



## City of Port Colborne

### Port Colborne Senior Advisory Committee Meeting Minutes

**Date:** Tuesday, November 18, 2025  
**Time:** 10:00 am  
**Location:** Committee Room 3-City Hall  
66 Charlotte Street, Port Colborne, Ontario, L3K 3C8

**Members Present:** M. Cooper  
D. Santarella  
N. Salvage  
T. McDowell

**Member(s) Absent:** Deanna Rudyk

**Staff Present:** M. Aquilina, Councillor  
S. McDowell, Public Programmer, Museum and Culture  
J. Faccini, Outreach Coordinator

**Others Present:** John Elcich, community member

#### 1. **Call to Order**

The interim chair called the meeting to order at 10:11 a.m.

#### 2. **Introduction to New Committee Members**

New members were not present at the meeting.

#### 3. **Adoption of the Agenda**

Moved By Nancy Salvage  
Seconded By Tammy McDowell

That the Seniors Advisory Committee agenda, dated November 18, 2025, be approved.

Carried

#### 4. **Disclosures of Interest**

No disclosures of interest.

**5. Approval of Minutes**

Moved By Tammy McDowell  
Seconded By Dorothy Santarella

That the Seniors Advisory Committee minutes, dated October 21, 2025, be approved.

Carried

**6. Business Arising from Minutes**

**6.1 Stop Gap - updated text and application**

S. McDowell shared the updated text and application form for the Stop Gap program.

No discussion.

**7. Staff Updates**

**7.1 Outreach Coordinator**

J. Faccini gave an update on the Seniors Community Grant project and made suggestions for programs and events that can be implemented in the future like a seniors volunteer fair.

**7.2 Staff Liaison**

S. McDowell gave an update to committee members on applying to the 2026-2027 Seniors Community Grant.

S. McDowell reported that the committee will be nominating a new Chair and Vice Chair in the new year.

Moved By Nancy Salvage  
Seconded By Dorothy Santarella

That S. McDowell will reach out to the recreation department for a grant partnership with a focus on recreation for seniors.

Carried

**8. Order of Business**

**8.1 Meeting with Minister of Seniors and Accessibility**

S. McDowell reported that Gary Long, Director of Development and Government Relations will be meeting with the Minister of Seniors and Accessibility in January and has requested the committee's feedback on the needs of seniors in Port Colborne.

The committee shared that there needs to be a dedicated staff member for senior services, focusing specifically on seniors and coordination with local seniors' organizations. The committee also shared the need for more affordable housing for seniors in the community.

S. McDowell will share these insights with Gary Long before the January meeting.

## **9. New Business**

### **9.1 December Committee Meeting**

Moved By Tammy McDowell

Seconded By Dorothy Santarella

That the December Seniors Advisory Committee meeting will take place at The Pie Guys, and will not be an official meeting, but rather, a Holiday get-together before the break.

Carried

### **9.2 Snow removal and lawn maintenance**

S. McDowell reported that there has been several calls from local seniors regarding the need for assistance with snow removal and lawn maintenance for private residences.

S. McDowell shared several local organizations that can assist with this:

- Happy in my Home, Snow Buddies Program
- Happy in my Home, Home Maintenance Program
- Niagara Landscaping, Lawncare and Cleaning
- VanDuzen Lawn Care and Snow Removal

S. McDowell also urged local seniors to fill out the City of Port Colborne's 'Request a Service' form if they need City assistance.

## **10. Adjournment**

The Chair adjourned the meeting at approximately 11:15 a.m.

---

Chair

---

Staff Liaison