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C H A M B E R S

Integrity Commissioner Office
for the City of Port Colborne

MICHAEL MAYNARD
Integrity Commissioner
City of Port Colborne
E-mail: integrity@adr.ca

June 6, 2025

Sent by e-mail to:

Charlotte Madden, City Clerk
City of Port Colborne
66 Charlotte Street
Port Colborne, ON, L3K 3C8
cityclerk@portcolborne.ca

Re: IC-35495-0325: City of Port Colborne Commissioner Annual Report for the operating period of February 25, 2024 to February 24, 2025

Dear Ms. Madden:

Thank you for the opportunity to act as the Integrity Commissioner (or “IC”) for the City of Port Colborne (the “City”). Following Edward T. McDermott’s retirement from serving as the City’s Integrity Commissioner, I was appointed as the Integrity Commissioner for the City of Port Colborne on January 1, 2025. In accordance with the terms of the agreement with the City, and pursuant to section 223.6(1) of the *Municipal Act, 2001*, we are providing our annual report for the operating period of February 25, 2024 to February 24, 2025.

As you know, the IC’s role is to help Members of Council (“Members”) ensure that they are performing their functions in accordance with the City’s Code of Conduct (the “Code”) and the *Municipal Conflict of Interest Act* (the “MCIA”). The Integrity Commissioner is available to educate

and provide advice to Members on matters governing their ethical behaviour and compliance with the Code and the MCIA.

The Integrity Commissioner is also responsible for receiving, assessing, and investigating appropriate complaints respecting alleged breaches of the Code or the MCIA.

Requests for Advice

During this operating period, the Integrity Commissioner received one request for advice.

Code of Conduct Complaints

During this operating period, no Code of Conduct complaints were received.

Billing

In accordance with our contract with the City, the billings for the operating period, commencing February 25, 2024 and ending February 24, 2025, totaled \$4,124.51.

Final Comments

We look forward to assisting the City and its Members of Council in contending with the issues that may arise in connection with the administration of its Code of Conduct in the coming year.

Yours truly,

A handwritten signature in black ink, appearing to read 'M Maynard', with a horizontal line extending to the right.

Michael Maynard,
Office of the Integrity Commissioner for the City of Port Colborne