 2006.

Subsequently, the Schooley Drain report was commissioned in March of 2008, completed in February 2010 and adopted by Fort Erie By-Law 83-10. The Baer Drain report was commissioned in May 2008 and completed in February 2011, after Port Colborne's Drainage Superintendent revealed an error (Port Colborne properties not in watershed) in the Engineer's April 2010 Report and after the September 2010 resubmission to the C.O.R. was set aside by the Drainage Tribunal (report lacking Engineer's seal & signature), and ultimately adopted by Fort Erie By-Law 82-10. The aforementioned is chronicled in Fort Erie Reports IS-09-08, IS-20-08, IS-31-10 & IS-32-10 and Port Colborne Reports E&O 2010-43 & 2011-20.

With respect to the Zavitz and Outlet Drains, on or about August of 2010, the Town of Fort Erie elected, once again, to have separate reports prepared for each drain. In this case, separate engineering firms were selected. As a result of the RFP selection process, in October of 2010, AMEC Earth & Environmental was appointed to prepare an Engineer's Report for the Zavitz Drain. Similar to that which was experienced at the time of the Wiebe appointment, the Town of Fort Erie neglected to include the Port Colborne portion of the Zavitz Drain, as part of the scope of work in their Engineering Services agreement with AMEC Earth & Environmental Ltd. Subsequently, Port Colborne staff were successful in negotiating a change in the scope of work, including some additional branch drains for the Sherkston Hamlet SWM, along with the requisite engineering fees and a process to facilitate one Engineer's Report for a drain in common, in the case of a downstream, initiating municipality.

After numerous peer reviews, design issues, report re-writes, appeals to the Court of Revision & Ontario Ministry of Agriculture, Food & Rural Affairs (OMAFRA) Appeals Tribunal, many Tribunal hearings, the Engineer's Report was finalized in October 2016 and adopted by Fort Erie By-Law 16-2014, bringing us to the current, construction tender stage in the project.

Appeal results worth noting however, are staff's success in having Wiebe Engineering fees assigned to the Zavitz Drain reduced from \$21,240 to \$11,761 and AMEC Engineering fees assigned to the Port Colborne portion of the Zavitz Drain reduced from \$52,076.08 to \$9,120.33, a significant savings for watershed ratepayers. As for the Sherkston North and East & West Trail Branch Drains, the Tribunal ruled that the engineering cost and assessment schedules were fair and equitable. The aforementioned, other than the appeals process, is chronicled in Fort Erie Reports IS-49-10, IS-17-12, IS-26-2013, IS-38-2013 & IS-01-2014 and Port Colborne Reports E&O 2011-20, 2012-15, 2013-31 & 2014-6.

The Outlet and Beaver Creek Drains, which have a significant impact on the Zavitz Drain, will be the subject of a future report to Council.

3) STAFF COMMENTS AND DISCUSSIONS

As stated above, staff is now at the tender stage for the Zavitz drainage works. In conformance with the process for one Engineer's Report for common watersheds between two municipalities laid out at the onset of the project, Town of Fort Erie staff in collaboration with Port Colborne staff, prepared tender documents which closed on August 23, 2017. The results as follows, are considered fair and equitable (see also attached FE Report No. IS-32-2017 for more details).

Submitted Tenders		
Contractor	Tender Price (including 13% HST)	Tender Price (net of non-rebatable taxes)
Anthony's Excavating Central Inc.	\$ 235,751.01	\$ 212,301.08
C.R.L. Campbell Construction & Drainage Ltd.	\$ 377,749.16	\$ 340,174.82
Geo. Barnes and Sons Limited	\$ 416,991.11	\$ 375,513.41

The Town of Fort Erie is the approving authority for the tender amount. The total tender amount is for works in both municipalities and a more detailed cost break down including engineering, contract administration and grants, will be reported at the time of the levy by-law, upon completion of the project. The low bidder, Anthony's Excavating Central Inc., is an experienced contractor within the Niagara region and has completed similar contracts satisfactorily for the City of Port Colborne.

According to the Drainage Act R.S.O. 1990, upon completion of all appeals, the initiating municipality is the only municipality that is required to pass a by-law. In this particular case for the Zavitz Drain, the October 2016 report process has been more atypical and therefore requires that the City enact its own by-law for the following reasons:

- a) To enable the City of Port Colborne the ability to bill the watershed as per the schedules listed in the attached report;
- b) The collaborative process which provided for the upstream (Port Colborne) portion of the Zavitz Drain to be included in a downstream (Fort Erie) municipality's report;
- c) The Sherkston North and East & West Trail Branch Drains are drains/watersheds entirely within the confines of the City of Port Colborne's legislative jurisdiction.

4) OPTIONS AND FINANCIAL CONSIDERATIONS

- a) **Do nothing.**

The City is mandated by the Drainage Act to ensure that Municipal Drain Reports are kept up to date for future maintenance.

According to the Drainage Act R.S.O. 1990, upon completion of all appeals, the initiating municipality is the only municipality required to pass a by-law, therefore, the Town of Fort Erie is the approving authority for the tender amount.

Doing nothing is not an option.

- b) **Other Options**

An up to date report provides for an effective drain maintenance and roadside ditching program, which in turn will reduce overall costs, providing ratepayers with a reasonable level of service. The enactment of this by-law also facilitates the collection of assessments due to the municipality, for the preparation of the engineer's report and construction of the Zavitz, Sherkston North and East & West Trail Branch Drains.

5) COMPLIANCE WITH STRATEGIC PLAN INITIATIVES

Municipal Drain Maintenance Strategic Planning is currently in progress. This project is in compliance with all City legislative requirements.

6) ATTACHMENTS

Copy of October 31, 2016 Engineer's Report for the Zavitz Drain.

Plan view of the Zavitz Municipal Drain Sherkston North Branch East & West Trail Branch Drains and associated Schooley, Baer, Outlet & Beaver Creek Drains.

Copy of Town of Fort Erie Infrastructure Services Report IS-32-2017 Award of Tender for Zavitz Municipal Drain Construction.

7) **RECOMMENDATION**

That staff be directed to prepare a by-law adopting the Zavitz Drain Engineer's Report, dated October 31, 2016, prepared by Paul Marsh, P. Eng. of AMEC Foster Wheeler, prepared under Sections 4 & 78, Chapter D.17 of the Drainage Act R.S.O. 1990 as such by-law will provide local status regarding the Port Colborne portion of the Zavitz Drain and the Sherkston North and East & West Trail Branch Drains.

That the Mayor and City Clerk be directed to execute the appropriate by-law.

8) **SIGNATURES**

Prepared on September 29, 2017



Henri Bennemeer
Drainage Superintendent

Reviewed by:



Chris Lee
Director, Engineering & Operations

Reviewed and respectfully submitted by:



C. Scott Luey
Chief Administrative Officer

Reviewed by:



Peter Senese
Director of Community & Corporate
Services

THE CORPORATION OF THE CITY OF PORT COLBORNE

BY-LAW NO. 6521/88/17

BEING A BY-LAW TO PROVIDE FOR A SECTION 4 & 78 ENGINEER'S REPORT
FOR A DRAINAGE WORKS IN THE CITY OF PORT COLBORNE
IN THE REGIONAL MUNICIPALITY OF NIAGARA KNOWN AS THE
ZAVITZ MUNICIPAL DRAIN SHERKSTON NORTH DRAIN EAST AND WEST TRAIL
BRANCH DRAINS

WHEREAS the Zavitz, Sherkston North and East & West Trail Branch Drains are municipal drains within the limits of the Corporation of the City of Port Colborne, having status under the *Drainage Act R.S.O. 1990*;

AND WHEREAS the Zavitz, Sherkston North and East & West Trail Branch Drains are tributaries of the Outlet/Beaver Creek Municipal Drain, situate in the Town of Fort Erie;

AND WHEREAS, on the 13 th day of March, 2006, the Council of the City of Port Colborne adopted By-Law No. 4811/36/06, being a by-law to appoint Wiebe Engineering Group Inc. to prepare a drainage report for the repair and improvement of the portion of the Zavitz Municipal Drain situated within the City of Port Colborne;

AND WHEREAS, on the 11 th day of April, 2011, the Council of the City of Port Colborne enacted By-Law 5606/36/11, being a by-law to appoint Paul Smeltzer, P. Eng. of AMEC Earth and Environmental Limited to prepare a Section 4 & 78 report for the Zavitz Municipal Drain, repealing By-Law No. 4811/36/06 as Wiebe Engineering Group Inc. was no longer in business;

AND WHEREAS the Council of the Corporation of the City of Port Colborne, recognizing the need to improve the stormwater management of the Hamlet of Sherkston as being both necessary and desirable, enacted By-Law 5791/46/12 on the 14 th day of May, 2012, being a by-law to provide authority for the Town of Fort Erie to prepare a drainage report for the repair and improvement of that portion of the Zavitz Municipal Drain situated in the City of Port Colborne and the inclusion of the Sherkston North Drain and the East & West Trail Branch Municipal Drains, into one combined engineer's report;

AND WHEREAS, pursuant to Sections 4, 78 and 39(1) of the *Drainage Act*, R.S.O. 1990, the Council of the Town of Fort Erie, in the Regional Municipality of Niagara, has procured a report titled Zavitz Municipal Drain Sherkston North Drain East and West Trail Branch Drains, dated October 31, 2016, prepared by Paul Marsh P. Eng., of AMEC Foster Wheeler, which report contains plans, profiles and assessment schedules for the construction and future maintenance of the Zavitz, Sherkston North and East & West Trail Branch Drains, and is attached hereto and forms part of this by-law;

AND WHEREAS, on the 24 th day of April, 2017, the council of the Town of Fort Erie enacted By-Law 16-2014, being a by-law to provide for drainage works in the Town of Fort Erie, in the Regional Municipality of Niagara, known as the Zavitz Municipal Drain, as amended;

AND WHEREAS the total estimated cost of the Zavitz, Sherkston North and East & West Trail Branch Drains, inclusive of the engineer's report, construction and contract administration is \$368,927.00, excluding HST;

AND WHEREAS \$241,742.00 is the total estimated cost of the Zavitz Drain, with \$150,722.00 assessed to the Town of Fort Erie lands and roads, and \$91,020.00 assessed to the City of Port Colborne lands and roads, of which the Port Colborne assessment is further apportioned \$74,929.00 to private lands & others and \$16,091.00 to City owned lands & roads;

AND WHEREAS \$71,370.00 is the total estimated cost of the Sherkston North Branch Drain, assessed entirely to the City of Port Colborne lands and roads, being apportioned at \$22,060 private lands & others and \$49,310.00 City owned lands & roads;

AND WHEREAS \$21,873.00 is the total estimated cost of the East Trail Branch Drain, assessed entirely to the City of Port Colborne lands and roads, being apportioned at \$4,447.00 private lands & others and \$15,690.00 City owned lands & roads;

AND WHEREAS \$33,942.00 is the total estimated cost of the West Trail Branch Drain, assessed entirely to the City of Port Colborne lands and roads, being apportioned at \$6,183.00 private lands & others and \$29,495.00 City owned lands & roads;

AND WHEREAS the Council of the Corporation of the City of Port Colborne, at its meeting of October 10, 2017 approved the Department of Engineering & Operations, Engineering Division, Report No. 2017-156, Zavitz, Sherkston North and East & West Trail Branch Drains, whereby it was deemed prudent, for clarification purposes, to enact this by-law;

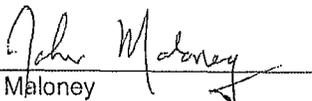
NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE CITY OF PORT COLBORNE UNDER THE DRAINAGE ACT R.S.O. 1990, ENACTS AS FOLLOWS:

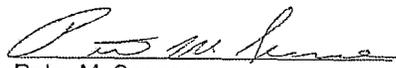
1. The report dated October 31, 2014, as amended by the pronouncement(s) of Courts of Revision held on April 2, 2014 & July 30, 2014, and the Interim (1 & 2) and Final Decisions/Orders of the Agriculture, Food and Rural Affairs Appeals Tribunal, dated September 28, 2015, April 14, 2016 and February 13, 2017 respectively, and appended hereto as Schedule "A" is hereby adopted and the drainage works as therein indicated and set forth is hereby authorized and shall be maintained in accordance therewith.
2. That any and all by-laws pertaining to the Zavitz Drain, namely former Township of Humberstone By-Laws 305, 374, 524, 603, 843, 849, 1101 and City of Port Colborne By-Law 984/55/80 are hereby superseded by this by-law and therefore repealed
3. (1) The Corporation of the City of Port Colborne may borrow on the credit of the Corporation the amount of \$218,205.00, excluding HST, being the amount assessed in the City, necessary for payment of the cost of the said drainage works.

(2) The Corporation may arrange for the issue of debentures on its behalf for the amount borrowed less the total amount of,
 - a) grants received under Section 85 of the Act;
 - b) commuted payments made in respect of lands and roads assessed within the municipality;
 - c) money paid under subsection 61(3) of the Act; and,
 - d) money assessed in and payable by any another municipality,and such debentures shall be made payable within 5 years from the date of the debenture and shall bear interest at a rate not higher than the rate charged by The Ontario Municipal Improvement Corporation on the date of sale of such debentures.
4. A special equal annual rate sufficient to redeem the principal and interest on the debentures shall be levied upon the lands and roads as set forth in Schedule "A" hereto to be collected in the same manner and at the same time as other taxes are collected.

5. For paying the amount of \$110,586.00 being the amount assessed upon the lands and roads belonging to or controlled by the municipality, a special rate sufficient to pay the amount assessed plus interest thereon shall be levied upon [after the passing of this by-law to be collected in the same manner and at the same time as other taxes are collected.
6. If the actual of the drainage works varies from the estimated costs as set out in schedule "A" forming part of this By-law, the actual cost shall be assessed, levied and collected upon and from the said parcels of lands and roads and parts of parcels in the same proportions and in the same manner as provided in the Schedule "A" forming part of this by-law, as revised by the Court of Revision and the Agriculture, Food and Rural Affairs Appeal Tribunal.
7. That all assessments are payable the first year in which the assessment is imposed upon the land assessed, as provided for under Section 61(3) of the *Drainage Act*, R.S.O. 1990.
8. This By-law may be cited as "The Zavitz Municipal Drain Sherkston North Drain East and West Trail Branch Drains By-law" and shall come into force on the day of its final passing.

ENACTED AND PASSED THIS 10TH DAY OF OCTOBER, 2017.


John Maloney
MAYOR


Peter M. Senese
DEPUTY CLERK



Report Number: 2017-144

Date: September 25, 2017

SUBJECT: Young and Hopf-Wagner Municipal Drains

1. PURPOSE:

This report, prepared by Henri Bennemeer, Drainage Superintendent, and authorized by Chris Lee, Director of Engineering & Operations, in response to the final delivery of the Young and Hopf-Wagner Municipal Drains Engineer's Report, as prepared by Spriet Associates London Ltd. These drains are situated in the City of Niagara Falls (vicinity of Netherby, Montrose and Koabel Roads) and the City of Port Colborne (vicinity of White, Brookfield, Forkes, Green and Koabel Roads). The watershed area also affects lands in the Town of Fort Erie. The purpose of this report is to provide Council with an update on the aforementioned Engineer's Report and requisite actions pertaining to the Meeting to Consider.

2) HISTORY, BACKGROUND, COUNCIL POLICY, PRACTICES

Further to Operational Services Division Director's Report (Engineering & Operations) Report No. 1998-33 & 1998-81, which presented Council with the background and rationale leading up to the appointment of an engineer to prepare a new Engineer's Report for the Young and Hopf-Wagner Municipal Drains and Operational Services Division Director's Report (Engineering & Operations) Report No. 1990-3 & 1993-61, which provided Council with the proceedings and details of the Tee Creek Municipal Drain, under the Drainage Act R.S.O. 1990, pertaining to the Young and Hopf-Wagner Drains, the following update is provided.

Current information/research indicates that the Young Drain dates back to 1875 and the Hopf-Wagner Drain as early as 1917. The newly named Nease Branch Drain is a remnant portion of the Hopf-Wagner Drain that has been renamed under this report, for clarity. A more detailed history, outlining the intricacies of this drainage works is found on pages 2, 3 & 4 of the Engineer's Report (as attachment). At this time, the Tee Creek Drain (Young Drain outlet), an initiative of the City of Niagara Falls, circa 1987 (construction completion circa 1995) appears to have had status under the Drainage Act R.S.O. 1990 through the various Young Drain Engineer's Reports, prior to 1987.

To summarize the aforementioned staff reports to Council, the City of Niagara Falls' Tee Creek initiative, which was a petition by the road authority to alleviate flooding at their Koabel Road and a request for maintenance of the Young Drain by a Port Colborne property owner circa 1989, was the impetus behind the City of Port Colborne's appointment of Spriet Associates, to prepare a preliminary report for the Young Drain, circa 1990. Of equal importance is the fact that the Young Drain had not seen any maintenance since 1946 and that the design grade had been severely compromised by the railway realignment construction, associated with the Welland Canal/Welland By-Pass (circa 1967-1973) project, administered by Transport Canada.

The final version of the Engineer's Report by Spriet Associates London Ltd. was delivered to the City of Port Colborne on July 27, 2017 and subsequently filed with the City Clerk on September 12, 2017.

3) STAFF COMMENTS AND DISCUSSIONS

With respect to the expanse of time to prepare a Section 78, Drainage Act R.S.O. 1990 Engineer's Report for the Young and Hopf-Wagner Drains, the following summary is provided. It appears that this project was first initiated in August of 1989, likely due to the City of Niagara Falls Tee Creek Drain initiative (1987) and the City of Port Colborne Howie Drain initiative (1986), with the initial emphasis being that of preparing a preliminary report for the Young Drain. The preliminary report was delivered in November of 1993, but due to complications encountered by the City of Niagara Falls with Tee Creek (the outlet), the Drainage Superintendent of the day elected to postpone any further proceedings.

Although the construction related to Tee Creek was completed in 1995, it appears that it took a petition from ratepayers for both the Young and the Hopf-Wagner Drains to forward the Young Drain Preliminary Report to a Meeting to Consider in September of 1998, and to have the same engineer appointed to prepare a new report for the Hopf-Wagner Drain, in May of 1998. For reasons unknown, a significant gap appears to exist thereafter, with the project resuming in February 2006 with concerns raised by Enbridge Gas. A final draft Young Drain report was delivered to the incumbent Drainage Superintendent in 2008.

With the arrival of the current Drainage Superintendent in April of 2009, the balance of 2009 into 2010 were spent conducting a background review of the current project as well as the history (for inclusion in the final Engineer's Report) of the Young and Hopf-Wagner Municipal Drainage scheme. Significant concerns were raised with the Engineer throughout 2010, 2011 and well into 2012, related to the content, complexity, thoroughness and completeness of the report, public consultation, lack of recent communication with Department of Fisheries and Oceans (DFO) and any communication with CN Railway, accuracy of property/road information, design issues related to the relocation of the Hopf-Wagner Drain along the north side of Forkes Road and Niagara Peninsula Conservation Authority wetland assurances, to name a few, all the while pressuring the Engineer to complete the report.

Further communications and staff continuity issues with DFO & CN Rail, along with watershed boundary disagreement between Municipal Drain report authors among other issues, led to further delays through 2013 into 2014. Additional issues during this same time period were raised, related to a DFO Authorization amendment & CN geotechnical requirements, Enbridge concerns related to the new Hopf-Wagner alignment (along south side of CN Railway) regarding conflicts with their pipeline plant at the White Road pump station property, Niagara Falls Municipal road crossings, a private crossing, and legal/property ownership concerns related to a stopped up road allowance in Niagara Falls.

The balance of time in 2014 through 2016 was spent providing and coordinating information to agencies and utilities, and draft report review. A final submission of the Engineer's Report on March 21, 2016 resulted in discussions with senior representatives of Spriet Associates, facilitating a re-write of the report. The re-written

report was submitted on July 27, 2017.

The report as it currently stands, indicates a total estimated cost of \$790,600, for the reconstruction of the Young and Hopf-Wagner Municipal Drains and Nease Branch Drain including the engineering, administration and HST (net). The total estimated cost of construction for the three drains is \$486,470, with the balance of \$304,130 for engineering and administration, which comes to 36.9% of the total cost of the project. Although a significant portion of this engineering cost totaling \$112,320 has been weighted towards roads, rail and utilities through special assessments, staff are of the opinion that the cost of engineering does not commensurate with that of the reconstruction cost of this drainage works.

As there are avenues of appeal under Section 72, Chapter D.17 of the Drainage Act R.S.O. 1990, regarding the engineer's account, staff are of the opinion that the project can move forward, having this matter addressed under the appeal process that will follow, after the Meeting to Consider the Engineer's Report. The Meeting to Consider has been tentatively set for the Council Meeting of October 23, 2017. Additional statistical financial information is contained in spreadsheet form in the attachment section of this report, titled Distribution of Costs. Based on previous reports, circa Young 1928 and Hopf-Wagner 1917, the distribution of costs between lands, roads, rail and utilities appears fair and equitable.

4) OPTIONS AND FINANCIAL CONSIDERATIONS:

a) Do nothing.

This is not an option as the City is mandated by the Drainage Act to ensure that Municipal Drain Reports are kept up to date for future maintenance.

b) Other Options

An up to date Engineer's Report allows for drain maintenance and roadside ditching programs, which in turn allows staff to provide a reasonable level of service moving forward.

All administration and financing is borne by the City of Port Colborne as the initiating municipality. Once the report is adopted and the construction is completed, the financing or cost of the project will be expensed to the City of Niagara Falls and the Town of Fort Erie for their proportionate share, and to the City of Port Colborne property owners, according to the assessment schedule contained in the report. There will of course be some assessment to the general levy for City roads and properties within the watershed.

5) COMPLIANCE WITH STRATEGIC PLAN INITIATIVES

The Municipal Drain Maintenance Strategic Planning is currently in progress. This project is in compliance with all City legislative requirements.

6) ATTACHMENTS

A Copy of the Spriet Associates London Ltd. Young and Hopf-Wagner Municipal Drains Report, dated July 27, 2017.

Aerial plan view of the Tee Creek, Young, Hopf-Wagner and Nease Branch Municipal Drains.

Distribution of Costs.

7) RECOMMENDATION

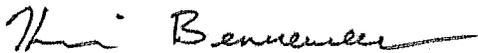
That Council receive report 2017-144 with respect to the Young and Hopf-Wagner Municipal Drains for information.

That staff be directed to advance the Young and Hopf-Wagner Municipal Drains Engineer's Report to that of the Meeting to Consider, as per Section 41, Chapter D.17 of the Drainage Act R.S.O. 1990.

8) SIGNATURES

Prepared on September 12, 2017

Reviewed by:



Henri Bennemeer
Drainage Superintendent

Chris Lee
Director of Engineering & Operations

Reviewed and respectfully submitted by:

Reviewed by:



C. Scott Luey
Chief Administrative Officer

Stephen Corr
Acting Director of Community & Corporate Services

THE CORPORATION OF THE CITY OF PORT COLBORNE

BY-LAW NO. 6526/93/17

BEING A BY-LAW TO PROVIDE FOR A SECTION 78 ENGINEER'S REPORT FOR A DRAINAGE WORKS IN THE CITY OF PORT COLBORNE IN THE REGIONAL MUNICIPALITY OF NIAGARA KNOWN AS THE YOUNG AND HOPF-WAGNER MUNICIPAL DRAINS

WHEREAS the Young, Hopf-Wagner and Nease Branch Drain are municipal drains within the limits of the Corporation of the City of Port Colborne, having status under the *Drainage Act R.S.O. 1990*;

AND WHEREAS the Young, Hopf-Wagner and Nease Branch Drain are municipal drain tributaries of the Tee Creek Municipal Drain, situate in the City of Niagara Falls;

AND WHEREAS the Howie Municipal Drain (branch of the Young Drain), an initiative (1986) of the City of Port Colborne and the Tee Creek Drain, an initiative (1987) of the City of Niagara Falls were completed in 1989 and 1995 respectively;

AND WHEREAS a request for maintenance of the Young Drain, which had seen little maintenance since 1946, was received by a Port Colborne property owner, circa 1989;

AND WHEREAS the current report on the Young Drain, dating back to 1928, had been compromised by the restructuring of the former Townships of Bertie, Crowland, Humberstone and Willoughby through the implementation of Regional governance in circa 1970;

AND WHEREAS the design grade of the Young Drain, dating back to circa 1928 had been severely compromised by the railway realignment construction, associated with the Welland Canal/Welland By-Pass (circa 1967-1973) project, administered by Transport Canada, all of which provided the impetus for a new engineer's report;

AND WHEREAS on the 12th day of February, 1990, the Council of the City of Port Colborne appointed Spriet Associates London Ltd. by resolution, to prepare a preliminary drainage report for the repair and improvement of the Young Municipal Drain, situated within the City of Port Colborne and the City of Niagara Falls, pursuant to Section 10 of the Drainage Act R.S.O., in accordance with the recommendations laid out in City Engineer's Report #90-13;

AND WHEREAS on the 11 th day of May, 1998, Spriet Associates London Ltd. was separately appointed by Council resolution, to prepare a drainage report under (Section 78) the provisions of the Drainage Act (R.S.O. 1990) for the Young Drain and the Hopf-Wagner Drain, subsequent to receiving petitions dated January 26 th, 1998 and February 4th, 1998 for the restoration of the Young Drain and the Hopf-Wagner Drain respectively, in accordance with the recommendations laid out in City Engineer's Report #98-33;

AND WHEREAS the preliminary engineer's report for the Young Drain was finalized on July 31, 1998 and subsequently accepted by Council resolution, on September 14, 1998, along with direction to Spriet Associates London Ltd. to prepare one final report for the repair and improvement of both the Young and Hopf-Wagner Drains, as per Section 10(5) of the Drainage act R.S.O. 1990, in accordance with the recommendations laid out in City Engineer's Report #98-81;

AND WHEREAS pursuant to Sections 78 and 39(1) of the *Drainage Act*, R.S.O. 1990, the Council of the Corporation of the City of Port Colborne, in the Regional Municipality of Niagara, has procured a report titled Young and Hopf-Wagner Drains, dated July 27, 2017, prepared by John Spriet P. Eng., of Spriet Associates London Ltd., which report was filed with the City Clerk on September 12, 2017, containing plans, profiles and assessment schedules for the construction and future maintenance of the Young, Hopf-Wagner and Nease Branch Drains, and is attached hereto and forms part of this by-law;

AND WHEREAS the total estimated cost of the Young, Hopf-Wagner and Nease Branch Drain, inclusive of the engineer's report, construction, contract administration and HST (net), is \$790,600.00;

AND WHEREAS \$520,200.00 is the total estimated cost of the Young Drain, with \$304,755.00 assessed to the City of Port Colborne lands and roads, of which the Port Colborne assessment is further apportioned \$283,834.00 to private lands & others and \$20,921.00 to City owned lands & roads;

AND WHEREAS \$213,059.00 is assessed to the City of Niagara Falls lands and roads;

AND WHEREAS \$2,386.00 is assessed to the Town of Fort Erie lands and roads;

AND WHEREAS \$219,700.00 is the total estimated cost of the Hopf-Wagner Drain, assessed entirely to the City of Port Colborne lands and roads, being apportioned at \$153,826 private lands & others and \$65,874.00 City owned lands & roads;

AND WHEREAS \$50,700.00 is the total estimated cost of the Nease Branch Drain, assessed entirely to the City of Port Colborne lands and roads, being apportioned at \$47,402.00 private lands & others and \$3,298.00 City owned lands & roads;

AND WHEREAS on the 25 th day of September, 2017, the council of the City of Port Colborne directed staff, by resolution, to proceed to the "Meeting to Consider", under Section 41 of the *Drainage Act*, R.S.O. 1990, in accordance with the recommendations laid out in Engineering & Operations Report 2017-144;

AND WHEREAS the Council of the Corporation of the City of Port Colborne, at its meeting of October 23, 2017 approved the Department of Engineering & Operations, Engineering Division, Report No. 2017-162, Young and Hopf-Wagner Drains, whereby the proposed drainage works was deemed necessary and desirable;

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE CITY OF PORT COLBORNE UNDER THE DRAINAGE ACT R.S.O. 1990, ENACTS AS FOLLOWS:

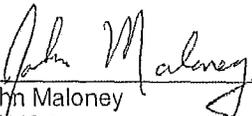
1. The report dated July 27, 2017, as may be amended by pronouncement(s) of Courts of Revision and Final Decisions/Orders of the Agriculture, Food and Rural Affairs Appeals Tribunal and/or Referee, and appended hereto as Schedule "A" is hereby adopted and the drainage works as therein indicated and set forth is hereby authorized and shall be maintained in accordance therewith.
2. That any and all previous by-laws pertaining to the Young and Hopf-Wagner Drains, namely former Township of Humberstone By-Laws 322, 375, 461, 591, 626 & 908, related to the Young Drain and By-Laws 480, 498 & 501, related to the Hopf-Wagner Drain, are hereby superseded by this by-law, and therefore repealed.
3.
 - (1) The Corporation of the City of Port Colborne may borrow on the credit of the Corporation the amount of \$575,155.00, excluding HST, being the amount assessed in the City, necessary for payment of the cost of the said drainage works.
 - (2) The Corporation may arrange for the issue of debentures on its behalf for the amount borrowed less the total amount of,
 - a) grants received under Section 85 of the Act;
 - b) commuted payments made in respect of lands and roads assessed within the municipality;
 - c) money paid under subsection 61(3) of the Act; and,

d) money assessed in and payable by any another municipality,

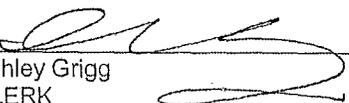
and such debentures shall be made payable within 5 years from the date of the debenture and shall bear interest at a rate not higher than the rate charged by The Ontario Municipal Improvement Corporation on the date of sale of such debentures.

4. A special equal annual rate sufficient to redeem the principal and interest on the debentures shall be levied upon the lands and roads as set forth in Schedule "B" hereto to be collected in the same manner and at the same time as other taxes are collected.
5. For paying the amount of \$90,093.00 being the amount assessed upon the lands and roads belonging to or controlled by the municipality, a special rate sufficient to pay the amount assessed plus interest thereon shall be levied upon the whole rateable property in the City of Port Colborne in each year for 5 years after the passing of this by-law to be collected in the same manner and at the same time as other taxes are collected.
6. If the actual of the drainage works varies from the estimated costs as set out in schedule "B" forming part of this By-law, the actual cost shall be assessed, levied and collected upon and from the said parcels of lands and roads and parts of parcels in the same proportions and in the same manner as provided in the Schedule "B" forming part of this by-law, as revised by the Court of Revision and Final Decisions of the Agriculture, Food and Rural Affairs Appeal Tribunal and/or Referee.
7. That all assessments of \$50.00 or less are payable the first year in which the assessment is imposed upon the land assessed, as provided for under Section 61(3) of the *Drainage Act*, R.S.O. 1990.
8. This By-law may be cited as "The Young and Hopf-Wagner Municipal Drains By-law" and shall come into force on the day of its final passing.

READ A FIRST AND SECOND TIME AND PROVISIONALLY ADOPTED THIS 23rd DAY OF OCTOBER 2017.



John Maloney
MAYOR



Ashley Grigg
CLERK

READ A THIRD TIME AND ENACTED THIS _____ DAY OF _____ 2017.

Head of Council

Clerk

FIRE



2018 Budget Proposal

a) General Operations

The 2018 general operating budget has increased by 2% as provided for by the Director of Community and Corporate Services.

Although some of the lines have been adjusted to reflect an increase greater than 2% due to 2018 forecasted cost increases, other lines have been reduced accordingly.

The original adjustments within the operational budget has been held to 2%, as required.

However, under Section (c) of this proposal several new costs have been identified that will require additional funding beyond the required 2%.

b) Capital Funding 2018

The total Capital funding allotted to the Fire Department in 2017 was \$70,000.00. The figure is the same as in the past four (4) years. The total Capital funding identified for 2018 is \$90,000.00.

1. Bunker Gear

As in the past, several Regional Fire Departments jointly tendered bunker gear in years previously. The price of the bunker gear has remained relatively stable.

Bunker gear must be replaced every ten (10) years. We have approximately fifty (50) sets of bunker gear. Through a rotation we attempt to replace five (5) sets per year.

Although the cost of bunker gear has increased in 2018 to approximately \$2,200.00 per set, we anticipate the replacement of five (5) sets.

Projected Cost \$11,000.00

2. Fire and Safety Equipment

Over the course of the year, Fire and Safety Equipment has to be replaced due to damage or age and wear. Gloves, balaclavas, coveralls, eye protection, etc. The prices are ever increasing. For example, the protective hoods that we were able to purchase for less than fifty dollars (\$50.00) have increased to one hundred and forty dollars (\$140.00), due to a standard change, as well as foam.

Projected Cost \$25,000.00

3. Helmets

The fire fighting helmets were purchased over a number of years. We have approximately fifty (50) helmets. Their life span is ten (10) years. Additionally, the price of helmets has increased to in excess of \$600.00 to \$800.00 each.

We anticipate the replacement of some ten (10) helmets per year, over the next several years.

Projected Cost \$8,000.00

4. Computer Programming

With the integration of centralized dispatch, Fire Departments within the Region are converting all of their programming to a central source. Additionally, with the recent retirement of our Manager of IT, as well as other staff; changes in the not too distant future, our ability to provide/produce in-house programs will come to a conclusion.

The purchase of this all encompassing program will provide a stable base with on-going updates. The figure shown includes the annual fee for 2018.

Projected Initial Cost \$12,000.00

5. Hose Replacement

Much of hose, especially the larger size hose was purchased a number of years ago. Additionally, larger hose has become available that will provide larger volumes of water. This larger hose will be particularly useful when conducting ladder operations.

Projected Cost \$15,000.00

6. Nozzle Replacement

The Department has over the last few years purchased new nozzles on a piecemeal basis. We would like to complete the conversion in 2018.

Projected Cost \$5,000.00

7. Station Upgrades

The Fire Station is now fourteen (14) years old. A number of items require replacement – carpets in heavy wear areas, painting, appliances, dorm upgrades, chairs, tables, audio visual equipment, etc.

Projected Cost \$14,000.00

c) New Initiatives

Fire Safety Initiative - Unfunded

i) Smoke and Carbon Monoxide Alarm Program

As Council is aware, the Fire Department has taken a very proactive approach towards fire safety in the City. Since the fire tragedy in December of 2016, a concerted effort has been put into promoting Fire Safety Awareness within the City.

The Fire Department has attempted to promote fire safety through:

- a) Advertising
- b) Smoke and Carbon Monoxide Alarm Programs
- c) Extensive Use of Resources
- d) Facebook
- e) Twitter
- f) Web Pages
- g) Radio Messaging
- h) Sign Boards
- i) Partnerships within the Community
- j) Fund Raising
- k) Raising Public Awareness
- l) Enforcement

Council is also aware that many of these proactive approaches require funding. We have been fortunate to date that much of the funding has been raised through donations from Community Groups, individuals and Corporations.

To date we have installed 808 smoke alarms, 161 plug-in carbon monoxide alarms and 428 combination smoke and carbon monoxide alarms. Since March, 2017, we have visited 1,264 homes.

Although we received financial support from within the Community, we cannot be certain that the levels of funding required to continue our various Programs will be available into 2018 and beyond.

In an effort to ensure the continued Fire Safety Programs within the City, the Fire Chief is requesting an additional \$20,000.00 in funding to support our Fire Safety Programs in the aggressive manner started in March, 2017.

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The additional monies will be used to provide fire safety through the following means:

- 1) Advertising
- 2) Installation of Messages on City Vehicles
- 3) Purchase of Smoke and Carbon Monoxide Alarms
- 4) Signage within the City
- 5) Expansion of partnerships
- 6) Continuation of our Door-to-Door Campaign

Total Request (2018) - \$20,000.00

ii) Summer Student - Unfunded

As Council is aware, the Fire Department has increased dramatically their Public Education and Fire Prevention efforts. The administration of these programs is ever increasing.

In addition to the increase in Fire Prevention and Public Education, is the on-going oversight of Emergency Planning has also increased. In an effort to provide the Administrative Assistant with additional resources, the Fire Chief is proposing that a student be hired for a period of sixteen (16) weeks.

The student would work with the Administrative Assistant in the office area assisting with the following duties:

- Answering phones
- Providing information to visitors
- Packaging Fire Safety materials
- Making appointments
- Confirming contact information within the City's Emergency Plan
- Scheduling on-going home visits
- Booking rentals of the Meeting Room
- Assisting staff, as required

The Fire Chief has spoken with Human Resources and has confirmed the cost of hiring a summer student for a period of sixteen weeks.

Total Request (2018) - \$9,400.00
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Fire & Emergency Services Department

PORT COLBORNE

Report Number: 2017-163

Date: November 14, 2017

SUBJECT: Dispatch Agreement

1) PURPOSE

The Fire Chief prepared this report as the City of St. Catharines has requested that the City enter into a five (5) year Dispatch Agreement effective 2018 running through 2022. The current contract expires December 31, 2017.

2) HISTORY, BACKGROUND, COUNCIL POLICY, PRACTICES

The Dispatch Agreement proposes that the City of Port Colborne will pay the City of St. Catharines in an annual sum in quarterly installments in advance, which will increase annually by a percentage of 3%. Following is the fee schedule for the five (5) year term.

2018	\$74,879
2019	\$77,125
2020	\$79,439
2021	\$81,822
2022	\$84,277

The amount indicated for 2018 (\$74,879) is included in the Fire Department's 2018 Budget Proposal.

3) STAFF COMMENTS AND DISCUSSIONS

The City of St. Catharines has provided Computer Aided Dispatch Services for the City of Port Colborne since the mid-1990s. The service provided by St. Catharines has met the Port Colborne Fire Department's expectations and has been reliable over the years.

The Fire Chief has provided Council with information concerning dispatch. In particular, Report 2017-142 – October 10, 2017 – Fire Department "Major Capital Expenditures". Section (D) offered Council information concerning communications.

The dispatch provider, City of St. Catharines, would not change. The actual cost of providing dispatch services has been provided within this report. An escape clause is included within the proposed five (5) year contract. A period of twenty-four (24) months of written notification would have to be provided.

The Fire Chief has, over the years, investigated alternatives and none are readily available that will meet current needs.

4) OPTIONS AND FINANCIAL CONSIDERATIONS

i) Do Nothing

Dispatching of the Fire Department has to be done by an external agency. **Not recommended.**

ii) Dispatch – In-House

Cost Prohibitive. **Not recommended.**

iii) Regionalize Dispatch Services

There appears to be no political support for this initiative. **Not recommended.**

iv) Accept the five (5) year proposal preferred.

The City's Fire Department has no viable alternative at this time. **Recommended.**

Financial Considerations

This report and recommendation deals with actual dispatch services. Those costs are clearly identified for the next five (5) years.

Dispatching is only one component of communications. The cost of equipment and potential user fees are also part of the overall dispatching process. Some of those additional costs are outlined within Report Number 2017-142, previously provided to Council.

A more in-depth report will be provided to Council outlining those costs, in the near future.

5) COMPLIANCE WITH STRATEGIC PLAN INITIATIVES

Not applicable.

6) ATTACHMENTS

None.

7) RECOMMENDATION

That staff and the Mayor be authorized to enter into the five (5) year Dispatch Agreement detailed in Report No. 2017 163, as proposed by the City of St. Catharines.

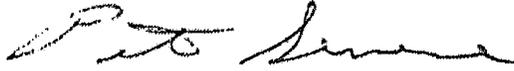
8) **SIGNATURES**

Prepared on October 13, 2017



Thomas B. Cartwright,
City Fire Chief

Reviewed By:



Peter Senese,
Director of Community & Corporate
Services

Reviewed and respectfully submitted by:



C. Scott Luey,
Chief Administrative Officer



Fire and Emergency Services Department

Report Number: 2017-167

Date: November 27, 2017

SUBJECT: Fire Department Communications

1) PURPOSE

The Fire Chief prepared this report detailing the current radio systems and proposed P-25 System opportunity offered through Fire Dispatch and the preferred option of continued use of the current system with a minor modification.

2) HISTORY, BACKGROUND, COUNCIL POLICY, PRACTICES

The City recently entered into a five (5) year Dispatch Agreement with the City of St. Catharines, through 2022. The City of St. Catharines will dispatch Port Colborne's Fire Department using current radio equipment through that period of time.

The Fire Chief indicated that a significant increase in communication costs could be expected if communications were to be connected to a new modern system. Within Report Number 2017-142, approximately \$290,000 was the projected cost. The transition to the new communications network would have meant that Port Colborne's entire communication equipment inventory would have been replaced. That would have included all mobile and portable radios, base stations and possibly pagers.

In an effort to provide Council with a better understanding of all options available, below is a breakdown of the three (3) options available:

- 1) Continue to use the current system with older technology.
- 2) Connect/transition to the new technology being made available through the dispatch provider.
- 3) Make some minor modifications to the existing system that will upgrade the system and eliminate potential dead spots (areas within buildings that make communications difficult at times).

Current System - Analog (VHF) Radio System

The current system consists of two repeater sites. One is located at Fire Department Headquarters and one at Sherkston Shores. There is also an emergency back-up system at the Port Colborne Niagara Health System Site.

These systems function relatively well with only one issue; there are some in-building coverage problems in Northland Pointe and the hospital due to the size and construction of the buildings.

Within the last five (5) years the second repeater was added in Sherkston (on the Niagara Regional Police Tower) and that has resolved the rural issues along the lake and Firelanes.

Proposed P-25 System

The City of St. Catharines is in the final stages of updating the radio system to new technology. The proposed system will be interfaced with the Niagara Regional Police. The City of Niagara Falls and the City of St. Catharines will be using radio frequencies available through Niagara Regional Police. Although the technology is new, similar issues have been identified with regards to penetration of voice messaging into large buildings.

The addition of in-vehicle Digital Mobile Repeater Systems (DMRS) will be required. It is important to realize that Police needs are different than Fire needs. The proposed use of the Police System (designed for Police purposes) was not originally designed with Fire in mind. As Fire needs are different, the installation of DMRS will be required to ensure communications in a work environment that differs from Police.

Existing System

Over the years, the Fire Department has upgraded the current system and made modifications as necessary. With some further modifications, the current system can be strengthened to the point where any radio blind spots can be eliminated.

An upgraded analog system will serve needs well into the future. The proposed modifications are:

- 1) Continue to use Headquarters Radio System
- 2) Remove the repeater from Sherkston and discontinue that site
- 3) Utilize the repeater from Sherkston and install it at the hospital site. This move strengthens the back-up site through the use of the repeater and eliminates a weak point in the current system in addition to providing back-up power.
NOTE: The Fire Department has had discussions with Northland Pointe and should the Niagara Health System chose to close the hospital site, the back-up system can be moved to Northland Pointe.
- 4) Install in-vehicle mobile repeaters in all apparatus. The repeaters would provide high quality communications for all of the Fire Department's needs.

The cost of modifying the current system is projected to be approximately \$35,000.

3) STAFF COMMENTS AND DISCUSSIONS

St. Catharines Fire Department will continue to operate two radio systems into the future. The recent renewal of the Dispatch Agreement will ensure dispatching services through St. Catharines through the year 2022.

The conversion to the new P-25 System will result in significant cost to the City. The proposed system has faults that can be overcome with the addition of mobile DMRS that will ensure safe radio communications.

Some questions have been raised about who will get priority on the proposed system as it was designed for Police, not taking into consideration Fire needs. Additionally, Police will charge a monthly fee for each radio using the system. That fee is fifty dollars (\$50), per radio. \$20,400 will be the City of Port Colborne's cost.

4) OPTIONS AND FINANCIAL CONSIDERATIONS

i) Do Nothing

The needs have been identified within the current system. In the interest of health and safety, either the Fire Department moves to a new system or modifies the existing system. **Not recommended.**

ii) Move to the new P-25 System

Although the proposed system offers new technology, it is important to remember that it was not designed originally for Fire Department purposes. Additional safety features will have to be implemented (DMRS) in every vehicle. There are also substantial additional costs for equipment, as well as a user fee.

Report 2017-142 provided to Council on October 12, 2017, indicated that those combined costs could be as high as \$290,000.

NOTE:

The City of St. Catharines proposed to fund the cost of equipment (Capital) to be paid back over a ten (10) year period. In Port Colborne's case, that would amount to a cost of \$260,000 paid back over ten (10) years. This offer will only stand until the end of 2018. Any transition to the new system after that time will cost at least twenty-five percent (25%) more or approximately \$65,000. **Not recommended**

iii) Maintain current system and make the recommended upgrades.

The Fire Chief recommends this option as it best suits needs now and into the immediate future. The Fire Department has a contract with St. Catharines for the next five (5) years and they have indicated the current analog system will be maintained for at least ten (10) years. **Recommended.**

Of the twelve (12) Municipalities in Niagara, eight (8) are staying with their current system: Port Colborne, Welland, Fort Erie, Wainfleet, Niagara-on-the-Lake, Lincoln, Grimsby, Thorold.

The municipalities moving to the new P-25 System are: Niagara Falls (they Dispatch only themselves); Pelham – having major communication issues currently; West Lincoln – having major communication issues currently; St. Catharines – linked directly to Police.

Financial Considerations

The total cost to upgrade the current system, strengthening all of its weak points and providing a back-up paging system within the system is approximately thirty-five thousand dollars (\$35,000). There is \$40,000 in reserve for communication upgrades.

5) COMPLIANCE WITH STRATEGIC PLAN INITIATIVES

Not applicable.

6) ATTACHMENTS

None.

7) RECOMMENDATION

That the Fire Chief be authorized to proceed with Option No. 3, detailed in Report No. 2017-167, the upgrading the Fire Department's current communications system using funds available in reserve for communication upgrades.

8) SIGNATURES

Prepared on November 8, 2017

Reviewed By:



Thomas B. Cartwright,
City Fire Chief

Peter Senese,
Director of Community & Corporate
Services

Reviewed and respectfully submitted by:



C. Scott Luey,
Chief Administrative Officer



PORT COLBORNE

Fire & Emergency Services Department

Report Number: 2017-142

Date: October 10, 2017

SUBJECT: Fire Department "Major Capital Expenditures"

1) PURPOSE

The Fire Chief prepared this report in an effort to provide Council with expected Major Capital Expenditures over the next four (4) to five (5) years.

2) HISTORY, BACKGROUND, COUNCIL POLICY, PRACTICES

As Council may recall, the Fire Chief provided Council with Report 2017-127 – Rural Fire Station, for information purposes concerning further Fire Department Capital needs. Within that same report the Fire Chief suggested that Council may want to consider setting-up funding for a major Capital Reserve Fund.

The Fire Department has several major funding needs that Council should have an understanding of and timelines and costs associated with those needs.

The following items cannot be funded with current levels of annual budgets. The Capital money currently within this annual budget is inadequate to fund these items:

- a) Replacement of self-contained breathing apparatus (end of life) 3 – 4 years, as well as cylinders and compressor
- b) Communication Upgrades
- c) Hydraulic Rescue Equipment
- d) Engine No. 2 (2000 E-One)

a) Replacement of Self-Contained Breathing Apparatus

The Fire Department's Scott Air Packs were purchased in 2006. There are currently (30) air packs, two (2) rescue kits and two (2) remote units and ninety (90) spare air bottles.

The Fire Department was informed by its maintenance and service provider that the air packs are near the end of life. Scott SCBA, the supplier, will not support parts within their system beyond the next three (3) to four (4) years. Additionally, the National Fire Protection Association (NFPA) Standards for air packs has changed and another change can be expected within the next two (2) years.

There are a number of issues at play with regards to air packs. A determination will have to be made with regards to the following:

- i) Type
- ii) Duration of air supply
- iii) Compressor capability
- iv) Air storage tank capability
- v) Number of cylinders
- vi) Type of cylinders

All of these items will have a financial impact on the total cost of converting air packs to meet the NFPA Standard of the day, as well as meeting our Department's needs. For example, a single air pack could cost between \$8,000 and \$9,000 including a single air cylinder and face piece. That price may increase, but using pricing available today, \$8,000 would be the bottom price.

Once a determination has been made as to what air packs meet the Fire Department's needs; that decision could involve changing air cylinders, as well as the compressor and main air bank.

b) Compressor and Main Air Bank

Both the compressor and the main air bank were purchased with the new Fire Station. They are tested and certified yearly. Air quality is tested every six (6) months.

The issue at play is whether purchase of new breathing apparatus will require replacement of this equipment. That process has only just begun. In preliminary discussions, it would appear that if any significant change were to occur with regards to air cylinder volumes it is questionable as to whether the current compressor and main air bank could meet those needs.

Once a full review of applicable standards of the day have been accessed and a final determination of what breathing apparatus are to be recommended for purchase; the compressor and main air bank can be determined. If the process concludes that both require replacement due to capacity or maintenance requirements, the projected cost could be \$75,000 or more.

c) Air Bottles for S.C.B.A.

Depending on the outcome of the SCBA replacement, a total of sixty (60) spare air cylinders would be required. The cost per cylinder in today's dollars is approximately \$1,500. Total cost of cylinders is \$90,000.

The combined budget implications for a), b) and c) above is \$435,000.

d) Communications Upgrade

Council has established a reserve fund as a result of budget deliberations over the last few budgets. The Fire Chief requested this action as a result of information provided concerning upgrading communications being done by our service provider

– St. Catharines Fire Services. The current communications system is 1950 technology and becoming antiquated. Newer technology is available that provides safer operations, more flexibility and better radio communication penetration inside buildings. This technology is expensive and the transition will include significant capital costs as well as increasing dispatch costs.

The conversion to the new system may provide one (1) option. The projected cost of purchase is \$260,000. Additionally, there will be a user fee, of at least \$30,000. The Agreement would be for fifteen (15) years. In addition to those costs, there will also be annual dispatch costs. The annual cost for 2017 is \$73,000. Staff expects those costs to increase by 3% a year.

