



PORT COLBORNE

CITY OF PORT COLBORNE

2020 BUDGET

CITY OF PORT COLBORNE

2020 BUDGET

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CITY OF PORT COLBORNE
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SUMMARY OF OPERATING BUDGET

**CITY OF PORT COLBORNE
2020 SUMMARY OF OPERATING BUDGET CHANGES**

2019 Tax Levy		18,128,975	
<u>Operations</u>			
Salaries/Wages - Full time	2.00%	362,578	
Salaries/Wages - Part time	0.03%	4,573	
Benefits	1.32%	239,439	
Utilities/Telephone	0.38%	68,083	
Library	0.14%	25,390	
Other net costs	0.60%	107,883	
Change in Debentures	0.00%	(177)	
New revenues	-1.73%	<u>(312,910)</u>	
		<u>494,859</u>	
 2020 Operating Levy		 18,623,834	 2.73%
<u>Other Unexpected Costs</u>			
Loss of Revenues	1.07%	194,567	
	0.00%	<u>194,567</u>	<u>1.07%</u>
 Proposed 2020 Base Tax Levy		 18,818,401	 3.80%
Capital Levy (Amortization-PSAB)		<u>260,000</u>	1.43%
 Tax Levy with Capital Levy increase		 <u><u>19,078,401</u></u>	 5.24%

NOTE: The Tax Levy increase DOES NOT necessarily translate into a tax increase to the ratepayer. The overall tax is dependent on a properties assessment and the Region/School tax rates which the City has no control over other agencies tax policies.

**CITY OF PORT COLBORNE
2020 BUDGET
ESTIMATED RESIDENTIAL PROPERTY TAX CHANGES**

	Phased In Assessment change				No Assessment change			
	2020	2019	\$ Change	% Change	2020	2019	\$ Change	% Change
City	86.550	86.142	0.41	0.47%	86.550	86.142	0.41	0.47%
Region - general	57.799	56.627	1.17	2.07%	57.799	56.627	1.17	2.07%
Region - waste mgmt	8.951	8.416	0.54	6.37%	8.951	8.416	0.54	6.37%
Education	15.300	16.100	-0.80	-4.97%	15.300	16.100	-0.80	-4.97%
Tax Rate Change	168.599	167.284	1.32	0.79%	168.599	167.284	1.32	0.79%

**** with 3.80% levy increase**

**** with 3.80% levy increase
with no assessment change**

ESTIMATES OF TAX CHANGES

	2020		2019		\$ Change	% Increase	2020		2019		\$ Change	% Increase
Average Residential Assessment	<u>196,670</u>		<u>191,070</u>				<u>191,070</u>		<u>191,070</u>			
City	1,702.17		1,645.92		56.26	3.42%	1,653.70		1,645.92		7.79	0.47%
Region-general	1,136.72		1,081.97		54.76	5.06%	1,104.36		1,081.97		22.39	2.07%
Region-waste mgmt	176.04		160.79		15.25	9.48%	171.03		160.79		10.24	6.37%
Education	300.91		307.62		-6.72	-2.18%	292.34		307.62		-15.29	-4.97%
Total Tax Levy	<u>3,315.84</u>		<u>3,196.30</u>		119.54	3.74%	<u>3,221.43</u>		<u>3,196.30</u>		25.13	0.79%

**Note: Regional tax policy changes and tax ratios same as 2019 and subject to change
Assessment increase of 2.93% in 2020**

**CITY OF PORT COLBORNE
2020 BUDGET
ESTIMATED RESIDENTIAL PROPERTY TAX CHANGES**

	Phased In Assessment change				No Assessment change			
	2020	2019	\$ Change	% Change	2020	2019	\$ Change	% Change
City	87.745	86.142	1.60	1.86%	87.745	86.142	1.60	1.86%
Region - general	57.799	56.627	1.17	2.07%	57.799	56.627	1.17	2.07%
Region - waste mgmt	8.951	8.416	0.54	6.37%	8.951	8.416	0.54	6.37%
Education	15.300	16.100	-0.80	-4.97%	15.300	16.100	-0.80	-4.97%
Tax Rate Change	169.795	167.284	2.51	1.50%	169.795	167.284	2.51	1.50%

**** with 5.24% levy increase**

**** with 5.24% levy increase
with no assessment change**

ESTIMATES OF TAX CHANGES

	2020		2019		\$ Change	% Increase	2020		2019		\$ Change	% Increase
	2020	2019	2020	2019			2020	2019				
Average Residential Assessment	196,670	191,070	191,070	191,070			191,070	191,070				
City	1,725.69	1,645.92	1,645.92	1,645.92	79.77	4.85%	1,676.55	1,645.92	1,645.92	1,645.92	30.64	1.86%
Region-general	1,136.72	1,081.97	1,081.97	1,081.97	54.76	5.06%	1,104.36	1,081.97	1,081.97	1,081.97	22.39	2.07%
Region-waste mgmt	176.04	160.79	160.79	160.79	15.25	9.48%	171.03	160.79	160.79	160.79	10.24	6.37%
Education	300.91	307.62	307.62	307.62	-6.72	-2.18%	292.34	307.62	307.62	307.62	-15.29	-4.97%
Total Tax Levy	3,339.36	3,196.30	3,196.30	3,196.30	143.06	4.48%	3,244.28	3,196.30	3,196.30	3,196.30	47.98	1.50%

**Note: Regional tax policy changes and tax ratios same as 2019 and subject to change
Assessment increase of 2.93% in 2020**

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**COUNCIL
APPROVALS-
OPERATING
CAPITAL &
FUNDING**

**CITY OF PORT COLBORNE
2020 BUDGET WORKSHEET SUMMARY**

24-Mar-20

Staff PROPOSED LEVY
CURRENT PROPOSED LEVY
Note-\$182,000 = 1% levy increase / \$16 increase to Ave Residential Property

18,128,975 5.92%
\$ 18,818,401 3.80%
\$ 18,818,401 3.80%

		Cost	LEVY FUNDING	Add To Tax Levy	Reserve Funds	Other/ Grants	Defer Funding	levy increase	Description
Staffing Requests									
CAO	Manager of Human Resources	101,800	50,900				50,900		Annual salary \$81,440 plus benefits - 1/2 2020 & 1/2 2021
CAO	Communications Assistant	74,116	37,058				37,058		Annual salary \$59,293 plus benefits - 1/2 2020 & 1/2 2021
CAO	Tourism Coordinator	86,948	43,474				43,474		Annual salary \$69,559 plus benefits - 1/2 2020 & 1/2 2021
CAO	Manager of Strategic Projects	63,300	31,650				31,650		Annual salary \$81,440 plus benefits less \$38,500 currently in budget - 1/2 2020
Museum	Archivist position to full time-870 hours	18,615	18,615						increased hrs by 630 hrs to 1,500 hours/30 hr week with benefits
Museum	Administrative Assistant-95 hours	6,641				6,641			Increase hours by 305 to 400 hours (Grant from Auxillary)
Economic Development	Summer student	3,000	3,000						to assist with Entrepreneurship projects
Parks and Recreation	Cemetery Student - Administrative	4,690				1,960	2,730		Project #26 Comm Services (Overholt Cemetery data entry)
Parks and Recreation	Active Transportation Student	9,458	5,800			3,658			Project #27 Comm Services (to implement activities)
Parks and Recreation	Head School Crossing Guard	7,000			7,000				Project #29 Comm Services (funded from study reserve \$20,000-one
Parks and Recreation	Increase Length of Summer Student Weeks	23,758	23,758						Project #17 Comm Services (increase from 16 wks to 20 & 23 wks)
Operations	Sidewalk Snow Plowing	160,000							Project ENG 2020-04 (Pilot program phased over 2020/2021)
			40,000				60,000		Rental of 4 pieces of snow plowing equipment
			24,000				36,000		2 casual labourers-November through March
Operations	Summer Student for Roads Division	9,334	9,334						Project OPS-17 (Assist with Downtown Beautification-18 weeks)
Operations	Additional Mechanic for Vehicle Maint.	78,551	19,276			40,000	19,275		Project OPS-08 (Reduce contract services \$30,000 General/Water \$7500/Wastewater \$2500 - 1/2 2020 1/2 2021
		<u>647,211</u>							
By-law Division-proactive enforcement Option A									
	Municipal Law Enforcement Officer	68,614	34,307				34,307		1/2 year 2020 / 1/2 year 2021 costing
	Additional Summer Student	11,329	11,329						wages and benefits
		35,000					35,000		Vehicle funded from Capital Levy or Capital Reserve
		17,500	17,500						Other admin costs-office furniture/supplies/phone/training/clothing
		<u>132,443</u>	<u>63,136</u>						
	OR								
By-law Division-proactive enforcement Option B									
	Municipal Law Enforcement Officer		21,371						Part time contract-24 hrs/wk-6 mths May to October
	Additional Summer Student		11,329						wages and benefits
			4,500						Other admin costs-supplies/phone/training/clothing
			<u>37,200</u>						
Operations Option 1									
	Roadside Ditching and Mowing-In House and additional Roads staffing - See Memo	194,920	194,920						4 staff winter temp to full time-April to November
		70,418	15,218			55,200			Additional equip cost over contract services budget for Roadside Mowing
		321,157	80,157			241,000			Equipment rentals/testing and dumping fees/repairs/reinstatements net of existing budget for Roadside Ditching
		<u>586,495</u>	<u>290,295</u>						
	OR								
Operations Option 2A									
	Roadside Ditching -In House and additional Roads Staffing - See Memo	146,190	146,190						3 staff winter temp to full time-April to November
		321,157	80,157			241,000			Equipment rentals/testing and dumping fees/repairs/reinstatements net of existing budget for Roadside Ditching
		<u>467,347</u>	<u>226,347</u>						
	OR								
Operations Option 2B									
	Roadside Mowing -In House and additional Roads Staffing - See Memo	146,190	146,190						3 staff winter temp to full time-April to November
		70,418	15,218			55,200			Additional equip cost over contract services budget for Roadside Mowing
		<u>216,608</u>	<u>161,408</u>						
	OR								
Operations Option 3									
	Additional Roads Staffing Only - Continue to Contract Ditching and Mowing - See Memo	97,460	97,460						2 staff winter temp to full time-April to November

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**CITY OF PORT COLBORNE
2020 BUDGET WORKSHEET SUMMARY**

24-Mar-20

2019 Levy
Staff PROPOSED LEVY
CURRENT PROPOSED LEVY

18,128,975

5.92%

\$ 18,818,401 3.80%

\$ 18,818,401 3.80%

levy increase

Note-\$182,000 = 1% levy increase / \$16 increase to Ave Residential Property

		Page	Cost	LEVY FUNDING	Add To Tax Levy	Reserve Funds	Other/ Grants	Defer Funding	Description
Other Requests									
Human Resources	Recruitment Software	180	5,000	5,000					annual fee
IT	Centralized Secure Backup Appliance	191	50,000	10,000				40,000	5 year plan for back up system to secure City data
IT	Cyber Security Detection and Monitoring	192	30,000	30,000					prevention of Cyber Security breaches
IT	Engineering ArcGIS Online Cloud Base	193	10,000	10,000					Niagara Region License Agreement for Online Mapping Software
IT	New Software and lincensing	187-188	54,834	54,834					Various software and licencing-see IT schedule
IT	Consulting Services		12,500	7,500		5,000			Modernization reserve
Communications/Marketing	Media Intelligence Platform	182	5,000	5,000					CAO Project # 1
Health & Safety	WHMIS Program Enhancement	181	13,600	13,600					Online Enhanced Safety Program for all staff
Economic Development	Travel Trade Tourism-Familiarization (FAM) tours	186	5,000	5,000					matching funds to organize FAM tours to introduce tourism industry (Cruise operators/agents, Tour operators and travel media) to Port Business Development Consultants-2 days/mth consultations, Youth Entrepreneurship (expanded youth program being discussed with both high schools) and Co-Working Hub Pilot expenses(\$15,500 in levy 2019)
Economic Development	BESS office at Roselawn and Co-Working Hub	186	17,500	2,000			15,500		Project ENG 2020-03 (Management of Projects)
Operations	Project Management Software	93	3,000	3,000					Project ENG 2020-05 (increase staff development)
Operations	Municipal Leadership Training	96	13,968	13,968					Project OPS-11 (10 staff training with 10 modules in program)
Operations	Supervisory Leadership Training	75	18,950	18,950					Project OPS-09 (hire/rent second sweeper for spring/fall seasons)
Operations	Street Sweeping Services	74	40,000	40,000					Project #25 Comm Services (new budget item for this committee)
Parks and Recreation	Active Transportation Committee	261	5,000	5,000					2nd annual amount to reserve for implementing the Arts&Culture Master Plan
Parks and Recreation	Public Art Reserve Fund		10,000	5,000		5,000			
			<u>\$294,352</u>						
	Capital Levy Increase		\$260,000						

Total Expenditures

\$535,717 \$0 \$17,000 \$695,159 \$355,394

TOTAL LEVY

\$ 18,818,401 3.80% levy increase

Increase in 2020 levy over 2019

\$ 689,426 \$1,603,270

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**CITY OF PORT COLBORNE
ONTARIO MUNICIPAL PARTNERSHIP FUND**

	2013	2014	2015	2016	2017	2018	2019	2020
Ontario Municipal Partnership Fund	2,384,000	2,345,900	2,345,900	2,345,900	2,345,900	2,345,900	2,345,900	2,345,900
Ontario Municipal Partnership Fund - New	(38,100)	247,300	341,800	426,200	454,200	440,300	392,400	345,200
	2,345,900	2,593,200	2,687,700	2,772,100	2,800,100	2,786,200	2,738,300	2,691,100
Funds applied to tax levy	2,345,900	2,345,900	2,345,900	2,345,900	2,345,900	2,345,900	2,345,900	2,345,900
Funds applied to levy during budget								
	0	247,300	341,800	426,200	454,200	440,300	392,400	345,200
- Tax Appeal Outstanding								
Recommended allocation of OMPF								
- Downtown CIP Phase 1							(52,100)	
- one time projects		(133,000)	(203,000)	(140,000)	(287,320)	(440,300)	(340,300)	(345,200)
- new capital projects		(114,300)	(138,800)	(286,200)	(166,880)			
Funds Available	0	0	0	0	0	0	0	0

Recommendation

- staff recommend that the OMPF funding at the 2019 level of \$2,345,900 be applied to the general operations budget as grant revenue for its intended purpose of assessment equalization
- staff recommend that the increased OMPF funding of \$345,200 be applied to fund the unfunded capital amortization or one time expenditures (new capital or initiatives)

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**CITY OF PORT COLBORNE
2020 BUDGET
REQUESTS/INITIATIVES FUNDED**

Staff Recommendations

		Page	Estimated Cost	OMPF Funding	Reserve Funds	Other / Grants	Description	Reserve
Physician Recruitment	future recruitment		35,000	30,000	5,000		Potential physicians shared with Fort Erie-\$10,300 in reserve	physician
Physician Recruitment	Amalgamation of Family Health Organizations		30,000	30,000			Council Report 2019-96 approved	
Physician Recruitment	Nurse Practitioner Community Palliative Care	194	25,000		25,000		Council Report 2020-13 approved-\$27,700 in 2020 levy tsf to reserve	physician
Physician Recruitment	Equipment Incentive		8,000		8,000		Report brought to Council Re: Dr. Emily Wilson	physician
Health & Safety	Bill 168 Workplace Risk Assessments	181	10,000	10,000			assessments of 2 locations annually	
Health & Safety	The Working Mind Mental Health Training	181	5,000	5,000			Train the Trainer for the Corporation	
Economic Development	Economic Development Strategy/Research	186	30,000	30,000			matching funds to Prov/Fed grants for initiatives	
Economic Development	New Tourism Branding	186	10,000		10,000		branding and design work	EDO
Fire Dept	Risk Assessment	117	15,000	15,000			Year 1 of 5 year program for compliance with Ontario Regulation	
Operations	Drainage Works-City portion of costs		91,744	16,544	75,200		Young and Hopf-Wagner Drains-2019 construction. Waiting on completion of contract.	Drains
Operations	Drainage Works-City portion of costs	106	8,956	8,956			Schihi Drain-2020 construction	
Operations	Drainage Works-City portion of costs	105	47,000	47,000			Skelton Drain-2020 construction completion	
Operations	Drainage Works-City portion of costs		110,586		110,586		Zavitz Drain/Sherkston North and East & West Trail Branch Drains. Waiting on billing from Fort Erie	Drains
Operations & Parks and Recreation	Urban Forest Management Plan & Parks Tree Inventory Study	76 & 244	85,000	85,000			Project OPS-12 (Consultant-produce tree inventory/condition assessment/plantable spaces list) Project #8 Comm Services (inventory/condition assessment/replacement)	
Planning	Official Plan Review		15,000	15,000			Year 2 of Annual amount for 5 years	
Planning	Affordable Housing Strategy		75,000	52,700	22,300		Consulting Services-Council authorized from planning reserve funds if available	Planning
Building Division	New Inspection Software and Hardware		46,500		46,500		MobilINSPECT provides handheld technology for field inspections/reporting	Building
Engineering	Facility Maintenance Study		75,500		75,500		To be completed in 2020 now that PMP is completed	Eng
Engineering	Renewable Passive Energy Generation		15,000		15,000		consultant required to investigate feasibility of installing at Operations Centre	Eng
Operations	Tree Trimming Equip Rental		10,000		10,000		8 week rental-tractor with arm mower-cut on rural and clay roads	Equip
Operations	Snow Ploughing Equipment Rental		58,000		58,000		rent one loader and one grader	Equip
Operations	Salt/Brine Application to Roads		11,879		11,879	11,879	Project OPS-01 (Aggregate for snow and ice control-savings in current materials)	
Operations	Regional Roads Winter Control	68-69	23,000		23,000	23,000	Project OPS-01 (Maintain regional roads & invoice Region -annual cost \$52,000)	
Marina	Truck replacement-lease for 36 months	271	11,352		11,352		Project #35 Comm Services (annual lease payments)	Equip
Marina	Business Plan Study	242	65,000		65,000		Project #6 Comm Services-RFP to provide Business Case for Marina (Council Request)	marina
Parks and Recreation	150th Anniversary Celebration	243	10,000		2,500	7,500	Project #7 Comm Services-Region Grant for July 27th Event (Council Request)	Tourism
Parks and Recreation	Active Transportation Masterplan		50,000		50,000		Safer roads and trails for cyclists and walkers-Committee recommended	Parks
Parks and Recreation	Parks grass cutting - in house/no contractor	196-198	147,267		147,267		done in 2019 - Report to Council for approval to continue	
			<u>1,124,784</u>	<u>345,200</u>	<u>589,938</u>	<u>189,646</u>		
OMPF Funding Available-2020				<u>(345,200)</u>				
(Unallocated OMPF funding)				<u>-</u>				

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**CITY OF PORT COLBORNE
OTHER GRANTS**

	2016	2017	2018	2019	2020	
Ontario Community Infrastructure Fund (OCIF)	96,592	182,945	259,755	404,300	418,760	
Ontario Main Street Revitalization Initiative	-	-	51,549			
	96,592	182,945	311,304	404,300	418,760	
Recommended allocation of Funds						
- Roads	(96,592)	(182,945)	(129,755)			
- Downtown CIP Phase 1				(324,300)	(418,760)	
- Capital Asset/Budget Supervisor-sal & ben			(80,000)	(80,000)		Implement and manage AMP with capital budgeting
- WorkOrders & Equip Maint Software			(50,000)			
- Traffic Signals			(6,000)			Welland and Clarence-power supply cabinet
- Pedestrian Crossing			(45,000)			Clarence St at Catharine St
- Contingency			(549)			
Funds Available	0	0	0	0	0	

Eligible Expenditures

- OCIF funds are eligible for core infrastructure (roads, bridges, water/wastewater, stormwater) as part of asset mgmt plan, including asset mgmt planning expenditures such as software, condition assessments and consultants. In addition, up to \$80,000 for staff responsible for asset management planning.
- Capital Asset Supervisor to be funded through tax levy in 2020 and 2021
- Ontario Main Street Revitalization Initiative funds are eligible for downtown and main streets for such improvements as pedestrian crosswalks/landscaping/direct funding to businesses for storefront appearance ie:lighting or new signage

**CITY OF PORT COLBORNE
FEDERAL GAS TAX REVENUES
2020**

Available in Reserve Fund at Dec 31 2018		<u>430,871</u>
Balance in Reserve		
- Roads	357,000	
- Facility LED Lighting	50,000	
- Unallocated funds	<u>23,871</u>	
		430,871
2019 Funding		
One Time Funding-Downtown CIP		586,822
Surplus Funds Received-Downtown CIP		10,929
Annual Funding		<u>555,335</u>
		1,583,957
2019 Expenditures-Roads		(407,502)
		<u>555,335</u>
2020 Funding		<u>1,731,790</u>
Funds Available from 2019		
Roads	307,093	
Facility LED Lighting	50,000	
Downtown CIP Roads	221,611	
Downtown CIP Roads/Water/Sewer/Storm	<u>597,751</u>	
	1,176,455	
Funds Available from 2020	<u>555,335</u>	
	<u>1,731,790</u>	
Funds Allocated for 2020		
Roads	662,428	
Facility LED Lighting	50,000	
Downtown CIP Roads/Water/Sewer/Storm-2019	819,362	
Downtown CIP Roads/Water/Sewer/Storm-2020	<u>200,000</u>	
	<u>1,731,790</u>	

**CITY OF PORT COLBORNE
2020 BUDGET
Downtown CIP Phase 1
Clarence St-Catharine St to West St**

	2019 Funds	2020 Funds	2021 Funds	Total Funds
OCIF Formula Grant Funding	324,300	418,760	400,000	1,143,060
Federal Gas Tax - Roads/Water/ Sewer/Storm	221,611	200,000	200,000	621,611
Federal Gas Tax-additional Grant received	597,751			597,751
Ontario Municipal Partnership Fund (OMPF) Grant	52,100			52,100
Capital Infrastructure Reserve Fund	47,900		287,578	335,478
Capital Debenture-matured debt financing				-
Water Wastewater Budget-debenture (2021)(\$77,000/year)			1,200,000	1,200,000
Capital Levy	200,000	150,000	200,000	550,000
	<u>1,443,662</u>	<u>768,760</u>	<u>2,287,578</u>	4,500,000
Budget				<u>4,500,000</u>
Shortfall of funding (2021)				<u>-</u>

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**CITY OF PORT COLBORNE
2020 BUDGET
FUNDING CAPITAL AMORTIZATION
FUNDS TRANSFERRED TO CAPITAL PROJECTS**

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Traditional Allocation of Budgeted Capital Funds		2019 budget	2020 Est Cost	Capital Levy Funds	Reserve Funds	Grant/Other Funds	Defer Funding	Reserve
Sidewalk Replacements	Annual allocation	125,000	135,000	135,000				
Road Resurfacing Program	Annual allocation	1,143,650	1,145,194	430,194		665,000	Fed Gas Tax 2020- Roads	
Road Resurfacing Program	Fed Gas Tax 2019- Roads	(714,595)		50,000				
Road Resurfacing Program	Allocate to Crack Sealing Operations		33,000	33,000			Account 0-500-73500-3328 Contract Services	
Road Resurfacing Program	Roads Debenture	34,567	34,567	34,567			debenture cost for roads	
Council	Downtown CIP-Phase 1 Clarence St/West St to Catharine St	200,000	150,000	150,000			2019/2020 Capital Levy	
Comm Services	Downtown - Trash Receptacles		50,000	50,000			purchased 40 garbage containers in downtown core@\$1,206 each plus HST	
Vehicles and Equipment	Annual allocation	350,000	400,000	400,000			Annual Replacements / Building-replace 2008 Nissan Sentra / Eng	
Museum	unfunded museum log cabin	6,000	11,000	11,000			Project-02 1/2 ton truck due to restructuring funding 2020/2021	
Museum	Accessibility - repair sidewalk to Heritage Resource Centre	170	10,000	10,000			Project foundation to Centre and accessibility to Accessible washroom in Centre	
Museum	Exhibit Cases	171	5,000	5,000			Replacement of cases from 1975	
Museum	Cedar shingles	174	10,000	10,000			2nd year of project to treat and repair of 6 roofs	
Museum	Building equip/repairs	173	10,000	10,000			Lifeboat preservation and upgrade garage of Arabella's	
Library	Library capital	275-285	35,000	50,000			per library capital budget	
Library	increase to capital budget-accessible and security	15,000					Enabling Accessibility Fund Grant - \$29,402	
IT	Annual allocation for computers	190	140,950	140,950			See IT Spreadsheet	
Planning/Community Services	Plotter for second floor	152	10,000	10,000			replace existing plotter for printing plans and diagrams	
Operations	Tennessee Ave Gate Inspection & Repairs (Councillor Request)	97	25,000	25,000			Project ENG 2020-06 (Consultant to inspect gates and repair pillars)	
Operations	At Grade Raii Crossing Improvements (Council Request)	103-104	200,000	61,761	38,239	100,000	Project ENG 2020-11 (Works required based on RFP for inspections done)	railway grade crossings
Operations	Flashing Speed Zone Amber Beacons (Councillors Request)	70	25,000	25,000			Project OPS-03 (install a 40km/hr beacons at Saint Therese School-Killaly St E)	
Operations	Roadwatch Monitoring System in Winter Control Vehicles	78	6,300	6,300			Project OPS-19 (Equip 9 vehicles to monitor road conditions)	
Facility Maintenance	Roselawn - annual allocation	100,000	100,000	100,000				
Facility Maintenance	VHWC - Washroom and Dressing room tiles	107	7,500	37,500			Replacement of all rooms with tiles missing or loose	
Facility Maintenance	Bethel Community Centre		16,000	16,000			Furnace replacement & hazardous material removal in area-2020/2021	
Facility Maintenance	Bethel Community Centre	88	7,000	3,000	4,000		Project F2020-09 install outside security lights/accessibility items/flooring Bethel Comm Centre	
Facility Maintenance	Sherkston community Centre	90	2,500	2,500			Project F2020-11 install exterior lights/accessibility issues	
Facility Maintenance	Animal Shelter	87	6,500	1,500	5,000		Project F2020-08 Air Exchanger/replace hot water heater & ventilation	Animal Shelter
Facility Maintenance	City Hall - Replacement of Windows over 3 years	45,000	85,000	40,000	45,000		2019 - 3rd floor/ 2020 - 2nd floor \$40,000/ 2021 - 1st floor \$40,000	City Hall
Facility Maintenance	Fire Hall	79	67,500	30,568	36,932		Project F2020-01 (Facility repairs-roof/bay floors/lighting/walls and paint)	Dev Charges Res 36,932
Facility Maintenance	Operations Centre	80	199,000	199,000			Project F2020-02 (Various items)	Dev Charges Res 62,176 needed for OPS Centre const 2019
Facility Maintenance	Lighthouse on Main St	84	13,500	13,500			Project FAC 2020-05 (Restoration of outside of building)	
Facility Maintenance	Marina Restaurant Flooring	83	42,000	42,000			Project F2020-04 (Flooring replacement)	
Parks and Recreation	Canada Summer Games 2021	7,500	7,500	7,500			3rd year of 4 yr commitment to Sport Tourism Capital Reserve - \$30,000	
Parks and Recreation	13 for 13 Cultural Program-2021 Canada Games Event	264	10,000	5,000		5,000	Project #28 Comm Services (Cultural Event yr 1 of 2 funding)	
Parks and Recreation	West St Electrical Infrastructure for Canal Days	5,000	10,000	5,000		5,000	fund over 3 years-2nd of 3 years	
Parks and Recreation	VHWC-Landscape Improvements (Councillor Request)	258	20,000	20,000			Project #22 Comm Services	
Parks and Recreation	VHWC-Berm Headwall housing Opening Stone (Councillor Request)	259	20,000	20,000			Project #23 Comm Services	
Parks and Recreation	HH Knoll Park-Enhancement to Flower Carpet Bed	255	4,500	4,500			Project #19 Comm Services	
Parks and Recreation	HH Knoll Park-Landscaping Project	267	3,500	3,500			Project #31 Comm Services	
Marina	Goose Relocation Program	268	5,000			5,000	Project #32 Comm Services	
Parks and Recreation	Kinnear Park-Replace Asphalt Walkway	250	20,586	20,586			Project #14 Comm Services	
Parks and Recreation	Picnic Tables-Replace in various parks and repairs	254	33,451	33,451			Project #18 Comm Services	
Parks and Recreation	Parks-replace 500 feet of Panel Fence	256	4,500	4,500			Project #20 Comm Services	
Parks and Recreation	Friendship Trail(East West)-Replace Asphalt	249	32,938	32,938			Project #13 Comm Services	
Nickel beach	Capital Reserve Fund	25,000	50,000	25,000	25,000		annual allocation to capital reserve for Nickel Beach	Nickel Beach Reserve
Marina	Hydro Pedestal Replacements-10 per year	269	15,000	15,000			Project #33 Comm Services	
Marina	Dock Float Replacements-16 floats per year	5,500	11,000	5,500	5,500		annual amount to replace 16 floats per year	Marina Reserve
City Hall	replace portions of carpeting/painting etc	10,000	10,000	10,000				
City Hall	3rd Floor Furniture Replacement	133	54,420	10,420	44,000		Council chambers/Library/Committee Room 3	city hall-prev for generator switch
Fire Dept	bunker gear replacement/helmets	118	20,000	5,150	14,850			bunker gear reserves 14,850
Fire Dept	Annual Fire Equipment	119	15,000	15,000			replace fire and safety equipment	
Fire Dept	Fire Safety Initiative	120	15,000	15,000			Smoke and Carbon Monoxide Alarm Program	
Fire Dept	Auto Extrication/Air Bags Lifting Device	115	15,000	1,875	13,125		Current equipment will expire. Includes chains and glass cutters/hand tools	Fire equip reserves 13,125
Fire Dept	Fire Station Upgrades	114	10,000	10,000			Painting/carpets/computers/office furniture	
Fire Dept	Radio System Back-up	114	15,000	15,000			current equipment is no longer supported	

**CITY OF PORT COLBORNE
2020 BUDGET
FUNDING CAPITAL AMORTIZATION
FUNDS TRANSFERRED TO CAPITAL PROJECTS**

		2019 budget	2020 Est Cost	Capital Levy Funds	Reserve Funds	Grant/Other Funds	Defer Funding	Reserve
Traditional Allocation of Budgeted Capital Funds								
Nickel beach	Waterfront Development Master Plan		50,000			50,000		
Nickel beach	Waterfront Development Project		2,843,500			2,843,500		
Nickel beach	Bike Lane Project-Welland St from Clarence St		487,920			487,920		
Nickel beach	Parking Lot		338,500		35,967	302,533		Nickel Beach Reserve
Parks and Recreation	HH Knoll Park Improvements (FedDev Ont Grant)		200,000			200,000		
Parks and Recreation	VHWC- 2 - 70" monitors for promotion and tournament stats		10,000			10,000		
Parks and Recreation	Roselawn Interior Renovation/Rehabilitation		2,559,700		682,672	1,877,028		Roselawn Reserve \$300,000/Parks & Rec Capital Reserve
Facility Maintenance and Parks and Recreation	Roselawn-Condition Assessment		15,000		15,000			
Facility Maintenance	Roselawn	5,500	5,500		5,500			Roselawn Reserve
Facility Maintenance	Roselawn	20,000	20,000		20,000			Roselawn Reserve
Facility Maintenance	Roselawn	8,500	8,500		8,500			Roselawn Reserve
Facility Maintenance	VHWC - Lighting upgrades		50,000			50,000		Roselawn Reserve
Facility Maintenance	Humberstone Centennial Park		6,500		6,500			parkland reserve
Facility Maintenance	Soccer Building		5,000		5,000			soccer reserve
Economic Development	Tourism Strategy and Cruise Destination Business Case (Council Reported)		200,000		200,000			
Operations	Cruise Ship Berthing Facility (Council Reported)		10,000		10,000			Capital Infrastructure Reserve
Operations	Building Demolitions-11 King St Facility (Council Reported)		35,000		35,000			Capital Infrastructure Reserve
Operations	Elm St & Elgin St Intersection Improvements (Complaint to Councillors)		50,000		50,000			Capital Infrastructure Reserve
Operations	Lake End Access Gates (Councillors Request)		22,500		22,500			roads
Parks and Recreation	Overholt Cemetery Expansion	10,000	80,330		80,330			roads
Parks and Recreation	Skateboard Park Parking Lot		19,000		4,000	15,000		Land Sales Reserve \$50,330 / Cemetery Reserve \$30,000
Parks and Recreation	Downtown Hanging Baskets (Councillor Request)		14,095			14,095		parkland reserve
Parks and Recreation	HH Knoll Park-Replace Asphalt Walkways		55,326		55,326			defer
Parks and Recreation	Sunset Park-New Asphalt Walkway & Swingset		33,985		33,985			parkland reserve
Parks and Recreation	MultiUse Trail(to Dain City)-Replace Asphalt		334,529			334,529		parkland reserve
Parks and Recreation	Soccer Complex-Wood Bridges Replacements		17,600		17,600			defer 95,000 already in budget
Parks and Recreation	VHWC-Floor Scrubber Replacement		10,000		10,000			soccer reserve
Marina	Dredging of marina area		300,000			300,000		Equip 0-640-33591-3401
Marina	Replacement of Dock #6		250,000		250,000			Marina Reserve
Marina	Marine Mobile Lift-Automatic Greasing System		10,000		10,000			Equip
IT	City Hall Server Room Relocation		180,000		180,000			General Capital Reserve
IT	Genetec Security System Upgrade		3,000		3,000			Computer Reserve
IT	IT Security Assessment		23,750		23,750			Computer Reserve
Museum	Shelving/Art Rack Heritage Resource Building	15,000	25,000		25,000			2020 to complete
Museum	Large Format Scanner - Archives	5,000	5,000		5,000			Replacement
Facility Maintenance	Museum Archive Building HVAC		18,500		18,500			Project F2020-10 HVAC unit/sidewalks/flooring in exhibit areas
IT	New Server Rack		3,000		3,000			museum biding
IT	Access Control Door Reader for Server Room		2,000		2,000			Computers
Economic Development	Industrial Land clearing		60,000		60,000			Computers
								Land Sales

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**CITY OF PORT COLBORNE
2020 BUDGET
FUNDING CAPITAL AMORTIZATION
FUNDS TRANSFERRED TO CAPITAL PROJECTS**

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	2019 budget	2020 Est Cost	Capital Levy Funds	Reserve Funds	Grant/Other Funds	Defer Funding	Reserve
Traditional Allocation of Budgeted Capital Funds							
Facility Maintenance		24,500		24,500		siding complete/skirting replaced/deck structure and boards replaced	Marina Capital
Facility Maintenance		17,400		17,400		replace south side large older pavilion roof - metal roof	Public Works/Parks
Facility Maintenance		16,500		16,500		replace old band shell roof with original cedar shingles	Public Works/Parks
Facility Maintenance		30,000		30,000		work on hold pending review on insurance claim	Public Works/Parks
Facility Maintenance		9,000		9,000		rebuild the sign including design, if required	Comm Centre Vale
Facility Maintenance	4,600	4,600		4,600		in the Bocce Club area	Comm Centre Vale
Facility Maintenance	16,500	16,500		16,500		in Rink 1 area	Comm Centre Vale
Facility Maintenance	46,000	46,000		46,000		Fall arrest protection on the roof	Comm Centre Vale
Facility Maintenance	10,000	10,000		10,000		fabricate/install an interior gutter cover to capture drips along central roof	Comm Centre Vale
Facility Maintenance						Remote monitoring system for the Stand-by generator and sewage pumps	Comm Centre Vale
Facility Maintenance	5,000	5,000		5,000		Coat with concrete sealer-both are stained	Comm Centre Vale
Facility Maintenance		33,000		33,000		new flashing-leaking into the attic	Public Works/Parks
Facility Maintenance		12,000		12,000		remove chimney & fix roof/new hot water tank/replace sewer vent pipe	Public Works/Parks
Facility Maintenance	7,500	7,500		7,500		Sewer/Septic system work for compliance	Public Works/Parks
Facility Maintenance		47,800		47,800		Heritage engineer inspection and roof replacement	Bethel Comm Centre
Facility Maintenance		51,000		51,000		Replace steel canine access doors	Animal Shelter
Facility Maintenance	4,000	4,000		4,000		upgrades to 6 year old HVAC units	City Hall
Facility Maintenance	20,000	20,000		20,000		Fall arrest protection on the roof	City Hall
Facility Maintenance	12,000	12,000		12,000		Flat roof area patched & vents installed to prevent condensation leaking	City Hall
Facility Maintenance	10,000	10,000		10,000		Install an exhaust fan to clear the air (transit reserve)	Transit Capital Reserve
Facility Maintenance		2,500		2,500		Remote monitoring system for the Stand-by generator and sump pumps	City Hall
Facility Maintenance	5,000	5,000		5,000		Remote monitoring system for the Stand-by generator and sewage pumps	Public Works/Parks
Facility Maintenance	5,000	5,000		5,000		Project F2020-07 Facility repairs/Security and Maintenance Issues	Marina
Facility Maintenance	13,000	17,600		17,600		9,000 each for 5 parks	Public Works/Parks
Parks and Recreation		45,000		45,000		capital improvement per YMCA Agreement	Comm Centre Vale/Pool Reserve
Parks and Recreation		42,000		42,000		Future Washroom/Changeroom Upgrades to reserve	Nickel Beach
Nickel beach		50,000		50,000		Currently no security cameras-placement for main entrance	Nickel Beach
Nickel beach	6,300	6,300		6,300		Accessible Beach Mat	Nickel Beach
Nickel beach	1,000	1,000		1,000			Marina Reserve
Marina	1,900	1,900		1,900			
City Hall						phone system/front counter upgrades/software/hardware/furniture (capital reserve)	General Capital Reserve
Parks and Recreation		175,000		175,000			
Parks and Recreation		60,000		60,000	60,000	Project #39 Comm Services (2022 budget)	
Parks and Recreation		12,500		12,500	12,500	Project #40 Comm Services (2021/2022 budget)	
Parks and Recreation						Project #24 Comm Services (includes water line and hydro service to pavilion)	
Museum		90,000		90,000	90,000	upgrading-use of Roselawn copier	
Economic Development		5,000		5,000	5,000	add one each year for 3 years	
Operations		15,000		15,000	15,000	Project ENG 2020-01 (signage database to ensure inspected/compliant)	potential traffic signal/study reserve
Operations		27,500		27,500	27,500		

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**CITY OF PORT COLBORNE
2020 BUDGET
FUNDING CAPITAL AMORTIZATION
FUNDS TRANSFERRED TO CAPITAL PROJECTS**

Reserve

	2019 budget	2020 Est Cost	Capital Levy Funds	Reserve Funds	Grant/Other Funds	Defer Funding	
Traditional Allocation of Budgeted Capital Funds							
Fire Dept	Emergency Vehicle Lighting	20,000					New MTO requirements to add blue lights
Fire Dept	Hydraulic Rescue Equipment	75,000					
Sherkston Community Centre	unfunded renovations	5,000					funding year 4 of 4 years
Museum	Replace 2 HVAC units	10,000					
Facility Maintenance	Vimy Park Washroom building	4,000					Replace roof with metal roof
Facility Maintenance	Lions Field Hydro Panel	5,000					Install an exterior hydro panel with timer
Facility Maintenance	Lions Field Building	2,500					Replace exhaust filters and grease trap for compliance
Facility Maintenance	VHWC - Insulating drain pipes	2,200					underside of the central roof gutter system to prevent condensation
Facility Maintenance	VHWC - Upgrade heat trace system in Central Roof gutter-updated cost	20,000					prevention of snow and ice build up on the roof
Facility Maintenance	VHWC - Roof Access Ladders to upper roof-updated cost	24,000					manufacture and install proper roof access ladders
Facility Maintenance	City Hall	50,000					Accessible doors for all floors including washrooms
Facility Maintenance	Fire Hall	5,000					Replace sewage pumps which have failed
Facility Maintenance	Marina Retail Building	2,500					Back Flow preventor for water supply
Facility Maintenance	Market Square Parking Lot	6,000					Replace East side hydro box enclosure
Facility Maintenance	other facility costs-updated cost	16,188					
Nickel beach	Park Furniture	14,000					Picnic Tables
Nickel beach	Park Furniture	15,000					Waste Receptacles
Vale Health&Wellness centre	VHWC & Ops Centre-Software for Monitors connectivity	6,850					SCALA Systems Software
Marina	Hydro Pedestals	15,000					replace old pedestals - 10 units @ \$1,500
Marina	Chains and Anchors on Docks 2	10,000					inspect and replace
Marina	Boat Ramp Pay & Display Machine	10,000					Replace one existing machine
Marina	High Speed Diesel Pump	20,000					spent funds on dock transformer that was needed/pump was ruined with water is going through insurance.
Marina	Service Boat Replacement	5,000					current boat has reached its end of lifecycle
Marina	Security Cameras	9,450					3 additional cameras for boat storage and parking area
Marina	Waste Receptacles	15,000					replace 20 waste containers
Marina	Dock System-expand existing docks in lagoon	10,000					Funding from Conservation Club in 2018 \$10,000
Capital Reserve		-					
	Total Budgeted Capital Funds	<u>2,158,260</u>					
			12,730,741	2,418,260	2,837,876	6,485,981	988,624
	Future Capital Amortization			(260,000)			
	Funds Available in Library capital levy			(50,000)		12,730,741	0-700-81410-3541 \$50,000 Library
	Funds Available in capital levy			(2,108,260)			0-310-71335-3410 \$2,368,260
	(Unallocated capital funding)					11,742,117	

NOTE: Amortization for the City's operations capital assets amounts to \$4,339,074 of which the City levys \$2,368,260 plus OCIF Funds of \$418,760 and Federal Gas Tax funds of \$555,335. The total allocation for capital amounts to \$3,342,355 with a shortfall in covering capital amortization in the amount of \$996,719. Based on the above annual increases to capital levy of \$260,000 (or a 1.43% annual levy increase), the shortfall to amortization will take approximately 3.8 years to reach amortization costs.

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**DETAILED
BUDGET
CHANGES BY
ACCOUNTS**

2020 BUDGET
CHANGES FROM 2019 BUDGET

2019 Tax Levy 18,128,975

REVENUE CHANGES

Increased

Penalty/Interest on taxes	(50,000)	
Payments In Lieu of Taxes	(12,000)	
Municipal Drains grant	(9,000)	
Nickel Beach	(70,000)	
Investment Income	(9,000)	
Parks	(5,000)	
Marina net of expenses	(36,241)	
Canal Days net of expenses	(39,483)	
Operations/ Services Fees	(2,500)	
Min of Natural Resources	(2,000)	
Prov Offences Act-Region	(5,000)	
Building Permits	(42,000)	
Planning Fees	(13,600)	
Dog Licenses	(2,500)	
Other Revenue	(4,500)	
Admin Fees-Water/Sewer	<u>(10,086)</u>	(312,910)

Reduced

Transit-LINK tsf to Region	38,500	
Transit Reserve	34,267	
Roselawn	76,800	
OCIF grant for capital assets	35,000	
Grants Reserve	<u>10,000</u>	194,567

EXPENDITURE CHANGES

Equipment Operations-gas/parts	(18,720)	
Contract Services	29,636	
Facility Contract Services	20,641	
Salaries/Wages - full time	2.01% 363,578	
Salaries/Wages - part time	0.03% 4,573	
Salaries/ Wages - overtime	(1,000)	
Employee Benefits	1.32% 239,439	
Utilities	43,901	
Telephone	24,182	
Repairs/Maintenance	4,184	
Consulting Services	217	
Materials	(903)	
Staff Development	13,546	
Library	25,390	
Debentures	(177)	
Equipment Rentals	18,598	
Legal Fees	(478)	
Insurance Premiums/Claims	25,658	
Travel	(622)	
Advertising	(4,519)	
Office Supplies	(65)	
Association Memberships	11,639	
Vol FF Honourarium	5,952	
Staff Retirements	4,000	
Roselawn	(25,650)	
Marina-unfunded land purchase	(16,128)	
Taxes Written Off	(16,500)	
Nickel Beach Security	3,000	
Bylaw-site cleanups	(1,843)	
WSIB Premium Savings	<u>10,000</u>	

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	761,529	
	<u>18,772,161</u>	
Other Budget Changes (net of revenue/expenses)		<u>46,240</u>

Proposed 2020 Base Tax Levy		18,818,401
Increase In Levy	<u>\$689,426</u>	3.80%
includes capital levy \$260,000	<u>\$949,426</u>	5.24%
		<u>19,078,401</u>

SCHEDULE A



City of Port Colborne
 BUDGET TREND REPORT
 Auto Supplies - Gas & Oil

	2015	2016	2017	2018	2019	2019	2020		
	Actuals	Actuals	Actuals	Actuals	Actuals	Annual	Proposed	4 Year	Budget
					YTD	Budget	Budget	Average	Change
3204 Auto Supplies - Gas & Oil									
72152 Tanker #1	1,370.87	832.85	580.81	376.14	843.26	1,046.00	1,068.00	790	22
72153 Engine #1	2,826.22	6,793.78	8,593.25	8,465.84	7,423.70	5,573.00	5,690.00	6,670	117
72155 Rescue #1						1,255.00	1,281.00		26
72156 Ladder	2,070.32	611.13	815.91	759.84	1,206.02	1,335.00	1,363.00	1,064	28
72157 Engine #2	5,083.05	926.17	766.11	1,187.62	889.51	1,668.00	1,500.00	1,991	-168
72158 Squad #2		785.43	500.18	656.90	193.01	1,111.00	900.00	486	-211
72159 Car #3	1,149.17	1,326.49	1,483.16	1,885.58	563.31	1,600.00	1,634.00	1,461	34
72160 Car #1	3,237.92	2,991.47	3,516.82	4,258.13	3,264.34	3,335.00	3,405.00	3,501	70
72162 Car #2	2,497.68	1,748.78	2,189.47	2,440.41	3,503.71	2,224.00	2,271.00	2,219	47
74410 Vehicle/Equipment Operation	142,344.40	111,415.99	111,004.71	159,295.67	154,335.01	158,000.00	162,365.00	131,015	4,365
80822 Parks Grass Cutting Program					4,905.41	19,747.00	7,000.00		-12,747
Total 3204 Auto Supplies - Gas & Oil	160,579.63	127,432.09	129,450.42	179,326.13	177,127.28	196,894.00	188,477.00	149,197	-8,417
3206 Auto Supplies - Parts									
72152 Tanker #1	10,324.46	2,199.80	885.87	3,253.68	2,230.91	2,133.00	2,178.00	4,166	45
72153 Engine #1	4,526.04	1,355.55	4,069.07	14,442.69	6,509.58	3,534.00	6,884.00	6,098	3,350
72155 Rescue #1	1,838.90	966.78	1,655.41	4,486.64	1,824.03	1,724.00	1,760.00	2,237	36
72156 Ladder	2,807.33	907.78	1,993.06	678.06	7,799.78	1,668.00	5,035.00	1,597	3,367
72157 Engine #2	1,511.98	5,641.36	3,281.58	1,891.05	8,371.64	2,224.00	6,047.00	3,081	3,823
72158 Squad #2	2,682.23	3,172.95	279.17	3,823.81	667.34	2,224.00	2,271.00	2,490	47
72159 Car #3	38.12	1,209.81	1,236.47	954.41	563.68	2,224.00	2,000.00	860	-224
72160 Car #1	754.23	1,252.99	2,326.70	1,726.44	2,620.27	2,224.00	4,047.00	1,515	1,823
72162 Car #2	1,869.21	5,863.55	356.09	272.46	5,553.89	2,224.00	2,271.00	2,090	47
72410 Building Division			200.59			200.00		50	-200
72412 By-Law Enforcement Division					345.98				0
74410 Vehicle/Equipment Operation	133,469.13	124,831.63	153,810.70	125,278.81	133,731.82	123,007.00	100,590.00	134,348	-22,417
Total 3206 Auto Supplies - Parts	159,821.63	147,402.20	170,094.71	156,808.05	170,218.92	143,386.00	133,083.00	158,532	-10,303
									0
	320,401.26	274,834.29	299,545.13	336,134.18	347,346.20	340,280.00	321,560.00	307,729	-18,720

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SCHEDULE B1

**City of Port Colborne
BUDGET TREND REPORT
Contract Services**

	2015	2016	2017	2018	2019	2019	2019	2019	2020			
	Actuals	Actuals	Actuals	Actuals	Actuals	Annual	One Time	Adjusted	Proposed	4 Year	Budget	Comments
					YTD	Budget	Expenses	Budget	Budget	Average	Change	
3328 Contract Services												
71110 Members of Council				9,387.36	14,119.20	7,995.00		7,995	14,968.00	2,347	6,973	streaming
71210 Corporate Administration				177.06						44		
71215 Corporate Services Department					13,228.80	80,000.00	80,000					
71221 City Hall (66 Charlotte)	54,533.11	64,770.44	64,226.53	58,267.46	44,405.24	39,615.00		39,615	40,447.00	60,449	832	
72125 Radio, Alarms & Recording Equip	65,789.83	70,526.00	72,448.00	74,879.00	77,125.00	76,875.00		76,875	81,614.00	70,911	4,739	
72140 Fire Station #1	5,133.20	6,870.51	5,910.12	5,860.02	3,862.71	4,428.00		4,428	4,521.00	5,943	93	
72410 Building Division	7,488.10	1,068.92	2,992.50	2,024.51	2,612.50	5,120.00		5,120		3,394	-5,120	new officer
72412 By-Law Enforcement Division	23,987.13	18,309.20	37,206.74	9,622.43						22,281		
72430 Animal Control	161,122.92	164,628.64	170,826.00	173,250.00	176,851.36	177,898.00		177,898	181,634.00	167,457	3,736	
72440 Animal Shelter	3,229.77	946.65	970.01	1,763.52	800.35	900.00		900	919.00	1,727	19	
73320 Culvert Repairs	13,351.67	2,387.36	4,838.13	14,788.44	15,910.62	3,335.00		3,335	3,057.00	8,841	-278	
73410 Grass Mowing Spraying	52,894.97	59,241.29	56,845.89	63,311.46	65,628.28	55,220.00		55,220	56,206.00	58,073	986	
73420 Brushing Tree Trimming	130,924.17	135,424.96	140,486.69	165,299.96	179,045.98	153,000.00		153,000	156,213.00	143,034	3,213	
73430 Ditching	157,718.34	165,364.63	279,920.28	69,061.50	3,425.75	208,100.00		208,100	212,470.00	168,016	4,370	
73440 Catch Basins	30,929.42	17,718.57	23,339.68	21,232.93	26,699.23	16,728.00		16,728	16,905.00	23,305	177	
73450 Debris And Litter	959.57	1,475.76	354.13			1,681.00		1,681	1,716.00	697	35	
73500 Crack Sealing				1,811.33		16,675.00		16,675	17,025.00	453	350	
73510 Patching And Spraying	41,062.44	38,946.05	23,951.80	27,181.55	70,620.09	43,052.00		43,052	43,608.00	32,785	556	
73520 Sweeping		707.80			6,447.51					177		
73530 Shouldering	429.30	3,918.05	6,959.46	7,135.41	354.12	3,446.00		3,446	3,170.00	4,611	-276	
73540 Guardrails				2,953.11	248.04	5,300.00		5,300	5,411.00	738	111	
73630 Dust Suppression	12,805.60	16,485.78	11,539.39	12,472.74	12,236.19	17,000.00		17,000	17,357.00	13,326	357	
73651 Curb Maintenance	10,461.97	10,766.23	7,109.57	12,699.65	8,809.27	11,000.00		11,000	11,231.00	10,259	231	
74110 Snow Ploughing	47,092.81	22,572.28	26,634.98	37,352.34	44,852.70	37,925.00		37,925	39,101.00	33,413	1,176	

74115 Sidewalk Snow Removal					1,365.28							
74120 Sanding/Salting	16,528.34	22,435.62	22,922.17	12,713.41	34,084.52	30,750.00		30,750	31,642.00	18,650	892	
74210 Pavement Marking	36,886.79	25,113.99	56,589.02	52,404.72	39,108.58	51,250.00		51,250	52,326.00	42,749	1,076	
74220 Traffic Signs	4,767.41	3,467.98	1,656.40	3,369.77	3,873.49	3,335.00		3,335	3,231.00	3,315	-104	
74230 PC Harbour/Trillium Rail(West)			1,324.78	12,047.13		20,910.00		20,910	11,349.00	3,343	-9,561	
74233 CP Rail			248.00							62		
74236 State Of Emergency				15,812.72	57,804.48					3,953		
74250 Transit	296,408.80	300,718.43	307,060.38	366,973.75	278,508.15	401,663.00		401,663	329,600.00	317,790	-72,063	no LINK
74320 Driveway		879.82	17,793.09	585.74						4,815		
74340 Parking Lots	1,327.31	8,146.91	11,478.54	4,806.61	11,039.55	8,713.00		8,713		6,440	-8,713	plowing in house
74341 Market Square		2,403.67		252.88	275.15				300.00	664	300	
74370 Building and Yard	35,296.60	39,902.00	43,855.91	3,244.92	1,647.23				500.00	30,575	500	
74375 Operations Centre Facility			26,526.30	80,541.15	84,583.07	33,858.00		33,858	69,569.00	26,767	35,711	actual cost
74383 Miscellaneous Recoverable Work				-985.00	2,054.06					-246		
74385 Sidewalk Maintenance	59,843.43	49,555.83	254.40	57,495.45	6,940.03	45,134.00		45,134	46,082.00	41,787	948	
74410 Vehicle/Equipment Operation	21,546.11	40,394.95	42,938.23	70,066.35	108,489.23	37,747.00		37,747	62,726.00	43,736	24,979	actual cost
74510 Public Works General Admin				1,732.95	4,668.74					433		
74610 Engineering General Admin				88.53						22		
74622 Community Group Events	5,224.41	5,052.77	5,359.76	2,199.40	4,089.65	6,242.00		6,242		4,459	-6,242	moved in comm serv
74800 Storm Sewer Flushing Program		26,649.71	45,119.20		4,045.94	54,228.00		54,228	55,367.00	17,942	1,139	
74810 Maintenance & Repair	17,733.94	19,387.64	20,919.07	31,020.35	176,666.93	16,675.00		16,675	17,025.00	22,265	350	
74820 Storm Sewer Laterals	854.79		188.26	641.09	3,766.24	1,668.00		1,668	1,703.00	421	35	
74830 Storm Sewer Man Holes	10,176.02	62,840.86	17,197.47	64,509.08	1,221.12	11,117.00		11,117	11,350.00	38,681	233	
74850 Colborne/Johnson St Pump Stn									1,210.00		1,210	
74920 Street Lighting	3,954.40	11,182.62		2,673.59	17,776.73				31,396.00	4,453	31,396	moved from repairs maint
75150 Roselawn	13,610.37	12,068.42	21,349.14	26,677.73	9,094.28	5,175.00		5,175		18,426	-5,175	
75210 Eagle Marsh Drain Maintenance			712.32	1,130.56	17,235.92					461		
79110 Comm Services-Administration	128.22		5,088.00	10,432.44						3,912		
79116 Healthy Kids Community Chal.				1,000.00						250		

