



PORT COLBORNE

Office of the Mayor

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Mayoral Direction

Direction Number: MDI-2025-001

Date: September 5, 2025

Subject: Directive to Chief Administrative Officer and Chief Financial Officer / Treasurer to prepare and present the budget.

Pursuant to the Mayor's authority granted under section 284.3 and 284.4 of *the Municipal Act, 2001*, I hereby direct the Chief Administrative Officer and the Chief Financial Officer / Treasurer to:

Prepare a draft City of Port Colborne 2026 Operating and Capital Budget; and

Provide updates to the Mayor's Office on the 2026 Draft Budget so those discussions may inform the budget; and

Provide the draft budget to each Member of Council and the public no later than Monday, October 6, 2025; and

Present the draft 2026 Operating and Capital Budget at the Special Council Meeting on Tuesday, November 4th, 2025.

William C. Steele
Mayor