To Purchase	\$260,000
User Fee	\$30,000

Total Projected Cost - \$290,000

Council will be receiving a report from the Fire Chief in the near future regarding a new Dispatching Agreement with the City of St. Catharines.

e) Hydraulic Rescue Equipment

The Fire Department's current rescue equipment was purchased in 2001 and it has been advised that it is nearing end of life. Code-Four-Rescue who are the sole source supplier for the equipment has indicated that parts and various components of current equipment are becoming difficult to stock and repairs of the aging equipment will not be possible in the not too distant future. If a major failure were to occur, replacement may be the only option.

At that point, a determination will have to be made as to whether new technology, now available, should be transitioned to electric/battery operated or remain with hydraulic or a combination of both. Either way, a projected cost of between \$25,000 and \$35,000 can be expected.

Projected Cost - \$35,000.00

f) Replacement of Engine No. 2

Engine No. 2 was purchased in 2001. The cost at that time was approximately \$350,000.00. Obviously, a projected cost is somewhat difficult as the value of the Canadian dollar versus the US dollar plays a significant role in the final price. Even if the truck is built in Canada, all of the major components of a Fire Apparatus are made in the United States.

Inflation also plays a role in these prices. The cost of the same truck purchased in 2001 equipped similarly would be in the \$500,000 range today. The projected cost into 2021 can be expected to be higher than the price indicated.

Projected Cost - \$500,000.00 to \$550,000

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The total projected Capital Cost of all of these items is \$1,310,000.

Additional Financial Cost

The following financial estimates are based on today's price estimates and may increase in the future.

i) Bunker Gear

The Fire Department currently has fifty (50) sets of bunker gear. Bunker gear must be replaced every ten (10) years. A total of five (5) sets are required to be replaced annually.

The current cost of a set of bunker gear purchased through a co-operative purchasing arrangement with other municipalities is approximately two thousand two hundred dollars (\$2,200).

The annual replacement cost of bunker gear is approximately \$11,000.

ii) Bunker Gear Maintenance and Certification

Bunker gear must be tested and certified on a bi-annual basis or after every serious use involving a fire in which decontamination is required. The cost of testing and certification is approximately \$120 per set.

Any repairs are an additional cost. The additional cost will be reflected in the Fire Department's Operating Budget in the 2018 request.

iii) Helmets

The Fire Department currently has some sixty (60) fire fighting helmets. Those helmets are required to be replaced every ten (10) years. The cost of a helmet is approximately \$400 each. The total replacement cost is \$24,000.

iv) Equipment Requiring Annual or Six (6) Month Certification

In an effort to provide Council with further insight into costs associated with operating Fire Department equipment and ensuring compliance with standards, following is a list and testing requirements.

- | | |
|---------------------------------------|-----------------|
| a) Self-Contained Breathing Apparatus | Annually |
| b) Hydraulic Rescue Equipment | Annually |
| c) Rescue Chains | Annually |
| d) Ladders | Annually |
| e) Air Bottles | 3 years/5 years |
| f) Compressed Breathing Air | 6 months |
| g) Fire Engine Pumps | Annually |
| h) Aerial Truck Ladder Assembly | Annually |
| i) Rescue Ropes (After Every Use) | 5 Years |

3) STAFF COMMENTS AND DISCUSSIONS

The Fire Chief has provided Council with this information concerning major capital costs associated with on-going operations of the City's Fire Department. As part of the Corporation's financial planning process for the immediate and future funding requirements.

None of the issues/items are new to the Department's operations. These costs are associated with replacement of end of life equipment and apparatus. The costs also involve new technology that has become available or has driven the replacement up. Until now, funding for the Fire Department has been provided on an as-needed basis.

Given the ever increasing cost associated with various City needs, Councils of the day struggle with fulfilling those needs. Funding options usually result in debenturing capital needs. Those debenture payments affect operational costs on an annual basis for the term of the debenture.

4) OPTIONS AND FINANCIAL CONSIDERATIONS

- i) Continue to use equipment until it fails or can no longer be maintained or repaired.

Rejected

- ii) Increase Annual Capital Funding

The Fire Department currently receives \$70,000 in annual Capital funding. That funding is identified for various Capital needs. Given the needs of the Department over the next four (4) to five (5) years, the required increase to the Fire Department's capital needs would impact the tax levy. A major influx of funds would be needed to meet those needs.

Rejected

- iii) Use the debenture payment currently being set aside for the Fire Station.

The Fire Station located at 3 Killaly Street West will be paid for in 2018. The payment of \$307,000 yearly is currently within the City's budget. Council could direct that all or a portion of that payment be identified as Fire Department Major Capital Needs Funding. There would be no added impact on the City's tax levy.

Preferred

5) COMPLIANCE WITH STRATEGIC PLAN INITIATIVES

Option No. iii) would provide a stable means by which major capital items would have a means of funding for Fire Department needs. Within the next four (4) to five (5) years those needs could amount to as much as \$1,310,000.

The projected costs were determined through research and discussions with current suppliers. Projected costs will fluctuate depending on economic circumstances of the day, inflation and the cost of purchasing the products that are built/purchased from the United States.

6) ATTACHMENTS

None.

7) RECOMMENDATION

That Report No. 2017-142 with respect to Fire Department Major Capital Expenditures be received for information; and

That during 2018 budget deliberations, Option No. iii) "Use the debenture payment currently being set aside for the Fire Station" be considered.

8) SIGNATURES

Prepared on August 23, 2017

Reviewed By:



Thomas B. Cartwright,
City Fire Chief

Peter Senese,
Director of Community & Corporate
Services

Reviewed and respectfully submitted by:



C. Scott Luey,
Chief Administrative Officer

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**PLANNING/
BUILDING/
BY-LAW**



PORT COLBORNE

DEPARTMENT OF PLANNING & DEVELOPMENT

MEMORANDUM

TO: Peter Senese, DCCS
FROM: Dan Aquilina, Director of Planning & Development
DATE: December, 2017
RE: 2018 Budget

As requested, I have provided the Department's proposed 2018 Budget along with supporting attachments from By-law Enforcement and Building.

In light of the impending reorganization and the new economic development strategy (not yet completed), the Economic Development budget has still been included however with no new initiatives proposed.

Of note, Planning revenue is increased with the new Fee By-law approved in 2017.

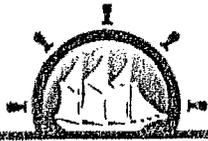
Heritage Port Colborne is requesting that \$1500 from their 2017 operating budget be kept in a reserve for a new Canadian Railroad Historical Association Plaque. The Committee is in support of all proposed line items.

The Department is also requesting two summer students for 2018 at our current student hourly rate with one specifically for the By-law Enforcement Division given complaints are on the rise and so is parking enforcement responsibility.

As some CIP incentive applications have yet to be completed, I am requesting that 2017 funds be kept in reserve. Applications have already been received for 2018.

There are no new initiatives from any Department Division.

MEMO



PORT COLBORNE MUNICIPAL LAW ENFORCEMENT OFFICE
sherryhanson@city.portcolborne.on.ca

To: Dan Aquilina, Director of Planning & Development
From : Sherry Hanson, C.P.S.O. Senior Municipal Law Enforcement Officer
Date: October 7, 2017
RE: 2018 By-law Enforcement Division Bylaw Student request

G/L Account	Title	2018 Budget
0-910-62600-2900	By-law Division Summer Student	\$7800.00

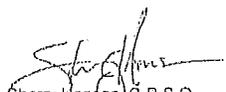
Presently the Municipal Law Enforcement Officers conduct Periodic enforcement at pleasant beach and the boat ramp, all other parking enforcement is done on a complaint basis, except winter patrol.

<u>2017 Revenues from Enforcement.</u>	<u>2017 Overtime Cost for 2 Officers</u>
Pleasant Beach – 116 tickets = \$6,125.00 Boat Ramp 18 tickets \$1,080	MLEO1 & 2 = approximately \$7000

The hours spent at these 2 Complaints locations detracts from the other 550+ complaints that require the officer's attention. The Officers can utilize their time more efficiently and spend more time on other complaints. The Bylaw Student will gain experience in their field and can focus their efforts at these locations and if necessary other duties. The ticket revenue will offset cost of student.

With the increase in complaints, Council requests to monitor the beach parking regularly, Officers on summer shift schedule and Canal Days it would be beneficial to have a dedicated By-law Enforcement Summer Student.

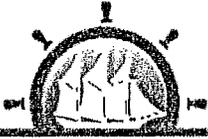
Trusting this is satisfactory


Sherry Hanson, C.P.S.O.
Supervisor, By-law Enforcement Division

By-law Enforcement Division
Planning & Development

Phone: (905) 835-2901 ext 210.

Fax: (905) 835-2939



PORT COLBORNE MUNICIPAL LAW ENFORCEMENT OFFICE
sherryhanson@city.portcolborne.on.ca

To: Dan Aquilina, Director of Planning & Development
 From: Sherry Hanson, C.P.S.O. Senior Municipal Law Enforcement Officer
 Date: October 10, 2017
 RE: 2018 School Crossing Guard Rover Position Budget Requirements

G/L Account	Title	2018 Budget
0-910-74910-3102	Wages	\$14,025
0-910-74910-3309	Telephone monthly bills total	\$660
	Purchase smartphone	\$500
0-910-74910-3216	Protective Clothing for Rover	\$339.88
0-910-74910-3215	Other Types of Material	\$200

The School Crossing Guard Rover, would be a contract employee who would conduct daily visits/welfare checks to the School Crossing Guard's 12 locations with seven of the locations having an extended lunch period. The welfare check is to ensure School Crossing Guards are safe, if they need a warm up or cool down, washroom break, ill, fatigue, etc. With the School Crossing Guard not allowed to leave their position or sit in a vehicle, the Rover could work the crossing guard for a 15 minute period to allow the guard to rest, obtain extra clothing from vehicle. The Rover could purchase warm/cold beverages on extreme weather days (cold and heat) and provide to the guards working in the elements.

This Rover position will reduce the City's risk as shown in the risk awareness job hazard analysis assessment. See Analysis attached for your reference.

This position will also include filing daily paperwork regarding their activities and interactions with the School Crossing Guard(s). The required documentation may also reduce our risk. This position is less than 24 hours a week similar to School Crossing Guard on contract bases. They would need to use their own vehicle and the per diem includes their mileage.

Trusting this is satisfactory

Sherry Hanson, C.P.S.O.
 Supervisor, By-law Enforcement Division

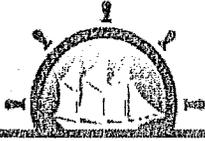
By-law Enforcement Division
 Planning & Development

Phone: (905) 835-2901 ext 210.

Fax: (905) 835-2939

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PORT COLBORNE

MEMO

To: Dan Aquilina, Director of Planning & Development
From : Todd Rogers CBCO Building Division
Date: October 16, 2017
RE: MobilINSPECT Software - 2018 Building Division Staff Budget

The purpose of this memo is to request that the 2018 Operating and Capital Budget include provision within the Building Division budget for new inspection software and associated hardware.

Background & Summary

The current conduct and administration of building inspections is based on an old system. Common, mainstream technology has made streamlining repetitive tasks such as building inspections easy and affordable.

The current method of scheduling, conducting, documenting and archiving field inspections of work related to building permits is predominantly administered using a combination of IBM Notes applications and handwritten notes. Particularly important elements of inspections may also be documented using photos that are printed and kept within the hard permit file. On the whole this system provides a less than adequate level of service to our customers. It also provides less than adequate document management.

Partho Technologies Inc. have developed a solution called *MobilINSPECT* that combines hand-held technology (tablet or laptop) with cloud-based data storage that also integrates with any backend software system (such as IBM Notes as we use in Port Colborne.)

With MobilINSPECT field inspections can be conducted more efficiently and communicating inspection results with owners and contractors will be greatly improved. Photos can be taken and automatically kept with the rest of the inspection records related to a permit. The software also helps handle the chronology of permits ensuring that all inspections are managed properly and that deficiencies are tracked and addressed. There are also several other features that will assist in managing old permits, tracking open permits, providing data metrics and more.

Summary of features and benefits:

- Instant digital documentation eliminates old system of handwritten inspection reports and subsequent manual entry into IBM Notes (big time saver)
- Inspection notes can be instantly communicated to owners and contractors (high customer value)
- Document receipt of reports and designs
- Inspection notes may contain photos that can be marked up to clarify deficiencies
- Photos are automatically kept with permit file and are archived for future reference to show on site conditions and features.
- Easily document and track deficiencies to ensure they are addressed
- Software can be used to manage and track complaints and elevated enforcement such as notices and Orders to owners
- If integrated with in-house GIS system software can be used to illustrate permit and enforcement activity geographically. Similar to pins on a Google map, software can show properties with current permits by progress, properties with old open permits, and properties with complaints, and more.

Projected Costs

Budget Cost for 2018 - ~46,500

Annual Cost beyond 2018 - ~\$10,300

It would be appropriate to use the current reserves in the Building Division to cover some or all of the current and annual costs.

The costs for the MobilINSPECT solution are made up of four parts; Licensing, Integration, Hardware, and Operational costs, and are estimated as follows:

Licensing Fee – ~\$2,500. This one-time fee is based on the number of staff that will be utilizing the product. It is expected that only two licenses will initially be required.

Integration Costs - ~\$40,500. This one-time cost covers the manpower and resources of Parthos Technology required to integrate the MobilINSPECT software into our backend software system (IBM Notes). This also includes setting up the software on our devices, testing, and training users to use the product.

Hardware Costs - ~\$4,000. Costs for tablets and accessories to enable field use.

Annual Operating Costs - ~\$10,300 per year. This annual fee covers maintenance of the product, technical support, training new users as necessary and hosting of the cloud data service. This fee is dependent on the number of MobilINSPECT clients. The estimated number noted here assumes 10 municipalities are using the product. As more municipalities adopt the product the annual cost will be reduced. Many municipalities appear ready to adopt this product.

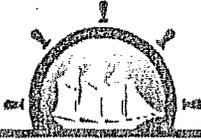
Future Technology

Parthos is also developing software that serves as the back end solution for administering building and by-law operations. This would be an affordable solution that offers smaller municipalities functionality similar to the very expensive systems, such as AMANDA, used in larger municipalities. This would displace IBM Notes for the purpose of managing building permits and possibly By-Law complaints. Other departments may also benefit from the product. This solution is not being proposed in this budget request but is noted since this software would ostensibly create a synergy with the MobilINSPECT product.

Trusting this is satisfactory



Todd Rogers
Chief Building Official



PORT COLBORNE

MEMO

To: Dan Aquilina, Director of Planning & Development
From: Todd Rogers, Chief Building Official, Building Division
Date: October 12, 2017
RE: 2018 Building Department Budget

Following, for your review, is the draft 2018 operating budget for the Building Division. Commentary and deviations from the previous budget have been explained as follows:

Account 915-63100-2512 – Building Permit (Revenue)

Estimated expectation of revenue for 2018 is \$200,000. This estimate is unchanged from 2017. The actual revenue from 2017 building permit applications is trending towards a shortfall against the annual projection, though a slight surplus is still expected. A proposed increase in Building Permit fees will assist in funding operational costs for the Division and maintain a surplus position.

Account 915-63100-3320 – Association Memberships (Expense)

The Chief Building Official will maintain membership in the Ontario Building Officials Association (OBOA) as well as the local Chapter, the Ontario Plumbing Inspectors Association (OPIA), and the Association of Architectural Technologists of Ontario (AATO). In 2016 the Ministry of Municipal Affairs added an annual registration fee for building officials. All of these memberships and dues, except OPIA, are necessary in order to maintain qualification as a Building Official and certification as a Certified Building Code Official (CBCO).

Account 915-63100-3321 – Subscriptions & Publications (Expense)

A reduction has been proposed in this account to reflect the reduced number of subscriptions and reference material. A new version of the Ontario Building Code will be published in 2018.

Account 915-63100-3328 – Contract Services (Expense)

A reduction has been proposed in this account. With the addition of a part-time building inspector the requirements for additional CBO coverage will be reduced.

Trusting this is satisfactory

A handwritten signature in black ink, appearing to read 'Todd Rogers', with a stylized flourish extending from the end of the name.

Todd Rogers
Chief Building Official



Report Number: 2017-75

Date: May 8, 2017

SUBJECT: Heritage Port Colborne Committee Annual Inspection Results of City-owned Heritage Properties

1) PURPOSE:

At the request of the Heritage Port Colborne Committee, the purpose of this report is to provide Council with the results of the annual inspection completed by the Heritage Port Colborne Committee for City-owned heritage properties.

2) HISTORY, BACKGROUND, COUNCIL POLICY, PRACTICES

There are currently seventeen properties designated for long-term protection under Part IV of the *Ontario Heritage Act* in the City of Port Colborne. Five of these properties are owned by the City:

- Humberstone Township Hall – 76 Main Street West
- Tennessee Avenue Gates – Corner of Sugarloaf Street and Tennessee Avenue
- Roselawn – 296 Fielden Avenue
- Doan Cemetery – 2146 Second Concession
- Humberstone School no. 6 – 2703 Chippawa Road

At its November 12, 2014 meeting, the Heritage Port Colborne Committee approved a motion to conduct an annual inspection of City-owned heritage properties so that minor maintenance issues could be identified and addressed early. As a result, Heritage Port Colborne Committee members have conducted annual inspections since 2015 and the results have been reported to the staff member responsible for each property.

At its March 8, 2017 meeting, the Heritage Port Colborne Committee approved a motion that once the annual inspections are completed, the Committee would like to formally share the results, including any deficiencies, with City Council so that Council can direct City staff to obtain quotes for repairs and include them in the 2018 budget request.

The Heritage Port Colborne Committee discussed the results of the 2017 inspections at the April 12, 2017 meeting and made the following summary of observations (full inspection results are included in Appendix A):

Humberstone Township Hall

- minor paint touch up by the front door

Tennessee Avenue Gates

- small portion of the east pillar is crumbling
- gates seem to be sinking in spots - mainly the east side
- blue smudges from the number removal are still present

Roselawn

- numerous maintenance issues (many to be addressed in 2017)

Doan Cemetery

- tombstone is broken and leaning against another tombstone
- a number of trees require removal due to safety concerns

Humberstone School no. 6

- window sashes on the south side of the building need patching
- crack in concrete base on the southwest corner of the building
- front pillar crumbling on the left side, right side needs mortar filled
- start of a small crack on the left front base
- mortar seal around the door
- leaking at the base of the bell tower (will be addressed with 2017 roof replacement)

3) STAFF COMMENTS AND DISCUSSIONS

Council should note that general maintenance of designated heritage properties, such as repainting exterior trim, replacement/repair of an existing asphalt roof and alterations and repairs to property features that are not included in the designation by-law for the specific heritage property do not require heritage approval. However, there is a process under Section 33 of the Ontario Heritage Act when altering the heritage attributes of a designated property which ensures that the heritage value of the property is maintained. Generally, a property owner must submit an application for the proposed work; receive advice and guidance from the Municipal Heritage Committee and/or municipal staff. Finally, Council makes the final decision on the proposed alteration and advises the property owner in writing.

Staff note that many of the maintenance items identified during the inspections can be completed without heritage approval (i.e. Humberstone Hall), but that others require approval under Section 33 of the Ontario Heritage Act (i.e. Tennessee Avenue Gates).

4) OPTIONS AND FINANCIAL CONSIDERATIONS:

a) Do nothing

This is not recommended since the properties require maintenance.

b) Other Options

Council could direct staff to undertake and/or budget for some, but not all, repair and maintenance activities of the properties.

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5) COMPLIANCE WITH STRATEGIC PLAN INITIATIVES

N/A

6) ATTACHMENTS

Appendix A Heritage Port Colborne Committee 2017 Inspection Results

7) RECOMMENDATION

THAT staff be directed to undertake necessary maintenance of the City-owned heritage properties, in accordance with Section 33 of the *Ontario Heritage Act*, and where budgets allow or to include the items in the 2018 budget deliberations.

8) SIGNATURES

Prepared on April 26, 2017 by:



Shannon Larocque, MCIP, RPP
Planner

Reviewed by:



Dan Aquilina, MCIP, RPP, CPT
Director of Planning and Development

Reviewed and respectfully submitted by:



C. Scott Luey
Chief Administrative Officer



Report Number: 2017 - 129

Date: August 14, 2017

**SUBJECT: Recommendation Report – Amendment to Development Charge
By-law 6131/97/14, 1-year Waiving of Charges for Residential and
Non-Residential Development**

1) PURPOSE:

Under the direction of the Director of Planning & Development, the purpose of this report is to provide Council with a recommendation regarding a proposed change to the City of Port Colborne Development Charge By-law 6131/97/14 which would waive the development charges imposed on all residential and non-residential development for a further year.

2) HISTORY, BACKGROUND, COUNCIL POLICY, PRACTICES:

On September 8, 2014 Council approved By-law 6131/97/14 being a by-law to impose development charges for the City of Port Colborne. In accordance with the provisions of the *Development Charges Act*, a development charge background study was completed in August of 2014, and the Development Charges By-law was passed within one (1) year of completion of the development charges study. This by-law waived residential charges for 2 years (September 9, 2014 to September 8, 2016) and established a charge of \$1.52 (rural) and \$3.16 (urban) for Commercial/Institutional Uses and \$0.58 (rural) and \$1.20 (urban) for Industrial Uses.

Upon approval of By-law 6131/97/14, Council directed staff to look into the impacts of waiving both Commercial and Industrial development charges for 2 years (to be in keeping with the residential charge reduction). In November, staff brought forward PDS 2014-80, which outlined the impacts on the tax levy if these charges were to be waived. Additionally, staff brought forward a memo to Council to obtain direction on waiving institutional charges in addition to the commercial and industrial charges already being considered. By-law 6182/08/15 was passed on January 26, 2015, which waived development charges on all residential and non-residential development in the City until September 8, 2016.

In 2016, Council approved By-law 6405/85/16, which waived development charges on all residential and non-residential development for a further year until September 8, 2017.

A Statutory Public Meeting was held on July 24, 2017. This meeting was advertised in Niagara this Week on May 11, 2017. There was one member of the public present at the meeting. Draft minutes of the Public Meeting are attached as Appendix A to this report.

3) **STAFF COMMENTS AND DISCUSSIONS:**

Development charges provide for the recovery of growth-related capital expenditures from new development. The *Development Charges Act* is the statutory basis to recover these charges.

With no exemption in effect, the development charges for a single detached dwelling are \$5,955 in the rural area and \$8,789 in the urban area. Non-residential commercial and institutional charges are \$3.23 per square foot for full services and \$1.56 for rural and industrial charges are \$1.21 per square foot on full services and \$0.57 for rural. It is important to note, this does not include Regional Development Charge fees, which are in addition to the City's fees and will increase as of September 2017.

Community Improvement Plans

The City currently has six Community Improvement Plans in place with the following development charge reductions in place:

<u>CIP</u>	<u>DC Reduction</u>
Brownfield Community Improvement Plan	70% Reduction through the Development Charge By-law
Downtown Central Business District Community Improvement Plan	100% Reduction through the Development Charge By-law
Gateway Community Improvement Plan *	100% Grant (applicant pays the fees upfront and upon completion of the project can receive up to 1.5 million dollars back in development charges paid) IF they apply for and qualify as an "exceptional" project under the Tax Increment Based Grant
Industrial Community Improvement Plan	100% Grant (applicant pays the fees upfront and upon completion of the project receives the development charges paid) IF they apply for and qualify under one of the other programs in the Industrial CIP
Olde Humberstone Main Street Community Improvement Plan	100% Reduction through the Development Charge By-law
East Waterfront Community Improvement Plan	100% Reduction through the Development Charge By-law

*Note: The Gateway Community Improvement Plan refunds both local and regional development charges.



These development charge reductions, with the exception of the inclusion of the East Waterfront Community Improvement Project area, are not anticipated to be changed with the new Development Charge By-law. This means that any development within any of the CIP project areas as defined through the CIPs and referenced in the Development Charge By-law will have some level of exemption as outlined above.

Region of Niagara Development Charge Reduction Program

In addition to the development charge reductions contained in the City's Community Improvement Plan programs, it is important to note that the Region of Niagara also provides for development charge reductions to developments that occur within a municipally designated CIP project area. This reduction is an upfront waiving of 50% of the Regional Development Charges payable with an option to apply for a further 50% reduction based on specific design and development criteria.

It is proposed to waive the development charges collected for residential and non-residential development until September 8, 2018. This will mean that the City will not collect development charges on any new or expanding developments for the next year.

Potential Impacts on the Tax Levy

Commercial/Industrial Charges (Non-Residential)

There have been no Commercial/Industrial developments in the City since September 2014 that required the collection of Development Charges as they were all exempt under other exemptions contained in the Development Charge By-law (CIP Areas, Minimum/Maximum Size, etc.).

Residential Charges

The City has had the following building permit applications that would have been eligible for the collection of Development Charges (Details attached as Appendix A to this report):

2014	1 building permit	\$8,590 in lost Development Charges
2015	15 building permits	\$105,730 in lost Development Charges
2016	18 building permits	\$130,251 in lost Development Charges
2017	23 building permits	\$196,479 in lost Development Charges – to July 31

In summary, the City has lost a total of \$441,050 in Development Charge dollars since waiving all charges in 2014.

Conclusions

If Council chooses to waive development charges entirely for residential and non-residential uses for an additional year, the City would have to raise taxes by approximately 0.2% in order to make up for the potential loss in development charges collected. Staff

will once again bring a request to do so during the 2018 budget deliberations for Council's consideration.

Public Meeting – July 24, 2017

At the public meeting on July 24, 2017 Council directed staff to review and provide information on building permit revenue, tax revenue generated and job creation that has occurred due to the waiving of Development Charges. Additionally, there was one member of the public present at the public meeting, who provided information with respect to job creation, which is included below. Staff have worked with other municipal departments, reviewed information from a number of sources, and offer the following for consideration:

Building Permit Revenue

Since waiving development charge fees in 2014 the Building Division has collected the following building permit fees from properties that were eligible for, but exempt from municipal development charges:

2015	8 building permits	\$21,298.99 building fees collected
2016	26 building permits	\$54,498.05 building fees collected
2017	23 building permits – to July 31	<u>\$52,292.02 building fees collected</u>
TOTAL:		\$128,089.06 permit fees collected

Note: these totals do not take into account permit fees for things such as water service repairs, construction of accessory structures, demolition and repair, and similar projects as these types of work do not have any development charges associated with them.

Tax Revenue Generated

It is difficult to measure the exact amount of new tax revenue that has been generated since Council's decision to waive development charges in September 2014, however Planning staff has analyzed building permit information and has determined the following based on specific assessment value assumptions outlined below:

Since 2014, the City has had 58 building permits issued for the construction of 57 single detached dwellings and 8 townhouse units for a total of 65 new dwelling units. Of these units, 8 were for homes within Meadow Heights Village (subdivision) and paid development charges back in the 1990s. Therefore, the City has remaining 57 dwelling units built that were eligible for, but did not pay development charges. For all intents and purposes, staff have assumed that the majority of these were built on previously vacant residential lots located either within a plan of subdivision or on lots that have been severed as infill.

The average assessed value of a vacant lot within the City of Port Colborne, based on these 57 properties is approximately \$60,000. Since many of the new homes were constructed (or are currently under construction) in 2016 and 2017, the majority have not yet been re-assessed by MPAC. Therefore, staff took the construction value that was

provided when the owner/builder applied for the building permit and based the assessment value on that average cost, plus land. Staff has concluded that the average new home cost in Port Colborne is approximately \$350,000.

Therefore, the following calculations were used to determine the new tax revenue generated:

New Assessed Value x Tax Rate	-	Previous Assessed Value x Tax Rate	=	Tax Increase per Property
\$350,000 x 0.00790976	-	\$60,000 x 0.00790976		
\$2,768.42	-	\$474.59	=	\$2,293.83

Number of Homes Constructed x Tax Increase per Property = New Tax Revenue Generated

$$57 \times \$2,293.83 = \$130,748.31$$

Staff cannot confirm with absolute certainty that all new construction since 2015 has been entirely due to the waiving of development charges or simply the demand for housing in the Niagara Region on a whole. However, the amount of tax revenue generated since waiving development charges in 2014 from properties that were eligible for, but exempt from municipal development charges is \$130,748.31

Job Creation

It is very difficult to quantify the number of jobs that have been created since Council began waiving development charges in 2014. As reported at the July 14th public meeting by Hugo Chesshire from the Greater Niagara Chamber of Commerce (using numbers from the Niagara Workforce Planning Board, which can provide further clarification), there has been a 15% increase in the number of construction jobs in Port Colborne between 2014 and 2016. The average construction job in Port Colborne pays \$76,000 per year, compared to the average income of \$40,000 in the community. It is likely that many of these jobs can be attributed to the increase in construction activity. As for commercial and industrial jobs created by-waiving development charges, this is more difficult to quantify. As stated in the above section on Community Improvement Plans, the commercial and industrial expansions in Port Colborne since September 2014 all qualified for the development charges exemptions and did not require the waiver. Therefore, it is unlikely that waiving commercial and industrial development charges have created any substantial job growth in these sectors.

Staff Comments

Economic Development & Tourism Division

Waiving development charges has had a positive impact in the City with more than 60 permits issued for new residential dwellings since September 2014. There has also been a few substantial commercial and industrial developments during this period. The

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continuation of the waiver for another year would maintain the "open for business" message promoted by the City. Council could also consider the merits of reducing the waiver from 100% to 50% as a way to maintain a pro-development approach, but also start to collect some development charges to fund municipal works.

Building Division

The Building Division consists of a Chief Building Official and an Administrative Assistant, shared with the By-law Enforcement Division. The recent rise in development activity in the City has resulted in a very heavy workload for the Building Division. As such, it has been difficult to meet the legislated timelines for building permit issuance as well as inspections. Previous comments from the Building Division on the subject of the DC By-law exemption projected an increase in building activity. This increase has been realized over the last year. This has affirmed the need for additional resources to manage the workload and provide an adequate service level. The costs of additional resources could be offset by the additional building permit fee revenue created by continued and potentially increasing development activity.

Director of Planning and Development

It is clear that Council's decision in late 2014 to waive development charges has had a positive effect on growth and assessment with the amount of new development occurring and those being proposed. Extending the Development Charges moratorium for an additional year will result in the expediting of development from those that may be undecided. As it relates to Building Division resources and challenges, staff will be able to monitor activity and react accordingly within approved budget guidelines. It is recommended that Council consider lost revenue during 2018 budget deliberations.

Public Comments

Niagara Home Builders Association

- Support the proposed deferral for a further year; and
- Commend the City for recognizing that Development Charges can be an impediment to growth.

Port Colborne-Wainfleet Chamber of Commerce

- Support the proposed waiving of development charges for an additional year; and
- Voice concern that making a move which increases barriers to investment (by enacting development charges) will reduce competitiveness and place a significant check on the current economic momentum.

4) OPTIONS AND FINANCIAL CONSIDERATIONS:

a) Do nothing

Doing nothing would result in development charges no longer being waived after September 8, 2017.

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b) Other Options

Council can choose to reduce development charges to any other amount than 100% or for certain classes of development only.

Although it has been proposed during budget deliberations in the past by the Department of Planning & Development, Council has decided not to budget for lost development charge revenue. Council may want to consider this once again for 2018.

5) COMPLIANCE WITH STRATEGIC PLAN INITIATIVES:

Not applicable.

6) ATTACHMENTS:

- Appendix A: Draft Public Meeting Minutes
- Appendix B: Public Comments
- Appendix C: Development Charge Amending By-law

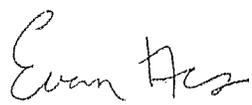
7) RECOMMENDATION:

That it be directed that no further public meeting is required under Section 12(3) of the *Development Charges Act* prior to adoption of the attached By-law.

That the amendment to the Development Charges By-law, waiving development charges for all residential and non-residential development for 1 year, attached as Appendix C to report 2017-129, is approved.

That staff be directed to prepare the Notice of Passing as per the *Development Charges Act*.

8) SIGNATURES:

Prepared on August 2, 2017 by:  Lindsay Richardson Community/Policy Planner	Reviewed by:  Evan Acs Economic Development Officer
Reviewed by:  Deb Aquilina, MCIP, RPP, CPT Director of Planning and Development	Reviewed and respectfully submitted:  C. Scott Luey Chief Administrative Officer

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MUSEUM



Port Colborne Historical & Marine
MUSEUM
...more than a museum!

INTEROFFICE MEMORANDUM MUSEUM/ARCHIVES BUDGET 2018

TO: PETER SENESE, DCCS
FROM: STEPHANIE POWELL BASWICK, DIRECTOR/CURATOR
SUBJECT: 2018 BUDGETS
CC: MARCIA TURNER FINANCE CHAIRWOMAN, CHERYL MACMILAN CHAIRWOMAN

Attached is the Museum and Archive Budgets for 2018 approved at the October 17th board of management meeting.

1. New initiatives for 2018 include strategic planning for the Museum and Cultural Block Study. Quotes for the latter are being requested for February 2018.

2. Last year's 2017 Budget requested an increase in Receptionist Hours from 400 to 800 hours. An additional ³⁵⁰200 hours were approved for a total of ⁷⁵⁰600. This year we request the ³⁵⁰200 that were denied in 2017 be approved. This is to meet with 5C service and comply with all standards and bylaws from municipal, provincial and federal authorities. Volunteers are unable to meet these objectives fully. This would bring the Receptionist to 4 days a week (12-5) May 1- December 20.

In addition the Archives Assistant is needed for every week of the year as rentals are increasing and a staff member is required to train renters, accept payment and clean the Archives in preparation for conference hall rentals.

3. No unfunded base levels of service.

4. Cost savings have extended to saving on purchases through on-line couponing and membership cards. For example, waiting until a store offered a 50% off coupon to purchase a cutting board, thereby saving over a hundred dollars. Staff uses membership cards to save 25% and 50% on purchases. One example of this is the purchase of fabric required for artifact storage. Another cost savings innovation in 2017 was with regards to professional development. The Port Colborne Museum hosted conservation workshops by partnering with the Museums of Niagara Association. Sharing the cost the of facilitator and having staff attend the workshops provided the opportunity not only to train staff, but also to generate revenue by opening it up to the public. Another advantage to this was that volunteers signed up for training and have learned skills to assist the Museum. Sponsorship and strong community relations have also assisted in keeping expenses down. Everything from chestnuts to anvils has been gifted in 2017 to make our funds go further. Museum and Archive staff remains dedicated in getting the best use of tax payers dollars.

5. Capital works 2018- 2013 See Attached

6. Please see attached Staff Report.

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Revenue **PORT COLBORNE HISTORICAL & MARINE MUSEUM 2018 OPERATING BUDGET**

MUSEUM GRANTS	2017 BUDGET	REC. 2018 BUDGET	
MINISTRY OPERATING GRANT 0-800-62500-2302	24,093	24,093	Based on Actual (\$22, 543 plus Pay Equity \$1, 550)
OTHER GRANTS 0-800-62600-2550 Student- Emp & Immig	0	0	See Staffing Report for details
0-800-62600-2351 Summer Student- SCP	0	0	See Staffing Report for details
0-800-62600-3258 Summer Student –Federal	0	0	See Staffing Report for details
MUSEUM REVENUE	2017 BUDGET	REC. 2018 BUDGET	
0-800-634-000 2720 Admissions	4,600	4,600	Donation Box at reception, Canal Days, School Tours, Group Tours, Bus Tours
0-800-634-000 2721 Memberships	1,000	1,000	Revenue from Membership: Individual, Senior/Student and Family Memberships.
0-800-634-000 2722 Fund Raising	12,500	12,500	Corporate Donor Drive, Lower Lakes Towing Trip, Canal Days T Shirts, Life Patrons .
0-800-634-000 2723 Special Events	7,000	7,000	Pie Social, Canal Days, Grand Old Christmas Festival,
0-800-634-000 2724 Bequests/Donations	5,000	5,000	Based on actuals
0-800-634-000 2725 Gift Shop Sales	5,616	5, 616	
0-800-634-000 2726 Photos/Photocopies	2,000	0	Photocopy money all attributed to Archives Revenue
0-800-634-000 2728 Aux- Main Costs	3,000	3,000	Assist to repairs and operation of the building
0-800-634-000 2729 Aux- Donation	2,000	2,000	Assist with special projects/ artifact purchase
0-800-634 000 2731 Commission	0	0	Gift Shop no longer runs any commission sales
0-800-634-000 2731 Rents	0	0	All rental income now attributed to Archives Rental Revenue
0-800-634-000 2733 Research Fees	0	0	All Research Fees now Attributed to Archives Revenue
0-800-634-000-2740 Aux Grant Donation	4, 000	5,000	
0-800-634-000-2742 Summer Camp	2, 500	0	
			Total \$3, 500 Revenue Decrease

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Expense **PORT COLBORNE HISTORICAL & MARINE MUSEUM 2018 OPERATING BUDGET**

PENSION WAGES & BENEFITS 0-800-81510	2017 BUDGET	REC. 2018 BUDGET	
EMPLOYEE BENEFITS 0-800-81510-3135	45,134	PETER	
MUSEUM BOARD 0-800-81510	2017 BUDGET	REC. 2018 BUDGET	
SALARIES & WAGES REGULAR 0-800-81510-3101	117,443	PETER	1 Full Time Director/Curator 1 Full Time Assistant Curator
SALARIES & WAGES PART TIME 0-800-81510-3102	63,057	64,318	4 Part Time Museum Staff Education Programmer Custodian Receptionist Registrar
OVERTIME 0-800-81510-3104	525	536	
IN LIEU 0-800-81510-3106	0	0	
VACATION PAY 0-800-81510-3110	10,603	10,815	
STATUTORY HOL 0-800-81510-3111	5,631	5,744	
SICK LEAVE 0-800-81510-3112	0	0	
			Total Budget Increase for Staff (Peter)

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Expense PORT COLBORNE HISTORICAL & MARINE MUSEUM 2018 OPERATING BUDGET

MUSEUM BOARD 0-800-81510	2017 BUDGET	REC. 2018 BUDGET	
CLOTHING ALLOWANCE 0-800-81510-3137	612	624	
TRAVEL EXPENSE 0-900-81510-3139	833	850	
HYDRO 0-800-81510-3201	5,529	5,744	
WATER 0-800-81510-3202	2,127	2,169	
HEAT (OIL) OR GAS 0-800-81510-3203	5,529	5,640	
OFFICE SUPPLIES 0-800-81510-3207	2,604	2,169	
REPAIRS & MAINTENANCE 0-800-81510-3301	15,101	15,403	
INSURANCE 0-800-81510-3307	1,429	1,458	
POSTAGE & COURIER 0-800-81510-3308	2,550	2,601	
TELEPHONE 0-800-81510-3309	3,124	3,187	
ADVERTISING 0-800-81510-3311	3,570	3,641	
STAFF DEVELOPMENT 0-800-81510-3313	816	832	
MEMBERSHIPS 0-800-81510-3320	677	691	
SUBSCRIPTIONS 0-800-81510-3321	53	54	
OFFICE EQUIPMENT 0-800-81510-3324	1,556	2,000	Increase based on 2017 actuals
CURATORIAL EXPENSES 0-800-81510-3549	204	208	
EXHIBIT EXPENSE 0-800-81510-3551	5,304	5,410	
CONCESSION SUPPLIES 0-800-81510-3552	3,570	4,570	Increase for purchase of 40 th Annual Canal Days T Shirts
EVENTS & ACTIVITIES 0-800-81510-3553	6,120	6,242	
CONSERVATION 0-800-81510-3554	729	744	
			Cost of living increases and expense increases for Concession and Office Equipment
			TOTAL \$2, 200

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Revenue L.R WILSON HERITAGE RESEARCH ARCHIVES 2018 OPERATING BUDGET 2/2

MUSEUM BOARD 9-700-81410	2016 BUDGET	REC. 2017 BUDGET	
SHIPPING FEES 0-810-63400-2424	204	204	
PUBLICATION SALES 0-810-63400-2578	511	300	
PROGRAM REVENUE 0-810-63400-2582	1000	1,000	
SPECIAL EVENTS 0-810-63400-2723	306	517	
BEQUEST/DONATIONS 0-810-63400-2424	306	306	
PHOTOS/PHOTOCOPIES 0-810-63400-2726	204	204	
REASEARCH FEES 0-810-63400-2733	204	204	
RENTAL INCOME 0-810-63400-2805	9,196	6,240	Museum, Library, City Departments, Historical Society, Museum Auxiliary all non-revenue generating bookings, therefore overestimated the rental income in 2017 Budget.
			Less Revenue \$2, 956

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Expense L.R WILSON HERITAGE RESEARCH ARCHIVES 2018 OPERATING BUDGET 1/2

HERITAGE ARCHIVES BUILDING 81520	2017 BUDGET	REC. 2018 BUDGET	
SALARIES & WAGES PART TIME 0-810-81520-3102	21,110	21,532	Archives Two Part Time Staff: Heritage Research Technician (Proposed new title "Archivist") Archives Assistant
VACATION PAY 0-810-81520-3110	0	Peter	
STATUTORY HOL 0-810-81520-3111	0	Peter	
ACCRUED SALARIES & WAGES 0-810- 81520-3120	0	Peter	
EMP BENEFITS 0-810-81520-3135	1,861	1,898	
TRAVEL EXPENSE 0-810-81520-3139	62	64	
HYDRO 0-810-81520-3201	3,152	3,215	
WATER 0-810-81520-3202	733	748	
HEAT (OIL) OR GAS 0-810-81520-3203	2,155	2,198	
OFFICE SUPPLIES 0-810-81520-3207	979	999	
BLDG & EQIP REPAIRS 0-810-81520-3301	3,000	3,060	
INSURANCE 0-810-81520-3307	106	108	
POSTAGE & COURIER 0-810-81520-3308	208	212	
ADVERTISING 0-810-81520-3311	104	106	
STAFF DEVELOPMENT 0-810-81520-3313	96	192	Additional cost (two archives staff positions)
ASSOCIATION MEMBERSHIPS 0-810- 81520-3320	94	140	Additional cost (two staff memberships)
OFFICE EQUIP MAINT CONTRACTS 0-810-81520-3324	1,458	1,487	
EVENTS & ACTIVITIES EXPENSE 0-810-81520-3353	212	217	
CONSERVATION EXPENSE 0-810-81520- 3554	573	584	
			2% Change to Overall Expenses plus an additional \$126 for Staff Development/Membership

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2018 Capital Budget Draft- 5 Year Projection

City Of Port Colborne Capital Budget Museum/Archives	2018	2019	2020	2021	2022
Accessible Pathways			20,000	10,000	
*Timber Cabin	5,000				
Exhibit Cases			5,000	5,000	
Security for grounds- Cameras					5,000
Computers and Collection Management Technology		5,000		10,000	
Building Equipment and Repairs-	10,000	10,000	10,000	10,000	10,000
Furnace and or Air Conditioner Equipment Repair /Upgrade	8,000				5,000
Shelving/ Art Rack Heritage Resource Building	10,000	15,000			10,000
Totals	33,000	30,000	35,000	35,000	30,000

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2018 Staffing

Museum Part Time Staff	Hours	*Wage	Notes
Education Programmer	920		
Registrar	704		
Receptionist	800 (⁷⁵⁰ 600 in 2017)		(4 days 5 hours daily to assist with administrative and 5C)
Custodian	704		

Archives Part Time Staff	Hours	*Wage	
Heritage Research Technician (New proposed title "Archivist")	870		
Archives Assistant	260		(Increase from 42 to 52 weeks per year)

Summer Students	Hours	*Wage	
Tea Room Assistants 2	400 (200x2)		June- Sept 30

2018 Employee Grants: Based on Strategic Planning and 2018 Board initiatives the Museum may apply for summer staff through Young Canada Works (75% funding) and Canada Summer Jobs (60% funding) as well as the Seniors Secretariat Grant (80% funding)

*Board of Management instructed staff to remove wages from the budget and advise that a review of staff wages is necessary as job descriptions have been revised and minimum wage is increasing in near future.

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**CAO/
CORP SERVICES**



PORT COLBORNE

Chief Administrative Officer

MEMORANDUM

Date: October 11, 2016
To: Peter Senese, Director, City Treasurer
From: Scott Luey, Chief Administrative Officer
Subject: 2018 Budget Changes

Dear Peter Senese,

Please note that the following proposed changes to the HS Budget are as follows:

Account	Description	Amount	Reason
0-150-71217-3319	Consultant Fees	\$10,000	Increase the consultant fees budget by \$10,000. Under Bill 168 employers are required to perform risk assessments of their workplaces to determine sources of potential workplace violence. The increase will allow for assessments of 2 locations to be completed annually.
0-150-71227-3900	Asset Purchase	\$1,000.00	This request is for a one-time purchase of a new desk chair.
0-150-71227-3152	Work Safety Mandatory training	\$11,225	The Working Mind – Encouraging the wellbeing of our staff. This increase in budget will allow for 24 leaders to attend a Working Mind Managers Training course at a cost of \$3500 and 72 employees to attend The Working Mind training course at a cost of \$2575 per session.
0-150-71227-3316	Legal fees <i>- INCREASED LEVY \$5,000</i>	\$10,000	The HS department has seen an increase number of complaints where legal advice was required and/or investigations need to be conducted.

Regards,

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PORT COLBORNE

CITY OF PORT COLBORNE
Municipal Offices
66 Charlotte Street
Port Colborne, Ontario
L3K 3C8

Fax No. (905) 835-2969

E-mail: tammymorden@portcolborne.ca

Phone (905) 835-2900

TO: Scott Luey, Chief Administrative Officer
FROM: Tammy Morden, Human Resources Coordinator
DATE: October 17, 2017
RE: 2018 Budget

The Human Resource Division respectfully requests the following g/l be increased and added to the tax levy starting in 2018.

Account	Description	Amount	Reason
0-150-71217-3319	Consultant Fees	\$10,000	Employee Engagement Survey Follow-up
0-150-71217-3102	Part Time Wages	\$6,300	Executive Office Administrative Co-op Student

CURRENT BUDGET PROCESS:

The HR budget submitted is in compliance with the 2.0% increase restriction.

EMPLOYEE ENGAGEMENT SURVEY:

In our ongoing commitment to provide a productive and healthy work environment, we engaged the external consultancy, The Employers' Choice Inc. (TEC) to conduct our first employee engagement survey in 2016.

The results providing our leadership team with an insight into our workforce and areas in which improvement can be made. Our employees are our strongest asset and employees who are engaged and satisfied will provide our residents with the best service. 64% of our workforce participated in the survey. Employees are generally proud to work at the City and there is a sense of satisfaction that they can make a difference. The areas identified for improvement are Communication, Respect, Accountability and Morale. We have an action plan to address each of these areas and have been actively working on implementing change.

In 2018, we are request the funds to conduct a follow up survey in the amount of \$10,000. This survey will again be conducted by The Employers' Choice Inc.

ADDITIONAL STAFF:

The HR Division respectfully requests the support of an Executive Office Administrative Co-op student to assist the Human Resource and Health & Safety Coordinators. The Co-op student would work a term consisting of 400 hours. The cost would be approximately \$6300.

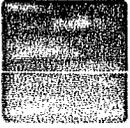
2017 HR BUDGET SURPLUS:

The HR Division respectfully requests any surplus of budgeted money from the HR budget be moved into a reserve to initiate financial recommendations that may be identified through the employee engagement survey.

Sincerely,



Tammy Morden
Human Resources Coordinator



2018 Budget Request - CUPE Job Evaluation

Tammy Morden to: Peter Senese
Cc: Scott Luey

2018-02-01 04:01 PM

CUPE is requesting that the City undertake a complete review of all 52 positions within the Bargaining unit to ensure internal and pay equity. The request is to also review the external market for competitiveness. They are requesting this project be completed by a 3rd party consultant.

The cost of this project would be approximately \$30,000. This would be a one time cost.

Should you require further information on this project please let me know.