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79117 Arts Week			2,027.00						507		
79610 Humberstone Community Hall	2,764.62	1,156.87	1,918.83	9,572.15	574.94				3,853		
79710 Health & Wellness Comm Centre	150,529.22	163,186.64	218,378.89	183,389.16	135,666.68	71,358.00		71,358	59,716.00	178,871	-11,642
79720 Recreation Programming	21,505.40	19,349.00	20,396.00	22,942.05	19,698.46	20,500.00		20,500	20,931.00	21,048	431
79727 VHWC Pro Shop					345.00						
80814 HH Knoll Park					1,829.47	7,500.00		7,500	7,658.00		158
80815 Centennial Park					11,234.06	2,500.00		2,500	7,053.00		4,553
80816 Lions Field Park						1,250.00		1,250	1,276.00		26
80817 Lock 8 Park					1,903.31	1,250.00		1,250	2,526.00		1,276
80818 Vimy Park						1,250.00		1,250	1,276.00		26
80819 Lockview Park						1,250.00		1,250	1,276.00		26
80820 General Parks Operations	95,325.07	91,976.36	112,452.28	100,220.37	18,106.99	1,748.00		1,748	1,785.00	99,994	37
80823 Downtown BIA	1,643.43	2,661.03	3,332.64	3,760.04	7,242.73	2,442.00		2,442	2,388.00	2,849	-54
80825 Main St Assoc			2,986.65	4,902.78	6,031.81	2,223.00		2,223	4,980.00	1,972	2,757
80895 East / West Trail	105,574.91	36,620.05	36,560.96	99,086.20	41,695.19	76,140.00		76,140	67,309.00	69,461	-8,831
80900 Multi Use Trail - Welland	15,199.43	44,132.09	37,480.41	10,891.37	24,293.15	27,761.00		27,761	27,979.00	26,926	218
80915 Soccer Complex	17,617.09	19,737.99	13,312.07	10,284.51	1,539.54	3,224.00		3,224	2,806.00	15,238	-418
81230 Bethel Community Centre	1,033.38	3,910.85	2,428.64	3,539.42	1,936.53	3,071.00		3,071	3,135.00	2,728	64
81240 Sherston Community Centre	809.48	1,671.04	2,333.57	2,541.35	2,320.18	1,149.00		1,149	1,173.00	1,839	24
81260 Closed Cemeteries Operations	3,129.72	3,890.03	3,056.25	6,235.15	750.77	735.00		735	750.00	4,078	15
81270 Overholt Cemetery	19,435.28	15,727.57	17,700.95	28,114.12	3,444.22	1,265.00		1,265	1,292.00	20,244	27
81280 Nickel Beach	2,765.10	1,400.20	522.13	4,033.17	9,235.81	3,370.00		3,370	12,987.00	2,180	9,617
81310 Sugarloaf Marina	42,791.05	54,622.91	52,915.53	94,445.23	62,264.96	31,928.00		31,928	59,322.00	61,194	27,394 actual cost
81320 Harbourview Docks	800.00			282.26		890.00		890	909.00	271	19
81330 Marina Boat Ramp	4,800.79	6,298.10	5,516.83	6,728.79	3,208.59	4,613.00		4,613	4,710.00	5,836	97
81340 HH Knoll Pk Snack Bar/MiniPutt				67.50						17	
81510 Historical & Marine Museum	262.54	1,538.60	262.54	953.50	101.76					754	
81710 Canal Days			600.00			15,375.00		15,375		150	-15,375 moved within budget
Total 3328 Contract Services	1,830,187.77	1,900,209.67	2,119,322.51	2,183,956.22	1,989,045.46	1,976,550.00	80,000	1,896,550	1,926,186.00	2,008,419	29,636

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SCHEDULE B2

City of Port Colborne
 BUDGET TREND REPORT
 Facilities Contract Services



	2015	2016	2017	2018	2019	2019	2019	2019	2020		
	Actuals	Actuals	Actuals	Actuals	Actuals	Annual	One Time	Adjusted	Proposed	4 Year	Budget
					YTD	Budget	Expenses	Budget	Budget	Average	Change
3338 Facilities Contract Services											
71221 City Hall (66 Charlotte)					25,072.55	23,000.00		23,000	23,483.00		483
72140 Fire Station #1					3,354.41	800.00		800	817.00		17
72440 Animal Shelter					1,398.19	668.00		668	682.00		14
74341 Market Square					550.93						
74375 Operations Centre Facility				5,444.16	23,418.03	6,000.00		6,000	6,126.00	1,361	126
74855 Scholfield Pumping Station					8,977.27						
74920 Street Lighting					1,014.16						
75150 Roselawn					35,641.48	6,000.00		6,000	15,000.00		9,000
75210 Eagle Marsh Drain Maintenance					2,276.20						
79610 Humberstone Community Hall					1,379.34	1,165.00		1,165	1,212.00		47
79630 Lock 8 Lighthouse					206.04						
79710 Health & Wellness Comm Centre					68,151.11	62,000.00		62,000	63,302.00		1,302
80814 HH Knoll Park					1,288.98						
80815 Centennial Park					3,800.83						
80816 Lions Field Park					3,961.60						
80817 Lock 8 Park					604.58						
80818 Vimy Park					409.97						
80819 Lockview Park					757.11						
80820 General Parks Operations					3,198.95	4,000.00		4,000	4,084.00		84
80910 Tennis Court Facility					524.65						
80915 Soccer Complex					3,723.80						
81230 Bethel Community Centre					1,787.80	1,050.00		1,050	1,072.00		22
81240 Sherston Community Centre					1,198.64	870.00		870	888.00		18
81280 Nickel Beach					5,541.66	1,130.00		1,130	1,154.00		24
81310 Sugarloaf Marina					26,099.46	24,000.00		24,000	24,504.00		504
81320 Harbourview Docks					1,999.54						
81340 HH Knoll Pk Snack Bar/MiniPutt					2,487.89						
81411 Library Facility									9,000.00		9,000
81510 Historical & Marine Museum					1,379.78						
81520 Heritage Research Archives					544.92						
Total 3338 Facilities Contract Services				5,444.16	230,749.87	130,683.00		130,683	151,324.00	1,361	20,641

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SCHEDULE C



City of Port Colborne
BUDGET TREND REPORT
Salaries & Wages - Regular

	2015	2016	2017	2018	2019	2019	2019	2019	2020			
	Actuals	Actuals	Actuals	Actuals	Actuals	Annual	One Time	Adjusted	Proposed	4 Year	Budget	Comments
					YTD	Budget	Expenses	Budget	Budget	Average	Change	
3101 Salaries & Wages - Regular												
71110 Members of Council	164,169.02	166,064.35	166,804.94	150,027.15	158,714.50	162,146.00		162,146	165,024.00	161,766	2,878	
71115 Physician Recruitment	54,076.85	64,898.75	53,462.74	27,478.31	-1,747.48	42,425.00		42,425		49,979	-42,425	moved to consultants
71200 Chief Administrator's Office	161,689.12	158,717.89	175,554.38	150,797.39	133,026.00	201,565.00		201,565	206,327.00	161,690	4,762	
71204 Communications and Marketing				49,821.48	55,437.97	67,504.00		67,504	70,908.00	12,455	3,404	
71207 IT Computer Systems	101,023.68	99,178.96	134,964.74	132,811.74	135,386.56	159,732.00		159,732	167,768.00	116,995	8,036	
71210 Corporate Administration	85,953.05	94,093.42	85,917.65	54,975.37	61,891.83	74,151.00		74,151	77,878.00	80,235	3,727	
71215 Corporate Services Department	674,769.63	698,318.30	775,570.42	835,352.50	767,479.03	976,037.00		976,037	999,212.00	746,003	23,175	
71217 Human Resources	20,248.37	52,933.59	66,218.61	62,893.54	81,668.63	136,152.00		136,152	142,802.00	50,574	6,650	
71219 Tourism			356.49	286.64	147.50					161		
71221 City Hall (66 Charlotte)			4,820.71	9,776.54	7,772.09					3,649		
71225 Municipal Elections				532.48						133		
71227 Health & Safety	54,011.25	52,049.73	62,705.27	62,286.97	65,199.96	73,744.00		73,744	68,892.00	57,763	-4,852	new staff
71400 Salary & Wage Settlements	15,042.89	8,609.28	8,609.28	17,241.84	18,809.28	18,809.00		18,809	12,352.00	12,376	-6,457	Expired settlement
71410 Pension Wages & Benefits				788.64						197		
71415 Union Business Chargeback			495.04	2,402.68	3,210.40					724		
72110 Fire Dept Wages & Benefits	1,462,640.28	1,580,054.22	1,476,455.28	1,496,955.14	1,482,161.67	1,650,765.00		1,650,765	1,694,681.00	1,504,026	43,916	
72115 Volunteers - Wages & Benefits			15,100.00	17,800.00		19,000.00		19,000	25,000.00	8,225	6,000	
72140 Fire Station #1			74.67	52.50						32		
72410 Building Division	75,790.50	118,135.34	109,160.01	123,878.51	143,063.96	142,702.00	-38,998	181,700	211,597.00	106,741	29,897	Inspection Officer
72412 By-Law Enforcement Division	80,639.83	115,057.85	151,431.45	148,283.15	170,932.82	196,595.00	-27,084	223,679	250,359.00	123,853	26,680	Admin Intake Clerk
72430 Animal Control					14.83							
72440 Animal Shelter			725.35	313.56	865.67					260		
73220 Road Patrols			10,269.90	21,649.18	36,028.16					7,980		
73320 Culvert Repairs			8,432.35	21,053.26	13,089.32					7,371		
73410 Grass Mowing Spraying			18,663.46	25,750.50	38,452.46					11,103		
73420 Brushing Tree Trimming			27,306.99	65,779.02	42,223.98					23,272		
73430 Ditching			3,705.64	2,675.20	6,552.11				13,953.00	1,595	13,953	
73440 Catch Basins			5,280.96	8,066.60	11,526.70					3,337		
73450 Debris And Litter			11,063.78	14,204.73	17,650.55					6,317		
73510 Patching And Spraying			6,061.94	14,187.93	27,762.66					5,062		
73520 Sweeping			20,404.63	24,609.60	29,636.90					11,254		
73530 Shouldering			23,488.62	22,942.26	27,823.07					11,608		
73540 Guardrails					204.72							

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73630 Dust Suppression			201.76	506.00	78.33					177		
74110 Snow Ploughing			8,225.17	52,230.37	42,838.78					15,114		
74115 Sidewalk Snow Removal					409.44							
74120 Sanding/Salting			6,693.25	48,495.32	48,255.64					13,797		
74130 Snow Fence			3,671.43	8,416.89	7,066.83					3,022		
74210 Pavement Marking			491.79	7,283.14	14,340.42					1,944		
74220 Traffic Signs			5,621.59	9,617.72	20,873.39					3,810		
74230 PC Harbour/Trillium Rail(West)					25.59							
74235 Safety Devices			197.76		511.80					49		
74236 State Of Emergency					7,954.13							
74320 Driveway			142.23	286.63	238.94					107		
74340 Parking Lots			103.44	82.15	273.95					46		
74341 Market Square			1,021.72	1,607.60	1,544.99					657		
74370 Building and Yard			72,915.12	27,345.85	4,963.97					25,065		
74375 Operations Centre Facility			20,857.22	15,007.78	41,326.64					8,966		
74383 Miscellaneous Recoverable Work					152.21							
74385 Sidewalk Maintenance			920.14	1,516.84	2,784.28					609		
74410 Vehicle/Equipment Operation			47,059.41	95,467.76	95,650.73					35,632		
74510 Public Works General Admin	998,106.93	954,170.47	752,019.45	461,783.24	470,925.80	1,757,304.00		1,757,304	1,549,464.00	791,520	-207,840	moved to Facilities
74515 Courier Service			2,838.12	1,463.38	2,323.79					1,075		
74610 Engineering General Admin	331,443.08	330,443.75	425,290.81	518,525.47	490,242.74	690,059.00		690,059	745,615.00	401,426	55,556	
74612 Facility Energy Audit			251.94	368.64						155		
74613 Environmental Compliance			645.60	2,417.23	25,298.79					766		
74614 Facilities General Admin								260,397.00			260,397	from Public works
74622 Community Group Events			233.68							58		
74810 Maintenance & Repair			3,577.42	13,869.95	12,202.10					4,362		
74820 Storm Sewer Laterals			25.54	6,040.12	2,729.60					1,516		
74830 Storm Sewer Man Holes					60.02							
74840 Storm Sewer General Operation	49,862.29	50,213.48	22,227.40	327.68	156.25					30,658		
74910 Crossing Guards			1,258.96	586.12	1,296.22					461		
74920 Street Lighting				137.65	130.49					34		
75150 Roselawn	33,572.14	30,601.36	44,291.31	54,810.50	49,661.44	56,314.00		56,314	59,153.00	40,819	2,839	
75210 Eagle Marsh Drain Maintenance			1,257.83	12,753.69	2,966.54					3,503		
75220 Municipl Drn Maint-Prov Funded	38,674.11	46,997.56	61,298.16	49,860.20	52,721.41	71,472.00		71,472	72,890.00	49,208	1,418	
75225 Mun Drain Maint - Non Chargeble								103,698.00			103,698	funded from watershed
79110 Comm Services-Administration	107,477.60	104,550.40	125,989.15	141,938.81	133,232.28	264,281.00		264,281	277,574.00	119,989	13,293	
79117 Arts Week			1,695.91							424		
79118 Fishing Tournaments			1,300.80							325		
79220 Skateboard Area			99.56		80.34					25		
79610 Humberstone Community Hall			139.43	2,627.98	771.13					692		
79630 Lock 8 Lighthouse				56.96	36.17					14		
79710 Health & Wellness Comm Centre	192,692.17	248,250.91	310,516.38	302,714.23	235,611.49	324,280.00		324,280	330,716.00	263,543	6,436	

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79720 Recreation Programming	38,049.46	35,016.49	42,326.56	48,706.31	49,589.71	56,015.00		56,015	58,835.00	41,025	2,820	
79725 Summer Camp				-93.10						-23		
80814 HH Knoll Park					593.64							
80815 Centennial Park					1,329.81							
80816 Lions Field Park					303.23							
80817 Lock 8 Park					488.16							
80818 Vimy Park					28.75							
80819 Lockview Park					206.16							
80820 General Parks Operations	407,825.61	382,362.20	380,671.01	397,402.14	351,985.54	350,625.00		350,625	359,771.00	392,065	9,146	
80822 Parks Grass Cutting Program					54,385.80	73,000.00		73,000	108,795.00		35,795	moved from parks
80823 Downtown BIA					176.82							
80824 General Parks - Vandalism					72.63							
80825 Main St Assoc			597.36	518.41	163.53					279		
80890 East Canal Trail			261.36	125.05	1,991.43					97		
80895 East / West Trail			628.00	1,175.20	2,360.85					451		
80900 Multi Use Trail - Welland			255.13	99.56	6,748.72					89		
80915 Soccer Complex			6,592.90	4,941.15	5,807.99					2,884		
80920 Safety (Parks & Rec Dept)			796.48	212.13						252		
81230 Bethel Community Centre			1,902.36	9,455.26	3,474.66					2,839		
81240 Sherkston Community Centre			2,313.94	5,017.32	3,388.68					1,833		
81260 Closed Cemeteries Operations				78.75	271.86					20		
81270 Overholt Cemetery			11,358.23	13,474.11	13,571.57					6,208		
81280 Nickel Beach			1,223.70	7,006.90	5,922.33					2,058		
81310 Sugarloaf Marina	92,328.14	102,016.30	121,267.73	133,419.86	123,166.15	147,008.00		147,008	151,970.00	112,258	4,962	
81320 Harbourview Docks			251.38	540.69	802.59					198		
81330 Marina Boat Ramp					371.57							
81510 Historical & Marine Museum	108,598.84	108,718.94	120,882.75	119,957.76	120,480.25	139,913.00		139,913	144,572.00	114,540	4,659	
81516 Canada 150			120.60							30		
81520 Heritage Research Archives			460.67	898.54						340		
81710 Canal Days			14,705.12	28,100.40	8,346.32					10,701		
81730 Other Special Events	130,340.01	99,091.73	93,073.17	123,620.18	103,253.60	176,487.00		176,487	179,768.00	111,531	3,281	
82110 Planning And Development	203,857.56	186,289.79	222,764.84	190,050.85	192,488.34	272,762.00		272,762	281,809.00	200,741	9,047	
Total 3101 Salaries & Wages - Regular	5,682,882.41	5,886,835.06	6,368,638.07	6,488,527.78	6,356,493.20	8,300,847.00	-66,082	8,366,929	8,791,780.00	6,106,721	424,851	

moved to consultants	42,425
funded from watershed	(103,698)

363,578

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SCHEDULE D



City of Port Colborne
 BUDGET TREND REPORT
 Salaries & Wages Part-Time

	2015	2016	2017	2018	2019	2019	2019	2019	2020			
	Actuals	Actuals	Actuals	Actuals	Actuals	Annual	One Time	Adjusted	Proposed	4 Year	Budget	Comments
					YTD	Budget	Expenses	Budget	Budget	Average	Change	
3102 Salaries & Wages Part-Time												
71115 Physician Recruitment					20,438.05							
71200 Chief Administrator's Office					6,969.69							
71204 Communications and Marketing					7,112.18	8,384.00		8,384	8,550.00		166	
71215 Corporate Services Department	30,744.86	6,367.93	15,972.48	8,176.37	41,119.51	42,384.00		42,384	59,754.00	15,315	17,370	customer service reps
71217 Human Resources	38,468.92				19,510.35	14,684.00	6,134	8,550	8,550.00	9,617	0	coop student
71218 Strategic Projects		10,807.14	17,599.85		4,361.25					7,102		
71219 Tourism	25,871.91	25,125.02	24,833.09	26,747.16	31,686.54	32,862.00		32,862	33,514.00	25,644	652	
71221 City Hall (66 Charlotte)				316.57	937.62					79		
71225 Municipal Elections				28,398.54						7,100		
72110 Fire Dept Wages & Benefits	10,906.95	8,940.04	4,415.95	7,932.01	9,230.40	19,505.00		19,505	19,892.00	8,049	387	
72115 Volunteers - Wages & Benefits	261,646.11	321,146.56								145,698		
72140 Fire Station #1			777.52	759.98	1,178.46					384		
72152 Tanker #1			576.43	1,445.22	1,518.19					505		
72153 Engine #1			951.80	2,764.15	1,957.51					929		
72155 Rescue #1			294.94	983.78	1,021.27					320		
72156 Ladder			1,166.26	1,478.21	1,486.29					661		
72157 Engine #2			1,005.41	2,360.97	2,620.33					842		
72158 Squad #2			402.20	160.86	157.74					141		
72160 Car #1					128.90							
72162 Car #2					52.58							
72410 Building Division	15,749.15		3,343.34	8,838.51	127.95	52,675.00	38,998	13,677		6,983	-13,677	Inspection Officer
72412 By-Law Enforcement Division				8,146.69	8,171.25	35,468.00	27,084	8,384	8,550.00	2,037	166	
73220 Road Patrols				100.36						25		
73320 Culvert Repairs			1,214.89	1,683.35	1,793.37					725		
73410 Grass Mowing Spraying			10,285.07	21,144.89	17,476.29					7,857		
73420 Brushing Tree Trimming			1,494.02	2,991.69	22,111.61					1,121		
73430 Ditching			312.00	683.16	987.68					249		
73440 Catch Basins			102.83	1,187.45	2,144.70					323		

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73450 Debris And Litter			2,578.16	14,452.53	6,759.66				4,258		
73510 Patching And Spraying			1,148.95	9,499.39	11,514.14				2,662		
73520 Sweeping			347.11	128.00	78.33				119		
73530 Shouldering			687.72	2,835.60	7,340.75				881		
74110 Snow Ploughing			2,831.56	22,559.39	19,639.63				6,348		
74115 Sidewalk Snow Removal					2,483.88						
74120 Sanding/Salting			726.33	6,466.15	10,662.99				1,798		
74130 Snow Fence			6,217.88	10,705.82	13,057.13				4,231		
74210 Pavement Marking				2,835.17	2,894.70				709		
74220 Traffic Signs			441.92	2,789.13	4,878.35				808		
74235 Safety Devices			130.17		582.24				33		
74236 State Of Emergency					2,625.77						
74341 Market Square	9,839.75	9,852.61	7,543.92	4,616.04	4,532.68	6,852.00		6,852	6,988.00	7,963	136
74370 Building and Yard			284.05	4,797.72	172.80				1,270		
74375 Operations Centre Facility				303.55	3,619.88				76		
74385 Sidewalk Maintenance			86.78	871.88	8,812.65				240		
74410 Vehicle/Equipment Operation			86.78	2,326.85	28,648.78				603		
74510 Public Works General Admin	86,194.68	87,725.26	62,865.77	11,934.69	8,851.00	94,799.00		94,799	96,681.00	62,180	1,882
74610 Engineering General Admin	11,728.71	53,833.29	60,773.06	13,924.55	14,705.76	16,768.00		16,768	17,101.00	35,065	333
74612 Facility Energy Audit	7,134.70	6,417.22	11,210.09	9,077.00		9,582.00		9,582	9,772.00	8,460	190
74613 Environmental Compliance					7,590.00						
74621 City Special Events					600.00						
74810 Maintenance & Repair				1,022.30	1,385.86				256		
74910 Crossing Guards	110,422.29	119,181.06	123,279.36	160,761.18	156,641.80	156,878.00		156,878	159,992.00	128,411	3,114
75150 Roselawn	55,802.39	63,465.03	53,802.07	68,119.95	66,398.67	38,393.00		38,393	27,576.00	60,297	-10,817 remove box office staff
79110 Comm Services-Administration		21,333.86	26,928.72			8,384.00		8,384	8,550.00	12,066	166
79115 Age Friendly Needs Program	1,900.00	13,830.60								3,933	
79117 Arts Week			813.76							203	
79118 Fishing Tournaments			102.17							26	
79220 Skateboard Area			121.58							30	
79610 Humberstone Community Hall					601.92						
79630 Lock 8 Lighthouse					58.00						
79710 Health & Wellness Comm Centre	109,032.35	34,103.27	60,335.57	160,801.54	146,232.46	87,462.00		87,462	89,198.00	91,068	1,736
79720 Recreation Programming			19,821.97		18,768.24					4,955	
79725 Summer Camp				14,184.26		20,000.00	10,000	10,000	10,000.00	3,546	0 funded from grant
79726 VHWK Day Camp Program				164.70	198.90					41	

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79727 VHWC Pro Shop					9,558.50							
80814 HH Knoll Park					2,619.95							
80816 Lions Field Park					59.00							
80817 Lock 8 Park					1,896.75							
80820 General Parks Operations	201,853.41	192,157.28	171,302.62	172,194.02	206,292.90	262,270.00		262,270	267,475.00	184,377	5,205	
80822 Parks Grass Cutting Program					5,148.68	8,300.00		8,300			-8,300	
80823 Downtown BIA				874.74						219		
80825 Main St Assoc			3,306.78	562.49	1,414.00					967		
80890 East Canal Trail				25.09						6		
80895 East / West Trail			728.82	679.42	2,175.00					352		
80900 Multi Use Trail - Welland			1,913.15							478		
80915 Soccer Complex			9,153.68	6,053.48	15,225.79					3,802		
80920 Safety (Parks & Rec Dept)			74.51	112.23	1,293.65					47		
81270 Overholt Cemetery			1,699.01	901.94	603.40					650		
81280 Nickel Beach	19,280.88	36,754.59	34,478.63	46,072.17	48,792.68	44,914.00		44,914	45,805.00	34,147	891	
81310 Sugarloaf Marina	107,947.31	120,288.82	121,590.90	148,411.54	154,181.41	154,530.00		154,530	157,597.00	124,560	3,067	
81510 Historical & Marine Museum	41,863.82	44,730.30	52,474.85	61,834.08	75,014.52	68,630.00		68,630	69,808.00	50,226	1,178	
81515 Seniors Community Grant		2,718.00	3,024.00							1,436		
81516 Canada 150			8,020.76							2,005		
81520 Heritage Research Archives	26,954.97	28,204.49	31,802.80	24,547.26	20,552.41	28,331.00		28,331	28,893.00	27,877	562	
81710 Canal Days			6,093.18	5,023.58	6,992.59					2,779		
81730 Other Special Events	12,805.12	12,626.50	13,866.48	17,734.19	53,238.18					14,258		
82110 Planning And Development	25,801.34	37,192.70	6,404.33	9,833.34	19,685.23	8,384.00		8,384	8,550.00	19,808	166	
Total 3102 Salaries & Wages Part-Time	1,211,949.62	1,256,801.57	993,848.03	1,146,336.88	1,379,381.32	1,220,439.00		82,216	1,138,223	1,142,796.00	1,152,234	4,573

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SCHEDULE E



City of Port Colborne
 BUDGET TREND REPORT
 Overtime

	2015	2016	2017	2018	2019	2019	2019	2019	2020		
	Actuals	Actuals	Actuals	Actuals	Actuals	Annual	One Time	Adjusted	Proposed	4 Year	Budget
					YTD	Budget	Expenses	Budget	Budget	Average	Change
3104 Overtime											
71110 Members of Council	1,105.95	1,566.89		216.36	1,680.46				500.00	722	500
71200 Chief Administrator's Office		1,162.24		216.31	1,680.41	500.00		500	500.00	345	
71204 Communications and Marketing				619.73	3,696.71					155	
71207 IT Computer Systems			608.28							152	
71210 Corporate Administration			60.48		436.97					15	
71215 Corporate Services Department	14,068.22	19,978.47	14,358.15	30,280.31	25,040.13	5,000.00		5,000	5,000.00	19,671	
71217 Human Resources	1,618.73				7,155.67	500.00		500	1,000.00	405	500
71218 Strategic Projects			1,432.26							358	
71219 Tourism	833.22	594.33	499.76	761.45	723.01	500.00		500	500.00	672	
71221 City Hall (66 Charlotte)			22.24	8,930.98	9,401.87					2,238	
71227 Health & Safety	219.44			143.18	2,147.57					91	
71415 Union Business Chargeback				160.20	397.72					40	
72110 Fire Dept Wages & Benefits	17,417.85	20,692.56	3,992.20	21,799.19	28,949.02	15,000.00		15,000	25,000.00	15,975	10,000
72410 Building Division					813.47	215.00		215	215.00		
72412 By-Law Enforcement Division	2,544.93	9,140.53	11,096.65	10,718.91	4,718.72	5,000.00		5,000	5,000.00	8,375	
72430 Animal Control					57.33						
72440 Animal Shelter				59.30						15	
73220 Road Patrols				131.72	472.58					33	
73320 Culvert Repairs					263.22						
73410 Grass Mowing Spraying			9.27	20.69	96.42					7	
73420 Brushing Tree Trimming			844.00	1,054.62	796.65					475	
73430 Ditching			269.50	67.70	61.38					84	
73440 Catch Basins				133.59	34.52					33	
73450 Debris And Litter			148.25	364.59	612.62					128	
73510 Patching And Spraying					86.12						
73520 Sweeping				19.20	19.58					5	
73530 Shouldering			75.66	192.00	210.96					67	
73630 Dust Suppression			75.66	153.60						57	
74110 Snow Ploughing			1,189.21	20,007.09	7,096.25					5,299	

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74115 Sidewalk Snow Removal					57.58							
74120 Sanding/Salting			332.83	7,886.46	4,777.40						2,055	
74210 Pavement Marking			122.51		1,343.00						31	
74220 Traffic Signs				221.04	290.83						55	
74230 PC Harbour/Trillium Rail(West)					214.24							
74236 State Of Emergency					2,993.36							
74320 Driveway					573.30							
74340 Parking Lots				78.75							20	
74341 Market Square		154.89			87.16						39	
74342 Parking Meters					76.44							
74370 Building and Yard			210.41	356.31	229.32						142	
74375 Operations Centre Facility			10.68	5,444.13	7,920.71						1,364	
74383 Miscellaneous Recoverable Work					145.92							
74385 Sidewalk Maintenance			59.30	203.13	19.20						66	
74410 Vehicle/Equipment Operation			64.52	506.99	6,543.92						143	
74510 Public Works General Admin	127,023.25	46,392.30	44,206.60	66,145.08	77,325.67	92,000.00		92,000	82,000.00		70,942	-10,000
74610 Engineering General Admin	17,191.53	25,087.70	23,045.87	11,239.44	7,004.54	17,000.00		17,000	9,000.00		19,141	-8,000
74612 Facility Energy Audit					104.45							
74621 City Special Events					287.21							
74810 Maintenance & Repair			75.66	90.26	930.76						41	
74820 Storm Sewer Laterals				111.27	173.81						28	
74830 Storm Sewer Man Holes					136.14							
74840 Storm Sewer General Operation	420.05	181.18	137.30	44.47	924.48						196	
74910 Crossing Guards				9.27	115.00						2	
75150 Roselawn	531.77	246.58	46.50	941.30	1,200.43						442	
75210 Eagle Marsh Drain Maintenance			303.90	2,506.82	1,636.58						703	
75220 Municipl Drn Maint-Prov Funded	5,000.90	1,573.36	4,336.15	1,798.01	3,999.43	1,000.00		1,000	1,000.00		3,177	
79110 Comm Services-Administration	518.18	8,617.20	6,615.87	32.29		2,000.00		2,000			3,946	-2,000
79118 Fishing Tournaments			1,119.27								280	
79610 Humberstone Community Hall				111.83	66.88						28	
79710 Health & Wellness Comm Centre	13,560.25	6,800.34	13,639.31	19,692.03	29,944.64	5,500.00		5,500	12,500.00		13,423	7,000

79720 Recreation Programming			509.34		523.80					127	
79727 VHWC Pro Shop					221.30						
80814 HH Knoll Park					46.03						
80818 Vimy Park					25.58						
80820 General Parks Operations	41,141.48	42,947.37	25,305.07	28,152.68	53,729.72	30,000.00		30,000	30,000.00	34,387	
80822 Parks Grass Cutting Program					2,974.61						
80824 General Parks - Vandalism					21.79						
80825 Main St Assoc			149.34		43.58					37	
80890 East Canal Trail				45.13	37.89					11	
80895 East / West Trail					484.26						
80900 Multi Use Trail - Welland			67.27		90.75					17	
80915 Soccer Complex				169.45						42	
81230 Bethel Community Centre			87.30	126.95	196.61					54	
81240 Sherkston Community Centre			298.25	153.98	145.87					113	
81260 Closed Cemeteries Operations				504.06						126	
81270 Overholt Cemetery			1,029.70	1,062.92	815.79					523	
81280 Nickel Beach	536.48	878.09	2,244.21	2,417.86	3,169.77	2,000.00		2,000	2,000.00	1,519	
81310 Sugarloaf Marina	2,669.19	2,924.70	3,105.98	5,848.82	5,709.33	3,000.00		3,000	3,000.00	3,637	
81320 Harbourview Docks					257.19						
81510 Historical & Marine Museum	1,281.45	487.37	444.00	576.18	866.24	536.00		536	536.00	697	
81516 Canada 150			94.50							24	
81710 Canal Days			16,371.96	17,105.44	11,155.73					8,369	
81730 Other Special Events	6,481.65	11,124.15	5,661.13	12,338.85	6,856.16	3,000.00		3,000	3,000.00	8,901	
82110 Planning And Development	184.05	1,140.27	4.80	4,116.28	5,240.42	1,000.00		1,000	2,000.00	1,361	1,000
Total 3104 Overtime	254,348.57	201,690.52	184,381.10	286,088.20	338,384.18	183,751.00		183,751	182,751.00	231,627	-1,000

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SCHEDULE F



City of Port Colborne
BUDGET TREND REPORT
Employee Benefits

	2015	2016	2017	2018	2019	2019	2019	2019	2020			
	Actuals	Actuals	Actuals	Actuals	Actuals	Annual	One Time	Adjusted	Proposed	4 Year	Budget	Comments
					YTD	Budget	Expenses	Budget	Budget	Average	Change	
3135 Employee Benefits												
71110 Members of Council	78,708.15	85,355.59	88,901.19	76,334.99	81,397.31	85,294.00		85,294	89,278.00	82,325	3,984	
71115 Physician Recruitment	21,762.81	24,164.49	26,670.43	8,798.01	3,517.80	16,618.00		16,618		20,349	-16,618	moved to consulting
71200 Chief Administrator's Office	49,277.61	55,087.47	60,572.60	50,755.19	52,863.28	52,127.00		52,127	55,272.00	53,923	3,145	
71204 Communications and Marketing				19,548.69	22,689.35	23,791.00		23,791	25,922.00	4,887	2,131	
71207 IT Computer Systems	39,151.23	40,005.50	48,692.49	49,399.99	50,625.66	50,160.00		50,160	54,546.00	44,312	4,386	
71210 Corporate Administration	33,802.18	39,530.67	36,435.65	19,622.80	25,020.80	24,140.00		24,140	26,394.00	32,348	2,254	
71211 Travel Expense	4,490.47									1,123		
71215 Corporate Services Department	257,179.95	277,637.40	296,070.08	320,840.70	310,869.96	327,138.00		327,138	357,417.00	287,932	30,279	
71217 Human Resources	17,726.38	20,855.62	23,398.38	24,160.01	37,370.00	46,645.00		46,645	50,826.00	21,535	4,181	
71218 Strategic Projects		1,398.76	2,536.04		334.19					984		
71219 Tourism	2,977.77	3,046.39	2,913.02	3,288.21	3,964.50	4,878.00		4,878	5,117.00	3,056	239	
71221 City Hall (66 Charlotte)			2,117.77	6,586.49	5,442.90					2,176		
71225 Municipal Elections				3,328.66						832		
71227 Health & Safety	19,707.99	20,379.20	23,004.31	23,634.49	24,499.09	24,045.00		24,045	24,158.00	21,681	113	
71400 Salary & Wage Settlements	11,366.20	6,378.48	6,678.00	11,489.64	11,580.36	13,464.00		13,464	7,896.00	8,978	-5,568	expired settlement
71410 Pension Wages & Benefits	285,423.59	294,862.14	224,153.53	269,383.61	258,812.75	271,000.00		271,000	261,000.00	268,456	-10,000	
71415 Union Business Chargeback			212.93	825.90	1,082.79					260		
72110 Fire Dept Wages & Benefits	395,903.67	425,788.05	423,268.79	453,666.99	459,848.80	458,880.00		458,880	448,772.00	424,657	-10,108	
72115 Volunteers - Wages & Benefits	17,611.58	18,027.05	18,404.85	28,764.43	31,442.76	18,430.00		18,430	18,430.00	20,702		
72140 Fire Station #1			126.78	110.66	133.84					59		
72152 Tanker #1			60.58	159.32	172.45					55		
72153 Engine #1			98.42	305.96	220.31					101		
72155 Rescue #1			30.43	108.96	114.51					35		
72156 Ladder			122.72	164.88	168.45					72		

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72157 Engine #2			104.13	260.69	294.24					91		
72158 Squad #2			41.99	17.50	17.67					15		
72160 Car #1					14.78							
72162 Car #2					5.95							
72410 Building Division	37,841.40	44,206.77	45,347.60	47,974.77	54,644.12	48,198.00		48,198	72,365.00	43,843	24,167	Inspection Officer
72412 By-Law Enforcement Division	27,675.52	46,894.12	54,556.93	56,262.72	65,140.15	67,583.00		67,583	91,525.00	46,347	23,942	Admin Intake Clerk
72430 Animal Control					15.42							
72440 Animal Shelter			233.14	145.42	531.52					95		
73220 Road Patrols			2,890.03	7,417.67	11,830.91					2,577		
73320 Culvert Repairs			3,715.30	7,043.92	5,027.88					2,690		
73410 Grass Mowing Spraying			9,734.78	13,624.46	12,605.71					5,840		
73420 Brushing Tree Trimming			11,073.82	25,046.52	18,770.72					9,030		
73430 Ditching			1,333.84	1,260.38	2,139.42				5,228.00	649	5,228	
73440 Catch Basins			1,646.15	3,768.47	4,798.92					1,354		
73450 Debris And Litter			5,304.59	7,733.09	7,106.44					3,259		
73510 Patching And Spraying			2,109.95	7,254.79	9,906.74					2,341		
73520 Sweeping			9,237.74	11,181.99	11,880.23					5,105		
73530 Shouldering			9,814.26	9,428.00	11,971.13					4,811		
73540 Guardrails					114.57							
73630 Dust Suppression			324.11	486.37	59.99					203		
74110 Snow Ploughing			2,869.80	26,786.62	21,626.30					7,414		
74115 Sidewalk Snow Removal					418.61							
74120 Sanding/Salting			2,509.64	21,031.14	20,099.31					5,885		
74130 Snow Fence			2,344.90	4,265.03	4,434.46					1,652		
74210 Pavement Marking			261.88	2,570.47	4,629.74					708		
74220 Traffic Signs			1,912.76	3,592.25	7,188.22					1,376		
74230 PC Harbour/Trillium Rail(West)					55.22							
74235 Safety Devices			110.73		246.25					28		
74236 State Of Emergency					4,558.50							
74320 Driveway			38.91	108.79	250.30					37		
74340 Parking Lots			14.57	39.17	79.15					13		
74341 Market Square	2,034.32	2,096.22	2,118.54	1,167.64	1,315.61	952.00		952	998.00	1,854	46	
74342 Parking Meters					18.16							

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74370 Building and Yard			29,636.65	9,995.36	1,796.74					9,908		
74375 Operations Centre Facility			10,597.07	6,282.44	17,564.19					4,220		
74383 Miscellaneous Recoverable Work					102.80							
74385 Sidewalk Maintenance			389.64	647.28	2,671.64					259		
74410 Vehicle/Equipment Operation			17,331.46	37,937.08	39,712.85					13,817		
74510 Public Works General Admin	453,990.04	467,380.10	327,891.48	225,359.10	237,254.13	621,305.00		621,305	576,066.00	368,655	-45,239	moved to Facilities
74515 Courier Service			1,590.22	797.56	864.50					597		
74610 Engineering General Admin	97,008.33	112,087.60	141,992.50	170,132.72	164,530.18	220,874.00		220,874	254,158.00	130,305	33,284	
74612 Facility Energy Audit	829.81	786.51	1,327.58	1,308.46	50.98	1,400.00		1,400	1,469.00	1,063	69	
74613 Environmental Compliance			250.46	739.35	5,730.56					247		
74614 Facilities General Admin									92,853.00		92,853	from Public works
74621 City Special Events					217.49							
74622 Community Group Events			30.48							8		
74810 Maintenance & Repair			1,443.91	4,807.01	4,622.70					1,563		
74820 Storm Sewer Laterals			2.77	2,243.28	956.54					562		
74830 Storm Sewer Man Holes					44.68							
74840 Storm Sewer General Operation	13,755.69	14,448.86	8,076.07	59.38	356.66					9,085		
74910 Crossing Guards	15,181.72	16,674.76	17,904.07	24,792.66	24,865.47	23,343.00		23,343	24,484.00	18,638	1,141	
74920 Street Lighting				56.90	46.78					14		
75150 Roselawn	24,108.39	25,546.32	27,300.94	34,103.84	31,992.85	25,779.00		25,779	26,236.00	27,765	457	
75210 Eagle Marsh Drain Maintenance			577.75	4,959.71	1,432.73					1,384		
75220 Municipl Drn Maint-Prov Funded	17,947.65	18,079.83	20,730.44	19,732.22	22,156.48	23,514.00		23,514	25,153.00	19,123	1,639	
75225 Mun Drain Maint - Non Chargble									38,086.00		38,086	funded from watershed
79110 Comm Services-Administration	40,489.33	46,258.41	31,652.72	53,902.01	51,592.08	81,288.00		81,288	88,236.00	43,076	6,948	
79115 Age Friendly Needs Program	213.37	1,756.38								492		
79117 Arts Week			762.03							191		
79118 Fishing Tournaments			932.01							233		
79220 Skateboard Area			69.66		24.22					17		
79610 Humberstone Community Hall			42.62	957.38	331.92					250		
79630 Lock 8 Lighthouse				14.87	15.81					4		
79710 Health & Wellness Comm Centre	96,968.67	108,673.04	128,939.80	147,231.47	137,541.76	129,878.00		129,878	138,253.00	120,453	8,375	
79720 Recreation Programming	16,569.80	17,078.09	18,084.66	19,056.97	22,151.21	19,931.00		19,931	21,685.00	17,697	1,754	
79725 Summer Camp				1,750.59						438		
79726 VHWC Day Camp Program				12.81	21.19					3		

79727 VHWC Pro Shop					1,213.88						
80814 HH Knoll Park					509.72						
80815 Centennial Park					527.60						
80816 Lions Field Park					112.39						
80817 Lock 8 Park					334.06						
80818 Vimy Park					18.71						
80819 Lockview Park					53.07						
80820 General Parks Operations	195,193.66	205,716.63	168,278.12	168,096.72	177,918.63	162,836.00	162,836	173,566.00	184,321	10,730	
80822 Parks Grass Cutting Program					21,106.25	12,700.00	12,700	41,130.00		28,430	
80823 Downtown BIA				104.90	54.44				26		
80824 General Parks - Vandalism					29.55						
80825 Main St Assoc			562.95	295.05	232.83				215		
80890 East Canal Trail			101.69	50.76	593.48				38		
80895 East / West Trail			404.93	502.08	1,007.57				227		
80900 Multi Use Trail - Welland			354.11	24.52	2,547.98				95		
80915 Soccer Complex			4,030.03	2,338.03	3,498.19				1,592		
80920 Safety (Parks & Rec Dept)			354.64	32.96	154.68				97		
81230 Bethel Community Centre			578.44	2,891.97	1,221.10				868		
81240 Sherkston Community Centre			829.86	1,671.45	1,179.20				625		
81260 Closed Cemeteries Operations				213.82	97.56				53		
81270 Overholt Cemetery			5,781.81	5,371.40	5,193.68				2,788		
81280 Nickel Beach	2,223.92	4,550.72	4,543.50	8,720.31	8,184.51	6,510.00	6,510	6,828.00	5,010	318	
81310 Sugarloaf Marina	45,951.74	52,246.89	58,241.64	71,018.22	72,799.04	71,106.00	71,106	76,070.00	56,865	4,964	
81320 Harbourview Docks			135.92	167.18	433.79				76		
81330 Marina Boat Ramp					146.92						
81510 Historical & Marine Museum	42,195.72	43,341.36	49,989.11	56,112.54	58,894.78	55,254.00	55,254	59,877.00	47,910	4,623	
81515 Seniors Community Grant		236.13	604.41						210		
81516 Canada 150			937.36						234		
81520 Heritage Research Archives	4,615.34	5,213.24	6,323.47	5,353.81	4,365.75	4,480.00	4,480	4,703.00	5,376	223	
81710 Canal Days			11,312.05	11,397.90	7,362.55				5,677		
81730 Other Special Events	64,644.03	47,489.74	42,801.15	52,409.04	44,990.79	61,688.00	61,688	65,819.00	51,836	4,131	
82110 Planning And Development	88,154.07	82,851.17	91,378.39	71,689.08	81,707.15	90,006.00	90,006	96,326.00	83,518	6,320	
Total 3135 Employee Benefits	2,522,682.10	2,676,129.70	2,689,219.65	2,855,088.64	2,929,107.19	3,145,235.00	3,145,235	3,406,142.00	2,685,780	260,907	

moved to consulting	16,618
funded from watershed	(38,086)

239,439

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SCHEDULE G

**City of Port Colborne
BUDGET TREND REPORT
Hydro**

	2015	2016	2017	2018	2019	2019	2019	2019	2020		
	Actuals	Actuals	Actuals	Actuals	Actuals	Annual	One Time	Adjusted	Proposed	4 Year	Budget
					YTD	Budget	Expenses	Budget	Budget	Average	Change
3201 Hydro											
71221 City Hall (66 Charlotte)	64,803.00	68,883.09	72,458.97	73,154.46	66,623.59	70,000.00		70,000	71,750.00	69,825	1,750
72140 Fire Station #1	24,982.27	27,684.23	22,415.36	23,293.79	21,818.42	23,221.00		23,221	22,302.00	24,594	-919
72440 Animal Shelter	234.56	236.14	243.22							178	
74341 Market Square	1,270.34	1,353.80	1,327.65	1,037.16	1,026.24	1,200.00		1,200	1,100.00	1,247	-100
74360 Traffic Signals	7,244.27	6,548.92	5,478.75	5,484.02	5,453.39	6,000.00		6,000	6,000.00	6,189	
74370 Building and Yard	18,586.06	21,297.72	15,504.43	4,863.71	2,496.33				2,000.00	15,063	2,000
74375 Operations Centre Facility			11,919.15	38,132.92	31,769.33	30,262.00		30,262	35,019.00	12,513	4,757
74850 Colborne/Johnson St Pump Stn					287.15				4,869.00		4,869
74920 Street Lighting	284,488.69	209,253.99	198,317.52	191,909.34	165,524.59	180,000.00		180,000	184,500.00	220,992	4,500
75150 Roselawn	16,794.46	20,979.89	14,037.21	13,668.30	11,493.34	15,000.00		15,000	13,000.00	16,370	-2,000
75210 Eagle Marsh Drain Maintenance	1,701.91	1,500.01	2,256.70	2,836.78	3,241.85	2,668.00		2,668		2,074	-2,668
79610 Humberstone Community Hall	2,147.79	2,522.34	1,835.49	1,364.94	1,399.24	1,856.00		1,856	1,552.00	1,968	-304
79625 West Side Road Advert Sign	546.82	563.84	593.57	725.47	605.27	666.00		666	683.00	607	17
79630 Lock 8 Lighthouse	75.96									19	
79710 Health & Wellness Comm Centre	451,794.83	572,575.60	584,833.35	605,760.22	526,169.06	595,000.00		595,000	604,875.00	553,741	9,875
80820 General Parks Operations	16,740.01	16,703.04	13,433.97	12,051.71	11,414.54	15,500.00		15,500	13,888.00	14,732	-1,612
80821 Parks Building	7,810.10	7,886.32	5,898.63	-144.30						5,363	
80910 Tennis Court Facility						400.00		400			-400
80915 Soccer Complex	230.50	232.05	239.01			445.00		445		175	-445
81280 Nickel Beach	879.60	873.47	979.91	603.12	307.93	1,000.00		1,000	1,000.00	834	
81310 Sugarloaf Marina	39,930.26	55,186.01	43,347.17	39,754.77	37,525.78	47,400.00		47,400	48,585.00	44,555	1,185
81320 Harbourview Docks	1,639.65	1,800.84	1,659.75	1,610.47	1,586.96	1,400.00		1,400	1,435.00	1,678	35
81510 Historical & Marine Museum	5,895.85	7,661.91	6,182.65	5,648.27	5,462.03	6,331.00		6,331	6,489.00	6,347	158
81520 Heritage Research Archives	3,152.88	3,517.35	2,932.88	2,465.21	2,480.54	3,000.00		3,000	3,075.00	3,017	75
Total 3201 Hydro	950,949.81	1,027,260.56	1,005,895.34	1,024,220.36	896,685.58	1,001,349.00		1,001,349	1,022,122.00	1,002,082	20,773

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SCHEDULE G

**City of Port Colborne
BUDGET TREND REPORT
Heat (Oil) Or Gas**

	2015	2016	2017	2018	2019	2019	2019	2019	2020		
	Actuals	Actuals	Actuals	Actuals	Actuals	Annual	One Time	Adjusted	Proposed	4 Year	Budget
					YTD	Budget	Expenses	Budget	Budget	Average	Change
3203 Heat (Oil) Or Gas											
71221 City Hall (66 Charlotte)	6,215.37	5,613.42	6,249.84	6,746.19	5,821.47	7,075.00		7,075	7,252.00	6,206	177
72140 Fire Station #1	9,252.21	9,437.54	10,474.74	11,605.51	11,400.82	9,598.00		9,598	11,538.00	10,193	1,940
74370 Building and Yard	9,037.37	7,446.27	6,431.33	5,587.87	72.16					7,126	
74375 Operations Centre Facility			3,218.69	19,885.66	22,727.04	13,678.00		13,678	20,020.00	5,776	6,342
75150 Roselawn	10,591.24	7,056.44	7,452.45	7,968.13	7,073.73	7,575.00		7,575	7,916.00	8,267	341
79610 Humberstone Community Hall	1,925.33	1,594.20	1,681.22	1,867.48	1,681.67	1,778.00		1,778	1,822.00	1,767	44
79710 Health & Wellness Comm Centre	89,134.32	83,211.92	101,438.62	81,874.73	71,897.70	84,000.00		84,000	86,100.00	88,915	2,100
80820 General Parks Operations	6,558.31	5,990.90	5,301.54	1,810.27	1,678.38	5,964.00		5,964	2,113.00	4,915	-3,851
81310 Sugarloaf Marina	7,267.47	6,564.09	7,409.22	8,482.15	8,955.59	7,688.00		7,688	7,880.00	7,431	192
81510 Historical & Marine Museum	5,912.67	5,005.70	4,759.71	5,537.28	4,451.76	5,281.00		5,281	5,413.00	5,304	132
81520 Heritage Research Archives	2,155.44	1,675.67	1,526.30	1,948.67	1,785.53	2,253.00		2,253	2,309.00	1,827	56
Total 3203 Heat (Oil) Or Gas	148,049.73	133,596.15	155,943.66	153,313.94	137,545.85	144,890.00		144,890	152,363.00	147,726	7,473

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**City of Port Colborne
BUDGET TREND REPORT
Water**

SCHEDULE G

	2015	2016	2017	2018	2019	2019	2019	2019	2020		
	Actuals	Actuals	Actuals	Actuals	Actuals	Annual	One Time	Adjusted	Proposed	4 Year	Budget
					YTD	Budget	Expenses	Budget	Budget	Average	Change
3202 Water											
71221 City Hall (66 Charlotte)	2,212.82	3,239.80	2,243.85	3,846.11	3,253.40	3,163.00		3,163	3,242.00	2,886	79
72140 Fire Station #1	2,633.40	2,743.70	2,862.87	3,125.49	3,352.35	2,779.00		2,779	3,448.00	2,841	669
74370 Building and Yard	624.44	812.80	560.24	707.93	542.63				500.00	676	500
74375 Operations Centre Facility			7,181.49	15,183.54	16,197.18	12,743.00		12,743	17,062.00	5,591	4,319
74850 Colborne/Johnson St Pump Stn									857.00		857
75150 Roselawn	1,545.01	3,046.08	3,550.58	3,193.96	3,749.88	3,700.00		3,700	3,867.00	2,834	167
79610 Humberstone Community Hall	797.26	780.39	1,020.32	835.08	900.99	878.00		878	950.00	858	72
79710 Health & Wellness Comm Centre	49,959.85	57,821.85	54,934.70	92,499.91	73,525.76	76,375.00		76,375	78,284.00	63,804	1,909
80820 General Parks Operations	34,812.87	42,134.48	33,239.17	47,654.44	44,202.01	33,825.00		33,825	40,671.00	39,460	6,846
80900 Multi Use Trail - Welland	12.45	42.33	179.43	178.21	36.66					103	
80910 Tennis Court Facility						500.00		500			-500
80915 Soccer Complex	4,732.94	5,578.64	3,199.59	4,363.12	2,480.55	3,900.00		3,900	3,998.00	4,469	98
81310 Sugarloaf Marina	11,230.85	25,664.39	16,559.03	21,986.71	21,680.88	20,775.00		20,775	21,294.00	18,860	519
81320 Harbourview Docks	1,419.56	1,089.11	1,018.58	1,698.32	3,200.11	1,112.00		1,112	1,140.00	1,306	28
81510 Historical & Marine Museum	2,199.24	2,523.22	2,679.80	2,672.03	2,790.67	2,673.00		2,673	2,740.00	2,519	67
81520 Heritage Research Archives	733.78	892.84	900.78	952.90	954.35	997.00		997	1,022.00	870	25
Total 3202 Water	112,914.47	146,369.63	130,130.43	198,897.75	176,867.42	163,420.00		163,420	179,075.00	147,078	15,655

SCHEDULE H



**City of Port Colborne
BUDGET TREND REPORT
Telephone/Modum/Radio**

	2015	2016	2017	2018	2019	2019	2019	2019	2020		
	Actuals	Actuals	Actuals	Actuals	Actuals	Annual	One Time	Adjusted	Proposed	4 Year	Budget
					YTD	Budget	Expenses	Budget	Budget	Average	Change
3309 Telephone/Modum/Radio											
71110 Members of Council	1,742.04	1,331.81	2,280.19	2,024.71	1,435.78	1,568.00		1,568	1,600.00	1,845	32
71115 Physician Recruitment	2,076.25	1,395.76	2,127.61	338.55		1,500.00		1,500	1,000.00	1,485	-500
71200 Chief Administrator's Office	1,997.82	1,499.32	2,101.16	1,768.71	2,337.21	1,700.00		1,700	1,700.00	1,842	
71204 Communications and Marketing				1,633.40	1,015.46	1,850.00		1,850	1,800.00	408	-50
71207 IT Computer Systems	1,756.06	1,183.30	2,275.20	1,726.12	4,168.03	1,750.00		1,750	2,000.00	1,735	250
71210 Corporate Administration	1,737.19	1,753.98	2,525.05	2,980.67	2,875.21	2,563.00		2,563	2,814.00	2,249	251
71215 Corporate Services Department	1,688.25	1,270.83	1,913.23	2,537.71	2,335.15	2,000.00		2,000	2,040.00	1,853	40
71217 Human Resources	816.34	666.88	1,162.67	943.38	955.61	820.00		820	836.00	897	16
71218 Strategic Projects	1,106.97	857.19	1,358.82	847.08	953.51	800.00		800	816.00	1,043	16
71221 City Hall (66 Charlotte)	18,807.37	21,370.04	20,073.05	16,828.05	18,672.85	17,000.00		17,000	17,500.00	19,270	500
71227 Health & Safety	862.23	651.52	1,368.43	737.19	771.60	600.00		600	937.00	905	337
72120 General Administration Expense	6,301.29	5,625.51	5,919.17	5,631.74	4,745.14	5,228.00		5,228	5,333.00	5,869	105
72410 Building Division	658.69	1,086.58	1,174.41	1,758.55	1,925.86	1,523.00		1,523	2,753.00	1,170	1,230
72412 By-Law Enforcement Division	1,858.77	3,126.02	6,916.16	6,670.43	8,459.88	4,863.00		4,863	5,860.00	4,643	997
74375 Operations Centre Facility			250.49	930.28	1,228.85				1,000.00	295	1,000
74410 Vehicle/Equipment Operation									5,000.00		5,000
74510 Public Works General Admin	22,896.42	25,564.08	30,202.71	22,668.53	24,570.26	21,000.00		21,000	15,420.00	25,333	-5,580
74610 Engineering General Admin	982.38	740.85	5,524.78	2,289.93	1,305.72	2,000.00		2,000	12,040.00	2,384	10,040
75150 Roselawn	1,070.96	918.58	918.31	1,308.60	1,825.17	1,046.00		1,046	1,067.00	1,054	21
75210 Eagle Marsh Drain Maintenance	667.62	487.62	884.75	832.82	613.01	583.00		583	595.00	718	12
79110 Comm Services-Administration	6,451.08	7,893.25	6,617.59	8,741.63	2,741.96	8,337.00		8,337	8,000.00	7,426	-337
79710 Health & Wellness Comm Centre	2,567.93	2,510.58	4,645.83	7,162.43	5,674.02	3,335.00		3,335	3,402.00	4,222	67
80820 General Parks Operations	5,485.92	6,223.88	4,923.18	3,363.04	3,114.98	4,613.00		4,613	4,000.00	4,999	-613
80910 Tennis Court Facility			713.20	464.12						294	
80915 Soccer Complex	544.42	467.09	461.77	489.55	519.04	540.00		540	551.00	491	11
81280 Nickel Beach	637.64	520.00	519.13	786.16	660.20	700.00		700	714.00	616	14
81310 Sugarloaf Marina	8,948.88	8,763.52	9,799.57	9,238.50	11,408.74	9,500.00		9,500	9,690.00	9,188	190
81320 Harbourview Docks	573.65	395.75	153.05	486.91	520.60	500.00		500	510.00	402	10
81510 Historical & Marine Museum	2,512.76	2,160.49	2,647.08	2,905.52	2,528.64	2,867.00		2,867	2,924.00	2,556	57
81730 Other Special Events				767.36	1,343.28					192	
82110 Planning And Development	1,869.09	1,137.34	941.91	1,188.34	995.68	950.00		950	969.00	1,284	19
3258 VOIP Network Telephone System											
71221 City Hall (66 Charlotte)	23,145.17	33,180.34	36,963.72	45,298.61	42,840.14	49,848.00		49,848	60,895.00	34,647	11,047
Total 3309 Telephone/Modum/Radio	119,763.19	132,782.11	157,362.22	155,348.62	152,541.58	149,584.00		149,584	173,766.00	141,314	24,182

