



ADR
CHAMBERS

Integrity Commissioner Office
for the City of Port Colborne

MICHAEL MAYNARD
Integrity Commissioner
E-mail: integrity@adr.ca

June 18, 2026

SENT BY E-MAIL TO:

Charlotte Madden, City Clerk
cityclerk@portcolborne.ca

Re: IC-35973-0626: City of Port Colborne Integrity Commissioner Annual Report for the operating period of February 25, 2025 to February 24, 2026

Dear Ms. Madden:

Thank you for the opportunity to act as the Integrity Commissioner (or “IC”) for the City of Port Colborne (the “City”) over the past year. In accordance with the terms of our agreement with the City, and pursuant to section 223.6(1) of the *Municipal Act, 2001*, we are providing our annual report for the operating period of February 25, 2025 to February 24 2026.

As you know, the IC’s role is to help Members of Council (“Members”) ensure that they are performing their functions in accordance with the City’s Code of Conduct (the “Code”) and the *Municipal Conflict of Interest Act* (the “MCIA”). Upon request, I am available to educate and provide advice to Members on matters governing their ethical behaviour and compliance with those requirements. My office and I are also responsible for assessing and investigating complaints received from Council, staff and members of the public respecting alleged breaches of the Code or the MCIA.

Requests for Advice

During this operating period, we did not receive any requests for advice

Code of Conduct/MCIA Complaints

During this operating period, we received one Code of Conduct complaint. Following a review of the complaint, it was determined that no formal investigation was warranted and the matter was summarily dismissed.

Education

During this operating period, I delivered a refresher education seminar to Council regarding the Code of Conduct, the MCIA and the role of the Integrity Commissioner.

Billing

In accordance with our contract with the City, the billings for the operating period, commencing February 25, 2025 and ending February 24, 2026, totaled \$4,321.57.

Final Comments

We look forward to assisting the City and its Members of Council in contending with the issues that may arise in connection with the administration of its Code of Conduct in the coming year.

Yours truly,

A handwritten signature in black ink, appearing to read 'M. Maynard', with a stylized flourish extending to the right.

Michael Maynard,
Office of the Integrity Commissioner for the City of Port Colborne