Thanks

TAMMY MORDEN
Human Resources Coordinator
City of Port Colborne
66 Charlotte Street
Port Colborne, Ontario L3K 3C8
hr@portcolborne.ca
(905)835-2901, Ext. 104
Fax: (905)835-2969

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BUDGET 2018

TO: Peter Senese
 FROM: Belinda Daniel
 DATE: December 14th 2017
 RE: Computer Budget 2018

Product Name	Description	Budget Amount
Other Types of Materials - Under \$100.00	Switch, cables, printer accessories, etc.	\$1,150.00
	Total	\$1,150.00
Other Types of Materials - Over \$100.00	Switch, cables, printer accessories, etc.	\$4,500.00
	Total	\$4,500.00
Computer Programs and Maintenance		
New and Annual Maintenance		
MS Office Standard Maintenance - 110	\$95.00	\$10,500.00
MS Office Professional Maintenance - 20	\$130.00	\$2,600.00
MS Office Standard 20 new licenses	SA in 2018 - Budget for new hires	\$1,900.00
Lotus Notes Client Express Passport Maintenance	150 Clients Annual Maintenance	\$6,250.00
2 Windows Server Annual Payments		\$1,300.00
Blackberry Enterprise Server and 63 CAL's		\$1,000.00
Trend Micro Office Scan	License Renewal (Expires June 2018)	\$3,500.00
Symantec Backup - Microsoft SQL Agents (x 2)	Plus Maintenance on SQL Agents (Waiting for Quote)	\$2,500.00
Symantec Backup Exec Maintenance	Server Plus agents - Maintenance (Waiting for Quote)	\$3,500.00
Logmein	Additional Licenses Required	\$600.00
Baracuda SPAM Control		\$1,400.00
Baracuda Spyware Control		\$1,400.00
Server Hardware Maintenance		\$5,000.00
Cisco Routers	Annual Maintenance 2018	\$400.00
Dell Power Connect Switches	Annual maintenance 3 in 2018	\$1,500.00
EqualLogic PS4100E annual maintenance	PS4100E - ParkPlace Technologies	\$1,200.00
Server Maintenance	Dell PowerEdge R720 - Out of Warranty 16/10/2017 x 3	\$1,000.00
Switch and Router Maintenance		\$3,000.00
2nd Floor Meeting Room Monitor	Installation, Setup, Cables (per Quote)	\$1,750.00
Miscellaneous Software		\$1,000.00
	Total	\$51,300.00
Travel Expenses		\$1,020.00
Telephones/Modem/Radio		\$2,000.00
Staff Development		\$3,500.00
Association Fees		\$194.00
Connect Niagara		\$7,500.00
Web Design		\$5,100.00
Web Site Hosting		\$1,020.00
	Total	\$20,334.00

Computer Capital Expenditures		
Upgrade 28 Desktop / Laptop Computers	Dell Optiplex Workstation and Latitude Notebook Upgrades	\$26,500.00
Monitors and Accessories	Laptop replacements require Docking Stations and Monitors	\$6,000.00
UPS Strategy (Replacements Needed)	Server Room UPS Battery Replacements and UPS Replacements	\$2,000.00
Server (Replacement)	Replacement XenServer Host (Implement XenServer 7)	\$9,500.00
Replacement Monitor	Replacement Monitor for TV on Mobile Cart + Wireless Device	\$3,700.00
Router (Replacement for VyOS Virtual)	Cisco Router (Check on Make, Model and Installation with Tishco)	\$3,000.00
Backup Appliances (Marina Video)	Additional Synology Device and External Hard Drives	\$4,500.00
iPads and Accessories	Replacements and New	\$5,200.00
	Total	\$60,400.00
Total Computer Budget for 2018		\$137,684.00

Total Computer Budget for 2017	\$134,815.00
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Additional IT Projects for 2018

Network Monitoring and Patch Management Software	Evaluation, Selection and Implementation	\$5,000.00
Network Monitoring and Patch Management Software	Annual Maintenance	\$3,000.00
Justification:	<p>Network Monitoring systems are crucial in today's world of Security threats such as Viruses, Cyber Attacks, Ransomware, Network and System Failures, all of which can threaten the livelihood of a business, costing thousands in lost productivity and revenue. Network Monitoring software helps identify issues proactively. Network Monitoring can alert IT immediately if issues are detected thereby maximizing System availability and eliminating the need for manual checks. They can identify performance bottlenecks on the Network and ensure that security devices such as Firewalls and Filters are operating as they should in preventing security threats.</p> <p>Patch Management is usually a module within the Network Monitoring Software as it is such an important tool to streamline the deployment of Operating System and Application patches. This ensures that all software is up to date and maintained at the maximum level of protection against security threats as well as problems and issues.</p>	
Desktop Imaging and Application Packaging Software	Evaluation, Selection and Implementation	\$3,000.00
Desktop Imaging and Application Packaging Software	Annual Maintenance	\$1,000.00
Justification:	<p>Desktop Imaging software speeds up the deployment of Desktops and Laptops through maintaining a master image that can be copied down to a new computer very quickly. This helps IT keep desktops and laptops standard to make support easy and efficient. In addition, packaging software helps deploy standard software installations to desktops and laptops with the application pre-configured. This speeds up software deployment, and can even allow users the ability to deploy software to their own workstations when needed. Both these tools make the deployment of desktops and software more efficient and can save many hours of work.</p>	

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**COMMUNITY &
ECONOMIC
DEVELOPMENT
/ PARKS**



PORT COLBORNE

MEMORANDUM

Community & Economic Development

905-835-6644

TO: Ashley Grigg, Director of Community & Economic Development

FROM: Mark Minor, Marina Supervisor

DATE: January 11, 2018

RE: 2018 BUDGET

Capital List:

Here is a list of the capital items we would like to move forward with for the 2018 budget. The items below are what we feel are required for 2018.

- **Hydro Pedestal Replacement** - Purchase 10 new Hydro Pedestals to replace 10 old hydro pedestals on the docks. We are replacing 10 each year. **Projected cost ~\$15,000 @ \$1,500 / pedestal**
- **Fire Extinguisher Cabinets for the docks (38)** – The fire extinguisher cabinets will extend the life of the extinguishers, as they will now be out of the elements. The cabinets will also deter people from removing and using them when not required. **Projected cost ~\$2,660 @ \$70 / cabinet**
- **Run power and lighting to a picnic dock along the East Main** – Install feeder cable from existing panel to a new picnic dock panel. Connect plugs, lighting and switch. **Projected cost ~\$3,500**
- **Inspect and replace any necessary chains and anchors on docks 1-6.** Divers will inspect and assess which chains and anchors that need to be replaced. The projected cost is a worst-case scenario if every chain and anchor needs to be replaced. **Projected cost ~\$65,000.**

Sincerely,

Mark Minor
Marina Supervisor

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PORT COLBORNE

City Of Port Colborne
Engineering and Operations
1 Killaly Street West
Port Colborne, Ontario
L3K 6H1

Mike Graybiel-905-835-8888(office) or 905-835-6800 (fax) mikegraybiel@portcolborne.ca (email)

MEMO

Date: September 28, 2017

To: Chris Lee, Director of Engineering and Operations

From: Mike Graybiel, Parks/ Facilities Supervisor

Subject: 2018 Operational Budget Changes

The purpose of this memo is to identify Operational budget items for approval during the 2018 budget process.

The Parks and Facilities Division have identified the following as important Operational Increases.

0-640-79710-3301: Vale, Building and Equipment repairs and Maintenance; an increase of \$5000 to \$50,900 to cover the increased costs and expenses related to the building maintenance.

increased

0-640-79710-3328: Vale, Contract Services; an increase of \$25,000 to \$142,300 to cover the costs of use of contractor services to maintain the Wellness Centre. Examples of this could be anything from heating system maintenance to refrigeration plant break down.

increased

0-650-80823-3328: Downtown BIA, Contract Services; an increase of \$1000 to \$2382 to cover costs to the increased use of contractor service demands.

increased

0-650-80895-3328: East West Trail, Contract Services; an increase of \$100,000 to \$131,367 for the purpose of continued tree removal, startup of tree planting program, continuous improvements of asphalt replacement, signage replacement, painting and culvert barrier replacements.

Add service

81270 gp.

0-655-80270-3215: Overholt Cemetery, Other Types of Materials; an increase of \$2000 to \$5190 to cover costs for materials for grave upkeep.

increased

Mike Graybiel
Parks/ Facilities Supervisor

c.c. Paul Peyton, Mike Audit.



PORT COLBORNE

MEMORANDUM

Mike Graybiel – 905-835-8888(office)- 905-835-6800(fax) or mikegraybiel@portcolborne.ca

Office of the Parks and Facilities Division

DATE: December 7, 2017
TO: Paul Peyton, Superintendent of Public Works and Parks
FROM: Mike Graybiel, Parks/Facilities Division
RE: The 2018 Vale Health & Wellness Centre Capital budget items

The purpose of this memo is to identify ~~increases in~~ budget items to be considered during the 2018 budget process. The following have been identified by the Parks and Facilities Division as important budget needs.

Vale Health & Wellness Centre: a budget request of \$50,000 to change all T5 light tubes to LED light tubes. At the Wellness Centre currently the fluorescent tube lighting throughout the building is a T5 tube that was energy efficient rated at the time of design in 2010. In the 2018 budget year, we are requesting to change all the T5 light tubes out for new LED tubes that are even more efficient and require less maintenance. Currently there is an incentive program where we would receive 50% of our costs back on this project. The Vale Wellness Centre has 2467 light tubes, the LED tubes cost approximately \$16 per tube. Given these estimates, we came up with our budget price for materials and the remaining money would be used for labor to install. Canadian Niagara Power estimates that after the 50% incentive is paid out to Port Colborne (\$25,000) the remaining balance would pay for itself in approximately 6 months by energy savings alone, which makes this project extremely cost effective.

Vale Health & Wellness Centre: Electrical Surge Protection: \$5,000; At the Vale Wellness Centre, we have been victim of electrical surging and phase issues from our utility supplier, which has caused considerable damage to our electrical and electronic equipment. The addition of this upgraded protection will help insure that our facility is safe from these types of events.

Vale Health & Wellness Centre: Fabricated aluminum entry/exit stairs for Arena 1: \$23,000; The history on this goes back to the first year Vale Wellness was opened. Lakeshore Catholic School wanted to use Arena 1 for their post-secondary graduation ceremony; however, the challenge was that the fire code only allowed a certain number of people on the floor and this number was low. The fix was to have stairs constructed to add another large exit to the floor area, this alleviated the problem and we then met the fire code requirement for the increased number of occupants on the floor. The stairs that had been constructed at that time were designed, engineered and paid for by the high school, they were made of wood, are very cumbersome to install and remove and have now reached their lifespan. So at this point, we are looking to have new stairs constructed that will be easier to remove for the programming that will take place on the floor; made of aluminum so that they will last much longer and lighter so they will be less cumbersome.

Mike Graybiel
Parks/Facilities Foreman.

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PORT COLBORNE

MEMORANDUM

Mike Graybiel – 905-835-5079(office) - 905-835-6800(fax) or mikegraybiel@portcolborne.ca

Office of the Parks and Facilities Supervisor

DATE: December 7, 2017
TO: Paul Peyton, Superintendent of Public Works and Parks
FROM: Mike Graybiel, Parks/Facilities Foreman
RE: The 2018 Parks Budget Capital Items

The purpose of this memo is to identify capital budget items to be considered during the 2018 budget process. The following have been identified by the Parks and Facilities Division as important capital needs.

Sunset Park: Playground replacement; The Parks and Facilities Division maintain all municipal playgrounds in our public green spaces. Through our weekly inspections and monthly evaluations it has been determined that the playground at Sunset Park should be replaced as scheduled in the 2018 budget year due to its age and condition. At this time, we are looking for funding in the amount of **\$75,000** to construct a new playground.

Harbormaster Building: Exterior upgrades; The Harbormaster building on West Street is a focal point on our West Street Promenade and is in need of extensive exterior work due to aging, vandalism and weather. The building needs to be sided, the skirting around the perimeter needs to be replaced, and the deck structure and deck boards have to be redone to make the facility safe and attractive for the public use. A budget request of **\$24,500** is estimated to do this work.

HH Knoll Park: Retaining Wall; At HH Knoll Park there is currently a retaining wall by the washroom facility made of wood that is in need of replacement due to deterioration and rot. Our proposal is that we remove the old wood structure and build a new-engineered block retaining wall with replacement of the wooden stairs as part of the project. A budget request needed to do this remediation work will be **\$15,000**.

Parks Temporary Summer Staff: Addition of 5 weeks of work to 3 temporary staff; In the summer and fall months the parks division employs 6 temporary staff to work on a term to complement our department. Of these 6 staff 3 work a 24 week term and 3 work a 19 week term, my proposal is to increase the 19 week term to 24 so we have continuity in the operations of the parks. This addition of hours will help staff prepare for the fall season when summer students leave and the workload stays consistent. The cost of this will be approximately **\$17,550** to have the additional 15 weeks of employment for the 3 staff.

Mike Graybiel
Parks/Facilities Supervisor.

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PORT COLBORNE

MEMORANDUM

COMMUNITY SERVICES

905-835-2901 Ext. 538

TO: Director, Corporate Services/City Treasurer

FROM: Blair Holinaty

DATE: January 22, 2018

RE:

1) Seasonal Contract Staff Request – Vale Health & Wellness Centre

This request is for the following:

One (1) Summer Camp Supervisor position & one (1) Summer Camp Leader position to facilitate programming for the new #PORTicipate Active Camps initiative in Port Colborne which will be offered each week of summer starting July 3rd, and Finishing August 31st. Breakdowns for each position are as follows:

Camp Supervisor

4 pre-camp weeks, 24hrs per week @ \$17 per hour = \$1632
2 pre-camp weeks, 35hrs per week @ \$17 per hour = \$1190
7, 40hr camp weeks @ \$17 per hour = \$4760
2, 32hr camp weeks @ \$17 per hour = \$1088
Grand total = \$8760

Camp Leader

4 pre-camp weeks, 24hrs @ \$14.50 per hour = \$1392
7, 40hr camp weeks @ \$14.50 per hour = \$4060
2, 32hr camp weeks @ \$14.50 per hour = \$928
Grand total = \$6380

2) Instructor Wages/Contract Services GL Increase

Increase GL 0-640-079720-3328 from \$16,000 to \$25,000 for program instructor wages. Actuals for 2017 were \$22,423 and more overall programming will be offered in 2018 requiring more instruction time and associated costs.

Sincerely,

Blair Holinaty
Recreation Program Coordinator/Supervisor of Nickel Beach

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2018 Budget

Blair Holinaty to: Peter Senese
Cc: Ashley Grigg, Bryan Theal

2018-01-23 12:52 PM

Good afternoon Peter,

Please find the attached memo regarding new budget requests for 2018. One of the main asks is for new budgeting in regards to summer camps. In 2018 we will be launching "PORTicipate Active Camps" as new specialized day camp programming that will utilize the sports and recreation facilities at both the Vale Health and Wellness Centre, as well as H.H. and Knoll Park that is otherwise under utilized during these months. I have written a Grant application for this program through the Ontario Sport and Recreation Communities Fund which asked for staff wages to be covered through the Grant, however the rationale for budgeting for these positions now is for the following reasons:

- 1) If successfully awarded all requested Grant money in 2018 for Active Camps staff, programming will be offered annually moving forward and budgeting at that point will be required for these positions.
- 2) Budget will be required to hire staff members this year if Grant application is unsuccessful

Currently the community of Port Colborne only has access to day camps through the YMCA of Port Colborne where specific camp weeks that offer physical activity are limited. Each municipality within Niagara other than Port Colborne and Wainfleet offer their own summer day camps through their recreation program services. We have secured a partnership with Brock University through this project which will support us through specialized training and lesson planning for these staff positions – making this one of the most original and unique summer camp projects in the Niagara Region. Quality staffing for this project is essential for servicing the community by offering access to high quality physical activity programming for children and youth. As always, please feel free to let me know if you have any questions at all.



Blair Budget 2018 MEMO.docx

Sincerely,

Blair Holinaty
Recreation Program Coordinator/Supervisor of Nickel Beach

City of Port Colborne - Vale Health & Wellness Centre
550 Elizabeth Street, Port Colborne, ON L3K 2C3
Telephone: 905-835-2901 ext. 538
Fax: 905-834-2072
blairholinaty@portcolborne.ca
www.portcolborne.ca

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Grants Ontario Application Form

Ontario Sport and Recreation Communities Fund 2018-19 Local/Regional Stream

Grant Case # 2017-12-1-715306297

Section F - Application Contact information

This is the person who will be the sole contact responsible for all communication with the Ministry in regard to this application.

1. * Salutation: Mr.	2. * First Name: Blair	3. * Last Name: Holinaty	4. * Title: Recreation Program Coordinator
5. * Phone Number (Work): 905-835-2901 x 538		6. Phone Number (Mobile):	7. Fax Number:
8. * Email Address: blairholinaty@portcolborne.ca			

Section G1 - Project Information

This section contains all the information about the proposed project except for financial information which is in the next section

1. * Project Name (maximum 250 characters) "#PORTicipate Active Camps"	
2. * Project Start Date:(mm/dd/yyyy) 07/03/2018	3. * Project End Date:(mm/dd/yyyy) 08/31/2018
4. Event Start Date:(mm/dd/yyyy)	5. Event End Date:(mm/dd/yyyy)

6. * Target Sector:	
<input type="checkbox"/>	Primary Target Sector
<input checked="" type="checkbox"/>	Children (0-12)
<input checked="" type="checkbox"/>	Youth (13 to 24)

7. * Project Scope: Local

8. * Host Municipality / First Nation Community:	
<input checked="" type="checkbox"/>	Port Colborne, City Of

9. * Project Priority

Capacity

Physical Activity/Sport/Rec

Physical Literacy

10. * Project Summary: Provide a brief description of your project. If your application is successful this wording may be used on the Ministry website. (maximum 2,000 characters) #PORTicipate Active Camps will expose children & Youth (6-13yrs) in the community to specialized summer camps that are built on the frameworks of the long term athlete development plan. Participants will engage in developmentally appropriate program activities that teach fundamental movement skills, and develop physical literacy through active games
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and recreational sports in a child-centered, inclusive environment. Active Camps will run for a total of 9 weeks, and will offer a wide variety of activities each different week that will include traditional sports such as soccer, baseball, and ball hockey to unique activities such as Wake-Boarding lessons, and Tchoukball. Program outcomes will see participants having developed skills that translate into appreciation and confidence necessary in choosing to lead healthy, physically active lifestyles for years to come.

11. * Project Description:

Describe your project in detail making sure to address all the specific requirements in the Program Guidelines. (maximum 4,900 characters)

#PORTicipate Active Camps will be a new program initiative in Port Colborne that provides opportunities for children and youth to engage in physical activity through recreation and sport activities. Active Camp programming will be specialized, and have a focus that aligns with stages 1,2,3 & 7 of the Long-Term Athlete Development (LTAD) Continuum. Participants of Active Camps aged 6-13 years will enter a child-centered, inclusive program environment where instructors will be able to identify each participants current levels of physical literacy and place them in the LTAD continuum accordingly while providing adaptive and developmentally appropriate activities in order to reach outcomes of having individuals trend upwards along the development continuum. Active Camps will be offered for a total of 9 weeks in the summer and will have a different theme each week which will be determined by the Recreation Program Coordinator. Examples of different themes include Canadian Sports week, Water themed weeks, International Sports, and more. Once hired, the Camp Supervisor and Camp Leader will receive specialized training in Physical Literacy and Fundamental Movement Skills, as it relates to the Long-Term Athlete Development Model by professionals completing Masters' level graduate studies through our partnership with Brock University. The staff will then work for weeks leading up to Active Camps in taking the predetermined weekly themes, and create appropriate program plans and activities for each consecutive week. Our partnership with Brock University will also provide support in developing content for the specialized program planning. The partnership, and support from Brock University will ultimately provide staff with the training and depth of understanding necessary to move forward being champions for Physical Literacy initiatives within the community above and beyond Active Camps.

12. * Project Objectives:

Describe the project objectives making sure to address all the specific requirements in the Program Guidelines. (maximum 2,000 characters)

*Capacity- Active Camps will take various areas of the Vale Health and Wellness Centre (VHWC), and T.A. Lannan Sports Complex that have been otherwise underutilized during the summer months, and use them as the core activity areas for programming. Active Camps will utilize various facilities within the VHWC campus during typically slow, non-prime hours.

*Development- Programming for Active Camps will be focused primarily on the development of physical literacy, but will also create a safe, and inclusive environment where participants can deepen their social, emotional, and communication skills, realizing the benefits of healthy, active living.

*Partnership & Networks- Training and support from Brock University through Active Camps will open doors to future program initiatives where similar support will be fundamental for success.

*Future programming - The success of Active Camps will allow the City of Port Colborne to design new physical activity programming for children and youth with a quality model to follow in regards to program content and instructor qualifications.

13. * Rationale / Need:

Describe why your project/event is viable, including steps or measures taken to ensure that your project/event does not overlap with existing projects/events with the same target audience. Be sure to address all the specific requirements in the Program Guidelines (maximum 1,000 characters)

In Port Colborne there are currently no program initiatives directly focused around the development of physical literacy. The only other source of physical activity through community programming during the year is through the YMCA of Port Colborne where programs are offered as member privileges only - creating a barrier for access to the rest of the general public. In the summertime, the YMCA does offer day camps for children and youth open to public, but camp weeks that have physical activity as a focus are limited. Our own organization only offers 2 physical activity based programs

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Grants Ontario Application Form

Ontario Sport and Recreation Communities Fund 2018-19 Local/Regional Stream

Grant Case # 2017-12-1-715306297

<input checked="" type="checkbox"/>	Camp Supervisor: -4 weeks pre-camp, 24hrs per week @ \$17 per hour = \$1632 2 weeks pre-camp 35hrs per week @17 per hour = \$1190 -7, 40hr camp weeks @ \$17 per hour = \$4760 -2, 32hr camp weeks @ \$17 per hour = \$1088 Grand total = \$8760	<input checked="" type="checkbox"/>	Confirmed Cash			\$8,760.00	+
			Anticipated Cash	2018 Program Budget Increase	1,000.00		
			Confirmed In-Kind				
			Anticipated In-Kind				
			Requested funding from this program		7,760.00		
<input checked="" type="checkbox"/>	Camp Leader -4 weeks pre-camp, 24hrs @ \$14.50 per hour = \$1392 -7, 40hr camp weeks @ \$14.50 per hour = \$4060 -2, 32hr camp weeks @ \$14.50 per hour = \$928 Grand total = \$6380	<input checked="" type="checkbox"/>	Confirmed Cash			\$6,380.00	+
			Anticipated Cash	2018 Program Budget Increase	1,000.00		
			Confirmed In-Kind				
			Anticipated In-Kind				
			Requested funding from this program		5,380.00		
TOTAL STAFFING EXPENSES			Confirmed Cash			\$15,140.00	
			Anticipated Cash		\$2,000.00		
			Confirmed In-Kind				
			Anticipated In-Kind				
			Requested funding from this program		\$13,140.00		
Benefits Expenses		Eligible Expense?	Revenue Type (from Applicant and Other Sources)	Revenue Source	Amount	Total Expense	
<input checked="" type="checkbox"/>		<input type="checkbox"/>	Confirmed Cash			+	
			Anticipated Cash				
			Confirmed In-Kind				
			Anticipated In-Kind				
			Requested funding from this program				
TOTAL BENEFIT EXPENSES			Confirmed Cash				
			Anticipated Cash				
			Confirmed In-Kind				
			Anticipated In-Kind				
			Requested funding from this program				
Project Expenses		Eligible Expense?	Revenue Type (from Applicant and Other Sources)	Revenue Source	Amount	Total Expense	

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Grants Ontario Application Form

Ontario Sport and Recreation Communities Fund 2018-19 Local/Regional Stream

Grant Case # 2017-12-1-715306297

<input checked="" type="checkbox"/> Equipment: Gopher Duraball Sets- 2x Football, 2x Soccer, 2x Dodgeball, 2x Skip Ropes, 2x Badminton Raquets, 2x Kick Ball, 3x Mesh Storage Bags, Titan Equipment Cart, 2x Rubber Cone Sets, 2x Tchoukball Nets, Outdoor Target Game Sets, Frolf, Ringette = \$4129	<input checked="" type="checkbox"/>	Confirmed Cash	Program Supplies Budget	1,000.00	\$5,029.00	+
		Anticipated Cash				
		Confirmed In-Kind				
		Anticipated In-Kind				
		Requested funding from this program		4,029.00		
<input checked="" type="checkbox"/> Wakeboard Instruction Weeks: 2 Weeks Small Group Instruction x2 @ 85\$ = \$340	<input checked="" type="checkbox"/>	Confirmed Cash	Program Expenses Budget	100.00	\$340.00	+
		Anticipated Cash				
		Confirmed In-Kind				
		Anticipated In-Kind				
		Requested funding from this program		240.00		
<input checked="" type="checkbox"/> Indoor Activity Space: Arena Floor 2hrs per day, 4-5 days per week @ \$53hr = \$530 per week, \$3710 Overall Golden Puck Comm. Room 2hrs per day, 5 days per week @ \$37.30hr = \$373 per week, \$2611 overall	<input checked="" type="checkbox"/>	Confirmed Cash			\$6,321.00	+
		Anticipated Cash				
		Confirmed In-Kind	VHWC Internal Use	6,321.00		
		Anticipated In-Kind				
		Requested funding from this program				
<input checked="" type="checkbox"/> Outdoor Space: Soccer Fields 2hrs per day, 5 days per week @ \$7.90 per 2hrs = \$39.5 per week, \$276.5 overall Baseball Diamonds/ Fields 2hrs per day, 5 days per week @ \$24.65 per 2hrs = \$123.25 per week, \$862.75 overall	<input checked="" type="checkbox"/>	Confirmed Cash			\$1,139.25	+
		Anticipated Cash				
		Confirmed In-Kind	VHWC Internal Use	1,139.25		
		Anticipated In-Kind				
		Requested funding from this program				
<input checked="" type="checkbox"/> YMCA Swim Pass Fees 2x per week @ \$3.25 per participant (16 approximate per week) 7 total weeks overall = \$728	<input checked="" type="checkbox"/>	Confirmed Cash	Program expenses budget	100.00	\$728.00	+
		Anticipated Cash				
		Confirmed In-Kind				
		Anticipated In-Kind				
		Requested funding from this program		628.00		



Grants Ontario Application Form

Ontario Sport and Recreation Communities Fund 2018-19 Local/Regional Stream

Grant Case # 2017-12-1-715306297

<input checked="" type="checkbox"/> Large Pavilion Rental H.H. Knoll Park \$36.66 per day x10 = \$366.60	<input checked="" type="checkbox"/>	Confirmed Cash		100.00	\$366.60	+
		Anticipated Cash				
		Confirmed In-Kind	Park Permit Internal Use	266.60		
		Anticipated In-Kind				
		Requested funding from this program				
TOTAL PROJECT EXPENSES		Confirmed Cash		\$1,300.00	\$13,923.85	
		Anticipated Cash				
		Confirmed In-Kind		\$7,726.85		
		Anticipated In-Kind				
		Requested funding from this program				\$4,897.00
Administration/Other Expenses	Eligible Expense?	Revenue Type (from Applicant and Other Sources)	Revenue Source	Amount	Total Expense	
<input checked="" type="checkbox"/> Marketing Initiatives: -Radio ads leading up to July 2nd, and continued throughout the summer season -Rack cards for distribution within the community towards targeted demographics -Posters for various locations throughout the City	<input checked="" type="checkbox"/>	Confirmed Cash	Program Expense Budget	1,000.00	\$3,500.00	+
		Anticipated Cash				
		Confirmed In-Kind				
		Anticipated In-Kind				
		Requested funding from this program				2,500.00
TOTAL ADMINISTRATION/OTHER EXPENSES		Confirmed Cash		\$1,000.00	\$3,500.00	
		Anticipated Cash				
		Confirmed In-Kind				
		Anticipated In-Kind				
		Requested funding from this program				\$2,500.00

YEAR 2

YEAR 3

YEAR 4

YEAR 5

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Additional Comments Relevant to Project Financial Information (maximum 4900 characters)

Total Project Financials (All Years)

Item Description	Requested	Confirmed Cash	Anticipated Cash	Confirmed In-Kind	Anticipated In-Kind	Total
Staffing Expenses	\$13,140.00		\$2,000.00			\$15,140.00
Benefits Expenses						
Project Expenses	\$4,897.00	\$1,300.00		\$7,726.85		\$13,923.85
Administration/Other Expenses	\$2,500.00	\$1,000.00				\$3,500.00
Total :	\$20,537.00	\$2,300.00	\$2,000.00	\$7,726.85		\$32,563.85

Total Eligible Expense:

Total Project Budget:

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LIBRARY



November 16, 2017

MEMORANDUM

To: Peter Senese, *Director of Community and Corporate Services*

From: Susan Therrien, *Director of Library Services*

Re: 2018 General Operating and Capital Budget

Dear Peter,

Please see below regarding the Port Colborne Public Library's 2018 General Operating and Capital Budget:

1. New initiatives or levels of service with full descriptions and costs
 - Flooring and shelving projects will take place in 2018 but there are funds allocated to these projects in the capital plan.
 - Accessibility updates to the public washroom are also planned; funds are already allocated in the capital plan.
2. Business case for any staffing increase requests
 - No request for staffing increase.
3. Listing of underfunded base levels of service with full descriptions and additional costs:
 - Request to have \$500 in OVERTIME WAGES 9-700-81410-3104. At present, there are no funds allocated to overtime wages in case of overtime work.

*The Collective Agreement between the Port Colborne Public Library Board and the Canadian Union of Public Employees and Its Local 155, Article 15.03 (c) "Hours of Work and Overtime," allows full-time employees to **choose to be paid in cash** or to receive time off.*

"Instead of **cash payment** of overtime, an employee may choose to receive time off at a time mutually agreed upon by the Director of Library Services or the representative and the employee."

4. Listing of areas or initiatives for cost savings with descriptions and reduced costs
 - 9-700-81410-3252 ELECTRONIC RESOURCES – There will be some cost-savings once final Consortium pricing has been calculated. The final amount depends upon the number of libraries participating in the purchasing agreements.



- 9-700-81410-3254 RESOURCE DELIVERY – There may be some cost-savings once final decisions are made by Ontario Library Association regarding upgrades scheduled for 2018. At present, the budgeted amount has been calculated to anticipate the full cost of implementation projects.
- 5. Capital works for 2018 and 5-year capital works program
 - This document, as approved by the Port Colborne Public Library Board, was forwarded in an earlier email. The Board has highlighted accessibility and health & safety projects as priority concerns.
- 6. Schedule listing of all part-time and temporary staff positions required by your operational areas along with the budget amounts. Include: positions, rates of pay, hours of work, and number of weeks to be employed.
 - **9-700-81410-3102 Salaries and wages Part-time** — As discussed with HR, if approved, part-time staff will be elevated to their next higher levels as of January 1, 2018.
 - Current level for 2018 is 2100 hours over 52 weeks:
 - Library Assistant II: 1150 hours @ \$19.01 (as of April 2018)
 - Library Assistant III: 950 hours @ 18.61 (as of April 2018)
 - Requested increased level is 2200 hours over 52 weeks broken down as follows:
 - Library Assistant I: 1200 hours @ \$20.17 (as of April 2018)
 - Library Assistant II: 1000 hours @ \$19.01 (as of April 2018)

Please let me know if you need further information regarding the above.

Kind regards,

Susan Therrien
Director of Library Services
Port Colborne Public Library

Expense PORT COLBORNE PUBLIC LIBRARY 2018 OPERATING BUDGET September 29, 2017 1/5

PENSION WAGES & BENEFITS 9-700-71410	2017 BUDGET	REC. 2018 BUDGET	
EMPLOYEE BENEFITS 9-700-71410-3135	16,900	PETER	retired employee benefits
LIBRARY BOARD 9-700-81410	2017 BUDGET	REC. 2018 BUDGET	
SALARIES & WAGES REGULAR 9-700-81410-3101	313,587	PETER	1 full time non-union Director of Library Services 5 full time union staff at "Assistant Librarian I" rate 1 full time union staff at "Librarian" rate
SALARIES & WAGES PART TIME 9-700-81410-3102	39,160 2100 part time hours	PETER 2200 part time hours This level allows for a fixed part-time schedule providing more consistency of service	2100 part time union staff hours 265 hrs Jan 1 to Apr 1, 2018 – Librarian Assistant III \$18.33 315 hrs Jan 1 to Apr 1, 2018 — Librarian Assistant II \$18.73 735 hrs Apr 1 to Dec 31, 2018 — Librarian Assistant III \$18.61 885 hrs Apr 1 to Dec 31, 2018 — Librarian Assistant II \$19.01 Library service can be divided into public service and technical services. Public service involves program delivery and working directly with the public on the circulation and reference desk Technical service is behind-the-scenes work: materials selecting, ordering, receiving, processing, cataloguing, repair, weeding collection maintenance tasks, database system admin, programming design and so on. All full time staff spends half the day on the service desk. Technical service tasks are always backlogged; it is difficult to find time for other than day to day operations. When part-time staff are scheduled to work on the circulation desk, full time staff are freed up for technical services tasks, program delivery, and keeping up with the ever-evolving technology. There is an increased need for staff training, both in-house and off-site in order that the library complies with emerging labour and safety legislation and new technologies. Part-time workers help us to accomplish more.
DIST SAL & WAGES 9-700-81410-3103	1,000	1,000	
VACATION PAY 9-700-81410-3110	26,305	PETER	
STATUTORY HOL 9-700-81410-3111	15,015	PETER	
EMP BENEFITS 9-700-81410-3135	117,031	PETER	
DIST EMP BENEFITS 9-700-81410-3136	400	400	
CLOTHING ALLOW 9-700-81410-3137	1,440	1,320	Total of 11 full and part-time employees at a rate of \$120 /employee as per collective agreement
TRAVEL EXPENSE 9-700-81410-3139	750	750	
STAFF DEV'T 9-700-81410-3313	2000	2,500	Conference, seminars, in-house professional development
ASSOCIATION MEMBERSHIPS 9-700-81410-3320	1,490	1,490	Federation of Ontario Public Libraries 750 Ontario Library Association 190 Ontario Library Board Association 250 Canadian Library Association 200 Administrators of Medium Sized Public Libraries of Ontario 90

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Expense PORT COLBORNE PUBLIC LIBRARY 2018 OPERATING BUDGET September 29, 2017 2/5

LIBRARY BOARD 9-700-81410	2017 BUDGET	REC. 2018 BUDGET	
INSURANCE 9-700-81410-3307	1,098	PETER	
AUDIT FEES 9-700-81410-3314	6,040	PETER	- as negotiated by city staff (NOTE : actual as of Sept 26, 2017 = \$5,902)
HYDRO 9-700-81410-3201	22,000	22,440	2016 actual = \$21,574 (Sept 29, 2017 = \$13,813 with 4 payments outstanding)
WATER 9-700-81410-3202	1,700	1,700	2016 actual = \$1,501 (Sept 29, 2017 = \$824 with 2 payments outstanding)
GAS 9-700-81410-3203	5,500	5,610	2016 actual = \$5,455 (Sept 29, 2017 = \$3,641.43)
SERVICE DELIVERY			
OFFICE SUPPLIES 9-700-81410-3207	3,500	3,500	Inventory and purchasing is done at year end.
VENDING MACHINE EXP 9-700-81410-3212	150	150	
TELEPHONE 9-700-81410-3309 Investigating alternative service for wireless internet to achieve greater bandwidth at comparable or lower cost.	7,200	7,200	Bell telephone lines 4,020.00 Bell wired internet 950.00 Bell wireless internet 1,692.00 NOTE: in previous years, the provincial Connectivity Grant reimbursed the cost of wireless Internet. The status of 2018 funding is unknown at this time.
PHOTOCOPY 9-700-81410-3312	3,600	PETER	Access copyright licence 84.00 PRINT SERVER toner 350.00 ADMIN COPIER toner, meter, service 1,000.00 PUBLIC COPIER toner 350.00 This is approx. as we have a new copier. Lease and meter rate negotiated by City staff 1,800.00
POSTAGE & COUR 9-700-81410-3308	750	750	
MISCELLANEOUS 9-700-81410-3330	200	200	refunds - reflects actual
BOOK REPAIRS & BINDERY 9-700-81410-3253	4,000	4,000	Bindery fees, repair materials, processing supplies: barcodes, library cards, security strips, book covers, labels, DVD security cases, jewel cases. Processing fees for materials purchased already processed.
PROGRAMME EXPENSE 9-700-81410-3218	4,500	4,500	Expenses and supplies for Summer Programme, March Break Programme, performers, Ontario Public Library Week, School Visits, Film Programmes, refreshments, prizes, bookmarks and the like. Printing and distribution costs. Advertising. Craft Supplies, Donor Plaque engraving, gifts and honorariums. Supplies and equipment for outreach. Signage, Promotion,
COMPUTER REPAIR & REPLACE 9-700-81410-3323	6,000	6,000	Admin printers, barcode scanners, monitors & peripherals, computers, software & components. Public access peripherals. PC network system repair & upgrades, software & hardware installation, network configuration. The library maintains 28 workstations & 3 servers. Laptops, tablets, e-books.
RESOURCE DELIVERY 9-700-81410-3254 Software products for the management of electronic services and library resources and provide user-friendly and accessible interfaces. *NOTE : in previous years, the provincial Connectivity Grant reimbursed the cost of SPUTNIK. The status of 2018 funding is uncertain at this time. Other ILS projects (deduping, enhancements) are coming in 2018.	16,750	15,500	"Faronics" anti-virus software 700.00 "Sputnik" wireless internet access mgmt interface, authentication, statistics 325.00 "BrowseAloud" - website accessibility - AODA 1,200.00 "Envisionware" computer booking (PC Reservations) & print server (LPT1) 750.00 Ontario Library Consortium 1,950.00 ILS (integrated library system) "Sirsi-Dynix" 6500.00 (ILS "Symphony Workflows" staff interface, Server Hosting of ILS Database, ILS Enhancements - datastream, Social Media, enriched content, ILS support "Enterprise" public interface) Welland Tech support / MARC records 2000.00 ILS Sirsi-Dynix upgrade projects for 2018 2000.00
WEB DESIGN / MAINT 9-700-81410-3449	750	750	BEC Web hosting, Web enhancements, maintenance and software

Expense PORT COLBORNE PUBLIC LIBRARY 2018 OPERATING BUDGET

September 29, 2017 4/5

LIBRARY BOARD 9-700-81410	2017 BUDGET	REC. 2018 BUDGET	
LDG & EQUIP REPAIRS & MAINT -700-81410-3301 \$2,000 to asset purchases NOTE : most Building, Equipment, Repair and Maintenance expenses incurred do not qualify as "Assets" as defined by Capital assets - for example : sewage pump supply/install \$470, thermostat supply/install \$1100, Book Drop renovation \$485.	15,400 (17,400 -2,000 To asset purchases = 15,400)	16,500 (18,500 -2,000 To asset purchases = 16,500)	<p style="text-align: right;">FIXED COSTS 2018</p> HVAC prev mtc contract 2,330.00 Elevator monthly mtc 4,090.00 TSSA elevator licence 115.00 Niagara Fire monthly inspect, incl. annual inspect. 1200.00 Building security Alarm monitoring 200.00 PEC prev mtc (roof) 1000.00 <u>SUPPLIES</u> Home hardware, city stores, Cdn tire etc, incl bulbs approx 3,200.00 <u>MAINTENANCE AND REPAIRS</u> approx 5,500.00 - to address safety issues as they arise and to repair damage due to vandalism , equipment failure, storm damage - includes repairs and maintenance to Plumbing, Electrical systems, HVAC systems, Automatic Entrances, Doors and Locks, Pumps, Trees, Drainage, Roof, Wall and Flooring repair, Painting, Equipment repair, Security devices, Lighting, Grounds, Plantings TOTAL \$17,635.00
ASSET PURCHASES 9-700-81410-3900	2,000	2,000	See Building, Equipment Repairs and Maintenance account
MAINT. CONTRACT SERVICE -700-81410-3328	25,000	25,500	Cleaning Contract w/o taxes 18,115.00 Snow Removal (50hrs/yr @ 12.65/hr) 633.00 Unscheduled for emerg /repair /projects (10hrs / mo @ 12.65/hr) 1,518.00 - industrial walk-on matting contract 360.00 provisional item cleaning contract - annual carpet cleaning 700.00 additional annual carpet cleaning 700.00 provisional item cleaning contract - twice annual dusting of bookshelves 180.00 provisional item cleaning contract - twice annual window cleaning 300.00 provisional item cleaning contract - twice annual floor strip, refinish polish 500.00 Lawn Mowing Contract (25 cuts @ 70.00/cut) 1,750.00
EQUIP RENT - OWN 9-700-81410-3342	300	300	
TRANSF TO RESERVES 9-700-81410-3409			
TRANSF TO CAP FUND 9-700-81410-3401	35,000	35,000	
TRANSF TO REV FUND 9-700-81410-3411			

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Revenue PORT COLBORNE PUBLIC LIBRARY 2018 OPERATING BUDGET

September 29, 2017 5/5

ONTARIO GRANTS 9-700-62500	2017 BUDGET		REC. 2018 BUDGET	
GRANTS 9-700-62500-2900	38,328		38,328	Provincial per capita operating and pay equity grant
OTHER GRANTS 9-700-62600	2017 BUDGET		REC. 2018 BUDGET	
OTHER GRANTS 9-700-62600-2926	0	3,000	3000	"Improving Digital Library Service Grant" for 2018.
CITY GRANT 9-700-62600-3540	PETER		PETER	
CITY GRANT CAPITAL 9-700-62600-3541	35,000		35,000	

FEEs, SVC CHGS & DONATIONS 9-700-63400	2017 BUDGET	2017 YEAR END FORECAST	REC. 2018 BUDGET	
LIBRARY RECEIPTS 9-700-63400-2570	12,000	10,000	10,500	Library fines, lost and damaged materials, replacement library cards
AUDITORIUM RENTAL 9-700-63400-2572	300	500	500	
NON-RESIDENT FEES 9-700-63400-2575	50	10	50	
BOOK SALES 9-700-63400-2578	7,500	7,500	7,500	On-going sale of donated and weeded titles.
PRINT SERVER REVENUE 9-700-63400-2589	1,750	2,000	2,000	Computer print-outs.
VENDING MACHINE SALES 9-700-63400-2716	200	100	150	Soft drinks and water.
PHOTOCOPY REVENUE 9-700-63400-2726	450	450	450	
SIGN RENTAL 9-700-63400-2731	3,500	2,000	1,500	Board policy change regarding sign usage to be for Library, City & community use.
DONATIONS 9-700-63400-2901	0	1,000 Lions for programs		Operations. (Donor plaque donations are deposited to Capital Donations 3-700-33730-2901)
	25,750	23,560	22,650	

OTHER REVENUE 9-700-63500	2017 BUDGET	2017 YEAR END FORECAST	REC. 2018 BUDGET	
MISC REVENUE 9-700-63500-2422	0	0	0	
PROGRAM REVENUE 9-700-63500-2677	2,000	2,000	2,000	
Programming is either free or cost recovery.				
CONTRIB FROM SURPLUS 9-700-63500-2810				
TRANSFER FROM RESERVES 9-700-63500-2909	0	0	0	Development charges fund the collection materials budget. The decision to declare a moratorium on Development Charges directly impacts the library operating budget.
TRANSF FROM TRUST FUNDS 9-700-63500-2919	0	0	0	
	2,000	2,000	2,000	

641

Library
comm services/marina/friends of roselawn
Brock Office-Mike gammon
Library Capital budget approved by Board Nov 7 2017
Susan Therrien

to:

Peter Senese
2017-11-10 04:05 PM

Hide Details

From: Susan Therrien/Port_Notes
To: Peter Senese/Port_Notes@Port_Notes

Security:

To ensure privacy, images from remote sites were prevented from downloading. Show Images
1 Attachment



2018 Capital Budget BOARD APPROVED Nov 7 2017.xlsx

Hello Peter,

Please find attached the Capital Budget 2018 approved by the Board. They decided to add \$15000 to the 2018 budget by increasing Accessibility--Public Washrooms to \$10000 and increased Health & Safety--Security to \$15000.

I will send you the memo that is outstanding regarding my requests for increased part-time hours and overtime asap.

Have a good weekend.

Susan Therrien
Director of Library Services
Port Colborne Public Library

Telephone: 905-834-6512
Fax: 905-835-5775
Email: susantherrien@portcolborne.ca
www.portcolbornelibrary.org

PC

*Working smoke and carbon monoxide alarms save lives.
Plan your escape!*

" Serving you to create an even better community "

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Port Colborne Library Capital Budget --- 2018

Approved by Port Colborne Library Board, November 7, 2017

		2018	2019	2020	2021	2022
Funds Available January 1 Budget		\$ 35,000.00				
Reserve						
HVAC**	\$ (6,306.00)					
Shelving	\$ 55,000.00					
Flooring	\$ 16,250.00	\$ 2,500.00	\$ 5,000.00	\$ 5,000.00		
Furnishing	\$ 19,300.00					
Energy Conservation	\$ 4,000.00					
Cultural Block	\$ 5,600.00					
Technology***	\$ 10,878.00					
Accessibility -- Public Washrooms *	\$ 15,000.00	\$ 10,000.00				
Accessibility -- King Street Entrance -- Redesign	\$ 20,000.00	\$ 5,000.00	\$ 5,000.00			
Health & Safety -- Library Security *	\$ 10,000.00	\$ 15,000.00				
Projects						
Computers / Technology***		\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Window Replacement			\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00
Roof Replacement			\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Other Doors		\$ 2,500.00	\$ 5,000.00			
Concrete Repair			\$ 10,000.00	\$ 5,000.00	\$ 10,000.00	
Landscaping/Hardscaping						\$ 5,000.00
Photocopier		\$ 5,000.00				
		\$ 50,000.00	\$ 50,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00
@December 31, 2017	\$ 149,722.00					

*Board Identified Priority is Accessibility (Public Washrooms) and Safety

**Reserves in HVAC were expended in 2016, exceeding reserve amount. A portion of this will be refunded through a hydro rebate in 2017 (\$5,075)

***Maintain Technology reserve at a minimum of \$10,000
(reserve will be going down with the purchase of 2 new computers still in 2017 -- estimated at \$1500)

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Seconded by C. MacMillan,
That the minutes of the October 3, 2017 meeting be adopted as circulated.
CARRIED.

7) Business Arising from the Minutes

None.

8) Agenda Items

i. Risk Assessment of Library Facility

The Director presented the initial findings and recommendations made by Rob Andrews from A.C.T. Tactical Training Systems, Inc. to make the library building a safer and more secure place for both staff and the public. She reported on actions taken to date. The complete report will follow and will be reviewed in consultation with City staff for further action.

ii. Draft 2018 Capital Budget

Moved by A. Kennerly,
Seconded by C. MacMillan,
That Accessibility and Security be identified as priorities; and, that the capital budget be adjusted to add \$5,000 for Accessibility and \$10,000 for Health and Safety.

Moved by A. Kennerly,
Seconded by V. Catton,
That the Capital Budget be amended for submission to Peter Senese, City Treasurer.

iii. Submission of Annual Survey, PLOG, Grants

The Director reported on the successful completion of the *Annual Survey of Public Libraries* and included a copy of the submission in the Board Package. She also reported on the *Public Library Operating Grant*, the *Internet Connectivity Grant*, and the new *2017-18 Improving Library Digital Services (ILDS) Fund*.