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SCHEDULE I

**City of Port Colborne
BUDGET TREND REPORT
Bldg & Equip Repairs & Maint**

	2015	2016	2017	2018	2019	2019	2019	2019	2020		
	Actuals	Actuals	Actuals	Actuals	Actuals	Annual	One Time	Adjusted	Proposed	4 Year	Budget
					YTD	Budget	Expenses	Budget	Budget	Average	Change
3301 Bldg & Equip Repairs & Maint											
71221 City Hall (66 Charlotte)	22,236.77	15,662.08	17,266.25	41,616.66	4,935.18	2,569.00		2,569	2,623.00	24,195	54
72125 Radio, Alarms & Recording Equip	6,842.50	1,868.36	475.58	3,022.98	5,055.36	523.00		523	534.00	3,052	11
72140 Fire Station #1	23,485.26	16,546.85	27,325.65	35,419.15	14,214.36	12,542.00		12,542	15,263.00	25,694	2,721
72142 Fire Station #2 (Fares Street)	399.80	1,631.55	181.98		187.14					553	
72440 Animal Shelter	522.62	65.30	4,343.01	1,057.08		2,582.00		2,582	2,500.00	1,497	-82
74231 PC Harbour/Vale Rail (East)	6,716.17	25,600.78	10,572.95	13,532.97	28,112.48	12,000.00		12,000	12,252.00	14,106	252
74342 Parking Meters			64.11							16	
74360 Traffic Signals	8,330.95	9,170.59	6,096.80	3,173.10	6,976.42	15,000.00		15,000	15,000.00	6,693	
74370 Building and Yard	12,183.29	9,619.51	3,313.97	212.51	228.89				500.00	6,332	500
74375 Operations Centre Facility			18,007.87	20,302.38	46,609.62	5,614.00		5,614	10,732.00	9,578	5,118
74410 Vehicle/Equipment Operation			387.71		1,024.72					97	
3361 Winter Control Calibration									7,200.00		7,200
74850 Colborne/Johnson St Pump Stn									4,084.00		4,084
74920 Street Lighting	46,106.12	30,066.74	37,618.11	47,273.46	56,851.00	30,750.00		30,750		40,266	-30,750
75150 Roselawn	10,324.81	11,344.27	14,424.45	10,145.58	2,237.12	8,733.00		8,733	3,000.00	11,560	-5,733
79116 Healthy Kids Community Chal.			234.17							59	
79220 Skateboard Area	5,441.07	712.32		1,668.87	9,598.51	2,830.00		2,830	2,889.00	1,956	59
79610 Humberstone Community Hall	897.41	651.07	380.64	2,366.97	1,271.99					1,074	
79630 Lock 8 Lighthouse					373.12				600.00		600
79710 Health & Wellness Comm Centre	79,794.93	50,748.73	63,399.65	75,302.91	34,737.11	15,673.00		15,673	16,002.00	67,312	329
79727 VHWC Pro Shop					6,432.76						
80814 HH Knoll Park					3,244.47	25,000.00		25,000	10,525.00		-14,475
80815 Centennial Park					2,851.36	5,000.00		5,000	3,105.00		-1,895
80816 Lions Field Park					463.60	2,000.00		2,000	2,042.00		42
80817 Lock 8 Park					3,263.67	2,500.00		2,500	5,053.00		2,553
80818 Vimy Park					254.40	2,000.00		2,000	2,042.00		42
80819 Lockview Park					1,334.53	2,000.00		2,000	2,042.00		42
80820 General Parks Operations	39,918.22	34,775.87	49,515.05	47,909.24	13,649.17	3,939.00		3,939	10,022.00	43,030	6,083
80823 Downtown BIA	547.84	620.74	738.96	-305.88	216.55	1,112.00		1,112	1,000.00	400	-112
80825 Main St Assoc	304.10	777.39		1,096.18	3,510.62	1,112.00		1,112	1,500.00	544	388
80895 East / West Trail	1,749.70	1,508.09		117.43	637.03	1,784.00		1,784	1,821.00	844	37
80900 Multi Use Trail - Welland	3,495.84	6,968.90		320.54	7,203.63	6,799.00		6,799	9,438.00	2,696	2,639
80910 Tennis Court Facility			1,665.18	1,745.70	1,788.89	888.00		888	1,830.00	853	942
80915 Soccer Complex	6,514.84	4,800.46	5,676.15	5,151.29	5,850.74	5,000.00		5,000	5,105.00	5,536	105
81230 Bethel Community Centre	3,313.76	3,522.51	1,231.80	5,982.37	172.31	1,267.00		1,267	1,294.00	3,513	27

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81240 Sherkston Community Centre	2,194.10	1,325.60	2,682.04	2,211.28	496.00	398.00		398	406.00	2,103	8
81260 Closed Cemeteries Operations						2,050.00		2,050	2,093.00		43
81270 Overholt Cemetery	1,444.15	844.00		919.74	779.64	1,179.00		1,179	1,204.00	802	25
81280 Nickel Beach	3,313.19	1,649.08	2,026.19	1,116.04	3,092.80	1,575.00		1,575	2,608.00	2,026	1,033
81310 Sugarloaf Marina	50,115.19	58,103.32	58,987.67	52,248.07	49,625.15	40,625.00		40,625	49,837.00	54,864	9,212
81320 Harbourview Docks	3,884.66	3,995.85	820.92	2,240.14	4,885.47	1,690.00		1,690	1,725.00	2,735	35
81330 Marina Boat Ramp	4,297.71	1,795.72	2,356.00		2,271.69	2,460.00		2,460	2,512.00	2,112	52
81340 HH Knoll Pk Snack Bar/MiniPutt	626.39	424.14	172.50			1,025.00		1,025	1,047.00	306	22
81510 Historical & Marine Museum	14,582.74	14,851.08	9,901.85	18,936.85	9,721.91	9,888.00		9,888	10,096.00	14,568	208
81520 Heritage Research Archives	616.12	3,178.71	1,250.56	2,857.81	5,242.23	2,137.00		2,137	2,182.00	1,976	45
Total 3301 Bldg & Equip Repairs & Maint	360,200.25	312,829.61	341,117.77	397,641.42	339,401.64	232,244.00		232,244	223,708.00	352,947	-8,536
3302 Facilities Parts & Consumables											
71221 City Hall (66 Charlotte)					11,569.29	20,776.00		20,776	21,212.00		436
72140 Fire Station #1				2,307.31	12,013.40	9,600.00		9,600	15,202.00	577	5,602
72440 Animal Shelter					315.98	1,600.00		1,600	1,534.00		-66
74341 Market Square					5,672.86						
74375 Operations Centre Facility					19,260.33						
75150 Roselawn					6,362.15	10,865.00		10,865	7,000.00		-3,865
75210 Eagle Marsh Drain Maintenance					305.82						
79610 Humberstone Community Hall					21.11	916.00		916	953.00		37
79710 Health & Wellness Comm Centre					81,958.30	69,500.00	33,000	36,500	37,267.00		767
80814 HH Knoll Park					2,448.25						
80815 Centennial Park					912.74						
80816 Lions Field Park					233.17						
80817 Lock 8 Park					1,239.49						
80818 Vimy Park					3,444.58						
80819 Lockview Park					81.56						
80820 General Parks Operations					1,119.86	9,000.00		9,000	3,189.00		-5,811
80910 Tennis Court Facility					370.96	680.00		680	694.00		14
80915 Soccer Complex					1,505.50	1,700.00		1,700	1,736.00		36
81230 Bethel Community Centre					302.27	2,000.00		2,000	2,042.00		42
81240 Sherkston Community Centre					779.85	1,235.00		1,235	1,261.00		26
81280 Nickel Beach					945.41	780.00		780	1,000.00		220
81310 Sugarloaf Marina					14,056.76	21,900.00		21,900	22,360.00		460
81320 Harbourview Docks					704.13	1,645.00		1,645	1,680.00		35
81340 HH Knoll Pk Snack Bar/MiniPutt					921.76	1,025.00		1,025	1,047.00		22
81411 Library Facility									2,000.00		2,000
81510 Historical & Marine Museum					2,489.04	3,900.00		3,900	3,982.00		82
81520 Heritage Research Archives					169.51	1,000.00		1,000	1,021.00		21
Total 3302 Facilities Parts & Consumables				2,307.31	169,204.08	158,122.00	33,000	125,122	125,180.00	577	58

3304 Vehicles Repairs/Maintenance											
72152 Tanker #1	3,022.69	1,270.88	254.30	2,866.93	2,358.20	2,091.00		2,091	2,135.00	1,854	44
72153 Engine #1	570.07	1,938.03	3,489.45	5,967.37	10,212.66	2,133.00		2,133	5,045.00	2,991	2,912
72155 Rescue #1	1,682.58	1,298.48	1,501.06	2,947.49	2,801.45	1,111.00		1,111	1,134.00	1,857	23
72156 Ladder	2,818.97	2,658.08	3,905.67	3,026.72	3,408.50	4,273.00		4,273	4,363.00	3,102	90
72157 Engine #2	3,454.47	3,997.95	4,095.10	3,710.98	7,188.99	3,335.00		3,335	3,405.00	3,815	70
72158 Squad #2	1,328.13	3,838.40	70.52	299.17	646.97	1,668.00		1,668	1,703.00	1,384	35
72159 Car #3	76.31	504.74	1,247.66	506.33	1,098.09	2,224.00		2,224	2,000.00	584	-224
72160 Car #1	736.69	2,897.05	2,022.89	1,317.24	1,458.67	1,111.00		1,111	1,134.00	1,743	23
72162 Car #2	2,545.33	444.49	170.96	341.91	1,456.53	1,111.00		1,111	1,134.00	876	23
Total 3304 Vehicles Repairs/Maintenance	16,235.24	18,848.10	16,757.61	20,984.14	30,630.06	19,057.00		19,057	22,053.00	18,206	2,996
3282 Photocopier Maintenance											
71215 Corporate Services Department	12,742.33	17,837.14	21,071.66	13,259.36	3,750.89	17,000.00		17,000	17,357.00	16,228	357
74510 Public Works General Admin			763.47	2,939.23	5,422.37	4,025.00		4,025	4,110.00	926	85
74610 Engineering General Admin			898.88	2,805.78	3,446.21	2,500.00		2,500	2,553.00	926	53
79710 Health & Wellness Comm Centre				195.02	210.52				200.00	49	200
Total 3282 Photocopier Maintenance	12,742.33	17,837.14	22,734.01	19,199.39	12,829.99	23,525.00		23,525	24,220.00	18,128	695
3323 Computer Programs & Maint											
71110 Members of Council	2,492.67	4,231.45	8,547.18	3,410.63	1,447.00	3,900.00		3,900	3,000.00	4,670	-900
71207 IT Computer Systems	49,004.65	39,683.78	38,834.12	42,217.96	90,293.10	89,700.00	36,100	53,600	54,726.00	42,435	1,126
71215 Corporate Services Department	29,171.34	33,686.93	26,584.17	34,568.47	66,528.67	49,000.00		49,000	60,029.00	31,003	11,029
71217 Human Resources	3,292.46	2,980.56								1,568	
71221 City Hall (66 Charlotte)	651.26	651.28	536.73	536.63	536.63	623.00		623	600.00	594	-23
71225 Municipal Elections	2,077.60	1,653.60	1,653.60	11,527.34	6,072.87					4,228	
72410 Building Division						46,500.00	46,500				
72412 By-Law Enforcement Division	7,788.95	1,802.65	7,726.66	7,580.80	7,769.23	7,465.00		7,465	7,622.00	6,225	157
74375 Operations Centre Facility			418.94	52,342.38	18,592.69					13,190	
74610 Engineering General Admin	3,908.91	22,104.17	9,959.14	23,729.54	57,409.72	24,183.00		24,183	29,691.00	14,925	5,508
75150 Roselawn	7,310.23	8,673.93	8,654.34	7,184.34	10,793.96	10,000.00		10,000		7,956	-10,000
79710 Health & Wellness Comm Centre			600.60	611.22	611.22				611.00	303	611
81270 Overholt Cemetery					700.40	820.00		820	837.00		17
81310 Sugarloaf Marina	253.29	458.65	134.22		2,400.00	1,000.00		1,000	2,396.00	212	1,396
82110 Planning And Development					30.43				50.00		50
Total 3323 Computer Programs & Maint	105,951.36	115,927.00	103,649.70	183,709.31	263,185.92	233,191.00	82,600	150,591	159,562.00	127,309	8,971

Total 4,184

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SCHEDULE J



City of Port Colborne
BUDGET TREND REPORT
Consultant Fees

	2015	2016	2017	2018	2019	2019	2019	2019	2020			
	Actuals	Actuals	Actuals	Actuals	Actuals	Annual	One Time	Adjusted	Proposed	4 Year	Budget	Comments
					YTD	Budget	Expenses	Budget	Budget	Average	Change	
3319 Consultant Fees												
71115 Physician Recruitment		12,700.30	20,479.24	7,390.32					40,000.00	10,142	40,000	tsf from wages
71200 Chief Administrator's Office			23,541.20	27,435.48	6,082.79	5,000.00	5,000			12,744		
71204 Communications and Marketing				2,544.00						636		
71205 Accrued Salaries & Wages	65,000.60									16,250		
71210 Corporate Administration			52,886.19	3,051.27	29,031.76	35,000.00	35,000			13,984		
71215 Corporate Services Department	8,089.94	12,974.43	10,939.23	10,508.76	30,142.16	12,000.00		12,000	12,250.00	10,628	250	
71216 Strategic Planning						500.00		500	500.00			
71217 Human Resources	1,439.91	24,898.08	23,191.77	15,344.39	16,920.61	38,659.00	30,000	8,659	8,000.00	16,219	-659	
71218 Strategic Projects	18,364.91	20,205.47	23,689.52	40,100.82	5,400.00	38,000.00		38,000	38,500.00	25,590	500	
71224 PLC - Inco Soil Issue		-122,093.97								-30,523		
71227 Health & Safety			11,071.48	19,278.61	16,698.85	16,000.00	10,000	6,000	6,126.00	7,588	126	
71332 NYON-OMB Appeal	18,454.20									4,614		
74510 Public Works General Admin			29,764.82	4,070.40						8,459		
74610 Engineering General Admin						75,500.00		75,500	75,500.00			0 funded from reserve
74612 Facility Energy Audit	58,410.36					15,000.00		15,000	15,000.00	14,603		0 funded from reserve
74910 Crossing Guards						20,000.00	20,000					
75150 Roselawn						15,000.00	15,000					
79110 Comm Services-Administration	28,069.42	25,951.70			9,768.96					13,505		
81310 Sugarloaf Marina		665.00	39,000.00							9,916		
81730 Other Special Events				9,915.00	10,176.00	10,000.00	10,000			2,479		
82110 Planning And Development			10,176.00							2,544		
Total 3319 Consultant Fees	197,829.34	-24,698.99	244,739.45	139,639.05	124,221.13	280,659.00	125,000	155,659	195,876.00	139,377	40,217	

tsf from wages (40,000)

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SCHEDULE K



City of Port Colborne
 BUDGET TREND REPORT
 Other Types Of Material

	2015	2016	2017	2018	2019	2019	2019	2019	2020		
	Actuals	Actuals	Actuals	Actuals	Actuals	Annual	One Time	Adjusted	Proposed	4 Year	Budget
					YTD	Budget	Expenses	Budget	Budget	Average	Change
3215 Other Types Of Material											
71207 IT Computer Systems	1,747.05	1,614.78	1,697.62	1,669.14	1,243.78	1,300.00		1,300	1,333.00	1,682	33
71215 Corporate Services Department	28.77	38.26								17	
71221 City Hall (66 Charlotte)	122.10	427.63	548.63	316.18	551.05	600.00		600	600.00	354	
71225 Municipal Elections				1,476.46						369	
72410 Building Division	61.05	522.36	149.60		91.98	408.00		408		183	-408
72412 By-Law Enforcement Division	691.33	590.06	205.45	318.11	325.82	627.00		627	440.00	451	-187
72430 Animal Control	249.00					524.00		524	200.00	62	-324
72440 Animal Shelter		8.74	178.08			213.00		213		47	-213
73210 Roads Construction/Maintenance	-140,727.03									-35,182	
73220 Road Patrols		15.78		-47.43	1,458.22	2,081.00		2,081	1,000.00	-8	-1,081
73310 Bridge Maintenance					14.22						
73320 Culvert Repairs	9,412.10	18,007.16	14,500.02	27,400.33	14,379.44	9,449.00		9,449	9,647.00	17,330	198
73410 Grass Mowing Spraying	570.99	365.07	733.96	519.26	1,526.37	556.00		556	568.00	547	12
73420 Brushing Tree Trimming	3,427.21	4,065.27	4,243.93	4,263.86	4,121.15	2,779.00		2,779	4,537.00	4,000	1,758
73430 Ditching		153.64		113.87	1,369.51	588.00		588	600.00	67	12
73440 Catch Basins	11,225.79	7,967.01	2,904.27	5,789.03	7,697.23	11,117.00		11,117	11,350.00	6,972	233
73450 Debris And Litter	719.23	393.70	447.38	1,290.57	385.80	588.00		588	600.00	713	12
73510 Patching And Spraying	9,192.36	12,421.52	16,007.00	1,757.08	15,331.21	16,332.00		16,332	16,675.00	9,844	343
73520 Sweeping	10.18	78.15		307.46	842.13					99	
73530 Shouldering	35,342.03	19,191.29	36,200.63	38,938.69	34,520.96	46,000.00		46,000	46,000.00	32,418	
73540 Guardrails	8.04				361.32	544.00		544	555.00	2	11
73651 Curb Maintenance	459.75		712.28			588.00		588		293	-588
74110 Snow Ploughing	16,140.81	1,105.67	214.17	19,097.86	3,990.64	2,779.00		2,779	2,837.00	9,140	58
74115 Sidewalk Snow Removal					1,313.89						
74120 Sanding/Salting	109,560.34	43,832.72	95,406.78	80,829.32	153,442.12	76,216.00		76,216	77,817.00	82,407	1,601
74130 Snow Fence	6,473.45	2,603.62	320.02	170.02	3,079.03	3,000.00		3,000	3,063.00	2,392	63
74210 Pavement Marking	3,158.22	3,345.11	120.61	3,688.69	40,920.43	4,446.00		4,446	5,000.00	2,578	554
74220 Traffic Signs	14,247.18	24,561.22	12,226.14	9,865.71	21,720.52	16,000.00		16,000	16,336.00	15,225	336
74230 PC Harbour/Trillium Rail(West)	31,683.69	22,325.71	25,193.68	21,972.96	20,647.16	6,882.00		6,882	20,027.00	25,294	13,145
74232 CN Rail	9,936.00	9,141.00	6,854.00	6,944.00	9,294.99	11,000.00		11,000	11,231.00	8,219	231
74233 CP Rail	5,341.61	3,324.00	2,902.00	2,976.00	3,072.00	3,796.00		3,796	3,876.00	3,636	80
74235 Safety Devices	4,639.35	449.37	3,198.41	55.14	1,724.69	4,896.00		4,896		2,086	-4,896

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74236 State Of Emergency				-3,527.46	431.29					-882	
74320 Driveway	2,088.23	3,056.75	2,103.53	10,479.59	216.20	2,223.00		2,223	2,270.00	4,432	47
74340 Parking Lots	252.00				708.42	333.00		333	340.00	63	7
74341 Market Square	437.20	1,011.00	1,257.32	572.33	552.57	1,230.00		1,230	656.00	819	-574
74360 Traffic Signals	60.04									15	
74370 Building and Yard	8,942.85	5,865.45	26,485.60	5,132.63	182.99					11,607	
74375 Operations Centre Facility			24,346.77	8,853.70	7,856.00	6,761.00		6,761	6,903.00	8,300	142
74383 Miscellaneous Recoverable Work		2,817.63	27.77	82.56	1,082.67	500.00		500	511.00	732	11
74385 Sidewalk Maintenance	852.43	103.02	332.39	28.94	425.36	1,112.00		1,112	1,135.00	329	23
74410 Vehicle/Equipment Operation	17,734.96	16,615.56	16,487.26	18,409.80	24,039.15	20,000.00		20,000	20,420.00	17,312	420
74510 Public Works General Admin	1,161.50	126.41	391.29	1,315.98	781.50	1,111.00		1,111	1,134.00	749	23
74610 Engineering General Admin	61.68	43.61	450.98	72.98	249.12	500.00		500	261.00	157	-239
74810 Maintenance & Repair	1,437.73	810.41	2,818.81	7,555.27	2,265.28	2,335.00		2,335	3,384.00	3,156	1,049
74820 Storm Sewer Laterals	480.53			773.62	645.35	10,888.00		10,888	11,117.00	314	229
74830 Storm Sewer Man Holes			1,480.95			890.00		890	909.00	370	19
74840 Storm Sewer General Operation						1,112.00		1,112	1,135.00		23
74910 Crossing Guards	1,574.79	1,077.48	2,620.53	1,050.20	884.12	2,000.00		2,000	1,000.00	1,581	-1,000
75150 Roselawn	2,873.72	3,401.02	3,057.50	1,679.42		3,254.00		3,254		2,753	-3,254
75210 Eagle Marsh Drain Maintenance	51.32	77.04	1,851.74	504.63	87.35	2,223.00		2,223		621	-2,223
79115 Age Friendly Needs Program		610.26								153	
79220 Skateboard Area					8.10						
79630 Lock 8 Lighthouse	101.76	101.76	101.76	101.76	101.76					102	
79710 Health & Wellness Comm Centre	8,037.91	12,078.89	12,215.00	6,976.20	8,297.95	13,066.00		13,066	8,340.00	9,827	-4,726
80820 General Parks Operations	5,528.96	16,350.25	6,167.19	9,835.61	13,817.36	4,446.00		4,446	4,539.00	9,471	93
80822 Parks Grass Cutting Program					2,314.09	500.00		500	2,511.00		2,011
80823 Downtown BIA	274.75	72.76	1,885.88	140.38	165.45	588.00		588	500.00	593	-88
80825 Main St Assoc	9,048.06	10,165.47	7,322.19		1,251.03	10,900.00		10,900	5,000.00	6,634	-5,900
80890 East Canal Trail					3,079.71						
80895 East / West Trail	753.97	1,437.28	477.48	1,061.44	1,553.51	2,390.00		2,390	2,440.00	933	50
80900 Multi Use Trail - Welland	371.84	1,806.58	1,490.27	719.71	2,152.69	2,246.00		2,246	2,293.00	1,097	47
80915 Soccer Complex	5,137.83	6,034.28	14,317.87	14,903.09	1,143.23	15,350.00		15,350	15,672.00	10,098	322
80920 Safety (Parks & Rec Dept)	493.51			837.88	4,377.77					333	
81230 Bethel Community Centre				87.15	38.67					22	
81260 Closed Cemeteries Operations					32.56						
81270 Overholt Cemetery	2,872.24	2,537.28	6,248.19	4,057.47	3,523.24	5,320.00		5,320	5,432.00	3,929	112
81280 Nickel Beach	143.13	405.73	349.75	586.97	328.65	1,000.00		1,000	1,000.00	371	
81310 Sugarloaf Marina	7,171.50	2,494.99	1,340.10	2,774.40	4,043.43	2,500.00		2,500	3,990.00	3,445	1,490
81320 Harbourview Docks				11.25	66.05					3	
81515 Seniors Community Grant			146.08							37	
81516 Canada 150			1,339.31							335	
Total 3215 Other Types Of Material	211,665.04	265,649.75	362,078.17	324,789.81	430,128.28	338,087.00		338,087	337,184.00	291,046	-903

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SCHEDULE L

**City of Port Colborne
BUDGET TREND REPORT
Staff Development**

	2015	2016	2017	2018	2019	2019	2019	2019	2020		
	Actuals	Actuals	Actuals	Actuals	Actuals	Annual	One Time	Adjusted	Proposed	4 Year	Budget
					YTD	Budget	Expenses	Budget	Budget	Average	Change
3170 Conferences											
71110 Members of Council	370.17		237.20		3,528.30	3,335.00		3,335	6,000.00	152	2,665
Total 3170 Conferences	370.17		237.20		3,528.30	3,335.00		3,335	6,000.00	152	2,665
3235 Rural Health Week											
71115 Physician Recruitment	3,680.27	3,421.27	4,280.33	3,503.51	4,268.18	3,690.00		3,690	3,767.00	3,721	77
Total 3235 Rural Health Week	3,680.27	3,421.27	4,280.33	3,503.51	4,268.18	3,690.00		3,690	3,767.00	3,721	77
3313 Staff Development/Conferences											
71110 Members of Council	1,336.20	1,577.88	4,014.42	2,417.35	9,007.02	25,000.00		25,000	25,000.00	2,336	
71115 Physician Recruitment		495.57	425.79			1,066.00		1,066	1,000.00	230	-66
71200 Chief Administrator's Office	5,338.48	6,432.47	6,291.66	5,392.96	8,035.04	6,750.00		6,750	6,892.00	5,864	142
71204 Communications and Marketing				433.45	2,295.26	2,500.00		2,500	2,500.00	108	
71207 IT Computer Systems	1,379.35	2,023.74	1,341.20	1,470.43	1,597.21	3,500.00		3,500	3,500.00	1,554	
71210 Corporate Administration	902.46	2,690.27	1,355.14	2,879.74	2,239.83	2,050.00		2,050	2,324.00	1,957	274
71215 Corporate Services Department	13,375.66	4,374.80	1,359.38	8,348.97	10,865.18	8,819.00		8,819	9,004.00	6,865	185
71217 Human Resources		16,529.93	806.95	2,158.32	13,951.34	11,317.00		11,317	11,555.00	4,874	238
71225 Municipal Elections				315.46						79	
71227 Health & Safety	876.58	641.66	788.96	1,092.44	761.74	1,000.00		1,000	1,500.00	850	500
72115 Volunteers - Wages & Benefits		5,566.85	28,628.02	6,194.41						10,097	
72120 General Administration Expense	7,563.94	3,712.12	9,674.43	7,785.42	3,491.79	4,150.00		4,150	6,087.00	7,184	1,937
72410 Building Division	263.10	2,024.45	5,354.86	2,874.74	8,203.66	4,080.00		4,080	6,289.00	2,629	2,209
72412 By-Law Enforcement Division	608.42	1,380.97	1,595.00	2,057.10	1,466.82	2,178.00		2,178	3,004.00	1,410	826
74410 Vehicle/Equipment Operation									3,000.00		3,000
74510 Public Works General Admin	11,870.69	9,438.20	10,550.13	21,308.36	16,490.55	16,000.00		16,000	16,336.00	13,292	336
74610 Engineering General Admin		145.35	356.16	4,685.41	9,098.11	5,125.00		5,125	7,480.00	1,297	2,355
74612 Facility Energy Audit				101.76		513.00		513	524.00	25	11
74613 Environmental Compliance			1,693.32		2,269.32	5,000.00		5,000	5,105.00	423	105

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75210 Eagle Marsh Drain Maintenance			218.78	254.40		1,085.00		1,085		118	-1,085
75220 Municipl Drn Maint-Prov Funded		264.58		345.98	228.11	1,112.00		1,112	1,100.00	153	-12
75225 Mun Drain Maint - Non Chargeble									1,100.00		1,100
79110 Comm Services-Administration	5,110.95	12,052.44	2,079.38	2,887.87	5,220.83	4,881.00		4,881	5,484.00	5,533	603
79710 Health & Wellness Comm Centre	1,615.82		3,820.07	250.00	3,065.00	3,335.00		3,335	3,405.00	1,421	70
80820 General Parks Operations	581.01	3,467.45	3,119.13	5,090.40	7,514.83	3,075.00		3,075	6,140.00	3,064	3,065
80920 Safety (Parks & Rec Dept)				1,383.00		1,723.00		1,723	1,759.00	346	36
81270 Overholt Cemetery				6,427.20	58.12	2,223.00		2,223	2,270.00	1,607	47
81310 Sugarloaf Marina	3,099.90	2,070.66	1,918.84	663.59	2,110.00	2,500.00		2,500	5,553.00	1,938	3,053
81510 Historical & Marine Museum	918.25	768.01	1,036.34	926.23	562.79	1,353.00		1,353	1,381.00	912	28
81520 Heritage Research Archives	66.24		50.49		48.98	197.00		197	201.00	29	4
81730 Other Special Events		375.97								94	
82110 Planning And Development	824.26	1,021.75	2,997.32	3,933.38	5,347.98	1,135.00		1,135	2,459.00	2,194	1,324
82310 L.A.C.A.C.				330.72						83	
Total 3313 Staff Development/Conferences	55,731.31	77,055.12	89,475.77	92,009.09	113,929.51	121,667.00		121,667	141,952.00	78,568	20,285
3653 Conferences/Recruitment Fairs											
71115 Physician Recruitment	1,760.69	5,069.45				5,330.00		5,330	1,500.00	1,708	-3,830
Total 3653 Conferences/Recruitment Fairs	1,760.69	5,069.45				5,330.00		5,330	1,500.00	1,708	-3,830
Health & Safety Training	23,153	17,934	22,898	24,780	23849	28199		28,199	28548	22,191	349
Fire-Educ materials/Equip	7,943	27,730	12,288	12,114	17419	30000		30,000	24000	15,019	-6,000
Total Staff Development	92,638.44	131,209.84	129,179.30	132,406.60	162,993.99	192,221.00		192,221	205,767.00	121,359	13,546

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2020 BUDGET LIBRARY BOARD

SCHEDULE "M"

2019 Operating Grant	714,437	
2019 Capital Grant	<u>50,000</u>	
		764,437
Increased Revenue Sources		
Decreased Revenue Sources		
Library Receipts		2,750
Other Revenues		350
Increased Revenue Sources		
Donations		(1,500)
Expenditures		
Salary/Wages-full time	10,653	
Salary/Wages-part time	1,046	
Benefits	10,137	
Overtime	1,000	
Utilities and Telephone	996	
Other (net decrease)	(42)	
	<u> </u>	<u>23,790</u>
2020 Operating Grant	739,827	
2020 Capital Grant	<u>50,000</u>	
		<u><u>789,827</u></u>
Increase in Grant	25,390	3.32%

2020 BUDGET DEBENTURE COSTS

SCHEDULE "N"

	2016	2017	2018	2019	2020	CHANGE	Matures
Debentures Financed by Tax Levy							
City Hall renovations	37,991	37,910	37,706	37,392	37,264	-128	2020
Fire Vehicle	54,165	61,983	61,836	61,746	61,710	-36	2021
Fire Vehicle	26,007	26,145	26,284	26,429	26,429	0	refinance in 2020 +5 years 2025
LED Street Lights	107,935	107,604	107,566	107,772	107,729	-43	hydro savings 2025
Marina-Mobile Lift - one payment in 2018			20,274	40,548	40,548	0	fund from debt reserve 2028
Marina Assets	83,298	83,740	84,184	84,647	84,677	30	refinance in 2020 +10 years 2030
Fire Vehicle	20,775	20,775	20,775	20,775	20,775	0	2033
Fire Tanker	20,981	20,981	20,981	20,981	20,981	0	2035
East Side Employment Lands-Servicing Design			30,692	30,692	30,692	0	fund from debt reserve 2037
Fuel Tanks/Op centre	57,270	57,270	57,270	57,270	57,270	0	2043
Skatepark	47,754	47,754	47,754	47,754	47,754	0	2043
Operations Centre			739,094	739,094	739,094	0	fund \$114,094 from debt reserve 2047
	456,176	464,162	1,254,416	1,275,100	1,274,923	-177	Tax Levy
Debentures Financed by Other Sources							
Wignell Drain	96,614	96,576	0	0	0		Watershed Homeowners 2017
Main St CIP	88,237	88,049	87,576	86,845	86,549	-296	fund from debt reserve 2020
Vale Health & Wellness Centre	343,816	343,816	343,816	343,816	343,816	0	fund from debt reserve/Fundraising 2023
Water Meters	203,386	202,761	202,691	203,079	202,999	-80	Water Budget 2025
Water Meters final - one payment in 2018			17,628	35,257	35,257	0	Water Budget 2028
Roads	34,567	34,567	34,567	34,567	34,567	0	capital levy 2033
Water Projects 2015	126,045	126,045	126,045	126,045	126,045	0	Water Budget 2035
Nickel Area Storm Sewers - one payment in 2018			149,909	299,819	299,819	0	Storm Sewer Fees 2048
	1,348,841	1,355,976	2,216,648	2,404,528	2,403,975		

SCHEDULE O



City of Port Colborne
BUDGET TREND REPORT
Equipment Rental - Other

	2015	2016	2017	2018	2019	2019	2019	2019	2020		
	Actuals	Actuals	Actuals	Actuals	Actuals	Annual	One Time	Adjusted	Proposed	4 Year	Budget
					YTD	Budget	Expenses	Budget	Budget	Average	Change
3343 Equipment Rental - Other											
71225 Municipal Elections				1,352.90						338	
72130 Training Aids	36.02	2,829.78	175.38			410.00		410		760	-410
73420 Brushing Tree Trimming						10,000.00	400	9,600	8,000.00		-1,600
73430 Ditching					121,772.12						
73440 Catch Basins				61.06	117.02					15	
73510 Patching And Spraying					7,832.15						
74115 Sidewalk Snow Removal					11,783.46						
74210 Pavement Marking					13,177.92						
74236 State Of Emergency				-19,838.82	3,237.85					-4,960	
74375 Operations Centre Facility			1,226.21	1,506.04	2,917.46					683	
74385 Sidewalk Maintenance					3,052.80						
74510 Public Works General Admin			6,148.88	20,153.21						6,576	
74810 Maintenance & Repair				122.11	20,664.07					31	
74820 Storm Sewer Laterals				30.53						8	
75150 Roselawn	420.00	300.00	300.00	874.00		410.00		410		474	-410
75210 Eagle Marsh Drain Maintenance					44,027.91						
79118 Fishing Tournaments			1,410.00							353	
79710 Health & Wellness Comm Centre	3,228.00	2,295.36	6,243.66	11,316.30	2,866.16	3,306.00		3,306	3,375.00	5,771	69
80820 General Parks Operations	8,983.70	3,373.22	560.70	3,337.73	254.40	5,125.00		5,125	5,233.00	4,064	108
80822 Parks Grass Cutting Program					24,603.30	33,020.00		33,020	28,000.00		-5,020
80825 Main St Assoc	1,500.96	895.49	1,679.04			1,633.00		1,633	1,667.00	1,019	34
80895 East / West Trail	1,780.80					2,178.00		2,178	2,224.00	445	46
80900 Multi Use Trail - Welland	1,546.76				61.06	2,178.00		2,178	2,224.00	387	46
80915 Soccer Complex			538.00		909.55					135	

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81230 Bethel Community Centre				1,600.68						400		
81270 Overholt Cemetery			788.00	880.00		1,025.00		1,025	1,047.00	417	22	
81280 Nickel Beach	4,300.00	2,400.00	2,400.00							2,275		
81310 Sugarloaf Marina		92.00		345.00	230.00					109		
81710 Canal Days	29,575.70	23,491.00	27,096.00	34,351.50	37,202.82	26,650.00		26,650	42,110.00	28,629	15,460	
81730 Other Special Events	2,288.00									572		
81790 Flavours Of Niagara	7,839.00	1,336.00								2,294		
Total 3343 Equipment Rental - Other	61,498.94	37,012.85	48,565.87	56,092.24	294,710.05	85,935.00		400	85,535	93,880.00	50,792	8,345

3305 Property Rental/Lease											
71115 Physician Recruitment	2,544.00	630.90		600.00		3,000.00		3,000	2,000.00	944	-1,000
71215 Corporate Services Department	600.00	2,400.00	2,400.00	2,400.00	1,200.00	2,400.00		2,400		1,950	-2,400
71221 City Hall (66 Charlotte)	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00		1,500	1,500.00	1,500	
74220 Traffic Signs	300.00	300.00	300.00	150.44		150.00		150	153.00	263	3
74230 PC Harbour/Trillium Rail(West)	14,241.34	14,241.34	14,241.34	14,241.31	14,241.31	16,675.00		16,675	14,025.00	14,241	-2,650
74231 PC Harbour/Vale Rail (East)				950.95						238	
74340 Parking Lots	305.28	305.28	305.28	203.52	305.28	333.00		333	340.00	280	7
74370 Building and Yard	13,256.72	15,009.29	15,217.49	15,457.78	15,931.52				16,251.00	14,735	16,251
74510 Public Works General Admin	854.78	854.78	854.81	854.78	854.78	900.00		900	919.00	855	19
74840 Storm Sewer General Operation	412.12	412.12	412.12	310.36	412.12	445.00		445	454.00	387	9
80820 General Parks Operations	305.28	305.28	305.28	203.52	296.80	333.00		333	340.00	280	7
80900 Multi Use Trail - Welland	101.76	101.76	101.76	101.76	101.76	111.00		111	113.00	102	2
81320 Harbourview Docks	201.76	201.76	201.76	200.00	200.00	222.00		222	227.00	201	5
Total 3305 Property Rental/Lease	34,623.04	36,262.51	35,839.84	37,174.42	35,043.57	26,069.00		26,069	36,322.00	35,975	10,253

Total 18,598

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City of Port Colborne
 BUDGET TREND REPORT
 Legal Fees

SCHEDULE P

	2015	2016	2017	2018	2019	2019	2019	2019	2020		
	Actuals	Actuals	Actuals	Actuals	Actuals	Annual	One Time	Adjusted	Proposed	4 Year	Budget
					YTD	Budget	Expenses	Budget	Budget	Average	Change
3316 Legal Fees											
71215 Corporate Services Department	11,796.50	41,361.02	84,285.93	22,035.40	38,063.51	47,150.00		47,150	47,000.00	39,870	-150
71217 Human Resources	8,915.25	5,776.46	8,658.90	9,481.40	2,309.04	10,250.00		10,250	9,465.00	8,208	-785
71227 Health & Safety				480.82	2,031.18	5,000.00		5,000	4,000.00	120	-1,000
71332 NYON-OMB Appeal	108,368.28			14,183.17	8,996.24	38,000.00		38,000	38,000.00	30,638	
72120 General Administration Expense	3,320.83	2,139.17	8,557.10	18,714.38	8,398.19	4,100.00		4,100	4,186.00	8,183	86
72410 Building Division	250.25	290.11		558.73	1,139.62	5,100.00		5,100	3,207.00	275	-1,893
72412 By-Law Enforcement Division	3,637.92	1,847.29	5,258.91	9,959.18	2,629.51	8,782.00		8,782	9,766.00	5,176	984
73310 Bridge Maintenance					1,569.19						
74610 Engineering General Admin		506.52	31.95		562.73					135	
81310 Sugarloaf Marina				1,446.99						362	
82110 Planning And Development	8,432.15	23,146.52	13,816.21	22,265.94	16,907.10	13,339.00		13,339	15,619.00	16,915	2,280
Total 3316 Legal Fees	144,721.18	75,067.09	120,609.00	99,126.01	82,606.31	131,721.00		131,721	131,243.00	109,881	-478

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SCHEDULE Q



**City of Port Colborne
BUDGET TREND REPORT
Insurance**

	2015	2016	2017	2018	2019	2019	2019	2019	2020		
	Actuals	Actuals	Actuals	Actuals	Actuals	Annual	One Time	Adjusted	Proposed	4 Year	Budget
					YTD	Budget	Expenses	Budget	Budget	Average	Change
3307 Insurance											
71110 Members of Council	627.92	641.11	654.00	667.00	677.00	677.00		677	714.00	648	37
71215 Corporate Services Department	218,122.11	240,875.26	258,435.04	280,560.92	301,239.65	285,091.00		285,091	300,771.00	249,498	15,680
71221 City Hall (66 Charlotte)	1,350.00	1,378.35	1,332.00	1,359.00	1,379.00	1,379.00		1,379	1,455.00	1,355	76
71335 Provision For Allow & Reserves	183,563.43	112,990.86	209,136.17	136,378.29	82,562.97	142,100.00		142,100	140,000.00	160,517	-2,100
72140 Fire Station #1	2,700.00	3,387.61	2,102.00	2,144.00	2,176.00	2,176.00		2,176	2,296.00	2,583	120
72142 Fire Station #2 (Fares Street)	627.92	641.11	373.00	380.00	386.00	386.00		386	407.00	506	21
72152 Tanker #1	1,123.10	1,123.00	545.00	556.00	564.00	564.00		564	595.00	837	31
72153 Engine #1	2,042.00	2,084.88	1,500.00	1,530.00	1,553.00	1,553.00		1,553	1,638.00	1,789	85
72155 Rescue #1	1,633.60	1,667.91	1,500.00	1,530.00	1,553.00	1,553.00		1,553	1,638.00	1,583	85
72156 Ladder	1,633.60	1,667.91	1,500.00	1,530.00	1,553.00	1,553.00		1,553	1,638.00	1,583	85
72157 Engine #2	2,042.00	2,084.88	1,500.00	1,530.00	1,553.00	1,553.00		1,553	1,638.00	1,789	85
72158 Squad #2	612.60	625.46	500.00	510.00	518.00	518.00		518	546.00	562	28
72159 Car #3	612.60	625.46	500.00	510.00	518.00	518.00		518	546.00	562	28
72160 Car #1	1,021.00	1,042.44	600.00	612.00	621.00	621.00		621	655.00	819	34
72162 Car #2	1,000.00	1,021.00	700.00	714.00	725.00	725.00		725	765.00	859	40
72440 Animal Shelter	320.00	327.00	147.00	150.00	152.00	152.00		152	160.00	236	8
74341 Market Square	1,125.00	1,281.96	1,281.96	1,272.00	1,272.00	1,218.00		1,218	1,285.00	1,240	67
74370 Building and Yard	12,400.00	12,660.00	4,753.00	4,848.00	4,921.00				5,019.00	8,665	5,019
74375 Operations Centre Facility						4,921.00		4,921	5,192.00		271
74410 Vehicle/Equipment Operation	19,700.00	20,113.70	30,536.00	31,147.00	31,614.00	31,614.00		31,614	33,353.00	25,374	1,739
75150 Roselawn	10,516.30	10,737.14	4,504.00	4,594.00	4,663.00	4,663.00		4,663	5,012.00	7,588	349
75210 Eagle Marsh Drain Maintenance	75.55	77.14	446.00	455.00	462.00	462.00		462		263	-462
79220 Skateboard Area	827.01	844.38	1,080.00	1,102.00	1,119.00	1,119.00		1,119	1,181.00	963	62
79610 Humberstone Community Hall	1,046.53	1,068.51	440.00	449.00	456.00	456.00		456	490.00	751	34
79710 Health & Wellness Comm Centre	25,014.50	25,539.80	16,223.00	16,547.00	16,795.00	16,795.00		16,795	17,719.00	20,831	924
80820 General Parks Operations	8,168.00	8,339.53	5,043.00	5,144.00	5,221.00	5,221.00		5,221	5,508.00	6,674	287
80915 Soccer Complex			205.00	209.00	212.00	212.00		212	224.00	104	12
81230 Bethel Community Centre	2,195.15	2,241.25	806.00	822.00	834.00	834.00		834	880.00	1,516	46
81240 Sherkston Community Centre	786.17	802.68	390.00	398.00	404.00	404.00		404	426.00	594	22
81280 Nickel Beach			79.00	81.00	82.00	82.00		82	87.00	40	5
81310 Sugarloaf Marina	22,770.00	23,248.17	49,570.00	50,561.00	51,319.00	51,319.00		51,319	54,142.00	36,537	2,823
81320 Harbourview Docks	561.55	573.34	242.00	247.00	251.00	251.00		251	265.00	406	14
81340 HH Knoll Pk Snack Bar/MiniPutt			274.00	279.00	283.00	283.00		283	299.00	138	16
81510 Historical & Marine Museum	1,153.73	1,177.96	1,429.00	1,458.00	1,480.00	1,480.00		1,480	1,561.00	1,305	81
81520 Heritage Research Archives	102.10	104.24	106.00	108.00	110.00	110.00		110	116.00	105	6
Total 3307 Insurance	525,473.47	480,994.04	598,432.17	550,382.21	519,228.62	562,563.00		562,563	588,221.00	538,820	25,658

SCHEDULE R



City of Port Colborne
BUDGET TREND REPORT

Travel Expense

	2015	2016	2017	2018	2019	2019	2019	2019	2020		
	Actuals	Actuals	Actuals	Actuals	Actuals	Annual	One Time	Adjusted	Proposed	4 Year	Budget
					YTD	Budget	Expenses	Budget	Budget	Average	Change
3139 Travel Expense											
71110 Members of Council	1,736.59	1,504.53	1,547.85	1,137.41	2,040.87	2,040.00		2,040	2,083.00	1,482	43
71115 Physician Recruitment	1,003.51	109.44		216.64		2,000.00		2,000	500.00	332	-1,500
71200 Chief Administrator's Office	220.09	355.26	1,215.43	1,012.77	1,174.99	1,025.00		1,025	1,047.00	701	22
71204 Communications and Marketing				438.66	721.86	500.00		500	611.00	110	111
71207 IT Computer Systems	199.85	719.41	599.26	597.26		1,020.00		1,020	1,020.00	529	
71210 Corporate Administration	875.88	2,971.84	250.27	3,223.57	3,068.01	2,050.00		2,050	3,093.00	1,830	1,043
71215 Corporate Services Department	1,041.89	355.70	365.94	2,604.88	2,461.93	2,038.00		2,038	2,581.00	1,092	543
71217 Human Resources	316.17	166.36	85.60	570.89	451.03	400.00		400	408.00	285	8
71218 Strategic Projects	14.59		46.21	111.60		55.00		55		43	-55
71225 Municipal Elections				46.67						12	
71227 Health & Safety	294.37	774.02	935.02	485.47	428.29	800.00		800	500.00	622	-300
72120 General Administration Expense	1,737.68	2,182.77	3,889.96	5,517.44	3,272.66	4,000.00		4,000	4,000.00	3,332	
72410 Building Division	47.08	209.53	609.00	94.45		510.00		510	300.00	240	-210
72412 By-Law Enforcement Division	181.37		834.21	42.62	844.89	751.00		751	1,117.00	265	366
74250 Transit	108.42	64.20	171.22	12.88		200.00		200		89	-200
74510 Public Works General Admin	250.01	112.18	259.70	341.76	101.92	221.00		221	226.00	241	5
74610 Engineering General Admin	1,366.38	1,000.08	834.31	518.61	110.18	1,000.00		1,000	521.00	930	-479
74613 Environmental Compliance			164.40		24.68					41	
75220 Municipl Drn Maint-Prov Funded				65.18		700.00		700	400.00	16	-300
75225 Mun Drain Maint - Non Chargble									400.00		400
79110 Comm Services-Administration	2,324.90	1,525.21	2,204.41	2,545.23	2,113.82	2,414.00		2,414	2,465.00	2,150	51
79117 Arts Week			84.65							21	
81310 Sugarloaf Marina	40.25	172.96	131.48	203.48	310.59	400.00		400	408.00	137	8
81510 Historical & Marine Museum	911.83	798.23	1,700.46	897.36	851.83	871.00		871	889.00	1,077	18
81515 Seniors Community Grant			270.91							68	
81516 Canada 150			640.07							160	
81520 Heritage Research Archives	142.73	84.64	114.78	27.26	194.03	196.00		196	200.00	92	4
82110 Planning And Development	566.79	1,353.29	800.88	15.85	650.35	1,000.00		1,000	800.00	684	-200
Total 3139 Travel Expense	13,380.38	14,459.65	17,756.02	20,727.94	18,821.93	24,191.00		24,191	23,569.00	16,581	-622

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SCHEDULE S



City of Port Colborne
BUDGET TREND REPORT
Advertising

	2015	2016	2017	2018	2019	2019	2019	2019	2020			
	Actuals	Actuals	Actuals	Actuals	Actuals	Annual	One Time	Adjusted	Proposed	4 Year	Budget	Comments
					YTD	Budget	Expenses	Budget	Budget	Average	Change	
3311 Advertising												
71110 Members of Council	3,970.70	5,432.34	6,353.16	3,989.90	4,374.99	6,500.00		6,500	4,637.00	4,937	-1,863	
71200 Chief Administrator's Office		8,140.80	9,280.52	11,081.65	12,089.04	10,250.00		10,250	10,465.00	7,126	215	
71204 Communications and Marketing				9,137.50	10,115.97	10,250.00		10,250	89,965.00	2,284	79,715	tsf from Comm Services accounts
71210 Corporate Administration	31,823.43	33,845.37	38,867.92	25,437.09	36,465.76	42,062.00		42,062	40,945.00	32,493	-1,117	
71215 Corporate Services Department	5,802.51	1,628.16	3,129.61	1,430.75	1,934.45	2,000.00		2,000	2,000.00	2,998		
71217 Human Resources	3,321.06	1,557.09	13,334.05	12,007.50	6,811.22	6,000.00		6,000	6,126.00	7,555	126	
71225 Municipal Elections				1,616.83	140.00					404		
72135 Fire Prevention	5,078.61	3,023.66	4,408.96	1,642.40	395.32	2,091.00		2,091	1,785.00	3,538	-306	
72410 Building Division		45.00		532.71	355.14	651.00		651	548.00	144	-103	
72412 By-Law Enforcement Division	548.49	303.96	124.87	1,001.32	5.09	730.00		730	545.00	495	-185	
72430 Animal Control	100.00			100.00	100.00	320.00		320	227.00	50	-93	
73430 Ditching						556.00		556	568.00		12	
73500 Crack Sealing						500.00		500			-500	
74210 Pavement Marking						500.00		500			-500	
74250 Transit		43.50			175.50	1,000.00		1,000	500.00	11	-500	
74341 Market Square			40.00			155.00		155		10	-155	
74610 Engineering General Admin	364.30									91		
74845 Public Relations	979.96									245		
74910 Crossing Guards		284.72				400.00		400		71	-400	
75150 Roselawn	44.00	229.30	672.00			700.00		700		236	-700	
79110 Comm Services-Administration	695.77	1,560.00	4,392.55	936.19	554.87	1,000.00		1,000		1,896	-1,000	
79117 Arts Week		1,259.45	6,210.93							1,868		
79720 Recreation Programming	2,065.00	2,623.08	2,403.75	256.00	2,162.50	2,779.00		2,779		1,837	-2,779	
79725 Summer Camp				3,463.51						866		
81280 Nickel Beach	695.00	461.50	690.00		145.00	500.00		500		462	-500	
81310 Sugarloaf Marina	6,897.90	8,528.06	8,307.00	2,541.50	5,784.25	8,508.00		8,508		6,569	-8,508	
81510 Historical & Marine Museum	2,827.27	2,813.51	3,276.42	2,038.62	4,664.89	5,732.00		5,732	5,852.00	2,739	120	
81515 Seniors Community Grant			1,500.00							375		
81516 Canada 150			5,422.84							1,356		
81520 Heritage Research Archives	203.52			54.78		109.00		109	111.00	65	2	
81710 Canal Days	62,043.75	46,790.09	55,708.10	65,534.57	67,694.28	59,450.00		59,450		57,519	-59,450	
81720 Winter Sportsfest	5,165.00	5,003.00	5,966.00	4,983.12	6,058.50	6,150.00		6,150		5,279	-6,150	
81730 Other Special Events			193.34							48		
81790 Flavours Of Niagara	7,555.34	7,836.48								3,848		
82110 Planning And Development	315.90	1,319.28	2,324.19	6,129.22	4,873.27	4,780.00		4,780	4,880.00	2,522	100	
Total 3311 Advertising	140,497.51	132,728.35	172,606.21	153,915.16	164,900.04	173,673.00		173,673	169,154.00	149,937	-4,519	

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SCHEDULE T

**City of Port Colborne
BUDGET TREND REPORT
Office Supplies/Stationery**

	2015	2016	2017	2018	2019	2019	2019	2019	2020		
	Actuals	Actuals	Actuals	Actuals	Actuals	Annual	One Time	Adjusted	Proposed	4 Year	Budget
					YTD	Budget	Expenses	Budget	Budget	Average	Change
3207 Office Supplies/Stationery											
71110 Members of Council	3,190.03	3,243.70	3,324.77	3,044.68	3,042.15	3,501.00		3,501	3,000.00	3,201	-501
71115 Physician Recruitment	60.13	280.68	245.76			300.00		300		147	-300
71200 Chief Administrator's Office	1,101.41	84.46	509.37	171.43	893.81	750.00		750	766.00	467	16
71204 Communications and Marketing				582.42	365.42	500.00		500	411.00	146	-89
71210 Corporate Administration	1,176.41	1,042.84	1,385.62	372.42	190.38	1,300.00		1,300	327.00	994	-973
71217 Human Resources	134.32	274.21	217.56	59.70	353.43	400.00		400	408.00	171	8
71218 Strategic Projects	62.25	193.55	95.56	349.35	27.25	150.00		150	150.00	175	
71225 Municipal Elections				1,067.57						267	
71227 Health & Safety	353.49	439.69	96.09		657.17	500.00		500	500.00	222	
72120 General Administration Expense	6,070.52	6,149.77	7,867.65	8,755.19	8,091.37	5,125.00		5,125	5,233.00	7,211	108
72135 Fire Prevention		50.83	111.94	52.82	553.57				250.00	54	250
72410 Building Division	443.56	546.00	607.50	877.83	2,152.35	510.00		510	966.00	619	456
72412 By-Law Enforcement Division	282.88	763.69	666.21	465.95	557.63	732.00		732	1,147.00	545	415
74510 Public Works General Admin	11,792.88	9,301.89	9,127.28	7,555.63	16,116.88	7,600.00		7,600	7,760.00	9,444	160
74610 Engineering General Admin	3,367.32	3,231.07	4,953.84	4,923.48	5,593.45	3,512.00		3,512	4,585.00	4,119	1,073
75150 Roselawn	1,108.98	7.60		866.93	109.25					496	
79110 Comm Services-Administration	3,995.22	6,695.19	4,383.26	5,951.57	4,465.22	5,704.00		5,704	5,000.00	5,256	-704
79116 Healthy Kids Community Chal.		186.83	29.51							54	
79710 Health & Wellness Comm Centre	716.50	442.59	431.95	263.57	213.00	544.00		544	400.00	464	-144
81310 Sugarloaf Marina	1,660.36	2,288.02	1,708.11	1,421.88	1,653.96	1,813.00		1,813	1,851.00	1,770	38
81510 Historical & Marine Museum	2,610.57	2,295.01	6,024.02	2,957.99	2,541.88	3,500.00		3,500	3,574.00	3,472	74
81515 Seniors Community Grant			48.47							12	
81516 Canada 150			95.32							24	
81520 Heritage Research Archives	13.23	179.06	329.54	248.59	4.58	1,024.00		1,024	1,046.00	193	22
82110 Planning And Development	465.93	1,653.39	1,325.72	1,430.90	1,359.81	1,223.00		1,223	1,249.00	1,219	26
Total 3207 Office Supplies/Stationery	38,605.99	39,350.07	43,585.05	41,419.90	48,942.56	38,688.00		38,688	38,623.00	40,740	-65

