

**City of Port Colborne**

**Port Colborne Senior Advisory Committee Meeting Minutes**

**Date:** Tuesday, February 18, 2025  
**Time:** 10:00 am  
**Location:** Committee Room 3-City Hall  
66 Charlotte Street, Port Colborne, Ontario, L3K 3C8

**Members Present:** M. Cooper  
D. Santarella  
N. Salvage  
T. McDowell  
M. Aquilina, Councillor

**Member(s) Absent:** S. Brown  
R. Carter  
D. Rudyk

**Staff Present:** S. McDowell, Public Programmer, Museum and Culture  
S. Powell-Baswick, Director, Museum and Culture  
B. Boles, CAO, City of Port Colborne

**1. Call to Order**

The staff Liaison called the meeting to order at 10:16 a.m.

**2. Adoption of the Agenda**

Moved By Nancy Salvage  
Seconded By Tammy McDowell

To have the Seniors Advisory Committee agenda, dated February 18th, 2025, be approved.

Carried

**3. Disclosures of Interest**

No disclosures of interest.

#### **4. Approval of Minutes**

Moved By Michael Cooper  
Seconded By Dorothy Santarella

That the Seniors Advisory Committee minutes, dated January 21st, 2025, be approved.

Carried

#### **5. Order of Business**

##### **5.1 Seniors Expo**

###### **a. Committee Contacts**

The committee discussed local contacts members can reach out to for the Seniors Expo on June 12th.

Moved By Tammy McDowell  
Seconded By Nancy Salvage

That the Seniors Advisory Committee will create a flyer to send to local organizations as marketing.

Carried

###### **b. Shuttle Bus**

S. McDowell updated the committee on booking a shuttle bus for the Seniors Expo on June 12th.

B. Boles suggested the committee investigates using local transportation and bus routes for the event.

D. Santarella suggested contacting local taxicab companies.

##### **5.2 Annual Workplan 2025**

S. McDowell shared that the annual workplan has been completed and passed off to be presented to council.

S. McDowell will send a copy of the annual workplan to the committee for their records.

##### **5.3 Resolution to Declare Vacant Position**

Committee member R. Carter has decided to step down from the committee and will be resigning.

Applications for the vacant position will be welcomed in the spring.

#### **5.4 March 20th Library Table**

N. Salvage volunteered to sit at the outreach table at the Port Colborne Public Library on March 20th.

### **6. New Business**

#### **6.1 Parks and Recreation Master Plan**

CAO B. Boles shared information about the new parks and recreation master plan and encouraged the committee to take part in the review of the plan regarding seniors in Port Colborne.

#### **6.2 Community Curator**

S. Powell-Baswick shared a new project with the committee called 'Community Curators'. S. Powell-Baswick asked the committee to participate in the project in partnership with the Port Colborne Museum.

#### **6.3 Engagement Consultations**

Councillor M. Aquilina and CAO B. Boles shared information about engagement consultations happening within the city regarding local issues. The committee will have the opportunity to go over the results from the consultations and share the committees perspective.

#### **6.4 Affordable Housing**

The committee discussed the recent homelessness crisis. CAO B. Boles suggested the committee make homelessness a discussion for the future for the committee.

### **7. Adjournment**

The Staff Liaison adjourned the meeting at approximately 11:02a.m.

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Chair

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Staff Liaison