01-Sep-17
3:16 PM

City of Port Colborne
BUDGET WORKING PAPERS

ACCOUNT	DESCRIPTION	LAST YEAR BUDGET	LAST YEAR ACTUAL	STARTING LEVEL	DEPARTMENT ESTIMATE
9-700-62500-2900	GRANTS	-38,328	0	-38,328	-38328
9-700-62600-2911	ARTS/CULTURE PROJECT GR	0	0	0	0
9-700-62600-2926	OTHER GRANTS	0	0	0	-3000
9-700-62600-3540	CITY GRANT	-667,088	0	-667,088	-684,837
9-700-62600-3541	CITY GRANT-CAPITAL	-35,000	0	-35,000	-35,000
9-700-62600-3542	CITY GRANT - DEBENTURE	0	0	0	0
9-700-63400-2570	LIBRARY RECEIPTS	-12,000	-5,443	-12,000	-10500
9-700-63400-2572	AUDITORIUM RENTAL	-300	-260	-300	-500
9-700-63400-2573	VIDEO INSURANCE REVENUE	0	0	0	0
9-700-63400-2575	NON-RESIDENT FEES	-50	-10	-50	-50
9-700-63400-2577	PERIODICALS REVENUE	0	0	0	0
9-700-63400-2578	BOOK SALES	-7,500	-4,008	-7,500	-7500
9-700-63400-2589	PRINT SERVER REVENUE	-1,750	-1,265	-1,750	-2000
9-700-63400-2716	VENDING MACHINE SALES	-200	-88	-200	-150
9-700-63400-2726	PHOTOCOPY REVENUE	-450	-211	-450	-450
9-700-63400-2731	SIGN RENTAL	-3,500	-1,382	-3,500	-1500
9-700-63400-2840	DONOR PLAQUE DONATIONS	0	0	0	0
9-700-63400-2901	DONATIONS	0	-1,000	0	0
9-700-63500-2422	MISCELLANEOUS REVENUE	0	-11	0	0
9-700-63500-2500	GAIN/LOSS SALE OF ASSET	0	0	0	0
9-700-63500-2524	ACCOUNTS PAYABLE DISCOU	0	0	0	0
9-700-63500-2677	PROGRAM REVENUE	-2,000	-1,819	-2,000	-2000
9-700-63500-2810	CONTRIB FROM SURPLUS	0	0	0	0
9-700-63500-2905	INTEREST	0	-1	0	0
9-700-63500-2909	TRANSFER FROM RESERVES	0	0	0	-6000
9-700-63500-2912	SALE/RENTAL OF EQUIPMEN	0	0	0	0
9-700-63500-2919	TSF FROM TRUST FUNDS	0	0	0	0
9-700-63500-2931	ARTS & CULTURE CITY CON	0	0	0	0
9-700-71410-3135	PENSION EMPLOYEE BENEFITS	16,900	8,427	16,900	17,238
9-700-81410-3101	SALARIES & WAGES - REGU	313,587	138,617	313,587	331,132
9-700-81410-3102	SALARIES & WAGES PART-T	39,160	20,248	39,160	39,787
9-700-81410-3103	DISTRIBUTED SALARIES &	1,000	83	1,000	1,000
9-700-81410-3104	OVERTIME	0	0	0	0
9-700-81410-3105	SHIFT PREMIUM	0	0	0	0
9-700-81410-3106	IN LIEU	0	2,012	0	0
9-700-81410-3107	SALARIES & WAGES - WCB	0	0	0	0
9-700-81410-3108	SALARIES & WAGES - WCB	0	0	0	0
9-700-81410-3110	VACATION PAY	26,305	9,342	26,305	25,042
9-700-81410-3111	STATUTORY HOLIDAYS	15,015	10,850	15,015	15,735
9-700-81410-3112	SICK LEAVE	0	2,480	0	0
9-700-81410-3113	BEREAVEMENT	0	0	0	0
9-700-81410-3120	ACCRUED SALARIES & WAGE	0	0	0	0
9-700-81410-3121	BANKED OVERTIME CLEARIN	0	0	0	0
9-700-81410-3131	WSIB SAVINGS	0	0	0	0
9-700-81410-3135	EMPLOYEE BENEFITS	117,031	55,518	117,031	122,368
9-700-81410-3136	DISTRIBUTED EMPLOYEE BE	400	32	400	400
9-700-81410-3137	CLOTHING ALLOWANCE	1,440	1,387	1,440	1,320
9-700-81410-3139	TRAVEL EXPENSE	750	144	750	750
9-700-81410-3148	GST SAVINGS	0	0	0	0
9-700-81410-3201	HYDRO	22,000	12,465	22,000	22,440
9-700-81410-3202	WATER	1,700	825	1,700	1,700
9-700-81410-3203	HEAT (OIL) OR GAS	5,500	3,568	5,500	5,610
9-700-81410-3207	OFFICE SUPPLIES/STATION	3,500	739	3,500	3,500
9-700-81410-3212	VENDING MACHINE EXPENSE	150	99	150	150
9-700-81410-3218	PROGRAMMING	4,500	2,174	4,500	4,500
9-700-81410-3250	MICROFILM	2,700	2,943	2,700	3,000
9-700-81410-3251	DVD'S	8,000	3,095	8,000	7,500
9-700-81410-3252	ELECTRONIC RESOURCES	14,500	14,131	14,500	15,500
9-700-81410-3253	BOOK REPAIRS & BINDING	4,000	1,315	4,000	4,000
9-700-81410-3254	RESOURCE DELIVERY	16,750	13,818	16,750	15,500
9-700-81410-3255	VIDEOS	0	0	0	0
9-700-81410-3257	MUSIC CD'S	500	210	500	500
9-700-81410-3259	TALKING BOOKS	3,500	3,547	3,500	4,000
9-700-81410-3260	BOOKS-ADULT FICTION	14,500	10,058	14,500	14,000

9-700-81410-3261	BOOKS-ADULT NON FICTION	8,000	3,655	8,000	7,500
9-700-81410-3262	BOOKS-ADULT REFERENCE	1,500	1,269	1,500	1,550
9-700-81410-3263	E-BOOKS ADULT FICTION	0	0	0	0
9-700-81410-3264	BOOKS-CHILDREN FICTION	3,500	3,943	3,500	3,500
9-700-81410-3265	BOOKS-CHILDREN NON FICT	3,000	2,125	3,000	3,000
9-700-81410-3266	BOOKS-CHILDREN REFERENCE	200	1,109	200	200
9-700-81410-3267	E-BOOKS YOUNG ADULT	0	0	0	0
9-700-81410-3268	BOOKS-YOUNG PEOPLE	4,000	1,026	4,000	2,000
9-700-81410-3269	COLLECTION MATERIALS (D	0	0	0	0
9-700-81410-3271	ARTS & CULTURE PROJECT	0	0	0	0
9-700-81410-3273	E-BOOKS ADULT NON FICTI	0	0	0	0
9-700-81410-3274	E-MUSIC & E-ZINES	0	0	0	0
9-700-81410-3276	BOOKS-ADULT FICTION -LP	3,500	1,758	3,500	4,000
9-700-81410-3277	BOOKS-ADULT NON FICTION	500	23	500	500
9-700-81410-3301	BLDG & EQUIP REPAIRS &	15,400	8,649	15,400	16,500
9-700-81410-3307	INSURANCE	1,098	0	1,098	1,120
9-700-81410-3308	POSTAGE & COURIER	750	68	750	750
9-700-81410-3309	TELEPHONE	7,200	4,734	7,200	7,200
9-700-81410-3312	PHOTOCOPY	3,600	1,180	3,600	3,672
9-700-81410-3313	STAFF DEVELOPMENT	2,000	957	2,000	2,500
9-700-81410-3314	AUDIT FEES	6,040	3,562	6,040	6,161
9-700-81410-3320	ASSOCIATION MEMBERSHIPS	1,490	1,150	1,490	1,490
9-700-81410-3321	PERIODICALS	3,750	2,419	3,750	3,750
9-700-81410-3323	COMPUTER REPAIR & REPLA	6,000	2,338	6,000	6,000
9-700-81410-3328	MAINT. CONTRACT SERVICE	25,000	15,012	25,000	25,500
9-700-81410-3330	MISCELLANEOUS	200	44	200	200
9-700-81410-3342	EQUIPMENT RENTAL - OWN	300	0	300	300
9-700-81410-3344	CASH OVER & SHORT	0	-10	0	0
9-700-81410-3372	DONATION TO THE CITY	0	0	0	0
9-700-81410-3409	TRANSFER TO RESERVES	0	0	0	0
9-700-81410-3410	TRANSFER TO CAPITAL FUN	35,000	0	35,000	35,000
9-700-81410-3411	TRANSFER TO REVENUE FUN	0	0	0	0
9-700-81410-3416	INTEREST EXPENSE	0	0	0	0
9-700-81410-3449	WEB MAINTENANCE	750	26	750	750
9-700-81410-3503	DEBENTURE - INTEREST	0	0	0	0
9-700-81410-3510	DEBENTURE - PRINCIPLE	0	0	0	0
9-700-81410-3800	NON-CAPITAL EXPENSE	0	0	0	0
9-700-81410-3900	ASSET PURCHASES	2,000	0	2,000	2,000
9-700-81410-4001	AMORTIZATION	0	0	0	0
9-700-81410-4010	WRITEDOWNS	0	0	0	0
9-700-81410-7000	TRANSFER TO ASSET	0	0	0	0
9-700-81410-9910	CLEARING ACCOUNT	0	0	0	0
	** TOTAL REVENUE **	-768,166	-15,498	-768,166	-791,815
	** TOTAL EXPENSE **	768,166	373,164	768,166	791,815
	700 P. C. PUBLIC LIBRARY	0	357,666	0	0

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OTHER



PORT COLBORNE

MEMORANDUM

TO: Peter Senese

FROM: Medical Education, Recruitment & Health Services Committee

DATE: February 5, 2018

RE: 2018 Health Services Budget

Please be advised that the Medical Education, Recruitment & Health Services Committee at their meeting of November 20, 2017 resolved as follows:

The Medical Education, Recruitment and Health Services Committee recommends to Council that \$10,000 be added annually to the reserves as well as \$35,000 for 2018 to support a potential new physician.

Respectfully,

Carrie McIntosh
Deputy Clerk

City of Port Colborne
BUDGET WORKING PAPERS

ACCOUNT	DESCRIPTION	LAST YEAR BUDGET	LAST YEAR ACTUAL	STARTING LEVEL	DEPARTMENT ESTIMATE
0-100-63500-2909	TRANSFER FROM RESERVES	-	34,000	0	33,000
0-100-71115-2320	PROVINCIAL GRANT	0	0	0	0
0-100-71115-2538	NHS-CHARGEBACK	-111,415	-57,343	-111,415	0
0-100-71115-2805	STUDENT ACCOMMODATION	0	0	0	0
0-100-71115-2899	DONATION-PHYSICIAN RECR	0	0	0	0
0-100-71115-2901	DONATIONS	0	0	0	0
0-100-71115-3101	SALARIES & WAGES - REGU	85,258	14,212	85,258	76,680
0-100-71115-3102	SALARIES & WAGES PART-T	0	0	0	0
0-100-71115-3106	IN LIEU	0	656	0	0
0-100-71115-3110	VACATION PAY	0	734	0	0
0-100-71115-3111	STATUTORY HOLIDAYS	0	2,641	0	0
0-100-71115-3112	SICK LEAVE	0	21,423	0	0
0-100-71115-3135	EMPLOYEE BENEFITS	26,157	13,579	26,157	24,538
0-100-71115-3139	TRAVEL/STIPEND	2,060	0	2,060	2,000
0-100-71115-3207	OFFICE SUPPLIES/STATION	306	246	306	300
0-100-71115-3215	OTHER TYPES OF MATERIAL	0	0	0	0
0-100-71115-3235	RURAL HEALTH WEEK	3,570	4,280	3,570	3,600
0-100-71115-3305	STUDENT ACCOMMODATION	3,070	0	3,070	3,000
0-100-71115-3309	TELEPHONE / PAGER	1,540	1,095	1,540	1,500
0-100-71115-3313	PROF DEVELOPMENT	1,020	776	1,020	1,040
0-100-71115-3316	LEGAL FEES	0	0	0	0
0-100-71115-3319	CONSULTANT FEES	21,840	13,214	21,840	0
0-100-71115-3320	ASSOCIATION MEMBERSHIPS	357	0	357	450
0-100-71115-3325	STUDENT AWARDS	500	500	500	500
0-100-71115-3326	PUBLIC RELATIONS	3,070	804	3,070	3,131
0-100-71115-3409	TRANSFER TO RESERVES	77,066	77,066	77,066	10,000
0-100-71115-3650	FURNISHINGS	0	0	0	0
0-100-71115-3651	PHYS RECRUIT INCENTIVE	0	34,000	0	33,000
0-100-71115-3652	COMM HEALTH NEEDS ASSES	0	0	0	0
0-100-71115-3653	CONFERENCES/RECRUITMENT	5,100	0	5,100	5,200
0-100-71115-7000	TRANSFER TO ASSET	0	0	0	0
	71115 PHYSICIAN RECRUITMENT	119,499	93,883	119,499	131,939
	** TOTAL REVENUE **	-111,415	-91,343	-111,415	-33,000
	** TOTAL EXPENSE **	230,914	185,226	230,914	164,939
	71115 PHYSICIAN RECRUITMENT	119,499	93,883	119,499	131,939

Reserve Funds Available	
Dec 31 2016	61,000
2017 budget	30,000
	<u>91,000</u>
Dr. Remington	
Paid 2017	-34,000
Committed 2018	-33,000
	<u>24,000</u>
Committed 2019	-33,000
	<u>-9,000</u>
Shortfall	

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NIAGARA SOUTH PLOWMEN'S ASSOCIATION

City of Port Colborn
RECEIVED

DEC 03 2018

MAYOR'S OFFICE

- cc: Council
- cc: *Folder*
- cc:
- Action Item
- Ongoing
- Acknowledge
- File

December 27th, 2017

City Council
City of Port Colborne
66 Charlotte Street,
Port Colborne, Ontario L3K-3C8

Dear City Council Members,

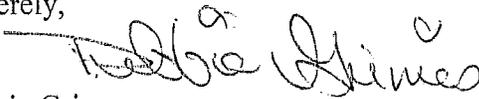
On Saturday, September 9th, 2017 , the Niagara South Plowmen's Association held the 150th Annual Plowing Match, at the Fraser Family Farm, Holloway Bay Road North, in Sherkston. We were very challenged by the wet weather on the day of the plowing match but had the enthusiastic participation of 18 stoic plowmen ready to compete.

We are now looking ahead to our 151st annual plowing match - the 2018 Plowing Match and are beginning the process of requesting grants and financial support. Therefore, please find enclosed a copy of the financial statements for the Niagara South Plowmen's Association for the year December 1st, 2016-October 30th, 2016. We would appreciate your continued support, as you have so generously provided funding in previous years, for this important agricultural function.

We are dedicated to continuing the Niagara South tradition of the longest operating Plowing Match in Ontario, and we thank you for your part in enabling this to happen.

Thank you for your kind support. And, Happy New Year!

Sincerely,



Debbie Grimes

Secretary-Treasurer

Niagara South Plowmen's Association

Niagara South Plowmen's Association
c/o Debbie Grimes, Secretary-Treasurer,
800 Holloway Bay Road North, Ridgeway, Ontario L0S-1N0 905-894-2959

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NIAGARA CENTRAL
Airport Commission

P. O. Box 234

WELLAND, ONTARIO
L3B 5P4

October 30, 2017

4 pages via fax 905-834-5746

Mr. Peter Senese
Treasurer
The Corporation of the City of Port Colborne
City Hall
66 Charlotte Street
Port Colborne, Ontario
L3K 3C8

Dear Sir:

RE: Niagara Central Airport Commission
2018 Operating Budget and Capital Budget

Please find enclosed our approved Operating Budget and Capital Budget for the year 2018. The Operating Budget covers the usual expenses for the operation of the Airport. The only significant increase is marked as Debt Servicing which is a total of \$30,061.00 representing the annual payments to be made on the loan by the four municipalities to the Commission for the capital costs in 2017.

We have enclosed the Capital Budget representing a onetime cost to complete the repairs to the runways and taxiways at the Airport which sets out each municipality's respective share.

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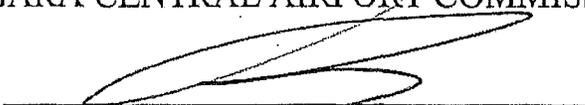
In addition, in the 2107 Operating Budget we estimated the costs for the environmental audit at \$65,000.00. The actual amount was \$22,854.00. When you provided your contribution pursuant to the 2017 Operating Budget this year you paid the sum of \$19,740.00, effectively withholding \$13,000.00 from your payment representing your portion of the environmental audit. Since the amount has now been determined your portion of that audit is \$4,571.00. Therefore, if you could please forward us a cheque in the amount of \$4,571.00 representing your portion. For your information we are refunding two of the other three municipalities the overpayment of their portion as all three did pay their full portion of that \$65,000.00 environmental figure.

We trust this is satisfactory and remain,

Yours very truly,

NIAGARA CENTRAL AIRPORT COMMISSION

PER: _____


R. Bruce Smith
Secretary-Treasurer

RBS:bd

Encls.

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**NIAGARA CENTRAL AIRPORT COMMISSION
2018 OPERATING BUDGET**

<u>OPERATING EXPENDITURES</u>	<u>2018 BUDGET</u>
AUDIT FEES	\$ 4,100.00
BOOKKEEPING	\$ 3,000.00
INSURANCE	\$13,000.00
INTEREST/BANK CHARGES	\$ 4,400.00
HONORARIUMS	\$ 1,700.00
OFFICE EXPENSES/SUPPLIES	\$ 4,000.00
PROMOTION COSTS	\$ 5,000.00
REPAIRS & MAINTENANCE	\$27,000.00
RUNWAY SURFACE	
RUNWAY LIGHTING	
BUILDINGS	
PROPERTY	
EQUIPMENT	
GRASS CUTTING	
SNOWPLOUGHING	
SECRETARIAL	\$ 4,500.00
UTILITIES	\$12,000.00
LIGHT	
HEAT	
WATER	
COMMUNICATIONS	
TAXES	\$38,000.00
MANAGEMENT/STAFF	\$40,000.00
CAPITAL IMPROVEMENTS	\$50,000.00
DEBT SERVICING	\$30,061.00 (1)
GPS APPROACH SERVICING	<u>\$ 6,000.00</u>
 <u>TOTAL EXPENDITURES</u>	 <u>\$242,761.00</u>
 <u>OPERATING REVENUE</u>	
FUEL	\$40,000.00
RENTALS	75,000.00
RECOVERED PROPERTY TAXES	<u>12,000.00</u>
 <u>TOTAL REVENUE</u>	 <u>\$127,000.00</u>
 <u>OPERATING DEFICIT BEFORE</u>	
<u>MUNICIPAL CONTRIBUTIONS</u>	<u>\$115,761.00</u>
 <u>MUNICIPAL CONTRIBUTIONS (2)</u>	
CITY OF WELLAND	\$64,826.00
CITY OF PORT COLBORNE	\$21,995.00
TOWN OF PELHAM	\$20,837.00
TOWNSHIP OF WAINFLEET	<u>\$ 8,103.00</u>
 <u>TOTAL CONTRIBUTIONS</u>	 <u>\$115,761.00</u>
 <u>NET OPERATING EARNINGS</u>	 <u>\$0.00</u>

- NOTES: (1) This expense is to deal with the servicing of the debt for the loans given by the four municipalities totalling \$250,000.00 for the capital costs in 2017. The loans have a ten year amortization at 3.5% interest.
- (2) Municipal contributions based on per capita share as per agreement contained in statute based on following populations: Welland - 52,293; Port Colborne - 18,306; Pelham - 17,110; Wainfleet - 6,372

**NIAGARA CENTRAL AIRPORT COMMISSION
2018 CAPITAL BUDGET**

Complete Repairs to Runways and Taxiways	\$173,000.00
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The breakdown of this funding from each municipality as follows:

City of Welland	\$96,880.00
City of Port Colborne	\$32,870.00
Town of Pelham	\$31,140.00
Township of Wainfleet	\$12,110.00

Downtown Port Colborne Business Improvement Area

Budget 2018

Revenues

Tax Levy	34,333
Co-op Advertising	4,400
Brochure/Web Advertising	1,350
Motorcoach Project	7,000
Event Sponsorship/Vendors	1,000
HST Rebate	1,500
TOTAL REVENUE	<u>49,583</u>

Expenditures

Advertising & Promotion	16,387
Motorcoach Project	14,000
Events	4,650
Beautification	2,450
Maintenance	-
Administration	13,218
Legal & Audit	1,425
Office	2,300
TOTAL EXPENSE	<u>54,430</u>
Change in operating fund	<u>- 4,847</u>

Main Street Business Improvement Area
Budget 2018

Statement of Financial Activities

	Budget 2018 \$	Budget 2017 \$	Budget 2016 \$	Budget 2015 \$
Revenue				
Tax Levy	10,000	10,000	10,000	10,000
Donations				
Fundraising	-	-	-	-
Interest Income	-	-	-	-
	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
Expenditures				
Advertising and Promotion	1,000	1,000	1,000	1,000
Amortization				
Bank charges and interest	85	85	85	60
Beautification Programs				
Capital Projects	5,000	3,000		
Christmas Lights	-	-	-	-
Flower Baskets	2,000	2,000	2,000	2,000
Miscellaneous	2,400	2,400	2,400	2,400
MotorCoach Program	-	-	1,600	
Office Supplies	-	-	-	-
Professional Fees	1,500	1,500	1,500	1,500
Public Relations	-	-	-	-
Saw Horse Race	1,500	1,500	1,500	-
	<u>13,485</u>	<u>11,485</u>	<u>10,085</u>	<u>6,960</u>
Change in Operating Fund, Surplus (Deficit)	- 3,485	- 1,485	85	3,040
Operating/Capital fund balance, beginning of year	1,470	2,955	3,040	-
Operating/Capital fund balance, end of year	<u>2,015</u>	<u>1,470</u>	<u>2,955</u>	<u>3,040</u>



YMCA of Niagara

310 Woodlawn Road
Welland, ON L3C 7N4
ymcaofniagara.org
Charitable No. 11930 7064 RR0001

February 16, 2018

City of Port Colborne
c/o Mr. Peter M. Senese
Director of Corporate Services
66 Charlotte Street
Port Colborne, ON L3K 3C8

RE: Budget Request – YMCA of Niagara for the Port Colborne YMCA

Dear Council Members and City of Port Colborne Staff:

The YMCA of Niagara (“YMCA”) is honoured to service the residents of Port Colborne through our partnership with the City of Port Colborne (“City”) at the Vale Health & Wellness Centre (“Vale Centre”).

At the February 12, 2018 Council Meeting, the YMCA presented a summary of the first 5 years of our partnership at the Vale Centre. It was noted at that meeting that during this period the YMCA has serviced approximately 20% of the population of the City, and provided over \$330,000 in assistance to residents whose circumstances would have otherwise limited their participation.

The YMCA has also demonstrated fiscal responsibility over this 5 year period and was able to reduce the Operating Service Fund (annually \$300,000) received from the City by approximately \$20,000. The YMCA will be participating in planning in collaboration with the City around the future operational and capital investments required to maintain a safe and relevant facility and to ensure high quality experiences for many years to come.

As we move into Year 6 of operations, unfortunately, the projected budget for 2017-18 (September to August) shows a deficit of approximately \$48,000 (see attached Appendix). The main contributing factor for this deficit is Bill 148, which on January 1, 2018 increased minimum wages 21% from \$11.60 to \$14.00 per hour. Bill 148 has significantly impacted the YMCA and for our operations at the Vale Centre it is estimated that the 8 month impact during fiscal year 2017-18 is approximately \$55,000.

To offset the impact of the increase the YMCA proactively increased membership fees by 3% to 5% in October 2017 and, due to the price sensitivity of this market, we are not certain that another price increase would have a positive impact. As a result, the YMCA is respectfully requesting that the City contribute 50% towards this deficit in addition to the annual Operating Service Fund.

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The YMCA will continue to review its' operations for efficiency and improvement for this budget year and years to come, and collaborate with the City in the development of operational/capital budgets. The specific additional amount requested from the City for fiscal year 2017-18 is \$22,118 which represents 50% of the projected deficit less a prior year surplus of \$1,838.

We thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Kyle Barber". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Kyle Barber. CEO & President
YMCA of Niagara



APPENDIX
Port Colborne YMCA

Year 6 Annual Budget: September 2017 - August 2018

Core Service Targets:

	Budget Assumptions
Members On-roll, Year-to-date Average	2356
Members On-roll, Year-to-date Peak	2572
Family Memberships % of members (Average)	61%
Membership Mix (Average)	59% Adults 41% Child-Youth
Financial Assistance % of members (Average)	19%

Budgeted Revenue and Expenses:

	Annual Budget
Revenue	
Operating Service Fund	300,000
Common Area Cleaning Fee	49,307
Membership Fees & Day Passes	922,681
Building Fee	10,789
Membership Assistance	(73,346)
Strong Kids Campaign	12,529
Total Revenue	1,221,960
Expenses	
Wages & Benefits	896,750
Supplies - Program, Cleaning and Maintenance	70,533
Other Direct Expenses (repairs, training, etc.)	41,781
Total Expenses	1,009,065
Operating Net	212,895
Deferred Capital Depreciation	159,900
Administrative Overhead (10% of total expenses)	100,907
Total Net	(47,912)

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**GENERAL
LEDGER
DETAILED
BUDGET**

CITY OF PORT COLBORNE
 DETAILED BUDGET BY DEPARTMENT

	PAGE
Taxation Revenue	1
Council	1
Physician Recruitment	2
CAO	2-5
Economic Development/Tourism	5-6
Strategic Projects	7
Corporate Services	7-8
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- Operations	15-19, 25-27
- Storm Sewer	19-21
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- Municipal Drains	27-28
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- Vale Health & Wellness Centre	32-33
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- Cemeteries	38-39
- Nickel Beach	39
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- Canal Days	43-44
- Sportsfest	44
- Special Events	44-45
Museum	45-48
Planning & Development	48-49
By-law Enforcement	49-52
Building	52-53

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City of Port Colborne
BUDGET WORKING PAPERS

ACCOUNT	DESCRIPTION	LAST YEAR BUDGET	LAST YEAR ACTUAL	STARTING LEVEL	DEPARTMENT ESTIMATE
0-060-61100-2101	GENERAL - RESIDENTIAL &	-12,718,326	-6,152,967	-12,718,326	0
0-060-61100-2102	GENERAL - COMM & INDUST	-3,320,008	-1,601,320	-3,320,008	0
0-060-61100-2104	GENERAL - SUPPS RESID &	-30,630	0	-30,630	-70,000
0-060-61100-2105	GENERAL - SUPPS COMM &	-50,000	0	-50,000	-80,000
0-060-61100-2124	ASSESSMENT INCREASE	0	0	0	-
0-060-61100-2592	RES ADJ 50% OF PREV YEA	0	349,562	0	-
0-060-61100-2595	COMM ADJ 50% OF PREV YE	0	204,615	0	-
	060 TAXATION				
	** TOTAL REVENUE	-16,118,964	-7,200,110	-16,118,964	-150,000
0-100-63500-2538	NIAG HEALTH SYSTEM CHAR	0	-57,343	0	0
0-100-71110-3101	SALARIES & WAGES - REGU	165,354	76,779	165,354	170,207
0-100-71110-3102	SALARIES & WAGES PART-T	0	0	0	0
0-100-71110-3103	DISTRIBUTED SALARIES &	-2,000	-218	-2,000	-2,040
0-100-71110-3104	OVERTIME	2,000	0	2,000	0
0-100-71110-3106	IN LIEU	0	837	0	0
0-100-71110-3110	VACATION PAY	4,377	31	4,377	4,605
0-100-71110-3111	STATUTORY HOLIDAYS	2,408	1,722	2,408	2,533
0-100-71110-3112	SICK LEAVE	0	1,171	0	0
0-100-71110-3135	EMPLOYEE BENEFITS	83,745	41,275	83,745	85,877
0-100-71110-3136	DISTRIBUTED EMPLOYEE BE	-600	-82	-600	-612
0-100-71110-3138	COUNCIL REGISTRATION FE	0	0	0	0
0-100-71110-3139	TRAVEL EXPENSE	2,000	1,058	2,000	2,040
0-100-71110-3170	MAYOR'S CONFERENCES	3,190	132	3,190	3,254
0-100-71110-3171	MEMBER OF MUNICIPAL ASS	0	0	0	0
0-100-71110-3207	OFFICE SUPPLIES/STATION	3,349	1,672	3,349	3,416
0-100-71110-3307	INSURANCE	654	0	654	667
0-100-71110-3308	POSTAGE & COURIER	851	6	851	868
0-100-71110-3309	TELEPHONE/MODUM/RADIO	1,500	1,008	1,500	1,530
0-100-71110-3311	MAYOR'S ADVERTISING	6,380	4,595	6,380	6,507
0-100-71110-3313	COUNCILLOR'S CONFERENCE	8,506	1,670	8,506	8,676
0-100-71110-3319	CONSULTANT FEES	0	0	0	0
0-100-71110-3323	TABLET SERVICE CHARGES	3,828	6,064	3,828	3,904
0-100-71110-3326	INAUGURATION	0	0	0	0
0-100-71110-3327	CIVIC PROMOTION	12,547	11,241	12,547	12,798
0-100-71110-3330	MISCELLANEOUS	2,127	945	2,127	2,169
0-100-71110-3331	MAYOR'S EXPENSES	5,316	870	5,316	5,423
0-100-71110-3900	ASSET PURCHASES	532	0	532	542
0-100-71110-7000	TRANSFER TO ASSET	0	0	0	0
	71110 MEMBERS OF COUNCIL	306,064	150,776	306,064	312,364
0-100-71112-2723	TOWN CRIER - SPECIAL EV	0	0	0	0
0-100-71112-3144	TOWN CRIER MISC. EXPENS	532	60	532	800
0-100-71112-3475	TOWN CRIER HONORARIUM	0	0	0	0
	71112 TOWN CRIER	532	60	532	800

0-100-63500-2909	TRANSFER FROM RESERVES	0	0	0	-33,000
0-100-71115-2320	PROVINCIAL GRANT	0	0	0	0
0-100-71115-2538	NHS-CHARGEBACK	-111,415	0	-111,415	0
0-100-71115-2805	STUDENT ACCOMMODATION	0	0	0	0
0-100-71115-2899	DONATION-PHYSICIAN RECR	0	0	0	0
0-100-71115-2901	DONATIONS	0	0	0	0
0-100-71115-3101	SALARIES & WAGES - REGU	85,258	14,212	85,258	5,965
0-100-71115-3102	SALARIES & WAGES PART-T	0	0	0	45,874
0-100-71115-3106	IN LIEU	0	656	0	0
0-100-71115-3110	VACATION PAY	0	734	0	0
0-100-71115-3111	STATUTORY HOLIDAYS	0	2,641	0	0
0-100-71115-3112	SICK LEAVE	0	21,423	0	0
0-100-71115-3135	EMPLOYEE BENEFITS	26,157	13,579	26,157	6,955
0-100-71115-3139	TRAVEL/STIPEND	2,060	0	2,060	2,000
0-100-71115-3207	OFFICE SUPPLIES/STATION	306	246	306	300
0-100-71115-3215	OTHER TYPES OF MATERIAL	0	0	0	0
0-100-71115-3235	RURAL HEALTH WEEK	3,570	4,280	3,570	3,600
0-100-71115-3305	STUDENT ACCOMMODATION	3,070	0	3,070	3,000
0-100-71115-3309	TELEPHONE / PAGER	1,540	1,095	1,540	1,500
0-100-71115-3313	PROF DEVELOPMENT	1,020	776	1,020	1,040
0-100-71115-3316	LEGAL FEES	0	0	0	0
0-100-71115-3319	CONSULTANT FEES	21,840	13,214	21,840	0
0-100-71115-3320	ASSOCIATION MEMBERSHIPS	357	0	357	450
0-100-71115-3325	STUDENT AWARDS	500	500	500	500
0-100-71115-3326	PUBLIC RELATIONS	3,070	804	3,070	3,131
0-100-71115-3409	TRANSFER TO RESERVES	77,066	0	77,066	0
0-100-71115-3650	FURNISHINGS	0	0	0	0
0-100-71115-3651	PHYS RECRUIT INCENTIVE	0	34,000	0	33,000
0-100-71115-3652	COMM HEALTH NEEDS ASSES	0	0	0	0
0-100-71115-3653	CONFERENCES/RECRUITMENT	5,100	0	5,100	5,200
0-100-71115-7000	TRANSFER TO ASSET	0	0	0	0
	71115 PHYSICIAN RECRUITMEN	119,499	108,160	119,499	79,515
	** TOTAL REVENUE **	-111,415	-57,343	-111,415	0
	** TOTAL EXPENSE **	537,510	258,996	537,510	392,679
	100 MEMBERS OFCOUNCIL	426,095	201,653	426,095	392,679
0-150-63400-2541	WHARFAGE/BERTHAGE CHARG	-10,000	-12,344	-10,000	-12,000
0-150-63400-2543	CN RAIL - OTHER	0	0	0	0
0-150-63400-2545	CN RAIL LINE FEES	-20,000	0	-20,000	-10,000
0-150-63400-2546	GODERICH ELEVATORS-RENT	-150,000	-75,000	-150,000	-150,000
0-150-63400-2584	INCO RAIL FEES	-20,726	0	-20,726	-20,726
0-150-63400-2608	PCHL FEES	0	0	0	0
0-150-63400-2909	TRANSFER FROM RESERVES	-10,000	0	0	-5,000
0-150-63500-2605	MISC ADMINISTRATION CHA	0	0	0	0
0-150-63500-2909	TRANSFER FROM RESERVES	0	0	0	0
0-150-71200-3101	SALARIES & WAGES - REGU	193,078	76,915	193,078	146,485
0-150-71200-3102	SALARIES & WAGES PART-T	0	0	0	0
0-150-71200-3103	DISTRIBUTED SALARIES &	-1,020	-249	-1,020	-1,020
0-150-71200-3104	OVERTIME	1,000	0	1,000	1,000
0-150-71200-3106	IN LIEU	0	645	0	0
0-150-71200-3110	VACATION PAY	10,025	5,278	10,025	12,793
0-150-71200-3111	STATUTORY HOLIDAYS	5,513	6,265	5,513	7,036
0-150-71200-3112	SICK LEAVE	0	4,690	0	0
0-150-71200-3113	BEREAVEMENT	0	326	0	0
0-150-71200-3135	EMPLOYEE BENEFITS	54,637	29,843	54,637	43,558

0-150-71200-3136	DISTRIBUTED EMPLOYEE BE	-153	-90	-153	-153
0-150-71200-3138	TUITION FEES	0	0	0	0
0-150-71200-3139	TRAVEL EXPENSE	700	948	700	1000
0-150-71200-3207	OFFICE SUPPLIES/STATION	1,000	95	1,000	1,000
0-150-71200-3308	POSTAGE & COURIER	20	20	20	50
0-150-71200-3309	TELEPHONE/MODUM/RADIO	1,500	1,076	1,500	2,000
0-150-71200-3311	ADVERTISING	8,160	4,640	8,160	10,000
0-150-71200-3313	STAFF DEVELOPMENT	5,740	3,390	5,740	6,500
0-150-71200-3319	CONSULTANT FEES	41,000	17,910	0	0
0-150-71200-3320	ASSOCIATION MEMBERSHIPS	2,500	2,932	2,500	3,000
0-150-71200-3321	SUBSCRIPTIONS, PUBLICAT	270	541	270	750
0-150-71200-3326	PUBLIC RELATIONS	5,300	1,653	5,300	7,500
0-150-71200-3330	MISCELLANEOUS	765	721	765	1000
0-150-71200-3409	TRANSFER TO RESERVES	19,000	0	19,000	19,000
0-150-71200-3410	TRANSFER TO CAPITAL FUN	0	0	0	0
0-150-71200-3444	SPECIAL DEVELOPMENT PRO	0	0	0	0
0-150-71200-3900	ASSET PURCHASES	0	0	0	0
	71200 CHIEF ADMINISTRATOR'S	349,035	157,549	349,035	261,499
0-150-71207-3101	SALARIES & WAGES - REGU	119,967	50,134	119,967	140,993
0-150-71207-3103	DISTRIBUTED SALARIES &	0	0	0	0
0-150-71207-3104	OVERTIME	0	0	0	0
0-150-71207-3106	IN LIEU	0	3,005	0	0
0-150-71207-3110	VACATION PAY	10,981	778	10,981	7,086
0-150-71207-3111	STATUTORY HOLIDAYS	5,785	3,811	5,785	6,542
0-150-71207-3112	SICK LEAVE	0	0	0	0
0-150-71207-3113	BEREAVEMENT	0	0	0	0
0-150-71207-3135	EMPLOYEE BENEFITS	41,020	20,485	41,020	46,387
0-150-71207-3136	DISTRIBUTED EMPLOYEE BE	0	0	0	0
0-150-71207-3139	TRAVEL EXPENSE	1,000	505	1,000	1,020
0-150-71207-3215	OTHER TYPES OF MATERIAL	1,000	1,375	1,000	1,150
0-150-71207-3309	TELEPHONE/MODUM/RADIO	1,500	875	1,500	2,000
0-150-71207-3313	STAFF DEVELOPMENT	3,500	1,341	3,500	3,500
0-150-71207-3320	ASSOCIATION MEMBERSHIPS	190	171	190	194
0-150-71207-3323	COMPUTER PROGRAMS & MAI	48,925	28,629	48,925	51,300
0-150-71207-3352	CONNECTING NIAGARA	7,500	0	7,500	7,500
0-150-71207-3409	TRANSFER TO RESERVES	0	0	0	0
0-150-71207-3410	TRANSFER TO CAPITAL FUN	0	0	0	0
0-150-71207-3444	WEB SITE - DESIGN	5,000	3,820	5,000	5,100
0-150-71207-3449	WEB SITE - HOSTING	1,000	1,018	1,000	1,020
0-150-71207-3900	ASSET PURCHASES	4,500	1,771	4,500	4,500
0-150-71207-4010	WRITEDOWNS	0	0	0	0
	71207 IT COMPUTER SYSTEMS	251,868	117,718	251,868	278,292
0-150-71214-3409	TRANSFER TO RESERVES	85,000	0	85,000	85,000
	71214 GODERICH ELEVATORS	85,000	0	85,000	85,000
0-150-71217-3101	SALARIES & WAGES - REGU	56,764	25,566	56,764	63,294
0-150-71217-3102	SALARIES & WAGES PART-T	0	0	0	0
0-150-71217-3103	DISTRIBUTED SALARIES &	0	-79	0	0
0-150-71217-3104	OVERTIME	500	0	500	500
0-150-71217-3106	IN LIEU	0	245	0	0
0-150-71217-3110	VACATION PAY	4,958	1,779	4,958	5,528
0-150-71217-3111	STATUTORY HOLIDAYS	2,727	1,970	2,727	3,040
0-150-71217-3112	SICK LEAVE	0	36	0	0

0-150-71217-3113	BEREAVEMENT	0	0	0	0
0-150-71217-3135	EMPLOYEE BENEFITS	18,046	10,596	18,046	20,121
0-150-71217-3136	DISTRIBUTED EMPLOYEE BE	0	-34	0	0
0-150-71217-3139	TRAVEL EXPENSE	425	39	425	400
0-150-71217-3146	STAFF ATTENDANCE AWARDS	4,800	0	4,800	4,800
0-150-71217-3147	WELLNESS PROGRAM	0	0	0	0
0-150-71217-3149	ALTERNATIVE HR PROGRAMS	0	0	0	0
0-150-71217-3151	WELLNESS CLINIC	0	0	0	0
0-150-71217-3154	STAFF RETIREMENT	1,000	0	1,000	2,000
0-150-71217-3155	MEDIATION SETTLEMENT	0	0	0	0
0-150-71217-3207	OFFICE SUPPLIES/STATION	400	0	400	400
0-150-71217-3215	OTHER TYPES OF MATERIAL	0	0	0	0
0-150-71217-3308	POSTAGE & COURIER	50	0	50	25
0-150-71217-3309	TELEPHONE/MODUM/RADIO	800	455	800	800
0-150-71217-3310	PRINTING	0	0	0	0
0-150-71217-3311	ADVERTISING	4,800	6,880	4,800	5,000
0-150-71217-3313	STAFF DEVELOPMENT	10,500	807	10,500	10,500
0-150-71217-3316	LEGAL FEES	10,000	5,738	10,000	10,000
0-150-71217-3319	CONSULTANT FEES	5,100	19,889	5,100	8,300
0-150-71217-3320	ASSOCIATION MEMBERSHIPS	450	338	450	450
0-150-71217-3321	SUBSCRIPTIONS, PUBLICAT	800	1,047	800	1,100
0-150-71217-3323	COMPUTER PROGRAMS & MAI	3,300	0	3,300	0
0-150-71217-3330	MISCELLANEOUS	272	163	272	300
0-150-71217-3342	EQUIPMENT RENTAL - OWN	0	0	0	0
0-150-71217-3409	TRANSFER TO RESERVES	91,000	0	0	0
0-150-71217-3460	EMPLOYEE ASSISTANCE PRO	8,874	5,849	8,874	8,500
0-150-71217-3900	ASSET PURCHASES	0	0	0	0
	71217 HUMAN RESOURCES	225,566	81,284	225,566	145,058
0-150-71227-3101	SALARIES & WAGES - REGU	59,489	24,001	59,489	66,058
0-150-71227-3102	SALARIES & WAGES PART-T	0	0	0	0
0-150-71227-3103	DISTRIBUTED SALARIES &	0	0	0	0
0-150-71227-3104	OVERTIME	0	0	0	0
0-150-71227-3106	IN LIEU	0	1,533	0	0
0-150-71227-3110	VACATION PAY	2,489	240	2,489	2,764
0-150-71227-3111	STATUTORY HOLIDAYS	2,738	1,929	2,738	3,040
0-150-71227-3112	SICK LEAVE	0	1,271	0	0
0-150-71227-3113	BEREAVEMENT	0	0	0	0
0-150-71227-3128	MEDICAL RECEIPTS	600	312	600	500
0-150-71227-3135	EMPLOYEE BENEFITS	18,121	10,407	18,121	20,121
0-150-71227-3136	DISTRIBUTED EMPLOYEE BE	0	0	0	0
0-150-71227-3139	TRAVEL EXPENSE	500	588	500	800
0-150-71227-3142	MEDICAL EXAMINATIONS	500	3,002	500	3,250
0-150-71227-3152	WORK SAFETY-MANDATORY T	21,600	11,093	21,600	21,600
0-150-71227-3153	HEARING/EQUIP TESTING	0	0	0	0
0-150-71227-3156	NON MANDATORY TRAINING	1,500	171	1,500	500
0-150-71227-3161	WHMIS PROGRAM	4,000	3,962	4,000	4,000
0-150-71227-3207	OFFICE SUPPLIES/STATION	500	0	500	500
0-150-71227-3226	ANNUAL BANQUET	14,394	1,523	14,394	14,609
0-150-71227-3309	TELEPHONE/MODUM/RADIO	800	513	800	900
0-150-71227-3313	STAFF DEVELOPMENT	1,500	530	1,500	1,500
0-150-71227-3316	LEGAL FEES	0	0	0	5,000
0-150-71227-3319	CONSULTANT FEES	16,000	0	6,000	6,000
0-150-71227-3320	ASSOCIATION MEMBERSHIPS	175	135	175	150
0-150-71227-3321	SUBSCRIPTIONS, PUBLICAT	900	0	900	700
0-150-71227-3409	TRANSFER TO RESERVES	0	0	0	0
0-150-71227-3900	ASSET PURCHASES	0	1,051	0	0

0-150-71227-7000	TRANSFER TO ASSET	0	0	0	0
	71227 HEALTH & SAFETY	145,806	62,261	145,806	151,992
0-150-71204-3101	SALARIES & WAGES - REGU				60,482
0-150-71204-3102	SALARIES & WAGES PART-T				0
0-150-71204-3104	OVERTIME				0
0-150-71204-3106	IN LIEU				0
0-150-71204-3110	VACATION PAY				2,531
0-150-71204-3111	STATUTORY HOLIDAYS				2,784
0-150-71204-3112	SICK LEAVE				0
0-150-71204-3113	BEREAVEMENT				0
0-150-71204-3135	EMPLOYEE BENEFITS				19,739
0-150-71204-3139	TRAVEL EXPENSE				500
0-150-71204-3207	OFFICE SUPPLIES/STATION				500
0-150-71204-3308	POSTAGE & COURIER				50
0-150-71204-3309	TELEPHONE/MODUM/RADIO				2,000
0-150-71204-3311	ADVERTISING				10,000
0-150-71204-3313	STAFF DEVELOPMENT				2,500
0-150-71204-3319	CONSULTANT FEES				0
0-150-71204-3320	ASSOCIATION MEMBERSHIPS				750
0-150-71204-3321	SUBSCRIPTIONS, PUBLICAT				500
0-150-71204-3326	PUBLIC RELATIONS				7,500
0-150-71204-3330	MISCELLANEOUS				1000
	71204 COMMUNICATIONS & MARKETING				110,836
	** TOTAL REVENUE **	-210,726	-87,344	-210,726	-197726
	** TOTAL EXPENSE **	1,057,275	418,812	1,057,275	1,032,677
	150 CHIEF ADMINISTRATOR'S O	846,549	331,468	846,549	834,951
0-154-62600-2355	CANADA SEED - TOURISM	-1,500	0	-1,500	0
0-154-62600-2359	CANADA-HRDC GRANT	0	0	0	0
0-154-62600-2900	GRANTS	-5,000	-2,979	-5,000	-5,000
0-154-63500-2909	TRANSFER FROM RESERVES	0	0	0	0
0-154-71219-3101	SALARIES & WAGES - REGU	0	0	0	0
0-154-71219-3102	SALARIES & WAGES PART-T	26,955	7,790	26,955	32,376
0-154-71219-3103	DISTRIBUTED SALARIES &	0	0	0	0
0-154-71219-3104	OVERTIME	500	246	500	500
0-154-71219-3106	IN LIEU	0	0	0	0
0-154-71219-3110	VACATION PAY	0	330	0	0
0-154-71219-3111	STATUTORY HOLIDAYS	0	210	0	0
0-154-71219-3112	SICK LEAVE	0	0	0	0
0-154-71219-3113	BEREAVEMENT	0	0	0	0
0-154-71219-3135	EMPLOYEE BENEFITS	2,965	935	2,965	3,561
0-154-71219-3136	DISTRIBUTED EMPLOYEE BE	0	0	0	0
0-154-71219-3137	CLOTHING ALLOWANCE	0	0	0	0
0-154-71219-3139	TRAVEL EXPENSE	0	0	0	0
0-154-71219-3207	OFFICE SUPPLIES/STATION	0	0	0	0
0-154-71219-3308	POSTAGE & COURIER	0	0	0	0
0-154-71219-3309	TELEPHONE/MODUM/RADIO	0	0	0	0
0-154-71219-3310	PRINTING	0	0	0	0
0-154-71219-3311	ADVERTISING	0	0	0	0
0-154-71219-3313	STAFF DEVELOPMENT	0	0	0	0
0-154-71219-3320	ASSOCIATION MEMBERSHIPS	0	0	0	0
0-154-71219-3333	TOURISM VISITOR CENTRE	531	282	531	500
0-154-71219-3409	TRANSFER TO RESERVES	0	0	0	0

0-154-71219-3442	NIAG STH COAST TOURISM	9,000	0	9,000	9,000
0-154-71219-3900	ASSET PURCHASES	0	0	0	0
	71219 TOURISM	39,951	9,793	39,951	45,937
	** TOTAL REVENUE **	-6,500	-2,979	-6,500	-5000
	** TOTAL EXPENSE **	39,951	9,793	39,951	45,937
	154 TOURISM	33,451	6,814	33,451	40,937
0-155-62600-2900	GRANTS	-27,500	0	0	0
0-155-63500-2147	REGIONAL MUNICIPALITY O	-5,000	-1,156	0	0
0-155-63500-2909	TRANSFER FROM RESERVES	0	0	0	0
0-155-71210-3101	SALARIES & WAGES - REGU	110,127	44,065	110,127	63,875
0-155-71210-3102	SALARIES & WAGES PART-T	0	0	0	0
0-155-71210-3103	DISTRIBUTED SALARIES &	-2,500	-398	-2,500	-2,550
0-155-71210-3104	OVERTIME	0	0	0	0
0-155-71210-3106	IN LIEU	0	2,388	0	0
0-155-71210-3110	VACATION PAY	7,059	2,802	7,059	2,673
0-155-71210-3111	STATUTORY HOLIDAYS	5,177	3,627	5,177	2,940
0-155-71210-3112	SICK LEAVE	0	1,606	0	0
0-155-71210-3113	BEREAVEMENT	0	0	0	0
0-155-71210-3135	EMPLOYEE BENEFITS	34,262	19,834	34,262	19,457
0-155-71210-3136	DISTRIBUTED EMPLOYEE BE	-750	-151	-750	-765
0-155-71210-3137	CLOTHING ALLOWANCE	0	0	0	0
0-155-71210-3139	TRAVEL EXPENSE	2,040	22	2,040	2,000
0-155-71210-3207	OFFICE SUPPLIES/STATION	1,500	1,362	1,500	1,500
0-155-71210-3308	POSTAGE & COURIER	728	428	728	700
0-155-71210-3309	TELEPHONE/MODUM/RADIO	2,245	1,518	2,245	2,500
0-155-71210-3310	PRINTING	4,080	2,000	4,080	4,000
0-155-71210-3311	ADVERTISING	41,237	32,856	41,237	42,062
0-155-71210-3312	PHOTOCOPY	0	0	0	0
0-155-71210-3313	STAFF DEVELOPMENT	2,020	1,255	2,020	2,000
0-155-71210-3319	CONSULTANT FEES	55,000	0	0	0
0-155-71210-3320	ASSOCIATION MEMBERSHIPS	2,876	2,571	2,876	2,600
0-155-71210-3321	SUBSCRIPTIONS, PUBLICAT	0	0	0	0
0-155-71210-3323	COMPUTER PROGRAMS & MAI	0	0	0	0
0-155-71210-3326	PUBLIC RELATIONS	510	173	510	520
0-155-71210-3330	MISCELLANEOUS	0	0	0	0
0-155-71210-3409	TRANSFER TO RESERVES	0	0	0	0
0-155-71210-3410	TRANSFER TO CAPITAL FUN	0	0	0	0
0-155-71210-3423	RESEARCH/MARKETING	0	0	0	0
0-155-71210-3444	WEBSITE DESIGN	0	0	0	0
0-155-71210-3445	INDUSTRIAL COMMITTEE	0	0	0	0
0-155-71210-3449	DOMAIN NAMES	265	0	265	0
0-155-71210-3455	SPECIAL PROJECTS	0	0	0	0
0-155-71210-3457	REGIONAL PARTNERSHIPS	5,000	5,000	5,000	5,000
0-155-71210-3458	SECTOR INITIATIVES	19,689	2,185	19,689	19,000
0-155-71210-3459	CARBOHYDRATE VALLEY	0	0	0	0
0-155-71210-3474	ACTIVE TRANSP NEEDS ASS	10,000	0	0	0
0-155-71210-3900	ASSET PURCHASES	0	2,245	0	0
	71210 CORPORATE ADMINISTR,	300,565	125,388	300,565	167,512
	** TOTAL REVENUE **	-32,500	-1,156	-32,500	0
	** TOTAL EXPENSE **	300,565	125,388	300,565	167,512
	155 ECONOMIC DEVELOPMENT	268,065	124,232	268,065	167,512