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SCHEDULE U

**City of Port Colborne
BUDGET TREND REPORT
Administrative Expenses**



	2015	2016	2017	2018	2019	2019	2019	2019	2020	4 Year	Budget
	Actuals	Actuals	Actuals	Actuals	Actuals	Annual	One Time	Adjusted	Proposed	4 Year	Budget
					YTD	Budget	Expenses	Budget	Budget	Average	Change
3320 Association Memberships											
71115 Physician Recruitment	300.00			175.00		450.00		450	200.00	119	-250
71200 Chief Administrator's Office	3,221.39	1,971.77	2,932.30	2,591.01	2,613.70	3,050.00		3,050	2,900.00	2,679	-150
71204 Communications and Marketing				405.63		750.00		750	700.00	101	-50
71207 IT Computer Systems	167.90	167.90	170.96	170.96	251.35	190.00		190	194.00	169	4
71210 Corporate Administration	1,973.64	2,564.35	2,570.71	2,898.02	3,152.82	3,165.00		3,165	8,231.00	2,502	5,066
71215 Corporate Services Department	2,787.98	3,833.31	4,964.63	5,151.40	5,573.38	4,782.00		4,782	5,000.00	4,184	218
71217 Human Resources	813.64	330.72	337.84	337.84	1,404.41	450.00		450	1,400.00	455	950
71221 City Hall (66 Charlotte)	11,149.03	9,961.67	10,124.80	9,170.00	9,421.67	9,500.00		9,500	14,000.00	10,101	4,500
71227 Health & Safety	125.00	135.00	135.00	135.00	140.00	200.00		200	149.00	133	-51
72120 General Administration Expense	2,039.23	1,513.11	1,522.30	1,393.56	1,550.60	1,025.00		1,025	1,047.00	1,617	22
72135 Fire Prevention	468.04	484.23	239.30	462.41	89.31	557.00		557	400.00	413	-157
72410 Building Division	669.71	207.00	811.41	387.49	1,055.12	800.00		800	2,021.00	519	1,221
72412 By-Law Enforcement Division	374.00	398.00	291.00	429.00	646.71	610.00		610	1,123.00	373	513
74250 Transit						250.00		250			-250
74341 Market Square	254.40	300.00	305.28	305.28	305.28	308.00		308	314.00	291	6
74510 Public Works General Admin	3,370.48	2,570.14	1,827.46	2,413.56	1,667.31	1,890.00		1,890	1,930.00	2,545	40
74610 Engineering General Admin	1,623.44	2,213.16	2,326.58	2,412.03	2,790.60	2,600.00		2,600	3,405.00	2,144	805
75220 Municipl Drn Maint-Prov Funded	175.00	175.00		175.00	175.00	195.00		195	250.00	131	55
75225 Mun Drain Maint - Non Chargble									250.00		250
79110 Comm Services-Administration	1,315.44	2,496.45	2,588.68	2,070.81	1,148.27	2,700.00		2,700	2,000.00	2,118	-700
79710 Health & Wellness Comm Centre	441.08					544.00		544		110	-544
80820 General Parks Operations	1,517.33	70.00	570.00	1,765.53	4,569.87	1,333.00		1,333	1,361.00	981	28
81310 Sugarloaf Marina	1,265.69	1,155.00	1,219.00	744.00	1,356.00	1,235.00		1,235	1,495.00	1,096	260
81510 Historical & Marine Museum	699.78	711.48	884.32	844.46	813.81	708.00		708	723.00	785	15
81520 Heritage Research Archives	63.04	70.00		70.00	171.82	144.00		144	147.00	51	3
82110 Planning And Development	1,504.54	1,016.01	1,473.50	1,222.39	1,454.24	1,678.00		1,678	1,513.00	1,304	-165
Total 3320 Association Memberships	36,319.78	32,344.30	35,295.07	35,730.38	40,351.27	39,114.00		39,114	50,753.00	34,922	11,639

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DEBT

**CITY OF PORT COLBORNE
DEBENTURES
DECEMBER 31, 2019**

<u>Project</u>	<u># Years</u>	<u>Principle</u>	<u>2020 Payment</u>	<u>Matures</u>
Tax Levy				
City Hall Renovations	10	\$36,417	\$37,264	2020
Fire Vehicle	5	\$120,651	\$61,710	2021
Fire Vehicle (balloon payt 2020)	15	\$135,394	\$26,429	2025
Fire Vehicle	20	\$223,847	\$20,775	2033
Fire Tanker	20	\$256,092	\$20,981	2035
East Side Employment Lands Servicing Design	20	\$416,805	\$30,692	2037
Operations Fuel Tanks	30	\$201,295	\$12,897	2043
Operations Centre Design	30	\$692,567	\$44,372	2043
Skatepark	30	\$745,350	\$47,754	2043
Operations Centre	30	\$13,233,254	\$739,094	2047
		\$16,061,672	\$1,041,968	
Water Rates				
Water Meters - operation savings/capital	10	\$1,117,955	\$202,999	2025
Water Meters	10	\$260,807	\$35,257	2028
2015 Watermains - Lakeshore Rd & Killaly St	20	\$1,538,784	\$126,045	2035
Sewer Rates				
Other Financing				
Vehicles - Reserves	10	\$0	\$0	2019
Main St CIP - Reserves	10	\$84,582	\$86,549	2020
Vale Centre-sponsors/General Debt Reserve	10	\$1,141,588	\$343,816	2023
LED Street Lights - hydro savings	10	\$593,045	\$107,729	2025
Marina Assets - operations (balloon payt 2020)	15	\$433,646	\$84,677	2025
Marina Lift - matured debentures	10	\$299,925	\$40,548	2028
Roads - capital levy	20	\$372,443	\$34,567	2033
Nickel area Storm sewer - Storm Sewer Fees	30	\$5,341,178	\$299,819	2048
		\$27,245,625	\$2,403,974	

**CITY OF PORT COLBORNE
DEBT RESERVE CONTINUITY**

	2019	2020	2021	2022	2023	2024
Balance Beginning of Year	445,872	231,220	158,903	294,724	429,545	736,274
Funding						
Transfers to Debt Reserve	653,971	653,971	653,971	653,971	653,971	653,971
Sponsorships	137,000	137,000	11,000	10,000	10,000	10,000
	<u>1,236,843</u>	<u>1,022,191</u>	<u>823,874</u>	<u>958,695</u>	<u>1,093,516</u>	<u>1,400,245</u>
Expenditures						
Main ST CIP	154,277	141,802	0	0	0	0
Vehicles	56,592	0	0	0	0	0
OPS Centre	114,094	114,094	114,094	114,094	114,094	114,094
East Side Employment Lands-Servicing Design	30,692	30,692	30,692	30,692	30,692	30,692
Vale Centre	343,816	343,816	343,816	343,816	171,908	0
Marina-Mobile Lift	40,548	40,548	40,548	40,548	40,548	40,548
Fire-SCBA Expenditure (to Fire Reserve)	265,604	192,336	0	0	0	0
	<u>1,005,623</u>	<u>863,288</u>	<u>529,150</u>	<u>529,150</u>	<u>357,242</u>	<u>185,334</u>
Balance End of Year	<u><u>231,220</u></u>	<u><u>158,903</u></u>	<u><u>294,724</u></u>	<u><u>429,545</u></u>	<u><u>736,274</u></u>	<u><u>1,214,911</u></u>

City of Port Colborne
Main St CIP and Vehicle Debt Funding

	Debenture Cost	Matured Debenture	Grant	
Unfinanced at December 31, 2012				418,594
2013	145,279	-		563,873
2014	144,917	202,238	120,750	385,802
2015	145,749	210,869		320,682
2016	145,369	210,869		255,182
2017	144,189	210,869		188,502
2018	144,560	210,869		122,193
2019	143,437	210,869		55,253
2020	86,549	141,802		-

Available funds in 2020	69,067
Available funds in 2021	141,802
	<u>210,869</u>

	2013	2014	2015	2016	2017	2018	2019	2020
Remaining Debt Payments								
Vehicles	56,797	56,443	56,903	57,132	56,140	56,984	56,592	
Main St CIP	88,482	88,474	88,846	88,237	88,049	87,576	86,845	86,549
	145,279	144,917	145,749	145,369	144,189	144,560	143,437	86,549

City of Port Colborne Fire Department Equipment Replacement

Self Contained Breathing Apparatus (S.C.B.A) - 2020 Expenditure 450,000

Recommended Option

Option 1 - Repurpose Fire Hall and Marina Debt Payments

Fire Hall Debt Payment	306,430	
OPS Centre Debt to 2047	(114,094)	
Balance to Reserve-2019		192,336
Fire Hall Debt Payment-2020		192,336
General Debt-2019		20,738
Marina Debt Payment-2019		<u>52,530</u>
		<u>457,940</u>
Marina Debt Payment Available-2020	52,530	
Fire Hall Debt Payment Available-2021	192,336	

Fire Engine No. 2 - 2021/2022 Expenditure 550,000

Recommended Option - New Debenture Using Other Matured Debentures

City Hall - 2021	37,000	
Fire Vehicle - 2022	62,000	
Debt Payment over 10 years at 2.12%	61,325	
Debt Payment over 15 years at 2.30%	43,563	
Debt Payment over 20 years at 2.43%	34,885	

City of Port Colborne
Annual Repayment Limit - Updated
March, 2020

	Provincial Annual Debt Repayment Limit 2020 based on 2018 FIR	2020 Debt Charges 2020 based on 2018 FIR
Current Net Debt Charges	<u>2,791,061</u>	<u>2,403,974</u>
Total Revenue Fund Revenues	37,898,923	37,898,923
Less: Grants and Excluded revenues	<u>6,178,829</u>	<u>6,178,829</u>
Net Revenue Fund Revenues	<u>31,720,094</u>	<u>31,720,094</u>
Provincial Guideline		
- 25% of Net Revenues	7,930,024	7,930,024
- less net debt charges	<u>2,791,061</u>	<u>2,403,974</u>
Annual Repayment Limit (new debt charges)	<u>5,138,963</u>	<u>5,526,050</u>
City Guideline		
- 20% of Net Revenues	6,344,019	6,344,019
- less net debt charges	<u>2,791,061</u>	<u>2,403,974</u>
City Imposed Annual Repayment Limit (new debt charges)	<u>3,552,958</u>	<u>3,940,045</u>
City Imposed Debt Room Available		
- 10 year debenture @ 3%		35,000,000
- 20 year debenture @ 3.75%		55,000,000
- 30 year debenture @ 4%		69,000,000
Additional Repayment Limit Available to Provincial Guideline		
- Provincial Guideline	5,138,963	5,526,050
- City Guideline	<u>3,552,958</u>	<u>3,940,045</u>
	<u>1,586,005</u>	<u>1,586,005</u>
Debt Room Available to Provincial Guideline - 3% for 10 years		<u>13,000,000</u>

ENGINEERING
&
OPERATIONS

March 4, 2020

SUBJECT: Budget request for Operational Services related to roadside ditching, roadside grass mowing in the rural area, and additional staffing requirements

Roadside Ditching

After analysis and observation on roadside ditching operations in 2019, the roadside ditching program approved by Council and outlined and proposed in Report 2019-30 requires modification. This proposal recommends establishing a level of service for roadside ditching of 15,900m annually. There is approximately 238,000m of roadside ditching in the municipality and this proposal will achieve a completion cycle of 15 years. It is estimated this work will require 12 weeks to complete annually. This will be accomplished by completing an average of 1,325m of ditching per week. This is a reduction of 14,100m as proposed in Report 2019-30. However, this is an increase to the level of service of 9,500m annually observed when this task was previously completed by external contractors.

The present funds allocated to the roadside ditching program is expected to be \$241,000 in 2020. In order to complete the proposed 15,900m of roadside ditching annually, it is estimated that \$337,896.69 is required. This is an increase of \$96,896.69 than initially anticipated and outlined in Report 2019-30. This is an increase of approximately 40.2% to the present budget expected to be allocated to fund this program in 2020. However, the proposed level of service is an increase of 6,400m annually, equating to a 67.4% increase in historic productivity.

The Heavy Equipment Operator position required to complete this program will perform municipal drain maintenance for the remaining 40 weeks of the year. The salaries and wages for the remaining 40 weeks will be funded through the municipal drain program. The proposed full-time Class 1 Operator position will be employed in the Roads Department for the remaining 40 weeks, 24 of which are already budgeted as a temporary winter position. The details outlining the increase in staff complement within the Roads Department can be found below under the heading, **Additional Staffing Requirements**.

The cost required to complete roadside ditching by City staff in 2020 is outlined below for consideration:

Labour

Heavy Equipment Operator: \$26.78 (2019 hourly wage) x 1.5% (anticipated wage increase for 2020) x 1.35 (benefits and pension) x 40 (hours per week) x 12 (weeks) = \$17,613.74

Class 1 Operator: \$25.59 (2019 hourly wage) x 1.5% (anticipated wage increase for 2020) x 1.35 (benefits and pension) x 40 (hours per week) x 12 (weeks) = \$16,831.06

Total: \$34,444.80



Equipment

Equipment Rental: (\$21,700 (monthly rental cost) + \$2,343.60 (average interest cost per month over rental term in 2020) + \$3,700 (monthly rental cost for Promac attachment)) x 3 (months) = \$83,230.80

Hauling, Testing and Disposal

2 contracted tri-axle dump trucks: \$90.00 (per hour) x 2 (# of trucks) x 40 (hours per week) x 12 (weeks) = \$86,400

Soil Testing: this is the estimated cost associated with testing ditched material in accordance with excess soils best management practices = \$6,000

Disposal: this is the estimated cost associated with hauling and dumping fees if 10% of all soils removed via ditching is deemed contaminated and requires proper disposal = \$25,000

Materials

Culvert installation/replacement/re-positioning/remediation: this is the estimated cost to install and replace culverts affected by the roadside ditching program. This cost also includes remediation to property affected by the work, including driveway and property remediation. This calculation estimates 100 culverts will be affected by the roadside ditching program, 75 of which will require complete replacement = \$102,912.35

Total Cost for Roadside Ditching

- Labour: \$34,444.80
- Equipment: \$83,230.80
- Hauling: \$86,400
- Disposal and Testing: \$31,000
- Culvert Installation (including material): \$102,912.35

Total cost to complete roadside ditching by City staff in 2020: \$337,987.95

Additional funds required to complete roadside ditching by City staff in 2020: \$96,987.95

Increase request: \$96,987.95

Roadside Grass Mowing in the Rural Area

At Council's request, this proposal outlines the cost necessary to transfer the responsibility and performance of roadside grass mowing in the rural area to City staff on a trial basis of one year, in an attempt to provide an effective and quality-driven roadside mowing program. This program is presently completed by an external contractor.

Transferring this responsibility to City staff will provide opportunity to perform a cyclical cut up to four times per year. Presently, roadside grass mowing in the rural area is performed two times per year, excluding a minimal cut prior to Canal Days. The cost required to complete roadside grass mowing in the rural area by City staff in 2020 is outlined below for consideration:

Labour

The task of roadside grass mowing in the rural area will be integrated with Operations' present responsibility of routinely cutting grass on and adjacent to unoccupied city-owned properties throughout the municipality. Though the amount of time dedicated to the task of completing roadside grass mowing will be dependent on the number of cuts staff is directed to complete, it is estimated one additional Class 1 Operator is required to complete roadside grass mowing in the rural area. The proposed Class 1 Operator position will be employed in the Roads Department for 52 weeks, 24 of which are already budgeted as a temporary winter position. The details outlining the increase in staff complement within the Roads Department can be found below under the heading, **Additional Staffing Requirements**.

Equipment

Presently, the Roads Department does not possess the equipment required to perform roadside grass mowing in the rural area effectively. During this one-year trial period, it is recommended the necessary equipment to deliver this program by City staff be rented. This will provide opportunity to observe the validity of the proposal to deliver this program utilizing City staff, and to assess and utilize the proposed equipment in order to determine the type of equipment that will most effectively complete the task of roadside grass mowing in the rural area without committing to purchase. If the one-year trial period is deemed fiscally effective and approved to continue, annual equipment costs are expected to be reduced as equipment is purchased.

Possessing the equipment referenced below would equip City staff with the ability to complete several other tasks within the municipality such as roadside sightline brushing and guiderail brushing maintenance. The equipment cost referenced below would be funded through general ledgers beyond the roadside grass mowing account when utilized for these additional tasks. However, for the purposes of this proposal, the cost associated with renting the proposed equipment is presented as being funded by the account for roadside mowing in the rural area.

The cost required to rent the equipment necessary to complete roadside grass mowing in the rural area by City staff in 2020 is outlined below for consideration:

- John Deere 6135E Tractor, 60" Side and 60" Rear Mower with Combo Lift:
 - \$5,200.00 per month for approximately eight (8) months
 - Total estimated cost: \$42,332.16
- 23'-0" Wheel Loader Boom with 50" Rotary Head (to be installed on to a front-end wheel loader presently owned by the municipality):
 - \$4,600.00 per month for approximately six (6) months
 - Total estimated cost: \$28,085.76

Total equipment cost to complete roadside grass mowing in the rural area by City staff in 2020:
\$70,417.92

Proposed budget for roadside grass mowing in the rural area in 2019: \$55,200

Increase request: \$15,217.92

Actual budget for roadside grass mowing in the rural area in 2019: \$63,765

Several areas required brushing and grubbing outside the scope of the tendered contract in 2019. This is the rationale behind the increase in spending on this account during the 2019 fiscal year.

Additional Staffing Requirements

This is a proposal to increase the staff complement in the Roads Department. Three options are outlined below for consideration. Presently, the Roads Department is comprised of 13 full-time staff members. In 2019, during the months of May to September, the average staff complement available to work and accomplish the service programs for which the Roads Department is responsible was on average, 7.4 employees. This reduction in staff is primarily due to vacation and lieu entitlement. Additional staff members will supplement the reduction in full-time staff during this time and assist the department in effectively delivering the programs referenced below for which the Roads Department is responsible:

- Culvert repairs
- Grass mowing in urban and rural areas
- Urban and rural tree maintenance
- Roadside ditching
- Catch basin maintenance
- Roadside drainage maintenance
- Municipal drain outlet maintenance
- Stormwater outlet maintenance
- Debris and litter
- Pothole repair
- Shoreline access road allowance maintenance
- Street sweeping
- Downtown core beautification and maintenance
- Stone shouldering
- Minimum Maintenance Standard road patrol
- Stone road grading and maintenance
- Spring cleanup
- Pavement marking
- Traffic sign maintenance
- Sidewalk maintenance and repair
- Asphalt and boulevard remediation

Given the number of staff historically available during non-winter months, the Roads Department has primarily taken a reactive approach in delivering several of the aforementioned services. Increasing staffing levels to an effective number will provide opportunity for the department to execute these programs in a pro-active manner.

Presently, the Roads Department employs four temporary winter positions for approximately 24 weeks during the winter season (November-April) to assist the department in achieving the levels of service for snow fence installation/removal, snow and ice control on city highways and

sidewalks, and curb ramps throughout the downtown core. This proposal recommends converting all, or a portion of the aforementioned temporary positions to permanent full-time status. This will secure staff who are qualified, possess the required certification and experience to perform work competently, and who are dedicated and committed to being active participants in achieving the levels of service for which the Roads Department is expected to deliver. Moreover, the time and effort to repeatedly employ and effectively on-board temporary employees is economically burdensome. Securing permanent full-time candidates will reduce the time required and incurred costs to annually recruit, train and all or a portion of the Roads Department's temporary winter positions annually.

Three options to increase the staff complement in the Roads Department are outlined below for consideration:

Option 1

- Cost to employ four Class 1 Operators for approximately 28 weeks in non-winter months: \$157,089.04
 - $\$25.59$ (2019 hourly wage) \times 1.5% (anticipated wage increase for 2020) \times 1.35 (benefits and pension) \times 40 (hours per week) \times 28 (weeks) = $\$39,272.26 \times 4$
- Cost to convert four budgeted temporary winter positions to four full-time Class 1 Operators during the 24 week winter season: \$37,832
 - ((Class I Operator: $\$25.59$ (2019 hourly wage) \times 1.5% (anticipated wage increase for 2020) \times 1.35 (benefits and pension) \times 40 (hours per week) \times 24 (weeks) = $\$33,662$) - (temporary winter position: $\$21.60$ (2019 hourly wage) \times 1.5% (anticipated wage increase for 2020) \times 1.15 (statutory benefits) \times 40 (hours per week) \times 24 (weeks) = $\$24,204$)) = $\$9,458$ /position, or $\$37,832$ for four positions

Total cost to increase the staff complement in the Roads Department in 2020 with four full-time Class 1 Operators: \$194,920

Increase request: \$194,920

Option 1 provides four additional Class 1 Operators to the Roads Department's staff complement. If roadside grass mowing in the rural area is approved to be completed by City staff, one Class 1 Operator will be utilized to complete this program. This position will be employed on a temporary one-year contract. If roadside ditching is approved to be completed by City staff, one Class 1 Operator will assist to complete this program over a period of 12 weeks.

Two additional Class 1 Operators will bring staffing to an effective level to pro-actively achieve and deliver the service programs for which the Roads Department is responsible during months when labour is historically reduced. Upon completion of the roadside ditching program, the additional Class 1 Operator will be available to assist with delivering existing programs and if able, assist with new maintenance programs such as an elevation-trimming program on City-owned trees within the road allowance and the municipality's urban canopy and complete

asphalt and boulevard reinstatements associated with previous excavations related to water main repairs, water service and sewer lateral installations, and culvert repairs and replacements.

If roadside grass mowing in the rural area or roadside ditching is not approved to be completed by City staff, Option 2 is recommended. If roadside grass mowing in the rural area and roadside ditching is not approved to be completed by City staff, Option 3 is recommended.

Option 2

- Cost to employ three Class 1 Operators for approximately 28 weeks in non-winter months: \$117,816.78
 - $\$25.59$ (2019 hourly wage) \times 1.5% (anticipated wage increase for 2020) \times 1.35 (benefits and pension) \times 40 (hours per week) \times 28 (weeks) = $\$39,272.26 \times 3$
- Cost to convert three budgeted temporary winter positions to three full-time Class 1 Operators during the 24 week winter season: \$28,374
 - ((Class I Operator: $\$25.59$ (2019 hourly wage) \times 1.5% (anticipated wage increase for 2020) \times 1.35 (benefits and pension) \times 40 (hours per week) \times 24 (weeks) = $\$33,662.11$) - (temporary winter position: $\$21.60$ (2019 hourly wage) \times 1.5% (anticipated wage increase for 2020) \times 1.15 (statutory benefits) \times 40 (hours per week) \times 24 (weeks) = $\$24,204$)) = $\$9,458/\text{position}$, or $\$28,374$ for three positions

Total cost to increase the staff complement in the Roads Department in 2020 with three full-time Class 1 Operators: \$146,190

Increase request: \$146,190

Option 2 provides three additional Class 1 Operators to the Roads Department's staff complement. One Class 1 Operator will be utilized to deliver either the roadside grass mowing in the rural area program or the roadside ditching program. If roadside grass mowing in the rural area is approved to be completed by City staff, one Class 1 Operator will be employed on a temporary one-year contract. If roadside ditching is approved to be completed by City staff, one Class 1 Operator will be employed and will assist to complete this program over a period of 12 weeks.

Two additional Class 1 Operators will bring staffing to an effective level to pro-actively achieve and deliver the service programs for which the Roads Department is responsible during months when labour is historically reduced. Upon completion of the roadside ditching program, the additional Class 1 Operator will be available to assist with delivering existing programs and if able, assist with new maintenance programs such as an elevation-trimming program on City-owned trees within the road allowance and the municipality's urban canopy and complete asphalt and boulevard reinstatements associated with previous excavations related to water main repairs, water service and sewer lateral installations, and culvert repairs and replacements.

If roadside grass mowing in the rural area and roadside ditching is not approved to be completed by City staff, Option 3 is recommended.

Option 3

- Cost to employ two Class 1 Operators for approximately 28 weeks in non-winter months: \$78,544.52
 - $\$25.59$ (2019 hourly wage) \times 1.5% (anticipated wage increase for 2020) \times 1.35 (benefits and pension) \times 40 (hours per week) \times 28 (weeks) = $\$39,272.26 \times 2$
- Cost to convert two budgeted temporary winter positions to two full-time Class 1 Operators during the 24 week winter season: \$18,916
 - ((Class I Operator: $\$25.59$ (2019 hourly wage) \times 1.5% (anticipated wage increase for 2020) \times 1.35 (benefits and pension) \times 40 (hours per week) \times 24 (weeks) = $\$33,662.11$) - (temporary winter position: $\$21.60$ (2019 hourly wage) \times 1.5% (anticipated wage increase for 2020) \times 1.15 (statutory benefits) \times 40 (hours per week) \times 24 (weeks) = $\$24,204$)) = $\$9,458/\text{position}$, or $\$18,916$ for two positions

Total cost to increase the staff complement in the Roads Department in 2020 with two full-time Class 1 Operators: \$97,460

Increase request: \$97,460

Option 3 provides two additional Class 1 Operators to the Roads Department's staff complement. Two additional Class 1 Operators will bring staffing to an effective level to proactively achieve and deliver the service programs for which the Roads Department is responsible during months when labour is historically reduced



PORT COLBORNE

Project Information

Budget Year 2020	Department Operations	Project # OPS-01
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Type of Project:	Business Case to Increase Operating Base Budget
Project Title:	Applying Salt to Roads as an Aggregate for Snow and Ice Control
Location/Facility:	NA
Project Description:	<p>This initiative will allow the application of salt and brine to be applied to a select number of roads in the City of Port Colborne during the 2019-2020 winter season. In 2018-19, all city roads were treated with a 2:5 salt/sand ratio. This proposal will see a salt and brine mixture applied to selected roads throughout the municipality and a return to the industry-standard 1:5 salt/sand ratio on all other roads. The roads that have been selected for this inaugural season have been identified as arterial roads, select collector roads, and areas within the downtown core. Staff will monitor the effectiveness of this material type on the road network for snow and ice control for future winter control seasons. A budget of \$11,879 is requested to fund this work. Additionally, the Niagara Region has requested the City of Port Colborne assume maintenance on regional roads within the municipality for the purposes of winter control.</p>

Project Details

Project Justification:

This initiative will provide an increased level of service to the selected roads. Moreover, this will allow the Operations team to monitor and evaluate the effectiveness of salt on our road network and provide the analytics required to decide whether additional streets can be treated with salt for snow and ice control. The application of salt and brine to roads during winter control will significantly reduce the cleanup required as observed with the application of a salt/sand mixture. This will result in reduced street sweeping and catch basin cleaning costs, and will provide a superior end result (bare pavement from curb to curb) on the road at the conclusion of a winter control event. Furthermore, the Niagara Region has requested the municipality consider maintaining all regional roads within the city limits for the purposes of winter control in 2020-2021. Salt and brine is the required aggregate for these roads during a winter control operation. This inaugural season will prepare Operations for this opportunity. The base budget forecasted by the Niagara Region for the maintenance of regional roads within the municipality is \$52,000 annually, or approximately \$3,100 L/Km (lane kilometre). The municipality will assume the maintenance of 16.73 lane kilometres of highway. The City of Port Colborne will be monitoring the work and associated costs incurred for maintaining the regional roads throughout the season, and will be invoicing the Niagara Region to recover these costs. Though the funds required will be financed by the Niagara Region and act as a source of revenue, a cost centre equating to the same budgetary forecast is required within the municipal budget. This budget will also contribute to the replacement cost of the proposed brine storage tanks referenced in the Engineering and Operations Centre renovation budget proposal over a fifteen (15) year amortization period. It is recommended an annual base budget of \$52,000 be allocated to fund this activity. Given that the winter control maintenance responsibilities will commence approximately October 1, 2020, the estimated budget required for 2020 is \$23,000 (or three (3) months of maintenance (October-December)). This is an estimate based on a seven (7) month winter control operation. However, Council can expect to see an annual base budget request of approximately, \$52,000, not including inflation related activities in 2021.

Capital Request:

Project Financing

Funding Source:

Funding Request:

Total Funding Request:

\$

34,879

Future Impact(s)

This will increase the level of service on select roads within the municipality. The application of salt and brine as a method of snow and ice control is a superior method in comparison to a salt/sand mix. The assumption of winter control maintenance on regional roads will allow the municipality to integrate these roads in to our existing winter control operational plan to provide a consistent level surface for similar roads.



Project Information

Budget Year 2020	Department Operations	Project # OPS-03
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Project Details	Type of Project:	Operating Project
	Project Title:	Install a 40km/hr Flashing School Speed Limit Zone
	Location/Facility:	Killaly Street East - Saint Therese Catholic Elementary School
	Project Description:	Install a 40km/hr flashing speed zone at Saint Therese Catholic Elementary School on Killaly Street East as a trial to observe and evaluate if this type of speed zone is more effective for traffic flow than a 40 km/hr non-flashing speed zone within a school zone. Funds to be added to 0-500-74220-3125.
	Project Justification:	Killaly Street East is a main thoroughfare (class of road required) with a normal speed limit of 60 km/hr outside of the designated school zone. Modifying the current 40km/hr non-flashing speed limit zone to a 40km/hr flashing speed zone prior to and after school hours would allow traffic to flow more efficiently outside of normal school operating hours, such as in the evening or on weekends. The flashing amber beacons would be solar powered and equipped with sufficient battery backup as a contingency plan. The flashing amber beacons would flash during normal school operating hours and accompanied signage would signify when the 40km/hr speed limit is in effect. The flashing amber beacons would not flash outside of normal school operating hours and the existing 60km/hr speed limit would be in effect during these time periods. This project would actively engage the Niagara Catholic District School Board and the school to ensure that the time in which the 40km/hr speed limit is in effect is satisfactory to both parties.
	Capital Request:	

Project Financing	Funding Source:	Funding Request:
	New Debt	\$ 25,000
	Total Funding Request:	\$ 25,000



PORT COLBORNE

Project Information

Budget Year 2020	Department Operations	Project # OPS-07
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Project Details	Type of Project:	Operating Project
	Project Title:	Transfer Salaries and Benefits to 0-540-74515
	Location/Facility:	NA
	Project Description:	One Storeskeeper at the Engineering and Operations Centre performs courier duties approximately one hour per day to complete inter-office delivery for the corporation. There is an existing GL titled, "Courier Service" and I would like to properly account for the time in this cost centre to reflect time performing this task. Please transfer fivv working hours/week from the cost centre that absorbs the Storekeepers' salaries and benfits to the Courier cost centre.
	Project Justification:	This will allow proper tracking of the time spent performing courier-related duties.
Capital Request:		\$ -

Project Financing	Funding Source:	Funding Request:
	New Debt	\$ -
	Total Funding Request:	\$ -

Future Impact(s)	
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PORT COLBORNE

Project Information

Budget Year 2020	Department Operations	Project # OPS-08
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Project Details	Type of Project:	Business Case to Increase Operating Base Budget
	Project Title:	Additional Mechanic for Vehicle/Equipment Maintenance
	Location/Facility:	Engineering and Operations Centre
	Project Description:	Add one additional permanent full-time Mechanic to maintain, service and repair the corporation's vehicles and equipment to ensure effective program delivery throughout the municipality, longevity of our existing fleet and increased safety and reliability for our staff.
	Project Justification:	<p>The corporation employed two permanent full-time mechanics to service the fleet in 1998. In 1998, the corporation owned 187 individual vehicles/equipment. Presently, the corporation continues to employ two permanent full-time mechanics and owns and operates 323 individual vehicles/equipment. This is an increase of 136 pieces of equipment and vehicles that our two mechanics are tasked to service, maintain and repair. Presently, the corporation owns an additional fourteen vehicles/equipment that require an annual safety certification than it did in 1998. Furthermore, the legislated requirements surrounding an annual safety certification is more complex in 2019 than in 1998 and requires significantly more time to complete. For example, vehicles requiring annual certification require an emissions test every two years. Each vehicle must be serviced, and run through a pre-test in-house prior to the vehicle being scheduled at a certified e-test facility. Additionally, it is a requirement that a mechanic deliver the vehicle. As of May 24, 2011, CVOR-classified trucks and trailers in combination or total weight exceeding 4500kg require annual certification. Internal brake inspections are now required every twenty-four months on CVOR-classified vehicles. To complete this task, each wheel must be removed, inspected, and the thickness of the brake pads and shoes must be measured and recorded. Additionally, wheel bearings and seals now require a documented inspection. Tire tread depth and tread type must now be recorded on an annual safety inspection sheet. Previously, this was not a requirement. Additionally, the retorquing of wheels is now required and must be documented after any wheel is removed. Each vehicle/equipment should be maintained/serviced four times per year (quarterly) and semi-annually at a minimum. Given our current staff complement of mechanics and the number of vehicles/equipment requiring servicing, this goal is unachievable. There are approximately 219 working days per calendar year. This equates to 1,752 working hours per person. Taking lieu time, vacation entitlement and allotted rest periods outlined in the collective bargaining agreement in to account, each mechanic will have approximately 1,605 working hours available each year. This total does not include time spent in</p>

meetings and training, responding to emergency roadside service calls and responding to and participating in a winter control event when needed. However, utilizing this number of 1,605 working hours, each mechanic would have 4.97 hours to work on each piece of equipment one time. This would not include time required to unexpectedly service or repair a vehicle/equipment. Given the need to service each piece of equipment quarterly or semi-annually at minimum, the current hours available to our two mechanics is not sufficient to achieve these levels of service. This labour shortfall has led to Operations utilizing additional non-mechanical staff to assist with repairs and maintenance on city-owned vehicles and equipment. These staff members, though good intentioned, do not have the expertise to perform a majority of the necessary servicing requirements. Moreover, the work for which they are appointed to perform is being delayed in order to fulfill this role. The cost to take employ one additional mechanic is approximately \$78,551.20 in 2020. The current mechanic's team is confident that by adding a third qualified member to the team, the amount of money allocated to contract services in the 2020 budget can be reduced. The proposal is to transfer \$30,000 from 0-500-74410-3328, \$7,500 from 6-595-74415-3328 and \$2,500 from 7-590-74420-3328. This amounts to \$40,000. Therefore, the balance required to fund the remaining amount of \$37,615.20 is to be divided throughout the various departments in the municipality. Presently, the Marina currently does not contribute the the cost of having their vehicles and equipment maintained by the city's mechanics. They currently have twenty-one vehicle/equipment in their respective fleet. Requesting this department invest funds in to 0-500-74410-3342 reduces the burden on the remaining departments.

Capital Request:

Project Financing	Funding Source:	Funding Request:
	New Debt	\$ 37,615
	Total Funding Request:	\$ 37,615

Future Impact

Employing one additional mechanic will prolong the life expectancy of our current vehicles and equipment and increase the overall safety of the vehicles/equipment. This will translate in to an increased reliability of our fleet and will increase the productivity of program delivery for departments who rely on vehicles to deliver these services.



PORT COLBORNE

Project Information

Budget Year 2020	Department Operations	Project # OPS-09
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Project Details	Type of Project:	Business Case to Increase Operating Base Budget
	Project Title:	Increase Contract Services for Street Sweeping Services
	Location/Facility:	NA
	Project Description:	Increase funds in the contract services portion of the general ledger allocated to street sweeping (0-500-73520) to \$40,000.
	Project Justification:	In order to continue to provide the current level of service for street sweeping, the Operations Department will continue to perform this task with our own staff, utilizing one sweeper. In order to clean the streets in the Spring and Fall season in a timely fashion, a second street sweeper is required. The requested funds will be utilized to hire and/or rent a second sweeper to perform sweeping during these high demand sweeping seasons. It should be noted that the corporation is intending to liquidate our existing street sweeper vehicle complement in 2020 and will consider renting/leasing a new street sweeper to perform the task going forward. The projected amount to be received from the sale of the two units is approximately \$55,000.
Capital Request:		

Project Financing	Funding Source:	Funding Request:
	New Debt	\$ 40,000
	Total Funding Request:	\$ 40,000

Future Impact(s)	
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Project Information

Budget Year 2020	Department Operations	Project # OPS-11
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Project Details	Type of Project:	Business Case to Increase Operating Base Budget
	Project Title:	Supervisory Leadership Training
	Location/Facility:	Engineering and Operations Centre
	Project Description:	The Supervisory and On-call staff at Engineering and Operations will participate in a team building leadership training program. The training will consist of ten modules. It will take place once per month and will focus on: insights to communication, keys to effective delegation, high impact time and priority management, results focused meetings, stimulating employee motivation, conflict management, creative problem solving, managing and leading change, increasing team effectiveness and foundations of leadership. The cost per person is approximately \$1,895 for all ten training modules. The ten employees proposed to participate in this training will be from Public Works - Operations, Parks and Engineering.
	Project Justification:	This training module will equip the Engineering, Parks and Operations leadership team with skills necessary to lead successfully. This will in turn create an engaged leadership team that will be equipped with the skills required to motivate, empower and inspire action among their teams.
Capital Request:		

Project Financing	Funding Source:	Funding Request:
	New Debt	\$ 18,950
	Total Funding Request:	\$ 18,950

Future Impact(s)	
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Project Information

Budget Year 2020	Department Operations	Project # OPS-12
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Project Details	Type of Project:	Business Case to Increase Operating Base Budget
	Project Title:	Urban Forest Management Plan Proposal
	Location/Facility:	NA
	Project Description: To hire a consulting firm that specializes in urban forest management to produce a tree inventory and provide a condition assessment on the trees within the urban canopy and an inventory and inspection on select trees within the rural canopy of the municipality. This will be followed by a Plantable Spaces List to recommend species and areas where Operations can strategically improve the urban canopy to the benefit of the municipality and its residents via planting. Based on comparable municipalities an aerial assessment of Port Colborne's urban area, it is estimated that the municipality owns 10,000-12,000 trees. Therefore, the estimated cost for this initiative is \$75,000.	
Project Justification: This inventory and individual condition assessment of each tree within the urban boundary will provide a current status on the municipality's urban canopy and an overview of the current status of the municipality's rural canopy. Moreover, it will improve maintenance performance and will allow the Operations Department to accurately plan and budget in the future to meet the needs of the municipality's canopy. Furthermore, detailed condition assessments will assist staff in strategically addressing and prioritizing maintenance work on the municipality's canopy to reduce risk and improve program delivery. A detailed inventory will allow the municipality to then strategize and work toward developing a long-term strategic vision that focuses on long-term strategic planning as it relates to urban forest management. This process would include all departments within the municipality, as well as council and external stakeholders in the community. Once a detailed inventory has been completed, it is the recommendation of the Engineering and Operations departments that a Plantable Spaces List be developed in Q4 of 2019. This list will provide specific species most beneficial to the municipality to plant and will provide specific areas within the municipality for future tree planting. This will allow for a systematic and strategic approach when planting new trees to ensure the growth, beautification and health of the municipality's canopy long term.		
Capital Request:		

Project Financing	Funding Source:	Funding Request:
	New Debt	\$ 75,000
	Total Funding Request:	\$ 75,000



PORT COLBORNE

Project Information

Budget Year 2020	Department Operations	Project # OPS-17
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Project Details	Type of Project:	Operating Project
	Project Title:	Add a summer student employee to the Road Department to assist with Downtown Beautification
	Location/Facility:	Downtown Core
	Project Description:	Add one summer student employee to the Roads Department to assist with litter and debris maintenance in the downtown area for a period of 18 weeks from May 4, 2020 to September 4, 2020. The estimated cost is \$9334.
	Project Justification:	The downtown is an integral part of the municipality and its aesthetical appearance is of utmost importance. Regular and routine maintenance by a summer student, while occasionally being aided by a permanent employee to perform weed control and other related duties, cooperation with the parks Department to jointing utilize staff most effectively, will provide an increased level of service in the downtwon core.
Capital Request:		

Project Financing	Funding Source:	Funding Request:
	New Debt	\$ 9,334
Total Funding Request:		\$ 9,334

Future Impact(s)	
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PORT COLBORNE

Project Information

Budget Year 2020	Department Operations	Project # OPS-19
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Project Details	Type of Project:	Operating Project
	Project Title:	Installation of Roadwatch monitoring system in winter control vehicles
	Location/Facility:	NA
	Project Description:	Hardware installation that enables the surface and ambient temperatures taken by winter control maintenance vehicles to be logged in the GOS/AVL software program currently utilized for fellet management. The proposal includes nine (9) vehicles to be equipped with this hardware. This is a one-time cost, as the software program a subscription costs are already accounted for within the existing operating budget.
	Project Justification:	Vehicles are equipped to monitor surface and ambient temperatures during winter control activites to assist with decision-making related to winter control road patrolling, and sand and salt application. Currently, this informaiton is not logged and stored within the GPS/AVL software program. Having the capacity to log and store this information electronically will provide the municipality with metrics to support decisions made in the field during winter control activites for the purposes of claims against the municipality related to winter control conditions. Moreover, it will provide Supervisors and Administrative staff with the ability to view these tempertures in real-time to assess the current condition of the municipality's road network.
Capital Request:		\$ 6,300

Project Financing	Funding Source:	Funding Request:
	New Debt	
	Total Funding Request:	\$ 6,300

Future Impact	
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Project Information

Budget Year 2020	Department Operations	Project # F2020-01
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Project Details	Type of Project:	Capital Project
	Project Title:	Facility Repairs
	Location/Facility:	Fire Station #1
	Project Description:	<p>Item #1 - Professionally Diagnose / Fix recurring leaks within the roof system at the Fire Station. The roofing itself may require partial removal in order to correct the issue. Includes installation of ice stops above the side door for H&S . Estimated cost \$35,000.</p> <p>Item #2 - Fix cracks in the truck bay floors by routing and sealing them. Estimated cost \$15,000.</p> <p>Item #3 - Miscellaneous Repairs: fix major cracks in walls, various floors, and paint block walls, Estimated cost \$13,000.</p> <p>Item#4 - Upgrade/replace high-wattage metal halide lighting in high bay areas (6) and all exterior fixtures (17) to LED bulbs/fixtures/ballasts/wall packs. Investment to reduce soaring energy costs for lighting and reduce maintenance/replacement costs. In-house installation. Materials cost \$4500.</p>
	Project Justification:	Roofing investigation must be completed to prevent ongoing water leaking into the building and causing interior damage. Cracks within the floor need to be sealed. Cracking on the floor and walls needs to be repaired. Investigation into why the issues occurred will take place and if there are further issues they will be corrected.
Capital Request:	\$	67,500

Project Financing	Funding Source:	Funding Request:	
		\$	67,500
	New Debt		
	Total Funding Request:	\$	67,500

Future Impact(s)	
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PORT COLBORNE

Project Information

Budget Year 2020	Department Operations	Project # F2020-02
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Project Details	Type of Project:	Capital Project
	Project Title:	Port Colborne Operations Centre Upgrades
	Location/Facility:	Port Colborne Operations Centre
	Project Description:	<p>Item #1 - Install an outdoor fenced stores compound to house piping, fire hydrants, utility structures etc. The fencing is required to maintain consistent inventory counts. Estimated cost \$10,000.</p> <p>Item #2 - Install three outdoor storage covers. The domes will attach to the top of existing sea containers on site and span a 20 foot width to accommodate heavy equipment attachments, small equipment, traffic control safety devices, salt, etc. to ensure they are kept out of the elements. Estimated cost \$44,000.</p> <p>Item #3 - Place asphalt behind the salt dome and rear storage area to create a drive through for vehicles to load/unload; this will prevent trucks and trailers from reversing long distances and maneuvering around equipment and light poles. Ongoing safety concerns. Estimated cost \$35,000.</p> <p>Item #4 - Install three glass cubicles along South wall of Engineering area to accommodate three new supervisors (\$35,000) and three new desks (\$9,000). Estimated cost \$45,000. Will also retain 3 current workspaces and create 2 'stand up' workspaces for students and/or staff. Total 5 new workspaces; engineering currently does not have workspaces for all current staff.</p> <p>Item #5 - Installation of Brine Tanks and spill containment system to accommodate winter operations. Reduction in pure salt usage and cost. Estimated cost \$60,000.</p> <p>Item #6 - Add security Camera to existing system to monitor operations gate to mitigate unauthorized access/theft and deter damage. Estimate \$2000</p> <p>Item #7 - Add/improve ventilation in car wash controls room and main wash bay to remove excessive moisture and control damage to bay controls systems and minimize mould in bay area. Estimated cost \$3000</p>
	Project Justification:	<p>The items above are all being requested to carry out specific needs based on our use and findings since occupying the Port Colborne Operations Centre. Better utilization of office space available.</p>
	Capital Request:	\$ 199,000

Project Financing	Funding Source:	Funding Request:
	R- Operations Centre Construction	\$ 199,000
	New Debt	
	Total Funding Request:	\$ 199,000

Future Impact(s)	
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PORT COLBORNE

Project Information

Budget Year 2020	Department Operations	Project # F2020-03
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Project Details	Type of Project:	Capital Project
	Project Title:	Grinder Pump Purchase
	Location/Facility:	Tom Lannan Sports Complex - Soccer Building
	Project Description:	The soccer complex at the Tom Lannan Sports Complex uses a holding tank and force main to direct sewage to the sanitary gravity system. The purchase of this grinder pump will allow for a backup pump to be on hand for use during maintenance periods and break downs. The new pump will be installed and old one rebuilt and stored at the Port Colborne Operations Centre until maintenance on the new pump is needed.
	Project Justification:	Existing pump has never been rebuilt or serviced. Having two pumps available (one in use and one on hand) will allow for uninterrupted service during rebuild and service intervals as well as having a spare pump should a break down occur. With no backup/second pump, unexpected washroom closure would be weeks.
	Capital Request:	\$ 5,000

Project Financing	Funding Source:	Funding Request:
		\$ 5,000
	Total Funding Request:	\$ 5,000

Future Impact(s)	Sanitary system at the soccer building will be able to run uninterrupted.
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PORT COLBORNE

Project Information

Budget Year 2020	Department Operations	Project # F2020-04
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Project Details	Type of Project:	Capital Project
	Project Title:	Restaurant Flooring Replacement
	Location/Facility:	Sugarloaf Marina Restaurant (Don Cherrys)
	Project Description:	The flooring throughout the kitchen area of the restaurant at the City's marina has been flagged for replacement. The flooring currently is ceramic tile on plywood. There are numerous locations where tiles have cracked and grout is missing. There have been multiple situations where the tenant has spilt water on the floor and it has leaked through the flooring to the first floor ceiling, causing repeated and substantial damage. We are proposing to remove all kitchen appliances, remove the ceramic tile, replace any damaged plywood, and install a new impervious flooring that is slip resistant
	Project Justification:	Repeated damage and leaking into lower level store and offices from above causing repeated damage to drywall and possibly floor structure of upper level, as well as the likelihood of mould. This impervious floor would remedy multiple causes for water damage below and to the 2nd floor.
Capital Request:		

Project Financing	Funding Source:	Funding Request:
		\$ 42,000
	New Debt	
	Total Funding Request:	\$ 42,000

Future Impact(s)	Eliminates continual damage and repair costs as well as mold issues.
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PORT COLBORNE

Project Information

Budget Year 2020	Department Operations	Project # FAC 2020-05
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Project Details	Type of Project:	Capital Project
	Project Title:	Lighthouse Restoration
	Location/Facility:	Lighthouse
	Project Description:	Replace upper white siding with white hardboard siding and trim (25 year). Replace asphalt shingles (25year). Repair, paint, and/or replace fascia, remaining trim, doors etc.
	Project Justification:	Siding is missing and/or damaged and is unsightly as well as the falling material being a safety hazard. Shingles are missing or in very poor shape and likely to leak. General aesthetic condition of the lighthouse is also in need of attention.
Capital Request:		

Project Financing	Funding Source:	Funding Request:
		\$ 13,500
	New Debt	
Total Funding Request:		\$ 13,500

Future Impact(s)	
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Project Information

	Department Operations	Project # F2020-06
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Project Details	Type of Project:	Capital Project
	Project Title:	Cenotaph / Pavilion LED Lighting and Electrical Upgrades
	Location/Facility:	Centennial Park
	Project Description:	Replace deteriorated electrical wiring and lighting from washhouse to pavilion as well as electrical in pavilion to bring up to compliance. Add locked access box to public receptacles. Upgrade to LED lighting for energy conservation and lifespan. Add additional lighting to illuminate cenotaph and flagpole at northwest corner.
	Project Justification:	Upgrade electrical to and within pavilion and ground for safety. Add locking receptacles box for access. Upgrade to LED for energy savings. Add LED lighting to cenotaph for aesthetics in conjunction with pavilion work.
	Capital Request:	\$ 6,500

Project Financing	Funding Source:	Funding Request:
		\$ 6,500
	New Debt	
	Total Funding Request:	\$ 6,500

Future Impact(s)	Avoid future possible electrical issues and improved public safety with retrofits. Increased usage. Parks and Rec to have key as with other city park pavilions to monitor usage and for energy savings.
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Project Information

	Department Operations	Project # F2020-07
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Project Details	Type of Project:	Capital Project
	Project Title:	Facility Repairs, Security and Maintenance items
	Location/Facility:	Sugarloaf Marina
	Project Description:	Repair dry walled ceiling areas damaged (and currently missing/open) from water leaking from above in shower areas, store vestibule and office areas (leaks have/are being repaired) cost \$9000. Replace damaged security cage and frame, separating public from store/office areas. Quoted \$4100. Outer South walls - louver/HVAC remediation and flashing repair/waterproofing. Est \$4500
	Project Justification:	Marina store and public shower/washroom areas are unfit for use in current condition. Security cage damaged, office and store/cashier areas left unsecure. Wind/water damage to South walls in 2019 (not insurance covered) needs repair and waterproofing to prevent recurring mold and additional damage.
	Capital Request:	\$ 17,600

Project Financing	Funding Source:	Funding Request:
		\$ 17,600
	New Debt	
	Total Funding Request:	\$ 17,600

Future Impact(s)	Increased security to COPC offices and store/cashier areas. Public areas usable again to Marina tenant and public traffic. Prevention of future recurring damage
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Project Information

	Department Operations	Project # F2020-08
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Project Details	Type of Project:	Capital Project
	Project Title:	Facility Compliance Upgrades and Repairs
	Location/Facility:	Animal Shelter
	Project Description:	Additional costs associated to HRV Installation. Supplemental to \$2200 from 2019 reserves. Replace Hot Water heater with smaller, electric 25Gallon unit (in-house installation). Additional ventilation (Heat, Fans) for Health and Safety and By-Law Compliance. Estimated costs - \$6500 (\$4300 new debt)
	Project Justification:	Health and Safety (By-Law) compliance issues related HVAC and poor air exahcnge and circulation. Inoperable fans and heaters throughout also part of compliance requirements. Water heater tank requires replacement. HRV (air exchanger) upgraded cost (2019 Capital project)
	Capital Request:	\$ 4,300

Project Financing	Funding Source:	Funding Request:
		\$ 4,300
	New Debt	
	Total Funding Request:	\$ 4,300

Future Impact(s)	H&S issues satisfied, cleaner fresh air for Health of employees and animals.
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Project Information

	Department Operations	Project # F2020-09
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Project Details	Type of Project:	Capital Project
	Project Title:	Health, Safety, and Accessibility Items
	Location/Facility:	Bethel Community Centre
	Project Description:	Install additional LED exterior lighting to address security, vandalism and accessibility issues. Install hand rails at steps and to lower room. Cost \$2500 Remove carpet and replace with resilient flooring in lower classroom to eliminate accessibility issues with usage of 2nd floor classroom. Re-paint washroom flooring with slip-resistant coating. Estimated cost \$4500
	Project Justification:	Inclusive and accessible programming can be more available in lower levels of BCC as per PRMP. Rails to assist with access and safety (past incidents/injuries). Additional lighting for visually challenged residents at back parking lot, at sides to address security and vandalism issues - Halide/inoperable wall packs retrofit to LED
	Capital Request:	\$ 7,000

Project Financing	Funding Source:	Funding Request:
		\$ 7,000
	New Debt	
	Total Funding Request:	\$ 7,000

Future Impact(s)	
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Project Information

PORT COLBORNE
 Budget Year
 2020

Department
 Operations

Project #
 F2020-10

Project Details	Type of Project:	Capital Project
	Project Title:	Facilities Maintenance and HVAC replacement
	Location/Facility:	Museum
	Project Description:	
	<p>Item #1 - Replace single (failing) HVAC unit to dual zone/dual unit configuration in Research Archives Building. City Cost \$7000. Item #2 - Concrete sidewalk/patio jacking service at various locations on museum grounds to address building drainage/water and pedestrian safety issues. \$5000. Item #3 - Heritage assessment of main building structure to assess and then repair warped and damaged wooden flooring in exhibit area. Cost \$6500</p>	
	Project Justification:	
<p>HVAC replacement of failing single zone furnace/AC. Sunken sidewalks cause drainage and safety issues and must be repaired. Main exhibit area in need of repair / structural assessment due to safety concerns and aesthetics in public area.</p>		
Capital Request:		\$ 18,500

Project Financing	Funding Source:	Funding Request:
		\$ 18,500
	New Debt	
	Total Funding Request:	\$ 18,500

Future Impact(s)	
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PORT COLBORNE

Budget Year
2020

Project Information

	Department Operations	Project # E-2020-11
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Project Details	Type of Project:	Capital Project
	Project Title:	Health, Safety, and Accessibility Items
	Location/Facility:	Sherkston Community Centre
	Project Description:	Install additional LED exterior lighting to address security, vandalism and accessibility issues. Install hand rail / improve entrance to parking lot transition. In-house installation Cost \$2500
	Project Justification:	Inclusive and accessible programming can be more as per PRMP. Rails to assist with access and safety. Additional lighting for visually challenged residents at parking lot, at sides to address security and vandalism issues - Halide/inoperable wall packs retrofit to LED (cost savings)
	Capital Request:	\$ 2,500

Project Financing	Funding Source:	Funding Request:
		\$ 2,500
	New Debt	
	Total Funding Request:	\$ 2,500

Future Impact(s)	
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Project Information

Budget Year 2020	Department Operations	Project # ENG 2020-01
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Project Details	Type of Project:	Capital Project
	Project Title:	Asset Inventory & Inspection - Traffic Sign Inventory
	Location/Facility:	City Wide
	Project Description:	This item will encompass the completion a traffic sign inventory along with retroreflectivity inspections. This will include affixing a barcode onto every City owned sign, acquiring its geolocation, recording the signs attributes, inspecting the signs retroreflectivity, and inspecting the overall signs condition. The database will be created by a consultant which will provide the City with a functional database to be used and maintained within our GIS system.
	Project Justification:	The Minimum Maintenance Standards ("MMS") require a minimum standard for the frequency of inspecting signs to ensure they meet the retroreflectivity requirements of the Ontario Traffic Manual once per calendar year. This project will create the signage database needed to ensure all signs are inspected as per the MMS.
Capital Request:		\$ 27,500

Project Financing	Funding Source:	Funding Request:
	R - Engineering Projects	\$ 27,500
	New Debt	
	Total Funding Request:	\$ 27,500

Future Impact(s)	This database will set the baseline for future annual inspections. The database will be consistently updated throughout the year as signs are added or replaced and updated annually to reflect the new condition ratings.
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PORT COLBORNE

Project Information

Budget Year 2020	Department Operations	Project # ENG 2020-02
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Project Details	Type of Project:	Capital Project
	Project Title:	Vehicle Purchase
	Location/Facility:	Port Colborne Operations Centre
	Project Description:	Request for the purchase of a 1/2 ton truck within the Engineering Division due to the restructuring of the Department. Outfitting of vehicle is included within the estimated cost and consists of decals, tonneau cover, slide in box storage, and lighting package. Estimated Cost is \$35,000.
	Project Justification:	One staff member has moved from the Engineering Division to the Drainage Division along with one of three Engineering vehicles. Three new staff members have come to the Engineering Division leaving two vehicles between 10 staff. The two Engineering vehicles are dedicated to inspection services and surveying services which are used consistently throughout each day. The additional vehicle is required for staff members to attend site meetings, check on daily contract work, meet contractors for work proposals, complete inspections of permitting and subdivision work, and collection of asset data.
Capital Request:		\$ 35,000

Project Financing	Funding Source:	Funding Request:
	R - PW Equipment Replacement	\$ 35,000
	New Debt	
	Total Funding Request:	\$ 35,000

Future Impact(s)	0-540-74610-3342 to be updated to reflect Engineering Divisions annual contribution to the Equipment Reserve. Cost of vehicle to Drainage Division to be subtracted and new vehicle costs to be added.
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PORT COLBORNE

Project Information

Budget Year 2020	Department Operations	Project # ENG 2020-03
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Project Details	Type of Project:	Business Case to Increase Operating Base Budget
	Project Title:	Project Management Software
	Location/Facility:	Port Colborne Operations Centre
	Project Description:	This is a request to obtain project management application software. The software will be utilized for projects completed within the Design & Construction, Development & Asset, Environmental, Facilities, Operations, and Drainage divisions that can later be branched out to other departments within the City. This software is meant to manage projects that are too extensive to be tracked within the current work order management system. Currently the work order system the City uses is for specific tasks and not aimed towards managing projects and long term plans/goals. This software will track project progress, schedule tasks and milestones, along with providing transparent goals for not only individual teams but the department as a whole. No initial fees are required as staff will populate the data required.
	Project Justification:	This will connect teams to ensure there are clear goals reliant upon specific individuals/groups to progress projects forward. Benefits of web based software extend into the construction field to easily retrieve digital information such as construction drawings and contracts from assigned task/projects.
	Capital Request:	

Project Financing	Funding Source:	Funding Request:
		\$ 3,000
	New Debt	
	Total Funding Request:	\$ 3,000

Future Impact(s)	Recurring operating cost of \$3,000. This will allow staff to schedule and prioritize goals in a more efficient manner. Engineering Computer Programs & Maintenance Account.
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Project Information

Budget Year 2020	Department Operations	Project # ENG 2020-04
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Project Details	Type of Project:	Operating Project
	Project Title:	Sidewalk Snow Plowing - Winter of 2020/2021 Pilot Program
	Location/Facility:	City Wide
	Project Description:	<p>This budget request is in response to a Councilor request to increase the amount of sidewalks plowed throughout the winter season by City staff. The Engineering & Operations Department has taken over the responsibilities of sidewalk plowing from the Community & Economic Development Department this season (winter of 2019/2020). We have implemented a number of changes to the program in order to increase productivity including alterations to the existing plowing routes, and retaining equipment better suited towards sidewalk plowing.</p> <p>During the 2019/2020 season, we will be tracking plowing times along with travel time in between sections of sidewalk flagged for plowing to ensure we have historical data to consistently improve our efforts. Plowing is currently completed where sidewalks front municipal property, city owned railways, and curbside sidewalks deemed to not have adequate snow storage available.</p> <p>We are requesting that Council approve funds for a pilot program to be included in the 2020 operating budget to conduct sidewalk plowing starting in the winter of 2020/2021. After the pilot program staff will report back to inform Council if it can continue to implement this program within the requested budget outlined here or offer alternate . We've outlined multiple options below and recommend implementing a combination of Options 1, 2, 3, and 4 to achieve a well distributed system of plowed sidewalks throughout the City. The sidewalks in these four options have significant overlap making it the ideal combination to implement.</p> <p>Option #1 – Maintain current sidewalk routes; no additional cost.</p> <p>Option #2 – Add all sidewalks within 1.0 meter from the curb to the existing routes (Option #1). This will make the City responsible for cleanup of snow deposited in the sidewalk from road plowing operations where there is minimal boulevard</p> <p>Option #3 – Add all sidewalks within the downtown cores of Clarence Street and Main Street</p> <p>Option #4 – Add all sidewalks along primary roadways</p> <p>Option #5 – Complete all sidewalks within the City</p> <p>The cost to implement Options 1, 2, 3, and 4 will be \$160,000. This cost will provide four pieces of leased snow plowing equipment and two casual labourers for the winter season being, November through March.</p> <p>Individual Costs:</p>

- Equipment #1 - \$6,500 x 5 months = \$32,500
- Equipment #2 - \$6, 500 x 5 months = \$32,500
- Equipment #3 - \$3, 500 x 5 months = \$17,500
- Equipment #4 - \$3, 500 x 5 months = \$17,500
- Casual Labourer - \$6,000 x 5 months = \$30,000
- Casual Labourer - \$6,000 x 5 months = \$30,000

Currently Roads Division staff members remove snow from select intersections and crossing guard locations. Implementing the combination of Options 1, 2, 3, and 4, will incorporate the majority of these intersections and crossings which allows two employees to be reassigned to the newly leased equipment to not only clear the intersections and crossing guard locations but also the paths in-between each location.

Project Justification:

An increase to the current level of service provided by City Staff will require additional equipment and labour to be successful. We recommend a 1 year pilot program so we can evaluate the program and come back to Council with a Report in 2021 with a program review.

Capital Request:

Project Financing	Funding Source:	Funding Request:
	Snow Plowing Equipment - Other	\$ 100,000
	Operations Staffing	\$ 60,000
	Total Funding Request:	\$ 160,000

Future Impact(s)

No recurring costs unless Council approves the program to continue based on our report and budget requests in 2021.



Project Information

Budget Year 2020	Department Operations	Project # ENG 2020-05
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Project Details	Type of Project:	Business Case to Increase Operating Base Budget
	Project Title:	Municipal Leadership Training
	Location/Facility:	Port Colborne Operations Centre
	Project Description:	This is a request to increase the Engineering Staff Development account to include an annual Municipal Leadership course that includes 3 modules. The first module reviews Essential Skills for Municipal Leaders and will take place in April. The second module is Achieving Operational Excellence and will take place in July. The third module is Public Sector Advancements and will take place in September. Each employee will receive a Masters Certificate in Municipal Leadership upon completion. Managers within the Engineering & Operations Centre will be the first to take the courses followed by Supervisors. Cost for the course is \$9,850.00 (\$12,450 if three modules are taken individually), Hotel for 15 nights is \$2,250, Mileage for three one week trips is \$555.00, and Meal Allowances for three one week trips is \$1,313.25.
	Project Justification:	The Masters Certificate in Municipal Leadership is designed to equip today's municipal sector managers with the skills and competencies to advance both individual and team performance, and effectively lead their municipality into the future.
Capital Request:		

Project Financing	Funding Source:	Funding Request:
		\$ 13,968
	New Debt	
	Total Funding Request:	\$ 13,968

Future Impact(s)	Strengthens the range of core municipal management competencies from operational performance and strategy, to team leadership, coaching and mentoring, and personal leadership style.
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PORT COLBORNE

Project Information

Budget Year 2020	Department Operations	Project # ENG 2020-06
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Project Details	Type of Project:	Capital Project
	Project Title:	Tennessee Avenue Gate Inspection & Repairs
	Location/Facility:	Port Colborne Operations Centre
	Project Description:	This is a request to retain a consultant to inspect and recommend repairs for the East side limestone pillars and wall at the entrance to Tennessee Avenue, off of Sugarloaf Street. The wall currently has a number of cracks running along the mortar joints which have reached a point of requiring a possible rebuild. The wall has also shifted and may require rebuilding to ensure it remains stable. These gates were built in 1898 and are part of Port Colborne's historic sites.
	Project Justification:	Without a thorough inspection followed by repair the pillars, and wall will continue to deteriorate. Estimated cost to complete the inspection, followed by repairs is \$25,000.
Capital Request:		

Project Financing	Funding Source:	Funding Request:
		\$ 25,000
	New Debt	
	Total Funding Request:	\$ 25,000

Future Impact(s)	Completing these repairs will prevent a potential collapse of the pillars and walls.
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PORT COLBORNE

Project Information

Budget Year 2020	Department Operations	Project # ENG 2020-07
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Type of Project:	Capital Project
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Project Title:	Elm Street & Elgin Street Intersection Improvements
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Location/Facility:	Port Colborne Operations Centre
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Project Description:

A review of the Elm Street and Elgin Street intersection was conducted in the winter of 2019 based on a sightline complaint from a resident. The key findings of the investigation included:

- The review of collisions indicated that there have been four collisions at the study intersection over the past 9 years;
- The review of turning movement counts collected on site in a typical weekday in December indicated that the predominant movements are northbound and southbound on Elm Street. Only a modest number of pedestrians were observed crossing Elm Street;
- A Synchro analysis of the intersection indicated that the intersection is operating well below capacity during the AM and PM peak period. Vehicles turning on the stop-controlled approach (Elgin Street) are experiencing minimal delays and 95th percentile queues are modest;
- Operating speeds, collected during a spot speed survey, indicate that northbound and southbound motorists are not travelling at excessive speeds;
- The location falls far below the warrant conditions for an all-way Stop control due to insufficient traffic and delay on Elgin Street;
- The review of the warrant conditions for a traffic signal indicates that the location does not currently meet the criteria as none of the justification were met;
- The intersection approaches do not meet the warranting conditions for a northbound or southbound left turn lane;
- There is a significant offset between the east and west leg of the intersection which may be resulting in unsafe movement for the vehicles making through movement in between these legs. In addition, the west leg is excessively wide;
- Sight lines (of traffic on Elgin Street) are limited at the stop bar for drivers making turns/proceeding through on the east and west approach (to the left, on Elgin Street) – drivers do however have an adequate view if they position themselves closer to the intersection (into the crosswalk). Vehicles were observed creeping into the crosswalk on the east leg due to the above;
- The 11.0m cross section on Elm Street was noted as being considerably wider than typically provided on an arterial roadway – wider lanes contribute to higher operating speeds and unnecessarily increase pedestrian crossing time trying to cross Elm street;
- Stop signs provided on the west and east leg of Elgin Street must be viewed over top of any parked vehicles. A No Parking Zone can be added/extended to improve the visibility of the Stop sign.

Based on these findings it is recommended that the City implement improvements to the intersection including reconfiguration of the intersection to reduce the Elgin Street offset, and extend into the Elm Street roadway to further extend sight lines and minimize pedestrian crossing times.

Project Details

Project Justification:

Staff have identified a number of safety issues in the Elm Street and Elgin Street intersection, funding this project will resolve these issues.

Capital Request:

\$

50,000

Project Financing

Funding Source:

Funding Request:

\$

50,000

New Debt

Total Funding Request:

\$

50,000

Future Impact(s)

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PORT COLBORNE

Project Information

Budget Year 2020	Department Operations	Project # ENG 2020-08
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Project Details	Type of Project:	Capital Project
	Project Title:	Lake End Access Gates
	Location/Facility:	Port Colborne Operations Centre
	Project Description:	<p>This budget request is in response to a Councilor request to install lockable gates at all lake end roads. Currently the City has four out of seven lake end roads gated to prevent vehicles from entering onto the beach. These four gates have been installed based on requests from Council. For consistency the gates should be installed at all lake end roads.</p> <p>The following road ends are proposed to have gates installed to prevent vehicle access to beaches: Weaver Road Pinecrest Road Cedar Bay Road</p> <p>For reference the four lake end roads that currently have gates in place are: Lorraine Road Silverbay Road Wyldeewood Road Pleasant Beach Road</p>
	Project Justification:	Installing gates at the three proposed lake end roads will prevent vehicles from entering the beach and apply consistency to our current practices at the four lake end roads that have been already gated.
	Capital Request:	\$ 22,500

Project Financial	Funding Source:	Funding Request:
		\$ 22,500
	New Debt	
	Total Funding Request:	\$ 22,500

Future Impact(s)	Installing these gates will prevent vehicles from entering onto the beach. Lakefront home owners may require access through these gates and it will be the responsibility of City staff to make arrangements for access. Costs to maintain and fix damage to the gates will be required after installation.
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PORT COLBORNE

Project Information

Budget Year 2020	Department Operations	Project # ENG 2020-09
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Project Details	Type of Project:	Capital Project
	Project Title:	Port Colborne Cruise Ship Berthing Facility
	Location/Facility:	Port Colborne Operations Centre
	Project Description:	<p>This budget request is to retain a consultant to create high-level concepts of a cruise ship berthing facility to be constructed at 11 King Street. The concepts will include two overall designs for the facility along with 3D renderings of the final concept chosen.</p> <p>The land-based logistics and movement of passenger traffic and goods/supplies shall be taken into consideration along with site programming. The following items will be reviewed and accommodated during the conceptual design process:</p> <ol style="list-style-type: none"> 1. Land-based passenger pick up/drop off area 2. Bus parking area 3. Temporary Tourist Destination Centre 4. Future Tourist Destination Centre 5. Bicycle rentals 6. Rental cars 7. Walkway connections – identify key destinations, attractions, shopping and restaurants 8. Passenger muster areas – signage and wayfinding, shelter(s) 9. Area and location for ship operations – supplies, provisions, food services, maintenance, etc. 10. Security services 11. EMS/fire route and evacuation protocols
	Project Justification:	Creating these high level conceptual plans of the cruise ship berthing facility will allow Council to review and approve a set plan to begin discussions around a business plan to sustain the facility.
	Capital Request:	\$ 10,000

Project Financial	Funding Source:	Funding Request:
		\$ 10,000
	New Debt	
	Total Funding Request:	\$ 10,000

Future Impact(s)	This project will lead the way to creating a business plan and eventual construction of the cruise ship berthing facility.
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PORT COLBORNE

Project Information

Budget Year 2020	Department Operations	Project # ENG 2020-10
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Project Details	Type of Project:	Capital Project
	Project Title:	Building Demolitions
	Location/Facility:	11 King Street
	Project Description:	<p>This budget request is to retain a contractor to demolish the sand dome and pump house located along the canal at 11 King Street which is the City of Port Colborne's previous operations facility. The sand dome is in a state of decay with holes forming in the roof and shingles falling to the ground regularly. The dome is not currently in use and the City does not have any use for it so it is recommended to be demolished. The pump house has a number of structural cracks in the block wall and is not currently used therefore it is also recommended to be demolished. The property is currently leased to the City of Port Colborne from the St. Lawrence Seaway Management Corporation. The City will be retaining this property for future use in the cruise ship industry.</p>
	Project Justification:	<p>The buildings proposed to be demolished are of no further use to the City and the decaying buildings pose safety issues.</p>
Capital Request:	\$	35,000

Project Financing	Funding Source:	Funding Request:	
		\$	35,000
	New Debt		
	Total Funding Request:	\$	35,000

Future Impact(s)	None.
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Project Information

Budget Year 2020	Department Operations	Project # ENG 2020-11
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Project Details	Type of Project:	Capital Project
	Project Title:	At-Grade Rail Crossing Improvements
	Location/Facility:	Port Colborne Operations Centre
	Project Description:	
	<p>In 2016 the City of Port Colborne initiated a Request for Proposal to complete inspections at all At-Grade Railway Crossing's throughout the City. The inspections were completed in accordance with all requirements of the latest edition of the Railway Safety Act – Grade Crossings Regulations and the Transport Canada – Grade Crossings Standards. In September 2018 the final report was submitted which outlined all work required to be completed along with recommended works for each crossing.</p> <p>This budget request is to complete all work determined to be required (\$55,000), and all work recommended for completion (\$145,000) at each of the At-Grade Railway Crossing's in the City. As part of the Request for Proposal in 2016, the consultant was required to submit estimated costs for the work proposed. A two percent increase per year has been added to those figures submitted in 2018 to accommodate construction costs in 2020.</p>	
Project Justification:		
<p>In 2014, Transport Canada published the Grade Crossings Regulations (GCR) pursuant to the Railway Safety Act in response to concerns of safety risks at grade crossings raised by the Transportation Safety Board. The regulations, which apply to crossings under federal jurisdiction, specify standards and requirements for crossings in order to improve the level of safety. In particular, the GCR was accompanied by the Grade Crossing Standards (GCS), which provides technical standards for the design, construction and maintenance of grade crossings. The GCR officially came in force on November 27, 2014.</p> <p>Key regulatory requirements under the GCR relevant to public grade crossings include:</p> <ul style="list-style-type: none"> • Immediate compliance to the GCS to all new grade crossings; • Immediate compliance to the basic requirements of the GCS, as specified in Article 58 of the GCR, at existing grade crossings; • Sharing of information between Road Authorities and Railway Companies, as specified in Articles 4 to 18 of the GCR, within two years of the GCR coming into force (November 27, 2016); • Compliance with the cumulative requirements of the GCS, as specified in Articles 58 to 71 of the GCR, within seven years of the GCR coming into force (November 27, 2021); • Compliance with Articles 86 to 91 of the GCR when changes are made to a grade crossing. <p>In addition to the GCR and GCS, the deficiencies for each grade crossing were assessed with input from the following guidelines:</p>		

- Canadian Road/Railway Grade Crossing Detailed Safety Assessment Field Guide, April 2005, Transport Canada (Field Guide)
- Manual of Uniform Traffic Control Devices for Canada, January 2014, Transportation Association of Canada (MUTCDC)
- Geometric Design Guide for Canadian Roads, 1999, Transportation Association of Canada (GDG)
- Pedestrian Safety at Grade Crossing Guide (Final Draft), September 2007, Transport Canada

Capital Request:	\$	200,000
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Project Financing	Funding Source:	Funding Request:	
		\$	200,000
	New Debt		
	Total Funding Request:	\$	200,000

Future Impact(s)	
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Project Information

Budget Year 2020	Department Operations	Project # Skelton Drain
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Project Details	Type of Project:	Capital Project
	Project Title:	Skelton Municipal Drain
	Location/Facility:	Skelton Municipal Drain
	Project Description:	Construction of the Skelton Drain. Cost to be financed by the City until the project is completed and can be billed out. Commencement of construction began in September of 2019 and estimated completion to be December 20, 2020.
	Project Justification:	Council has approved the works under report report 2019-176 and the Engineer's Report was adopted under by law 6744/108/19. The total cost of the project is estimated at \$240,000. The Municipalities estimated portion of the project is \$47,000
Capital Request:		\$ 47,000

Project Financing	Funding Source:	Funding Request:
		\$ 47,000
	New Debt	
Total Funding Request:		\$ 47,000

Future Impact(s)	
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PORT COLBORNE

Project Information

Budget Year 2020	Department Operations	Project # Schihl Drain
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Project Details	Type of Project:	Capital Project
	Project Title:	Schihl Municipal Drain
	Location/Facility:	Schihl Municipal Drain
	Project Description:	Construction of the Schihl Drain. Cost to be financed by the City until the project is completed and can be billed out. Commencement of construction to begin February 3, 2020 and estimated completion to be December 20, 2020.
	Project Justification:	Council has approved the works under report report 2019-113 and the Engineer's Report was adopted under by law 6708/72/19. The total cost of the project is estimated at \$392, 980. The Municipalities estimated portion of the project is \$8,956.00
Capital Request:		\$ 8,956

Project Financing	Funding Source:	Funding Request:
	R - Engineering Projects	\$ 8,956
	New Debt	
	Total Funding Request:	\$ 8,956

Future Impact(s)	
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Vale - Washroom Tile Replacement
Steve Shypowskyj to: Peter Senese
Cc: Chris Lee

2019-12-16 01:07 PM

History: This message has been replied to.

Good Afternoon Peter,

We had a large chunk of 4" tiles within one of the player washrooms at Vale fall off the wall over the weekend so we conducted a walk through of each player washroom.

I've included a summary of work that needs to be completed:

Change Room #1 - Re-tile Shower (\$3,500)
Change Room #2 - Re-tile Washroom only (\$1,500)
Change Room #3 - No Work Needed
Change Room #4 - Re-tile Shower (\$3,500)
Change Room #5 - Re-tile Shower (\$3,500)
Change Room #6 - Re-tile Shower (\$3,500)
Change Room #7 - Replaced in 2019; no work needed
Change Room #8 - Re-tile Washroom only (\$1,500)
Change Room #9 - Replaced in 2019; no work needed
Change Room #10 - Re-tile Shower; no missing tiles but they are loose in multiple areas (\$3,500)
Change Room #11 - Re-tile Shower; no missing tiles but they are loose in multiple areas (\$3,500)
Change Room #12 - Re-tile Shower; no missing tiles but they are loose in multiple areas (\$3,500)
Change Room #R1 - No Work Needed
Change Room #R2 - Re-tile Shower and Washroom (\$5,000)
Whalers Change Room - Re-tile Shower and Washroom (\$5,000)

Total = \$37,500

These washrooms were previously budgeted for replacement at the rate of 2 washrooms per year until all were completed due to the tiles not adhering to the walls. Extending this work over multiple years poses a huge safety concerns as these porcelain tiles can injury our visitors. There are tiles ready to let loose three feet above a shower head right now, if someone is showering this could extensively injure someone. Other tiles are loose from one foot off the ground to six feet off the ground, they could fall onto kids or they could fall onto the tile floor, crack leaving jagged pieces and then have the potential to be stepped on by visitors with bare feet.

We need to replace these tiles as soon as possible. I've already instructed staff to remove loose tiles to avoid injury but having high humidity and direct contact with water behind the tiles is not good either. This also allows kids to rip tiles off as they will have access to the sides of them to pry up.

I would like to propose that we move forward today with soliciting three tiling contractors to have a site visit to review the work and submit a cost by the end of next week anticipating a start date of January 6th. We do not currently have this work budgeted for but Community Services has a request in the 2020 budget to replace all washrooms instead of two at a time. I'm seeking approval to move on this now instead of waiting for budget to be approved due to the safety issues this poses with loose tiles and soon to be, no tiles that can cause further damage to the drywall and cost more for replacement in the long run. I've attached pictures below for reference to the state each washroom/shower needing replacement.

If you have any questions or require clarification please do not hesitate to contact me. I'll give you a call to discuss as well as I would like to schedule this work in asap.

Thanks!

COMPUTER REPLACEMENT	2019	2020	2021	2022	2023	2024	2025	2026
Design Technologist				\$ 3,500.00				\$ 4,500.00
Engineering Technologist				\$ 3,500.00				\$ 4,500.00
Survey/Cad				\$ 3,500.00				\$ 4,500.00
GIS/CAD			\$ 3,500.00				\$ 4,500.00	
Con. Inspector		\$ 2,500.00				\$ 2,500.00		
Mgr Pr & Design			\$ 2,500.00				\$ 3,500.00	
Mgr Drain					\$ 2,500.00			
Mun. Drain Tech.					\$ 3,500.00			
S. Design						\$ 2,500.00		
S. Dev						\$ 2,500.00		
Director					\$ 2,500.00			
E. Admin			\$ 1,500.00				\$ 2,500.00	
Yearly Total	\$ -	\$ 2,500.00	\$ 7,500.00	\$ 10,500.00	\$ 8,500.00	\$ 7,500.00	\$ 10,500.00	\$ 13,500.00

IPAD REPLACEMENT	2019	2020	2021	2022	2023	2024	2025	2026
Mgr Pr & Design		\$ 2,000.00				\$ 2,000.00		
Mgr Drain	\$ 2,000.00				\$ 2,000.00			
Director	\$ 2,000.00				\$ 2,000.00			
Yearly Total	\$ 4,000.00	\$ 2,000.00	\$ -	\$ -	\$ 4,000.00	\$ 2,000.00	\$ -	\$ -

PHONE REPLACEMENT	2019	2020	2021	2022	2023	2024	2025	2026
Design Technologist		\$ 200.00		\$ 200.00		\$ 200.00		\$ 200.00
Engineering Technologist		\$ 200.00		\$ 200.00		\$ 200.00		\$ 200.00
Survey/Cad			\$ 200.00		\$ 200.00		\$ 200.00	
GIS/CAD	\$ 200.00		\$ 200.00		\$ 200.00		\$ 200.00	
Con. Inspector	\$ 200.00		\$ 200.00		\$ 200.00		\$ 200.00	
Mgr Pr & Design	\$ 200.00		\$ 200.00		\$ 200.00		\$ 200.00	
Mgr Drain			\$ 200.00		\$ 200.00		\$ 200.00	
Mun. Drain Tech.		\$ 200.00		\$ 200.00		\$ 200.00		\$ 200.00
S. Design		\$ 200.00		\$ 200.00		\$ 200.00		\$ 200.00
S. Dev		\$ 200.00		\$ 200.00		\$ 200.00		\$ 200.00
Director	\$ 200.00		\$ 200.00		\$ 200.00		\$ 200.00	
E. Admin	\$ 200.00		\$ 200.00		\$ 200.00		\$ 200.00	
Yearly Total	\$ 1,000.00	\$ 1,000.00	\$ 1,400.00	\$ 1,000.00	\$ 1,400.00	\$ 1,000.00	\$ 1,400.00	\$ 1,000.00

801

2027	2028	2029	2030
			\$ 3,500.00
			\$ 3,500.00
			\$ 3,500.00
		\$ 3,500.00	
	\$ 3,500.00		
		\$ 2,500.00	
\$ 3,500.00			
\$ 4,500.00			
	\$ 3,500.00		
	\$ 3,500.00		
\$ 3,500.00			
		\$ 1,500.00	
\$ 11,500.00	\$ 10,500.00	\$ 7,500.00	\$ 10,500.00

This accomodates computer replacement every 4 years and monitor replacement every 8 years.

2027	2028	2029	2030
	\$ 2,000.00		
\$ 2,000.00			
\$ 2,000.00			
\$ 4,000.00	\$ 2,000.00	\$ -	\$ -

This accomodates lpad replacement every 5 years.

2027	2028	2029	2030
	\$ 200.00		\$ 200.00
	\$ 200.00		\$ 200.00
\$ 200.00		\$ 200.00	
\$ 200.00		\$ 200.00	
\$ 200.00		\$ 200.00	
\$ 200.00		\$ 200.00	
\$ 200.00		\$ 200.00	
	\$ 200.00		\$ 200.00
	\$ 200.00		\$ 200.00
	\$ 200.00		\$ 200.00
\$ 200.00		\$ 200.00	
\$ 200.00		\$ 200.00	
\$ 1,400.00	\$ 1,000.00	\$ 1,400.00	\$ 1,000.00

This accommodate additional funds to upgrade phones to larger screens as staff reviews construction drawings on a daily basis. For reference this has been past practise. May need to be bumped up to \$250 for each occurrence.

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SOFTWARE PURCHASES	2019	2020	2021	2022	2023	2024	2025	2026
AutoCAD AEC Collection		\$ 1,470.00	\$ 1,499.40	\$ 1,529.39	\$ 1,559.98	\$ 1,591.18	\$ 1,623.00	\$ 1,655.46
AutoCAD AEC Collection		\$ 1,470.00	\$ 1,499.40	\$ 1,529.39	\$ 1,559.98	\$ 1,591.18	\$ 1,623.00	\$ 1,655.46
AutoCAD AEC Multi		\$ 4,783.75	\$ 4,879.43	\$ 4,977.01	\$ 5,076.55	\$ 5,178.08	\$ 5,281.65	\$ 5,387.28
AutoCAD AEC Multi		\$ 11,943.00			\$ 12,659.58			\$ 13,419.15
AutoCAD AEC Multi		\$ 11,943.00			\$ 12,659.58			\$ 13,419.15
AutoCAD Civil 3D		\$ 2,669.50	\$ 2,722.89	\$ 2,777.35	\$ 2,832.89	\$ 2,889.55	\$ 2,947.34	\$ 3,006.29
AutoCAD Civil 3D		\$ 6,210.00			\$ 6,582.60			\$ 6,977.56
AutoCAD LT		\$ 500.00	\$ 510.00	\$ 520.20	\$ 530.60	\$ 541.22	\$ 552.04	\$ 563.08
AutoCAD LT		\$ 500.00	\$ 510.00	\$ 520.20	\$ 530.60	\$ 541.22	\$ 552.04	\$ 563.08
AutoCAD LT		\$ 255.00	\$ 260.10	\$ 265.30	\$ 270.61	\$ 276.02	\$ 281.54	\$ 287.17
AutoCAD LT		\$ 255.00	\$ 260.10	\$ 265.30	\$ 270.61	\$ 276.02	\$ 281.54	\$ 287.17
ArcGIS Standard Primary		\$ 2,920.00	\$ 2,978.40	\$ 3,037.97	\$ 3,098.73	\$ 3,160.70	\$ 3,223.92	\$ 3,288.39
ArcGIS Standard Secondary		\$ 2,330.00	\$ 2,376.60	\$ 2,424.13	\$ 2,472.61	\$ 2,522.07	\$ 2,572.51	\$ 2,623.96
ArcGIS Basic Primary		\$ 1,020.00	\$ 1,040.40	\$ 1,061.21	\$ 1,082.43	\$ 1,104.08	\$ 1,126.16	\$ 1,148.69
ArcGIS Basic Secondary		\$ 610.00	\$ 622.20	\$ 634.64	\$ 647.34	\$ 660.28	\$ 673.49	\$ 686.96
ArcGIS Basic Secondary		\$ 610.00	\$ 622.20	\$ 634.64	\$ 647.34	\$ 660.28	\$ 673.49	\$ 686.96
Yearly Total	0	\$ 45,294.25	\$ 15,502.22	\$ 15,812.26	\$ 48,030.26	\$ 16,451.07	\$ 16,780.10	\$ 50,931.56

011

2027	2028	2029	2030
\$ 1,688.57	\$ 1,722.34	\$ 1,756.79	\$ 1,791.92
\$ 1,688.57	\$ 1,722.34	\$ 1,756.79	\$ 1,791.92
\$ 5,495.03	\$ 5,604.93	\$ 5,717.02	\$ 5,831.36
		\$ 14,224.30	
		\$ 14,224.30	
\$ 3,066.42	\$ 3,127.74	\$ 3,190.30	\$ 3,254.11
		\$ 7,396.21	
\$ 574.34	\$ 585.83	\$ 597.55	\$ 609.50
\$ 574.34	\$ 585.83	\$ 597.55	\$ 609.50
\$ 292.91	\$ 298.77	\$ 304.75	\$ 310.84
\$ 292.91	\$ 298.77	\$ 304.75	\$ 310.84
\$ 3,354.16	\$ 3,421.25	\$ 3,489.67	\$ 3,559.46
\$ 2,676.44	\$ 2,729.97	\$ 2,784.57	\$ 2,840.26
\$ 1,171.66	\$ 1,195.09	\$ 1,218.99	\$ 1,243.37
\$ 700.70	\$ 714.71	\$ 729.01	\$ 743.59
\$ 700.70	\$ 714.71	\$ 729.01	\$ 743.59
\$ 17,458.01	\$ 17,807.17	\$ 54,008.13	\$ 18,526.58

Planning
 Planning
 Planning

Planning

Planning

Engineering Division Cost Only (74610)

This is the full list of AutoCAD and GIS software for Engineering and Planning. Planning software is highlighted in blue and is charged to their accounts, not Engineerings. A discount is given when purchasing specific new programing for a 3 year basis which is why we are proposing the high cost for certain programs and vacancies in years 2 and 3.

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FIRE



FIRE & EMERGENCY SERVICES

3 Killaly Street West
Port Colborne, Ontario
L3K 6H1
www.portcolborne.ca

Date: October 9, 2019
Memo To: Brenda Garrett, Director of Corporate Services/City Treasurer
From: Thomas B. Cartwright, City Fire Chief
Re: **2020 Budget Operations**

The Fire Department has completed the 2020 operations portion of the budget process. In addition to the 2 – 5% increase inputted by the Finance Department, an additional \$64,718.00 has been added.

The breakdown of those increases are as follows:

- | | |
|---|--------------------|
| 1) 3137 Clothing Allowance | \$4,875.00 |
| New recruits require uniforms as per the collective agreement | |
| 2) 3213 911 Signs | \$987.00 |
| Increase in cost of signs | |
| 3) 3221 Equipment Repairs | \$3,600.00 |
| Increase in cost | |
| 4) 3313 Staff Development | \$1,850.00 |
| Increase in cost | |
| 5) 3328 Contract Services | \$3,125.00 |
| Increase in cost | |
| 6) 3208 Cleaning Materials | \$909.00 |
| Increase in cost within Station | |
| 7) 3301 Building & Equipment Repairs | \$7,458.00 |
| Increase in cost within Station | |
| 8) 3302 Facility Maintenance Equipment | \$10,400.00 |
| Increase in cost | |

9) Apparatus portion of budget

Engine No. 1	maintenance	\$2,867.00
	parts	\$3,276.00
Ladder No. 1	parts	\$3,332.00
Engine No. 2	parts	\$3,776.00
Car No. 1	parts	\$1,776.00

All of these increases have been entered.

The following increases have "not" been entered as we were unable to do so. Those increases are within the wage portion of the budget. The changes have to be inputted by the Finance Department.

1) 3104 Overtime

\$10,000.00

Added to Budget.

Wages have increased over the last number of years and the cost of overtime has also increased. We have overrun the budget within this area for at least the last three (3) years.

2) Volunteers Officers Pay

\$6,000.00

- Reallocated from training budget to Vol. off. pay

Significant restructuring of our training program has resulted in additional instructors being required. As well, additional officers are going to be promoted from within our volunteer ranks in 2020. Additional funds are required.

Should you require additional information and/or clarification, please contact me directly. Thank you.


Thomas B. Cartwright,
City Fire Chief

TC:cm

c: Scott Luey, Chief Administrative Officer



Project Information

PORT COLBORNE

Budget Year 2020	Department Fire Department	Project #
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Project Details

Type of Project: Capital Project

Project Title: Radio System Back-up

Location/Facility: Fire Department

Project Description:
 Back-up repeater for the Fire Department's radio system. We currently own three repeaters and our current supplier of radios Motorola has advised that the equipment we currently own they are no longer supporting. This back-up repeater will ensure consistency of our equipment.

Project Justification:
 This is a one year request. Once this purchase has been completed it is expected this equipment will last quite some time.

Capital Request:

Project Financing

Funding Source:	Funding Request:
R - Fire Equipment	\$ 15,000
New Debt	
Total Funding Request:	\$ 15,000

Future Impact(s)



PORT COLBORNE

Project Information

Budget Year 2020	Department Fire Department	Project #
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Project Details	Type of Project:	Capital Project
	Project Title:	Rescue Equipment - Auto Extrication - Air Bags (lifting device)
	Location/Facility:	Fire Department
	Project Description:	The Fire Department's auto extrication air bag equipment is about to expire and our Fire Service needs to replace. This will include chains and glass cutters and other miscellaneous hand tools.
	Project Justification:	This is a one year request. Once this purchase has been completed it is expected this equipment will last quite some time.
Capital Request:		

Project Financing	Funding Source:	Funding Request:
	R - Fire Equipment	\$ 15,000
	New Debt	
	Total Funding Request:	\$ 15,000

Future Impact(s)	
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PORT COLBORNE

Project Information

Budget Year 2020	Department Fire Department	Project #
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Project Details	Type of Project:	Capital Project
	Project Title:	S.C.B.A. Replacement
	Location/Facility:	Fire Department
	Project Description:	<p>The Fire Department's Scott Air Packs were purchased in 2006. There are currently (30) air packs, two (2) rescue kits and two (2) remote units and ninety (90) spare air bottles.</p> <p>The Fire Department was informed by its maintenance and service provider that the air packs are near the end of life. Scott SCBA, the supplier, will not support parts within their system. Additionally, the National Fire Protection Association (NFPA) Standards for air packs has changed and another change can be expected within the future. The cost includes the compressor system required. Over the last three years the Fire Department has been testing and reviewing various types of breathing apparatus to identify the one that best suits our needs. That information will be provided to Council within a report by the end of this year, with a recommendation to which type of pack our Department will be investing in.</p>
	Project Justification:	<p>We have provided Council with previous reports including information during the 2019 budgets with regards to funding and precurment. The SCBA currently in use have reached their end of life within the manufacturer's and NFPA standards.</p>
Capital Request:		

Project Financing	Funding Source:	Funding Request:
	R - Fire Equipment	\$ 450,000
	New Debt	
	Total Funding Request:	\$ 450,000

Future Impact(s)	
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PORT COLBORNE

Project Information

Budget Year	Department	Project #
2020	Fire Department	
Project Details	Type of Project:	Capital Project
	Project Title:	Risk Assessment
	Location/Facility:	Fire Department
	Project Description:	<p>Ontario Regulation 377/18 came into effect July 1, 2019 and the Department has until July 1, 2024 to comply - details of this regulation were outlined in Report No. 2019-92.</p> <p>Although it is a five (5) year period of time, significant effort and resources will be required to fulfill legislative obligations. Staffing will be required either through permanent employment or through consulting services. There is a requirement for yearly updating. NOTE: This is an estimate only and the cost may require other future funding.</p>
	Project Justification:	This is a requirement of Ontario Regulation 377/18.
	Capital Request:	
Project Financing	Funding Source:	Funding Request:
	DC - Fire	\$ 15,000
	Yearly Allotment	
	Total Funding Request:	\$ 15,000
Future Impact(s)		



PORT COLBORNE

Project Information

Budget Year 2020	Department Fire Department	Project #
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Project Details	Type of Project:	Capital Project
	Project Title:	Bunker Gear
	Location/Facility:	Fire Department
	Project Description:	As in the past, several Regional Fire Departments jointly tendered bunker gear. The price of the bunker gear has remained relatively stable. This year we would like to replace eight (8) sets of bunker gear, as we have hired six (6) recruits. The current cost of a set of bunker gear purchased through a co-operating purchasing arrangement with other Municipalities is approximately two thousand five hundred dollars (\$2,500). The annual replacement cost of bunker gear is approximately \$20,000.00.
	Project Justification:	This request is the annual capital request for bunker gear. New bunker gear must be purchased to replace gear that is expiring (NFPA and Provincial requirements, mandate that bunker gear be replaced every 10 years)
	Capital Request:	

Project Financing	Funding Source:	Funding Request:
	R - Fire Equipment	\$ 20,000
	Yearly Allotment	
	Total Funding Request:	\$ 20,000

Future Impact(s)	
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Project Information

PORT COLBORNE

Budget Year
2020

Department
Fire Department

Project #

Project Details

Type of Project: Capital Project

Project Title: Fire Fighter Equipment

Location/Facility: Fire Department

Project Description:
Over the course of a year, fire and safety equipment has to be replaced due to damage, use or age. For example, boots, balaclavas, gloves, helmets, equipment bags, pagers, chargers, CBRNE equipment.

Project Justification:
This request is the annual capital request for fire fighter equipment.

Capital Request:

Project Financing

Funding Source:	Funding Request:
R - Fire Equipment	\$ 15,000
Yearly Allotment	
Total Funding Request:	\$ 15,000

Future Impact(s)



Project Information

PORT COLBORNE

Budget Year
2020

Department
Fire Department

Project #

Project Details	Type of Project:	Capital Project	
	Project Title:	Smoke Alarm Program	
	Location/Facility:	Fire Department	
	<p>Project Description: Our fire fighters go door-to-door with our Smoke Alarm Program April to November yearly. We provide smoke alarms and carbon monoxide alarms to seniors and lower income families free of charge. We are mandated under the Provincial Fire Protection and Prevention Act to have a smoke alarm and public education program.</p>		
Project Financing	Project Justification:		
	This request is the annual capital request for our Smoke Alarm Program. This is an initiative that the Fire Department would like to continue as fire safety is our number one concern within our community. This money was always budgetting by Council as a one time cost, which was never included in the annual levy. We recognize this will be an on-going cost into future years and are now bringing into our annual projected cost.		
	Capital Request:		
Future Impact(s)	Funding Source:	Funding Request:	
	R - Smoke Alarm Program	\$	15,000
	Yearly Allotment		
	Total Funding Request:	\$	15,000



Project Information

PORT COLBORNE

Budget Year
2020

Department
Fire Department

Project #

Project Details

Type of Project: Capital Project

Project Title: Station (Miscellaneous)

Location/Facility: Fire Department

Project Description:
During the course of a year there are always upgrades and items within the Station that need to be replaced and repaired. Items may include computers, i-pads, printers, lap tops, office furniture, projectors, etc.

Project Justification:
This request is an annual request and needed to ensure the Fire Station is kept updated and in good repair.

Capital Request:

Project Financing

Funding Source:	Funding Request:
DC - Fire	\$ 10,000
Yearly Allotment	
Total Funding Request:	\$ 10,000

Future Impact(s)



PORT COLBORNE

Project Information

Budget Year 2021	Department Fire Department	Project #
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Project Details	Type of Project:	Capital Project
	Project Title:	Engine Replacement
	Location/Facility:	Fire Department
	Project Description:	
	<p>Engine No. 2 was purchased in 2001. The cost at that time was approximately \$350,000.00. Obviously, a projected cost is somewhat difficult as the value of the Canadian dollar versus the US dollar plays a significant role in the final price. Even if the truck is built in Canada, all of the major components of a Fire Apparatus are made in the United States. This price includes the purchase of equipment required for this apparatus.</p> <p>Inflation also plays a role in these prices. The cost of the same truck purchased in 2001 equipped similarly would be in the \$500,000 range today. The projected cost into 2021 can be expected to be higher than the price indicated.</p>	
	Project Justification:	
<p>The City has determined in the past that apparatus, in particular the engines/pumpers will be replaced on a 20 year cycle as we only have two of them and it is imperative that we have up-to-date apparatus.</p>		
Capital Request:		

Project Financing	Funding Source:	Funding Request:
	DC - Fire	\$ 550,000
	Total Funding Request:	\$ 550,000

Future Impact(s)	
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PORT COLBORNE

Project Information

Budget Year 2021	Department Fire Department		Project #
Project Details	Type of Project:	Capital Project	
	Project Title:	Risk Assessment	
	Location/Facility:	Fire Department	
	Project Description: Ontario Regulation 377/18 came into effect July 1, 2019 and the Department has until July 1, 2024 to comply - details of this regulation were outlined in Report No. 2019-92. Although it is a five (5) year period of time, significant effort and resources will be required to fulfill legislative obligations. Staffing will be required either through permanent employment or through consulting services. There is a requirement for yearly updating. NOTE: This is an estimate only and the cost may require other future funding.		
	Project Justification: This is a requirement of Ontario Regulation 377/18.		
Project Financing	Capital Request:		
	Funding Source:	Funding Request:	
	DC - Fire	\$	15,000
Yearly Allotment			
Total Funding Request:	\$	15,000	
Future Impact(s)			



PORT COLBORNE

Project Information

Budget Year 2021		Department Fire Department	Project #
Project Details	Type of Project:	Capital Project	
	Project Title:	Bunker Gear	
	Location/Facility:	Fire Department Headquarters	
	Project Description:	<p>As in the past, several Regional Fire Departments jointly tendered bunker gear. The price of the bunker gear has remained relatively stable. This year we would like to replace eight (8) sets of bunker gear, as we have hired six (6) recruits. The current cost of a set of bunker gear purchased through a co-operating purchasing arrangement with other Municipalities is approximately two thousand five hundred dollars (\$2,500). The annual replacement cost of bunker gear is approximately \$20,000.00.</p>	
	Project Justification:	<p>This request is the annual capital request for bunker gear. New bunker gear must be purchased to replace gear that is expiring (NFPA and Provincial requirements, mandate that bunker gear be replaced every 10 years)</p>	
	Capital Request:		
Project Financing	Funding Source:	Funding Request:	
	R - Fire Equipment	\$	22,000
	Yearly Allotment		
	Total Funding Request:	\$	22,000
Future Impact(s)			



PORT COLBORNE

Project Information

Budget Year	Department	Project #
2021	Fire Department	
Project Details	Type of Project:	Capital Project
	Project Title:	Fire Fighter Equipment
	Location/Facility:	Fire Department
	Project Description:	Over the course of a year, fire and safety equipment has to be replaced due to damage, use or age. For example, boots, balaclavas, gloves, helmets, equipment bags, pagers, chargers, CBRNE equipment.
	Project Justification:	This request is the annual capital request for fire fighter equipment.
	Capital Request:	
Project Financing	Funding Source:	Funding Request:
	R - Fire Equipment	\$ 25,000
	Yearly Allotment	
	Total Funding Request:	\$ 25,000
Future Impact(s)		



Project Information

	Department Fire Department	Project #
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Project Details	Type of Project:	Capital Project
	Project Title:	Smoke Alarm Program
	Location/Facility:	Fire Department
	Project Description:	Our fire fighters go door-to-door with our Smoke Alarm Program April to November yearly. We provide smoke alarms and carbon monoxide alarms to seniors and lower income families free of charge. We are mandated under the Provincial Fire Protection and Prevention Act to have a smoke alarm and public education program.
	Project Justification:	This request is the annual capital request for our Smoke Alarm Program. This is an initiative that the Fire Department would like to continue as fire safety is our number one concern within our community. This money was always budgetting by Council as a one time cost, which was never included in the annual levy. We recognize this will be an on-going cost into future years and are now bringing into our annual projected cost.
	Capital Request:	

Project Financing	Funding Source:	Funding Request:
	R - Smoke Alarm Program	\$ 15,000
	Yearly Allotment	
	Total Funding Request:	\$ 15,000

Future Impact(s)	
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Project Information

PORT COLBORNE

Budget Year 2021	Department Fire Department	Project #
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Type of Project:	Capital Project
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Project Title:	Station (Miscellaneous)
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Location/Facility:	Fire Department
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Project Description:	<p>During the course of a year there are always upgrades and items within the Station that need to be replaced and repaired. Items may include computers, i-pads, printers, lap tops, office furniture, projectors, etc.</p>
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Project Justification:	<p>This request is an annual request and needed to ensure the Fire Station is kept updated and in good repair.</p>
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Capital Request:	
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Funding Source:	Funding Request:	
DC - Fire	\$	10,000
Yearly Allotment		
Total Funding Request:	\$	10,000

Future Impact(s)	
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Project Information

Budget Year 2021	Department Fire Department	Project #
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Project Details	Type of Project:	Capital Project
	Project Title:	Training Centre
	Location/Facility:	Fire Department

Project Description:
 Since the construction of the new Station, the City has maintained a piece of property adjacent to the existing Station. At the time the Station was built a proposal was brought forward to Council that some time in the future that piece of land would be developed into a training centre. The training centre would include live burn facility, SCBA, search and rescue facility, confined space, as well as auto extrication, as well as vehicle components. We are proposing that the site be developed and expanded over a period of five years. This also contains site preparation.

Project Justification:
 Due to the training standards in the Province of Ontario we have to find a means to train our fire fighters to NFPA standards. The make-up of our Department makes going to out of Town facilities on a regular basis very difficult without inconveniencing our fire fighters and structure of our Fire Department. This particular site would allow for timely training and rapid response to an emergency from the training centre.
 It is envisioned that this Training Facility will be able to be used by various Departments within the City ie., Operations and Public Works.

Capital Request:

Project Financing	Funding Source:	Funding Request:
	DC - Fire	\$ 20,000
	Yearly Allotment	
	Total Funding Request:	\$ 20,000

Future Impact(s)



PORT COLBORNE

Project Information

Budget Year 2022	Department Fire Department	Project #
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Project Details	Type of Project:	Capital Project
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Project Details	Project Title:	Risk Assessment
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Project Details	Location/Facility:	Fire Department
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Project Details	<p>Project Description: Ontario Regulation 377/18 came into effect July 1, 2019 and the Department has until July 1, 2024 to comply - details of this regulation were outlined in Report No. 2019-92.</p> <p>Although it is a five (5) year period of time, significant effort and resources will be required to fulfill legislative obligations. Staffing will be required either through permanent employment or through consulting services. There is a requirement for yearly updating. NOTE: This is an estimate only and the cost may require other future funding.</p>
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Project Details	<p>Project Justification: This is a requirement of Ontario Regulation 377/18.</p>
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Project Details	Capital Request:	
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Project Financing	Funding Source:	Funding Request:
	DC - Fire	\$ 15,000
	Yearly Allotment	
	Total Funding Request:	\$ 15,000

Future Impact(s)	
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PORT COLBORNE

Project Information

Budget Year 2022	Department Fire Department	Project #
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Type of Project:	Capital Project
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Project Title:	Bunker Gear
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Location/Facility:	Fire Department Headquarters
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Project Details	Project Description: As in the past, several Regional Fire Departments jointly tendered bunker gear. The price of the bunker gear has remained relatively stable. This year we would like to replace eight (8) sets of bunker gear, as we have hired six (6) recruits. The current cost of a set of bunker gear purchased through a co-operating purchasing arrangement with other Municipalities is approximately two thousand five hundred dollars (\$2,500). The annual replacement cost of bunker gear is approximately \$20,000.00.
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Project Details	Project Justification: This request is the annual capital request for bunker gear. New bunker gear must be purchased to replace gear that is expiring (NFPA and Provincial requirements, mandate that bunker gear be replaced every 10 years)
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Capital Request:	
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Project Financing	Funding Source:	Funding Request:
	R - Fire Equipment	\$ 24,000
	Yearly Allotment	
	Total Funding Request:	\$ 24,000

Future Impact(s)	
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Project Information

PORT COLBORNE

Budget Year 2022	Department Fire Department	Project #
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Project Details	Type of Project:	Capital Project
	Project Title:	Fire Fighter Equipment
	Location/Facility:	Fire Department
	Project Description:	Over the course of a year, fire and safety equipment has to be replaced due to damage, use or age. For example, boots, balaclavas, gloves, helmets, equipment bags, pagers, chargers, CBRNE equipment.
	Project Justification:	This request is the annual capital request for fire fighter equipment.
Project Financing	Capital Request:	
	Funding Source:	Funding Request:
	R - Fire Equipment	\$ 25,000
	Yearly Allotment	
	Total Funding Request:	\$ 25,000
Future Impact(s)		



PORT COLBORNE
Budget Year
2022

Project Information

	Department Fire Department
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Project Details	Type of Project:	Capital Project
	Project Title:	Smoke Alarm Program
	Location/Facility:	Fire Department
	Project Description:	Our fire fighters go door-to-door with our Smoke Alarm Program April to November yearly. We provide smoke alarms and carbon monoxide alarms to seniors and lower income families free of charge. We are mandated under the Provincial Fire Protection and Prevention Act to have a smoke alarm and public education program.
	Project Justification:	This request is the annual capital request for our Smoke Alarm Program. This is an initiative that the Fire Department would like to continue as fire safety is our number one concern within our community. This money was always budgetting by Council as a one time cost, which was never included in the annual levy. We recognize this will be an on-going cost into future years and are now bringing into our annual projected cost.

	Capital Request:	
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Project Financing	Funding Source:	Funding Request:
	R - Smoke Alarm Program	\$ 15,000
	Yearly Allotment	
	Total Funding Request:	\$ 15,000

Future Impact(s)	
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Project Information

PORT COLBORNE

Budget Year 2022	Department Fire Department	Project #
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Project Details	Type of Project:	Capital Project
	Project Title:	Station (Miscellaneous)
	Location/Facility:	Fire Department
	Project Description:	<p>During the course of a year there are always upgrades and items within the Station that need to be replaced and repaired. Items may include computers, i-pads, printers, lap tops, office furniture, projectors, etc.</p>
	Project Justification:	<p>This request is an annual request and needed to ensure the Fire Station is kept updated and in good repair.</p>
	Capital Request:	
Project Financing	Funding Source:	Funding Request:
	DC - Fire	\$ 10,000
	Yearly Allotment	
	Total Funding Request:	\$ 10,000
Future Impact(s)		



Project Information

PORT COLBORNE
Budget Year
2022

Department
Fire Department

Project Details

Type of Project:	Capital Project
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Project Title:	Training Centre
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Location/Facility:	Fire Department
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Project Description:	<p>Since the construction of the new Station, the City has maintained a piece of property adjacent to the existing Station. At the time the Station was built a proposal was brought forward to Council that some time in the future that piece of land would be developed into a training centre. The training centre would include live burn facility, SCBA, search and rescue facility, confined space, as well as auto extrication, as well as vehicle components. We are proposing that the site be developed and expanded over a period of five years. This also contains site preparation.</p>
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Project Justification:	<p>Due to the training standards in the Province of Ontario we have to find a means to train our fire fighters to NFPA standards. The make-up of our Department makes going to out of Town facilities on a regular basis very difficult without inconveniencing our fire fighters and structure of our Fire Department. This particular site would allow for timely training and rapid response to an emergency from the training centre.</p> <p>It is envisioned that this Training Facility will be able to be used by various Departments within the City ie., Operations and Public Works.</p>
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Capital Request:	
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Project Financing

Funding Source:	Funding Request:
DC - Fire	\$ 20,000
Yearly Allotment	
Total Funding Request:	\$ 20,000

Future Impact(s)

Future Impact(s)	
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PORT COLBORNE

Project Information

Budget Year 2023		Department Fire Department		Project #
Project Details	Type of Project:	Capital Project		
	Project Title:	Risk Assessment		
	Location/Facility:	Fire Department		
	Project Description:	<p>Ontario Regulation 377/18 came into effect July 1, 2019 and the Department has until July 1, 2024 to comply - details of this regulation were outlined in Report No. 2019-92.</p> <p>Although it is a five (5) year period of time, significant effort and resources will be required to fulfill legislative obligations. Staffing will be required either through permanent employment or through consulting services. There is a requirement for yearly updating. NOTE: This is an estimate only and the cost may require other future funding.</p>		
	Project Justification:	This is a requirement of Ontario Regulation 377/18.		
Capital Request:				
Project Financing	Funding Source:	Funding Request:		
	DC - Fire	\$	15,000	
	Yearly Allotment			
	Total Funding Request:	\$	15,000	
Future Impact(s)				



PORT COLBORNE

Project Information

Budget Year 2023		Department Fire Department	Project #
Project Details	Type of Project:	Capital Project	
	Project Title:	Bunker Gear	
	Location/Facility:	Fire Department Headquarters	
	Project Description:	<p>As in the past, several Regional Fire Departments jointly tendered bunker gear. The price of the bunker gear has remained relatively stable. This year we would like to replace eight (8) sets of bunker gear, as we have hired six (6) recruits. The current cost of a set of bunker gear purchased through a co-operating purchasing arrangement with other Municipalities is approximately two thousand five hundred dollars (\$2,500). The annual replacement cost of bunker gear is approximately \$20,000.00.</p>	
	Project Justification:	<p>This request is the annual capital request for bunker gear. New bunker gear must be purchased to replace gear that is expiring (NFPA and Provincial requirements, mandate that bunker gear be replaced every 10 years)</p>	
Capital Request:			
Project Financing	Funding Source:	Funding Request:	
	R - Fire Equipment	\$	24,000
	Yearly Allotment		
	Total Funding Request:	\$	24,000
Future Impact(s)			



Project Information

PORT COLBORNE

Budget Year 2023	Department Fire Department	Project #
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Project Details	Type of Project:	Capital Project
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Project Title:	Fire Fighter Equipment
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Location/Facility:	Fire Department
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Project Description:
Over the course of a year, fire and safety equipment has to be replaced due to damage, use or age. For example, boots, balaclavas, gloves, helmets, equipment bags, pagers, chargers, CBRNE equipment.

Project Justification:
This request is the annual capital request for fire fighter equipment.

Capital Request:	
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Project Financing	Funding Source:	Funding Request:
	R - Fire Equipment	\$ 25,000
	Yearly Allotment	
	Total Funding Request:	\$ 25,000

Future Impact(s)	
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Project Information

PORT COLBORNE
Budget Year
2023

Department
Fire Department

Project #

Project Details

Type of Project: Capital Project

Project Title: Smoke Alarm Program

Location/Facility: Fire Department

Project Description:

Our fire fighters go door-to-door with our Smoke Alarm Program April to November yearly. We provide smoke alarms and carbon monoxide alarms to seniors and lower income families free of charge. We are mandated under the Provincial Fire Protection and Prevention Act to have a smoke alarm and public education program.

Project Justification:

This request is the annual capital request for our Smoke Alarm Program. This is an initiative that the Fire Department would like to continue as fire safety is our number one concern within our community. This money was always budgetting by Council as a one time cost, which was never included in the annual levy. We recognize this will be an on-going cost into future years and are now bringing into our annual projected cost.