0-160-71218-3101	SALARIES & WAGES - REGU	0	0	0	0
0-160-71218-3102	SALARIES & WAGES PART-T	0	17,600	0	0
0-160-71218-3103	DISTRIBUTED SALARIES &	0	0	0	0
0-160-71218-3104	OVERTIME	0	1,432	0	0
0-160-71218-3106	IN LIEU	0	0	0	0
0-160-71218-3110	VACATION PAY	0	813	0	0
0-160-71218-3111	STATUTORY HOLIDAYS	0	1,293	0	0
0-160-71218-3112	SICK LEAVE	0	0	0	0
0-160-71218-3135	EMPLOYEE BENEFITS	0	2,506	0	0
0-160-71218-3136	DISTRIBUTED EMPLOYEE BE	0	0	0	0
0-160-71218-3139	TRAVEL EXPENSE	300	0	300	100
0-160-71218-3207	OFFICE SUPPLIES/STATION	300	96	300	200
0-160-71218-3308	POSTAGE & COURIER	0	0	0	0
0-160-71218-3309	TELEPHONE/MODUM/RADIO	1,000	867	1,000	1,300
0-160-71218-3311	ADVERTISING	0	0	0	0
0-160-71218-3313	STAFF DEVELOPMENT	0	0	0	0
0-160-71218-3319	CONSULTANT FEES	38,000	9,214	38,000	38,000
0-160-71218-3321	SUBSCRIPTIONS, PUBLICAT	0	0	0	0
0-160-71218-3326	PUBLIC RELATIONS	0	0	0	0
0-160-71218-3330	MISCELLANEOUS	0	0	0	0
0-160-71218-3409	TRANSFER TO RESERVES	0	0	0	0
0-160-71218-3410	TRANSFER TO CAPITAL FUN	0	0	0	0
0-160-71218-3900	ASSET PURCHASES	0	0	0	0
	71218 STRATEGIC PROJECTS	39,600	33,821	39,600	39,600
0-160-71332-3316	LEGAL FEES	38,000	0	38,000	38,000
0-160-71332-3319	CONSULTANT FEES	0	0	0	0
0-160-71332-3409	TRANSFER TO RESERVES	0	0	0	0
	71332 NYON	38,000	0	38,000	38,000
	** TOTAL REVENUE **	0	0	0	0
	** TOTAL EXPENSE **	77,600	33,821	77,600	77,600
	160 STRATEGIC PROJECTS	77,600	33,821	77,600	77,600
0-200-63100-2501	MARRIAGE LICENSES	-8,000	-2,625	-8,000	-8,500
0-200-63100-2502	BUSINESS LICENSES	-1,200	-2,490	-1,200	-1,200
0-200-63100-2503	COMPLIANCE LETTERS	-4,300	-2,243	-4,300	-5,000
0-200-63100-2504	LOTTERY & RAFFLE LICENS	-9,500	-5,039	-9,500	-10,000
0-200-63100-2506	TAX CERTIFICATES	-21,000	-9,930	-21,000	-22,000
0-200-63100-2511	LICENSE FEES-TRAILER CA	-1,800	0	-1,800	-1,800
0-200-63100-2514	BURIAL PERMITS	-4,500	-2,160	-4,500	-4,500
0-200-63400-2603	RETURNED CHEQUE FEES	-1,500	-700	-1,500	-1,500
0-200-63400-2604	TAX INQUIRY FEES	-500	-91	-500	-200
0-200-63400-2605	MISC ADMINISTRATION CHA	0	0	0	0
0-200-63400-2611	ENCROACHMENT/LEASE APPL	-500	-200	-500	-500
0-200-63400-2617	ENCROACHMENT/LEASE ANNU	-204	0	-204	-200
0-200-63400-2618	COMMISSIONER FEES	-2,246	-1,128	-2,246	-2,400
0-200-63400-2648	TENDER DOC FEES	0	0	0	-100
0-200-63500-2420	LEASE INCOME	-10,500	-11,025	-10,500	-11,500
0-200-63500-2530	OTHER	-1,000	-1,334	-1,000	-500
0-200-63500-2602	TAX REGISTRATION - ADMI	-6,000	-9,175	-6,000	-6,000
0-200-63500-2700	ADMINISTRATION FEES	-200,525	0	-200,525	-204,535
0-200-63500-2909	TRANSFER FROM RESERVES	-31,709	0	-6,709	0
0-200-63500-2916	DEFERRED REVENUE EARNED	0	0	0	0
0-200-71215-3101	SALARIES & WAGES - REGU	768,501	319,295	768,501	821,525

0-200-71215-3102	SALARIES & WAGES PART-T	7,050	1,827	7,050	8,260
0-200-71215-3103	DISTRIBUTED SALARIES &	-15,778	0	-15,778	-16,093
0-200-71215-3104	OVERTIME	10,000	1,338	10,000	5,000
0-200-71215-3106	IN LIEU	0	11,359	0	0
0-200-71215-3110	VACATION PAY	62,587	13,768	62,587	65,574
0-200-71215-3111	STATUTORY HOLIDAYS	36,715	25,470	36,715	39,188
0-200-71215-3112	SICK LEAVE	0	8,225	0	0
0-200-71215-3113	BEREAVEMENT	0	342	0	0
0-200-71215-3135	EMPLOYEE BENEFITS	270,893	135,349	270,893	285,803
0-200-71215-3136	DISTRIBUTED EMPLOYEE BE	-4,733	0	-4,733	-4,828
0-200-71215-3138	TUITION FEES	0	0	0	0
0-200-71215-3139	TRAVEL EXPENSE	1,734	80	1,734	1,500
0-200-71215-3215	OTHER TYPES OF MATERIAL	106	0	106	0
0-200-71215-3219	CREDIT CARD FEES	2,500	901	2,500	2,500
0-200-71215-3237	OFFICE SUPPLIES	29,600	19,468	29,600	27,000
0-200-71215-3282	PHOTOCOPIER MAINTENANCE	18,000	5,656	18,000	17,000
0-200-71215-3305	PROPERTY RENTAL/LEASE	2,400	0	2,400	2,400
0-200-71215-3307	INSURANCE	249,194	392,269	249,194	282,848
0-200-71215-3308	POSTAGE & COURIER	34,000	31,527	34,000	34,680
0-200-71215-3309	TELEPHONE/MODUM/RADIO	1,300	909	1,300	1,800
0-200-71215-3310	PRINTING	0	0	0	0
0-200-71215-3311	ADVERTISING	3,000	407	3,000	3,060
0-200-71215-3312	PHOTOCOPIER LEASE	18,000	11,037	18,000	17,000
0-200-71215-3313	STAFF DEVELOPMENT	7,000	1,037	7,000	7,140
0-200-71215-3314	AUDIT FEES	40,800	7,632	40,800	40,000
0-200-71215-3316	LEGAL FEES	42,000	67,569	42,000	46,000
0-200-71215-3319	CONSULTANT FEES/INSURAN	13,000	10,939	13,000	13,000
0-200-71215-3320	ASSOCIATION MEMBERSHIPS	4,000	4,965	4,000	4,080
0-200-71215-3321	SUBSCRIPTIONS, PUBLICAT	1,800	891	1,800	1,770
0-200-71215-3323	COMPUTER PROGRAMS & MAI	40,000	22,749	40,000	40,000
0-200-71215-3324	OFFICE, EQUIP AND MAINT	8,500	7,456	8,500	8,500
0-200-71215-3326	PUBLIC RELATIONS	532	295	532	542
0-200-71215-3328	CONTRACT SERVICES	0	0	0	0
0-200-71215-3330	MISCELLANEOUS	425	468	425	434
0-200-71215-3344	CASH OVER & SHORT	213	-28	213	217
0-200-71215-3345	COLLECTION EXPENSES - T	532	32	532	0
0-200-71215-3346	TAX REG. COLLECTION EXP	6,000	11,445	6,000	6,000
0-200-71215-3409	TRANSFER TO RESERVES	40,000	0	0	0
0-200-71215-3410	TRANSFER TO CAPITAL FUN	0	0	0	0
0-200-71215-3415	BANK SERVICE CHARGE	1,063	1,164	1,063	2,000
0-200-71215-3416	INTEREST EXPENSE	5,000	0	5,000	5,000
0-200-71215-3490	ASSET MANAGEMENT PLAN E	55,000	30,325	30,000	23,750
0-200-71215-3500	SUSPENSE ACCOUNT	0	833	0	0
0-200-71215-3900	ASSET PURCHASES	0	0	0	0
	71215 CORPORATE SERVICES DI	1,760,934	1,146,999	1,760,934	1,792,650
0-200-71216-3103	DISTRIBUTED SALARIES &	0	0	0	0
0-200-71216-3136	DISTRIBUTED EMPLOYEE BE	0	0	0	0
0-200-71216-3319	CONSULTANT FEES	532	0	532	542
0-200-71216-3341	BUILDING RENTAL	0	0	0	0
	71216 STRATEGIC PLANNING	532	0	532	542
	** TOTAL REVENUE **	-304,984	-48,140	-304,984	-280435
	** TOTAL EXPENSE **	1,761,466	1,146,999	1,761,466	1,793,192
	200 CORPORATESERVICES DEPA	1,456,482	1,098,859	1,456,482	1,512,757

0-210-63400-2600	ELECTION NOMINATION FEE	0	0	0	0
0-210-63400-2609	ELECTION CAND SURPL INE	0	0	0	0
0-210-63400-2912	SALE/RENTAL OF EQUIPMEN	0	0	0	0
0-210-63500-2420	NRBN RENTAL INCOME	-6,000	-6,180	-6,000	-6,300
0-210-63500-2530	MUNICIPAL ELECTION-MAPS	0	0	0	0
0-210-63500-2909	TRANSFER FROM RESERVES	0	0	0	-86030
0-210-63500-2919	TSF FROM TRUST FUNDS	0	0	0	0
0-210-71221-3103	DISTRIBUTED SALARIES &	10,518	2,260	10,518	10,729
0-210-71221-3136	DISTRIBUTED EMPLOYEE BE	4,102	881	4,102	4,184
0-210-71221-3201	HYDRO	69,850	44,660	69,850	73,000
0-210-71221-3202	WATER	2,652	698	2,652	2,500
0-210-71221-3203	HEAT (OIL) OR GAS	8,506	4,513	8,506	7,000
0-210-71221-3208	CLEANING MATERIALS	255	27	255	260
0-210-71221-3215	OTHER TYPES OF MATERIAL	1,020	186	1,020	1,040
0-210-71221-3258	VOIP NETWORK TELEPHONE	33,200	23,679	33,200	37,900
0-210-71221-3301	BLDG & EQUIP REPAIRS &	22,329	8,573	22,329	22,776
0-210-71221-3305	PROPERTY RENTAL/LEASE	1,500	0	1,500	1,500
0-210-71221-3307	INSURANCE	1,332	0	1,332	1,359
0-210-71221-3309	TELEPHONE/MODUM/RADIO	18,000	14,778	18,000	19,000
0-210-71221-3320	ASSOCIATION MEMBERSHIPS	10,000	10,125	10,000	10,400
0-210-71221-3323	COMPUTER PROGRAMS & MAI	691	537	691	705
0-210-71221-3328	CONTRACT SERVICES	59,000	40,428	59,000	62,000
0-210-71221-3330	MISCELLANEOUS	2,083	1,057	2,083	2,125
0-210-71221-3342	EQUIPMENT RENTAL - OWN	2,658	0	2,658	2,711
0-210-71221-3409	TRANSFER TO RESERVES	0	0	0	0
0-210-71221-3410	TRANSFER TO CAPITAL FUN	0	0	0	0
0-210-71221-3503	DEBENTURE - INTEREST	5,405	0	5,405	3,998
0-210-71221-3510	DEBENTURE - PRINCIPLE	32,505	0	32,505	33,709
0-210-71221-3900	ASSET PURCHASES	0	0	0	0
71221 CITYHALL(66 CHARLOTTE		285,606	152,402	285,606	296,896
0-210-71225-3102	SALARIES & WAGES PART-T	0	0	0	28130
0-210-71225-3103	DISTRIBUTED SALARIES &	0	0	0	0
0-210-71225-3123	CASUAL LABOUR	0	0	0	17000
0-210-71225-3135	EMPLOYEE BENEFITS	0	0	0	3100
0-210-71225-3136	DISTRIBUTED EMPLOYEE BE	0	0	0	0
0-210-71225-3139	TRAVEL EXPENSE	0	0	0	0
0-210-71225-3207	OFFICE SUPPLIES/STATION	0	0	0	2000
0-210-71225-3215	OTHER TYPES OF MATERIAL	0	0	0	500
0-210-71225-3248	VISUALLY IMPAIRED	0	0	0	0
0-210-71225-3249	TRANSLATION SERVICES	0	0	0	0
0-210-71225-3308	POSTAGE & COURIER	0	0	0	7000
0-210-71225-3309	TELEPHONE/MODUM/RADIO	0	0	0	0
0-210-71225-3310	PRINTING	0	0	0	12000
0-210-71225-3311	ADVERTISING	0	0	0	6000
0-210-71225-3313	STAFF DEVELOPMENT	0	0	0	1000
0-210-71225-3316	LEGAL FEES	0	0	0	0
0-210-71225-3323	COMPUTER PROGRAMS & MAI	2,339	1,654	2,339	4,000
0-210-71225-3326	INAUGURAL CEREMONY	0	0	0	3500
0-210-71225-3330	MISCELLANEOUS	0	0	0	100
0-210-71225-3341	BUILDING RENTAL	0	0	0	1500
0-210-71225-3342	EQUIPMENT RENTAL - OWN	0	0	0	0
0-210-71225-3343	EQUIPMENT RENTAL - OTHE	0	0	0	200
0-210-71225-3409	TRANSFER TO RESERVES	25,000	0	25,000	25,000
0-210-71225-3410	TRANSFER TO CAPITAL FUN	0	0	0	0
0-210-71225-3476	ELECTION NOMINATION FEE	0	0	0	0

0-210-71225-7000	TRANSFER TO ASSET	0	0	0	0
	71225 MUNICIPAL ELECTIONS	27,339	1,654	27,339	111,030
	** TOTAL REVENUE **	-6,000	-6,180	-6,000	-92330
	** TOTAL EXPENSE **	312,945	154,056	312,945	407,926
	210 OTHER ADMINISTRATION	306,945	147,876	306,945	315,596
0-310-61200-2125	BIA LEVY (SCHEDULE 4)	40,000	0	40,000	40,000
0-310-61200-2126	BIA LEVY (2LT)	-40,000	0	-40,000	-40,000
0-310-61300-2130	GENERAL - LOCAL IMPROVE	0	0	0	0
0-310-61300-2131	GEN LOCAL IMPROVEMENTS-	0	0	0	0
0-310-62100-2140	FEDERAL POST OFFICE, LI	0	0	0	0
0-310-62100-2141	ST LAWRENCE SEAWAY AUTH	0	0	0	0
0-310-62100-2142	PUBLIC WORKS	0	0	0	0
0-310-62100-2143	CANADIAN NATIONAL RAILW	0	0	0	0
0-310-62100-2144	ONTARIO HYDRO - MUNICI	0	0	0	0
0-310-62100-2146	ONTARIO - MIN OF MUNICI	0	0	0	0
0-310-62100-2147	REGIONAL MUNICIPALITY O	0	0	0	0
0-310-62100-2148	CENTRAL NIAG HOUSING -	0	0	0	0
0-310-62100-2150	PORT COLBORNE HYDRO - P	0	0	0	0
0-310-62100-2166	P.I.L.-PROV EDUCATION	-253,000	0	-253,000	-270,000
0-310-62100-2167	P.I.L.- CITY	0	0	0	0
0-310-62100-2303	MIN OF HEALTH - HOSP MU	-7,658	-7,237	-7,658	-7,300
0-310-62100-3408	PIL TAXES WRITTEN OFF	0	0	0	0
0-310-62400-2201	GENERAL SUPPORT GRANT	-287,320	0	0	0
0-310-62400-2202	COMMUNITY REINVESTMENT	-2,345,900	-1,400,050	-2,345,900	-2,345,900
0-310-62400-2203	SPECIAL TRANSITION ASSI	0	0	0	0
0-310-62400-2205	CAP/OPER RESTRUCTURING	-166,880	0	0	0
0-310-63500-2420	LEASE INCOME	-11,900	-32	-11,900	-12,000
0-310-63500-2520	PENALTY & INTEREST ON T	-390,000	-154,599	-390,000	-395,000
0-310-63500-2525	INCOME FROM INVESTMENTS	-30,525	-26,118	-30,525	-31,000
0-310-63500-2526	INT ON LOCAL IMPROVEMEN	-5,000	0	-5,000	-5,000
0-310-63500-2527	INT ON ACCOUNTS RECEIVA	-3,063	-4,191	-3,063	-4,000
0-310-63500-2534	PROV OFF ACT REVENUE (P	-22,000	-5,566	-22,000	-17,000
0-310-63500-2542	OTHER FINANCIAL REVENUE	-3,063	-80,040	-3,063	-3,500
0-310-63500-2684	U.S. PREMIUMS	0	5,836	0	0
0-310-63500-2909	TRANSFER FROM RESERVES	-54,000	0	-54,000	-52,900
0-310-63500-2915	TRANSFER FROM CAPITAL F	0	0	0	0
0-310-71335-3131	WSIB SAVINGS	-99,718	0	-99,718	-150,000
0-310-71335-3133	LIFE INSURANCE PREMIUM	0	0	0	0
0-310-71335-3307	INSURANCE CLAIMS	115,000	147,330	115,000	140,000
0-310-71335-3317	SMALL TAX BALANCE WRITE	213	0	213	0
0-310-71335-3399	HERITAGE TAX REBATES	4,000	4,000	4,000	4,000
0-310-71335-3403	DOUBTFUL ACCOUNTS	4,253	0	4,253	4,500
0-310-71335-3404	UNCOLLECTABLE TAXES	15,949	0	15,949	16,500
0-310-71335-3407	A/R WRITTEN OFF	213	7	213	0
0-310-71335-3409	TRANSFER TO RESERVES	38,000	80,000	38,000	38,000
0-310-71335-3410	TRANSFER TO CAPITAL FUN	1,872,140	0	1,705,260	1,705,260
0-310-71335-3417	TAXES WRITTEN OFF - RES	42,127	12,315	42,127	50,000
0-310-71335-3418	TAXES WRITTEN OFF - COM	160,200	30,575	160,200	150,000
0-310-71335-3419	TAXES WRITTEN OFF - INC	0	6,500	0	6500
0-310-71335-3452	VACANCY REBATE	35,000	21,819	35,000	30,000
0-310-71335-3453	CHARITY REBATE	15,000	9,398	15,000	13,000
0-310-71335-3503	DEBENTURES	0	0	0	0
	71335 PROVISION FOR ALLOW I	2,202,377	311,944	2,202,377	2,007,760

0-310-71400-3101	SALARIES & WAGES - REGU	8,609	4,305	8,609	18,809
0-310-71400-3118	CONTRACT SETTLEMENT	0	0	0	0
0-310-71400-3135	EMPLOYEE BENEFITS	6,600	3,339	6,600	13,464
	71400 SALARY & WAGE SETTLEI	15,209	7,644	15,209	32,273
0-310-71410-3135	EMPLOYEE BENEFITS	295,800	143,059	295,800	290,000
	71410 PENSION WAGES & BENE	295,800	143,059	295,800	290,000
0-310-81610-3325	GRANTS-OTHER GROUPS	1,000	1,000	1,000	1,000
0-310-81610-3405	FRENCH GOLDEN AGE CENTR	10,000	10,000	10,000	10,000
0-310-81610-3409	TRANSFER TO RESERVES	0	0	0	0
0-310-81610-3430	AIRPORT COMMISSION	19,740	19,740	19,740	21,995
0-310-81610-3437	NIAG. SOUTH PLOWMENS AS	50	50	50	50
0-310-81610-3439	POCOMAR-MARINE RESCUE U	12,228	12,228	12,228	12,472
0-310-81610-3440	GRANTS	19,000	30,000	19,000	17,900
0-310-81610-3441	PT COLBORNE SOCIAL & RE	10,000	10,000	10,000	10,000
0-310-81610-3446	PT COLBORNE HORTICULTUR	140	140	140	140
0-310-81610-3466	FERAL CAT PROGRAM	5,000	5,000	5,000	5,000
	81610 GRANTS -ORGANIZATION	77,158	88,158	77,158	78,557
	** TOTAL REVENUE **	-3,580,309	-1,671,997	-3,580,309	-3143600
	** TOTAL EXPENSE **	2,590,544	552,180	2,590,544	2,408,590
	310 OTHER FINANCIAL	-989,765	-1,119,817	-989,765	-735,010
0-400-62500-2900	GRANTS	0	0	0	0
0-400-63100-2503	COMPLIANCE LETTERS	0	0	0	0
0-400-63400-2340	MTO - HWY CHARGE BACKS	-7,000	0	-7,000	-5000
0-400-63400-2616	COMMUNITY SAFETY COMM F	0	0	0	0
0-400-63400-2621	INSPECTIONS	-4,000	-2,000	-4,000	-3000
0-400-63400-2622	FIRE REPORT REQUESTS	-2,000	-3,650	-2,000	-4000
0-400-63400-2623	REFILL AIR CYLINDERS	-100	0	-100	-50
0-400-63400-2625	JAWS OF LIFE EXTRICATIO	0	0	0	0
0-400-63400-2626	FALSE ALARM CHARGE BACK	0	0	0	0
0-400-63400-2627	SPILLS/FIRE CHARGEBACKS	0	0	0	0
0-400-63400-2628	DONATIONS	0	0	0	0
0-400-63400-2634	FIRE EMERGENCY RESPONSE	-6,000	-628	-6,000	-6000
0-400-63400-2659	SMOKE ALARM RECYCLING P	0	-4,148	0	0
0-400-63400-2805	RENTAL INCOME	0	0	0	0
0-400-63500-2422	MISCELLANEOUS REVENUE	-2,000	-622	-2,000	-1500
0-400-63500-2423	SMOKE ALARM & CO2 REVEN	-3,800	-7,225	-3,800	0
0-400-63500-2500	GAIN/LOSS SALE OF ASSET	0	0	0	0
0-400-63500-2901	DONATIONS TOY DRIVE	0	0	0	0
0-400-63500-2903	DEBENTURES	0	0	0	0
0-400-63500-2909	TRANSFER FROM RESERVES	0	0	0	0
0-400-63500-2912	SALE/RENTAL OF EQUIPMEN	0	0	0	0
0-400-63500-2915	TRANSFER FROM CAPITAL F	0	0	0	0
0-400-72110-3101	SALARIES & WAGES - REGU	1,550,938	670,678	1,550,938	1,589,730
0-400-72110-3102	SALARIES & WAGES PART-T	10,962	4,412	10,962	11,120
0-400-72110-3103	DISTRIBUTED SALARIES &	-9,729	-4,412	-9,729	-9,924
0-400-72110-3104	OVERTIME	15,000	2,259	15,000	15,000
0-400-72110-3106	IN LIEU	0	9,192	0	0

0-400-72110-3110	VACATION PAY	32,485	7,850	32,485	32,869
0-400-72110-3111	STATUTORY HOLIDAYS	12,705	9,279	12,705	12,878
0-400-72110-3112	SICK LEAVE	0	0	0	0
0-400-72110-3113	BEREAVEMENT	0	0	0	0
0-400-72110-3115	SERVICE & OFF DUTY PAY	6,800	0	6,800	6,800
0-400-72110-3125	SICK LEAVE PAYOUT	0	0	0	0
0-400-72110-3135	EMPLOYEE BENEFITS	416,122	217,894	416,122	426,896
0-400-72110-3136	DISTRIBUTED EMPLOYEE BE	-973	-485	-973	-992
0-400-72110-3409	TRANSFER TO RESERVES	0	0	0	0
	72110 FIRE DEPT WAGES & BEN	2,034,310	916,667	2,034,310	2,084,377
0-400-72115-3101	VOLUNTEER OFFICERS HONO	19,300	0	19,300	19,000
0-400-72115-3102	SALARIES & WAGES PART-T	0	0	0	0
0-400-72115-3114	HONOURARIUM	281,937	0	281,937	289,692
0-400-72115-3134	WCB PENSION	26,296	16,456	26,296	26,822
0-400-72115-3135	EMPLOYEE BENEFITS	18,069	13,373	18,069	18,430
0-400-72115-3137	CLOTHING ALLOWANCE	5,000	3,406	5,000	5,000
0-400-72115-3139	TRAVEL EXPENSE	0	0	0	0
0-400-72115-3142	MEDICAL EXAMINATIONS	2,000	0	2,000	2,000
0-400-72115-3313	STAFF DEVELOPMENT	0	27,529	0	0
0-400-72115-3319	CONSULTANT FEES	0	0	0	0
0-400-72115-3409	TRANSFER TO RESERVES	0	0	0	0
	72115 VOLUNTEERS - WAGES &	352,602	60,764	352,602	360,944
0-400-72120-3137	CLOTHING ALLOWANCE	9,000	7,729	9,000	11,000
0-400-72120-3138	TUITION FEES	1,000	195	1,000	500
0-400-72120-3139	TRAVEL EXPENSE	2,040	1,665	2,040	2,000
0-400-72120-3158	PUBLIC ACCESS DEFIBRILL	2,000	1,864	2,000	2,000
0-400-72120-3162	TOY DRIVE EXPENSE	0	0	0	1,500
0-400-72120-3207	OFFICE SUPPLIES/STATION	4,000	5,903	4,000	5,000
0-400-72120-3213	911 SIGN EXPENSE	1,000	0	1,000	500
0-400-72120-3220	FIRE FIGHTING EQUIPMENT	0	0	0	0
0-400-72120-3221	FIRE EQUIPMENT REPAIRS	13,000	13,816	13,000	16,000
0-400-72120-3227	COMMUNITY SAFETY PROGRA	0	0	0	0
0-400-72120-3240	SAFETY - FIRE DEPARTMEN	3,000	117	3,000	2,500
0-400-72120-3246	COMMUNITY SAFETY COMMIT	2,000	1,346	2,000	3,000
0-400-72120-3308	POSTAGE & COURIER	500	439	500	500
0-400-72120-3309	TELEPHONE/MODUM/RADIO	5,000	4,063	5,000	5,100
0-400-72120-3310	PRINTING	500	142	500	400
0-400-72120-3311	ADVERTISING	0	0	0	0
0-400-72120-3312	PHOTOCOPIY	500	0	500	400
0-400-72120-3313	STAFF DEVELOPMENT/FITNE	4,000	8,577	4,000	6,000
0-400-72120-3316	LEGAL FEES	3,000	5,863	3,000	4,000
0-400-72120-3319	CONSULTANT FEES	0	0	0	0
0-400-72120-3320	ASSOCIATION MEMBERSHIPS	1,200	669	1,200	1,000
0-400-72120-3321	SUBSCRIPTIONS, PUBLICAT	1,500	388	1,500	1,200
0-400-72120-3324	OFFICE EQUIP MAINT CONT	0	0	0	0
0-400-72120-3326	PUBLIC RELATIONS	4,500	1,417	4,500	4,000
0-400-72120-3330	MISC FIRE SUPPRESSION/F	5,000	4,064	5,000	5,100
0-400-72120-3380	EMERGENCY MEASURES	2,500	292	2,500	4,000
0-400-72120-3381	RETENTION/TEAM BUILDING	8,400	0	8,400	5,000
0-400-72120-3390	CRITICAL INCIDENT STRES	2,000	1,275	2,000	3,000
0-400-72120-3409	TRANSFER TO RESERVES	6,260	0	6,260	6,407
0-400-72120-3410	TRANSFER TO CAPITAL FUN	0	0	0	0
0-400-72120-3461	MECH EQUIP/TOOLS	532	102	532	400
0-400-72120-3502	DEBENTURE COMMISSION FE	0	0	0	0

0-400-72120-3503	DEBENTURES	62,951	0	62,951	45,266
0-400-72120-3510	DEBENTURE - PRINCIPLE	374,118	0	374,118	391,040
0-400-72120-3900	ASSET PURCHASES	0	0	0	0
0-400-72120-4001	AMORTIZATION.	0	0	0	0
	72120 GENERAL ADMINISTRATI	519,501	59,926	519,501	526,813
0-400-72125-3300	RADIO LICENSE FEES	1,900	1,615	1,900	1,700
0-400-72125-3301	BLDG & EQUIP REPAIRS &	500	17	500	510
0-400-72125-3328	CONTRACT DISPATCH SERVI	73,000	54,275	73,000	75,000
0-400-72125-3343	EQUIPMENT RENTAL - OTHE	0	0	0	0
0-400-72125-3900	ASSET PURCHASES	0	0	0	0
	72125 RADIO, ALARMS & RECOI	75,400	55,907	75,400	77,210
0-400-72130-3330	EDUC MATERIALS/EQUIPMEN	30,000	2,559	30,000	20,000
0-400-72130-3343	EQUIPMENT RENTAL - OTHE	500	0	500	400
0-400-72130-3900	ASSET PURCHASES	0	0	0	0
0-400-72130-4001	AMORTIZATION	0	0	0	0
	72130 TRAINING AIDS	30,500	2,559	30,500	20,400
0-400-72135-3138	TUITION FEES	0	0	0	0
0-400-72135-3139	TRAVEL EXPENSE	0	0	0	0
0-400-72135-3207	OFFICE SUPPLIES/STATION	0	112	0	0
0-400-72135-3310	SPARKY EXPENSES	0	0	0	0
0-400-72135-3311	ADVERTISING	2,000	1,410	2,000	2,040
0-400-72135-3313	STAFF DEVELOPMENT	0	0	0	0
0-400-72135-3320	ASSOCIATION MEMBERSHIPS	532	239	532	543
0-400-72135-3321	SUBSCRIPTIONS, PUBLICAT	1,276	0	1,276	500
0-400-72135-3326	PUBLIC EDUCATION	16,000	12,087	16,000	16,320
0-400-72135-3330	FIRE INVESTIGATION	2,000	881	2,000	2,040
0-400-72135-3464	SMOKE ALARM & CO2 DETEC	0	16,012	0	0
0-400-72135-3472	SMOKE ALARM RECYCLING P	0	740	0	0
0-400-72135-3900	ASSET PURCHASES	0	0	0	0
	72135 FIRE PREVENTION	21,808	31,481	21,808	21,443
0-400-72140-3103	DISTRIBUTED SALARIES &	0	461	0	0
0-400-72140-3136	DISTRIBUTED EMPLOYEE BE	0	51	0	0
0-400-72140-3201	HYDRO	26,036	15,828	26,036	26,557
0-400-72140-3202	WATER	2,658	766	2,658	2,711
0-400-72140-3203	HEAT (OIL) OR GAS	9,180	7,619	9,180	9,364
0-400-72140-3208	CLEANING MATERIALS	2,000	1,340	2,000	2,040
0-400-72140-3288	DECONTAMINATION COMPLIA	0	0	0	0
0-400-72140-3301	BLDG & EQUIP REPAIRS &	24,000	16,309	24,000	26,480
0-400-72140-3307	INSURANCE	2,102	0	2,102	2,144
0-400-72140-3328	CONTRACT SERVICES	5,000	4,089	5,000	5,100
0-400-72140-3900	ASSET PURCHASES	0	0	0	0
	72140 FIRE STATION #1	70,976	46,463	70,976	74396
0-400-72142-3301	BLDG & EQUIP REPAIRS &	0	70	0	0
0-400-72142-3307	INSURANCE	373	0	373	380
0-400-72142-3328	CONTRACT SERVICES	0	0	0	0
	72142 FIRE STATION #2 (FARES	373	70	373	380

0-400-72152-3103	DISTRIBUTED SALARIES &	1,998	509	1,998	2,038
0-400-72152-3136	DISTRIBUTED EMPLOYEE BE	200	56	200	204
0-400-72152-3204	AUTO SUPPLIES - GAS & O	1,000	436	1,000	1,020
0-400-72152-3206	AUTO SUPPLIES - PARTS	2,040	351	2,040	2,081
0-400-72152-3304	LICENSED VEHICLE REPAIR	2,000	212	2,000	2,040
0-400-72152-3307	INSURANCE	545	0	545	556
	72152 TANKER #1	7,783	1,564	7,783	7,939
0-400-72153-3103	DISTRIBUTED SALARIES &	2,314	1,067	2,314	2,360
0-400-72153-3136	DISTRIBUTED EMPLOYEE BE	231	117	231	236
0-400-72153-3204	AUTO SUPPLIES - GAS & O	6,000	5,379	6,000	6,120
0-400-72153-3206	AUTO SUPPLIES - PARTS	2,400	3,123	2,400	3,448
0-400-72153-3304	LICENSED MECHANIC	2,040	1,972	2,040	2,081
0-400-72153-3307	INSURANCE	1,500	0	1,500	1,530
	72153 ENGINE #1	14,485	11,658	14,485	15,775
0-400-72155-3103	DISTRIBUTED SALARIES &	1,578	586	1,578	1,610
0-400-72155-3136	DISTRIBUTED EMPLOYEE BE	158	64	158	161
0-400-72155-3204	AUTO SUPPLIES - GAS & O	1,200	0	1,200	1,224
0-400-72155-3206	AUTO SUPPLIES - PARTS	2,127	11	2,127	2,170
0-400-72155-3304	LICENSED VEHICLE REPAIR	1,063	191	1,063	1,084
0-400-72155-3307	INSURANCE	1,500	0	1,500	1,530
	72155 RESCURE #1	7,626	852	7,626	7,779
0-400-72156-3103	DISTRIBUTED SALARIES &	1,262	640	1,262	1,287
0-400-72156-3136	DISTRIBUTED EMPLOYEE BE	126	70	126	129
0-400-72156-3204	AUTO SUPPLIES - GAS & O	1,276	585	1,276	1,302
0-400-72156-3206	AUTO SUPPLIES - PARTS	1,595	1,991	1,595	1,627
0-400-72156-3304	LICENSED VEHICLE REPAIR	6,000	3,865	6,000	6,120
0-400-72156-3307	INSURANCE	1,500	0	1,500	1,530
	72156 LADDER	11,759	7,151	11,759	11,995
0-400-72157-3103	DISTRIBUTED SALARIES &	1,998	1,072	1,998	2,038
0-400-72157-3136	DISTRIBUTED EMPLOYEE BE	200	118	200	204
0-400-72157-3204	AUTO SUPPLIES - GAS & O	1,595	623	1,595	1,627
0-400-72157-3206	AUTO SUPPLIES - PARTS	2,127	1,122	2,127	2,170
0-400-72157-3304	LICENSED VEHICLE REPAIR	3,190	1,741	3,190	3,254
0-400-72157-3307	INSURANCE	1,500	0	1,500	1,530
	72157 ENGINE #2	10,610	4,676	10,610	10,823
0-400-72158-3103	DISTRIBUTED SALARIES &	158	77	158	161
0-400-72158-3136	DISTRIBUTED EMPLOYEE BE	16	8	16	16
0-400-72158-3204	AUTO SUPPLIES - GAS & O	1,063	415	1,063	1,084
0-400-72158-3206	AUTO SUPPLIES - PARTS	2,127	141	2,127	2,170
0-400-72158-3304	LICENSED VEHICLE REPAIR	1,595	71	1,595	1,627
0-400-72158-3307	INSURANCE	500	0	500	510
	72158 SQUAD #2	5,459	712	5,459	5568
0-400-72159-3204	AUTO SUPPLIES - GAS & O	1,530	884	1,530	1,561
0-400-72159-3206	AUTO SUPPLIES - PARTS	2,127	0	2,127	2,170
0-400-72159-3304	LICENSED VEHICLE REPAIR	2,127	41	2,127	2,170
0-400-72159-3307	INSURANCE	500	0	500	510

	72159 CAR #3	6,284	925	6,284	6,411
0-400-72160-3103	DISTRIBUTED SALARIES &	263	0	263	268
0-400-72160-3136	DISTRIBUTED EMPLOYEE BE	26	0	26	27
0-400-72160-3204	AUTO SUPPLIES - GAS & O	3,190	1,833	3,190	3,254
0-400-72160-3206	AUTO SUPPLIES - PARTS	2,127	2,194	2,127	2,170
0-400-72160-3304	LICENSED VEHICLE REPAIR	1,063	1,937	1,063	1,084
0-400-72160-3307	INSURANCE	600	0	600	612
	72160 CAR #1	7,269	5,964	7,269	7415
0-400-72162-3103	DISTRIBUTED SALARIES &	158	0	158	161
0-400-72162-3136	DISTRIBUTED EMPLOYEE BE	16	0	16	16
0-400-72162-3204	AUTO SUPPLIES - GAS & O	2,127	1,316	2,127	2,170
0-400-72162-3206	AUTO SUPPLIES - PARTS	2,127	52	2,127	2,170
0-400-72162-3304	LICENSED VEHICLE REPAIR	1,063	43	1,063	1,084
0-400-72162-3307	INSURANCE	700	0	700	714
	72162 CAR #2	6,191	1,411	6,191	6315
	** TOTAL REVENUE **	-24,900	-18,273	-24,900	-19550
	** TOTAL EXPENSE **	3,182,936	1,208,750	3,182,936	3,245,983
	400 FIRE DEPARTMENT	3,158,036	1,190,477	3,158,036	3,226,433
0-500-62500-2310	MIN OF NAT RESOURCES -	-45,000	0	-45,000	-50000
0-500-63400-2647	ENGINEERING FEES ADMIN	0	0	0	0
0-500-63500-2147	REGIONAL MUNICIPALITY O	0	0	0	0
0-500-63500-2909	TRANSFER FROM RESERVES	-7,000	0	-7,000	-30692
0-500-63500-2912	SALE/RENTAL OF EQUIPMEN	0	0	0	0
0-500-73200-3409	TRANSFER TO RESERVES	495,000	0	495,000	0
0-500-73200-3416	INTEREST EXP OPERATIONS	0	100,101	0	0
0-500-73200-3503					14360
0-500-73200-3510					16332
	73200 ADMINISTRATION	495,000	100,101	495,000	30,692
0-500-73310-3103	DISTRIBUTED SALARIES &	0	0	0	0
0-500-73310-3136	DISTRIBUTED EMPLOYEE BE	0	0	0	0
0-500-73310-3215	OTHER TYPES OF MATERIAL	0	0	0	0
0-500-73310-3315	ENGINEERING FEES	5,316	0	5,316	5,423
0-500-73310-3342	EQUIPMENT RENTAL - OWN	0	0	0	0
0-500-73310-3409	TRANSFER TO RESERVES	0	0	0	0
0-500-73310-4001	AMORTIZATION	0	0	0	0
	73310 BRIDGE MAINTENANCE	5,316	0	5,316	5,423
0-500-73320-3103	DISTRIBUTED SALARIES &	8,415	7,054	8,415	8,583
0-500-73320-3136	DISTRIBUTED EMPLOYEE BE	3,261	2,710	3,261	3,326
0-500-73320-3209	GRAVEL & STONE	4,359	224	4,359	4,447
0-500-73320-3215	OTHER TYPES OF MATERIAL	9,038	9,606	9,038	9,219
0-500-73320-3315	ENGINEERING FEES	0	0	0	0
0-500-73320-3328	CONTRACT SERVICES	3,190	4,323	3,190	3,254
0-500-73320-3342	EQUIPMENT RENTAL - OWN	5,316	0	5,316	5,423
0-500-73320-3343	EQUIPMENT RENTAL - OTHE	0	0	0	0
0-500-73320-3410	TRANSFER TO CAPITAL FUN	0	0	0	0
0-500-73320-3900	ASSET PURCHASES	0	0	0	0

0-500-73320-4001	AMORTIZATION	0	0	0	0
	73320 CULVERT REPAIRS 50% (I	33,579	23,917	33,579	34,252
0-500-73410-3103	DISTRIBUTED SALARIES &	42,073	12,073	42,073	42,915
0-500-73410-3136	DISTRIBUTED EMPLOYEE BE	16,409	3,388	16,409	16,737
0-500-73410-3215	OTHER TYPES OF MATERIAL	532	724	532	542
0-500-73410-3311	ADVERTISING	0	0	0	0
0-500-73410-3328	CONTRACT SERVICES	56,886	24,735	56,886	58,024
0-500-73410-3342	EQUIPMENT RENTAL - OWN	13,823	0	13,823	14,099
0-500-73410-3343	EQUIPMENT RENTAL - OTHE	0	0	0	0
0-500-73410-3900	ASSET PURCHASES	0	0	0	0
	73410 GRASS MOWING SPRAYII	129,723	40,920	129,723	132,317
0-500-73420-3103	DISTRIBUTED SALARIES &	78,888	46,137	78,888	80,465
0-500-73420-3136	DISTRIBUTED EMPLOYEE BE	30,503	15,299	30,503	31,113
0-500-73420-3215	OTHER TYPES OF MATERIAL	2,658	3,755	2,658	2,711
0-500-73420-3232	TREE REPLACEMENT PROGRA	5,207	2,468	5,207	5,311
0-500-73420-3328	CONTRACT SERVICES	130,000	59,434	130,000	130,000
0-500-73420-3342	EQUIPMENT RENTAL - OWN	31,899	0	31,899	32,537
0-500-73420-3343	EQUIPMENT RENTAL - OTHE	0	0	0	0
0-500-73420-3349	TREE REMOVAL-PRIVATE PR	0	0	0	0
0-500-73420-3409	TRANSFER TO RESERVES	0	0	0	0
0-500-73420-3410	TRANSFER TO CAPITAL FUN	0	0	0	0
0-500-73420-3900	ASSET PURCHASES	0	594	0	0
	73420 BRUSHING TREE TRIMMI	279,155	127,687	279,155	282,137
0-500-73430-3103	DISTRIBUTED SALARIES &	15,778	4,407	15,778	16,093
0-500-73430-3136	DISTRIBUTED EMPLOYEE BE	6,101	1,281	6,101	6,223
0-500-73430-3139	TRAVEL EXPENSE	0	0	0	0
0-500-73430-3215	OTHER TYPES OF MATERIAL	563	0	563	574
0-500-73430-3311	ADVERTISING	532	0	532	542
0-500-73430-3328	CONTRACT SERVICES	200,000	2,609	200,000	204,000
0-500-73430-3330	MISCELLANEOUS	0	0	0	0
0-500-73430-3342	EQUIPMENT RENTAL - OWN	3,296	0	3,296	3,362
0-500-73430-3343	EQUIPMENT RENTAL - OTHE	0	0	0	0
0-500-73430-3409	TRANSFER TO RESERVES	0	0	0	0
0-500-73430-3410	TRANSFER TO CAPITAL FUN	0	0	0	0
	73430 DITCHING (MTC B3)	226,270	8,297	226,270	230,794
0-500-73440-3103	DISTRIBUTED SALARIES &	10,518	4,919	10,518	10,729
0-500-73440-3136	DISTRIBUTED EMPLOYEE BE	4,207	1,666	4,207	4,291
0-500-73440-3215	OTHER TYPES OF MATERIAL	10,633	2,523	10,633	10,846
0-500-73440-3328	CONTRACT SERVICES	20,000	5,143	16,000	16,320
0-500-73440-3342	EQUIPMENT RENTAL - OWN	5,316	0	5,316	5,423
0-500-73440-3343	EQUIPMENT RENTAL - OTHE	0	0	0	0
0-500-73440-3900	ASSET PURCHASES	0	0	0	0
	73440 CATCH BASINS (MTC B4)	50,674	14,251	50,674	47,609
0-500-73450-3103	DISTRIBUTED SALARIES &	36,814	25,628	36,814	37,550
0-500-73450-3136	DISTRIBUTED EMPLOYEE BE	14,305	7,928	14,305	14,591
0-500-73450-3215	OTHER TYPES OF MATERIAL	563	228	563	574
0-500-73450-3311	ADVERTISING	0	0	0	0
0-500-73450-3328	CONTRACT SERVICES	1,648	354	1,648	1,681

0-500-73450-3342	EQUIPMENT RENTAL - OWN	12,972	0	12,972	13,232
0-500-73450-3343	EQUIPMENT RENTAL - OTHE	0	0	0	0
	73450 DEBRIS AND LITTER (MTC	66,302	34,138	66,302	67,628
0-500-73510-3103	DISTRIBUTED SALARIES &	31,555	16,744	31,555	32,186
0-500-73510-3136	DISTRIBUTED EMPLOYEE BE	12,306	4,561	12,306	12,553
0-500-73510-3215	OTHER TYPES OF MATERIAL	15,621	11,880	15,621	15,934
0-500-73510-3328	CONTRACT SERVICES	41,657	18,994	41,657	42,490
0-500-73510-3342	EQUIPMENT RENTAL - OWN	17,013	0	17,013	17,353
0-500-73510-3343	EQUIPMENT RENTAL - OTHE	0	0	0	0
0-500-73510-3410	TRANSFER TO CAPITAL FUN	0	0	0	0
	73510 PATCHING AND SPRAYIN	118,152	52,179	118,152	120,516
0-500-73520-3103	DISTRIBUTED SALARIES &	26,296	3,200	26,296	26,822
0-500-73520-3136	DISTRIBUTED EMPLOYEE BE	9,467	1,248	9,467	9,656
0-500-73520-3215	OTHER TYPES OF MATERIAL	0	0	0	0
0-500-73520-3328	CONTRACT SERVICES	0	0	0	0
0-500-73520-3342	EQUIPMENT RENTAL - OWN	31,899	0	31,899	32,537
0-500-73520-3343	EQUIPMENT RENTAL - OTHE	0	0	0	0
0-500-73520-3900	ASSET PURCHASES	0	0	0	0
	73520 SWEEPING (MTC C2)	67,662	4,448	67,662	69,015
0-500-73530-3103	DISTRIBUTED SALARIES &	42,073	23,945	42,073	42,915
0-500-73530-3136	DISTRIBUTED EMPLOYEE BE	16,409	8,372	16,409	16,737
0-500-73530-3215	OTHER TYPES OF MATERIAL	31,899	33,834	31,899	32,500
0-500-73530-3328	CONTRACT SERVICES	3,296	6,841	3,296	3,362
0-500-73530-3342	EQUIPMENT RENTAL - OWN	37,215	0	37,215	37,959
0-500-73530-3343	EQUIPMENT RENTAL - OTHE	0	0	0	0
0-500-73530-3900	ASSET PURCHASES	0	0	0	0
	73530 SHOULDERING	130,892	72,992	130,892	133,473
0-500-73540-3103	DISTRIBUTED SALARIES &	0	76	0	0
0-500-73540-3136	DISTRIBUTED EMPLOYEE BE	0	30	0	0
0-500-73540-3215	OTHER TYPES OF MATERIAL	521	0	521	531
0-500-73540-3328	CONTRACT SERVICES	5,207	0	5,207	5,311
0-500-73540-3342	EQUIPMENT RENTAL - OWN	0	0	0	0
0-500-73540-3900	ASSET PURCHASES	0	0	0	0
	73540 GUARDRAILS	5,728	106	5,728	5,842
0-500-73630-3103	DISTRIBUTED SALARIES &	1,052	202	1,052	1,073
0-500-73630-3136	DISTRIBUTED EMPLOYEE BE	421	79	421	429
0-500-73630-3215	OTHER TYPES OF MATERIAL	0	0	0	0
0-500-73630-3311	ADVERTISING	0	0	0	0
0-500-73630-3328	CONTRACT SERVICES	17,013	11,539	17,013	17,353
0-500-73630-3342	EQUIPMENT RENTAL - OWN	425	0	425	434
0-500-73630-3343	EQUIPMENT RENTAL - OTHE	0	0	0	0
0-500-73630-4001	AMORTIZATION	0	0	0	0
	73630 DUST SUPPRESSION	18,911	11,820	18,911	19,289
0-500-73651-3103	DISTRIBUTED SALARIES &	0	0	0	0
0-500-73651-3136	DISTRIBUTED EMPLOYEE BE	0	0	0	0
0-500-73651-3215	OTHER TYPES OF MATERIAL	563	712	563	574

0-500-73651-3311	ADVERTISING	0	0	0	0
0-500-73651-3328	CONTRACT SERVICES	10,792	2,147	10,792	11,008
0-500-73651-3342	EQUIPMENT RENTAL - OWN	106	0	106	108
0-500-73651-3343	EQUIPMENT RENTAL - OTHE	0	0	0	0
0-500-73651-3409	TRANSFER TO RESERVES	0	0	0	0
0-500-73651-3410	TRANSFER TO CAPITAL FUN	0	0	0	0
	73651 CURB MAINTENANCE (M	11,461	2,859	11,461	11,690
0-500-74110-3103	DISTRIBUTED SALARIES &	94,665	21,663	94,665	96,558
0-500-74110-3136	DISTRIBUTED EMPLOYEE BE	36,814	7,595	36,814	37,550
0-500-74110-3215	OTHER TYPES OF MATERIAL	2,658	50	2,658	2,711
0-500-74110-3311	ADVERTISING	0	0	0	0
0-500-74110-3328	CONTRACT SERVICES	31,243	16,395	31,243	31,867
0-500-74110-3330	MISCELLANEOUS	0	0	0	0
0-500-74110-3342	EQUIPMENT RENTAL - OWN	72,304	0	72,304	73,750
0-500-74110-3343	EQUIPMENT RENTAL - OTHE	0	0	0	0
0-500-74110-4001	AMORTIZATION	0	0	0	0
	74110 SNOW PLOUGHING (MTC	237,684	45,703	237,684	242,436
0-500-74120-3103	DISTRIBUTED SALARIES &	63,110	47,605	63,110	64,372
0-500-74120-3136	DISTRIBUTED EMPLOYEE BE	24,718	17,879	24,718	25,212
0-500-74120-3215	OTHER TYPES OF MATERIAL	72,899	35,834	72,899	74,357
0-500-74120-3311	ADVERTISING	0	0	0	0
0-500-74120-3328	CONTRACT SERVICES	20,282	10,040	20,282	20,688
0-500-74120-3342	EQUIPMENT RENTAL - OWN	52,101	0	52,101	53,143
0-500-74120-3343	EQUIPMENT RENTAL - OTHE	0	0	0	0
0-500-74120-3900	ASSET PURCHASES	0	0	0	0
	74120 SAND ING/SALTING (MTC	233,110	111,358	233,110	237,772
0-500-74130-3103	DISTRIBUTED SALARIES &	21,037	10,031	21,037	21,457
0-500-74130-3136	DISTRIBUTED EMPLOYEE BE	8,415	2,530	8,415	8,583
0-500-74130-3215	OTHER TYPES OF MATERIAL	3,190	214	3,190	3,254
0-500-74130-3342	EQUIPMENT RENTAL - OWN	3,296	0	3,296	3,362
0-500-74130-3343	EQUIPMENT RENTAL - OTHE	0	0	0	0
	74130 SNOW FENCE (MTC E3)	35,938	12,775	35,938	36,656
0-500-74210-3103	DISTRIBUTED SALARIES &	2,104	98	2,104	2,146
0-500-74210-3136	DISTRIBUTED EMPLOYEE BE	789	38	789	805
0-500-74210-3215	OTHER TYPES OF MATERIAL	4,253	0	4,253	4,338
0-500-74210-3311	ADVERTISING	851	0	851	868
0-500-74210-3328	CONTRACT SERVICES	50,000	25,628	43,000	43,860
0-500-74210-3342	EQUIPMENT RENTAL - OWN	2,127	0	2,127	2,169
0-500-74210-3343	EQUIPMENT RENTAL - OTHE	0	0	0	0
0-500-74210-3409	TRANSFER TO RESERVES	0	0	0	0
0-500-74210-3900	ASSET PURCHASES	0	0	0	0
	74210 PAVEMENT MARKING (IV	60,124	25,764	60,124	54,186
0-500-74220-3103	DISTRIBUTED SALARIES &	21,037	6,961	21,037	21,457
0-500-74220-3136	DISTRIBUTED EMPLOYEE BE	8,415	2,352	8,415	8,583
0-500-74220-3215	OTHER TYPES OF MATERIAL	17,624	9,269	17,624	17,977
0-500-74220-3305	PROPERTY RENTAL/LEASE	0	300	0	0
0-500-74220-3328	CONTRACT SERVICES	3,190	1,131	3,190	3,254
0-500-74220-3342	EQUIPMENT RENTAL - OWN	4,253	0	4,253	4,338