Capital Request:

Project Financing

Funding Source:	Funding Request:
R - Smoke Alarm Program	\$ 15,000

Yearly Allotment

Total Funding Request: \$ 15,000

Future Impact(s)



Project Information

PORT COLBORNE

Budget Year 2023	Department Fire Department	Project #
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Type of Project:	Capital Project
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Project Title:	Station (Miscellaneous)
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Location/Facility:	Fire Department
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Project Description:	<p>During the course of a year there are always upgrades and items within the Station that need to be replaced and repaired. Items may include computers, i-pads, printers, lap tops, office furniture, projectors, etc.</p>
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Project Justification:	<p>This request is an annual request and needed to ensure the Fire Station is kept updated and in good repair.</p>
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Capital Request:	
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Funding Source:	Funding Request:
DC - Fire	\$ 10,000
Yearly Allotment	
Total Funding Request:	\$ 10,000

Future Impact(s)	
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Project Details

Project Financing

Future Impact(s)



Project Information

PORT COLBORNE

Budget Year
2023

Department
Fire Department

Project #

Project Details	Type of Project: Capital Project										
	Project Title: Training Centre										
	Location/Facility: Fire Department										
	<p>Project Description: Since the construction of the new Station, the City has maintained a piece of property adjacent to the existing Station. At the time the Station was built a proposal was brought forward to Council that some time in the future that piece of land would be developed into a training centre. The training centre would include live burn facility, SCBA, search and rescue facility, confined space, as well as auto extrication, as well as vehicle components. We are proposing that the site be developed and expanded over a period of five years. This also contains site preparation.</p>										
Project Financing	<p>Project Justification: Due to the training standards in the Province of Ontario we have to find a means to train our fire fighters to NFPA standards. The make-up of our Department makes going to out of Town facilities on a regular basis very difficult without inconveniencing our fire fighters and structure of our Fire Department. This particular site would allow for timely training and rapid response to an emergency from the training centre. It is envisioned that this Training Facility will be able to be used by various Departments within the City ie., Operations and Public Works.</p>										
	Capital Request:										
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Funding Source:</td> <td style="width: 50%;">Funding Request:</td> </tr> <tr> <td>DC - Fire</td> <td style="text-align: right;">\$ 20,000</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td>Yearly Allotment</td> <td> </td> </tr> <tr> <td>Total Funding Request:</td> <td style="text-align: right;">\$ 20,000</td> </tr> </table>	Funding Source:	Funding Request:	DC - Fire	\$ 20,000			Yearly Allotment		Total Funding Request:	\$ 20,000
Funding Source:	Funding Request:										
DC - Fire	\$ 20,000										
Yearly Allotment											
Total Funding Request:	\$ 20,000										
Future Impact(s)											



PORT COLBORNE

Project Information

Budget Year 2024		Department Fire Department		Project #
Project Details	Type of Project:		Capital Project	
	Project Title:		Risk Assessment	
	Location/Facility:		Fire Department	
	Project Description:			
	<p>Ontario Regulation 377/18 came into effect July 1, 2019 and the Department has until July 1, 2024 to comply - details of this regulation were outlined in Report No. 2019-92.</p> <p>Although it is a five (5) year period of time, significant effort and resources will be required to fulfill legislative obligations. Staffing will be required either through permanent employment or through consulting services. There is a requirement for yearly updating. NOTE: This is an estimate only and the cost may require other future funding.</p>			
Project Justification:				
This is a requirement of Ontario Regulation 377/18.				
Capital Request:				
Project Financing	Funding Source:		Funding Request:	
	DC - Fire		\$	15,000
	Yearly Allotment			
	Total Funding Request:		\$	15,000
Future Impact(s)				



PORT COLBORNE

Project Information

Budget Year 2024	Department Fire Department	Project #
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Project Details	Type of Project:	Capital Project
	Project Title:	Bunker Gear
	Location/Facility:	Fire Department Headquarters

Project Description:
 As in the past, several Regional Fire Departments jointly tendered bunker gear. The price of the bunker gear has remained relatively stable. This year we would like to replace eight (8) sets of bunker gear, as we have hired six (6) recruits. The current cost of a set of bunker gear purchased through a co-operating purchasing arrangement with other Municipalities is approximately two thousand five hundred dollars (\$2,500). The annual replacement cost of bunker gear is approximately \$20,000.00.

Project Justification:
 This request is the annual capital request for bunker gear. New bunker gear must be purchased to replace gear that is expiring (NFPA and Provincial requirements, mandate that bunker gear be replaced every 10 years)

Capital Request:

Project Financing	Funding Source:	Funding Request:
	R - Fire Equipment	\$ 26,000
	Yearly Allotment	
	Total Funding Request:	\$ 26,000

Future Impact(s)



Project Information

PORT COLBORNE

Budget Year 2024	Department Fire Department	Project #
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Type of Project:	Capital Project
Project Title:	Fire Fighter Equipment
Location/Facility:	Fire Department

Project Description:
 Over the course of a year, fire and safety equipment has to be replaced due to damage, use or age. For example, boots, balaclavas, gloves, helmets, equipment bags, pagers, chargers, CBRNE equipment.

Project Justification:
 This request is the annual capital request for fire fighter equipment.

Capital Request:

Funding Source:	Funding Request:
R - Fire Equipment	\$ 26,000
Yearly Allotment	
Total Funding Request:	\$ 26,000

Future Impact(s)

Project Details

Project Financing

Future Impact(s)



Project Information

PORT COLBORNE

Budget Year 2024	Department Fire Department	Project #
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Project Details	Type of Project:	Capital Project
	Project Title:	Smoke Alarm Program
	Location/Facility:	Fire Department
	Project Description: Our fire fighters go door-to-door with our Smoke Alarm Program April to November yearly. We provide smoke alarms and carbon monoxide alarms to seniors and lower income families free of charge. We are mandated under the Provincial Fire Protection and Prevention Act to have a smoke alarm and public education program.	
	Project Justification: This request is the annual capital request for our Smoke Alarm Program. This is an initiative that the Fire Department would like to continue as fire safety is our number one concern within our community. This money was always budgetting by Council as a one time cost, which was never included in the annual levy. We recognize this will be an on-going cost into future years and are now bringing into our annual projected cost.	

Project Financing	Capital Request:	
	Funding Source:	Funding Request:
	R - Smoke Alarm Program	\$ 15,000
	Yearly Allotment	
	Total Funding Request:	\$ 15,000

Future Impact(s)	
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Project Information

PORT COLBORNE

Budget Year

2024

Department

Fire Department

Project #

Project Details	Type of Project:	Capital Project	
	Project Title:	Station (Miscellaneous)	
	Location/Facility:	Fire Department	
	Project Description:	<p>During the course of a year there are always upgrades and items within the Station that need to be replaced and repaired. Items may include computers, i-pads, printers, lap tops, office furniture, projectors, etc.</p>	
Project Financing	Project Justification:	<p>This request is an annual request and needed to ensure the Fire Station is kept updated and in good repair.</p>	
	Capital Request:		
	Funding Source:	Funding Request:	
Future Impact(s)	DC - Fire	\$	10,000
	Yearly Allotment		
	Total Funding Request:	\$	10,000



Project Information

PORT COLBORNE

Budget Year 2024	Department Fire Department	Project #
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Project Details	Type of Project:	Capital Project
	Project Title:	Training Centre
	Location/Facility:	Fire Department
	Project Description:	<p>Since the construction of the new Station, the City has maintained a piece of property adjacent to the existing Station. At the time the Station was built a proposal was brought forward to Council that some time in the future that piece of land would be developed into a training centre. The training centre would include live burn facility, SCBA, search and rescue facility, confined space, as well as auto extrication, as well as vehicle components. We are proposing that the site be developed and expanded over a period of five years. This also contains site preparation.</p>
Project Financing	Project Justification:	<p>Due to the training standards in the Province of Ontario we have to find a means to train our fire fighters to NFPA standards. The make-up of our Department makes going to out of Town facilities on a regular basis very difficult without inconveniencing our fire fighters and structure of our Fire Department. This particular site would allow for timely training and rapid response to an emergency from the training centre.</p> <p>It is envisioned that this Training Facility will be able to be used by various Departments within the City ie., Operations and Public Works.</p>
	Capital Request:	
	Funding Source:	Funding Request:
	DC - Fire	\$ 20,000
Future Impact(s)	Yearly Allotment	
	Total Funding Request:	\$ 20,000
Future Impact(s)		



PORT COLBORNE

Project Information

Budget Year 2025		Department Fire Department		Project #
Project Details	Type of Project:		Capital Project	
	Project Title:		Bunker Gear	
	Location/Facility:		Fire Department Headquarters	
	Project Description:			
	As in the past, several Regional Fire Departments jointly tendered bunker gear. The price of the bunker gear has remained relatively stable. This year we would like to replace eight (8) sets of bunker gear, as we have hired six (6) recruits. The current cost of a set of bunker gear purchased through a co-operating purchasing arrangement with other Municipalities is approximately two thousand five hundred dollars (\$2,500). The annual replacement cost of bunker gear is approximately \$20,000.00.			
	Project Justification:			
This request is the annual capital request for bunker gear. New bunker gear must be purchased to replace gear that is expiring (NFPA and Provincial requirements, mandate that bunker gear be replaced every 10 years)				
Capital Request:				
Project Financing	Funding Source:		Funding Request:	
	R - Fire Equipment		\$ 26,000	
	Yearly Allotment			
	Total Funding Request:		\$ 26,000	
Future Impact(s)				



Project Information

	Department Fire Department
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Project Details	Type of Project:	Capital Project
	Project Title:	Fire Fighter Equipment
	Location/Facility:	Fire Department
	Project Description:	Over the course of a year, fire and safety equipment has to be replaced due to damage, use or age. For example, boots, balaclavas, gloves, helmets, equipment bags, pagers, chargers, CBRNE equipment.
	Project Justification:	This request is the annual capital request for fire fighter equipment.
Capital Request:		

Project Financing	Funding Source:	Funding Request:
	R - Fire Equipment	\$ 30,000
	Yearly Allotment	
	Total Funding Request:	\$ 30,000

Future Impact(s)	
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Project Information

PORT COLBORNE

Budget Year 2025	Department Fire Department	Project #
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Type of Project:	Capital Project
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Project Title:	Smoke Alarm Program
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Location/Facility:	Fire Department
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Project Description:	<p>Our fire fighters go door-to-door with our Smoke Alarm Program April to November yearly. We provide smoke alarms and carbon monoxide alarms to seniors and lower income families free of charge. We are mandated under the Provincial Fire Protection and Prevention Act to have a smoke alarm and public education program.</p>
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Project Justification:	<p>This request is the annual capital request for our Smoke Alarm Program. This is an initiative that the Fire Department would like to continue as fire safety is our number one concern within our community. This money was always budgetting by Council as a one time cost, which was never included in the annual levy. We recognize this will be an on-going cost into future years and are now bringing into our annual projected cost.</p>
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Capital Request:	
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Funding Source:	Funding Request:
R - Smoke Alarm Program	\$ 15,000
Yearly Allotment	
Total Funding Request:	\$ 15,000

Future Impact(s)	
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Project Details

Project Financing

Future Impact(s)



Project Information

PORT COLBORNE

Budget Year
2025

Department
Fire Department

Project #

Project Details	Type of Project:		Capital Project
	Project Title:		Station (Miscellaneous)
	Location/Facility:		Fire Department
	Project Description:		
	<p>During the course of a year there are always upgrades and items within the Station that need to be replaced and repaired. Items may include computers, i-pads, printers, lap tops, office furniture, projectors, etc.</p>		
Project Financing	Project Justification:		
	<p>This request is an annual request and needed to ensure the Fire Station is kept updated and in good repair.</p>		
	Capital Request:		
	Funding Source:	Funding Request:	
DC - Fire	\$	10,000	
Yearly Allotment			
Total Funding Request:		\$	10,000
Future Impact(s)			



PORT COLBORNE

Project Information

Budget Year		Department	Project #
2025		Fire Department	
Project Details	Type of Project:	Capital Project	
	Project Title:	Training Centre	
	Location/Facility:	Fire Department	
	Project Description:	<p>Since the construction of the new Station, the City has maintained a piece of property adjacent to the existing Station. At the time the Station was built a proposal was brought forward to Council that some time in the future that piece of land would be developed into a training centre. The training centre would include live burn facility, SCBA, search and rescue facility, confined space, as well as auto extrication, as well as vehicle components. We are proposing that the site be developed and expanded over a period of five years. This also contains site preparation.</p>	
	Project Justification:	<p>Due to the training standards in the Province of Ontario we have to find a means to train our fire fighters to NFPA standards. The make-up of our Department makes going to out of Town facilities on a regular basis very difficult without inconveniencing our fire fighters and structure of our Fire Department. This particular site would allow for timely training and rapid response to an emergency from the training centre.</p> <p>It is envisioned that this Training Facility will be able to be used by various Departments within the City ie., Operations and Public Works.</p>	
	Capital Request:		
Project Financing	Funding Source:	Funding Request:	
	DC - Fire	\$	15,000
	Yearly Allotment		
	Total Funding Request:	\$	15,000
Future Impact(s)			

**PLANNING/
BUILDING/
BY-LAW**

2020 budget item



Peter Senese

2019-11-13 12:09 PM

Julian Douglas-Kameka, Ashley Grigg

This message has been replied to.

Peter, can you please add a new second floor plotter for \$10,000. Maybe it can be shared from Ashley and Julian's budget. Julian is fine with this but I haven't talked to Ashley yet but I know her staff have used it in the past. Ashley your comments are appreciated .

Dan Aquilina, MCIP, RPP, CPT
Director of Planning & Development



PORT COLBORNE

Project Information

Budget Year 2020	Department Planning & Development	Project #
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Project Details	Type of Project:	Capital Project
	Project Title:	Vehicle for Building Division
	Location/Facility:	City Hall
	Project Description:	New vehicle used for Building Division inspections and enforcement. Budgeted amount includes corporate badging and GPS tracking equipment.
	Project Justification:	The current vehicle (2008 Nissan Sentra) is twelve years old. Showing visible sign of age and wear. Passenger vehicle is not an appropriate or suitable vehicle for inspections on construction sites. Existing vehicle could be sold/auctioned or repurposed to another division. As discussed with Fleet Manager, an SUV with all-wheel drive would be a suitable replacement. Some difficult terrain typically encountered includes muddy, sandy, and undulating driveways, tracks and roads, as well as unsettled or fresh gravel driveways and culverts.
Capital Request:		\$ 35,000

Project Financing	Funding Source:	Funding Request:
	DC - Public Works	\$ 35,000
	Planning & Development - Building	
	New Debt	
	Total Funding Request:	\$ 35,000

Future Impact(s)	
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To: Dan Aquilina, Director of Planning & Development
 Peter Senese, Acting Treasurer
 Scott Luey, Chief Administrative Officer

From : Sherry Hanson, C.P.S.O. Manager of By-law Services

Date: February 18, 2020

RE: Stepped Up Enforcement Budget Options

Staff presented Council Report 2020 –05 on January 27, 2020, which provided Council with the option to conduct Stepped-Up Enforcement and deliberate costs during the budget process.

However, during staff budget deliberations, staff looked to reduce costs in their area. Therefore, the By-law Enforcement Division met with Community Services to propose options and cost savings.

Option A

Is from the original report that requests a full-time Municipal Law Enforcement Officer (MLEO) and an additional summer student. This would be a permanent employee, working 35 hours per week.

Option B

However, this option would be a part-time MLEO and an additional summer student. The Part-time MLEO would work 24 hours per week from May to October, (probably Thursday to Sunday) If this option is chosen Council can determine if this contract would be a 1 or 2 year contract. The MLEO would utilize the existing office space of the Market Clerk, which includes, the computer, office phone, and desk. Further, Community and Economic Development have offered the use of their vehicle to Bylaw as needed. Cost reduction in capital assets of (\$45,000). With this option, the Manager of By-law Services would be able to obtain data regarding the effectiveness of a part-time officer and an additional summer student as the bulk of the complaints are during the summer months.

Part-time Officer	Calculations of Wages
Hours	24 hours per week at 26 weeks May 1 to Oct 31
Rate of Pay	\$29.00 per hour plus shift premiums of 0.90 per Sat & Sun
Benefits @16%	\$2,947.78
Totals	624 hrs x \$29/hr+ \$327.60 sp + \$2,947.78 = \$21,371.38

Option A

Requirements for a permanent 35 hours per week full-time employee Municipal Law Enforcement Officer	Costs
Full-time Enforcement Officer, plus benefits	\$68,614.00
2020 AWD Vehicle (same specs as 2018 vehicle, lights and GPS)	\$35,000.00
Office Space (Desk, chair, computer, phone) – could be reduced depending on location of Officer	\$10,000.00
Office Supplies (Notebooks, pens, business cards, postage, misc.)	\$1,500.00
Cellular Device (iPhone , WAP, GPS and Cellular monthly bills)	\$3,000.00
PPE (Vest, boots, coats, pants)	\$1,000.00
Training (OAPSO, tactful communications, mandatory safety training mileage, and misc.)	\$2,000.00
Total Costs	\$121,114.00

Additional By-law Student – Wages and Benefits **\$11,328.80**

Total Costs of Option A **\$132,442.80**

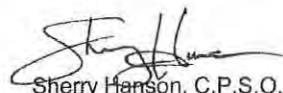
Option B

Requirements for a six (6) month contract May to October 24 hours per week part-time contract employee. Municipal Law Enforcement Officer	Costs
Part-time contract Enforcement Officer, plus benefits and shift premium	\$21,371.38
Vehicle to be shared with Community and Eco Dev (approved by CEDS)	\$0
Use Existing cubicle, computer and phone of Market Clerk (approved by CEDS)	\$0
Office Supplies (Notebooks, pens, business cards, postage, misc.)	\$1,000
Cellular Device (iPhone , WAP, Cellular monthly bills)	\$2000
PPE (Vest, boots, coats, pants)	\$1000
Training (tactful communications, mandatory safety training and misc.)	\$500
Total Costs - contract part-time MLEO	\$25,871.38

Additional By-law Student – Wages and Benefits **\$11,328.80**

Total Costs of Option B **\$37,200.18**

Trusting this is satisfactory



Sherry Hanson, C.P.S.O.
Manager of By-law Services

By-law Enforcement Division
Planning & Development

Phone: (905) 835-2901 ext 210. sherryhanson@portcolborne.ca Fax: (905) 835-2939



MEMO

PORT COLBORNE

To: Dan Aquilina, Director of Planning & Development
Peter Senese, Acting Treasurer

From : Sherry Hanson, C.P.S.O. Manager of By-law Services

Date: February 14, 2029

RE: 2020 Summer Student Wage – By-law Enforcement Division

G/L Account	Title	Calculations	2020 Budget
0-910-72412-3102	Wages	\$17/hr @ 17 wks @35 hr/wk	\$10,115
0-910-72412-3135	Benefits	@12 %	\$1,213.80
	Total		\$11,328.80

The By-law Enforcement Division utilizes a dedicated summer student. The student mainly handles Lot Maintenance – grass complaints and Parking Complaints (including Pleasant Beach) and Canal Days

The student encounters irate customers and unkempt properties with potential hazards throughout. The student's shifts include, days, afternoons, weekends and holidays. There are higher job demands for a By-law Enforcement Student. Port Colborne proposing \$17.00 per hour.

The area municipalities that hire By-law Enforcement Students pay a higher rate

Wainfleet	Welland	Fort Erie	NOTL
\$17.00/hr	\$17.08/hr	\$18.25/hr	\$23.86/hr (same as part time)

Trusting this is satisfactory

Sherry Hanson, C.P.S.O.
Manager of By-law Services

By-law Enforcement Division
Planning & Development

Phone: (905) 835-2901 ext 210. sherryhanson@portcolborne.ca Fax: (905) 835-2939



Budget 2020 - By-law Enforcement Division staffing
 Sherry Hanson to: Peter Senese
 Cc: Dan Aquilina

2020-01-28 08:59 AM

Peter

Council approved the report and will deliberate during budget.
 If approved we would have staff starting in June , so only 1/2 the salary for the officer is required in 2020

An additional student is approximately \$9000

If you have any questions please feel free to contact me

Thank you



2020-05 Proactive Enforcement Report.pdf

The financial costs associated with stepped up approach are as follows:

Financial costs:

Requirements per new Municipal Law Enforcement Officer	Costs
Full-time Enforcement Officer, plus benefits	\$68,614
2020 AWD Vehicle (same specs as 2018 vehicle, lights and GPS)	\$35,000
Office Space (Desk, chair, computer, phone) – could be reduced depending on location of Officer	\$10,000
Office Supplies (Notebooks, pens, business cards, postage, etc.)	\$1,500
Cellular Device and required applications (iPhone , WAP, GPS and Cellular monthly bills)	\$3000
PPE (Vest, boots, coats, pants)	\$1000
Training (OAPSO, tactful communications, mandatory safety training mileage, etc.)	\$2000
Total Costs	\$121,114

Sherry Hanson, C.P.S.O.
Manager of By-law Services
City of Port Colborne

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Report Number: 2020-05

Date: January 27, 2020

SUBJECT: Update with respect to Council's Request for Proactive Enforcement

1) PURPOSE

The purpose of this report is to seek Council's approval of the proposed approach to managing proactive enforcement in the City of Port Colborne. This report was prepared in response to the direction received from Council with respect to "historical property issues" at the November 25, 2019 Council meeting.

2) HISTORY, BACKGROUND, COUNCIL POLICY, PRACTICES

The By-law Enforcement Division has been implementing new by-laws with shorter compliance time frames and higher standards in an effort to beautify the municipality making it an inviting place to live, work and play.

This initiative has resulted in the clean-up of properties and the demolition of dilapidated buildings. Residents are seeing a change, and regularly provide the By-law Enforcement Division with complaints of non-conforming properties they would like to see come into compliance.

Last year the By-law Enforcement Division received approval from Council to create a new enforcement-related position of By-law Intake Officer. This Officer provides administrative functions and support within the By-law Enforcement Division, and supports the provision of excellent customer service to residents. With the addition of this staff person, the Division saw an increase in the number of complaints registered, particularly through the bylawenforcement@portcolborne.ca email.

This report was prepared as a response to Council's direction at its November 25, 2019 meeting, at which time the following resolution was passed:

"Historical Property Issues:

Direct the Director of Planning and Development to establish an action plan to address historical property issues; and
Direct staff to be proactive when dealing with the noted properties."

3) STAFF COMMENTS AND DISCUSSIONS

Proactive enforcement refers to municipally-generated pre-emptive enforcement as opposed to complaint driven enforcement. "Historical property issues" refers to properties that have recurrently been in non-conformance with the Property Standards, Lot Maintenance and Fence By-laws.

There are several concerns regarding the proactive enforcement of properties that have

had a history of non-compliance with the City's by-laws.

1. Staff Time

Currently, the efforts to conduct proactive enforcement with respect to historical property issues are hindered by the number of complaints received and the availability of the Municipal Law Enforcement Officers.

Proactive enforcement being conducted during the summer months is a possibility because there is a student who comes in during the summer months and is given the responsibility of managing files for grass complaints and some parking issues.

Excluding weekends and holidays, there are 251 working days in a year. Further excluding vacation/lieu, sick time, bereavement, training and other duties there are approximately 200 working days or 1400 working hours in a year. The By-law Enforcement Division received 681 complaints in 2018 and 817 complaints in 2019.

Appendix A provides information regarding the number of hours each complaint requires and the number of hours each officer works. The chart in Appendix A includes all types of complaints that the By-law Enforcement Division manages. Based on the statistics outlined in Appendix A, it is evident that there are currently more complaint hours than officer time. In order for the By-law Enforcement Division to comply with Council's request, a stepped up approach is recommended which allows staff to manage complaints in a timely manner and further monitor problem properties.

In order to address and respond to all complaints in a timely manner, as well as closely monitor problem properties and repeat offenders, the By-law Enforcement Division would require more staff. Also, at least one (1) staff member of the By-law Enforcement Division would be required to be scheduled on all seven (7) days the week.

Sample Schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Officer
Off	Off	Work	Work	Work	Work	Work	MLEO1
Work	Work	Off	Off	Work	Work	Work	MLEO2
Work	Work	Work	Work	Off	Off	Work	MLEO3

Appendix A illustrates two options of staffing requirements for proactive enforcement; a stepped up approach to enforcement and a full proactive approach to enforcement. The stepped up approach requires one (1) additional officer, one (1) additional summer student and an additional vehicle.

The full proactive approach allows staff to patrol all areas of the City looking for infractions of any of the City's by-laws from the view of the public street. This is not recommended; however, if this approach is chosen the City would require two (2) extra full time officers, one (1) extra summer student and two (2) additional vehicles to start and then reassess in one year.

2. AMPS

When considering proactive enforcement, Council should factor in that staff will be

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bringing forward a Non Parking Administrative Penalty System (AMPS) Bylaw.

This will provide staff the ability to issue Penalty Notices and fines for contraventions of various by-laws including the Lot Maintenance, Property Standards, Snow Removal, and Fences By-laws. Through AMPS, staff will be able to monitor repeat and problem properties, issue AMPS Penalty Notices to encourage property owners to stay in compliance of the City's By-laws.

By-law enforcement conducted by AMPS is different, and, staff feel, more administratively effective than traditional enforcement methods. The City has the ability to enforce by-laws under the Provincial Offences Act (POA) by issuing provincial offence notices (tickets).

The *Municipal Act, 2001* provides a framework for an administrative monetary penalty system. An administrative monetary penalty is a process that imposes a penalty directly by the City of Port Colborne upon an offender within the context of an administrative process, rather than a judicial process. This process will allow the City of Port Colborne to change from a court based fine system to a system of issuing administrative fines. This means that the majority of offences could be dealt with through an administrative process and not through the Provincial courts. Only serious offences where an administrative fine amount would be insufficient would go to Provincial Offences Court for trial. The maximum penalty for an offence under AMPS is \$1,000; the fine cannot be punitive in nature and cannot have an incremental increase in the penalty amount for repeat offences.

An Administrative Monetary Penalty system enables a municipality to resolve disputes of by-law infractions in a timelier manner and in a less formal setting than the provincial offences court. AMPS also allows the municipality to recover all or any portion of the cost of administering the dispute process. The primary advantages of an Administrative Monetary Penalty system includes the re-allocation of court time for more serious offences and an ability to provide better customer service to those who wish to dispute an infraction.

Further, all fine revenue under the POA system is collected via the Provincial Offences Court. The municipality receives only a portion of the fine based on the MOU with the Joint Board of Management. All fine revenue associated with the AMPS process will be payable directly to the municipality. Failure to pay the fine(s) would result in said fine(s) being added to the property tax account. Staff believe that this process would encourage property owners to maintain their properties in a clean and clear condition and also increase compliance.

Staff are currently working on the Non Parking AMPS By-law and report for Council's consideration, which will be on an upcoming Council agenda in the very near future.

3. Proactive Enforcement in Niagara

By-law Enforcement staff of neighbouring municipalities meet on a regular basis and discuss common issues. Included as Appendix B to this report is a chart setting out the following data surveyed from neighbouring municipalities: the number of officers, the number of complaints and whether or not the municipality proactively enforces its by-laws.

No municipality in the Niagara Region conducts full proactive enforcement. Some municipalities adhere to a semi-proactive enforcement policy by dealing with a property

that is the subject matter of a complaint and any adjacent offending properties that are noted through the initial complaint investigation.

During discussions of this matter with By-law Enforcement staff of neighbouring municipalities, the following points were raised:

- The customer service aspect of enforcement suggests that a taxpayer should have the ability to complain about a specific concern.
- How will the Court view proactive enforcement?
- Will proactive enforcement become a distraction from priority matters?
- Is proactive enforcement appropriate and supportable from a resource perspective?

4. Legal Comments

This report has taken into consideration a memo provided by the City solicitor with respect to legal issues surrounding proactive enforcement. A copy of that confidential legal advice has been provided to Council members separately.

5. Stepped Up Approach

The By-law Enforcement Division would be able to address complaints in a timely manner and proactively enforce historical property issues using the stepped up approach as outlined in Appendix A. This would allow the municipality to be more proactive to those issues that are of concern to Council; specifically, historical property issues.

The stepped up approach will assist the existing staff in managing the number of complaints, which has been increasing at a rate of 20% per year. The By-law Enforcement Division would require the expropriation of the part-time market clerk cubicle from Community and Economic Development Department to house the full-time Municipal Law Enforcement Officer. This would reduce the housing cost of the additional officer.

The financial costs associated with stepped up approach are as follows:

Financial costs:

Requirements per new Municipal Law Enforcement Officer	Costs
Full-time Enforcement Officer, plus benefits	\$68,614
2020 AWD Vehicle (same specs as 2018 vehicle, lights and GPS)	\$35,000
Office Space (Desk, chair, computer, phone) – could be reduced depending on location of Officer	\$10,000
Office Supplies (Notebooks, pens, business cards, postage, etc.)	\$1,500
Cellular Device and required applications (iPhone , WAP, GPS and Cellular monthly bills)	\$3000
PPE (Vest, boots, coats, pants)	\$1000
Training (OAPSO, tactful communications, mandatory safety training mileage, etc.)	\$2000
Total Costs	\$121,114

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4) OPTIONS AND FINANCIAL CONSIDERATIONS

a) Do nothing

Council may choose to do nothing and keep the status quo of complaint based enforcement. If there is direction to not move forward with proactive enforcement, current staffing is acceptable. Furthermore, the move to AMPS may assist the City in seeing a higher degree of compliance.

b) Other Options

- (i) Council may choose to increase the 2020 budget for the By-law Enforcement Division which would initiate full proactive enforcement. This would include the approval of hiring two (2) new full-time Enforcement Officers, purchasing two (2) new vehicles, and reorganizing the second floor of City Hall to house two (2) additional staff. Based on legal opinions received, funding, and lack of data, this approach may not be suitable. Further data would be required and therefore, this is not the recommended option at this time.
- (ii) Council may accept the recommendation of this report and move to a stepped up approach as described above.

In either circumstance, an initiative towards proactive enforcement either fully or through a stepped up approach will require a policy to direct the By-law Enforcement Division.

5) COMPLIANCE WITH STRATEGIC PLAN INITIATIVES

Proactive Enforcement with respect to historical property issues is a desire of Council.

6) ATTACHMENTS

Appendix A – Port Colborne Proactive Enforcement Options chart

Appendix B – By-law Enforcement of Neighbouring Municipalities chart

Appendix C – Confidential Memo from Sara J. Premi, Sullivan Mahoney LLP (Distributed under separate cover)

7) RECOMMENDATION

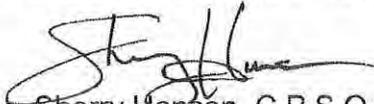
That Council approve the implementation of a stepped up approach (deal with all complaints in a timely manner and monitor all historical properties and repeat offenders) for 2020 and hire one (1) full-time Enforcement Officer and one (1) additional summer student and purchase one (1) additional AWD vehicle and other miscellaneous materials to support and house the new staff; and

That Council approve the expenditures through the 2020 budget process.

8) SIGNATURES

Prepared on December 12, 2019 by:

Reviewed and Respectfully Submitted:



Sherry Hanson, C.P.S.O.
Manager of By-law Services



Scott Luey
Chief Administrative Officer

Titles	2019 current	2020 Stepped up approach	Full Proactive
Number of average complaints	700	860	860
Number of complex complaints	100	120	120
Hours spent per complaint	4.5	4.5	4.5
Hours spent per complex complaint	13.5	13.5	13.5
Complaint hours per year	4500	5490	5490
FULL-TIME MLEO hours per year	1400 x 2	1400 x3	1400 x4
SUMMER STUDENT hours per year	480 x1	480 x1 200 x1	480 x1
Complaint per MLEO per year	320 Total 280 @4.5 hours 40 @13.5 hours	280 Total 250 @4.5 hours 30 @ 13.5 hours	218 Total 168 @4.5 hours 50 @ 13.5 hours Proactive time available
Number of MLEO	2 full-time MLEO 1 SS 1 by-law intake office for paperwork only (only had for 6 months)	3 full time MLEO 2 SS (1 grass/parking, 1 parking and assist by-law intake officer) 1 by-law intake officer for administration purposes	4 full time MLEO 2 SS (1 grass/parking, 1 parking and assist by-law intake officer) 1 by-law intake officer for administration purposes
Number of MLEO hours required	4500 complaint hours	5490 complaint hours	5490 complaint hours
200 working days per year	3280 officer hours	4880 officer hours	6080 officer hours
Ability to deal with complaints in a timely manner	Within the week	Within 24- 48 hours Varied shifts, By-law 7 days a week	24 hours Varied shifts, by-law 7 days a week
Ability to do proactive	Summer grass Some parking	Depending on complaints and officer schedules MLEO scheduled to conduct proactive 1 shift per week. Proactive with neighbouring complaints for Lot Maintenance, Grass, PSO and Parking. Problem properties, repeat offenders and Councilor concerns	Ability to do some proactive as a pilot project. Unsure of outcome and appeals to proactive work and clean up IF every 3/10 properties require action, that would be 3000 files, approximately time to complete this project 3 to 5 years.
Recharges clean up/grass cutting	32 avg	40 to 50	approx 300
Hours variance	1220 hours outstanding unable to do proactive	610 complaint hours outstanding with various shifts, and some file time reduced, there will be the ability to do some proactive	590 MLEO surplus hours to do additional proactive
Requirements	More staff then we presently have	Some proactive requires the addition of: 1 full-time officer, 1 additional summer student Purchase 1 additional vehicle	Proactive MLEO schedule 2 proactive shifts per week Requirements 2 extra full-time MLEO , 1 extra summer student Purchase 2 additional vehicles
General comments	Ability to do some proactive with student, for grass and parking if can keep up with the number of complaints registered – <ul style="list-style-type: none"> Manager's comment, status quo, ability to keep up with complaints depends on number of complaints received. Trend is an 20% increase per year 	With MLEO working 7 days a week, year round and working various shifts, ability to be productive and proactive increases with MLEO overtime decreased. Implementation of AMPS, issuing Fines, <ul style="list-style-type: none"> Manager's choice for moving forward to comply with Council's request and desire for proactive enforcement 	With By-laws working 7 days a week, working various shifts, ability to be productive and proactive. Additional hours and decreased overtime – unsure if additional expenses warrant a positive outcome <ul style="list-style-type: none"> Manager's comments – If complaints and activity warrant, perhaps add additional vehicle and officer in 2 years. Not recommending at this time. Recommend proceeding with a stepped up approach and use the 2020 model.

MLEO = Municipal Law Enforcement Officer SS = Summer Student

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MUSEUM



Project Information

Budget Year 2020	Department CAO	Project #
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Project Details	Type of Project:	Business Case to Increase Operating Base Budget
	Project Title:	Increased Hours to Administrative Assistant
	Location/Facility:	Museum
	Project Description:	95 Hours were allocated in 2019 with the plan to increase hours in 2020. The Administrative Assistant job description is attached. The request is to increase the hours for 2020 to 400 hours.
	Project Justification:	A need for support of Arabella's Tea Room volunteers has been identified. This volunteer group raise thousands of dollars for the Museum and offer a unique experience for tourists and the community with the Edwardian Tea Room. In addition, staff is required on reception and this position will assist in the months that we do not have summer students to assist with customer care.
Capital Request:		

Project Financing	Funding Source:	Funding Request:
		305 X \$18
	New Debt	
	Total Funding Request:	\$5, 490

Future Impact(s)	Extending the hours of this position will ensure that the Museum Auxiliary will receive support to continue to thrive and will also assist the day to day operation of the Museum.
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PORT COLBORNE

Project Information

Budget Year 2020	Department CAO	Project #
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Project Details	Type of Project:	Operating Project
	Project Title:	Archivist Position from Part Time to Full Time
	Location/Facility:	L.R. Wilson Heritage Research Archives
	Project Description:	Archivist to work 30 hours per week with benefits. See attached job description.
	Project Justification:	See Attached
Capital Request:		

Project Financing	Funding Source:	Funding Request:
	New Debt	630
Total Funding Request:		288 more hours at Archivist rate plus benefits

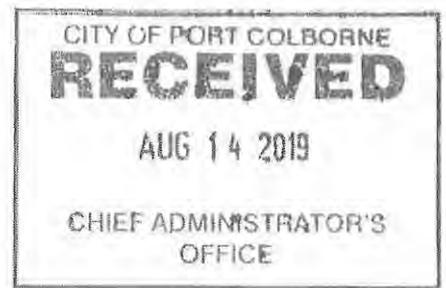
Future Impact(s)	
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Project Justification:

The L.R. Wilson Heritage Research Archives and Visitor Centre, built in 2006, is now in need of a full-time archivist to manage the facility. A joint project between the Port Colborne Library and the Port Colborne Historical and Marine Museum, this facility serves the community with a heritage research room as well as a space to offer both facilities programming. At the November Board of Management meeting, the board directed the 2020 budget to include a request for the archivist position, which is currently 24 hours a week, to increase to 30 hours per week.

The position of Archivist, formerly the Heritage Research Technician, requires 30 hours a week to fulfill the demands set forth in the job description. The duties of increasing funding for the facility with new and varied programming, submitting grant applications to the Archives of Ontario and seeking out additional rental opportunities have required more time. In addition, the facility has increased in demand; the number of researchers, renters and visitors who use the facility continues to grow each year. The attendance over the last five years has more than doubled from 2898 in 2014 to 6212 in 2019. The challenge to manage more volunteers, create more research tools, and digitize more archives for increased access of the collection to the public has been overwhelming. Because the Port Colborne Library's microfilm collection was moved from the Port Colborne Museum in 2018, the Archives is now the only place to access the newspapers for a variety of genealogical, legal or personal research purposes. We are currently booking the use of the microfilm throughout the Niagara Region as the L.R. Wilson Heritage Research Archives and Brock University are currently the only two available microfilm readers with capabilities to email or print from the microfilm with our purchase of the ScanPro1100 in 2017. The Archives is open January - April by appointment and May to December weekdays and by appointment on weekends. The archivist would be a management position that involves overseeing the Archives' budget and fundraising, supervising volunteer and part time Archives staff, and defining strategic planning and policies for the Archives. This would be a leadership role under the direction of the director/curator to assist as the Archives evolves and becomes an increasingly important asset for the City of Port Colborne. Please see the last two correspondence pieces received regarding the impact the Archives is making.

August 9, 2019



His Worship Mayor William C. Steele and Council
c/o Office of the City Clerk
66 Charlotte Street
Port Colborne, Ontario L3K 3C8
Canada

Dear Mayor Steele and Council,

Having served the City of Scottsdale, Arizona as the Public Information Officer; Media Relations Manager; and Communications Director for several years before retirement, I am acutely aware of the benefit to a city of employees who provide the utmost in public service to citizens and visitors. Over the years, positive and supportive customer service has always been a notable source of pride for our City organization and one for which we have been frequently recognized.

It's with this standard of service in mind that I wish to congratulate you and your fellow City Councillors for having the insight to employ your Port Colborne Historical and Marine Museum Director/Curator Stephanie Powell Baswick and your W. L. Wilson Archives Archivist and Registrar Michelle Vosburgh as premier representatives of your City.

I've had the pleasure of receiving the highest level of assistance and periodic hospitality whenever I've visited Port Colborne on occasional family history research projects. For years, Ms. Powell has consistently gone above and beyond expected public service norms in providing sources, community contacts and research assistance with every visit – and always with a friendly, professional attitude.

My visit to the L. R. Wilson Heritage Research Archives during your recent and very busy Canal Days activities benefited from another dedicated City employee rising above customer service norms. Ms. Vosburgh offered excellent assistance to me during my research. She went out of her way to provide me access to records I required, providing an appreciated level of courtesy and assistance during an extremely hectic special events schedule.

You must indeed be proud of the caliber of leadership you employ to represent your City. I thank you sincerely for the help they and their staff provided me on this and previous visits to Port Colborne. And congratulations on your highly successful 2019 Canal Days event!

Yours sincerely,

A handwritten signature in black ink, appearing to read "David Matthews". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

David Matthews
9275 E. Mission Lane, Unit 106
Scottsdale, AZ 85258-5025
USA

2020 Capital Budget - 5 Year Projection

City Of Port Colborne Capital Budget Museum/Archives	2020	2021	2022	2023	2024
Accessibility	10, 000	10, 000		5,000	5, 000
Exhibit Cases	5, 000	5, 000			
Security for grounds- Cameras			5, 000		
Computers and Collection Management Technology	5,000 photocopier	10, 000			5, 000
Building Equipment and Repairs-	10,000	15, 000	15, 000	15, 000	20, 000
Furnace and or Air Conditioner Equipment Repair /Upgrade			5, 000	15, 000	
Shelving/ Art Rack Heritage Resource Building			10, 000	5 , 000	
Cedar shingles treatment and repairs	10,000				5, 000
Totals	40,000	40, 000	35, 000	40, 000	35, 000



PORT COLBORNE

Project Information

Budget Year 2020	Department CAO	Project #
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Project Details	Type of Project:	Capital Project
	Project Title:	Accessibility/ Building and Property- Heritage Resource Centre
	Location/Facility:	Museum
	Project Description:	The sidewalk along the East wall of the Hertiage Resource Centre over the years has sunk toward the building creating a run of water to the building and also impeding visitors with mobility needs to getting from paved pathway to this sidewalk, where there is an accessible washroom facility. The sidewalk needs to lifeted or repoured to offer a smooth transition to the facility. The has been on the Building and Property's list for 10 years and is now a high priority.
	Project Justification:	Protect the Heritage Resource Centre from damage to the foundation by water leaking to the base, and provide smooth service for guests with mobility needs to enter the Heritage Resource Centre accessible washroom.
	Capital Request:	

Project Financing	Funding Source:	Funding Request:
	New Debt	
	Total Funding Request:	10,000

Future Impact(s)	
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PORT COLBORNE

Project Information

Budget Year 2020	Department CAO	Project #
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Project Details	Type of Project:	Capital Project
	Project Title:	Exhibit Cases
	Location/Facility:	Museum
	Project Description:	The large exhibit cases from that the Museum received free from the Poyal Ontario Museum in 1975 are no longer stable and need to be replaced. We recommend purchasing new cases over the next two years.
	Project Justification:	Exhibit cases that meet museum standards and are stable are required in the Museum gallery.
	Capital Request:	

Project Financing	Funding Source:	Funding Request:
	New Debt	
	Total Funding Request:	\$ 5,000

Future Impact(s)	
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PORT COLBORNE

Project Information

Budget Year 2020	Department CAO	Project #
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Project Details	Type of Project:	Capital Project
	Project Title:	Photocopy Replacement
	Location/Facility:	Museum
	Project Description:	Archives and Museum photocopiers are needing upgrading.
	Project Justification:	Many exhibit panels, publications and marketing tools are done in house to save money.
Capital Request:		

Project Financing	Funding Source:	Funding Request:
	New Debt	
	Total Funding Request:	\$5,000

Future Impact(s)	
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PORT COLBORNE

Project Information

Budget Year 2020	Department CAO	Project #
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Project Details	Type of Project:	Capital Project
	Project Title:	Hochelaga Conservation and Repair
	Location/Facility:	Museum
	Project Description:	One of the priorities for the \$10,000 Building and Property repairs is the lifeboat of the Hochelaga needs to be taken off the grounds and conserved. A second priority is the garage of Arabella's to receive upgrades.
	Project Justification:	Meet health and safety codes with the Hochelaga and provide a better work space for staff in garage (floor is dirt)
	Capital Request:	

Project Financing	Funding Source:	Funding Request:
	New Debt	
	Total Funding Request:	10,000

Future Impact(s)	
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PORT COLBORNE

Project Information

Budget Year 2020	Department CAO	Project #
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Project Details	Type of Project:	Capital Project
	Project Title:	Cedar Roof Maintainance and Repair
	Location/Facility:	Museum
	Project Description:	Two year project to repair and treat all cedar roofs at Museum. 6 roofs all together.
	Project Justification:	Maintain Heritage Buidlings
Capital Request:		

Project Financing	Funding Source:	Funding Request:
	New Debt	
	Total Funding Request:	10,000

Future Impact(s)	
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PORT COLBORNE

Project Information

Budget Year Previously Approved	Department CAO	Project # 3800348008 3401
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Project Details	Type of Project:	Capital Project
	Project Title:	Large Format Scanner Replacement - Archives
	Location/Facility:	Museum
	Project Description:	Replace 2006 large format scanner and computer in the Archives. IT assisting with purchase.
	Project Justification:	Approved in 2019
Capital Request:		

Project Financing	Funding Source:	Funding Request:
	Total Funding Request:	\$ 5,000

Future Impact(s)	
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CAO/EDO
CORP SERVICES



CHIEF ADMINISTRATIVE OFFICER

905-835-2900 Ext. 306

TO: Peter Senese, Acting Treasurer
FROM: Scott Luey, CAO
DATE: January 27, 2020
RE: 2020 Budget – Human Resources Gaps

This Chief Administrative Officer (CAO) prepared budget memo is submitted to advise Council of human resources gaps in the Corporation's structure that will impact service delivery in the years to come if not addressed.

Since implementation of the re-organization recommended to Council by STRATEGYCORP in 2018, staff have noticed that workload in several corporate areas exceeds the human resources complement of those areas. Staff would like to direct Council's attention in particular to the Human Resources Division, Communications, Economic Development (specifically Tourism) and the area of strategic projects.

Human Resources

The City's current structure provides one Human Resources Coordinator (HR Coordinator), one Health and Safety Coordinator (H&S Coordinator) and one Human Resources Clerk (HR Clerk). The HR Coordinator is responsible for all aspects of employee recruitment, as well as payroll and benefit administration, union relations and negotiations, discipline, staff development, maintaining employee records and other functions associated with the position. The H&S Coordinator is responsible for all of the City's compliance with relevant legislation, training, investigations, and policy development. The coordinators have separate and distinct duties but do have to provide coverage to each other at particular times due to workload. The HR Clerk is a clerical position that mainly processes payroll, benefits, OMERS but, due to efficiencies realized upon the implementation of a new municipal accounting system, it is hoped that the Clerk can take on more of the division's clerical duties.

In recent years, the workload on the division has increased due to the addition of responsibilities such as union and non-union job evaluation and salary administration, administration of the biannual employee engagement survey and the associated action plan, the City's leadership development program, new legislation from the province and emerging best practices to name a few. The department has also realized a significant increase in the number of recruitments in recent years; currently the City conducts approximately 70 employee recruitments in a calendar year. The amount of work expected of the coordinators is not sustainable moving forward.

Staff recommend the creation of the position of Human Resource Manager. This position would be a strategic advisor and direct report to the Chief Administrative Officer. The Human Resources Manager (Manager) would supervise the HR Coordinator, the H&S Coordinator, the HR Clerk and any summer/Co-op students the division employs from time-to-time as permitted by budget. The Manager would ease the workload by moving more strategic tasks from the coordinators so that those staff could focus on operational tasks and would also be a 'working' manager who could assist with the day-to-day tasks of the division.

Communications

The position of Communications Coordinator was created upon Council approval of the restructuring in 2018. In the very immediate infancy of the creation of the position, staff noticed a tangible improvement in the amount and quality of communication between the City and the public, the business community, and internally amongst employees. Communications during emergencies and even severe weather events has been vastly improved. At the same time, there is room to improve the City internal and external communication, however, current staff are already working at or beyond capacity. Communication is not limited to office hours and the current staff is accruing overtime and entitled to vacation time that is leading to service shortages at the position.

Staff recommend the creation of the position of Communications Assistant. The Communications Assistant can be delegated tasks from the Communications Coordinator and will ensure that the City can continue to develop and execute a communications strategy. The combination of having a Coordinator and an Assistant will also ensure better employee coverage during vacations, community events, emergencies and severe weather events.

Although not completed yet, staff are currently working on a strategic plan with an outside consultant. The plan does have a strong emphasis on communication as one of the strategies for the City and City Council moving forward.

Tourism

Port Colborne's attributes the lend to an appeal as a tourism market however staff feel that the City's approach to tourism has been disjointed and disorganized in the past.

The tourism function is split between the Economic Development Officer, administrative staff in the Community and Economic Development Department, the Communications Officer, and the Chief Administrative Officer's office. The City is also a member of the South Coast Tourism Association but that association has no full or part-time staff that are focused on tourism. The Economic Development Officer (EDO) has primary responsibility for tourism and is currently implementing the City's Economic Development Strategy (which includes a tourism component) which includes industrial and commercial development as well as business incubation, these and other tasks limit the amount of the EDO's time that can be allocated to tourism in the City.

Again, staff can also advise that tourism is a component of the forthcoming strategic plan report and, in fact, during the strategic planning sessions, some Council members

noted that the City has historically devoted an inadequate amount of resources to tourism.

Staff recommend the creation of the position of Tourism Coordinator. This position would centralize the City's tourism responsibilities into one position at the City adding resources that were lacking in the past and clarifying the roles at City Hall. This employee can also revitalize the South Coast Tourism Association that has been operating in the absence of any staff contribution from its member municipalities – Port Colborne included. Additionally, the creation of the position will relieve the EDO from tourism responsibilities allowing staff to focus on implementation of other aspects of the Economic Development Strategy.

Staff recommend that this position, if created, report to the Director of Community and Economic Development. The aforementioned restructuring that took place in 2019 recommended that the EDO report to the Director of Community and Economic Development and this position should follow the same structure in keeping with the mandate of that department. Currently, the EDO reports to the CAO on a temporary secondment to execute the Economic Development Strategy and it is suggested that the Tourism Coordinator can also report to the CAO on a temporary basis in the early stages of the creation of the position and the execution of the forthcoming City Strategic Plan.

Strategic Projects

In the past, the City has employed an individual in the position of Manager of Strategic Projects. Historically, strategic projects has included development initiatives, land acquisitions, policy developments, and projects that are identified as priorities by Council and the CAO. Recently, the position was reduced to part-time hours and staffed by a municipal retiree – who has since chosen to retire permanently rather than continue to work part-time.

Staff have noted that there are many current and upcoming projects that could be managed by re-filling the position of Manager of Strategic Projects. Some of these projects include the Seaway Land Divestiture, Port of Niagara development, cruise port designation, City land sales, and strategic plan implementation.

Staff recommend hiring a Manager of Strategic Projects to fill the vacant position.

Financial Implications

While job descriptions have not yet been created for the positions identified within this memo, staff have estimated where these positions will fit into the City's non-union pay grade and can present the expected salary ranges for each position in the chart below.

Position	Reports to	Salary Range	Reason
Manager of Human Resources	CAO	\$81,440.27 to \$91,687.60	Managing the Human Resources Department. Direct reports include Human Resources Coordinator, Health and Safety Coordinator and Human Resources Clerk
Communications Assistant	Communications Coordinator	\$59,293.42 to \$66,719.02	Assisting the Communications Coordinator – alleviate workload No Direct Reports
Manager of Strategic Projects	CAO/Planning	\$81,440.27 to \$91,687.60	Implement Council objectives pertaining to Strategic Projects
Tourism Coordinator	Director of Community and Economic Development	\$69,559.31 to \$78,302.95	Consolidate City tourism efforts in one position Fulfill Council commitment to tourism and South Coast Tourism Association

Of note, the Manager of Strategic Projects position remains in the City's annual salary budget, however, some of the salary has been directed to build reserves for future expenses related to the initiatives that the previous manager had undertaken. The remaining budget of \$38,000 could be used to offset the salary if this position is filled.



PORT COLBORNE

MEMORANDUM

CHIEF ADMINISTRATIVE OFFICER

905-835-2900 Ext. 306

TO: Peter Senese, Acting Treasurer
FROM: Scott Luey, CAO
DATE: January 27, 2020
RE: 2020 Budget – Human Resources

Please note that the following proposed changes to the HR Budget are as follows:

Account	Description	Amount	Reason
0-150-71217-3154	Staff Retirement	\$8,000	There is an increase in retirements within the next three years 2020 anticipates 6-8 retirements. 26 employees currently have their 80 factor.
0-150-71217-3309	Telephone	\$1,000.00	One time increase to purchase a new phone. The current contract is up for renewal.
0-150-71227-new		\$5,000	Recruitment software (annual fee)

Chief Administrative Officer



PORT COLBORNE

MEMORANDUM

Date: November 1, 2019
To: Brenda Garrett, Director of Corporate Services
From: Scott Luey, Chief Administrative Officer
Subject: 2020 Budget Changes

Please note that the following proposed changes to the Health & Safety Budget:

Account	Description	Amount	Reason
0-150- 71217 -3161 71221	WHMIS Program	\$13,600	Increase the WHMIS Program G/L by \$13,600. This increase is to incorporate the following: <ul style="list-style-type: none">• \$3,299 - MSDS online ensure the corporation is in compliance with WHMIS 2015 requirements• \$12,242 - Safety Now Unlimited, safety training for all staff(\$4.60 per employee per month)• \$1,988 - HR Insider Subscription and OHS Insider Subscription for 2 employees to ensure compliance and current policies.
0150-71227-3319	Consultant Fees	\$10,000	Under Bill 168 employers are required to perform risk assessments of their workplaces to determine sources of potential workplace violence. The Health and Safety Department would like to continue the project and conduct assessments at 2 locations in accordance with the requirements of the legislation.
0-150-71227-3156	Training	\$5000	One time request for The Working Mind Mental health training as the Trainer for the corporation.
0-150- 71227 -3309 71217	Cell Phone	\$1000	One time request to purchase new company cell phone.



Project Information

Budget Year
2020

Department
CAO

Project #

Type of Project: Operating Project

Project Title: Meltwater - Media Intelligence Platform

Location/Facility: City Hall

Project Description:

Aquisition of Meltwater subscription, which would be a shared services initiative with Town of Fort Erie. Goal is to bring Niagara Region on board with us ato see if it would work across Region for all municipaplities. Meltwater is a media intelligence platform which monitors media mentions / impressions / conversations through traditional media, online, and social. Also tracking broadcast media appearances and mentions on radio and television.

Project Details

Project Justification:

Ability to track analystics, key words, and trends in the community and region. Access media clips currently not available. Generate reports.

Capital Request:

Funding Source:

Funding Request:

New Debt

Total Funding Request:

\$

5,000

Project Financing

Future Impact(s)

Tracking results of communications projects / success / impacts. Tracking conversation on topics of importance to the municipality.



PORT COLBORNE

Project Information

Budget Year 2020	Department Corporate Services	Project #
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Project Details	Type of Project:	Capital Project
	Project Title:	3rd Floor Furniture Replacement
	Location/Facility:	City Hall - Council Chambers, Library, Committee Room 3
	Project Description:	<p>Replace board tables in Committee room 3 - 6 - 2' X 7' tables @ \$1300 each- replace council member and staff chairs in Council Chambers - 21 chairs @ \$900 each- replace public chairs in council chambers and purchase enough so all persons in the room are in chairs for maximum capacity - 131 chairs @ \$120 each- replace committee chairs in library and committee room 3 - 30 chairs @ \$400 each. This project could be done in one year to possibly get better pricing or spread over 2-3 years. Total Costs: Tables \$7800; Council/Staff Chairs \$18900; public chairs \$15720; committee room chairs \$12000 = \$54,420</p>
		<p>Chairs currently in council chambers, committee room 3 and library are 23 years old and showing their age. They are not easily adjustable for height. Tables in Committee Room 3 aren't functional and are difficult to move. Would like to see something modular, but in keeping with the style of the existing room. Looking at 6 tables on wheels each 2' X 7' which would create a table 4' wide and 21' long. Current tables total 5' wide and 26' long - so slightly smaller but will be a complete rectangle.</p>
Capital Request:		

Project Financing	Funding Source:	Funding Request:
	New Debt	\$ 54,420
	Total Funding Request:	\$ 54,420

Future Impact(s)	
	Could sell existing furniture to recoup some of the costs. New furniture should last another 20 years.

CRUISE ONTARIO



CRUISE ONTARIO

500 - 207 Queen's Quay West
Toronto, Ontario
Canada M5J 1A7

Name Julian Douglas-Kameka
Address City of Port Colborne
66 Charlotte St
Port Colborne, ON
L3K 3C8

Invoice No. 2020-018
Date 20-Feb-20

ACCOUNT NO.	DESCRIPTION	AMOUNT
MEM-2020	2020 Membership Dues <i>Add to EDO Memberships budget</i>	5,000.00
Payment due upon receipt of invoice		Total Charges: 5,000.00



I've logged out

Julian Douglas-Kameka to: Peter Senese
Cc: Nancy Giles

2019-11-21 11:19 AM

Hi Peter

We have postponed a few activities pending the rebranding and I plan to do them in 2020. I also have a number of invoices outstanding which I can try to have in before the end of the year.

In terms of changes for 2020 budget

1. I would like to make a dept adjustment to 3139 Travel Expense of \$1400 to reflect the actual expenses which exceed \$3000 and since I'm proposing more resident/investor promotions in the GTA then this figure may increase.
2. for 3319 Consultant fees I would like to add a one time expense to allow for matching funds for the Incubator phase 2 (Business Plan) and a Tourism product development study. The Average price for a study is around \$60,000. If we can reserve about \$50,000 towards both would be good.
3. Web hosting = \$350
4. Asset Purchase, there was no allocation in 2019 for asset purchase , we however had Bike Racks charged to the account. For 2020 we would like to purchase a tourism/visitor kiosks and add one each year for three years. For a total of 3 Information Kiosks throughout the city. We can budget \$15,000 for the infrastructure and sue sector initiatives for the platform.
5. For sector initiatives we had budgeted \$15,000 to cover costs associated with the BESS centre however we have not yet been invoiced by Niagara Fall Small Business Enterprise Centre, We are also awaiting the invoice from the Niagara Workforce Planning Board of \$5000. If the budget would allow I would like us to add a \$5000 to cover costs associated with the proposed incubator pilot project.
6. The Cost of the Incubator feasibility will also be charged to the 2019 budget so that the 2020 budget only have the phase 2 (business plan). The proposed budget for phase 1 feasibility study is \$25,000-\$30,000.