0-500-74220-3343	EQUIPMENT RENTAL - OTHE	0	0	0	0
0-500-74220-3410	TRANSFER TO CAPITAL FUN	0	0	0	0
0-500-74220-3900	ASSET PURCHASES	0	0	0	0
	74220 TRAFFIC SIGNS (MTC F)	54,519	20,013	54,519	55,609
0-500-74230-3103	DISTRIBUTED SALARIES &	526	372	526	536
0-500-74230-3136	DISTRIBUTED EMPLOYEE BE	210	145	210	215
0-500-74230-3215	OTHER TYPES OF MATERIAL	6,582	0	6,582	6,714
0-500-74230-3305	PROPERTY RENTAL/LEASE	15,949	14,241	15,949	16,268
0-500-74230-3328	CONTRACT SERVICES	20,000	0	20,000	20,400
0-500-74230-3342	EQUIPMENT RENTAL - OWN	1,063	0	1,063	1,085
0-500-74230-3343	EQUIPMENT RENTAL - OTHE	0	0	0	0
0-500-74230-3900	ASSET PURCHASES	0	0	0	0
	74230 PC HARBOUR/TRILLIUM I	44,330	14,758	44,330	45,218
0-500-74231-3301	BLDG & EQUIP REPAIRS &	11,696	4,564	11,696	11,930
	74231 PC HARBOUR/VALE RAIL	11,696	4,564	11,696	11,930
0-500-74232-3215	OTHER TYPES OF MATERIAL	11,058	4,374	11,058	11,279
0-500-74232-3223	FORKES RD SIGNAL	0	1,356	0	0
	74232 CN RAIL	11,058	5,730	11,058	11,279
0-500-74233-3215	OTHER TYPES OF MATERIAL	3,722	1,910	3,722	3,796
0-500-74233-3328	CONTRACT SERVICES	0	0	0	0
	74233 CP RAIL	3,722	1,910	3,722	3,796
0-500-74235-3103	DISTRIBUTED SALARIES &	1,052	0	1,052	1,073
0-500-74235-3136	DISTRIBUTED EMPLOYEE BE	368	0	368	376
0-500-74235-3215	OTHER TYPES OF MATERIAL	4,800	33	4,800	4,896
0-500-74235-3900	ASSET PURCHASES	0	0	0	0
	74235 SAFETY DEVICES	6,220	33	6,220	6,345
	** TOTAL REVENUE **	-52,000	0	-52,000	-80692
	** TOTAL EXPENSE **	2,337,226	736,323	2,337,226	1,895,904
	500 OPERATIONAL SERVICES	2,285,226	736,323	2,285,226	1,815,212
0-510-63400-2635	STORM SEWER CONSTRUCTIO	0	0	0	0
0-510-63400-2802	SEWER LATERALS	0	-267	0	0
0-510-63400-2803	SEWER SERVICE INSTALLAT	-4,595	-2,596	-4,595	-4500
0-510-63500-2147	REGIONAL MUNICIPALITY O	0	0	0	0
0-510-63500-2909	TRANSFER FROM RESERVES	0	0	0	-149909
0-510-63500-2916	DEFERRED REVENUE EARNED	0	0	0	0
0-510-74800-3103	DISTRIBUTED SALARIES &	526	0	526	536
0-510-74800-3136	DISTRIBUTED EMPLOYEE BE	210	0	210	215
0-510-74800-3215	OTHER TYPES OF MATERIAL	0	0	0	0
0-510-74800-3328	CONTRACT SERVICES	53,164	45,119	53,164	54,228
0-510-74800-3342	EQUIPMENT RENTAL - OWN	0	0	0	0
0-510-74800-3409	TRANSFER TO RESERVES	0	0	0	0
0-510-74800-3410	TRANSFER TO CAPITAL FUN	0	0	0	0
	74800 STORM SEWER FLUSHIN	53,900	45,119	53,900	54,979

0-510-74810-3103	DISTRIBUTED SALARIES &	5,259	1,261	5,259	5,364
0-510-74810-3136	DISTRIBUTED EMPLOYEE BE	2,104	417	2,104	2,146
0-510-74810-3215	OTHER TYPES OF MATERIAL	2,233	1,692	2,233	2,278
0-510-74810-3328	CONTRACT SERVICES	15,949	17,751	15,949	16,268
0-510-74810-3342	EQUIPMENT RENTAL - OWN	5,316	0	5,316	5,423
0-510-74810-3343	EQUIPMENT RENTAL - OTHE	0	0	0	0
0-510-74810-3410	TRANSFER TO CAPITAL FUN	0	0	0	0
0-510-74810-6000	CAPITAL ASSET TRANSFERS	0	0	0	0
	74810 MAIN TENANCE & REPAIR	30,861	21,121	30,861	31,479
0-510-74820-3103	DISTRIBUTED SALARIES &	2,104	321	2,104	2,146
0-510-74820-3136	DISTRIBUTED EMPLOYEE BE	789	125	789	805
0-510-74820-3215	OTHER TYPES OF MATERIAL	10,414	0	10,414	10,622
0-510-74820-3316	LEGAL FEES	0	0	0	0
0-510-74820-3328	CONTRACT SERVICES	1,595	188	1,595	1,627
0-510-74820-3342	EQUIPMENT RENTAL - OWN	2,127	0	2,127	2,169
0-510-74820-3343	EQUIPMENT RENTAL - OTHE	0	0	0	0
0-510-74820-3409	TRANSFER TO RESERVES	0	0	0	0
	74820 SEWER LATERALS	17,029	634	17,029	17,369
0-510-74830-3103	DISTRIBUTED SALARIES &	1,052	0	1,052	1,073
0-510-74830-3136	DISTRIBUTED EMPLOYEE BE	421	0	421	429
0-510-74830-3215	OTHER TYPES OF MATERIAL	851	1,453	851	868
0-510-74830-3328	CONTRACT SERVICES	10,633	17,197	10,633	10,846
0-510-74830-3342	EQUIPMENT RENTAL - OWN	266	0	266	271
0-510-74830-3343	EQUIPMENT RENTAL - OTHE	0	0	0	0
0-510-74830-3410	TRANSFER TO CAPITAL FUN	0	0	0	0
	74830 STORM SEWER MAN HOI	13,223	18,650	13,223	13,487
0-510-74840-3101	SALARIES & WAGES - REGU	0	22,227	0	0
0-510-74840-3102	SALARIES & WAGES PART-T	0	0	0	0
0-510-74840-3103	DISTRIBUTED SALARIES &	52,592	0	52,592	53,644
0-510-74840-3104	OVERTIME	0	93	0	0
0-510-74840-3106	IN LIEU	0	1,293	0	0
0-510-74840-3109	STANDBY	0	55	0	0
0-510-74840-3110	VACATION PAY	0	3,221	0	0
0-510-74840-3111	STATUTORY HOLIDAYS	0	1,917	0	0
0-510-74840-3112	SICK LEAVE	0	621	0	0
0-510-74840-3113	BEREAVEMENT	0	87	0	0
0-510-74840-3135	EMPLOYEE BENEFITS	0	7,971	0	0
0-510-74840-3136	DISTRIBUTED EMPLOYEE BE	15,778	0	15,778	16,093
0-510-74840-3215	OTHER TYPES OF MATERIAL	1,063	0	1,063	1,085
0-510-74840-3305	PROPERTY RENTAL/LEASE	425	193	425	434
0-510-74840-3315	ENGINEERING FEES	0	0	0	0
0-510-74840-3319	CONSULTANT FEES	0	0	0	0
0-510-74840-3328	CONTRACT SERVICES	0	0	0	0
0-510-74840-3330	MISCELLANEOUS	0	0	0	0
0-510-74840-3342	EQUIPMENT RENTAL - OWN	532	0	532	542
0-510-74840-3343	EQUIPMENT RENTAL - OTHE	0	0	0	0
0-510-74840-3410	TRANSFER TO CAPITAL FUN	0	0	0	0
0-510-74840-3503	DEBENTURES	0	0	0	97900
0-510-74840-3510	DEBENTURE - PRINCIPLE	0	0	0	52009
0-510-74840-4001	AMORTIZATION	0	0	0	0

74840 STORM SEWER GENERAL	70,390	37,678	70,390	221707
** TOTAL REVENUE **	-4,595	-2,863	-4,595	-154409
** TOTAL EXPENSE **	185,403	123,202	185,403	339,021
510 OPER.SERVICES-STORM SEW	180,808	120,339	180,808	184,612
0-520-62500-2900 GRANTS	-156,000	-156,892	-156,000	-151000
0-520-63500-2529 FUEL CREDIT	0	-3,775	0	0
0-520-63500-2909 TRANSFER FROM RESERVES	0	0	0	-18146
0-520-63500-2990 TRANSIT UPASS	-14,000	0	-14,000	-14000
0-520-63500-2992 TRANSIT FARES -LOCAL	-25,000	-14,304	-25,000	-21000
0-520-63500-2993 TRANSIT FARES -LINK	-13,000	-6,392	-13,000	-11000
0-520-63500-2994 TRANSIT FARES-REGION	0	0	0	0
0-520-74250-3139 TRAVEL EXPENSE	100	32	100	200
0-520-74250-3311 ADVERTISING	1,000	0	1,000	1,000
0-520-74250-3320 ASSOCIATION MEMBERSHIPS	250	0	250	250
0-520-74250-3328 CONTRACT SERVICES	308,360	179,174	308,360	314,527
0-520-74250-3409 TRANSFER TO RESERVES	0	0	0	0
74250 TRANSIT	309,710	179,206	309,710	315977
** TOTAL REVENUE **	-208,000	-181,363	-208,000	-215146
** TOTAL EXPENSE **	309,710	179,206	309,710	315,977
520 OPER.SERVICES-TRANSIT	101,710	-2,157	101,710	100,831
0-530-63400-2508 MARKET FEES	-12,000	-9,841	-12,000	-11000
0-530-63400-2517 MARKET HYDRO FEE	-715	-1,065	-715	-1200
0-530-63400-2552 MARKET ADVERTISING FEES	0	0	0	0
0-530-74340-3103 DISTRIBUTED SALARIES &	1,052	178	1,052	1,073
0-530-74340-3136 DISTRIBUTED EMPLOYEE BE	421	69	421	429
0-530-74340-3215 OTHER TYPES OF MATERIAL	319	0	319	325
0-530-74340-3305 PROPERTY RENTAL/LEASE	319	102	319	325
0-530-74340-3328 CONTRACT SERVICES	5,316	8,792	5,316	8,500
0-530-74340-3342 EQUIPMENT RENTAL - OWN	1,063	0	1,063	1,085
0-530-74340-3343 EQUIPMENT RENTAL - OTHE	0	0	0	0
0-530-74340-3409 TRANSFER TO RESERVES	0	0	0	0
0-530-74340-3410 TRANSFER TO CAPITAL FUN	0	0	0	0
0-530-74340-4001 AMORTIZATION	0	0	0	0
74340 PARKING LOTS	8,490	9,141	8,490	11,737
0-530-74341-3101 SALARIES & WAGES - REGU	0	0	0	0
0-530-74341-3102 SALARIES & WAGES PART-T	6,604	4,859	6,604	6,751
0-530-74341-3103 DISTRIBUTED SALARIES &	2,104	-2,820	2,104	2,146
0-530-74341-3104 OVERTIME	0	0	0	0
0-530-74341-3110 VACATION PAY	421	205	421	429
0-530-74341-3111 STATUTORY HOLIDAYS	526	274	526	536
0-530-74341-3120 ACCRUED SALARIES & WAGE	0	0	0	0
0-530-74341-3135 EMPLOYEE BENEFITS	1,626	1,054	1,626	1,659
0-530-74341-3136 DISTRIBUTED EMPLOYEE BE	789	-297	789	805
0-530-74341-3201 HYDRO	1,276	904	1,276	1,350
0-530-74341-3215 OTHER TYPES OF MATERIAL	1,063	470	1,063	1,200
0-530-74341-3307 INSURANCE	1,063	1,282	1,063	1,200
0-530-74341-3311 ADVERTISING	266	0	266	200
0-530-74341-3320 ASSOCIATION MEMBERSHIPS	266	305	266	300
0-530-74341-3328 CONTRACT SERVICES	0	0	0	0

0-530-74341-3342	EQUIPMENT RENTAL - OWN	2,127	0	2,127	2,169
0-530-74341-3343	EQUIPMENT RENTAL - OTHE	0	0	0	0
0-530-74341-3409	TRANSFER TO RESERVES	0	0	0	0
0-530-74341-3410	TRANSFER TO CAPITAL FUN	0	0	0	0
0-530-74341-7000	TRANSFER TO ASSET	0	0	0	0
	74341 MARKET SQUARE	18,131	6,236	18,131	18745
	** TOTAL REVENUE **	-12,715	-10,906	-12,715	-12200
	** TOTAL EXPENSE **	26,621	15,377	26,621	30,482
	530 MARKET SQUARE/PARKING	13,906	4,471	13,906	18,282
0-540-63500-2530	OTHER	0	0	0	0
0-540-63500-2700	PUBLIC WORKS CHARGES	-258,822	0	-258,822	-263998
0-540-63500-2909	TRANSFER FROM RESERVES	-6,120	0	0	-114094
0-540-63500-2915	TRANSFER FROM CAPITAL F	-56,140	0	-56,140	-56984
0-540-74370-3103	DISTRIBUTED SALARIES &	63,110	35,133	63,110	64,372
0-540-74370-3136	DISTRIBUTED EMPLOYEE BE	24,613	13,158	24,613	25,105
0-540-74370-3201	HYDRO	19,267	13,082	19,267	19,652
0-540-74370-3202	WATER	1,667	194	1,667	1,700
0-540-74370-3203	HEAT (OIL) OR GAS	9,061	4,808	9,061	9,242
0-540-74370-3215	OTHER TYPES OF MATERIAL	6,467	8,353	6,467	6,596
0-540-74370-3301	BLDG & EQUIP REPAIRS &	2,500	2,244	2,500	2,550
0-540-74370-3305	PROPERTY RENTAL/LEASE	15,417	15,327	15,417	15,726
0-540-74370-3307	INSURANCE	4,753	0	4,753	4,848
0-540-74370-3308	POSTAGE & COURIER	521	19	521	532
0-540-74370-3328	CONTRACT SERVICES	34,800	29,036	34,800	35,496
0-540-74370-3330	MISCELLANEOUS	383	0	383	390
0-540-74370-3342	EQUIPMENT RENTAL - OWN	3,190	0	3,190	3,253
0-540-74370-3343	EQUIPMENT RENTAL - OTHE	0	0	0	0
0-540-74370-3410	TRANSFER TO CAPITAL FUN	0	0	0	0
0-540-74370-3503	DEBENTURE - INTEREST	35,392	0	35,392	34,576
0-540-74370-3510	DEBENTURE - PRINCIPLE	21,877	0	21,877	22,694
0-540-74370-3900	ASSET PURCHASES	0	612	0	0
0-540-74370-4001	AMORTIZATION	0	0	0	0
	74370 BUILDING AND YARD	243,018	121,966	243,018	246,732
0-540-74375-3201	HYDRO	0	0	0	0
0-540-74375-3202	WATER	0	0	0	0
0-540-74375-3203	HEAT (OIL) OR GAS	0	0	0	0
0-540-74375-3215	OTHER TYPES OF MATERIAL	0	0	0	0
0-540-74375-3301	BLDG & EQUIP REPAIRS &	0	0	0	0
0-540-74375-3305	PROPERTY RENTAL/LEASE	0	0	0	0
0-540-74375-3307	INSURANCE	0	0	0	0
0-540-74375-3309	TELEPHONE/MODUM/RADIO	0	98	0	0
0-540-74375-3323	COMPUTER PROGRAMS & MAI	0	419	0	0
0-540-74375-3328	CONTRACT SERVICES	0	305	0	0
0-540-74375-3330	MISCELLANEOUS	0	202	0	-130000
0-540-74375-3503	DEBENTURE - INTEREST				470369
0-540-74375-3510	DEBENTURE - PRINCIPLE				268725
	74375 OPERATIONS CENTRE FA	0	1,024	0	609094
0-540-74510-3101	SALARIES & WAGES - REGU	1,188,457	456,111	1,188,457	1,212,679
0-540-74510-3102	SALARIES & WAGES PART-T	94,381	59,393	94,381	98,498
0-540-74510-3103	DISTRIBUTED SALARIES &	-1,051,834	-454,284	-1,051,834	-1,072,036

0-540-74510-3104	OVERTIME	92,800	18,256	92,800	92,000
0-540-74510-3105	SHIFT PREMIUM	1,000	626	1,000	1,000
0-540-74510-3106	IN LIEU	0	18,687	0	0
0-540-74510-3107	SALARIES & WAGES - WCB	0	791	0	0
0-540-74510-3109	STANDBY	42,000	20,472	42,000	42,000
0-540-74510-3110	VACATION PAY	131,547	20,554	131,547	134,435
0-540-74510-3111	STATUTORY HOLIDAYS	58,313	39,242	58,313	59,511
0-540-74510-3112	SICK LEAVE	0	72,851	0	0
0-540-74510-3113	BEREAVEMENT	0	2,598	0	0
0-540-74510-3134	WCB PENSION	11,307	7,312	11,307	11,533
0-540-74510-3135	EMPLOYEE BENEFITS	473,477	233,560	473,477	482,991
0-540-74510-3136	DISTRIBUTED EMPLOYEE BE	-406,301	-152,919	-406,301	-420,576
0-540-74510-3137	CLOTHING ALLOWANCE	25,000	18,761	25,000	25,500
0-540-74510-3139	TRAVEL EXPENSE	212	144	212	216
0-540-74510-3207	OFFICE SUPPLIES/STATION	12,300	4,613	12,300	12,546
0-540-74510-3215	OTHER TYPES OF MATERIAL	1,063	391	1,063	1,084
0-540-74510-3222	INVENTORY ALLOWANCE	0	3,331	0	0
0-540-74510-3282	PHOTOCOPIER MAINTENANCE	500	0	500	1000
0-540-74510-3300	RADIO LICENSE FEES	0	0	0	0
0-540-74510-3305	PROPERTY RENTAL/LEASE	1,117	712	1,117	1,000
0-540-74510-3308	POSTAGE & COURIER	558	5	558	569
0-540-74510-3309	TELEPHONE/MODUM/RADIO	23,393	18,874	23,393	23,861
0-540-74510-3311	ADVERTISING	0	0	0	0
0-540-74510-3312	COPIER LEASE	1,840	0	1,840	1,877
0-540-74510-3313	STAFF DEVELOPMENT	12,497	7,472	12,497	12,747
0-540-74510-3319	CONSULTANT FEES	0	9,413	0	0
0-540-74510-3320	ASSOCIATION MEMBERSHIPS	1,807	1,400	1,807	1,844
0-540-74510-3321	SUBSCRIPTIONS, PUBLICAT	319	0	319	326
0-540-74510-3324	OFFICE EQUIP MAINT CONT	0	0	0	0
0-540-74510-3330	MISCELLANEOUS	585	524	585	597
0-540-74510-3342	EQUIPMENT RENTAL - OWN	15,949	0	15,949	16,268
0-540-74510-3343	EQUIPMENT RENTAL - OTHE	0	0	0	0
0-540-74510-3409	TRANSFER TO RESERVES	0	0	0	0
0-540-74510-3503	DEBENTURES	7,140	0	7,140	4,984
0-540-74510-3510	DEBENTURE - PRINCIPLE	49,000	0	49,000	52,000
0-540-74510-3900	ASSET PURCHASES	0	16,747	0	0
0-540-74510-4001	AMORTIZATION	0	0	0	0
0-540-74510-7000	TRANSFER TO ASSET	0	0	0	0
	74510 PUBLIC WORKS GENERAL	788,427	425,637	788,427	798,454
0-540-74515-3101	SALARIES & WAGES - REGU	0	0	0	0
0-540-74515-3103	DISTRIBUTED SALARIES &	6,311	2,677	6,311	6,437
0-540-74515-3104	OVERTIME	0	0	0	0
0-540-74515-3106	IN LIEU	0	0	0	0
0-540-74515-3110	VACATION PAY	0	0	0	0
0-540-74515-3111	STATUTORY HOLIDAYS	0	0	0	0
0-540-74515-3112	SICK LEAVE	0	0	0	0
0-540-74515-3135	EMPLOYEE BENEFITS	0	0	0	0
0-540-74515-3136	DISTRIBUTED EMPLOYEE BE	2,419	1,033	2,419	2,468
0-540-74515-3342	EQUIPMENT RENTAL - OWN	4,253	0	4,253	4,338
	74515 COURIER SERVICE	12,983	3,710	12,983	13243
0-540-74610-3101	SALARIES & WAGES - REGU	568,746	150,244	568,746	662,980
0-540-74610-3102	SALARIES & WAGES PART-T	14,101	23,869	14,101	16,520
0-540-74610-3103	DISTRIBUTED SALARIES &	-105,183	-31,246	-105,183	-107,287
0-540-74610-3104	OVERTIME	17,000	8,372	17,000	17,000

0-540-74610-3105	SHIFT PREMIUM	0	0	0	0
0-540-74610-3106	IN LIEU	0	9,904	0	0
0-540-74610-3109	STANDBY	0	28	0	0
0-540-74610-3110	VACATION PAY	53,301	14,637	53,301	56,123
0-540-74610-3111	STATUTORY HOLIDAYS	27,479	14,376	27,479	31,768
0-540-74610-3112	SICK LEAVE	0	6,040	0	0
0-540-74610-3113	BEREAVEMENT	0	745	0	0
0-540-74610-3135	EMPLOYEE BENEFITS	185,290	64,051	185,290	213,931
0-540-74610-3136	DISTRIBUTED EMPLOYEE BE	-39,970	-11,591	-39,970	-40,769
0-540-74610-3137	CLOTHING ALLOWANCE	8,007	5,057	8,007	8,167
0-540-74610-3139	TRAVEL EXPENSE	1,500	765	1,500	1,530
0-540-74610-3205	TRAFFIC SAFETY STUDY	10,000	0	10,000	10,000
0-540-74610-3207	OFFICE SUPPLIES/STATION	4,316	2,255	4,316	4,402
0-540-74610-3215	OTHER TYPES OF MATERIAL	532	111	532	542
0-540-74610-3216	PROTECTIVE CLOTHING	2,127	254	2,127	2,169
0-540-74610-3282	PHOTOCOPIER MAINTENANCE	500	0	500	3180
0-540-74610-3308	POSTAGE & COURIER	319	20	319	125
0-540-74610-3309	TELEPHONE/MODUM/RADIO	2,253	4,296	2,253	5,298
0-540-74610-3311	ADVERTISING	0	0	0	0
0-540-74610-3312	COPIER LEASE	3,540	177	3,540	3,611
0-540-74610-3313	STAFF DEVELOPMENT	2,000	356	2,000	2,000
0-540-74610-3315	ENGINEERING FEES	4,000	0	4,000	1,500
0-540-74610-3316	LEGAL FEES				1,000
0-540-74610-3319	CONSULTANT FEES	0	0	0	1500
0-540-74610-3320	ASSOCIATION MEMBERSHIPS	2,127	2,327	2,127	2,600
0-540-74610-3321	SUBSCRIPTIONS, PUBLICAT	771	824	771	900
0-540-74610-3323	COMPUTER PROGRAMS & MAI	15,000	8,933	15,000	15,300
0-540-74610-3324	OFFICE EQUIP MAINT CONT	0	0	0	0
0-540-74610-3326	PUBLIC RELATIONS	532	170	532	542
0-540-74610-3328	CONTRACT SERVICES	0	0	0	0
0-540-74610-3330	MISCELLANEOUS	1,808	993	1,808	1,844
0-540-74610-3342	EQUIPMENT RENTAL - OWN	4,253	0	4,253	4,338
0-540-74610-3409	TRANSFER TO RESERVES	0	0	0	0
0-540-74610-3410	TRANSFER TO CAPITAL FUN	15,000	0	0	0
0-540-74610-3435	ENVIRONMENTAL INITIATIV	6,120	2,900	6,120	6,242
0-540-74610-3443	PROPERTY DATA SEARCH	3,570	66	3,570	500
0-540-74610-3508	40-44 KILLAY ENVIR MONI	7,000	5,394	7,000	7,140
0-540-74610-3900	ASSET PURCHASES	0	0	0	0
0-540-74610-4001	AMORTIZATION	0	0	0	0
	74610 ENGINEERING GENERAL	816,039	284,327	816,039	934,696
0-540-74612-3102	SALARIES & WAGES PART-T	8,058	1,226	8,058	9,440
0-540-74612-3103	DISTRIBUTED SALARIES &	0	0	0	0
0-540-74612-3104	OVERTIME	0	0	0	0
0-540-74612-3110	VACATION PAY	0	49	0	0
0-540-74612-3111	STATUTORY HOLIDAYS	0	0	0	0
0-540-74612-3135	EMPLOYEE BENEFITS	886	143	886	1038
0-540-74612-3136	DISTRIBUTED EMPLOYEE BE	0	0	0	0
0-540-74612-3311	ADVERTISING	0	0	0	0
0-540-74612-3313	STAFF DEVELOPMENT	563	0	563	500
0-540-74612-3319	CONSULTANT FEES	0	0	0	0
0-540-74612-3321	SUBSCRIPTIONS, PUBLICAT	266	254	266	271
0-540-74612-3330	MISCELLANEOUS	0	0	0	0
	74612 FACILITY ENERGY AUDIT	9,773	1,672	9,773	11,249
0-540-74613-3103	DISTRIBUTED SALARIES &	7,140	961	7,140	7,283

0-540-74613-3136	DISTRIBUTED EMPLOYEE BE	2,142	211	2,142	2,185
0-540-74613-3139	TRAVEL EXPENSE	0	164	0	0
0-540-74613-3284	PERMIT FEES	255	224	255	260
0-540-74613-3285	HAZARDOUS WASTE DISPOSAL	5,100	0	5,100	5,202
0-540-74613-3313	STAFF DEVELOPMENT	2,550	1,693	2,550	2,601
0-540-74613-3330	MISCELLANEOUS	255	137	255	250
	74613 ENVIRONMENTAL COMP	17,442	3,390	17,442	17,781
0-540-74620-3103	DISTRIBUTED SALARIES &	2,104	0	2,104	2,146
0-540-74620-3136	DISTRIBUTED EMPLOYEE BE	841	0	841	858
0-540-74620-3215	OTHER TYPES OF MATERIAL	0	0	0	0
0-540-74620-3328	CONTRACT SERVICES	0	0	0	0
0-540-74620-3342	EQUIPMENT RENTAL - OWN	0	0	0	0
	74620 FLAVOURS OF NIAGARA	2,945	0	2,945	3,004
0-540-74622-3103	DISTRIBUTED SALARIES &	0	269	0	0
0-540-74622-3136	DISTRIBUTED EMPLOYEE BE	0	105	0	0
0-540-74622-3215	OTHER TYPES OF MATERIAL	0	0	0	0
0-540-74622-3328	CONTRACT SERVICES	0	0	0	0
0-540-74622-3342	EQUIPMENT RENTAL - OWN	0	0	0	0
0-540-74622-3409	TRANSFER TO RESERVES	0	0	0	0
	74622 COMMUNITY GROUP EVI	0	374	0	0
	** TOTAL REVENUE **	-321,082	0	-321,082	-435076.44
	** TOTAL EXPENSE **	1,890,627	842,100	1,890,627	2,634,253
	540 OPER.SERVICES-ADMINISTR	1,569,545	842,100	1,569,545	2,199,177
0-550-63400-2627	OTHER	-4,084	0	-4,084	0
0-550-63400-2633	MUNICIPAL CONSENT PERMI	-2,500	-4,265	-2,500	-7000
0-550-63400-2641	DRIVEWAY CULVERTS	-511	-1,104	-511	-2000
0-550-63400-2642	DEMOLITION & PROP CLEAN	0	0	0	0
0-550-63400-2643	SIDEWALK MAINTENANCE &	0	0	0	-1000
0-550-63400-2647	OTHER ENGINEERING FEES,	0	0	0	0
0-550-63400-2648	CONTRACTORS TENDER DOC	0	0	0	0
0-550-63400-2649	SANDING	-1,021	0	-1,021	0
0-550-63400-2650	SWEEPING	-1,021	0	-1,021	0
0-550-63400-2651	PLOWING	0	0	0	0
0-550-63500-2555	SCRAP SALES	0	0	0	-1000
0-550-63500-2656	GAS SALES TO REGION	-3,574	0	-3,574	0
0-550-63500-2657	GAS SALES - HYDRO/OTHER	-1,000	-1,030	-1,000	-1,100
0-550-63500-2908	GAS/HYDRO/FUEL REFUNDS	0	0	0	0
0-550-63500-2909	TRANSFER FROM RESERVES	0	0	0	0
0-550-63500-2912	SALE/RENTAL OF EQUIPMEN	0	0	0	0
0-550-63500-2915	TRANSFER FROM CAPITAL F	-34,566	0	-34,566	-34566
0-550-63500-3204	GAS EXPENSE-REGION/HYDR	4,253	976	4,253	1,000
0-550-73210-3215	OTHER TYPES OF MATERIAL	0	0	0	0
0-550-73210-3409	TRANSFER TO RESERVES	0	0	0	0
0-550-73210-3410	TSF TO CAPITAL FUNDS	0	0	0	0
0-550-73210-3503	DEBENTURES	14,484	0	14,484	13,801
0-550-73210-3510	DEBENTURE - PRINCIPLE	20,082	0	20,082	20,765
	73210 ROAD S CONSTR/MAINT	34,566	0	34,566	34566
0-550-73220-3103	DISTRIBUTED SALARIES &	15,778	10,020	15,778	16,093

0-550-73220-3136	DISTRIBUTED EMPLOYEE BE	6,101	3,873	6,101	6,223
0-550-73220-3215	OTHER TYPES OF MATERIAL	2,040	0	2,040	2,081
0-550-73220-3342	EQUIPMENT RENTAL - OWN	4,253	0	4,253	4,338
	73220 ROAD PATROLS	28,172	13,893	28,172	28,735
0-550-73500-3215	OTHER TYPES OF MATERIAL	0	0	0	0
0-550-73500-3311	ADVERTISING	957	0	957	976
0-550-73500-3328	CONTRACT SERVICES	15,949	0	15,949	16,268
0-550-73500-3409	TRANSFER TO RESERVES	0	0	0	0
0-550-73500-3410	TRANSFER TO CAPITAL FUN	0	0	0	0
	73500 CRACK SEALING	16,906	0	16,906	17,244
0-550-74320-3103	DISTRIBUTED SALARIES &	3,156	506	3,156	3,219
0-550-74320-3136	DISTRIBUTED EMPLOYEE BE	1,262	197	1,262	1,287
0-550-74320-3215	OTHER TYPES OF MATERIAL	2,127	2,104	2,127	2,169
0-550-74320-3328	CONTRACT SERVICES	0	0	0	0
0-550-74320-3342	EQUIPMENT RENTAL - OWN	1,063	0	1,063	1,085
0-550-74320-3343	EQUIPMENT RENTAL - OTHE	0	0	0	0
	74320 DRIVEWAY	7,608	2,807	7,608	7,760
0-550-74360-3201	HYDRO	10,633	3,695	10,633	10,846
0-550-74360-3215	OTHER TYPES OF MATERIAL	0	0	0	0
0-550-74360-3301	BLDG & EQUIP REPAIRS &	15,949	1,968	15,949	16,268
0-550-74360-3328	CONTRACT SERVICES	0	0	0	0
0-550-74360-3410	TRANSFER TO CAPITAL FUN	0	0	0	0
0-550-74360-4001	AMORTIZATION	0	0	0	0
	74360 TRAFFIC SIGNALS	26,582	5,663	26,582	27,114
0-550-74383-3103	DISTRIBUTED SALARIES &	1,052	0	1,052	1,073
0-550-74383-3136	DISTRIBUTED EMPLOYEE BE	421	0	421	429
0-550-74383-3215	OTHER TYPES OF MATERIAL	532	28	532	542
0-550-74383-3328	CONTRACT SERVICES	0	0	0	0
0-550-74383-3342	EQUIPMENT RENTAL - OWN	266	0	266	271
0-550-74383-3343	EQUIPMENT RENTAL - OTHE	0	0	0	0
	74383 MISCELLANEOUS RECOVI	2,271	28	2,271	2,315
0-550-74385-3103	DISTRIBUTED SALARIES &	4,207	3,082	4,207	4,291
0-550-74385-3136	DISTRIBUTED EMPLOYEE BE	1,683	1,185	1,683	1,717
0-550-74385-3215	OTHER TYPES OF MATERIAL	1,063	244	1,063	1,085
0-550-74385-3311	ADVERTISING	0	0	0	0
0-550-74385-3328	CONTRACT SERVICES	43,170	254	43,170	44,033
0-550-74385-3330	MISCELLANEOUS	0	0	0	0
0-550-74385-3342	EQUIPMENT RENTAL - OWN	4,253	0	4,253	4,338
0-550-74385-3343	EQUIPMENT RENTAL - OTHE	0	0	0	0
0-550-74385-3409	TRANSFER TO RESERVES	0	0	0	0
0-550-74385-3410	TRANSFER TO CAPITAL FUN	0	0	0	0
	74385 SIDEWALK MAINTENAN	54,376	4,765	54,376	55,464
0-550-74410-3101	SALARIES & WAGES - REGU	0	0	0	0
0-550-74410-3103	DISTRIBUTED SALARIES &	94,665	48,490	94,665	96,558
0-550-74410-3104	OVERTIME	0	0	0	0
0-550-74410-3106	IN LIEU	0	0	0	0

0-550-74410-3109	STANDBY	0	0	0	0
0-550-74410-3110	VACATION PAY	0	0	0	0
0-550-74410-3111	STATUTORY HOLIDAYS	0	0	0	0
0-550-74410-3112	SICK LEAVE	0	0	0	0
0-550-74410-3113	BEREAVEMENT	0	0	0	0
0-550-74410-3135	EMPLOYEE BENEFITS	0	0	0	0
0-550-74410-3136	DISTRIBUTED EMPLOYEE BE	36,814	16,720	36,814	37,550
0-550-74410-3204	AUTO SUPPLIES - GAS & O	151,385	76,907	151,385	154,413
0-550-74410-3206	AUTO SUPPLIES - PARTS	119,088	75,898	119,088	121,470
0-550-74410-3215	OTHER TYPES OF MATERIAL	19,775	6,778	19,775	20,171
0-550-74410-3222	INVENTORY ALLOWANCE - V	1,063	9,331	1,063	1,085
0-550-74410-3225	LICENSE PLATE FEES	14,736	579	14,736	15,031
0-550-74410-3304	LICENSED VEHICLE REPAIR	0	0	0	0
0-550-74410-3307	INSURANCE	30,536	0	30,536	31,147
0-550-74410-3311	ADVERTISING	0	0	0	0
0-550-74410-3321	SUBSCRIPTIONS, PUBLICAT	2,300	0	2,300	2,346
0-550-74410-3328	CONTRACT SERVICES	31,800	15,018	31,800	32,436
0-550-74410-3330	MISCELLANEOUS	558	71	558	569
0-550-74410-3342	EQUIPMENT RENTAL - OWN	-630,107	0	-630,107	-642,451
0-550-74410-3409	TRANSFER TO RESERVES	0	0	0	0
0-550-74410-3410	TRANSFER TO CAPITAL FUN	0	0	0	0
0-550-74410-3414	INTER-FUND ACCOUNT	0	0	0	0
0-550-74410-3900	ASSET PURCHASES	1,595	5,885	1,595	1,627
0-550-74410-4001	AMORTIZATION	0	0	0	0
	74410 VEHICLE/EQUIPMENT OF	-125,792	255,677	-125,792	-128048
0-550-74920-3103	DISTRIBUTED SALARIES &	526	0	526	536
0-550-74920-3136	DISTRIBUTED EMPLOYEE BE	210	0	210	215
0-550-74920-3201	HYDRO	201,960	136,724	201,960	202,000
0-550-74920-3301	BLDG & EQUIP REPAIRS &	35,700	7,027	35,700	30,000
0-550-74920-3328	CONTRACT SERVICES	0	0	0	0
0-550-74920-3342	EQUIPMENT RENTAL - OWN	213	0	213	217
0-550-74920-3343	EQUIPMENT RENTAL - OTHE	0	0	0	0
0-550-74920-3410	TRANSFER TO CAPITAL FUN	0	0	0	0
0-550-74920-3503	DEBENTURE - INTEREST	17,808	0	17,808	16,731
0-550-74920-3510	DEBENTURE - PRINCIPLE	89,795	0	89,795	90,835
0-550-74920-3900	ASSET PURCHASES	0	0	0	0
0-550-74920-4001	AMORTIZATION	0	0	0	0
	74920 STREET LIGHTING	346,212	143,751	346,212	340534
	** TOTAL REVENUE **	-48,277	-6,399	-48,277	-45666
	** TOTAL EXPENSE **	395,154	427,560	395,154	385,684
	550 OPER.SERVICES-OPERATION	346,877	421,161	346,877	340,018
0-560-62500-2900	GRANTS	-36,756	0	-36,756	-50000
0-560-63500-2627	OTHER	0	0	0	0
0-560-63500-2900	GRANTS	0	0	0	0
0-560-63500-2909	TRANSFER FROM RESERVES	0	0	0	0
0-560-63500-2915	TRANSFER FROM CAPITAL F	0	0	0	0
0-560-63500-2916	DEFERRED REVENUE EARNED	0	0	0	0
0-560-75210-3101	SALARIES & WAGES - REGU	0	0	0	0
0-560-75210-3103	DISTRIBUTED SALARIES &	9,467	2,363	9,467	9,656
0-560-75210-3104	OVERTIME	0	0	0	0
0-560-75210-3106	IN LIEU	0	0	0	0
0-560-75210-3107	SALARIES & WAGES - WCB	0	0	0	0

0-560-75210-3109	STANDBY	0	0	0	0
0-560-75210-3110	VACATION PAY	0	0	0	0
0-560-75210-3111	STATUTORY HOLIDAYS	0	0	0	0
0-560-75210-3112	SICK LEAVE	0	0	0	0
0-560-75210-3113	BEREAVEMENT	0	0	0	0
0-560-75210-3135	EMPLOYEE BENEFITS	0	0	0	0
0-560-75210-3136	DISTRIBUTED EMPLOYEE BE	3,681	876	3,681	3,755
0-560-75210-3139	TRAVEL EXPENSE	0	0	0	0
0-560-75210-3201	HYDRO	2,552	1,801	2,552	2,603
0-560-75210-3215	OTHER TYPES OF MATERIAL	2,127	1,852	2,127	2,169
0-560-75210-3307	INSURANCE	446	0	446	455
0-560-75210-3309	TELEPHONE/MODUM/RADIO	558	370	558	569
0-560-75210-3313	STAFF DEVELOPMENT	1,063	0	1,063	1,085
0-560-75210-3315	ENGINEERING FEES	0	0	0	0
0-560-75210-3319	CONSULTANT FEES	0	0	0	0
0-560-75210-3320	ASSOCIATION MEMBERSHIPS	0	0	0	0
0-560-75210-3328	CONTRACT SERVICES	0	712	0	0
0-560-75210-3330	MISCELLANEOUS	106	0	106	108
0-560-75210-3342	EQUIPMENT RENTAL - OWN	6,327	0	6,327	6,453
0-560-75210-3343	EQUIPMENT RENTAL - OTHE	0	0	0	0
0-560-75210-3380	EMERGENCY MEASURES	0	0	0	0
0-560-75210-3409	TRANSFER TO RESERVES	22,911	0	22,911	23,369
0-560-75210-3410	TRANSFER TO CAPITAL FUN	0	0	0	0
0-560-75210-3503	DEBENTURES	0	0	0	0
0-560-75210-3900	ASSET PURCHASES	0	0	0	0
	75210 MUNICIPAL DRAIN MAIN	49,238	7,974	49,238	50222
0-560-75220-3101	SALARIES & WAGES - REGU	62,165	23,293	62,165	63,143
0-560-75220-3103	DISTRIBUTED SALARIES &	-5,259	5,410	-5,259	-5,364
0-560-75220-3104	OVERTIME	1,020	0	1,020	1,000
0-560-75220-3105	SHIFT PREMIUM	0	0	0	0
0-560-75220-3106	IN LIEU	0	2,894	0	0
0-560-75220-3107	SALARIES & WAGES - WCB	0	0	0	0
0-560-75220-3110	VACATION PAY	3,985	534	3,985	4,048
0-560-75220-3111	STATUTORY HOLIDAYS	2,922	2,112	2,922	2,968
0-560-75220-3112	SICK LEAVE	0	1,578	0	0
0-560-75220-3113	BEREAVEMENT	0	1,311	0	0
0-560-75220-3135	EMPLOYEE BENEFITS	22,103	9,257	22,103	22,451
0-560-75220-3136	DISTRIBUTED EMPLOYEE BE	-2,104	2,110	-2,104	-2,146
0-560-75220-3139	TRAVEL EXPENSE	744	0	744	759
0-560-75220-3215	OTHER TYPES OF MATERIAL	0	0	0	0
0-560-75220-3313	STAFF DEVELOPMENT	1,063	0	1,063	1,085
0-560-75220-3320	ASSOCIATION MEMBERSHIPS	186	0	186	190
0-560-75220-3330	MISCELLANEOUS	0	0	0	0
0-560-75220-3342	EQUIPMENT RENTAL - OWN	1,063	0	1,063	1,085
	75220 MUNDRAIN MAINT-PROV	87,888	48,499	87,888	89,219
	** TOTAL REVENUE **	-36,756	0	-36,756	-50000
	** TOTAL EXPENSE **	137,126	56,473	137,126	139,441
	560 OPER.SERVICES-MUN DRAII	100,370	56,473	100,370	89,441
0-570-63500-2555	SCRAP SALES	-1,532	-1,265	-1,532	-1000
0-600-62500-2900	ONTARIO GRANTS	0	0	0	0
0-600-62600-2358	OTHER FEDERAL GRANTS	0	0	0	0
0-600-62600-2359	CANADA-HRDC GRANT	0	0	0	0

0-600-62600-3287	HEALTHY KIDS COMM CHALL	0	-12,456	0	0
0-600-62600-3289	ARTS WEEK	0	-6,075	0	0
0-600-63400-2420	LIGHTHOUSE LEASE INCOME	0	-510	0	-510
0-600-63400-2538	CROSSING GUARDS CHARGEB	0	0	0	0
0-600-63400-2582	SMART SERVE REVENUE	0	0	0	0
0-600-63400-2585	SKATEPARK FEE REVENUE	0	0	0	0
0-600-63400-2586	WEST SIDE RD ADVERT	-800	-576	-800	-800
0-600-63400-2669	BETHEL COMMUNITY CENTRE	0	0	0	0
0-600-63400-2670	SHERKSTON COMMUNITY CEN	0	0	0	0
0-600-63400-2691	CONTRACT TENDER FEES	0	0	0	0
0-600-63400-2750	ACCESSIBILITY COMMITTEE	0	0	0	0
0-600-63400-2901	SHERKSTON COMM CENTRE D	0	0	0	0
0-600-63400-2939	CONCERT BANDS DONATIONS	-400	-385	-400	-400
0-600-63400-9990	PARKS & REC REVENUE CLE	0	0	0	0
0-600-63500-2147	REGIONAL MUNICIPALITY O	0	0	0	0
0-600-63500-2530	CONCERT BAND OTHER REVE	0	0	0	0
0-600-63500-2538	FRIENDS OF ROSELWN CHAR	0	0	0	0
0-600-63500-2564	BERKLEY FISH TOUR BAR R	-10,000	-3,048	-10,000	0
0-600-63500-2900	GRANTS	0	0	0	0
0-600-63500-2909	TRANSFER FROM RESERVES	-4,254	0	-4,254	0
0-600-63500-2919	TSF FROM TRUST FUNDS	0	0	0	0
0-600-74622-3328	CONTRACT SERVICES	6,120	5,360	6,120	6,242
	74622 COMMUNITY GROUP EVI	6,120	5,360	6,120	6,242
0-600-79110-3101	SALARIES & WAGES - REGU	122,777	91,924	122,777	238,260
0-600-79110-3102	SALARIES & WAGES PART-T	6,877	19,365	6,877	8,120
0-600-79110-3103	DISTRIBUTED SALARIES &	-1,052	384	-1,052	-1,073
0-600-79110-3104	OVERTIME	4,000	1,559	4,000	4,000
0-600-79110-3106	IN LIEU	0	1,130	0	0
0-600-79110-3109	STANDBY	0	0	0	0
0-600-79110-3110	VACATION PAY	8,449	1,467	8,449	17,613
0-600-79110-3111	STATUTORY HOLIDAYS	5,837	4,434	5,837	11,304
0-600-79110-3112	SICK LEAVE	0	34	0	0
0-600-79110-3113	BEREAVEMENT	0	180	0	0
0-600-79110-3135	EMPLOYEE BENEFITS	41,863	18,853	41,863	77,989
0-600-79110-3136	DISTRIBUTED EMPLOYEE BE	-421	150	-421	-429
0-600-79110-3139	TRAVEL EXPENSE	2,500	1,403	2,500	2,550
0-600-79110-3159	PARKS & REC MASTER PLAN	0	0	0	0
0-600-79110-3207	OFFICE SUPPLIES/STATION	6,890	3,372	6,890	7,028
0-600-79110-3218	PROGRAM SUPPLIES	532	132	532	542
0-600-79110-3292	SOCIAL MEDIA PROGRAM	4,320	0	0	0
0-600-79110-3307	INSURANCE	0	0	0	0
0-600-79110-3308	POSTAGE & COURIER	217	13	217	221
0-600-79110-3309	TELEPHONE/MODUM/RADIO	7,975	4,556	7,975	8,134
0-600-79110-3310	PRINTING	0	0	0	0
0-600-79110-3311	ADVERTISING	1,595	4,377	1,595	1,627
0-600-79110-3312	PHOTOCOPY	0	0	0	0
0-600-79110-3313	STAFF DEVELOPMENT	4,785	1,382	4,785	4,881
0-600-79110-3316	LEGAL FEES	0	0	0	0
0-600-79110-3319	ARTS & CULTURE PLAN	0	0	0	0
0-600-79110-3320	ASSOCIATION MEMBERSHIPS	2,730	2,388	2,730	2,785
0-600-79110-3321	SUBSCRIPTIONS, PUBLICAT	219	241	219	223
0-600-79110-3324	OFFICE EQUIP MAINT CONT	0	0	0	0
0-600-79110-3326	PUBLIC RELATIONS	600	783	600	612
0-600-79110-3328	CONTRACT SERVICES	0	0	0	0
0-600-79110-3330	MISCELLANEOUS	0	0	0	0

0-600-79110-3342	EQUIPMENT RENTAL - OWN	106	0	106	108
0-600-79110-3403	DOUBTFUL ACCOUNTS	0	0	0	0
0-600-79110-3409	TRANSFER TO RESERVES	0	0	0	0
0-600-79110-3410	TRANSFER TO CAPITAL FUN	0	0	0	0
0-600-79110-3900	ASSET PURCHASES	0	1,733	0	0
0-600-79110-4001	AMORTIZATION	0	0	0	0
	79110 COMMSERVICES-ADMINI	220,799	159,860	220,799	384,495
0-600-79116-3207	OFFICE SUPPLIES/STATION	0	30	0	0
0-600-79116-3218	PROGRAM SUPPLIES	0	1,268	0	0
0-600-79116-3301	BLDG & EQUIP REPAIRS &	0	234	0	0
0-600-79116-3310	PRINTING	0	0	0	0
0-600-79116-3311	ADVERTISING	0	0	0	0
0-600-79116-3409	TRANSFER TO RESERVES	0	0	0	0
0-600-79116-3900	ASSET PURCHASES	0	113	0	0
	79116 HEALTHY KIDS COMMUN	0	1,645	0	0
0-600-79117-3207	OFFICE SUPPLIES/STATION	0	0	0	0
0-600-79117-3218	PROGRAM SUPPLIES	0	502	0	0
0-600-79117-3310	PRINTING	0	0	0	0
0-600-79117-3311	ADVERTISING	0	5,508	0	0
0-600-79117-3409	TRANSFER TO RESERVES	0	0	0	0
	79117 ARTS WEEK	0	6,010	0	0
0-600-79118-3339	INFRASTRUCTURE	0	13,238	0	0
0-600-79118-3343	EQUIPMENT RENTAL - OTHE	0	1,410	0	0
0-600-79118-3358	BAR EXPENSES	0	349	0	0
0-600-79118-3491	SPONSORSHIP	25,000	25,000	10,000	0
	79118 BERKLEY FISHING DERBY	25,000	39,997	25,000	0
0-600-79220-3102	SALARIES & WAGES PART-T	0	0	0	0
0-600-79220-3103	DISTRIBUTED SALARIES &	3,156	172	3,156	3,219
0-600-79220-3104	OVERTIME	0	0	0	0
0-600-79220-3110	VACATION PAY	0	0	0	0
0-600-79220-3111	STATUTORY HOLIDAYS	0	0	0	0
0-600-79220-3135	EMPLOYEE BENEFITS	0	0	0	0
0-600-79220-3136	DISTRIBUTED EMPLOYEE BE	1,262	60	1,262	1,287
0-600-79220-3215	OTHER TYPES OF MATERIAL	0	0	0	0
0-600-79220-3301	BLDG & EQUIP REPAIRS &	2,707	0	2,707	2,761
0-600-79220-3307	INSURANCE	1,080	0	1,080	1,102
0-600-79220-3313	STAFF DEVELOPMENT	0	0	0	0
0-600-79220-3328	CONTRACT SERVICES	0	0	0	0
0-600-79220-3330	MISCELLANEOUS	0	0	0	0
0-600-79220-3342	EQUIPMENT RENTAL - OWN	0	0	0	0
0-600-79220-3503	DEBENTURE - INTEREST	29,512	0	29,512	28,831
0-600-79220-3510	DEBENTURE - PRINCIPLE	18,242	0	18,242	18,923
0-600-79220-4001	AMORTIZATION	0	0	0	0
	79220 SKATEBOARD AREA	55,959	232	55,959	56,123
0-600-79610-3103	DISTRIBUTED SALARIES &	2,104	50	2,104	2,146
0-600-79610-3136	DISTRIBUTED EMPLOYEE BE	841	19	841	858
0-600-79610-3201	HYDRO	2,446	1,349	2,446	2,494
0-600-79610-3202	WATER	744	185	744	759

0-600-79610-3203	HEAT (OIL) OR GAS	1,701	1,130	1,701	1,735
0-600-79610-3301	BLDG & EQUIP REPAIRS &	876	0	876	894
0-600-79610-3307	INSURANCE	440	0	440	449
0-600-79610-3309	TELEPHONE/MODUM/RADIO	0	0	0	0
0-600-79610-3328	CONTRACT SERVICES	2,871	1,067	2,871	2,928
0-600-79610-3342	EQUIPMENT RENTAL - OWN	0	0	0	0
0-600-79610-3410	TRANSFER TO CAPITAL FUN	0	0	0	0
0-600-79610-3900	ASSET PURCHASES	0	0	0	0
0-600-79610-4001	AMORTIZATION	0	0	0	0
	79610 HUMBERSTONE COMMU	12,023	3,800	12,023	12,263
0-600-79620-3507	ACCESSIBILITY COMMITTEE	2,127	99	2,127	2,000
0-600-79620-3509	VOLUNTEER COMMITTEE	10,500	9,624	10,500	10,500
0-600-79620-3511	SENIORS ADVISORY COMMIT	2,127	284	2,127	2,000
	79620 PROGRAMS	14,754	10,007	14,754	14,500
0-600-79625-3201	HYDRO	729	346	729	650
	79625 WEST SIDE ROAD ADVER	729	346	729	650
0-600-79630-3103	DISTRIBUTED SALARIES &	0	0	0	0
0-600-79630-3136	DISTRIBUTED EMPLOYEE BE	0	0	0	0
0-600-79630-3201	HYDRO	0	0	0	0
0-600-79630-3202	WATER	0	0	0	0
0-600-79630-3215	OTHER TYPES OF MATERIAL	0	0	0	0
0-600-79630-3301	BLDG & EQUIP REPAIRS &	0	0	0	0
0-600-79630-3309	TELEPHONE/MODUM/RADIO	0	0	0	0
	79630 LOCK 8 LIGHTHOUSE	0	0	0	0
0-600-81230-3103	DISTRIBUTED SALARIES &	4,207	2,460	4,207	4,291
0-600-81230-3136	DISTRIBUTED EMPLOYEE BE	1,683	815	1,683	1,717
0-600-81230-3208	CLEANING MATERIALS	0	0	0	0
0-600-81230-3301	BLDG & EQUIP REPAIRS &	3,124	1,087	3,124	3,187
0-600-81230-3307	INSURANCE	806	0	806	822
0-600-81230-3328	CONTRACT SERVICES	3,941	1,454	3,941	4,020
0-600-81230-3342	EQUIPMENT RENTAL - OWN	319	0	319	325
0-600-81230-3410	TRANSFER TO CAPITAL FUN	0	0	0	0
0-600-81230-3447	GRANT-RECREATION COMMIT	8,150	8,150	8,150	8,300
0-600-81230-4001	AMORTIZATION	0	0	0	0
	81230 BETHEL COMMUNITY CE	22,230	13,966	22,230	22,662
0-600-81240-3103	DISTRIBUTED SALARIES &	6,311	2,233	6,311	6,437
0-600-81240-3136	DISTRIBUTED EMPLOYEE BE	2,419	754	2,419	2,468
0-600-81240-3208	CLEANING MATERIALS	0	0	0	0
0-600-81240-3301	BLDG & EQUIP REPAIRS &	1,562	2,180	1,562	1,593
0-600-81240-3307	INSURANCE	390	0	390	398
0-600-81240-3328	CONTRACT SERVICES	1,932	1,309	1,932	1,970
0-600-81240-3342	EQUIPMENT RENTAL - OWN	319	0	319	325
0-600-81240-3410	TRANSFER TO CAPITAL FUN	0	0	0	0
0-600-81240-3447	GRANT-RECREATION COMMIT	8,150	8,150	8,150	8,300
0-600-81240-3900	ASSET PURCHASES	0	0	0	0
0-600-81240-4001	AMORTIZATION	0	0	0	0
	81240 SHERKSTON COMMUNIT	21,083	14,626	21,083	21,491

	** TOTAL REVENUE **	-15,454	-23,050	-15,454	-1710
	** TOTAL EXPENSE **	378,697	255,849	378,697	518,426
	600 COMM.SERVICES-ADMINIS	363,243	232,799	363,243	516,716
0-605-63500-2147	REGIONAL MUNICIPALITY O	0	0	0	0
0-605-63500-2628	DONATIONS	0	-99	0	0
0-605-63500-2909	TRANSFER FROM RESERVES	-1,063	0	-1,063	-1000
0-605-63500-2919	TSF FROM TRUST FUNDS	0	0	0	0
0-605-79640-3215	OTHER TYPES OF MATERIAL	0	0	0	0
0-605-79640-3325	GRANTS - EXPENSE	0	0	0	0
0-605-79640-3330	MISCELLANEOUS	1,063	97	1,063	1,000
0-605-79640-3409	TRANSFER TO RESERVES	0	0	0	0
0-605-79640-3410	TRANSFER TO CAPITAL FUN	0	0	0	0
	79640 MAYORS YOUTH ADVISO	1,063	97	1,063	1,000
	** TOTAL REVENUE **	-1,063	-99	-1,063	-1000
	** TOTAL EXPENSE **	1,063	97	1,063	1,000
	605 COMM.SERVICES-MYAC	0	-2	0	0
0-640-62500-2900	GRANTS	0	0	0	0
0-640-63400-2425	PROGRAM FEES	-35,000	-24,729	-35,000	-45000
0-640-63400-2538	ICE LOGOS CHARGEBACKS	0	-2,300	0	0
0-640-63400-2586	ADVERTISING	-30,000	-22,032	-30,000	-35000
0-640-63400-2665	ICE RENTAL RINK 1	-460,000	-301,100	-460,000	-490000
0-640-63400-2666	ICE RENTAL RINK 2	0	-9,015	0	-9000
0-640-63400-2667	SUMMER HOCKEY PROGRAM F	0	0	0	0
0-640-63400-2695	OTHER	0	0	0	-1000
0-640-63400-2717	CONCESSION RENT	-8,250	-8,479	-8,250	-8650
0-640-63400-2718	PRO SHOP RENT	-3,975	-4,034	-3,975	-4000
0-640-63400-2741	PUBLIC SKATING/PAYP PRO	-17,000	-8,881	-17,000	-19000
0-640-63400-2742	SUMMER EVENTS-FLOOR	-5,105	0	-5,105	-4000
0-640-63400-2743	VENDING RENT	-2,000	-773	-2,000	-2100
0-640-63400-2744	BOCCE RENT	-19,399	-19,008	-19,399	-19000
0-640-63400-2745	JR B/MINOR HOCKEY RENT	-2,042	-1,212	-2,042	-2000
0-640-63400-2746	COMMUNITY ROOM RENT	-5,000	-1,798	-5,000	-5000
0-640-63400-2747	PEGGERS CHARGEBACKS	-2,042	-633	-2,042	-1000
0-640-63400-2748	ICE RENTAL - W/O RECOVE	0	0	0	0
0-640-63500-2538	CHARGEBACKS	0	0	0	0
0-640-63500-2909	TRANSFER FROM RESERVES	-343,817	0	-343,817	-343816
0-640-63500-9990	REVENUE CLEARING	0	0	0	0
0-640-63500-9991	REVENUE CLEARING ACTIVE	0	-184	0	0
0-640-79710-3101	SALARIES & WAGES - REGU	279,043	127,551	279,043	283,402
0-640-79710-3102	SALARIES & WAGES PART-T	55,837	17,668	55,837	70,635
0-640-79710-3103	DISTRIBUTED SALARIES &	-52,592	49,077	-52,592	-53,644
0-640-79710-3104	OVERTIME	7,363	2,808	7,363	5,500
0-640-79710-3105	SHIFT PREMIUM	5,207	3,221	5,207	4,000
0-640-79710-3106	IN LIEU	0	3,123	0	0
0-640-79710-3109	STANDBY	0	0	0	0
0-640-79710-3110	VACATION PAY	21,093	2,624	21,093	21,423
0-640-79710-3111	STATUTORY HOLIDAYS	13,260	9,993	13,260	13,464
0-640-79710-3112	SICK LEAVE	0	3,736	0	0
0-640-79710-3113	BEREAVEMENT	0	804	0	0
0-640-79710-3135	EMPLOYEE BENEFITS	105,968	53,757	105,968	109,620
0-640-79710-3136	DISTRIBUTED EMPLOYEE BE	-16,829	14,903	-16,829	-17,166

0-640-79710-3157	YMCA OPERATING FUND	295,000	200,000	295,000	300,000
0-640-79710-3201	HYDRO	590,215	373,106	590,215	602,019
0-640-79710-3202	WATER	50,509	20,151	50,509	55,000
0-640-79710-3203	HEAT (OIL) OR GAS	81,689	61,651	81,689	88,000
0-640-79710-3207	OFFICE SUPPLIES/STATION	521	422	521	531
0-640-79710-3208	CLEANING MATERIALS	7,443	4,848	7,443	7,592
0-640-79710-3215	OTHER TYPES OF MATERIAL	12,497	6,642	12,497	12,747
0-640-79710-3244	RECREATION PROGRAMMER	0	0	0	0
0-640-79710-3301	BLDG & EQUIP REPAIRS &	45,900	42,877	45,900	50,900
0-640-79710-3307	INSURANCE	16,223	0	16,223	16,547
0-640-79710-3309	TELEPHONE/MODUM/RADIO	3,190	3,052	3,190	3,254
0-640-79710-3313	STAFF DEVELOPMENT	3,190	3,820	3,190	3,254
0-640-79710-3320	ASSOCIATION MEMBERSHIPS	521	0	521	531
0-640-79710-3321	SUBSCRIPTIONS, PUBLICAT	478	432	478	488
0-640-79710-3323	COMPUTER PROGRAMS & MAI	0	601	0	0
0-640-79710-3328	CONTRACT SERVICES	117,300	143,140	117,300	142,300
0-640-79710-3330	MISCELLANEOUS	5,316	97	5,316	5,423
0-640-79710-3342	EQUIPMENT RENTAL - OWN	46,306	0	46,306	47,232
0-640-79710-3343	EQUIPMENT RENTAL - OTHE	3,162	2,844	3,162	3,225
0-640-79710-3367	BOCCE ALLOWANCE	12,289	11,800	12,289	11,800
0-640-79710-3471	SLEDGE HOCKEY PROGRAM	0	0	0	0
0-640-79710-3503	DEBENTURE - INTEREST	52,515	0	52,515	44,685
0-640-79710-3510	DEBENTURE - PRINCIPLE	291,301	0	291,301	299,131
0-640-79710-3512	ICE LOGOS	0	0	0	0
0-640-79710-3900	ASSET PURCHASES	0	7,465	0	0
0-640-79710-4001	AMORTIZATION	0	0	0	0
	79710 HEALTH & WELLNESS CO	2,053,915	1,172,037	2,053,915	2,131,893
0-640-79720-3101	SALARIES & WAGES - REGU	45,841	19,330	45,841	49,312
0-640-79720-3102	SALARIES & WAGES PART-T	0	1,680	0	0
0-640-79720-3103	DISTRIBUTED SALARIES &	0	0	0	0
0-640-79720-3104	OVERTIME	0	398	0	0
0-640-79720-3106	IN LIEU	0	706	0	0
0-640-79720-3110	VACATION PAY	1,918	789	1,918	2,063
0-640-79720-3111	STATUTORY HOLIDAYS	2,110	1,446	2,110	2,270
0-640-79720-3112	SICK LEAVE	0	1,366	0	0
0-640-79720-3113	BEREAVEMENT	0	0	0	0
0-640-79720-3135	EMPLOYEE BENEFITS	14,961	8,889	14,961	16,093
0-640-79720-3136	DISTRIBUTED EMPLOYEE BE	0	0	0	0
0-640-79720-3218	PROGRAM SUPPLIES	7,290	5,091	7,290	9,000
0-640-79720-3219	CREDIT CARD/SOCAN FEES	15,230	14,230	15,230	20,000
0-640-79720-3311	ADVERTISING	2,658	1,000	2,658	2,711
0-640-79720-3313	STAFF DEVELOPMENT	0	0	0	0
0-640-79720-3328	CONTRACT SERVICES	16,000	14,964	16,000	20,000
0-640-79720-3900	ASSET PURCHASES	0	0	0	0
	79720 RECREATION PROGRAMI	106,008	70,065	106,008	121,449
	** TOTAL REVENUE **	-933,630	-404,178	-933,630	-988,566
	** TOTAL EXPENSE **	2,159,923	1,242,102	2,159,923	2,253,342
	640 HEALTH & WELLNESS COMI	1,226,293	837,924	1,226,293	1,264,776
0-645-62600-2359	STUDENT GRANT	0	0	0	0
0-645-63400-2426	CAPTIAL CONTRIBUTION TC	-6,000	-916	-6,000	-10000
0-645-63400-2557	SPONSORSHIPS	0	0	0	0
0-645-63400-2572	THEATRE RENTAL	-16,847	-7,544	-16,847	-16000
0-645-63400-2668	PRESIDENTS RM RENTAL	-7,000	-3,036	-7,000	-6000

0-645-63400-2901	DONATIONS	0	0	0	0
0-645-63400-2926	OTHER GRANTS	0	0	0	0
0-645-63500-2420	SHOWBOAT RENT	-10,210	-5,000	-10,210	-10300
0-645-63500-2422	MISCELLANEOUS REVENUE	0	0	0	0
0-645-63500-2531	OFFICE RENT	-5,400	-3,150	-5,400	-5000
0-645-63500-2553	OTHER REVENUE	-1,021	-1,626	-1,021	-4000
0-645-63500-2564	BAR REVENUE	-7,000	-4,123	-7,000	-10000
0-645-63500-2582	ROSELAWN READINGS	0	0	0	0
0-645-63500-2613	TICKET SURCHARGE	-22,000	-7,262	-22,000	-22000
0-645-63500-2664	FOOD SALES	-15,315	-6,410	-15,315	-12000
0-645-63500-2719	SHOWBOAT RECHARGES	-1,500	0	-1,500	-2000
0-645-63500-2909	TRANSFER FROM RESERVES	0	0	0	0
0-645-63500-2964	GRATUITY REVENUE	0	-1,028	0	-2000
0-645-63500-9990	REVENUE CLEARING	0	-2,483	0	0
0-645-75150-3101	SALARIES & WAGES - REGU	38,036	15,526	38,036	48,280
0-645-75150-3102	SALARIES & WAGES PART-T	38,039	22,099	38,039	38,786
0-645-75150-3103	DISTRIBUTED SALARIES &	6,311	4,379	6,311	6,437
0-645-75150-3104	OVERTIME	0	0	0	0
0-645-75150-3106	IN LIEU	0	1,444	0	0
0-645-75150-3110	VACATION PAY	1,592	897	1,592	3,095
0-645-75150-3111	STATUTORY HOLIDAYS	1,750	2,340	1,750	2,270
0-645-75150-3112	SICK LEAVE	0	766	0	0
0-645-75150-3113	BEREAVEMENT	0	0	0	0
0-645-75150-3123	CASUAL LABOUR	0	0	0	0
0-645-75150-3135	EMPLOYEE BENEFITS	17,343	11,400	17,343	20,614
0-645-75150-3136	DISTRIBUTED EMPLOYEE BE	2,630	1,185	2,630	2,682
0-645-75150-3137	CLOTHING ALLOWANCE	0	0	0	0
0-645-75150-3139	TRAVEL EXPENSE	0	0	0	0
0-645-75150-3201	HYDRO	21,481	9,106	21,481	18,000
0-645-75150-3202	WATER	3,190	2,121	3,190	4,000
0-645-75150-3203	HEAT (OIL) OR GAS	7,443	5,688	7,443	7,000
0-645-75150-3207	OFFICE SUPPLIES/STATION	0	0	0	0
0-645-75150-3208	CLEANING MATERIALS	2,127	540	2,127	2,000
0-645-75150-3215	OTHER TYPES OF MATERIAL	3,190	2,373	3,190	3,254
0-645-75150-3219	CREDIT CARD/SOCAN FEES	13,720	8,092	13,720	12,000
0-645-75150-3301	BLDG & EQUIP REPAIRS &	18,746	13,551	18,746	19,120
0-645-75150-3307	INSURANCE	4,504	0	4,504	4,594
0-645-75150-3308	POSTAGE & COURIER	0	0	0	0
0-645-75150-3309	TELEPHONE/MODUM/RADIO	1,000	612	1,000	1,020
0-645-75150-3311	ADVERTISING	1,000	0	1,000	1,020
0-645-75150-3313	STAFF DEVELOPMENT	0	0	0	0
0-645-75150-3314	AUDIT FEES	0	0	0	0
0-645-75150-3319	CONSULTANT FEES	0	0	0	0
0-645-75150-3323	COMPUTER PROGRAMS & MAI	11,316	8,654	11,316	10,000
0-645-75150-3324	OFFICE, EQUIP AND MAINT	532	0	532	0
0-645-75150-3328	CONTRACT SERVICES	12,497	10,046	12,497	14,000
0-645-75150-3342	EQUIPMENT RENTAL - OWN	1,595	0	1,595	1,627
0-645-75150-3343	EQUIPMENT RENTAL - OTHE	561	200	561	400
0-645-75150-3344	CASH OVER & SHORT	106	0	106	108
0-645-75150-3358	BAR EXPENSES	3,500	3,068	3,500	5,000
0-645-75150-3372	CHARITABLE DONATION	0	0	0	0
0-645-75150-3376	FOOD PURCHASES	9,175	3,308	9,175	7,000
0-645-75150-3397	PERFORMERS & ENTERTAIN	2,658	0	2,658	0
0-645-75150-3409	TRANSFER TO RESERVES	6,000	0	6,000	10,000
0-645-75150-3410	TRANSFER TO CAPITAL FUN	0	0	0	0
0-645-75150-3447	GRANT	0	0	0	0
0-645-75150-3900	ASSET PURCHASES	0	430	0	0

0-645-75150-4001	AMORTIZATION	0	0	0	0
	75150 ROSELAWN	230,042	127,825	230,042	242,307
	** TOTAL REVENUE **	-92,293	-42,578	-92,293	-99,300
	** TOTAL EXPENSE **	230,042	127,825	230,042	242,307
	645 ROSELAWN CENTRE	137,749	85,247	137,749	143,007
0-650-63400-2673	PARKS - BALLFIELD CHARG	-4,000	-761	-4,000	-3,000
0-650-63400-2675	DONATIONS - PLAYGROUND	0	0	0	0
0-650-63400-2676	PARKS/FIELDS PERMIT FEE	-6,000	-6,572	-6,000	-6,000
0-650-63400-2677	PROGRAM REGISTRATION, P	0	0	0	0
0-650-63400-2679	PARKS - RECHARGES	0	0	0	0
0-650-63500-2719	BIA RECHARGES	-3,063	0	-3,063	-4,000
0-650-63500-2900	SUMMER JOBS PROGRAM	-7,000	0	-7,000	0
0-650-63500-2901	DONATIONS	0	0	0	0
0-650-63500-2902	MINOR BASEBALL-HYDRO RE	0	0	0	0
0-650-63500-2909	TRANSFER FROM RESERVES	0	0	0	0
0-650-80820-3101	SALARIES & WAGES - REGU	446,460	180,137	446,460	455,038
0-650-80820-3102	SALARIES & WAGES PART-T	228,930	42,409	228,930	245,122
0-650-80820-3103	DISTRIBUTED SALARIES &	-176,708	-87,335	-176,708	-180,242
0-650-80820-3104	OVERTIME	31,555	14,966	31,555	30,000
0-650-80820-3105	SHIFT PREMIUM	2,104	561	2,104	2,000
0-650-80820-3106	IN LIEU	0	10,788	0	0
0-650-80820-3109	STANDBY	9,000	3,307	9,000	9,000
0-650-80820-3110	VACATION PAY	40,182	5,040	40,182	40,949
0-650-80820-3111	STATUTORY HOLIDAYS	21,499	13,608	21,499	21,910
0-650-80820-3112	SICK LEAVE	0	6,881	0	0
0-650-80820-3113	BEREAVEMENT	0	1,997	0	0
0-650-80820-3135	EMPLOYEE BENEFITS	196,041	85,684	196,041	202,210
0-650-80820-3136	DISTRIBUTED EMPLOYEE BE	-65,266	-30,681	-65,266	-66,572
0-650-80820-3139	TRAVEL EXPENSE	0	0	0	0
0-650-80820-3199	BALL DIAMOND CHARGES	0	0	0	0
0-650-80820-3201	HYDRO	23,392	9,627	23,392	20,000
0-650-80820-3202	WATER	28,560	5,345	28,560	33,000
0-650-80820-3203	HEAT (OIL) OR GAS	5,848	4,339	5,848	5,965
0-650-80820-3208	CLEANING MATERIALS	4,753	3,810	4,753	4,848
0-650-80820-3215	OTHER TYPES OF MATERIAL	4,253	5,685	4,253	4,338
0-650-80820-3219	CREDIT CARD/SOCAN FEES	0	0	0	0
0-650-80820-3232	PARKS TREE MAINTENANCE	17,340	0	17,340	15,000
0-650-80820-3239	SIGNAGE	0	0	0	0
0-650-80820-3301	BLDG & EQUIP REPAIRS &	49,200	22,664	49,200	50,184
0-650-80820-3305	PROPERTY RENTAL/LEASE	319	102	319	325
0-650-80820-3307	INSURANCE	5,043	0	5,043	5,144
0-650-80820-3309	TELEPHONE/MODUM/RADIO	3,934	3,901	3,934	4,500
0-650-80820-3311	ADVERTISING	0	0	0	0
0-650-80820-3312	PHOTOCOPY	0	0	0	0
0-650-80820-3313	STAFF DEVELOPMENT	3,190	2,097	3,190	3,000
0-650-80820-3320	ASSOCIATION MEMBERSHIPS	1,562	250	1,562	1,300
0-650-80820-3324	OFFICE EQUIP MAINT CONT	0	0	0	0
0-650-80820-3328	CONTRACT SERVICES	91,800	73,111	91,800	93,636
0-650-80820-3329	REALTY TAX/LOCAL IMPROV	0	0	0	0
0-650-80820-3330	MISCELLANEOUS	2,658	458	2,658	2,000
0-650-80820-3342	EQUIPMENT RENTAL - OWN	85,063	0	85,063	86,764
0-650-80820-3343	EQUIPMENT RENTAL - OTHE	9,570	561	9,570	5,000
0-650-80820-3409	TRANSFER TO RESERVES	0	0	0	0
0-650-80820-3410	TRANSFER TO CAPITAL FUN	0	0	0	0

0-650-80820-3503	DEBENTURES	0	0	0	0
0-650-80820-3504	VANDALISM	1,595	0	1,595	1,500
0-650-80820-3505	DOWNTOWN DEVEL BRD EXPE	0	0	0	0
0-650-80820-3510	DEBENTURE - PRINCIPLE	0	0	0	0
0-650-80820-3900	ASSET PURCHASES	0	7,505	0	0
0-650-80820-4001	AMORTIZATION	0	0	0	0
	80820 GENERAL PARKS OPERAT	1,071,877	386,817	1,071,877	1,095,919
0-650-80821-3201	HYDRO	10,200	5,026	10,200	0
	80821 PARK S BUILDING	10,200	5,026	10,200	0
0-650-80823-3103	DISTRIBUTED SALARIES &	0	0	0	0
0-650-80823-3136	DISTRIBUTED EMPLOYEE BE	0	0	0	0
0-650-80823-3215	OTHER TYPES OF MATERIAL	563	899	563	574
0-650-80823-3301	BLDG & EQUIP REPAIRS &	1,063	0	1,063	1,085
0-650-80823-3328	CONTRACT SERVICES	1,382	2,549	1,382	2,382
0-650-80823-3410	TRANSFER TO CAPITAL FUN	0	0	0	0
0-650-80823-3900	ASSET PURCHASES	0	0	0	0
0-650-80823-7000	TRANSFER TO ASSET	0	0	0	0
	80823 DOWNTOWN BIA	3,008	3,448	3,008	4,041
0-650-80825-3102	SALARIES & WAGES PART-T	0	0	0	0
0-650-80825-3103	DISTRIBUTED SALARIES &	7,363	919	7,363	7,510
0-650-80825-3135	EMPLOYEE BENEFITS	0	0	0	0
0-650-80825-3136	DISTRIBUTED EMPLOYEE BE	2,840	339	2,840	2,897
0-650-80825-3215	OTHER TYPES OF MATERIAL	10,728	7,322	10,728	10,943
0-650-80825-3301	BLDG & EQUIP REPAIRS &	1,063	0	1,063	1,085
0-650-80825-3328	CONTRACT SERVICES	2,127	2,365	2,127	2,169
0-650-80825-3343	EQUIPMENT RENTAL - OTHE	1,562	0	1,562	1,593
0-650-80825-3409	TRANSFER TO RESERVES	210,869	0	210,869	210,869
0-650-80825-3900	ASSET PURCHASES	0	0	0	0
	80825 MAIN ST ASSOC	236,552	10,945	236,552	237,066
0-650-80890-3103	DISTRIBUTED SALARIES &	2,104	915	2,104	2,146
0-650-80890-3136	DISTRIBUTED EMPLOYEE BE	841	357	841	858
0-650-80890-3215	OTHER TYPES OF MATERIAL	0	0	0	0
0-650-80890-3342	EQUIPMENT RENTAL - OWN	532	0	532	542
0-650-80890-3343	EQUIPMENT RENTAL - OTHE	0	0	0	0
0-650-80890-3900	ASSET PURCHASES	0	0	0	0
	80890 EAST CANAL TRAIL	3,477	1,272	3,477	3,546
0-650-80895-3103	DISTRIBUTED SALARIES &	13,674	3,024	13,674	13,947
0-650-80895-3136	DISTRIBUTED EMPLOYEE BE	5,259	1,069	5,259	5,364
0-650-80895-3215	OTHER TYPES OF MATERIAL	2,286	477	2,286	2,332
0-650-80895-3301	BLDG & EQUIP REPAIRS &	1,706	43,139	1,706	1,740
0-650-80895-3328	CONTRACT SERVICES	31,367	35,242	31,367	32,000
0-650-80895-3342	EQUIPMENT RENTAL - OWN	5,316	0	5,316	5,423
0-650-80895-3343	EQUIPMENT RENTAL - OTHE	2,083	0	2,083	2,125
0-650-80895-3383	PAVEMENT/CROSSWALK MARK	5,316	0	5,316	5,423
0-650-80895-3409	TRANSFER TO RESERVES	0	0	0	0
0-650-80895-3410	TRANSFER TO CAPITAL FUN	0	0	0	0
0-650-80895-3503	DEBENTURES	0	0	0	0
0-650-80895-3510	DEBENTURE - PRINCIPLE	0	0	0	0

0-650-80895-3900	ASSET PURCHASES	0	0	0	0
	80895 EAST/ WEST TRAIL	67,007	82,951	67,007	68,354
0-650-80900-3102	SALARIES & WAGES PART-T	0	0	0	0
0-650-80900-3103	DISTRIBUTED SALARIES &	8,415	1,192	8,415	8,583
0-650-80900-3104	OVERTIME	0	0	0	0
0-650-80900-3110	VACATION PAY	0	0	0	0
0-650-80900-3111	STATUTORY HOLIDAYS	0	0	0	0
0-650-80900-3135	EMPLOYEE BENEFITS	0	0	0	0
0-650-80900-3136	DISTRIBUTED EMPLOYEE BE	3,156	266	3,156	3,219
0-650-80900-3202	WATER	0	0	0	0
0-650-80900-3215	OTHER TYPES OF MATERIAL	2,148	1,202	2,148	2,191
0-650-80900-3301	BLDG & EQUIP REPAIRS &	6,503	0	6,503	6,633
0-650-80900-3305	PROPERTY RENTAL/LEASE	106	102	106	108
0-650-80900-3328	CONTRACT SERVICES	38,544	35,158	38,544	39,315
0-650-80900-3330	MISCELLANEOUS	0	0	0	0
0-650-80900-3342	EQUIPMENT RENTAL - OWN	8,506	0	8,506	8,676
0-650-80900-3343	EQUIPMENT RENTAL - OTHE	2,083	0	2,083	2,125
0-650-80900-3383	PAVEMENT/CROSSWALK MARK	2,127	0	2,127	2,169
0-650-80900-3409	TRANSFER TO RESERVES	0	0	0	0
0-650-80900-3410	TRANSFER TO CAPITAL FUN	0	0	0	0
0-650-80900-3503	DEBENTURES	0	0	0	0
0-650-80900-3510	DEBENTURE - PRINCIPLE	0	0	0	0
0-650-80900-3900	ASSET PURCHASES	0	0	0	0
	80900 MULTI USE TRAIL - WELL	71,588	37,920	71,588	73019
0-650-80910-3103	DISTRIBUTED SALARIES &	0	0	0	0
0-650-80910-3136	DISTRIBUTED EMPLOYEE BE	0	0	0	0
0-650-80910-3201	HYDRO	900	0	900	918
0-650-80910-3202	WATER	1,050	0	1,050	1,071
0-650-80910-3301	BLDG & EQUIP REPAIRS &	1,500	1,120	1,500	1,530
0-650-80910-3309	TELEPHONE/MODUM/RADIO	750	476	750	765
	80910 TENNIS COURTS FACILITY	4,200	1,596	4,200	4,284
0-650-80915-3102	SALARIES & WAGES PART-T	0	0	0	0
0-650-80915-3103	DISTRIBUTED SALARIES &	32,607	18,350	32,607	33,259
0-650-80915-3104	OVERTIME	0	0	0	0
0-650-80915-3110	VACATION PAY	0	0	0	0
0-650-80915-3111	STATUTORY HOLIDAYS	0	0	0	0
0-650-80915-3135	EMPLOYEE BENEFITS	0	0	0	0
0-650-80915-3136	DISTRIBUTED EMPLOYEE BE	12,622	5,883	12,622	12,874
0-650-80915-3201	HYDRO	425	239	425	434
0-650-80915-3202	WATER	4,686	745	4,686	4,780
0-650-80915-3215	OTHER TYPES OF MATERIAL	15,000	8,278	15,000	15,300
0-650-80915-3238	SOCCER CLUB-SHUTTLE SER	0	0	0	0
0-650-80915-3301	BLDG & EQUIP REPAIRS &	6,592	5,676	6,592	6,724
0-650-80915-3307	INSURANCE	205	0	205	209
0-650-80915-3309	TELEPHONE/MODUM/RADIO	532	307	532	542
0-650-80915-3328	CONTRACT SERVICES	19,139	8,270	19,139	19,522
0-650-80915-3342	EQUIPMENT RENTAL - OWN	4,678	0	4,678	4,772
0-650-80915-3343	EQUIPMENT RENTAL - OTHE	0	0	0	0
0-650-80915-3409	TRANSFER TO RESERVES	0	0	0	0
0-650-80915-3900	ASSET PURCHASES	0	0	0	0
	80915 SOCCER COMPLEX	96,486	47,748	96,486	98416

0-650-80920-3103	DISTRIBUTED SALARIES &	6,311	1,194	6,311	6,437
0-650-80920-3136	DISTRIBUTED EMPLOYEE BE	2,419	466	2,419	2,468
0-650-80920-3139	TRAVEL EXPENSE	0	0	0	0
0-650-80920-3215	OTHER TYPES OF MATERIAL	0	0	0	0
0-650-80920-3216	PROTECTIVE CLOTHING	0	0	0	0
0-650-80920-3310	PRINTING	0	0	0	0
0-650-80920-3313	STAFF DEVELOPMENT	1,170	0	1,170	1,193
0-650-80920-3320	ASSOCIATION MEMBERSHIPS	0	0	0	0
0-650-80920-3321	SUBSCRIPTIONS, PUBLICAT	0	0	0	0
0-650-80920-3328	CONTRACT SERVICES	0	0	0	0
0-650-80920-3330	MISCELLANEOUS	0	0	0	0
0-650-80920-3342	EQUIPMENT RENTAL - OWN	2,127	0	2,127	2,169
0-650-80920-3343	EQUIPMENT RENTAL - OTHE	0	0	0	0
	80920 SAFETY (PK&S & REC DEPT	12,027	1,660	12,027	12,267
	** TOTAL REVENUE **	-20,063	-7,333	-20,063	-13000
	** TOTAL EXPENSE **	1,576,422	579,383	1,576,422	1,596,912
	650 COMM.SERVICES-PARKS	1,556,359	572,050	1,556,359	1,583,912
0-655-63400-2451	PLOT SALES-ADULT	-7,658	-7,290	-7,658	-10000
0-655-63400-2452	PLOT SALES - CHILD/CREM	-1,021	0	-1,021	0
0-655-63400-2453	DISINTERMENT FEES	0	0	0	0
0-655-63400-2454	CORNER POSTS FEES	-5,105	-3,675	-5,105	-6000
0-655-63400-2455	GRAVE OPENING/CLOSING	-22,462	-12,050	-22,462	-23000
0-655-63400-2456	COLUMBARIUM NICHES	-1,021	-1,710	-1,021	-2000
0-655-63500-2525	PERPETUAL CARE INVEST I	0	0	0	0
0-655-63500-2919	TSF FROM TRUST FUNDS	-5,105	-1,900	-5,105	-4000
0-655-81260-3103	DISTRIBUTED SALARIES &	3,124	122	3,124	3,187
0-655-81260-3136	DISTRIBUTED EMPLOYEE BE	1,041	27	1,041	1,062
0-655-81260-3215	OTHER TYPES OF MATERIAL	0	0	0	0
0-655-81260-3301	BLDG & EQUIP REPAIRS &	2,604	0	2,604	2,000
0-655-81260-3328	CONTRACT SERVICES	2,604	2,075	2,604	3,500
0-655-81260-3343	EQUIPMENT RENTAL - OTHE	0	0	0	0
	81260 CLOSED CEMETERIES OPI	9,373	2,224	9,373	9,749
0-655-81270-3103	DISTRIBUTED SALARIES &	14,726	10,453	14,726	15,020
0-655-81270-3136	DISTRIBUTED EMPLOYEE BE	5,470	4,033	5,470	5,579
0-655-81270-3207	OFFICE SUPPLIES/STATION	0	0	0	0
0-655-81270-3215	OTHER TYPES OF MATERIAL	3,190	5,118	3,190	5,190
0-655-81270-3301	BLDG & EQUIP REPAIRS &	1,127	0	1,127	1,150
0-655-81270-3313	STAFF DEVELOPMENT	2,127	0	2,127	2,169
0-655-81270-3322	REGISTRY OFFICE FEES	319	156	319	325
0-655-81270-3323	COMPUTER PROGRAMS & MAI	0	0	0	800
0-655-81270-3328	CONTRACT SERVICES	13,431	9,239	13,431	15,000
0-655-81270-3342	EQUIPMENT RENTAL - OWN	6,380	0	6,380	6,507
0-655-81270-3343	EQUIPMENT RENTAL - OTHE	0	788	0	1000
0-655-81270-3409	TRANSFER TO RESERVES	0	0	0	0
0-655-81270-3611	GOV'T ASSISTED FUNERAL	0	1,509	0	0
0-655-81270-3900	ASSET PURCHASES	0	0	0	0
0-655-81270-4001	AMORTIZATION	0	0	0	0
	81270 OVERHOLT CEMETERY	46,770	31,296	46,770	52,740
	** TOTAL REVENUE **	-42,372	-26,625	-42,372	-45000

	** TOTAL EXPENSE **	56,143	33,520	56,143	62,489
	655 CEMETERIES	13,771	6,895	13,771	17,489
0-660-63400-2352	CANADA SEED	0	0	0	0
0-660-63400-2558	VENDOR FEES	0	0	0	0
0-660-63400-2678	ADMISSION FEES	-45,000	-876	-45,000	-45000
0-660-63400-2717	CONCESSION REVENUE	0	0	0	0
0-660-63400-2719	RECHARGE FEES	0	0	0	0
0-660-63400-9990	PARKS & REC REV CLG - B	0	0	0	0
0-660-63500-2900	GRANTS	0	0	0	0
0-660-81280-3101	SALARIES & WAGES - REGU	0	0	0	0
0-660-81280-3102	SALARIES & WAGES PART-T	36,194	7,491	36,194	40,582
0-660-81280-3103	DISTRIBUTED SALARIES &	5,259	702	5,259	5,364
0-660-81280-3104	OVERTIME	1,000	633	1,000	1,000
0-660-81280-3105	SHIFT PREMIUM	0	0	0	0
0-660-81280-3110	VACATION PAY	0	330	0	0
0-660-81280-3111	STATUTORY HOLIDAYS	0	120	0	0
0-660-81280-3135	EMPLOYEE BENEFITS	3,981	954	3,981	4,464
0-660-81280-3136	DISTRIBUTED EMPLOYEE BE	2,104	91	2,104	2,146
0-660-81280-3139	TRAVEL EXPENSE	0	0	0	0
0-660-81280-3201	HYDRO	1,063	744	1,063	1,085
0-660-81280-3202	WATER	0	0	0	0
0-660-81280-3208	CLEANING MATERIALS	1,063	1,003	1,063	1,085
0-660-81280-3215	OTHER TYPES OF MATERIAL	1,063	350	1,063	1,000
0-660-81280-3216	PROTECTIVE CLOTHING	500	394	500	500
0-660-81280-3218	PROGRAM SUPPLIES	106	0	106	108
0-660-81280-3301	BLDG & EQUIP REPAIRS &	2,253	1,924	2,253	2,298
0-660-81280-3307	INSURANCE	79	0	79	81
0-660-81280-3309	TELEPHONE/MODUM/RADIO	904	346	904	700
0-660-81280-3310	PRINTING	532	0	532	500
0-660-81280-3311	ADVERTISING	521	690	521	700
0-660-81280-3328	CONTRACT SERVICES	2,552	282	2,552	2,500
0-660-81280-3342	EQUIPMENT RENTAL - OWN	5,316	0	5,316	5,423
0-660-81280-3343	EQUIPMENT RENTAL - OTHE	5,316	0	5,316	0
0-660-81280-3344	CASH OVER & SHORT	0	0	0	0
0-660-81280-3389	SECURITY	7,416	7,655	7,416	10,000
0-660-81280-3401	CAPITAL EXPENDITURES	0	0	0	0
0-660-81280-3410	TRANSFER TO CAPITAL FUN	0	0	0	0
0-660-81280-3900	ASSET PURCHASES	0	0	0	0
	81280 NICKEL BEACH	77,222	23,709	77,222	79,536
	** TOTAL REVENUE **	-45,000	-876	-45,000	-45000
	** TOTAL EXPENSE **	77,222	23,709	77,222	79,536
	660 COMM.SERVICES-NICKEL BI	32,222	22,833	32,222	34,536
0-670-63400-2420	LEASE INCOME	0	-1,200	0	-1200
0-670-63400-2586	ADVERTISING	-613	-9	-613	-500
0-670-63400-2601	SHM - BLDG RENTAL RESTA	-18,000	-12,000	-18,000	-18000
0-670-63400-2613	COMMISSIONS REVENUE	0	0	0	0
0-670-63400-2614	SHM-BOAT SALES	0	0	0	0
0-670-63400-2615	SHM-WORKPLACE PASSPORT	-250	-111	-250	-250
0-670-63400-2619	SHM - PAVILLION RENTAL	-500	-526	-500	-600
0-670-63400-2655	SECURITY DEP FOR PAVILL	0	0	0	0
0-670-63400-2658	RESTAURANT RECOVERABLE	-7,200	-4,800	-7,200	-7200
0-670-63400-2680	SHM - SEASONAL SLIPS	-470,000	-470,441	-470,000	-518000
0-670-63400-2681	SHM - TRANSIENT SLIPS	-70,000	-51,828	-70,000	-65000

0-670-63400-2682	SHM - ICE	-9,000	-5,672	-9,000	-7000
0-670-63400-2683	SHM - SECURITY DEPOSITS	0	-520	0	0
0-670-63400-2684	SHM - U.S. PREMIUMS	0	0	0	0
0-670-63400-2685	SHM - CASH OVER/SHORT	0	-20	0	0
0-670-63400-2686	BOAT STORAGE	-40,000	-17,965	-40,000	-60000
0-670-63400-2687	SHM - GAS	-235,000	-178,272	-235,000	-245000
0-670-63400-2688	SHM - SOUVENIRS	0	-118	0	0
0-670-63400-2689	SHM - MARLON MARINA LEA	0	0	0	0
0-670-63400-2690	SHM - MARLON SHARED COS	0	0	0	0
0-670-63400-2695	SHM - OTHER	-3,063	-2,628	-3,063	-3000
0-670-63400-2699	RETAIL PRODUCT SALES	-25,000	-25,007	-25,000	-30000
0-670-63400-2711	SHM-TRAILER STORAGE	-3,500	-2,987	-3,500	-4500
0-670-63400-2712	SHM - DOCK BOXES	-2,000	-1,139	-2,000	-2000
0-670-63400-2713	SHM-LAUNDRY	-511	-1,180	-511	-1200
0-670-63400-2714	SHM-RENTALS	-1,200	-2,634	-1,200	-3000
0-670-63400-2715	SHM-PUMPOUTS	-100	-9	-100	-100
0-670-63400-2716	SHM-VENDING MACHINE SAL	-1,532	-1,808	-1,532	-2000
0-670-63400-2734	SHM -SERVICE CENTRE REN	-1,200	0	-1,200	0
0-670-63400-2735	SHM-SERVICE CENTRE % SA	0	0	0	0
0-670-63400-2736	SHM - LIFT IN/OUT FEES	-25,000	-9,170	-25,000	-37500
0-670-63400-2785	WAKEBOARD REVENUE	-1,532	-1,699	-1,532	-1700
0-670-63400-2875	SHM LABOUR DAY WKD REVE	0	-239	0	0
0-670-63400-2901	DONATIONS	0	0	0	0
0-670-63400-2905	INTEREST	0	0	0	0
0-670-63400-2991	ALLOW FOR SEASONAL WRIT	0	0	0	0
0-670-63400-9990	SHM REVENUE CLEARING	0	-43,408	0	0
0-670-63500-2710	TRAVEL LIFT SURCHARGE	0	0	0	0
0-670-63500-2737	POCOMAR RECOGNITION FEE	-4,084	-4,465	-4,084	-4500
0-670-63500-2900	SUMMER JOBS PROGRAM	-7,147	0	-7,147	0
0-670-63500-2901	DONATIONS	0	0	0	0
0-670-63500-2909	TRANSFER FROM RESERVES	-10,000	0	0	0
0-670-81310-3035	SHM OTHER SPEC EVENTS E	0	250	0	0
0-670-81310-3101	SALARIES & WAGES - REGU	118,729	42,781	118,729	132,703
0-670-81310-3102	SALARIES & WAGES PART-T	116,637	36,960	116,637	132,213
0-670-81310-3103	DISTRIBUTED SALARIES &	6,311	3,092	6,311	6,437
0-670-81310-3104	OVERTIME	5,000	1,163	5,000	3,000
0-670-81310-3106	IN LIEU	0	0	0	0
0-670-81310-3107	SALARIES & WAGES - WCB	0	0	0	0
0-670-81310-3109	STANDBY	0	0	0	0
0-670-81310-3110	VACATION PAY	5,547	7,687	5,547	5,958
0-670-81310-3111	STATUTORY HOLIDAYS	3,051	5,631	3,051	3,277
0-670-81310-3112	SICK LEAVE	0	2,104	0	0
0-670-81310-3113	BEREAVEMENT	0	0	0	0
0-670-81310-3135	EMPLOYEE BENEFITS	48,677	22,200	48,677	54,648
0-670-81310-3136	DISTRIBUTED EMPLOYEE BE	2,419	1,375	2,419	2,468
0-670-81310-3139	TRAVEL EXPENSE	425	131	425	400
0-670-81310-3172	SHM - FUEL PURCHASES	195,000	125,514	195,000	218,000
0-670-81310-3201	HYDRO	56,000	27,038	56,000	56,000
0-670-81310-3202	WATER	21,000	2,340	21,000	21,000
0-670-81310-3203	HEAT (OIL) OR GAS	7,500	4,605	7,500	7,500
0-670-81310-3207	OFFICE SUPPLIES/STATION	1,734	1,651	1,734	1,769
0-670-81310-3208	CLEANING MATERIALS	4,000	4,411	4,000	4,500
0-670-81310-3211	ICE	6,200	2,856	6,200	4,800
0-670-81310-3212	VENDING MACHINE EXPENSE	1,276	808	1,276	1,000
0-670-81310-3215	OTHER TYPES OF MATERIAL	1,063	1,241	1,063	1,300
0-670-81310-3216	PROTECTIVE CLOTHING	1,562	1,799	1,562	2,000
0-670-81310-3217	SOUVENIRS EXPENSE	0	982	0	0

0-670-81310-3218	PROGRAM SUPPLIES	266	0	266	0
0-670-81310-3219	CREDIT CARD FEES	21,000	21,988	21,000	30,000
0-670-81310-3230	SHM-BOAT PURCHASES	0	0	0	0
0-670-81310-3241	SERVICE CENTRE BLDG EXP	5,207	795	5,207	5,000
0-670-81310-3242	SHM EAST DOCK/YARD MAIN	20,828	18,710	20,828	21,500
0-670-81310-3243	DREDGING MARINA	0	0	0	0
0-670-81310-3279	RETAIL PRODUCTS PURCHAS	18,000	28,352	18,000	22,000
0-670-81310-3301	BLDG & EQUIP REPAIRS &	60,000	54,781	60,000	61,000
0-670-81310-3305	PROPERTY RENTAL/LEASE	0	0	0	0
0-670-81310-3306	R&M - INSURANCE CLAIM	1,250	0	1,250	0
0-670-81310-3307	INSURANCE	49,570	0	49,570	50,561
0-670-81310-3308	POSTAGE & COURIER	53	33	53	54
0-670-81310-3309	TELEPHONE/MODUM/RADIO	7,443	6,578	7,443	9,500
0-670-81310-3310	PRINTING	266	290	266	271
0-670-81310-3311	ADVERTISING	7,975	6,794	7,975	8,300
0-670-81310-3312	PHOTOCOPY	0	0	0	0
0-670-81310-3313	STAFF DEVELOPMENT	2,658	1,919	2,658	2,500
0-670-81310-3314	AUDIT FEES	0	0	0	0
0-670-81310-3316	LEGAL FEES	0	0	0	0
0-670-81310-3319	CONSULTANT FEES	37,000	0	0	0
0-670-81310-3320	ASSOCIATION MEMBERSHIPS	1,489	300	1,489	1,400
0-670-81310-3321	SUBSCRIPTIONS, PUBLICAT	0	0	0	0
0-670-81310-3323	COMPUTER PROGRAMS & MAI	1,063	134	1,063	1,000
0-670-81310-3324	OFFICE EQUIP MAINT CONT	532	0	532	0
0-670-81310-3328	CONTRACT SERVICES	43,000	29,630	43,000	50,000
0-670-81310-3330	MISCELLANEOUS	1,063	843	1,063	1,085
0-670-81310-3342	EQUIPMENT RENTAL - OWN	532	0	532	542
0-670-81310-3343	EQUIPMENT RENTAL - OTHE	0	0	0	0
0-670-81310-3345	COLLECTION EXPENSES	0	0	0	0
0-670-81310-3372	DONATION EXPENSE	0	59	0	0
0-670-81310-3379	SHM SPECIAL EVENTS EXPE	0	0	0	0
0-670-81310-3391	RESTAURANT EXPENSES	2,127	0	2,127	2,000
0-670-81310-3403	DOUBTFUL ACCOUNTS	0	0	0	0
0-670-81310-3409	TRANSFER TO RESERVES	50,000	0	50,000	51,000
0-670-81310-3410	TRANSFER TO CAPITAL FUN	0	0	0	0
0-670-81310-3415	BANK SERVICE CHARGE	797	768	797	1000
0-670-81310-3439	POCOMAR-MARINE RESCUE U	4,084	0	4,084	4,500
0-670-81310-3900	ASSET PURCHASES	0	450	0	0
0-670-81310-4001	AMORTIZATION	0	0	0	0
0-670-81310-4010	WRITEDOWNS	0	0	0	0
	81310 SUGARLOAF HARBOUR N	938,334	469,043	938,334	982186
	** TOTAL REVENUE **	-936,432	-839,855	-936,432	-1012250
	** TOTAL EXPENSE **	938,334	469,043	938,334	982,186
	670 COMM.SERVICES-S.H.MARI	1,902	-370,812	1,902	-30,064
0-671-63400-2420	LEASE INCOME	0	0	0	0
0-671-63400-2692	HARBOURVIEW DOCKS - REN	-2,042	-2,051	-2,042	-2100
0-671-63400-2693	HARBOURVIEW DOCKS - TRA	0	0	0	0
0-671-81320-3101	SALARIES & WAGES - REGU	0	0	0	0
0-671-81320-3102	SALARIES & WAGES PART-T	0	0	0	0
0-671-81320-3103	DISTRIBUTED SALARIES &	263	224	263	268
0-671-81320-3104	OVERTIME	0	0	0	0
0-671-81320-3110	VACATION PAY	0	0	0	0
0-671-81320-3120	ACCRUED SALARIES & WAGE	0	0	0	0
0-671-81320-3135	EMPLOYEE BENEFITS	0	0	0	0