Let me know if you have any questions.

Thanks
Julian

Julian Douglas-Kameka MAES, MBA, Ec.D.
Economic Development Officer
City of Port Colborne
66 Charlotte Street
Port Colborne, Ontario L3K 3C8
edo@portcolborne.ca
(905)835-2901, Ext. 502
Fax: (905)835-2969

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**CITY OF PORT COLBORNE
2019 BUDGET
OPERATING EXPENSES - APPROVED**

	Account Number	Cost	OMPF Funds	LEVY FUNDING	Reserve Funds	Description	STATUS AT DECEMBER 31 2019
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**CITY OF PORT COLBORNE
2020 BUDGET
OPERATING EXPENSES - APPROVED**

	Account Number	Cost	OMPF Funds	LEVY FUNDING	Reserve Funds	Description
Economic Development	Economic Development Strategy/Research	0-155-71210-3319	\$30,000	\$30,000		matching funds to Prov/Fed grants for initiatives
Economic Development	Travel Trade Tourism-Familiarization (FAM) tours	0-155-71210-3457	\$5,000	\$5,000		matching funds to organize FAM tours to introduce tourism industry (Cruise operators/agents, Tour operators and travel media) to Port Colborne
Economic Development	BESS office at Roselawn and Co-Working Hub	0-155-71210-3458	\$17,500	\$17,500		Business Development Consultants-2 days/mth consultations, Youth Entrepreneurship (expanded youth program being discussed with both high schools) and Co-Working Hub Pilot expenses
Economic Development	Summer student		\$3,000			to assist with Entrepreneurship projects
Economic Development	New Tourism Branding	0-155-71210-3319	\$10,000		\$10,000	branding and design work (matching funds)

Proposed Computer Budget for 2019

Product Name	Budget Amount	Account Number	Description, Comments and Justification
Other Types of Materials - Under \$100.00	\$1,333.00	0-150-71207-3215	Network Cables, Adapters, Extensions, Monitor Cables, Design Electronics HDMI Cables etc.
	\$1,333.00	0-150-71207-3215	
Other Types of Materials - Over \$100.00	\$4,700.00	0-150-71207-3900	Cables, Adapters, Extensions, Docking Stations, Printer Accessories, Switches, Mice and Keyboards etc.
	\$4,700.00	0-150-71207-3900	
Computer Programs and Maintenance			
New and Annual Maintenance			
Microsoft Office 365 Cloud Deployment (Based on \$20 / User / Month)All users implementation costs \$49,536. Phase in over next 3 to 5 years at \$9,000 per year	\$9,000.00	0-150-71207-3323	Office 365 Enterprise E3 Licenses - Microsoft Cloud \$25.80 Per User Per Month IMPORTANT NOTES: Office 365 Subscriptions Include 5 Device Licenses per User This would cover Work Computer, iPhone, iPad and 2 additional Device Licenses Office 365 Licenses will replace ALL other Microsoft Desktop Software Volume Licensing Requirements Office 365 is a Cloud Based Computing Platform that will provide the City with all of it's Productivity Applications (Word, Excel, PowerPoint, Publisher, OneNote, Outlook, as well as SharePoint where the Goal would be to move much of the City's Data to the Cloud itself so that it can be accessible Remotely. Important: HCL Domino Licenses will still be required due to the over 700 Domino Applications in use at the City (By-Laws, Building Permits, Marriage License, Agenda's etc. to name just a few)
Microsoft Visio for Office 365 Subscription (2 Licenses)	\$500.00	0-150-71207-3323	Used by Amber LaPointe and Belinda Daniel - Office 365 Subscription: \$18.62 Per User Per Month
Microsoft Project Professional for Office 365 Subscription (2 Licenses)	\$900.00	0-150-71207-3323	Used by Amber LaPointe and Belinda Daniel - Office 365 Subscription: \$37.25 Per User Per Month
Microsoft Project Online Essentials for Office 365 Subscription (4 Licenses)	\$500.00	0-150-71207-3323	Required by Engineering - Office 365 Subscription: \$8.73 Per User Per Month (Online Cloud Version Only)
Adobe Acrobat Pro Licenses	\$8,550.00	0-150-71207-3323	Adobe Acrobat License True Up Currently have 45 Adobe Acrobat Pro Licenses in Use; Acrobat Reader is free, however, many City staff require the Pro version for creating and publishing PDF documents on the Website, for City Council Reports, and for Engineering Pricing is based on the Subscription Model at \$14.99 per user per month
IBM Domino Notes Client Express Passport Maintenance	\$8,500.00	0-150-71207-3323	IBM Domino Notes License Renewal (Softchoice) - Increased User Count from 150 to 190 due to new Hires, New Position Recruitment, Students and Temporary Staff
2 Windows Server Annual Payments	\$1,500.00	0-150-71207-3323	Windows Server Annual Licenses
PDQ Inventory and PDQ Deploy (2 Administrative Licenses)	\$2,700.00	0-150-71207-3323	PDQ Inventory is used to monitor all Computers and Software in use on the Network; PDQ Deploy is used to easily Upgrade and Install Applications Remotely on Users Desktops;
Smart Deploy Desktop Imaging Software	\$2,200.00	0-150-71207-3323	Smart Deploy Desktop Imaging Software for quickly and easily deploying Windows 10 to Desktop and Laptop Computers; Used to standardise on a Windows 10 Image for the City of Port Colborne;
IBM Maas 360 Mobile Device Management	\$10,800.00	0-150-71207-3323	IBM Maas360 Mobile Device Management Cloud Based Solution for managing Mobile Devices (Replaces the Blackberry BES)
KnowBe4 Cyber Security Email Phishing Training	\$2,300.00	0-150-71207-3323	150 Users; 3 Years Licensing paid in 2 Installments (Have to add additional Users for 2020)
Trend Micro Office Scan	\$5,500.00	0-150-71207-3323	Trend Micro Software Renewal (Softchoice) based on 190 Licenses (Increase due to increased User Count)

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	Product Name	Budget Amount	Account Number	Description, Comments and Justification
	Symantec Backup Exec Maintenance	\$1,500.00	0-150-71207-3323	Veritas Backup Exec Software Renewal (Softchoice); (This may go away if we move to a centralized, dedicated backup appliance - Please see Capital Project Budget)
	Castlebreck IBM Domino and Maas360 Support	\$10,710.00	0-150-71207-3323	Service and support hours to be used for MaaS360 administration and support, Domino and related Middleware Administration and support, and Domino Application development services.
	Logmein	\$2,200.00	0-150-71207-3323	LogMeIn License Renewal 25 Users (25 Users is the Minimum License Requirement)
	Barracuda Essentials Advanced Email Security Edition	\$5,700.00	0-150-71207-3323	Barracuda Essentials Advanced Email Security Edition - Cloud Based Email Spam and Security Filter (Replaces our On Premise Appliance and Subscription that expires in 2020) Stop Spam and Malware with Inbound Filtering Block Advanced Threats Protect Outbound Email and Stop Data Leaks Keep Your Data Safe with Cloud-to-Cloud Backup Barracuda Essentials provides secure cloud-based archiving of Email Works in conjunction with Office 365
	Cisco Umbrella - Cloud Enterprise Network Security	\$7,200.00	0-150-71207-3323	Cisco Umbrella - Cloud Based Enterprise Web Security Gateway and DNS Filter (Replacing Barracuda Hardware Device expiring in 2020)
	Server Hardware Maintenance	\$5,000.00	0-150-71207-3323	Server Hardware Replacement Parts and Service
	Dell Power Connect Switches, EqualLogic PS4100E, Server Maintenance Annual Support Contract	\$5,000.00	0-150-71207-3323	Park Place Technologies Server and Dell Power Connect Support Contract RENEWAL Added the Dell Equallogic San in 2019
	Network Switch and Router Maintenance	\$3,500.00	0-150-71207-3323	Budget for Replacement Routers and Switches and Router / Switch Maintenance
	Aruba Maintenance Contract	\$500.00	0-150-71207-3323	Talk Wireless - Aruba Maintenance Contract for City Hall Controller
	Design Electronics Scala Player Renewal	\$2,000.00	0-150-71207-3323	Design Electronics - Scala Player Maintenance and Content Manager Renewal (4 Players - 2 For Vale, 1 for PCOC, 1 For City Hall)
	Miscellaneous Software	\$1,300.00	0-150-71207-3323	Visio, Winzip, Adobe Illustrator, Hyena (System Tools); NovaPDF Pro; VMWare WorkStation;
	Citrix XenServer Licensing and Citrix WorkSpace	\$12,000.00	0-150-71207-3323	Licensing XenServer gives the City added features for automatic failover as well as support; The Citrix XenServer Host Computers are a critical part of the City's Infrastructure, holding Virtual Servers that support the City's critical business and house all the City's Data. In addition, this licensing gives us access to Citrix WorkSpace, a cloud based solution allowing Remote Access to many of the City's Applications, even on any Mobile Device. This is the Citrix License Renewal for 2020
		\$109,560.00		

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	Product Name	Budget Amount	Account Number	Description, Comments and Justification
	Travel Expenses	\$1,020.00	0-150-71207-3139	Annual MISA and INFOSEC Conferences
	Telephones/Modem/Radio	\$2,000.00	0-150-71207-3309	Information Technology Staff Cell Phones
	Staff Development	\$3,500.00	0-150-71207-3313	MISA Conferences and Other Technical Training Courses
	Association Fees	\$194.00	0-150-71207-3320	Annual MISA Membership
	Connect Niagara	\$7,500.00	0-150-71207-3352	Connect Niagara
	Web Design	\$5,100.00	0-150-71207-3444	Software for Web Development; Domain Registrations; Port Colborne Domain Renewals; SSL Certificates etc.
	Web Site Hosting	\$1,020.00	0-150-71207-3449	Olio Digital Labs - Web Site Hosting
		\$20,334.00		

Product Name	Budget Amount	Account Number	Description, Comments and Justification
Computer Capital Expenditures			
Upgrade Desktop / Laptop Computers	\$34,000.00	3-540-33144-3400	Replacement of Computers and Laptops for all Computers / Laptops older than 5 years old (NOTE: In 2019, some of this Budget was used up on New Hires as the City expanded in terms of Staff; For 2020, after meeting with all the Departments, their additional computer requirements have been budgeted as a separate line item to mitigate this.)
Parks & Recreation Department Computer Requests	\$8,300.00	3-540-33144-3400	Pylon Sign Computer, SCALA Mini for Scala Player, Events Coordinator Laptop, 2 Computers at Visitors Centre, Archive PC at Vale Centre, Computers required for additional functions as specified by Parks (Visitors Centre and Vale Centre)
Operations Department Computer Requests	\$6,000.00	3-540-33144-3400	New Hires and Computers and Laptops required for additional functions as specified by the Operations Department
Operations Requested Tablets	\$16,500.00	3-540-33144-3400	Tablets Requested for Staff working Remotely on Job Sites (Operations are Requesting 12 Tablets)
Engineering Department Computer Requests	\$5,600.00	3-540-33144-3400	New Hires and Computers required for Engineering Department
Fire Hall Computer Requests	\$8,000.00	3-540-33144-3400	Replacement Computers for Old Windows 7 Workstations at the Fire Hall (4 Replacements)
Sugarloaf Harbour Marina	\$5,800.00	3-540-33144-3400	Point of Sale Touch Screen Monitors, 2 Replacement Computers (replace Windows 7) for Marina Main Office ; 1 iPad Tablet
Monitors and Accessories	\$7,500.00	3-540-33144-3400	Monitor Replacements and Monitors for New Hires
Docking Stations	\$3,000.00	3-540-33144-3400	Docking Stations Required for Laptops
UPS Strategy (Replacements Needed)	\$2,000.00	3-540-33144-3400	
Backup Disk Replacements	\$4,250.00	3-540-33144-3400	Replacement Backup Disks (2 Weeks Daily Rotation + 1 Monthly + 1 Yearly Storage off Site)
Server (Replacement)	\$20,500.00	3-540-33144-3400	Dell PowerEdge R740DX Server (Capable of Replacing 2 or more Older XenServer Hosts) Currently 5 XenServer Hosts are Out of Warranty and are on a Maintenance Contract with Park Place Technologies; By purchasing a higher end Host Server with Sufficient Disk and RAM, these 5 Hosts can be replaced by the newer Servers under a 5 Year Warranty;
Routers and Switches - Replacements and Expansion	\$6,000.00	3-540-33144-3400	Switch and Router Replacements (Replaced all Vale Centre Switches in 2019; Replace City Hall, Fire Hall & PCOC in 2020)
Conference Room Phones	\$1,800.00	3-540-33144-3400	Library Replacement Conference Phone and Meeting Room 1 Polycom IP 9000 Conference Phones
Hardware Contingency	\$2,000.00	3-540-33144-3400	Hardware Contingency Budget for additional Hardware failure that should occur during 2020
iPads and Accessories	\$5,200.00	3-540-33144-3400	iPads and Keyboard/Case Accessories; Cables and Power Connectors (IT and General Users);
Provision for Councillors iPads and Accessories (per Year for 4 Years)	\$4,500.00	3-540-33144-3400	iPads and Keyboard/Case Accessories; Cables and Power Connectors; (Provision for Replacements in an Election Year)
	\$140,950.00		
Total Computer Budget for 2020	\$276,877.00		

2020 Budgeted Capital Projects

<p>City Hall Server Room Relocation</p>	<p>Relocate First Floor Server Room to Net New Server Room in the Basement; This requires re-cabling the Building because all Network Data Jacks currently terminate in the Server Room. In the proposed Solution, all Network Data Jacks will terminate in the Wiring Closet on each Floor, and will then be connected through Conduit down to the new Server Room Location in the Basement.</p>	<p>\$179,388.90</p>	<p>One Off Server Room Relocation Project proposed by the CAO IMPORTANT: Only one Quote was obtained for this Project to get an idea of Cost. This would need to go out as a Formal RFQ in 2020 to Solicit Quotes from possible Vendors The Computer Room at present is insecure and accessible by anyone entering the First Floor Administration Area. It needs to be fully secured by Security Passes with restricted Access. The current Server Room is using Office Space that could be utilized for Staff at City Hall. The Current Servers use individual UPS backup Power Supplies that are hard to manage and predict when batteries may fail - these are essential during Power Outages. In the proposed Server Room Relocation, all individual UPS units will be replaced by one Single Consolidated Unit with a run time of 28 minutes at full load. The HVAC cooling system in the present Server Room is old but there is also no redundancy. With the Server Room Relocate Project a new HVAC unit will be installed with the old unit as a backup. The Server Room houses all the City's crucial Data and as such needs to be protected.</p>
<p>Centralised, Secure Backup Appliance</p>	<p>Centralised Backup Solution for XenServer, SQL DataBases and Files Image Level VM Backups; SQL DataBase Backups; File Level Backups • Industry Leading Deduplication Ratios – Variable-Length Dedupe Algorithm requires a smaller storage footprint required for backups. • Source Side Deduplication – Decrease Bandwidth congestion by up to 99% and shorten backup windows by up to 50%. Enterprise class performance. • Security Hardened – Protects City Data from Cyber Threats such as Ransomware with Retention Lock, Encryption and the inability to run executables (proprietary OS) on the Data Domain. This does not appear as a CIFS/NFS share!</p>		<p>The City Requires a robust Backup System in order to secure the Data for the Citizens of Port Colborne.</p> <p>Pilot Testing was done and Quotes obtained for two different Appliance Based dedicated Backup Solutions:</p>
		<p>\$50,700.00</p>	<p>SOLUTION 1: Dell - Data Protection Services Solution (5 Year Plan) Converged data protection appliance – ease of use & management • Increased backup/recoverability performance with the trusted Dell EMC Data Protection technology • Security Hardened purpose built backup appliance to help protect your backups from Cyber threats • Proposed Solution can scale to protect up to 1056TB of logical backups • Configured DP4400 Solution is sized to protect up to 704TB of logical backups.</p>
		<p>OR \$42,490.00</p>	<p>SOLUTION 2: Unitrends Backup Appliance (Cost Amortized Over 5 Years) A new all-in-one approach to Backups is needed - removes backup complexity Pre-integrated backup appliances and intuitive software cut management time by 50%. Data backup and recovery - More Flexibility Backup appliances grow with your business. Easily scale up, out, and to the cloud. Reduce downtime with instant recovery, ransomware detection, and automated DR testing. Cyber Security Threats, Ransomware Threats and Threats of Encryption means that the proposed Backup Solution needs to be extremely secure and robust.</p>

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Cyber Security Detection and Monitoring	<p>One Time Setup and Configuration Costs: This solution would offer the City the proactive and continuous protection against everyday threats, as well as sophisticated attacks that are undetectable and invisible to traditional malware-centric defenses. It includes a lightweight sensor and Cloud architecture ensures complete and detailed oversight of everything that is happening on the endpoints (Computers) in real time, providing the City with a complete and searchable forensic record of endpoint events. The Cloud architecture reduces the cost while adding to the speed, efficacy and scalability to meet the needs of the City. This solution consolidates a full range of security functionality into one integrated solution. The cloud driven approach provides a significant advantage in being able to scale to small or large size deployments.</p>	\$7,500.00	<p>With the threat of Cyber Attacks prevalent today, and many Minuicipalities having already experienced and reported major Incidents, the City of Port Colborne requires a Network Monitoring and Threat Detection System in order to prevent such Cyber Security Breaches, as well as to know when they are happening, so that mitigating tasks can be performed to stop the attack. Note: The Proposed End Point Detection and Response (EDR) Service & Network Defense as a Service for Port Colborne supported by a 24x7x365 Cyber Intelligence Centre. This will protect Port Colborne from the Ransomware epidemic facing all enterprises. This will also replace all the current current AV solution. Port Colborne has the flexibility to add other Security-as-a-Service options in the future.</p>
	<p>On-Going Monthly Costs @ \$15 per End Point Device (Servers and Workstations)</p>	\$2,400.00	On-Going Monthly Cost
		OR	
Cyber Security Enterprise Immune System	<p>Dark Trace Cyber Security Monitoring, Detection and Threat Immunization System</p>	\$30,000.00	<p>Five Year Plan - Thus this would cost \$30,000.00 per Year for 5 Years Including the Antigena Option</p>
			<p>Darktrace's Enterprise Immune System uses artificial intelligence to detect and respond to cyber-threats in real time, while providing complete visibility of an organization's network. The solution works by analyzing full traffic across the digital business to learn the normal 'pattern of life' for every user, device, and all the complex relationships between them. Rather than define 'benign' or 'malicious' in advance, Darktrace uses this evolving sense of 'self' to spot and stop emerging threats that other tools miss, from zero-days and insider threats, through to ransomware and 'low and slow' attacks. Darktrace's self-learning AI is the first non-consumer application of artificial intelligence to work at scale across all network types, including physical, virtualized, cloud, SaaS, IoT, and ICS. The benefits of the Enterprise Immune System include: Finds threats that get inside – autonomously detects and responds to known and unknown cyber-threats before they do any damage</p>
City of Port Colborne IT Security Assessment	<p>Security Assessment Critical Requirement for Cyber Insurance</p>	\$23,750.00	This is Required for the City of Port Colborn'e Cyber Insurance.
External Penetration Test	<p>An External Penetration Test provides independent verification of the security status of an organization's Internet presence. The test will identify vulnerabilities, validate the effectiveness of safeguards, demonstrate existing risks by attempting to take control of the corporate network, and provide remediation strategies.</p>	\$9,500.00	NOTE: OTHER QUOTES ARE BEING OBTAINED
Network Security Assessment	<p>A Network Security Assessment combines penetration testing, vulnerability assessment, and security architecture review into a single onsite engagement.</p>	\$13,250.00	
Expenses Related to the Security Assesme	<p>Miscellaneous Expenses related to Consultants conducting the Assessment</p>	\$1,000.00	

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Genetec Security System Upgrade	Genetec Security System to be Upgraded from Version 5.3 to Version 5.8 in 2020 firstly to stay up to date with the latest Security Software; Secondly to allow for the Federation of our Genetec Security System with that of the NRPS. This will allow the NRPS to utilize any of the City's Cameras in terms of Incident monitoring.	\$3,000.00	This would be performed by Pinder's Security Products. Software upgrade Genetec Security Centre from version 5.3 to version 5.8 Upgrade Firmware of ALL Security Cameras to allow for the Software Upgrade to Version 5.8 Upgrade Firmware of ALL Door Controllers to allow for the Software Upgrade to Version 5.8
Engineering ArcGIS Online Cloud Based Solution	Join the Niagara Region ELA (Enterprise License Agreement) in order to Obtain Special Procuring for the ArcGIS Online Mapping Software	\$10,000.00	NOTE: This would be an On-Going ANNUAL Software Licensing Cost

What ArcGIS Online can do for The City of Port Colborne

ArcGIS Online is a cloud-based mapping and analysis solution. Use it to make maps, analyze data, and to share and collaborate. Your data and maps are stored in a secure and private infrastructure and can be configured to meet your mapping and IT requirements.

Create maps, scenes, and apps

ArcGIS Online includes everything you need to create web maps, create 3D web scenes, and create web apps. Through Map Viewer and 3D Scene Viewer, you can access a gallery of basemaps and smart styles for exploring and visualizing your data. You also have access to templates and widgets for creating web apps that you can publish to ArcGIS Online.

Share and collaborate

It's easy to share content with others inside and outside your organization. You can set up groups that are private and by invitation only, or public groups that are open to everyone. You can also share maps by embedding them in web pages, on blogs, in web apps. Use focused apps to collaborate with colleagues in the field, office, or community. Integrate Maps with the City Website as well as with the City Wide Work Order System.

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**COMMUNITY
SERVICES
/ PARKS &
RECREATION**

City of Port Colborne
 Physician Recruitment Funding and Expenditures
 2018, 2019 and 2020

Balance in Physician Recruitment Reserve January 1, 2018		58,164
Budgeted 2018	45,000	
Expended in 2018		
Dr Remington (2nd payment of 3)	- 33,000	
Dr Maracle	- 20,000	8,000
		<hr/>
Balance January 1, 2019		50,164
South Niagara Citizens donation	297	
Budgeted 2019	26,175	
Expended as per budget		
Dr Remington (3rd payment of 3)	- 33,000	6,528
		<hr/>
		43,636
Expended in 2019		
Dr Wilkes	- 4,000	
Pathstone	- 20,000	
Dr Fraelic	- 35,000	
Dr Susini	- 15,000	74,000
		<hr/>
Overexpended in 2019-funded through Physician Recruitment general budget		- 30,364
		<hr/>
		30,364
		-
Transferred to Reserve December 31, 2019		10,300
Budgeted 2020	27,700	
OMPF Funds 2020	60,000	87,700
		<hr/>
Funds Available in 2020		98,000
Funds Committed		
Nurse Practitioner Community Palliative Care	- 25,000	
Amalgamation of Family Health Organizations	- 30,000	
Potential physicians shared with Fort Erie	- 35,000	
Dr Emily Wilson - Equipment Incentive	- 8,000	98,000
		<hr/>
Balance of funds Available 2020		<hr/> <hr/>



PORT COLBORNE

MEMORANDUM

Community & Economic Development

905-835-6644

TO: Ashley Grigg, Director of Community & Economic Development, Nicole Halasz, Manager of Parks & Recreation

FROM: Mark Minor, Marina Supervisor

DATE: January, 24th, 2020

RE: 2020 BUDGET – Contract Services Expense Account increase

In early January, we had multiple issues with boats being broken into. Due to this, we had to hire security guards to patrol our grounds at night. The fencing and cameras are not enough to deter people, so the guards have been patrolling for the past two weeks. We have not had any issues since then but there is a significant cost to keep the security guard on site, 7 days a week for 8 hours (\$20/hour). We have decided to cut back to a security guard doing patrols at night, three times per night. This will be for 7 days a week and the cost is \$50 per night for 3 patrols (at staggered times) for 15 minutes each patrol. This will be implemented this weekend and continue until May 15th. We would like to add this service to budget through Contract Services (0-670-81310-3328), by increasing our contract services expense account by an additional \$10,000.

The security guards will stay on-site and patrol like they normally do throughout the season (approximately May 15th – November 15th). The nightly patrols for the off-season will start approximately November 15th – May 15th). The cost associated for the off-season will be approximately:

27 weeks x 7 days a week x \$50/day = \$9,450

Sincerely,

Mark Minor
Marina Supervisor



**Department: Community and Economic Development
Division: Parks and Recreation**

Report Number: 2020-21

Date: February 10, 2020

SUBJECT: Equipment and Staffing Changes within Parks 2020 Budget Request

1) PURPOSE:

The purpose of this report is to request that the 2019 grass cutting pilot project be deemed a success and budget accordingly within the 2020 operating budget. For many years, the City has used third party service providers to cut and maintain the grass on municipally-owned properties. In 2019, the City conducted a pilot project to determine if taking these services back in-house was a feasible venture. After careful analysis, it is the recommendation of staff to take back these City services by using in-house operations from the Community and Economic Development Department, Parks and Recreation Division in 2020 and years to follow.

2) HISTORY, BACKGROUND, COUNCIL POLICY, PRACTICES

Since the 1970s, the City of Port Colborne has used third party service providers to cut grass and maintain various properties. In 2017, the City issued an RFP for grass cutting services, with estimates coming back to the City considerably higher than in previous years. This led to the investigation and subsequent conclusion that the City take back these services, empower employees and provide improved service levels to the community. In 2018, Council approved the request from the Parks and Recreation Division to take back these City services, invest in the necessary capital equipment, and hire the staff required to perform grass cutting and snow removal duties in 2019 and report back to Council with future recommendations based on the findings.

3) STAFF COMMENTS AND DISCUSSIONS

During the 2019 grass cutting season, the City of Port Colborne staff performed grass cutting duties and performed a careful analysis of the services provided. An evaluation of the following were considered: quality of work, duration, timing of cuts, cost per cut and the overall control of the grass cutting duties.

During the 2019 summer months, the City's grass cutting pilot project provided grass cuts on City properties at a cost of approximately \$12,150 per month. Previously, third party service providers cut properties at a cost of approximately \$147,000 or \$ 12,250 per month. Third-party service providers determined maintenance, quantity of cuts and their schedule with little input or direction from the City of Port Colborne Parks and Recreation staff. As a result, unnecessary cuts occasionally occurred, some cuts were of poor quality, and locations were missed due to scheduling. The successful in-house pilot project took each of these variables into consideration and developed a successful grass cutting and snow removal service model.

Budget

Staff intent to include budget allocations of \$148,000 for grass cutting and \$32,000 for snow removal services in the Parks departments operating budget for 2020.

Benefits

Aside from budget savings, taking back Third Party services has led to employee empowerment. This has caused an increase in organizational responsiveness to issues, increase in control, and an increase in productivity by adding two full-time employees outside of the cutting season for Parks-related maintenance. By taking back City services, it has led to a greater degree of employee commitment to the City of Port Colborne's strategic goals. Subsequently, employees are taking ownership in the decisions made toward goal achievement. Moving forward, management can work with staff to set goals and objectives that focus on enhancing and enabling personal effectiveness by helping employees develop their sense of meaning, competency, self-determination, and impact within the City of Port Colborne.

Vision / Strategic Planning:

The City of Port Colborne's Community and Economic Development Department has recognized that there are valuable impacts from bringing services back to in-house operations. This particular project has enhanced reliability, empowered employees, created solutions to service level concerns, and found efficiencies that are financially responsible to the taxpayers. By pre-approving this pilot project, Council will allow staff to prepare for the upcoming grass cutting season, manage staffing requirements, as well as assist with recruitment and staff retention processes.

4) OPTIONS AND FINANCIAL CONSIDERATIONS:

a) Do nothing.

Continue with the third party service model. This option is not being recommended.

b) Other Options

N/A

5) COMPLIANCE WITH STRATEGIC INITIATIVES:

N/A

6) ATTACHMENTS

Appendix A - 2019 Grass Cutting Pilot Project Report- Submitted by Parks Supervisor, Mike Audit.

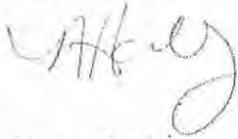
7) RECOMMENDATION

That Council approve the request to take back grass cutting City services, invest in the necessary capital equipment, and hire the staff required to perform grass cutting and snow removal duties for the City of Port Colborne; and

That a budget of \$148,000 for grass cutting and \$32,000 for snow removal be approved through the 2020 budget process.

8) SIGNATURES

Prepared on January 24, 2020 by:



Nicole Halasz
Parks and Recreation Manager

Reviewed by:



Ashley Grigg
Director of Community and Economic
Development

Reviewed and Respectfully Submitted:



Scott Luey,
Chief Administrative Officer



CITY OF PORT COLBORNE

Municipal Offices
66 Charlotte Street
Port Colborne, Ontario
L3K 3C8
www.portcolborne.ca

Parks and Recreation Division

2019 Grass Cutting Pilot Project Report

The Parks and Recreation Division began the pilot project on the week of April 29/19 with two full time employees and two students to cut 50 properties of various sizes throughout the city. We have the list organized in a manner that staff would cut designated areas of town geographically to eliminate travel time in an attempt to keep every day manageable. We also structured the list to cut priority areas such as HH Knoll, Lock 8, Promenade and the Marina. We added two outside Parks employees to the cemetery cuts on Tuesdays to help with the extra trimming needed in all of the cemeteries. We added 2 more staff to support the Thursday priority area cuts (identified above) as the Promenade is cut by hand requiring more time but resulting in a better, less intrusive cut in a busy business area. The project requires extra help at the beginning of the season to complete all cuts that are required on a weekly basis, and a reduction in cuts starting approximately the last week of June. Some cuts move to bi-weekly allowing us to improve more on trimming all areas on the cut week.

Through the season, we managed only five complaints. Two were due to wet conditions in the low-lying areas, one for not cutting a high priority area (Marina) and the others came in prematurely before a scheduled cut for that week.

Looking at the budget, I believe we are well under budget and trust the project will become a general operation that Parks staff performs on a yearly basis. The benefit to maintain this operation in-house is that we continue to have staff inspect all grounds on a weekly basis for garbage and Park deficiencies.

In 2020, I have adjusted my budget to reflect an earlier start in the season requiring one student and one temporary employee to start on the last week of April. The cost of equipment, other types of materials and equipment rentals were estimated to be \$53,911 as submitted in our original proposal. The actuals were \$35,911 including the ongoing rental of a tractor allowing us to put \$18,000 towards the purchase of an enclosed trailer costing \$16,901 as a one-time expense projected to last a minimum of 10 to 12 years. Staff wages were estimated at \$73,000. Actual wages were \$73,056 at the end of 2019.

Additionally, the equipment acquired for the grass cut program has allowed us to take snow ploughing back in our facility and parking areas such as Vale Health and Wellness Centre and all parking areas on Main St. West. The additional cost of \$11,000 was for the purchase of a snow plough attachment for an existing tractor but projected to last 10 years.

Recruiting two extra employees allows me to provide vacation relief to arena personal while not affecting snow operations. Also, if weather is mild and permits, we can complete some bigger maintenance projects in-house.

The addition of snow clearing to the project began January 1, 2020 adding the cost of staff wages for 13 weeks at approximately \$25,000. This was not included in the original grass cutting pilot expense, however, it replaces the outside contract costs to Greenside Landscaping in 2018 totaling \$25,620 without incurring the extra cost of equipment.

In conclusion, I believe we will remain approximately \$15,000 under budget moving forward. I request Council accept this pilot project as an ongoing operation due to the cost savings and enhanced service to Parks and Arena operations. The benefit of staff coverage along with more internal projects completed by city staff is an immeasurable cost, however, with my experience in tree maintenance, landscaping and general work, this is proving to save a substantial amount of time and money. Most importantly, we have created a positive work environment for all staff as the work is performed with pride and remains municipal work.

Annex 1

CANADIAN EXPERIENCES FUND

THE PROJECT - STATEMENT OF WORK

Project Location: 258 Sugarloaf Street, Port Colborne, ON L3K 2N7
 Project Start Date: September 30, 2019
 Project Completion Date: September 30, 2020

Project Description/Purpose/Objective

The Canal Days Marine Heritage Festival, Port Colborne's signature event, celebrates the heritage connections of the City to the Welland Canal.

H.H. Knoll Lakeview Park is the most visited park in the City. Noted for its trails, shoreline and amenities in the forms of a bandshell, concession, splash pad, playgrounds, and pavilion—not to mention proximity to Sugarloaf Marina—the Park attracts a wide range of visitors/users. The purpose of this project is to implement a number of enhancements to H.H. Knoll Lakeview Park to better accommodate special events, particularly Canal Days. Enhancement of the Park will strengthen the Festival's attendee profile vis-a-vis visitor retention and new/first time attendees (particularly those from outside the Niagara Region).

The City has identified a number of improvements that will better position the Park to service the needs of existing City-operated (and third party) events, including the opportunity for the Canal Days to grow in attendance and creative expression, as well as to increase special event capacity for shoulder seasons.

1. Lighting – The installation of solar lighting will more fully illuminate the venue for attendees, beautify the park space, ensure the safety and security of those in attendance, assist attendees in locating and navigating to amenities, and enable the City and emergency services to properly oversee and manage the site during Canal Days. Effective and evenly distributed lighting will also result in less antisocial behaviour, fewer accidents, better crowd flow and easier access for rescue teams. The permanent installation of park solar lighting will enhance the overall versatility of the Park for hosting a variety of other City and third party operated festivals and events.
2. Signage – The installation of enhanced wayfinding signage will significantly improve the visitor experience and beautify the park. In order to facilitate visitor navigation and crowd flow.
3. Accessibility - The installation of a new sidewalk throughout the park and increased parking locations will significantly improve accessibility for visitors to the Park. In 2018, the City received feedback from the City's Accessibility Advisory Committee about potential areas in which the City could improve both access to the facility for patrons and the visitor experience.
4. Hydro - The replacement of old lighting within the washroom facility, splash pad, and bandshell will improve visibility while reducing energy costs. Upgraded electrical panels will assist the City in ensuring improved overall park health and safety

Project Milestones

Project Milestones	Estimated Completion Date
Signage Completion	December 31, 2019
Hydro Upgrade Completion	June 30, 2020
Accessibility, Lighting Completion	September 30, 2020
Final report of the project	December 31, 2020

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Project Costs & Financing

COSTS	Eligible & Supported ^{1,2}		Eligible & Not Supported	Ineligible	Total	
CAPITAL COSTS						
Facility construction/renovations	\$150,000	75.0%	\$0	\$0	\$0	75.0%
Equipment purchases/installation	\$0	0.0%	\$0	\$0	\$0	0.0%
Other Capital Costs	\$0	0%	\$0	\$0	\$0	0%
NON-CAPITAL COSTS						
Labour (employees) ⁴	\$45,000	23.0%	\$0	\$0	\$45,000	23.0%
Expertise (consulting, contract)	\$5,000	2%	\$0	\$0	\$5,000	2%
Other Non-Capital Costs	\$0	0.0%	\$0	\$0	\$0	0.0%
TOTAL	\$200,000	100%	\$0	\$0	\$200,000	100%

FINANCING	Eligible & Supported		Eligible & Not Supported	Ineligible	Total	
FedDev Ontario	\$200,000	100.0%			\$200,000	100.0%
Other Federal	\$0	0.0%	\$0	\$0	\$0	0.0%
Provincial	\$0	0.0%	\$0	\$0	\$0	0.0%
Municipal	\$0	0.0%	\$0	\$0	\$0	0.0%
Other Private (Equity/Financing)	\$0	0.0%	\$0	\$0	\$0	0.0%
Applicant	\$0	0.0%	\$0	\$0	\$0	0.0%
TOTAL	\$200,000	100%	\$0	\$0	\$200,000	100%

CONTRIBUTION ALLOCATIONS BY FISCAL YEAR ³	Eligible & Supported Project Costs	FedDev Ontario Contribution per Fiscal Year (\$, reimbursement %)	
2019-20	\$100,000	\$100,000	50%
2020-21	\$100,000	\$100,000	50%
TOTAL	\$200,000	\$200,000	100%

STACKING CALCULATION	Eligible Capital Costs	Eligible Non-Capital Costs
Total Eligible Costs	\$150,000	\$50,000
Total Government Contributions	\$150,000	\$50,000
Stacking %	75.0%	25.0%
Stacking Limit	75.0%	25.0%

Notes:

1. Eligible and Supported Costs include the amount of the harmonized sales tax (HST), net of any refund or eligible credits due from the Canada Revenue Agency. In order to have the HST approved as an Eligible and Supported Cost on claims, the Recipient will be required to provide documentation verifying the organization's status under the relevant tax legislation.
2. The Recipient shall not redirect funding amount between cost categories without the prior written consent of the Minister.
3. FedDev Ontario's contribution allocations by Fiscal Year will not be reallocated without the prior written consent of the Minister. The Minister has no obligation to pay any amounts in any other Fiscal Years than those specified above. Failure to adhere to Fiscal Year allocations can result in a reduced contribution amount.
4. Labour costs must be reasonable and directly related to the project activities. Associated benefits claimed for reimbursement will be the lesser of actual cost or 20% of the payroll rate for each employee. Further guidance on how to calculate labour is included in the claims documentation provided by FedDev Ontario.

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Project Information

Budget Year 2020	Department Community Services	Project # 1
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Project Details	Type of Project:	Capital Project
	Project Title:	Nickel Beach Waterfront Development Master Plan
	Location/Facility:	Nickel Beach
	Project Description:	Request for Proposals will be issued for a two-phased Nickel Beach Waterfront Development Study. The initial phase of the project will see a Master Plan being created with guidance in the overall direction to the City in terms of future operations, amenities, community needs, wants and conceptual drawings. The second phase of the project, in 2020 and 2021, will be associated with the design and build and construction associated with the Nickel Beach Waterfront Development.
	Project Justification:	<ul style="list-style-type: none"> *Enhance public waterfront access while fostering greater accessibility *Generate an acceptable return on investment and enable improvements *Provide the opportunity to change and enhance the impact of Nickel Beach as a mixed use destination with recreational, commercial facilities while strengthen community partnerships *Provide the opportunity to realize a synergy to create investment opportunities for a year-round tourist/recreational destination *Preserve and enhance the natural environment *Increased tourism opportunities *Improved connectivity to East Bus Routes *Creation of additional Bus Stop at Nickel Beach Entrance
Capital Request:		

Project Financing	Funding Source:	Funding Request:
	Vale's Community Investment Fund	\$ 50,000
	Total Funding Request:	

Future Impact(s)	ICIP Community Culutre and Recreation Application



PORT COLBORNE

Project Information

Budget Year 2020	Department Community Services	Project # 2
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Project Details	Type of Project:	Capital Project
	Project Title:	Nickel Beach Waterfront Development Project
	Location/Facility:	Nickel Beach
	Project Description:	The City of Port Colborne will be developing Nickel Beach as a tourism destination, to include a new Welcome Interpretative Centre, an accessible parking lot and walkway development as well as beach enhancements for all beach goers to enjoy. This infrastructure improvement project aims to enhance public safety with water, wastewater and hydro upgrades while creating a year round tourist destination with informative way-finding signage allowing for extended connectivity to the community.
	Project Justification:	<p>Improve Nickel Beach as a tourism destination</p> <p>Create Value by creating year round activation (economic development, educational, community, heritage)</p> <p>Create a sense of place (community character, heritage links)</p> <p>Promote Active Transportation</p> <p>Enhance public waterfront access while fostering greater accessibility</p> <p>Generate more tourism dollars</p> <p>Environmental Sustainability</p> <p>Link to the Community</p> <p>*Application attached</p>
	Capital Request:	\$ 2,843,500

Project Financing	Funding Source:	Funding Request:
	RF - Parks & Recreation Capital	
	Vale's Community Investment Fund	\$ 758,361
	Total Funding Request:	\$ 758,361

Future Impact(s)	ICIP Community Culture and Recreation Application



ICIP: Community, Culture and Recreation Stream – Rehabilitation and Renovation Intake

Saved: 11/12/2019 17:11

Expand

Validate

A) Instructions	B) Organization Information	C) Organization Address Information
D) Applicant Contact Information	E) Project Information	F) Project Financials
G) Asset Management Plan	H) Duty to Consult	I) Procurement
J) Risks	K) Climate Lens	L) Community Employment Benefits
M) Outcomes	N) Declaration / Signing	

A) Instructions

The Investing in Canada Infrastructure Program (ICIP) is a cost-shared infrastructure funding program between the federal government, provinces and territories, and ultimate recipients. This program will see more than \$30 billion in combined federal, provincial and other partner funding, under four priority areas, including Community, Culture and Recreation.

How do I apply?

1. To determine if you are an eligible applicant or your project is eligible for funding refer to the Community, Culture and Recreation funding stream program guidelines.
2. Applicants are required to complete this application form and applicable technical schedule for their project. In addition, municipal applicants are required to submit their asset management plans.
3. Applicants may also be required to submit additional information depending on the project type.
4. An applicant can only submit one application for one project for funding consideration for each funding stream through the Community, Culture and Recreation Program.
5. All applications must be completed electronically and submitted to Grants Ontario. Scanned application forms will not be accepted.

Note: additional attachments can be uploaded after submitting your application form.

Fill in all required fields and fields that apply to your proposed project. Failure to complete this form in its entirety may result in the inability to assess the application and the project may be declined.

Late applications will not be accepted.

How will I know my application was received?

Once the completed application has been submitted, an automated acknowledgement of receipt with a file number will be sent to the organization contact's email that is provided.

Other important information

Please note that Ontario cannot guarantee funding to all applicants, nor can the province ensure that the total amount requested by successful applicants will be granted. Ontario reserves the right to determine which projects will be nominated for federal approval. Projects selected for federal review and approval will be assessed and prioritized based on program requirements, assessment criteria and the overall demand of funds in the program. All provincially nominated projects are subject to federal review and approvals and may not be approved by the federal government for funding under this program.

B) Organization Information

This section is automatically populated with your organization's general contact information for all projects in your organization managed by Grants Ontario. This contact is typically the CAO, Treasurer, or Clerk. Please ensure this information is correct. If this information needs to be updated, please access the [Transfer Payment Common Registration System](#) to make changes.

Organization Information

Organization Name:

The City of Port Colborne

Organization Legal Name:

Corporation of the City of Port Colborne

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Website URL:
www.portcolborne.ca

Type of Organization:
Other

C) Organization Address Information

This section displays general information about your organization submitted during the Grants Ontario enrolment process. In order to update this information, you will need to access the [Transfer Payment Common Registration](#) system to make changes.

Business Address

Street Address 1:

66 Charlotte Street/Rue

Street Address 2:

City/Town:

Port Colborne

Province:

ON

Postal Code:

L3K3C8

Country:

Canada

Mailing Address

Street Address 1

66 Charlotte Street/Rue

Street Address 2

City/Town

Port Colborne

Province

ON

Postal Code

L3K3C8

Country

Canada

D) Applicant Contact Information

Organization Contact Information

This section displays general information about your organization submitted during the Grants Ontario enrolment process. In order to update this information, you will need to access the [Transfer Payment Common Registration](#) system to make changes.

Salutation:

First Name:

Last Name:

Scott

Luey

Job Title:

Chief Administrative Officer

Primary Phone Number:

-905-8352900

Secondary Phone Number:

-905-8352900

Email Address:

cao@portcolborne.ca

Salutation:

First Name:

Last Name:

Ashley

Grigg

Job Title:

City Clerk

Primary Phone Number:

-905-8352900

Secondary Phone Number:

-905-8352900

206

Email Address:
clerk@portcolborne.ca

Salutation:	First Name:	Last Name:
mr	Blair	Holiny

Job Title:
Recreation Program Coordinator

Primary Phone Number: 001-905-8352900	Secondary Phone Number: 001-905-9320588
--	--

Email Address:
blairholiny@portcolborne.ca

Salutation:	First Name:	Last Name:
mrs	Nancy	Giles

Job Title:
Executive Administrative Assistant to the Mayor and CAO

Primary Phone Number: 001-905-8352900	Secondary Phone Number: 001-905-329-8444
--	---

Email Address:
mayoradmin@portcolborne.ca

Project Contact information	Add	Remove
------------------------------------	-----	--------

1) Please include the contact information of at least one representative within your organization who has signing authority for the project. 2) Please also include a primary contact for the project (e.g. Project Lead). The primary contact will receive updates or inquiries about the project and application. 3) If this is a joint project, also include contact information for all partners involved in the project. 4) Use the "add" button to include any additional supporting project-specific contacts (e.g. an alternate contact in case the primary contact is absent).

Primary: <input checked="" type="checkbox"/>	Salutation: * Miss
---	-----------------------

First Name: * Nicole	Last Name: * Halasz
-------------------------	------------------------

Title: * Manager of Parks and Recreatio	Contact Type * Applicant
--	-----------------------------

Phone Number (Work): * (905) 835-2900	Phone Number (Mobile):
--	------------------------

Email Address: *
nicolehalasz@portcolborne.ca

Signing Authority

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E) Project Information

General

Please provide a concise but meaningful description of the asset and work to be completed. Include the nature of the project and asset type. For example, 'Construction of a Community Centre' would be an acceptable line.

Project Title *

Nickel Beach Waterfront Development

Project Description

In 3-5 bullets, describe what the main objectives of the project are. (500 characters) *

- *Enhance public waterfront access while fostering greater accessibility
- *Generate an acceptable return on investment and enable improvements
- *Provide the opportunity to change and enhance the impact of Nickel Beach as a mixed use destination with recreational, commercial facilities while strengthen community partnerships
- *Provide the opportunity to realize a synergy to create investment opportunities for a year-round tourist/recreational destination
- *Preserve and enhance the natural environment

What is the scope of the project? Include all major quantifiable components. (500 characters) *

The City of Port Colborne will be developing Nickel Beach as a tourism destination, to include a new Welcome Interpretative Centre, an accessible parking lot and walkway development as well as beach enhancements for all beach goers to enjoy. This infrastructure improvement project aims to enhance public safety with water, wastewater and hydro upgrades while creating a year round tourist destination with informative way-finding signage allowing for extended connectivity to the community.

What are the approximate output(s) that the project will generate (e.g. population and/or communities served)? (500 characters) *

- Improve Nickel Beach as a tourism destination
- Create Value by creating year round activation (economic development, educational, community, heritage)
- Create a sense of place (community character, heritage links)
- Promote Active Transportation
- Enhance public waterfront access while fostering greater accessibility
- Generate more tourism dollars
- Environmental Sustainability
- Link to the Community

Location

Provide the community in which the project will be located. Additionally, please provide the latitude and longitude of the project.

Community *

Port Colborne, City Of

Community Latitude *	Community Longitude *
42.886500	-79.250900
Project Latitude *	Project Longitude *
42.886500	-79.250900

Environmental Assessment and Development Approvals

Was your provincial environmental assessment approved? *

N/A

Please provide details why the provincial environmental assessment is Non Applicable

Environmental Assessment deferred until funding approvals granted

Have you received your federal environmental approval? *

N/A

Please provide details why the federal environmental approval is Non Applicable

Environmental Assessment deferred until funding approvals granted

Are there any other development approvals required? *

No

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Asset Ownership and Operation

Is this a Joint Project? *

Yes

Please indicate the other organization(s).

--Not Applicable--



If your community is not listed, please input all of the Community/Organization(s) name(s) that are involved.

Vale Canada Ltd.

Specify the Ultimate Recipient for the project. *

Port Colborne, City Of

If your community is not listed, please select "Not Applicable" and input your Community/Organization name.

What is the primary asset type? *

Recreation Facility

Will the Ultimate Recipient own the asset? *

Yes

Will the Ultimate Recipient operate the asset? *

Yes

Nature of the project

Indicate the percentage for each of the options. Input "0" for inapplicable fields. Total percentage must equal 100%

New (including reconstruction) % *	Rehabilitation % *	Expansion % *	Other % *
40%	40%	20%	0%

Total percentage

100%

Project Characteristics

Is this a multi-purpose facility? *

Yes

What type of project is this? *

Recreation facility

The project is community-oriented, non-commercial in nature and open for use to the public. *

Yes

Project will benefit Indigenous communities not living on reserve. *

Yes

Indicate the % cost of the project that will benefit Indigenous population not living on reserve.

0.00%

This project includes dedicated spaces for tourism infrastructure; provincial or municipal services; for-profit uses; daycare facilities; places of assembly for religious purposes; healthcare facilities or education facilities. *

Yes

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The project advances reconciliation with Indigenous communities. *

No

The project is for semi-professional or professional sports teams. *

No

Is the project intended to address Truth and Reconciliation Commission Calls to Action? *

No

Is the application requesting funding for components related to health or education services? *

No

Please note that health and education services are ineligible for project funding. Multi-purpose projects could be rescoped to remove components related to health and education.

Does this application include the construction of a new building? *

Yes

Please describe the Official Plan designation and/or community/organizational priorities and current zoning of the subject property and include a map identifying the subject lands. Describe how this project is consistent with the municipality's Official Plan and Zoning By-Law.(250 characters) *

Strategic policies promote an active lifestyle while making use of the natural environment of Port Colborne. Due to the waterfront, the property is zoned Hazard, which permits passive recreation uses. Therefore, this development project complies with OP

Describe how this project meets the objectives of your municipality's Official Plan and include matters such as active transportation, transit supportive policies, and climate change adaptation and mitigation. (250 characters) *

The Official Plan encourages the improvement of quality of community life through an environment that allows residents to live, work and play. Nickel Beach connectivity to local trails encourages active transportation.

The highest published accessibility standard, code, or by-laws in the jurisdiction will be met or exceeded. *

Yes

The highest published applicable energy efficiency standard in the jurisdiction will be met or exceeded if the project is a building *

Yes

Project Schedule

Indicate the percentage of design completed. *

Up to 25%

Forecasted Construction/Project Start Date *

06/01/2020

Forecasted Construction/Project End Date *

03/31/2021

F) Project Financials

Please fill in the financial details of your project below.

Planning and Professional Fees (maximum 3)

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Component *	Eligible Costs *	Ineligible Costs *	Total *
Nickel Beach Master Plan	\$0.00	\$50,000.00	\$50,000.00 <input type="text" value="-"/>
Detailed Design Fee&Construsti	\$100,000.00	\$0.00	\$100,000.00 <input type="text" value="-"/> <input type="text" value="+"/>
	Sub Total Eligible Cost	Sub Total Ineligible Cost	Total Amount
	\$100,000.00	\$50,000.00	\$150,000.00

Comments

Construction/Procurement (maximum 5)

Component *	Eligible Costs *	Ineligible Costs *	Total *
Welcome Centre Construction	\$500,000.00	\$0.00	\$500,000.00 <input type="text" value="-"/>
Accessible Parking Lot Construct	\$303,000.00	\$0.00	\$303,000.00 <input type="text" value="-"/>
Hydro Enhancement	\$100,000.00	\$0.00	\$100,000.00 <input type="text" value="-"/>
Water/Wastewater Enhancement	\$545,000.00	\$0.00	\$545,000.00 <input type="text" value="-"/>
Site Preparation, Demo, Removal	\$45,000.00	\$0.00	\$45,000.00 <input type="text" value="-"/> <input type="text" value="+"/>
	Sub Total Eligible Cost	Sub Total Ineligible Cost	Total Amount
	\$1,493,000.00	\$0.00	\$1,493,000.00

Comments

Land Acquisition (maximum 1)

Note: Any Land Acquisition costs are ineligible.

Component *	Eligible Costs	Ineligible Costs *	Total *
Land Use Agreement	\$0.00	\$25,000.00	\$25,000.00

Other Costs (maximum 3)

Component *	Eligible Costs *	Ineligible Costs *	Total *
Accessibility Enhancements	\$610,000.00	\$0.00	\$610,000.00 <input type="text" value="-"/>
Signage	\$10,500.00	\$0.00	\$10,500.00 <input type="text" value="-"/>
Beach Enhancement Infrastructur	\$371,500.00	\$0.00	\$371,500.00 <input type="text" value="-"/> <input type="text" value="+"/>
	Sub Total Eligible Cost	Sub Total Ineligible Cost	Total Amount
	\$992,000.00	\$0.00	\$992,000.00

Comments

Total Cost Summary

Total Eligible Cost	\$2,585,000.00
Total Ineligible Cost	\$75,000.00
Total Cost	\$2,660,000.00

Contingency

Contingency Percentage *	10
Contingency Amount	\$258,500.00

211

Grand Total Amount

\$2,843,500.00

Contribution

Funding Source *	% Contribution *	Funding *
Federal	40.00%	\$1,137,400.00
Provincial	33.33%	\$947,738.55
Other	0.00%	\$0.00
Ultimate Recipient	26.67%	\$758,361.45
	Total Contribution % 100.00%	Total Funding Amount \$2,843,500.00

Project Completion

Indicate the percentage for each year. Input "0" for inapplicable years. Total percentage must equal 100%.

Year	% Project Completion *	Federal Funding	Provincial Funding	Ultimate Recipient Funding	Other Funding	Total
2018-19	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2019-20	25%	\$284,350.00	\$236,934.64	\$189,590.36	\$0.00	\$710,875.00
2020-21	75%	\$853,050.00	\$710,803.91	\$568,771.09	\$0.00	\$2,132,625.00
2021-22	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2022-23	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2023-24	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2024-25	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2025-26	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2026-27	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2027-28	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Project Completion % Total
100%

G) Asset Management Plan

Has the proposed project been determined based on the lifecycle activities prioritized in your municipality's asset management plan? *

Yes, the proposed project has been determined based on the lifecycle activities prioritized in the AMP.

Indicate which year the municipality's asset management plan was last updated. *

2013

The asset management plan is in accordance with the 2012 Building Together: Guide for Municipal Asset Management Plans or with O. Reg. 588/17 Asset Management Planning for Municipal Infrastructure under the Infrastructure for Jobs and Prosperity Act? *

Developed according to O. Reg. 588/17 Asset Management Planning for Municipal Infrastructure under the Infrastructure for Jobs and Prosperity Act? *

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Meets all requirements:

July 1, 2023

H) Duty to Consult

Does the project occur in water, over water, or could alter the course of a waterway? *

No

Is the project occurring on land that has yet to be developed/disturbed (i.e., clearing of vegetation)? *

No

I) Procurement

Will any internal staff be used for labour related to the project? If yes, provincial staff may request further information. *

No

If you intend to sole source and your project is over \$10M, a business case must be provided. A template will be sent to you.

Will you use a sole source procurement process for this project? *

No

J) Risks

Provide risk level and mitigation information for the risks relevant to this project. Please select and identify at least one risk.

Please select all that apply

Project Complexity	<input type="checkbox"/>
Project Readiness	<input checked="" type="checkbox"/>
Public Sensitivity	<input type="checkbox"/>
Ultimate Recipient	<input type="checkbox"/>

Project Readiness

Risk	Level of Risk *
Project site hasn't been finalized	Low

Mitigation(250 Characters)

The City of Port Colborne and Vale Canada Ltd are currently reviewing the draft land use agreement for a continuation usage of Nickel Beach. The previous agreement was a 100 year term.

Risk	Level of Risk *
Land hasn't been acquired	Low

Mitigation(250 Characters)

The City of Port Colborne and Vale Canada Ltd are currently reviewing the draft land use agreement for a continuation usage of Nickel Beach. The previous agreement was a 100 year term.

Risk	Level of Risk *
Potential issues with permits or authorizations (federal, provincial, territorial and municipal)	Low

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Mitigation(250 Characters)

Continued involvement with the Ministry of Natural Resources, Niagara Peninsula Conservation Authority and Ministry of Environment during the design phases of the project will ensure the necessary permits and authorizations are approved.

Risk Industry supply may not be able to meet demand	Level of Risk * N/A
--	------------------------

Mitigation(250 Characters)

Risk Non-federal sources of funding are not secured for the entire project cost	Level of Risk * N/A
--	------------------------

Mitigation(250 Characters)

Risk Other	Level of Risk * N/A
---------------	------------------------

Mitigation(250 Characters)

K) Climate Lens

Climate Lens

GHG Mitigation and Climate Change Resilience assessments are required only for projects with grand total costs of \$10 million or more.

L) Community Employment Benefits

Community Benefits

Community Employment Benefits are only required for projects with grand total costs of \$10 million or more.