0-671-81320-3136	DISTRIBUTED EMPLOYEE BE	105	88	105	107
0-671-81320-3201	HYDRO	2,127	1,560	2,127	0
0-671-81320-3202	WATER	1,063	255	1,063	1,085
0-671-81320-3208	CLEANING MATERIALS	0	0	0	0
0-671-81320-3215	OTHER TYPES OF MATERIAL	0	0	0	0
0-671-81320-3216	PROTECTIVE CLOTHING	0	0	0	0
0-671-81320-3217	CONCESSION SUPPLIES	0	0	0	0
0-671-81320-3218	PROGRAM SUPPLIES	0	0	0	0
0-671-81320-3301	BLDG & EQUIP REPAIRS &	3,190	11	3,190	3,254
0-671-81320-3305	PROPERTY RENTAL/LEASE	213	102	213	217
0-671-81320-3307	INSURANCE	242	0	242	247
0-671-81320-3309	TELEPHONE/MODUM/RADIO	638	306	638	0
0-671-81320-3310	PRINTING	0	0	0	0
0-671-81320-3311	ADVERTISING	0	0	0	0
0-671-81320-3328	CONTRACT SERVICES	851	0	851	868
0-671-81320-3342	EQUIPMENT RENTAL - OWN	0	0	0	0
0-671-81320-3343	EQUIPMENT RENTAL - OTHE	0	0	0	0
	81320 HARBOURVIEW DOCKS	8,692	2,546	8,692	6,046
	** TOTAL REVENUE **	-2,042	-2,051	-2,042	-2100
	** TOTAL EXPENSE **	8,692	2,546	8,692	6,046
	671 COMM.SERVICES-HARB.DO	6,650	495	6,650	3,946
0-672-63400-2694	SHM - BOAT RAMP FEES	-38,000	-20,000	-38,000	-35000
0-672-81330-3101	SALARIES & WAGES - REGU	0	0	0	0
0-672-81330-3102	SALARIES & WAGES PART-T	0	0	0	0
0-672-81330-3103	DISTRIBUTED SALARIES &	263	0	263	268
0-672-81330-3104	OVERTIME	0	0	0	0
0-672-81330-3105	SHIFT PREMIUM	0	0	0	0
0-672-81330-3110	VACATION PAY	0	0	0	0
0-672-81330-3111	STATUTORY HOLIDAYS	0	0	0	0
0-672-81330-3120	ACCRUED SALARIES & WAGE	0	0	0	0
0-672-81330-3121	BANKED OVERTIME CLEARIN	0	0	0	0
0-672-81330-3135	EMPLOYEE BENEFITS	0	0	0	0
0-672-81330-3136	DISTRIBUTED EMPLOYEE BE	105	0	105	107
0-672-81330-3208	CLEANING MATERIALS	0	0	0	0
0-672-81330-3215	OTHER TYPES OF MATERIAL	0	0	0	0
0-672-81330-3216	PROTECTIVE CLOTHING	0	0	0	0
0-672-81330-3301	BLDG & EQUIP REPAIRS &	2,000	2,356	2,000	2,400
0-672-81330-3307	INSURANCE	0	0	0	0
0-672-81330-3310	PRINTING	1,276	1,120	1,276	1,200
0-672-81330-3311	ADVERTISING	0	0	0	0
0-672-81330-3328	CONTRACT SERVICES	3,500	3,755	3,500	4,500
0-672-81330-3342	EQUIPMENT RENTAL - OWN	0	0	0	0
0-672-81330-3343	EQUIPMENT RENTAL - OTHE	0	0	0	0
0-672-81330-3409	TRANSFER TO RESERVES	0	0	0	12963
0-672-81330-3410	TRANSFER TO CAPITAL FUN	0	0	0	0
0-672-81330-3503	DEBENTURE - INTEREST	629	0	629	0
0-672-81330-3510	DEBENTURE - PRINCIPLE	12,334	0	12,334	0
	81330 SHM BOAT RAMP	20,107	7,231	20,107	21,438
	** TOTAL REVENUE **	-38,000	-20,000	-38,000	-35000
	** TOTAL EXPENSE **	20,107	7,231	20,107	21,438
	672 COMM.SERVICES-SHM BOA	-17,893	-12,769	-17,893	-13,562

0-673-63400-2695	ICE BOX - RENT	-7,147	-4,153	-7,147	-6500
0-673-81340-3301	BLDG & EQUIP REPAIRS &	2,190	3	2,190	2,000
0-673-81340-3307	INSURANCE	274	0	274	279
0-673-81340-3409	TRANSFER TO RESERVES	0	0	0	0
0-673-81340-3410	TRANSFER TO CAPITAL FUN	0	0	0	0
0-673-81340-3900	ASSET PURCHASES	0	0	0	0
	81340 BOAT HOUSE OPERATIO	2,464	3	2,464	2,279
	** TOTAL REVENUE **	-7,147	-4,153	-7,147	-6500
	** TOTAL EXPENSE **	2,464	3	2,464	2,279
	673 COMM.SERVICES-BOAT HO	-4,683	-4,150	-4,683	-4,221
0-674-63500-2909	TRANSFER FROM RESERVES				-20,274
0-674-81350-3409	TRANSFER TO RESERVES	31,169	0	31,169	31,169
0-674-81350-3410	TRANSFER TO CAPITAL FUN	31,243	0	31,243	31,867
0-674-81350-3503	DEBENTURE - INTEREST	34,022	0	34,022	33,517
0-674-81350-3510	DEBENTURE - PRINCIPLE	119,573	0	119,573	140,624
	81350 MARINA CAPITAL INVEST	216,007	0	216,007	237,177
0-680-62500-2900	GRANTS	0	-42,750	0	0
0-680-63400-2557	SPONSORS	-120,000	-81,850	-120,000	-120000
0-680-63400-2558	VENDOR FEES	-90,000	-98,564	-90,000	-97000
0-680-63400-2901	DONATIONS	0	-5,500	0	0
0-680-63500-2553	OTHER REVENUE	-10,210	-10,711	-10,210	-11000
0-680-63500-2556	CONCERT TICKET SALES	0	0	0	0
0-680-63500-2561	CANAL DAYS - BOAT CRUIS	-75,000	-69,903	-75,000	-72000
0-680-63500-2564	CANAL DAYS BAR REVENUE	-112,310	-106,428	-112,310	-118000
0-680-63500-2579	CANAL DAYS ATTRACTION R	-22,462	-18,417	-22,462	-25000
0-680-63500-2723	JAZZ ON THE LAWN - ROSE	-2,042	-1,534	-2,042	-1800
0-680-63500-2751	SALE- COUPON BOOK ADVE	0	0	0	0
0-680-63500-2909	TRANSFER FROM RESERVES	-46,000	0	-46,000	-40000
0-680-81710-3102	SALARIES & WAGES PART-T	0	0	0	0
0-680-81710-3103	DISTRIBUTED SALARIES &	71,400	464	71,400	72,000
0-680-81710-3104	OVERTIME	0	0	0	0
0-680-81710-3110	VACATION PAY	0	0	0	0
0-680-81710-3135	EMPLOYEE BENEFITS	0	0	0	0
0-680-81710-3136	DISTRIBUTED EMPLOYEE BE	21,420	166	21,420	28,000
0-680-81710-3139	TRAVEL EXPENSE	0	0	0	0
0-680-81710-3236	COST OF SPONSORSHIPS				10500
0-680-81710-3311	ADVERTISING	55,000	30,757	55,000	58,000
0-680-81710-3316	LEGAL FEES	0	0	0	0
0-680-81710-3328	CONTRACT SERVICES	0	0	0	0
0-680-81710-3330	MISCELLANEOUS	1,041	1,284	1,041	600
0-680-81710-3339	CANAL DAYS INFRASTRUCTU	90,604	14,933	90,604	82,600
0-680-81710-3342	EQUIPMENT RENTAL - OWN	4,166	0	4,166	4,000
0-680-81710-3343	EQUIPMENT RENTAL - OTHE	26,036	8,957	26,036	26,000
0-680-81710-3357	ENTERTAINMENT	138,000	147,209	138,000	141,770
0-680-81710-3358	BAR EXPENSES	45,000	84,624	45,000	47,200
0-680-81710-3363	GOLF TOUR. EXPENSES	0	0	0	0
0-680-81710-3365	SHIP CRUISES	110,000	46,945	108,000	106,250
0-680-81710-3366	ATTRACTIONS	31,243	40,840	31,243	43,950
0-680-81710-3373	ADMINISTRATION EXPENSES	1,562	1,266	1,562	1,575
0-680-81710-3374	CANAL DAYS VOLUNTEER EX	1,041	3,284	1,041	2,800

0-680-81710-3375	PRESS CONFERENCE	1,562	1,010	1,562	1,000
0-680-81710-3394	CULINARY AREA	0	0	0	0
0-680-81710-3396	YOUTH PROGRAMMING AREA	0	0	0	0
0-680-81710-3406	CONTINGENCY FUNDS	0	0	0	10000
0-680-81710-3409	TRANSFER TO RESERVES	0	0	0	0
0-680-81710-3478	GRANT - OPERATING EXPEN	0	27,323	0	0
0-680-81710-3479	GRANT - MARKETING EXPEN	0	0	0	0
0-680-81710-3540	OPERATING ADVANCES	0	0	0	0
0-680-81710-3545	CITY STAFF	0	0	0	0
0-680-81710-3546	5K/MOUNTAIN BIKE EVENTS	0	0	0	0
0-680-81710-3900	ASSET PURCHASES	0	0	0	0
0-680-81710-4001	AMORTIZATION	0	0	0	0
	81710 CANAL DAYS	598,075	409,062	598,075	636245
	** TOTAL REVENUE **	-478,024	-435,657	-478,024	-484800
	** TOTAL EXPENSE **	598,075	409,062	598,075	636,245
	680 SPECIAL EVENTS-CANAL DA	120,051	-26,595	120,051	151,445
0-681-62600-2358	OTHER FEDERAL GRANTS	0	0	0	0
0-681-62600-2359	CANADA-HRDC GRANT	0	0	0	0
0-681-63500-2530	OTHER	0	0	0	0
0-681-63500-2554	SPORTSFEST MERCHANDISE	0	0	0	0
0-681-63500-2559	TOURNAMENT FEES	-9,000	-8,407	-9,000	-8500
0-681-63500-2560	SPONSORSHIPS	-511	-162	-511	-200
0-681-63500-2580	CELEBRITY DINNER TICKET	0	0	0	0
0-681-63500-2586	ADVERTISING	0	0	0	0
0-681-63500-2901	DONATIONS	0	0	0	0
0-681-63500-2935	CITY CONTRIBUTION	0	0	0	0
0-681-63500-9910	CLEARING ACCOUNT	0	0	0	0
0-681-81720-3139	TRAVEL EXPENSE	0	0	0	0
0-681-81720-3311	ADVERTISING	5,500	5,966	5,500	6,000
0-681-81720-3330	MISCELLANEOUS	213	284	213	300
0-681-81720-3347	TOURNAMENT EXPENSES	3,000	2,702	3,000	2,750
0-681-81720-3372	DONATIONS DIST. TO CHAR	0	0	0	0
0-681-81720-3373	SPORTSFEST ADMINISTRATI	0	0	0	0
0-681-81720-3387	CELEBRITY DINNER EXPENS	0	0	0	0
0-681-81720-3409	TRANSFER TO RESERVES	0	0	0	0
0-681-81720-3540	OPERATING ADVANCES	0	0	0	0
	81720 WINTER SPORTSFEST	8,713	8,952	8,713	9,050
	** TOTAL REVENUE **	-9,511	-8,569	-9,511	-8700
	** TOTAL EXPENSE **	8,713	8,952	8,713	9,050
	681 SPECIAL EVENTS-SPORTSFE	-798	383	-798	350
0-682-62500-2358	OTHER FEDERAL GRANTS	0	0	0	0
0-682-62500-2900	GRANTS	0	0	0	0
0-682-62600-2358	CANADA DAY GRANT	-16,000	-18,750	-16,000	0
0-682-62600-2359	CANADA-HRDC GRANT	0	0	0	-4800
0-682-63400-2557	SPONSORSHIPS	0	0	0	0
0-682-63400-2901	DONATIONS	0	0	0	0
0-682-63500-2530	OTHER	0	0	0	0
0-682-63500-2553	OTHER SPECIAL EVENTS	0	-40	0	0
0-682-63500-2562	OCTOBERFEST	-2,500	0	-2,500	-2000
0-682-63500-2563	VOLLEYBALL TOURNAMENT F	0	0	0	0
0-682-63500-2565	GOLF TOUR. FEES	0	0	0	0

300

0-682-63500-2571	DOG LOVERS DAYS EVENT	0	0	0	0
0-682-63500-2598	NEW YEARS EVE DONATIONS	0	0	0	0
0-682-63500-2599	SANTA CLAUS PARADE REVE	-2,000	0	-2,000	-2000
0-682-63500-2909	TRANSFER FROM RESERVES	0	0	0	0
0-682-81730-3101	SALARIES & WAGES - REGU	145,758	34,643	145,758	155,496
0-682-81730-3102	SALARIES & WAGES PART-T	7,050	4,026	7,050	8,260
0-682-81730-3103	DISTRIBUTED SALARIES &	8,674	-513	8,674	8,847
0-682-81730-3104	OVERTIME	6,000	0	6,000	3,000
0-682-81730-3106	IN LIEU	0	1,232	0	0
0-682-81730-3107	SALARIES & WAGES - WCB	0	0	0	0
0-682-81730-3110	VACATION PAY	10,450	2,613	10,450	8,870
0-682-81730-3111	STATUTORY HOLIDAYS	6,892	3,305	6,892	7,262
0-682-81730-3112	SICK LEAVE	0	7,235	0	0
0-682-81730-3113	BEREAVEMENT	0	0	0	0
0-682-81730-3120	ACCRUED SALARIES & WAGE	0	0	0	0
0-682-81730-3121	BANKED OVERTIME CLEARIN	0	0	0	0
0-682-81730-3135	EMPLOYEE BENEFITS	51,341	19,850	51,341	54,774
0-682-81730-3136	DISTRIBUTED EMPLOYEE BE	3,233	-56	3,233	3,298
0-682-81730-3137	CLOTHING ALLOWANCE	0	0	0	0
0-682-81730-3139	TRAVEL EXPENSE	0	0	0	0
0-682-81730-3207	OFFICE SUPPLIES/STATION	0	0	0	0
0-682-81730-3219	CREDIT CARD/SOCAN FEES	0	0	0	0
0-682-81730-3236	COST OF SPONSORSHIPS	10,633	12,006	10,633	0
0-682-81730-3278	DOG LOVERS DAYS EVENT	0	0	0	0
0-682-81730-3286	OCTOBERFEST	2,510	0	2,510	2,000
0-682-81730-3293	BERKLEY FISHING TOURNAM	0	0	0	0
0-682-81730-3336	CITY FLOAT	2,118	90	2,118	2,000
0-682-81730-3342	EQUIPMENT RENTAL - OWN	744	0	744	759
0-682-81730-3343	EQUIPMENT RENTAL - OTHE	0	0	0	0
0-682-81730-3344	CASH OVER & SHORT	0	0	0	0
0-682-81730-3351	ADMIN-SPONSORSHIP COSTS	82,631	14,500	82,631	0
0-682-81730-3356	NEW YEARS EVE CELEBRATI	2,000	0	2,000	2,040
0-682-81730-3362	VOLLEYBALL TOURNAMENT E	0	0	0	0
0-682-81730-3363	GOLF TOUR. EXPENSES	0	0	0	0
0-682-81730-3364	CHRISTMAS PARADE	4,785	0	4,785	5,500
0-682-81730-3368	NEW YEARS EVE FIREWORKS	8,506	0	8,506	8,500
0-682-81730-3379	OTHER SPECIAL EVENTS	0	0	0	0
0-682-81730-3398	CANADA DAY EVENTS	16,000	16,047	16,000	16,000
0-682-81730-3900	ASSET PURCHASES	0	0	0	0
	81730 OTHER SPECIAL EVENTS	369,325	114,978	369,325	270,606
	** TOTAL REVENUE **	-20,500	-18,790	-20,500	-8800
	** TOTAL EXPENSE **	369,325	114,978	369,325	270,606
	682 SPECIAL EVENTS-ADMIN	348,825	96,188	348,825	261,806
0-700-81410-2909	TRANSFER FROM RESERVES	0	0	0	0
0-700-81410-3410	TRANSFER TO CAPITAL FUN	0	0	0	0
0-700-81410-3503	DEBENTURES	0	0	0	0
0-700-81410-3540	OPERATING ADVANCES	667,088	0	667,088	684,834
0-700-81410-3541	CITY GRANT-CAPITAL	35,000	0	35,000	35,000
	81410 LIBRARY BOARD	702,088	0	702,088	719,834
0-800-62500-2302	MINISTRY OF CTR OPERATI	-24,093	0	-24,093	-24,093
0-800-62500-2316	MINISTRY OF CTR PROJECT	0	0	0	0
0-800-62600-2334	CANADA 150 GRANT	-22,800	-22,800	0	0

0-800-62600-2335	SENIORS COMM FEDERAL GR	0	-1,500	0	0
0-800-62600-2350	CANADA EMP & IMMIG MUSE	0	0	0	0
0-800-62600-2351	CANADA SCP - MUSEUM	-3,600	0	-3,600	-4000
0-800-62600-2358	OTHER FEDERAL GRANTS	-3,900	-3,043	-3,900	-4000
0-800-62600-2900	PROV GRANT SUMMER JOBS	0	0	0	0
0-800-63400-2720	ADMISSIONS	-4,600	-4,087	-4,600	-4,600
0-800-63400-2721	MEMBERSHIPS	-1,000	-566	-1,000	-1,000
0-800-63400-2722	FUND RAISING	-12,500	-1,583	-12,500	-12,500
0-800-63400-2723	SPECIAL EVENTS	-7,000	-2,105	-7,000	-7,000
0-800-63400-2724	BEQUESTS/DONATIONS	-5,000	-4,264	-5,000	-5,000
0-800-63400-2725	GIFT SHOP SALES	-5,616	-2,314	-5,616	-5,616
0-800-63400-2726	PHOTOS/PHOTOCOPIES	-2,000	0	-2,000	-1000
0-800-63400-2727	MISCELLANEOUS	0	0	0	0
0-800-63400-2728	AUXILIARY - MAINT COSTS	-3,000	0	-3,000	-3,000
0-800-63400-2729	AUXILIARY - DONATION/GR	-2,000	0	-2,000	-2,000
0-800-63400-2730	COMMISSION-CONSIGNMENT	0	0	0	0
0-800-63400-2731	RENTS	0	0	0	0
0-800-63400-2732	SLATE CONFERENCE FEES	0	0	0	0
0-800-63400-2733	RESEARCH FEES	0	0	0	0
0-800-63400-2740	AUXILIARY DONATION	-5,000	0	-5,000	-5,000
0-800-63400-2742	SUMMER CAMP	-1,500	-1,465	-1,500	0
0-800-63500-2909	TRANSFER FROM RESERVES	0	0	0	0
0-800-81510-3101	SALARIES & WAGES - REGU	117,433	53,266	117,433	119,200
0-800-81510-3102	SALARIES & WAGES PART-T	63,057	12,476	63,057	66,856
0-800-81510-3103	DISTRIBUTED SALARIES &	0	0	0	0
0-800-81510-3104	OVERTIME	526	111	526	536
0-800-81510-3106	IN LIEU	0	921	0	0
0-800-81510-3110	VACATION PAY	10,603	2,214	10,603	10,772
0-800-81510-3111	STATUTORY HOLIDAYS	5,631	4,466	5,631	5,742
0-800-81510-3112	SICK LEAVE	0	0	0	0
0-800-81510-3113	BEREAVEMENT	0	0	0	0
0-800-81510-3120	ACCRUED SALARIES & WAGE	0	0	0	0
0-800-81510-3121	BANKED OVERTIME CLEARIN	0	0	0	0
0-800-81510-3135	EMPLOYEE BENEFITS	46,938	21,467	46,938	49,110
0-800-81510-3136	DISTRIBUTED EMPLOYEE BE	0	0	0	0
0-800-81510-3137	CLOTHING ALLOWANCE	612	548	612	624
0-800-81510-3139	TRAVEL EXPENSE	833	938	833	850
0-800-81510-3201	HYDRO	5,529	4,124	5,529	5,640
0-800-81510-3202	WATER	2,127	1,370	2,127	2,169
0-800-81510-3203	HEAT (OIL) OR GAS	5,529	2,857	5,529	5,640
0-800-81510-3207	OFFICE SUPPLIES/STATION	2,604	5,027	2,604	2,656
0-800-81510-3301	BLDG & EQUIP REPAIRS &	15,101	7,193	15,101	15,403
0-800-81510-3307	INSURANCE	1,429	0	1,429	1,458
0-800-81510-3308	POSTAGE & COURIER	2,550	1,797	2,550	2,601
0-800-81510-3309	TELEPHONE/MODUM/RADIO	3,124	1,879	3,124	3,187
0-800-81510-3311	ADVERTISING	3,570	3,022	3,570	3,641
0-800-81510-3313	STAFF DEVELOPMENT	816	240	816	832
0-800-81510-3319	CONSULTANT FEES	0	0	0	0
0-800-81510-3320	ASSOCIATION MEMBERSHIPS	677	712	677	691
0-800-81510-3321	SUBSCRIPTIONS, PUBLICAT	53	42	53	54
0-800-81510-3324	OFFICE EQUIP MAINT CONT	1,556	1,446	1,556	2,000
0-800-81510-3328	CONTRACT SERVICES	0	263	0	0
0-800-81510-3330	MISCELLANEOUS	0	0	0	0
0-800-81510-3409	TRANSFER TO RESERVES	0	0	0	0
0-800-81510-3410	TRANSFER TO CAPITAL FUN	0	0	0	0
0-800-81510-3416	INTEREST CHARGE	0	0	0	0
0-800-81510-3462	STAFF TRAINING PROGRAM	0	0	0	0

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0-800-81510-3549	CURATORIAL EXPENSES	204	170	204	208
0-800-81510-3551	EXHIBIT EXPENSE	5,304	2,103	5,304	5,410
0-800-81510-3552	CONCESSION SUPPLIES(SOU	3,570	3,126	3,570	4,570
0-800-81510-3553	EVENTS & ACTIVITIES EXP	6,120	6,311	6,120	6,242
0-800-81510-3554	CONSERVATION EXPENSE	729	688	729	744
0-800-81510-3555	ACQUISITION OF ARTIFACT	0	0	0	0
0-800-81510-3556	SUMMER CAMP	0	356	0	0
0-800-81510-3560	SLATE CONFERENCE EXPENS	0	0	0	0
0-800-81510-3900	ASSET PURCHASES	0	0	0	0
0-800-81510-4001	AMORTIZATION	0	0	0	0
	81510 HISTORICAL & MARINE M	306,225	139,133	306,225	316,836
0-800-81515-3101	SALARIES & WAGES - REGU	0	0	0	0
0-800-81515-3102	SALARIES & WAGES PART-T	0	3,024	0	0
0-800-81515-3103	DISTRIBUTED SALARIES &	0	0	0	0
0-800-81515-3110	VACATION PAY	0	131	0	0
0-800-81515-3111	STATUTORY HOLIDAYS	0	246	0	0
0-800-81515-3120	ACCRUED SALARIES & WAGE	0	0	0	0
0-800-81515-3135	EMPLOYEE BENEFITS	0	597	0	0
0-800-81515-3136	DISTRIBUTED EMPLOYEE BE	0	0	0	0
0-800-81515-3139	TRAVEL EXPENSE	0	271	0	0
0-800-81515-3207	OFFICE SUPPLIES/STATION	0	48	0	0
0-800-81515-3215	OTHER TYPES OF MATERIAL	0	146	0	0
0-800-81515-3311	ADVERTISING	0	1,500	0	0
0-800-81515-3409	TRANSFER TO RESERVES	0	0	0	0
0-800-81515-3900	ASSET PURCHASES	0	0	0	0
	81515 SENIORS COMMUNITY G	0	5,963	0	0
0-800-81516-3102	SALARIES & WAGES PART-T	0	5,616	0	0
0-800-81516-3110	VACATION PAY	0	231	0	0
0-800-81516-3111	STATUTORY HOLIDAYS	0	151	0	0
0-800-81516-3135	EMPLOYEE BENEFITS	0	619	0	0
0-800-81516-3139	TRAVEL EXPENSE	0	640	0	0
0-800-81516-3207	OFFICE SUPPLIES/STATION	0	95	0	0
0-800-81516-3215	OTHER TYPES OF MATERIAL	0	1,339	0	0
0-800-81516-3308	POSTAGE & COURIER	0	15	0	0
0-800-81516-3311	ADVERTISING	0	5,423	0	0
0-800-81516-3553	EVENTS & ACTIVITIES EXP	38,300	8,413	0	0
	81516 CANADA 150	38,300	22,542	38,300	0
	** TOTAL REVENUE **	-103,609	-43,727	-103,609	-78809
	** TOTAL EXPENSE **	344,525	167,638	344,525	316,836
	800 P. C. HIST& MARINE MUSEU	240,916	123,911	240,916	238,027
0-810-63400-2422	MISCELLANEOUS REVENUE	0	0	0	0
0-810-63400-2424	SHIPPING FEES	-204	0	-204	-204
0-810-63400-2578	PUBLICATION SALES	-511	-24	-511	-300
0-810-63400-2582	PROGRAM REVENUE	-1,000	-100	-1,000	-1,000
0-810-63400-2723	SPECIAL EVENTS	-306	0	-306	-517
0-810-63400-2724	BEQUESTS/DONATIONS	-306	-191	-306	-306
0-810-63400-2726	PHOTOS/PHOTOCOPIES	-204	-151	-204	-204
0-810-63400-2733	RESEARCH FEES	-204	-83	-204	-204
0-810-63400-2805	RENTAL INCOME	-9,196	-1,950	-9,196	-6240
0-810-63500-2909	TRANSFER FROM RESERVES	0	0	0	0
0-810-63500-2915	TRANSFER FROM CAPITAL F	0	0	0	0

0-810-81520-3102	SALARIES & WAGES PART-T	21,110	11,104	21,110	21,220
0-810-81520-3110	VACATION PAY	0	474	0	0
0-810-81520-3111	STATUTORY HOLIDAYS	0	741	0	0
0-810-81520-3120	ACCRUED SALARIES & WAGE	0	0	0	0
0-810-81520-3135	EMPLOYEE BENEFITS	1,861	2,157	1,861	2,335
0-810-81520-3139	TRAVEL EXPENSE	62	8	62	64
0-810-81520-3201	HYDRO	3,152	2,063	3,152	3,215
0-810-81520-3202	WATER	733	401	733	748
0-810-81520-3203	HEAT (OIL) OR GAS	2,155	1,047	2,155	2,198
0-810-81520-3207	OFFICE SUPPLIES/STATION	979	4	979	999
0-810-81520-3301	BLDG & EQUIP REPAIRS &	3,000	839	3,000	3,060
0-810-81520-3307	INSURANCE	106	0	106	108
0-810-81520-3308	POSTAGE & COURIER	208	0	208	212
0-810-81520-3309	TELEPHONE/MODUM/RADIO	0	0	0	0
0-810-81520-3311	ADVERTISING	104	0	104	106
0-810-81520-3313	STAFF DEVELOPMENT	106	0	106	192
0-810-81520-3320	ASSOCIATION MEMBERSHIPS	96	0	96	140
0-810-81520-3324	OFFICE EQUIP MAINT CONT	1,458	365	1,458	1,487
0-810-81520-3409	TRANSFER TO RESERVES	0	0	0	0
0-810-81520-3553	EVENTS & ACTIVITIES EXP	213	0	213	217
0-810-81520-3554	CONSERVATION EXPENSE	573	0	573	584
0-810-81520-3900	ASSET PURCHASES	0	0	0	0
0-810-81520-4001	AMORTIZATION	0	0	0	0
	81520 HERITAGE RESEARCH ARCH	35,916	19,203	35,916	36,885
	** TOTAL REVENUE **	-11,931	-2,499	-11,931	-8975
	** TOTAL EXPENSE **	35,916	19,203	35,916	36,885
	810 HERITAGE RESEARCH ARCH	23,985	16,704	23,985	27,910
0-900-62500-2900	GRANTS	0	0	0	0
0-900-62600-2900	SUMMER JOBS PROGRAM	0	0	0	0
0-900-63100-2515	COMPLIANCE LETTERS	-5,105	-2,499	-5,105	-5,105
0-900-63100-2631	SITE PLAN/SUBDIV COMP.	-265	0	-265	-265
0-900-63400-2610	COMMITTEE OF ADJUSTMENT	-26,000	-27,475	-26,000	-50,000
0-900-63400-2700	ADMINISTRATION FEES	0	0	0	0
0-900-63400-2701	AMENDMENT - OFFICIAL PL	-8,000	0	-8,000	-4,400
0-900-63400-2702	AMENDMENT - ZONING BY-L	-21,000	-6,500	-21,000	-11,700
0-900-63400-2703	APPROVAL - SITE PLAN AG	-9,000	-6,700	-9,000	-13,600
0-900-63400-2704	ADMEND - SITE PLAN AGRE	-2,450	-5,000	-2,450	-4,500
0-900-63400-2705	APPROVAL - DRAFT PLAN S	-3,471	-3,000	-3,471	-6,500
0-900-63400-2706	APPROVAL - DRAFT PLAN C	0	0	0	0
0-900-63400-2707	REMOVAL OF PART LOT CON	0	0	0	-1,000
0-900-63400-2708	OTHER	-3,000	-458	-3,000	0
0-900-63400-2709	FINAL APPROVAL-SUBDIV/C	-2,000	0	-2,000	0
0-900-63500-2137	REGION CIP INCENTIVE RE	0	-31,444	0	0
0-900-63500-2147	REGIONAL MUNICIPALITY O	0	0	0	0
0-900-63500-2550	OFF PLAN & ZONING BYLAW	-300	0	-300	-300
0-900-63500-2551	MAPS & PLANS	-500	0	-500	-500
0-900-63500-2909	TRANSFER FROM RESERVES	0	0	0	0
0-900-63500-2916	DEFERRED REVENUE EARNED	0	0	0	0
0-900-82110-3101	SALARIES & WAGES - REGU	242,601	104,292	242,601	245,536
0-900-82110-3102	SALARIES & WAGES PART-T	6,927	1,596	6,927	8,260
0-900-82110-3103	DISTRIBUTED SALARIES &	0	-1,835	0	0
0-900-82110-3104	OVERTIME	1,052	0	1,052	1,000
0-900-82110-3106	IN LIEU	0	585	0	0

0-900-82110-3110	VACATION PAY	19,704	9,660	19,704	18,925
0-900-82110-3111	STATUTORY HOLIDAYS	11,589	8,394	11,589	11,683
0-900-82110-3112	SICK LEAVE	0	5,111	0	0
0-900-82110-3113	BEREAVEMENT	0	0	0	0
0-900-82110-3120	ACCRUED SALARIES & WAGE	0	0	0	0
0-900-82110-3121	BANKED OVERTIME CLEARIN	0	0	0	0
0-900-82110-3135	EMPLOYEE BENEFITS	82,930	50,503	82,930	83,751
0-900-82110-3136	DISTRIBUTED EMPLOYEE BE	0	-698	0	0
0-900-82110-3138	TUITION FEES	0	0	0	0
0-900-82110-3139	TRAVEL EXPENSE	1,063	442	1,063	1,085
0-900-82110-3207	OFFICE SUPPLIES/STATION	1,170	479	1,170	1,193
0-900-82110-3229	OFFICIAL PLAN-OMB APPEA	0	0	0	0
0-900-82110-3308	POSTAGE & COURIER	212	4	212	216
0-900-82110-3309	TELEPHONE/MODUM/RADIO	1,041	628	1,041	1,062
0-900-82110-3311	ADVERTISING	4,572	1,305	4,572	4,663
0-900-82110-3313	STAFF DEVELOPMENT	1,085	1,228	1,085	1,107
0-900-82110-3316	LEGAL FEES	12,759	5,606	12,759	13,014
0-900-82110-3319	CONSULTANT FEES	0	0	0	0
0-900-82110-3320	ASSOCIATION MEMBERSHIPS	2,083	1,474	2,083	2,125
0-900-82110-3321	SUBSCRIPTIONS, PUBLICAT	425	0	425	434
0-900-82110-3323	COMPUTER PROGRAMS & MAI	0	0	0	0
0-900-82110-3330	MISCELLANEOUS	4,275	1,031	4,275	4,360
0-900-82110-3335	DEVELOPMENT CHARGES STU	0	0	0	0
0-900-82110-3350	COMMITTEE OF ADJUSTMENT	7,443	3,058	7,443	7,592
0-900-82110-3353	ZONING EXPENSE	0	0	0	0
0-900-82110-3359	BROWNFIELD COMM IMPROVE	0	0	0	0
0-900-82110-3360	ZONING BYLAW UPDATE	0	0	0	0
0-900-82110-3409	TRANSFER TO RESERVES	6,249	0	6,249	6,373
0-900-82110-3456	MAIN ST-CIP REVITALIZAT	0	0	0	0
0-900-82110-3465	CIP INCENTIVES	64,000	32,000	64,000	65,280
0-900-82110-3610	WAINFLEET REEB QUARRY A	0	0	0	0
0-900-82110-3900	ASSET PURCHASES	0	0	0	0
0-900-82110-4001	AMORTIZATION	0	0	0	0
0-900-82110-7000	TRANSFER TO ASSET	0	0	0	0
	82110 PLANNING AND DEVELOI	471,180	224,863	471,180	477,659
0-900-82310-2901	DONATIONS	0	0	0	0
0-900-82310-2909	TRANSFER FROM RESERVES	-5,720	0	-5,720	-4100
0-900-82310-3215	OTHER TYPES OF MATERIAL	0	0	0	0
0-900-82310-3218	PROGRAM SUPPLIES	1,569	0	1,569	1,600
0-900-82310-3310	PRINTING	0	0	0	0
0-900-82310-3313	STAFF DEVELOPMENT	0	0	0	0
0-900-82310-3316	LEGAL FEES	0	0	0	0
0-900-82310-3330	MISCELLANEOUS	851	2,206	851	868
0-900-82310-3348	TENNESSEE AVE GATES	1,100	0	1,100	1,122
0-900-82310-3355	HERITAGE PROP MGMT WORK	2,200	0	2,200	2,244
0-900-82310-3409	TRANSFER TO RESERVES	0	0	0	0
	82310 L.A.C.A.C.	0	2,206	0	1,734
	** TOTAL REVENUE **	-86,811	-83,076	-86,811	-97870
	** TOTAL EXPENSE **	476,900	227,069	476,900	479,393
	900 PLANNING & DEVELOPMEN	390,089	143,993	390,089	381,523
0-910-62600-2900	GRANTS	0	0	0	0
0-910-63100-2505	DOG LICENSES	-17,000	-12,185	-17,000	-13000
0-910-63100-2514	OTHER PERMITS	0	0	0	0

0-910-63100-2515	COMPLIANCE LETTERS	0	0	0	-100
0-910-63100-2516	INSPECTION FEE	0	0	0	-100
0-910-63100-2523	PSO APPEAL FEE	-255	-250	-255	-300
0-910-63100-2627	OTHER	0	-675	0	-500
0-910-63100-2636	KENNEL LICENSE FEES	0	-347	0	-500
0-910-63300-2509	PARKING TICKETS	-10,000	-1,380	-10,000	-5000
0-910-63300-2510	PARKING FINES (COURT)	0	0	0	0
0-910-63300-2518	DOG FINES (COURT)	0	0	0	0
0-910-63300-2519	BY-LAW/PROP STD FINES (0	0	0	0
0-910-63300-2521	PARKING FINES (NIC CASE	0	0	0	0
0-910-63300-2536	PARKING FINES(PLATE DEN	0	0	0	0
0-910-63400-2612	ANIMAL SHELTER FEES	0	0	0	0
0-910-63400-2637	PARKING METER REVENUE	0	0	0	0
0-910-63400-2640	PROP STANDARD RECOVERAB	-10,000	-18,168	-10,000	-20000
0-910-63400-2901	DONATIONS	0	0	0	0
0-910-63500-2530	LIVESTOCK CLAIMS	-5,000	0	-5,000	0
0-910-63500-2540	WAGE/EXPENSE RECOVERY	0	0	0	0
0-910-63500-2627	OTHER	0	0	0	0
0-910-63500-2752	PARKING HEARING REVENUE	0	0	0	0
0-910-63500-2909	TRANSFER FROM RESERVES	0	0	0	0
0-910-72412-3101	SALARIES & WAGES - REGU	150,115	63,687	150,115	154,546
0-910-72412-3102	SALARIES & WAGES PART-T	0	0	0	0
0-910-72412-3103	DISTRIBUTED SALARIES &	1,578	100	1,578	1,609
0-910-72412-3104	OVERTIME	3,000	5,379	3,000	5,000
0-910-72412-3105	SHIFT PREMIUM	0	287	0	0
0-910-72412-3106	IN LIEU	0	1,042	0	0
0-910-72412-3107	SALARIES & WAGES - WCB	0	0	0	0
0-910-72412-3110	VACATION PAY	10,373	4,554	10,373	10,768
0-910-72412-3111	STATUTORY HOLIDAYS	7,091	5,095	7,091	7,302
0-910-72412-3112	SICK LEAVE	0	2,228	0	0
0-910-72412-3113	BEREAVEMENT	0	789	0	0
0-910-72412-3120	ACCRUED SALARIES & WAGE	0	0	0	0
0-910-72412-3121	BANKED OVERTIME CLEARIN	0	0	0	0
0-910-72412-3135	EMPLOYEE BENEFITS	48,859	25,320	48,859	50,227
0-910-72412-3136	DISTRIBUTED EMPLOYEE BE	631	39	631	644
0-910-72412-3139	TRAVEL EXPENSE	719	721	719	733
0-910-72412-3204	AUTO SUPPLIES - GAS & O	0	0	0	0
0-910-72412-3206	AUTO SUPPLIES - PARTS	0	0	0	0
0-910-72412-3207	OFFICE SUPPLIES/STATION	700	376	700	714
0-910-72412-3215	OTHER TYPES OF MATERIAL	600	0	600	612
0-910-72412-3216	PROTECTIVE CLOTHING	0	158	0	0
0-910-72412-3283	MTO-PARKING ADMIN/COLLE	510	0	510	520
0-910-72412-3304	LICENSED MECHANIC	0	0	0	0
0-910-72412-3307	INSURANCE	0	0	0	0
0-910-72412-3308	POSTAGE & COURIER	1,000	1,005	1,000	1,020
0-910-72412-3309	TELEPHONE/MODUM/RADIO	3,600	4,238	3,600	4,500
0-910-72412-3311	ADVERTISING	937	125	937	956
0-910-72412-3313	STAFF DEVELOPMENT	2,083	1,595	2,083	2,125
0-910-72412-3316	LEGAL FEES	7,443	4,097	7,443	7,592
0-910-72412-3320	ASSOCIATION MEMBERSHIPS	583	291	583	595
0-910-72412-3323	COMPUTER PROGRAMS & MAI	7,140	6,469	7,140	7,283
0-910-72412-3328	CONTRACT SERVICES	0	27,657	0	0
0-910-72412-3330	MISCELLANEOUS	798	0	798	814
0-910-72412-3342	EQUIPMENT RENTAL - OWN	10,632	0	10,632	10,845
0-910-72412-3350	COMMITTEE MEETINGS	188	240	188	191
0-910-72412-3382	SITE CLEAN UPS	20,828	560	20,828	21,245
0-910-72412-3386	NOISE MONITORING	0	0	0	0

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0-910-72412-3409	TRANSFER TO RESERVES	0	0	0	0
0-910-72412-3900	ASSET PURCHASES	0	0	0	0
0-910-72412-4001	AMORTIZATION	0	0	0	0
	72412 BYLAW ENFORCE DIVISIC	279,408	156,052	279,408	289,841
0-910-72430-3103	DISTRIBUTED SALARIES &	1,052	230	1,052	1,073
0-910-72430-3136	DISTRIBUTED EMPLOYEE BE	421	90	421	429
0-910-72430-3207	OFFICE SUPPLIES/STATION	0	0	0	0
0-910-72430-3214	FOOD FOR CANINE SHELTER	0	0	0	0
0-910-72430-3215	OTHER TYPES OF MATERIAL	501	0	501	511
0-910-72430-3280	SKUNK REMOVAL	0	0	0	0
0-910-72430-3302	VETERINARY SERVICES	0	0	0	0
0-910-72430-3309	TELEPHONE/MODUM/RADIO	0	0	0	0
0-910-72430-3311	ADVERTISING	306	0	306	312
0-910-72430-3328	CONTRACT SERVICES	170,156	113,076	170,156	173,559
0-910-72430-3334	LIVESTOCK CLAIMS	5,000	0	5,000	0
0-910-72430-3337	APPEAL COMMITTEE	184	270	184	187
0-910-72430-3342	EQUIPMENT RENTAL - OWN	106	0	106	108
0-910-72430-3473	DOCUPET DOG TAG FEE	0	2,674	0	0
0-910-72430-7000	TRANSFER TO ASSET	0	0	0	0
	72430 ANIMAL CONTROL	177,726	116,340	177,726	176,179
0-910-72440-3103	DISTRIBUTED SALARIES &	1,052	147	1,052	1,073
0-910-72440-3136	DISTRIBUTED EMPLOYEE BE	421	44	421	429
0-910-72440-3201	HYDRO	0	243	0	0
0-910-72440-3202	WATER	0	0	0	0
0-910-72440-3203	HEAT (OIL) OR GAS	0	0	0	0
0-910-72440-3208	CLEANING MATERIALS	0	0	0	0
0-910-72440-3215	OTHER TYPES OF MATERIAL	204	178	204	208
0-910-72440-3301	BLDG & EQUIP REPAIRS &	4,000	1,513	4,000	4,080
0-910-72440-3307	INSURANCE	147	0	147	150
0-910-72440-3311	ADVERTISING	0	0	0	0
0-910-72440-3328	CONTRACT SERVICES	1,500	425	1,500	1,530
0-910-72440-3342	EQUIPMENT RENTAL - OWN	425	0	425	434
0-910-72440-3343	EQUIPMENT RENTAL - OTHE	0	0	0	0
0-910-72440-3409	TRANSFER TO RESERVES	0	0	0	0
0-910-72440-3410	TRANSFER TO CAPITAL FUN	0	0	0	0
0-910-72440-3900	ASSET PURCHASES	0	0	0	0
0-910-72440-4001	AMORTIZATION	0	0	0	0
	72440 ANIMAL SHELTER	7,749	2,550	7,749	7,904
0-910-74910-3101	SALARIES & WAGES - REGU	0	0	0	0
0-910-74910-3102	SALARIES & WAGES PART-T	116,274	60,296	116,274	144,200
0-910-74910-3103	DISTRIBUTED SALARIES &	5,156	3,060	5,156	5,259
0-910-74910-3110	VACATION PAY	5,300	2,538	5,300	3,000
0-910-74910-3111	STATUTORY HOLIDAYS	5,000	3,144	5,000	3,000
0-910-74910-3120	ACCRUED SALARIES & WAGE	0	0	0	0
0-910-74910-3135	EMPLOYEE BENEFITS	18,223	8,919	18,223	21,295
0-910-74910-3136	DISTRIBUTED EMPLOYEE BE	1,856	337	1,856	1,893
0-910-74910-3142	MEDICAL/POLICE CHECKS	1,000	1,023	1,000	1,020
0-910-74910-3215	OTHER TYPES OF MATERIAL	2,500	1,088	2,500	2,550
0-910-74910-3216	PROTECTIVE CLOTHING	2,500	18	2,500	3,700
0-910-74910-3311	ADVERTISING	521	0	521	531
0-910-74910-3330	MISCELLANEOUS	500	0	500	510
0-910-74910-3342	EQUIPMENT RENTAL - OWN	521	0	521	531

74910 CROSSING GUARDS	159,351	80,423	159,351	187489
** TOTAL REVENUE **	-42,255	-33,005	-42,255	-39500
** TOTAL EXPENSE **	624,234	355,365	624,234	661,413
910 BY-LAW ENFORCEMENT DIV	581,979	322,360	581,979	621,913
0-915-63100-2512 BUILDING PERMITS	-200,000	-54,574	-200,000	-174800
0-915-63100-2513 PLUMBING PERMITS	0	0	0	0
0-915-63100-2514 OTHER PERMITS	0	0	0	0
0-915-63100-2515 COMPLIANCE LETTERS	-4,000	-2,243	-4,000	-4000
0-915-63100-2516 INSPECTION FEE	-2,000	-1,890	-2,000	-2000
0-915-63100-2539 BAYVIEW LANE UPGRADE FE	0	0	0	0
0-915-63100-2627 OTHER	-715	0	-715	0
0-915-63100-2653 APPLICATION FEE BLDG PE	-21,000	-12,055	-21,000	-25,200
0-915-72410-3101 SALARIES & WAGES - REGU	122,378	40,216	122,378	121,772
0-915-72410-3102 SALARIES & WAGES PART-T	0	0	0	0
0-915-72410-3103 DISTRIBUTED SALARIES &	0	0	0	0
0-915-72410-3104 OVERTIME	210	0	210	215
0-915-72410-3106 IN LIEU	0	101	0	0
0-915-72410-3110 VACATION PAY	13,658	4,352	13,658	11,551
0-915-72410-3111 STATUTORY HOLIDAYS	6,009	4,119	6,009	5,890
0-915-72410-3112 SICK LEAVE	0	13,082	0	0
0-915-72410-3113 BEREAVEMENT	0	0	0	0
0-915-72410-3120 ACCRUED SALARIES & WAGE	0	0	0	0
0-915-72410-3121 BANKED OVERTIME CLEARIN	0	0	0	0
0-915-72410-3135 EMPLOYEE BENEFITS	41,194	22,178	41,194	40,372
0-915-72410-3136 DISTRIBUTED EMPLOYEE BE	0	0	0	0
0-915-72410-3139 TRAVEL EXPENSE	500	272	500	510
0-915-72410-3160 HOUSING START REBATE PR	0	0	0	0
0-915-72410-3204 AUTO SUPPLIES - GAS & O	0	0	0	0
0-915-72410-3206 AUTO SUPPLIES - PARTS	0	178	0	0
0-915-72410-3207 OFFICE SUPPLIES/STATION	500	219	500	510
0-915-72410-3215 OTHER TYPES OF MATERIAL	400	129	400	408
0-915-72410-3216 PROTECTIVE CLOTHING	0	158	0	0
0-915-72410-3307 INSURANCE	0	0	0	0
0-915-72410-3308 POSTAGE & COURIER	100	0	100	102
0-915-72410-3309 TELEPHONE/MODUM/RADIO	937	819	937	956
0-915-72410-3310 PRINTING	532	87	532	542
0-915-72410-3311 ADVERTISING	638	0	638	651
0-915-72410-3312 PHOTOCOPY	0	0	0	0
0-915-72410-3313 STAFF DEVELOPMENT	4,000	4,600	4,000	4,080
0-915-72410-3316 LEGAL FEES	5,000	0	5,000	5,100
0-915-72410-3319 CONSULTANT FEES	0	0	0	0
0-915-72410-3320 ASSOCIATION MEMBERSHIPS	300	811	300	800
0-915-72410-3321 SUBSCRIPTIONS, PUBLICAT	1,000	0	1,000	620
0-915-72410-3323 COMPUTER PROGRAMS & MAI	0	0	0	0
0-915-72410-3324 OFFICE, EQUIP AND MAINT	0	0	0	0
0-915-72410-3328 CONTRACT SERVICES	6,000	2,375	6,000	5,120
0-915-72410-3330 MISCELLANEOUS	0	0	0	0
0-915-72410-3342 EQUIPMENT RENTAL - OWN	3,200	0	3,200	3,264
0-915-72410-3343 EQUIPMENT RENTAL - OTHE	0	0	0	0
0-915-72410-3395 FINANCED VEHICLES	0	0	0	0
0-915-72410-3409 TRANSFER TO RESERVES	21,000	0	21,000	0
0-915-72410-3900 ASSET PURCHASES	0	0	0	0
0-915-72410-4001 AMORTIZATION	0	0	0	0

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72410 BUILDING DIVISION	227,556	93,696	227,556	202,463
** TOTAL REVENUE **	-227,715	-70,762	-227,715	-206000
** TOTAL EXPENSE **	227,556	93,696	227,556	202,463
915 BUILDING DIVISION	-159	22,934	-159	-3,537
** TOTAL REVENUE **	-24,195,107	-20,678,781	-24,195,107	-8,085,984
** TOTAL EXPENSE **	24,195,107	10,543,343	24,195,107	24,648,721
0 GENERAL	0	-10,135,438	0	16,562,737

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