M) Outcomes

Provide at least one immediate outcome to which the project will contribute.

		Remove
Outcome Immediate Outcome	Outcome Description * Improved access to community, cultural and/or recreation services	
Indicator * Estimated individuals served (without previous access)		
Value * 10,000	Unit of Measure Individuals	

Enter coordinates below, including start and end points.

Latitude *	Longitude *	Description
42.8865	-79.2509	69 Lake Rd, Port Colborne, ON
		Add Remove

Outcome Immediate Outcome	Outcome Description * Improved quality of community, cultural and/or recreation services	
Indicator * Facility Condition Index		

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Value *	Unit of Measure
100	Percentage

N) Declaration / Signing

Declaration / Signing

Applicants are expected to comply with the Ontario Human Rights Code (the "Code") and all other applicable laws (<http://www.ohrc.on.ca/en/ontario-human-rights-code>). Failure to comply with the letter and spirit of the Code will render the applicant ineligible for a grant and, in the event a grant is made, liable to repay the grant in its entirety at the request of the Ministry. Applicants should be aware that Government of Ontario institutions are bound by the Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c.F.31 (<https://www.ontario.ca/laws/statute/90f31>), as amended from time to time, and that any information provided to them in connection with this application may be subject to disclosure in accordance with that Act. Applicants are advised that the names and addresses of organizations receiving grants, the amount of the grant awards, and the purpose for which grants are awarded is information made available to the public.

Declaration

The Applicant hereby certifies as follows:

- a. the information provided in this application is true, correct and complete in every respect;
- b. the Applicant understands any funding commitment will be provided by way of an approval letter signed by the responsible Minister and will be subject to any conditions included in such a letter. Conditions of funding may include the requirement for a funding agreement obligating the funding recipient to report on how the funding was spent and other accountability requirements;
- c. the Applicant has read and understands the information contained in the Application Form and program guidelines;
- d. the Applicant is aware that the information contained herein can be used for the assessment of grant eligibility and for statistical reporting including reporting to the federal government;
- e. the applicant understands that it is expected to comply with the Ontario Human Rights Code and all other applicable laws;
- f. the Applicant understands that the information contained in this application or submitted to the Ministry in connection with the grant is subject to disclosure under the Freedom of Information and Protection of Privacy Act;
- g. the Applicant is not in default of the terms and conditions of any grant, loan or transfer payment agreement with any ministry or agency of the Government of Ontario;
- h. the Applicant is not displacing municipal spending on community, culture and/or recreation infrastructure; and,
- i. I am an authorized signing officer for the Applicant.

This form must be digitally validated using the "Sign Document" button, and submitted in electronic format only. Scanned and faxed application forms will not be accepted.

Applicant

Miss Nicole Halasz
 Manager of Parks and Recreation
 (w): (905) 835-2900
 Email: nicolehalasz@portcolborne.ca

Sign Document

By clicking the "I Agree" button, I Agree with the Declaration and Statement Above

I Agree

I Disagree

Signature Nicole Halasz

Date/Time 12/11/2019 17:11:11

Please validate your application by clicking the validate button before submitting the form back to Grants Ontario.

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Project Information

Budget Year 2020	Department Community Services	Project # 3
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Project Details	Type of Project:	Capital Project
	Project Title:	2.6 KM Nickel Beach Bike Lane Project-ICIP Public Transit Stream
	Location/Facility:	Welland Ave
	Project Description:	The City of Port Colborne will be modifying Welland St, from Clearance Street/Lake Street, to include a new separated bike lane, along existing south-side curb. This infrastructure improvement project aims to enhance the safety of cyclists and all road users by reconfiguring the current roadway. The new design will provide a dedicated southbound bike lane and buffer with barriers, to minimize potential conflicts between road users. Scope includes pavement and line markings, concrete curb, signage
	Project Justification:	<ul style="list-style-type: none"> *Build Cycling Infrastructure in the City of Port Colborne *Safer and more convenient ways for people to get around on bikes *Increased levels of physical activity for citizens of Port Colborne as well as visitor to the community *Support the province of Ontario's Climate Change Action Plan, while reducing greenhouse pollution *Provide more travel options *Increased tourism opportunities *Improved connectivity to East Bus Routes *Creation of additional Bus Stop at Nickel Beach Entrance <p>*Application Attached</p>
Capital Request:	\$	487,920

Project Financing	Funding Source:	Funding Request:
	Vale's Community Investment Fund	\$ 139,106
	Total Funding Request:	

Future Impact(s)	ICIP Public Transit Stream funding requirements

A) Instructions	B) Organization Information	C) Organization Address Information
D) Applicant Contact Information	E) Project Information	F) Project Financials
G) Asset Management Plan	H) Duty to Consult	I) Procurement
J) Risks	K) Climate Lens	L) Community Employment Benefits
M) Outcomes	N) Declaration / Signing	

A) Instructions

The Investing in Canada Infrastructure Program (ICIP) is a cost-shared infrastructure funding program between the federal government, provinces and territories, and ultimate recipients. This program will see more than \$30 billion in combined federal, provincial and other partner funding, under four priority areas, including Public Transit.

How do I apply?

Please refer to the Public Transit stream program guidelines for detailed instructions on submitting your application; required documents that will need to be uploaded as part of your application; required attestations; as well as other program information. All applications must be completed electronically and submitted to Grants Ontario. Scanned application forms will not be accepted.

Fill in all required fields and fields that apply to your proposed project. Failure to complete this form in its entirety may result in the inability to assess the application and the project may be declined.

Funding under the Public Transit stream is based on existing public transit systems, and allocations are based on 2015 ridership. See the program guidelines for more information on how allocations were determined.

Note that additional attachments can be uploaded after submitting your application form. Additionally, projects over \$50 million in federal funding will be required to submit a business case.

Late applications will not be accepted.

How will I know my application was received?

Once the completed application has been submitted, an automated acknowledgement of receipt with a file number will be sent to the organization contact's email that is provided.

Other important information

Ontario cannot guarantee funding to all applicants, nor can the province ensure that the total amount requested by successful applicants will be granted. Ontario reserves the right to nominate or not nominate for federal approval, any particular project or program for which an application is submitted. The decision to nominate all or part of an applicant request will depend on its fit to the program priorities, assessment criteria and the overall demand of funds in the program.

All provincially nominated projects are subject to federal review and approvals and may not be approved by the federal government for funding under this program.

B) Organization Information

This section is automatically populated with your organization's general contact information for all projects in your organization managed by Grants Ontario. This contact is typically the CAO, Treasurer, or Clerk. Please ensure this information is correct. If this information needs to be updated, please access the [Transfer Payment Common Registration System](#) to make changes.

Organization Information

Organization Name:
The City of Port Colborne

Organization Legal Name:
Corporation of the City of Port Colborne

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Website URL:
www.portcolborne.ca

Type of Organization:
Other

Date Incorporated:
01/01/1966

C) Organization Address Information

This section displays general information about your organization submitted during the Grants Ontario enrolment process. In order to update this information, you will need to access the [Transfer Payment Common Registration](#) system to make changes.

Business Address

Street Address 1:
66 Charlotte Street/Rue

Street Address 2:

City/Town:
Port Colborne

Province:
ON

Postal Code:
L3K3C8

Country:
Canada

Mailing Address

Street Address 1
66 Charlotte Street/Rue

Street Address 2

City/Town
Port Colborne

Province
ON

Postal Code
L3K3C8

Country
Canada

D) Applicant Contact Information

Organization Contact Information

This section displays general information about your organization submitted during the Grants Ontario enrolment process. In order to update this information, you will need to access the [Transfer Payment Common Registration](#) system to make changes.

Salutation:

First Name:

Last Name:

Scott

Luey

Job Title:

Chief Administrative Officer

Primary Phone Number:

-905-8352900

Secondary Phone Number:

-905-8352900

Email Address:

cao@portcolborne.ca

Salutation:

First Name:

Last Name:

Ashley

Grigg

Job Title:

City Clerk

218

Primary Phone Number:

-905-8352900

Secondary Phone Number:

-905-8352900

Email Address:

clerk@portcolborne.ca

Salutation:	First Name:	Last Name:
mr	Blair	Holinyat

Job Title:
Recreation Program Coordinator

Primary Phone Number:	Secondary Phone Number:
001-905-8352900	001-905-9320588

Email Address:
blairholinyat@portcolborne.ca

Salutation:	First Name:	Last Name:
mrs	Nancy	Giles

Job Title:
Executive Administrative Assistant to the Mayor and CAO

Primary Phone Number:	Secondary Phone Number:
001-905-8352900	001-905-329-8444

Email Address:
mayoradmin@portcolborne.ca

Project Contact information	Add	Remove
------------------------------------	-----	--------

1) Please include the contact information of at least one representative within your organization who has signing authority for the project. 2) Please also include a primary contact for the project (e.g. Project Lead). The primary contact will receive updates or inquiries about the project and application. 3) If this is a joint project, also include contact information for all partners involved in the project. 4) Use the "add" button to include any additional supporting project-specific contacts (e.g. an alternate contact in case the primary contact is absent).

Primary:	Salutation: *
<input checked="" type="checkbox"/>	Miss

First Name: *	Last Name: *
Nicole	Halasz

Title: *	Contact Type *
Manager of Parks & Recreation	Applicant

Phone Number (Work): *	Phone Number (Mobile):
(905) 246-8984	

Email Address: *
nicolehalasz@portcolborne.ca

Signing Authority

219

E) Project Information

General

Please provide a concise but meaningful description of the asset and work to be completed. Include the nature of the project and asset type. For example, Construction of a new light rail station would be an acceptable title.

Project Title *

City of Port Colborne Nickel Beach Bike Lane Project

Project Description

In 3-5 bullets, describe what the main objectives of the project are. (500 characters) *

- *Build Cycling Infrastructure in the City of Port Colborne
- *Safer and more convenient ways for people to get around on bikes
- *Increased levels of physical activity for citizens of Port Colborne as well as visitor to the community
- *Support the province of Ontario's Climate Change Action Plan, while reducing greenhouse pollution
- *Provide more travel options
- *Increased tourism opportunities
- *Improved connectivity to East Bus Routes
- *Creation of additional Bus Stop at Nickel Beach Entrance

What is the scope of the project? Include all major quantifiable components. (500 characters) *

The City of Port Colborne will be modifying Welland St, from Clearance Street/Lake Street, to include a new separated bike lane, along existing south-side curb. This infrastructure improvement project aims to enhance the safety of cyclists and all road users by reconfiguring the current roadway. The new design will provide a dedicated southbound bike lane and buffer with barriers, to minimize potential conflicts between road users. Scope includes pavement and line markings, concrete curb, signage

What are the approximate output(s) that the project will generate (e.g. 25Km of roads)? (500 characters) *

- *Improved capacity of Public Transit Infrastructure
- *2.6KM Bike lanes
- *Improved active transportation connectivity
- *Improved way finding signage
- *Planters situated at key locations in the bike lane buffer area
- *Improved connectivity to East Bus Routes
- *Creation of additional Bus Stop and turn around at Nickel Beach Entrance
- *Creation of fully accessible 100 space parking lot
- *Creation of safe, secure cycling kiosk at Nickel Beach for users

Location

Provide the community in which the project will be located. Additionally, please provide the latitude and longitude of the project.

Community *

Port Colborne, City Of

If your community is not listed, please select "Not Applicable" and input your Community/Organization name.

Community Latitude *

42.886500

Community Longitude *

-79.250900

Project Latitude *

42.886500

Project Longitude *

-79.250900

Environmental Assessment and Development Approvals

Was your provincial environmental assessment approved? *

N/A

Please provide details why the provincial environmental assessment is Non Applicable

City Owned lands

220

Have you received your federal environmental approval? *

N/A

Please provide details why the federal environmental approval is Non Applicable

City owned lands

Are there any other development approvals required? *

N/A

Asset Ownership and Operation

Specify the Ultimate Recipient for the project. *

Port Colborne, City Of

If your community is not listed, please select "Not Applicable" and input your Community/Organization name.

What is the primary asset type? *

Bike/pedestrian lanes

Will the Ultimate Recipient own the asset? *

Yes

Will the Ultimate Recipient operate the asset? *

Yes

Nature of the project

Indicate the percentage for each of the options. Input "0" for inapplicable fields. Total percentage must equal 100%

New (including reconstruction) % *	Rehabilitation % *	Expansion % *	Other % *
100%	0%	0%	0%

Total percentage

100%

Project Characteristics

Is this a joint project? *

No

Is the project public-facing? *

Yes

The highest published accessibility standard, code, or by-laws in the jurisdiction will be met or exceeded. *

Yes

The highest published applicable energy efficiency standard in the jurisdiction will be met or exceeded if the project is a building. *

No

Is the project aligned with a land-use or transportation plan or strategy, or consistent with approved plans of regional transportation bodies? *

Yes

Project Schedule

Indicate the percentage of design completed. *

Up to 25%

Forecasted Construction/Project Start Date *

01/02/2020

221

06/01/2021

F) Project Financials

Please fill in the financial details of your project below.

Professional Fees (maximum 3)

Component *	Eligible Costs *	Ineligible Costs *	Total *
Internal Design/Inspections	\$0.00	\$7,500.00	\$7,500.00 <input type="text" value="-"/>
Traffic Control	\$0.00	\$5,000.00	\$5,000.00 <input type="text" value="-"/>
Public Consultation	\$0.00	\$1,500.00	\$1,500.00 <input type="text" value="-"/> <input type="text" value="+"/> <input type="text" value=""/>
	Sub Total Eligible Cost	Sub Total Ineligible Cost	Total Amount
	\$0.00	\$14,000.00	\$14,000.00

Comments

Construction/Procurement (maximum 5)

Component *	Eligible Costs *	Ineligible Costs *	Total *
Asphalt for trail	\$91,406.25	\$0.00	\$91,406.25 <input type="text" value="-"/>
Stone for trail	\$77,250.00	\$0.00	\$77,250.00 <input type="text" value="-"/>
Sod	\$97,680.00	\$0.00	\$97,680.00 <input type="text" value="-"/>
Curb	\$54,000.00	\$0.00	\$54,000.00 <input type="text" value="-"/>
Retaining Wall (Provisional)	\$30,000.00	\$0.00	\$30,000.00 <input type="text" value="-"/> <input type="text" value="+"/> <input type="text" value=""/>
	Sub Total Eligible Cost	Sub Total Ineligible Cost	Total Amount
	\$350,336.25	\$0.00	\$350,336.25

Comments

Land Acquisition (maximum 1)

Note: Any Land Acquisition costs are ineligible.

Component *	Eligible Costs	Ineligible Costs *	Total *
Not Required	\$0.00	\$0.00	\$0.00

Other Costs (maximum 3)

Component *	Eligible Costs *	Ineligible Costs *	Total *
Bus Stop	\$15,000.00	\$0.00	\$15,000.00 <input type="text" value="-"/>
Parking Lot Construction		\$324,500.00	\$324,500.00 <input type="text" value="-"/>
Signage	\$25,000.00	\$0.00	\$25,000.00 <input type="text" value="-"/> <input type="text" value="+"/> <input type="text" value=""/>
	Sub Total Eligible Cost	Sub Total Ineligible Cost	Total Amount
	\$40,000.00	\$324,500.00	\$364,500.00

Comments

Total Cost Summary

Total Eligible Cost \$390,336.25

222

Total Ineligible Cost \$338,500.00

Total Cost \$728,836.25

Contingency

Contingency Percentage * 25

Contingency Amount \$97,584.06

Grand Total Amount \$487,920.31

Contribution

Funding Source *

% Contribution *

Funding *

Federal 39.00% \$190,288.92

Provincial 32.49% \$158,525.31

Other 0.00% \$0.00

Ultimate Recipient 28.51% \$139,106.08

Total Contribution % 100.00% Total Funding Amount \$487,920.31

Project Completion

Indicate the percentage for each year. Input "0" for inapplicable years. Total percentage must equal 100%.

Year	% Project Completion *	Federal Funding	Provincial Funding	Ultimate Recipient Funding	Other Funding	Total
2018-19	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2019-20	2%	\$3,805.78	\$3,170.51	\$2,782.12	\$0.00	\$9,758.41
2020-21	80%	\$152,231.14	\$126,820.25	\$111,284.86	\$0.00	\$390,336.25
2021-22	18%	\$34,252.01	\$28,534.56	\$25,039.09	\$0.00	\$87,825.66
2022-23	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2023-24	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2024-25	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2025-26	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2026-27	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2027-28	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Project Completion % Total

100%

G) Asset Management Plan

Has the proposed project been determined based on the lifecycle activities prioritized in your municipality's asset management plan? *

Yes, the proposed project has been determined based on the lifecycle activities prioritized in the AMP.

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Indicate which year the municipality's asset management plan was last updated. *

2013

The asset management plan is in accordance with the 2012 Building Together: Guide for Municipal Asset Management Plans or with O. Reg. 588/17 Asset Management Planning for Municipal Infrastructure under the Infrastructure for Jobs and Prosperity Act? *

Developed according to 2012 Building together: Guide for municipal asset management plans

H) Duty to Consult

Does the project occur in water, over water, or could alter the course of a waterway? *

No

Is the project occurring on land that has yet to be developed/disturbed (i.e., clearing of vegetation)? *

No

I) Procurement

Will any internal staff be used for labour related to the project? If yes, provincial staff may request further information. *

No

If you intend to sole source and your project is over \$10M, a business case must be provided. A template will be sent to you.

Will you use a sole source procurement process for the transit project? *

No

J) Risks

Provide risk level and mitigation information for the risks relevant to this project. Please select and identify at least one risk.

Please select all that apply	
Project Complexity	<input type="checkbox"/>
Project Readiness	<input checked="" type="checkbox"/>
Public Sensitivity	<input checked="" type="checkbox"/>
Ultimate Recipient	<input type="checkbox"/>

Project Readiness

Risk	Level of Risk *
Project site hasn't been finalized	N/A
Mitigation(250 Characters)	

Risk	Level of Risk *
Land hasn't been acquired	N/A
Mitigation(250 Characters)	

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Risk Potential issues with permits or authorizations (federal, provincial, territorial and municipal)	Level of Risk * Low
--	------------------------

Mitigation(250 Characters)
Early consultation with Seaway and private business sector

Risk Industry supply may not be able to meet demand	Level of Risk * N/A
--	------------------------

Mitigation(250 Characters)

Risk Non-federal sources of funding are not secured for the entire project cost	Level of Risk * Low
--	------------------------

Mitigation(250 Characters)
The City has secured funding dollars totally \$1.25 million dollars over a 5 year term to assist with Nickel Beach Waterfront Development dollars associated with this grant could be used to assist with project items that are ineligible

Risk Other	Level of Risk * N/A
---------------	------------------------

Mitigation(250 Characters)

Public Sensitivity

Risk The project has received positive media attention	Level of Risk * Low
---	------------------------

Mitigation(250 Characters)
Continued efforts to educate the public via public consultation and communication via City Communication Officer

Risk The project has received negative media attention	Level of Risk * N/A
---	------------------------

Mitigation(250 Characters)

Risk Certain stakeholders have been vocal about the project	Level of Risk * N/A
--	------------------------

Mitigation(250 Characters)

Risk Other	Level of Risk * N/A
---------------	------------------------

Mitigation(250 Characters)

K) Climate Lens

Climate Lens

GHG Mitigation and Climate Change Resilience assessments are required only for projects with eligible costs of \$10 million or more.

L) Community Employment Benefits

Does the project include Community Employment Benefit requirements? *

No

Rationale required if the eligible costs of the project are \$10 million or more.

N/A

225

M) Outcomes

Provide at least one immediate outcome to which the project will contribute.

		Remove
Outcome	Outcome Description *	
Immediate Outcome	Improved capacity of public transit infrastructure	
Indicator *	Bike/pedestrian lanes and sidewalks	
Value *	Unit of Measure	
2.60	Kilometres	

Enter coordinates below, including start and end points.

Latitude *	Longitude *	Description	-	+
42.8865	-79.2509	Clarence St/ Welland St Port Colborne ON	-	+
			Remove	

Outcome	Outcome Description *	
Immediate Outcome	Improved access to a public transit system	
Indicator *	Number of people within 400 meters of a transit service (i.e. bus stop/subway/train station/transit hub)	
Value *	Unit of Measure	
2,500.00	Number of People	

		Add	Remove
Outcome	Outcome Description *		
Immediate Outcome	Improved capacity of public transit infrastructure		
Indicator *	Transit shelters/stops		
Value *	Unit of Measure		
1.00	Number of Assets		

Enter coordinates below, including start and end points.

Latitude *	Longitude *	Description	-	+
42.8668	-79.2163	Nickel Beach Entry Point	-	+

N) Declaration / Signing

Declaration / Signing

Applicants are expected to comply with the Ontario Human Rights Code (the "Code") and all other applicable laws (<http://www.ohrc.on.ca/en/ontario-human-rights-code>). Failure to comply with the letter and spirit of the Code will render the applicant ineligible for a grant and, in the event a grant is made, liable to repay the grant in its entirety at the request of the Ministry. Applicants should be aware that Government of Ontario institutions are bound by the Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c.F.31 (<https://www.ontario.ca/laws/statute/90f31>), as amended from time to time, and that any information provided to them in connection with this application may be subject to disclosure in accordance with that Act. Applicants are advised that the names and addresses of organizations receiving grants, the amount of the grant awards, and the purpose for which grants are awarded is information made available to the public.

Declaration

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The Applicant hereby certifies as follows:

- a. the information provided in this application is true, correct and complete in every respect;
- b. the Applicant understands any funding commitment will be provided by way of an approval letter signed by the responsible Minister and will be subject to any conditions included in such a letter. Conditions of funding may include the requirement for a funding agreement obligating the funding recipient to report on how the funding was spent and other accountability requirements;
- c. the Applicant has read and understands the information contained in the Application Form and program guidelines;
- d. the Applicant is aware that the information contained herein can be used for the assessment of grant eligibility and for statistical reporting, including reporting to the federal government;
- e. the applicant understands that it is expected to comply with the Ontario Human Rights Code and all other applicable laws;
- f. the Applicant understands that the information contained in this application or submitted to the Ministry in connection with the grant is subject to disclosure under the Freedom of Information and Protection of Privacy Act;
- g. the Applicant is not in default of the terms and conditions of any grant, loan or transfer payment agreement with any ministry or agency of the Government of Ontario;
- h. the Applicant is not displacing municipal spending on public transit; and,
- i. I am an authorized signing officer for the Applicant.

This form must be digitally validated using the "Sign Document" button and submitted in electronic format only. Scanned and faxed application forms will not be accepted.

Applicant

Miss Nicole Halasz
Manager of Parks & Recreation
(w): (905) 246-8984
Email: nicolehalasz@portcolborne.ca

Sign Document

By clicking the "I Agree" button, I Agree with the Declaration and Statement Above

I Agree

I Disagree

Signature Nicole Halasz

Date/Time 21/06/2019 11:12:46

Please validate your application by clicking the validate button before submitting the form back to Grants Ontario.

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Project Information

Budget Year 2020	Department Community Services	Project # 4
----------------------------	---	-----------------------

Project Details	Type of Project: Operating Project	
	Project Title: Roselawn Interior Building Condition Assessment	
	Location/Facility: Roselawn Centre	
	Project Description: Complete an interior building conditions assessment to develop a strategy, scope of work, & specifications. Undertake the interior restoration of the heritage home & renovation of ancillary structures, while preserving & enhancing the facility's historical significance & heritage attributes. Bring the facility into compliance with Accessibility for Ontarians with Disabilities Act, & Ontario Building Code. Improve energy efficiency; reduce carbon footprint & overall environmental sustainability.	
	Project Justification: Interior restoration of Roselawn & renovation of ancillary structures, while preserving & enhancing historical significance & heritage attributes, in order to further leverage the facility as a community asset. Position the facility as a creative and cultural incubator to create a more culturally vibrant community, supported by collaborative institutions and organizations and ensure the City's cultural resources are widely accessible and inclusive for residents and visitors of all ages	
Project Financing	Funding Source:	Funding Request:
	R - Community Services Studies	\$ 15,000
	Total Funding Request:	\$ 15,000
Future Impact(s)	ICIP Community Culture and Recreation Application	



Project Information

Budget Year 2020	Department Community Services	Project # 5
----------------------------	---	-----------------------

Project Details	Type of Project:	Capital Project	
	Project Title:	Interior Renovation & Rehabilitation of the Roselawn Centre for the Arts	
	Location/Facility:	Roselawn	
	Project Description:	Interior restoration of Roselawn & renovation of ancillary structures, while preserving & enhancing historical significance & heritage attributes, in order to further leverage the facility as a community asset. Position the facility as a creative and cultural incubator to create a more culturally vibrant community, supported by collaborative institutions and organizations and ensure the City's cultural resources are widely accessible and inclusive for residents and visitors of all ages.	
	Project Justification:	Increased public access to the facility for residents and visitors to Port Colborne, Niagara Region, and the broader community. Increased utilization of the facility by the arts and culture community. Improved access for persons with disabilities, and residents/visitors of all ages. Enhanced regional tourism stimulus, increased safety, improved energy efficiency, decreased operating/maintenance expenses & extension of the facility's useful life.	
Capital Request:		\$	2,559,700

Project Financing	Funding Source:	Funding Request:	
	RF - Parks & Recreation Capital	\$	682,671.99
	Total Funding Request:	\$	682,672

Future Impact(s)	ICIP Culture and Recreation Stream Requirments

**ICIP: Community, Culture and Recreation Stream – Rehabilitation and Renovation Intake**

Saved: 11/12/2019 15:50

Expand

Validate

A) Instructions	B) Organization Information	C) Organization Address Information
D) Applicant Contact Information	E) Project Information	F) Project Financials
G) Asset Management Plan	H) Duty to Consult	I) Procurement
J) Risks	K) Climate Lens	L) Community Employment Benefits
M) Outcomes	N) Declaration / Signing	

A) Instructions

The Investing in Canada Infrastructure Program (ICIP) is a cost-shared infrastructure funding program between the federal government, provinces and territories, and ultimate recipients. This program will see more than \$30 billion in combined federal, provincial and other partner funding, under four priority areas, including Community, Culture and Recreation.

How do I apply?

1. To determine if you are an eligible applicant or your project is eligible for funding refer to the Community, Culture and Recreation funding stream program guidelines.
2. Applicants are required to complete this application form and applicable technical schedule for their project. In addition, municipal applicants are required to submit their asset management plans.
3. Applicants may also be required to submit additional information depending on the project type.
4. An applicant can only submit one application for one project for funding consideration for each funding stream through the Community, Culture and Recreation Program.
5. All applications must be completed electronically and submitted to Grants Ontario. Scanned application forms will not be accepted.

Note: additional attachments can be uploaded after submitting your application form.

Fill in all required fields and fields that apply to your proposed project. Failure to complete this form in its entirety may result in the inability to assess the application and the project may be declined.

Late applications will not be accepted.

How will I know my application was received?

Once the completed application has been submitted, an automated acknowledgement of receipt with a file number will be sent to the organization contact's email that is provided.

Other important information

Please note that Ontario cannot guarantee funding to all applicants, nor can the province ensure that the total amount requested by successful applicants will be granted. Ontario reserves the right to determine which projects will be nominated for federal approval. Projects selected for federal review and approval will be assessed and prioritized based on program requirements, assessment criteria and the overall demand of funds in the program. All provincially nominated projects are subject to federal review and approvals and may not be approved by the federal government for funding under this program.

B) Organization Information

This section is automatically populated with your organization's general contact information for all projects in your organization managed by Grants Ontario. This contact is typically the CAO, Treasurer, or Clerk. Please ensure this information is correct. If this information needs to be updated, please access the [Transfer Payment Common Registration System](#) to make changes.

Organization Information

Organization Name:
The City of Port Colborne

Organization Legal Name:
Corporation of the City of Port Colborne

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Website URL:
www.portcolborne.ca

Type of Organization:
Other

C) Organization Address Information

This section displays general information about your organization submitted during the Grants Ontario enrolment process. In order to update this information, you will need to access the [Transfer Payment Common Registration](#) system to make changes.

Business Address

Street Address 1: 66 Charlotte Street/Rue	Street Address 2:
City/Town: Port Colborne	Province: ON
Postal Code: L3K3C8	Country: Canada

Mailing Address

Street Address 1 66 Charlotte Street/Rue	Street Address 2
City/Town Port Colborne	Province ON
Postal Code L3K3C8	Country Canada

D) Applicant Contact Information

Organization Contact Information

This section displays general information about your organization submitted during the Grants Ontario enrolment process. In order to update this information, you will need to access the [Transfer Payment Common Registration](#) system to make changes.

Salutation:	First Name: Scott	Last Name: Luey
-------------	----------------------	--------------------

Job Title:
Chief Administrative Officer

Primary Phone Number: -905-8352900	Secondary Phone Number: -905-8352900
---------------------------------------	---

Email Address:
cao@portcolborne.ca

Salutation:	First Name: Ashley	Last Name: Grigg
-------------	-----------------------	---------------------

Job Title:
City Clerk

Primary Phone Number: -905-8352900	Secondary Phone Number: -905-8352900
---------------------------------------	---

231

Email Address:
clerk@portcolborne.ca

Salutation:	First Name:	Last Name:
mr	Blair	Holinaty

Job Title:
Recreation Program Coordinator

Primary Phone Number: 001-905-8352900	Secondary Phone Number: 001-905-9320588
--	--

Email Address:
blairholinaty@portcolborne.ca

Salutation:	First Name:	Last Name:
mrs	Nancy	Giles

Job Title:
Executive Administrative Assistant to the Mayor and CAO

Primary Phone Number: 001-905-8352900	Secondary Phone Number: 001-905-329-8444
--	---

Email Address:
mayoradmin@portcolborne.ca

Project Contact information	Add	Remove
------------------------------------	-----	--------

1) Please include the contact information of at least one representative within your organization who has signing authority for the project. 2) Please also include a primary contact for the project (e.g. Project Lead). The primary contact will receive updates or inquiries about the project and application. 3) If this is a joint project, also include contact information for all partners involved in the project. 4) Use the "add" button to include any additional supporting project-specific contacts (e.g. an alternate contact in case the primary contact is absent).

Primary: <input checked="" type="checkbox"/>	Salutation: * Ms.
---	----------------------

First Name: * Ashley	Last Name: * Grigg
-------------------------	-----------------------

Title: * Dir. of Community & Economic D	Contact Type * Applicant
--	-----------------------------

Phone Number (Work): * (905) 835-2900	Phone Number (Mobile): (289) 686-0721
--	--

Email Address: *
dced@portcolborne.ca

Signing Authority

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E) Project Information

General

Please provide a concise but meaningful description of the asset and work to be completed. Include the nature of the project and asset type. For example, 'Construction of a Community Centre' would be an acceptable line.

Project Title *

Interior Renovation & Rehabilitation of the Roselawn Centre for the Arts

Project Description

In 3-5 bullets, describe what the main objectives of the project are. (500 characters) *

Interior restoration of Roselawn & renovation of ancillary structures, while preserving & enhancing historical significance & heritage attributes, in order to further leverage the facility as a community asset. Position the facility as a creative and cultural incubator to create a more culturally vibrant community, supported by collaborative institutions and organizations and ensure the City's cultural resources are widely accessible and inclusive for residents and visitors of all ages.

What is the scope of the project? Include all major quantifiable components. (500 characters) *

Complete an interior building conditions assessment to develop a strategy, scope of work, & specifications. Undertake the interior restoration of the heritage home & renovation of ancillary structures, while preserving & enhancing the facility's historical significance & heritage attributes. Bring the facility into compliance with Accessibility for Ontarians with Disabilities Act, & Ontario Building Code. Improve energy efficiency; reduce carbon footprint & overall environmental sustainability.

What are the approximate output(s) that the project will generate(e.g. population and/or communities served)? (500 characters) *

Increased public access to the facility for residents and visitors to Port Colborne, Niagara Region, and the broader community. Increased utilization of the facility by the arts and culture community. Improved access for persons with disabilities, and residents/visitors of all ages. Enhanced regional tourism stimulus, increased safety, improved energy efficiency, decreased operating/maintenance expenses & extension of the facility's useful life.

Location

Provide the community in which the project will be located. Additionally, please provide the latitude and longitude of the project.

Community *

Port Colborne, City Of

Community Latitude *

42.886500

Community Longitude *

79.250900

Project Latitude *

42.875800

Project Longitude *

79.239100

Environmental Assessment and Development Approvals

Was your provincial environmental assessment approved? *

N/A

Please provide details why the provincial environmental assessment is Non Applicable
Environmental Assessment is deferred until funding approval is granted.

Have you received your federal environmental approval? *

N/A

Please provide details why the federal environmental approval is Non Applicable
Environmental Assessment is deferred until funding approval is granted

Are there any other development approvals required? *

No

Asset Ownership and Operation

Is this a Joint Project? *

Yes

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Please indicate the other organization(s).

If your community is not listed, please input all of the Community/Organization(s) name(s) that are involved.

Lighthouse Festival Theatre Corporation, and Friends of Roselawn Centre.

Specify the Ultimate Recipient for the project. *

Port Colborne, City Of

If your community is not listed, please select "Not Applicable" and input your Community/Organization name.

What is the primary asset type? *

Cultural centre

Will the Ultimate Recipient own the asset? *

Yes

Will the Ultimate Recipient operate the asset? *

Yes

Nature of the project

Indicate the percentage for each of the options. Input "0" for inapplicable fields. Total percentage must equal 100%

New (including reconstruction) % *	Rehabilitation % *	Expansion % *	Other % *
0%	100%	0%	0%

Total percentage

100%

Project Characteristics

Is this a multi-purpose facility? *

Yes

What type of project is this? *

Cultural centre

The project is community-oriented, non-commercial in nature and open for use to the public. *

Yes

Project will benefit Indigenous communities not living on reserve. *

No

This project includes dedicated spaces for tourism infrastructure; provincial or municipal services; for-profit uses; daycare facilities; places of assembly for religious purposes; healthcare facilities or education facilities. *

Yes

The project advances reconciliation with Indigenous communities. *

No

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The project is for semi-professional or professional sports teams. *

No

Is the project intended to address Truth and Reconciliation Commission Calls to Action? *

No

Is the application requesting funding for components related to health or education services? *

No

Please note that health and education services are ineligible for project funding. Multi-purpose projects could be rescoped to remove components related to health and education.

Does this application include the construction of a new building? *

No

Please describe the Official Plan designation and/or community/organizational priorities and current zoning of the subject property and include a map identifying the subject lands. Describe how this project is consistent with the municipality's Official Plan and Zoning By-Law.(250 characters) *

The City's Official Plan (OP) addresses the conservation of heritage resources. Section 7 outlines the protection/enhancement of significant built heritage resources, and identifies the facility a historic structure and urban residential.

Describe how this project meets the objectives of your municipality's Official Plan and include matters such as active transportation, transit supportive policies, and climate change adaptation and mitigation. (250 characters) *

Conserve cultural heritage, preserve significant historic structures, reconstruct heritage structures in a manner that restores the building to its original design/condition, or renovates it in a manner that is sympathetic to its original design.

The highest published accessibility standard, code, or by-laws in the jurisdiction will be met or exceeded. *

Yes

The highest published applicable energy efficiency standard in the jurisdiction will be met or exceeded if the project is a building *

Yes

Project Schedule

Indicate the percentage of design completed. *

Up to 25%

Forecasted Construction/Project Start Date *

03/01/19

Forecasted Construction/Project End Date *

03/31/23

F) Project Financials

Please fill in the financial details of your project below.

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Planning and Professional Fees (maximum 3)

Component *	Eligible Costs *	Ineligible Costs *	Total *
Building Condition Assessment	\$15,000.00	\$15,000.00	\$30,000.00
Project Design	\$100,000.00		\$100,000.00

Sub Total Eligible Cost	Sub Total Ineligible Cost	Total Amount
\$115,000.00	\$15,000.00	\$130,000.00

Comments

Construction/Procurement (maximum 5)

Component *	Eligible Costs *	Ineligible Costs *	Total *
AODA Improvements	\$552,000.00		\$552,000.00 <input type="text" value="-"/>
HVAC Improvements	\$216,000.00		\$216,000.00 <input type="text" value="-"/>
Plumbing Improvements	\$90,000.00		\$90,000.00 <input type="text" value="-"/>
Electrical Power Upgrades	\$120,000.00		\$120,000.00 <input type="text" value="-"/> <input type="text" value="+"/>
	Sub Total Eligible Cost	Sub Total Ineligible Cost	Total Amount
	\$978,000.00	\$0.00	\$978,000.00

Comments

Land Acquisition (maximum 1)

Note: Any Land Acquisition costs are ineligible.

Component *	Eligible Costs	Ineligible Costs *	Total *
	\$0.00		\$0.00

Other Costs (maximum 3)

Component *	Eligible Costs *	Ineligible Costs *	Total *
Interior Historical Restoration	\$460,000.00		\$460,000.00 <input type="text" value="-"/>
Interior Theatre Renovations	\$430,000.00		\$430,000.00 <input type="text" value="-"/>
Exterior Theatre Renovations	\$344,000.00		\$344,000.00 <input type="text" value="-"/> <input type="text" value="+"/>
	Sub Total Eligible Cost	Sub Total Ineligible Cost	Total Amount
	\$1,234,000.00	\$0.00	\$1,234,000.00

Comments

Costing may vary depending on findings from Building Conditions Assessment, however this costing was taken into considerations when considering contingency planning. Cost estimates were based on historical + market standards for similar projects.

Total Cost Summary

Total Eligible Cost	\$2,327,000.00
Total Ineligible Cost	\$15,000.00
Total Cost	\$2,342,000.00

Contingency

Contingency Percentage *	10
Contingency Amount	\$232,700.00
Grand Total Amount	\$2,559,700.00

Contribution

Funding Source *	% Contribution *	Funding *
Federal	40.00%	\$1,023,880.00

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Provincial	33.33%	\$853,148.01
Other	0.00%	\$0.00
Ultimate Recipient	26.67%	\$682,671.99
	Total Contribution % 100.00%	Total Funding Amount \$2,559,700.00

Project Completion

Indicate the percentage for each year. Input "0" for inapplicable years. Total percentage must equal 100%.

Year	% Project Completion *	Federal Funding	Provincial Funding	Ultimate Recipient Funding	Other Funding	Total
2018-19	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2019-20	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2020-21	10%	\$102,388.00	\$85,314.80	\$68,267.20	\$0.00	\$255,970.00
2021-22	50%	\$511,940.00	\$426,574.01	\$341,336.00	\$0.00	\$1,279,850.01
2022-23	40%	\$409,552.00	\$341,259.20	\$273,068.80	\$0.00	\$1,023,880.00
2023-24	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2024-25	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2025-26	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2026-27	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2027-28	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Project Completion % Total
100%

G) Asset Management Plan

Has the proposed project been determined based on the lifecycle activities prioritized in your municipality's asset management plan? *

I have an AMP, but this project is not aligned with the lifecycle activities identified in the AMP.

Please explain.

The City has not yet inputted facilities into its asset management plan, however is working towards inclusion of these assets for the 2023 provincial deadline.

Indicate which year the municipality's asset management plan was last updated. *

2013

The asset management plan is in accordance with the 2012 Building Together: Guide for Municipal Asset Management Plans or with O. Reg. 588/17 Asset Management Planning for Municipal Infrastructure under the Infrastructure for Jobs and Prosperity Act? *

Developed according to O. Reg. 588/17 Asset Management Planning for Municipal Infrastructure under the Infrastructure for Jobs and Prosperity Act? *

Meets all requirements:

July 1, 2023

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H) Duty to Consult

Does the project occur in water, over water, or could alter the course of a waterway? *

No

Is the project occurring on land that has yet to be developed/disturbed (i.e., clearing of vegetation)? *

No

I) Procurement

Will any internal staff be used for labour related to the project? If yes, provincial staff may request further information. *

No

If you intend to sole source and your project is over \$10M, a business case must be provided. A template will be sent to you.

Will you use a sole source procurement process for this project? *

No

J) Risks

Provide risk level and mitigation information for the risks relevant to this project. Please select and identify at least one risk.

Please select all that apply

Project Complexity

Project Readiness

Public Sensitivity

Ultimate Recipient

Project Complexity

Risk Remote Geographical location	Level of Risk * N/A
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Mitigation(250 Characters)

Risk Unpredictable Weather	Level of Risk * N/A
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Mitigation(250 Characters)

Risk Technical Nature of Project	Level of Risk * N/A
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Mitigation(250 Characters)

Risk Innovation Project/Technologies	Level of Risk * N/A
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Mitigation(250 Characters)

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Risk Interdependent on phases	Level of Risk * N/A
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Mitigation(250 Characters)

Risk Other	Level of Risk * N/A
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Mitigation(250 Characters)

Project Readiness

Risk Project site hasn't been finalized	Level of Risk * Low
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Mitigation(250 Characters)

Risk Land hasn't been acquired	Level of Risk * N/A
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Mitigation(250 Characters)

Risk Potential issues with permits or authorizations (federal, provincial, territorial and municipal)	Level of Risk * N/A
--	------------------------

Mitigation(250 Characters)

Risk Industry supply may not be able to meet demand	Level of Risk * N/A
--	------------------------

Mitigation(250 Characters)

Risk Non-federal sources of funding are not secured for the entire project cost	Level of Risk * N/A
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Mitigation(250 Characters)

Risk Other	Level of Risk * N/A
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Mitigation(250 Characters)

K) Climate Lens

Climate Lens

GHG Mitigation and Climate Change Resilience assessments are required only for projects with grand total costs of \$10 million or more.

L) Community Employment Benefits

Community Benefits

Community Employment Benefits are only required for projects with grand total costs of \$10 million or more.

M) Outcomes

Provide at least one immediate outcome to which the project will contribute.

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Remove

Outcome	Outcome Description *
Immediate Outcome	Improved access to community, cultural and/or recreation services
Indicator *	
Estimated individuals served (without previous access)	
Value *	Unit of Measure
18,000	Individuals

Enter coordinates below, including start and end points.

Latitude *	Longitude *	Description
42.8865	79.2509	296 Fieldon Avenue <input type="button" value="-"/> <input style="float: right;" type="button" value="+"/>
		<input type="button" value="Add"/> <input type="button" value="Remove"/>

Outcome	Outcome Description *
Immediate Outcome	Improved quality of community, cultural and/or recreation services
Indicator *	
Facility Condition Index	
Value *	Unit of Measure
	Percentage

N) Declaration / Signing

Declaration / Signing

Applicants are expected to comply with the Ontario Human Rights Code (the "Code") and all other applicable laws (<http://www.ohrc.on.ca/en/ontario-human-rights-code>). Failure to comply with the letter and spirit of the Code will render the applicant ineligible for a grant and, in the event a grant is made, liable to repay the grant in its entirety at the request of the Ministry. Applicants should be aware that Government of Ontario institutions are bound by the Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c.F.31 (<https://www.ontario.ca/laws/statute/90f31>), as amended from time to time, and that any information provided to them in connection with this application may be subject to disclosure in accordance with that Act. Applicants are advised that the names and addresses of organizations receiving grants, the amount of the grant awards, and the purpose for which grants are awarded is information made available to the public.

Declaration

The Applicant hereby certifies as follows:

- a. the information provided in this application is true, correct and complete in every respect;
- b. the Applicant understands any funding commitment will be provided by way of an approval letter signed by the responsible Minister and will be subject to any conditions included in such a letter. Conditions of funding may include the requirement for a funding agreement obligating the funding recipient to report on how the funding was spent and other accountability requirements;
- c. the Applicant has read and understands the information contained in the Application Form and program guidelines;
- d. the Applicant is aware that the information contained herein can be used for the assessment of grant eligibility and for statistical reporting including reporting to the federal government;
- e. the applicant understands that it is expected to comply with the Ontario Human Rights Code and all other applicable laws;
- f. the Applicant understands that the information contained in this application or submitted to the Ministry in connection with the grant is subject to disclosure under the Freedom of Information and Protection of Privacy Act;
- g. the Applicant is not in default of the terms and conditions of any grant, loan or transfer payment agreement with any ministry or agency of the Government of Ontario;
- h. the Applicant is not displacing municipal spending on community, culture and/or recreation infrastructure; and,
- i. I am an authorized signing officer for the Applicant.

This form must be digitally validated using the "Sign Document" button, and submitted in electronic format only. Scanned and faxed application forms will not be accepted.

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Applicant

Ms. Ashley Grigg
Dir. of Community & Economic D
(w): (905) 835-2900
(c): (289) 686-0721
Email: dced@portcolborne.ca

Sign Document

Signature _____ Date/Time _____

Please validate your application by clicking the validate button before submitting the form back to Grants Ontario.

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PORT COLBORNE

Project Information

Budget Year 2020	Department Community Services	Project # 6
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Project Details	Type of Project:	Operating Project
	Project Title:	Sugarloaf Marina Business Case
	Location/Facility:	Sugarloaf Marina
	Project Description:	<p>An RFP will be issued requesting interested parties to submit proposal for the development of a Sugarloaf Marina business case. The business case will: Conduct best practices research of public and private marinas in Northern North America and Northern Europe Review the current marina operation Undertake a survey of marina users ,Develop criteria to assess marina concepts (i.e. general, operational, financial, environmental, planning), Determine sustainable marina components , Assess conceptual marina designs , Provide concept refinements and capital cost estimates Derive detailed annual demand and financial projections for concepts , Undertake comparative operational analysis to determine appropriate sustainable model for the marina including public, private, or a public/private option, Identify potential sources of funding , Conduct economic impact analysis , Recommend marina concept and operational model, Provide an implementation plan</p>
	Project Justification:	<p>In response to the Parks and Recreation Plan along with discussions during the Council Strategic planning session in our efforts to efficiently deliver Parks, Recreation and Cultural services a business case will ensure the City is optimizing best use of its infrastructure. The intent of this business case is to inform the sustainability of the Marina.</p>
Capital Request:		

Project Financing	Funding Source:	Funding Request:
	R - Community Services Studies	\$ 65,000
	Total Funding Request:	\$ 65,000

Future Impact(s)	<p>CN Community Tree Grant (Inventory a requirement) Assist with long term planning.</p>
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PORT COLBORNE

Project Information

Budget Year 2020	Department Community Services	Project # 7
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Project Details	Type of Project:	Operating Project
	Project Title:	The 150 th Anniversary of the City of Port Colborne Community
	Location/Facility:	
	Project Description:	In response to Canal Days committee direction the City of Port Colborne has applied for funding from the Region through its Niagara Investing in Culture program. This funding will help the committee celebrate Port Colborne's 150th Anniversary. The event will be on July 27th to help kick off the week long Canal Days celebrations planned.
	Project Justification:	
Capital Request:	\$	10,000

Project Financing	Funding Source:	Funding Request:
	R - Economic/Tourism	\$ 2,500
	Region-Niagara Investing in Culture Grant	\$ 7,500
	Total Funding Request:	\$ 10,000

Future Impact(s)	Project will align with PRMP within the Partnerships & Collaborations, Communication & Engagement Innovation & Building Capacity objectives.
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PORT COLBORNE

Project Information

Budget Year 2020	Department Community Services	Project # 8
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Project Details	Type of Project:	Operating Project
	Project Title:	Parks Tree Inventory Study
	Location/Facility:	City of Port Colborne Parks & Trails
	Project Description:	An RFP will be issued requesting information as it pertains to the City of Port Colborne's Parks Trees. The evaluation will provide City staff with an inventory of trees within our parks, their species, overall health, maintenance recommendations, as well as replacement plans will be requested.
	Project Justification:	A tree inventory provides information such as tree health, species, size and location; this information is used to generate reports that can help urban foresters in their strategic planning, such as the development of maintenance plans and management plans, as well as to help educate residents about their urban forest.
Capital Request:		

Project Financing	Funding Source:	Funding Request:
	R - Community Services Studies	\$ 15,000
	Total Funding Request:	\$ 15,000

Future Impact(s)	<p>CN Community Tree Grant (Inventory a requirement)</p> <p>Assist with long term planning</p> <p>Project will align with PRMP within the Partnerships & Collaborations, Communication & Engagement & Innovation & Building Capacity objectives.</p>
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PORT COLBORNE

Project Information

Budget Year 2020	Department Community Services	Project # 9
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Project Details	Type of Project:	Capital Project
	Project Title:	Downtown Hanging Baskets
	Location/Facility:	Downtown Cores
	Project Description:	102- Self-watering hanging basket planter with 8 litre water reservoir (2020 Downtown Core) 80- Self-watering hanging planters with 8 litre reservoir (2021 Main St)
	Project Justification:	<p>Current Cost of Hanging Baskets Labour Costs 5 hrs per day x 3 days per wk x 20wks x \$15 per hr x MERC's(15%)= \$ 7 575 Equipment Cost 5 hrs per day x 3days per wk x 20 wks x \$8 per hr (Truck# 608)=\$2400 <i>Total Cost= \$7575</i></p> <p>Estimated Costs with new Hanging Baskets Labour Costs 5hrs per day x 1 day per wk x 20 wks x \$15 per hr x MERC's(15%)= \$ 1725 Equipment Cost 5 hrs per day x 3days per wk x 20 wks x \$8 per hr (Truck# 608)=\$800 <i>Total Cost= \$2525</i></p> <p>Cost Savings Annually \$ 5050 Buy back 3yrs Proposal Attached</p>
	Capital Request:	

Project Financing	Funding Source:	Funding Request:
	R - General Capital	\$ 14,095
	New Debt	
	Total Funding Request:	\$ 14,095

Future Impact(s)	A reduction in watering time of planters will allow students to focus efforts on planter bed upkeep, garbage collection in the downtown core, weeding, increased visits to other parks throughout the City helping reduce hazards, such as sharps that are becoming more and more prevalent throughout the City. Asset to be recorded within Asset Mgmt. inventory and replaced in accordance to life expectance.
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PORT COLBORNE

Project Information

Budget Year 2020	Department Community Services	Project # 10
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Project Details	Type of Project:	Capital Project
	Project Title:	Bridge Replacement
	Location/Facility:	T.A. Lannan Soccer Complex
	Project Description:	Replacing existing wood bridges with polymer laminated arch pipe
	Project Justification:	Bridges have reached their lifespan - have rotted and need replacing - safety concern
	Capital Request:	\$ 17,600

Project Financing	Funding Source:	Funding Request:
	New Debt	
	Total Funding Request:	\$ 17,600

Future Impact(s)	Asset to be recorded within the asset management plan and to be replaced in accordance with capital asset life expectancies. Project will align with PRMP within the Accessibility and Inclusive objectives.
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PORT COLBORNE

Project Information

Budget Year 2020	Department Community Services	Project # 11
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Project Details	Type of Project:	Capital Project
	Project Title:	Asphalt Repair
	Location/Facility:	H.H. Knoll Park
	Project Description:	1) Removal of existing stamped asphalt walkway and replace with new smooth finish from washroom facility to east curblin of Fielden Avenue, and 2) replace existing interlock brick at base of west end of pedestrian bridge continuing west across roadway to existing stamped asphalt. Removing existing stamped asphalt and replace with smooth finish to spray pad.
	Project Justification:	Asphalt has reached its life expectancy - it has broken down in areas and has become a safety concern - There is the potential to receive funding to cover a portion of the expense of this project via the TCT Infrastructure Grant and/or the Canadian Experience Fund.
Capital Request:		

Project Financing	Funding Source:	Funding Request:
		\$ 55,326
	New Debt/ Canadian Experience Grant	
Total Funding Request:		\$ 55,326

Future Impact(s)	Asset to be recorded within the asset management plan and to be budgeted and replaced in accordance with capital asset life expectancies. Project will align with PRMP within the Accessibility and Inclusive objectives. Potential discounted pricing opportunities
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PORT COLBORNE

Project Information

Budget Year 2020	Department Community Services	Project # 12
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Project Details	Type of Project:	Capital Project
	Project Title:	Asphalt Removal
	Location/Facility:	Multi Use Trail (Lakeview Park along Promenade to Dain City)
	Project Description:	In response to safety concerns and community demands the Parks department is requesting finances for the replacemnt of the exisiting asphalt from the Robin Hood to the Dain City limits. Efforts will be made to recoop various project costs as a result of contractors using portions of the trail to access their own infrastructure (CNP, St. Lawrence Seaway instead of using an existing stone roadway located west of the trail - some portions are unavoidable)
	Project Justification:	Asphalt has reached its life expectancy - it has broken down in areas and has become a safety concern
Capital Request:		

Project Financing	Funding Source:	Funding Request:
		\$ 334,529
	New Debt	
	Total Funding Request:	\$ 334,529

Future Impact(s)	Asset to be recorded within the asset management plan and to be budgeted and replaced in accordance with capital asset life expectancies. Project will align with PRMP within the Accessibily & Inclusive and Partnership & Collaboration objectives. Potential discounted pricing opporuntiites
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PORT COLBORNE

Project Information

Budget Year 2020	Department Community Services	Project # 13
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Project Details	Type of Project:	Capital Project
	Project Title:	Asphalt Repair
	Location/Facility:	Friendship Trail (East/West Trail)
	Project Description:	Replace existing asphalt east of Snider Road
	Project Justification:	Asphalt has reached its life expectancy - it has broken down in areas and has become a safety concern
Capital Request:		

Project Financing	Funding Source:	Funding Request:
		\$ 32,938
	New Debt	
	Total Funding Request:	\$ 32,938



PORT COLBORNE

Project Information

Budget Year 2020	Department Community Services	Project # 14
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Project Details	Type of Project:	Capital Project
	Project Title:	Asphalt Repair
	Location/Facility:	Kinnear Park
	Project Description:	Replace existing asphalt walkway within the Friends Over 55 facility
	Project Justification:	Asphalt has reached its life expectancy - it has broken down in areas and has become a safety concern
Capital Request:		

Project Financing	Funding Source:	Funding Request:
		\$ 20,586
	New Debt	
Total Funding Request:		\$ 20,586

Future Impact(s)	Asset to be recorded within the asset management plan and to be budgeted and replaced in accordance with capital asset life expectancies. Project will align with PRMP within the Accessibility and Inclusive and Communication and Engagement objectives. Potential discounted pricing opportunities
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PORT COLBORNE

Project Information

Budget Year 2020	Department Community Services	Project # 15
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Project Details	Type of Project:	Capital Project
	Project Title:	Skateboard Park Parking Lot
	Location/Facility:	Skateboard Park @ Lock 8
	Project Description:	In 2013 the City of Port Colborne created the Algoport Skatepark, in the past blank years the Skatepark has become a destination for both residents and visitors alike. In response to safety concerns and community demand the Parks department is requesting finances associated with the creation of a parking lot for the facility. In the fall of 2019, Parks staff started preliminary works to spec and prepare for this project. Parking lot will be developed as per engineered specification.
	Project Justification:	The lack of parking adjacent to the skateboard park as been identified as a safety concern and potential liability.
Capital Request:		

Project Financing	Funding Source:	Funding Request:
		2020 - \$4,000
		2021 - \$15,000
	New Debt	
	Total Funding Request:	\$ 19,000

Future Impact(s)	Asset to be recorded within the asset management plan and to be budgeted and replaced in accordance with capital asset life expectancies. Project will align with PRMP within the Accessibility and Inclusive objectives. Potential discounted pricing opporuntiites
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PORT COLBORNE

Project Information

Budget Year 2020	Department Community Services	Project # 16
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Project Details	Type of Project:	Capital Project
	Project Title:	New Asphalt Trail & Swingset
	Location/Facility:	Sunset Park
	Project Description:	Install new asphalt walkway within Sunset Park connecting Ash Street to Stanley Avenue - provides accessibility to strollers, walkers, wheelchairs to make use of new basketball/pickleball court, playground, etc. - Install a 2 bay swingset adjacent to existing playground structure (installed 2 years ago) - 1 inclusive swing donated by the Optimist Club, 1 tot and 2 belt swings
	Project Justification:	In response to public consultation with homeowners requesting an upgrade of existing park amenities.
Capital Request:		

Project Financing	Funding Source:	Funding Request:
		\$ 28,760
	R - Accessibility	\$ 5,225
	New Debt	
	Total Funding Request:	\$ 33,985

Future Impact(s)	Asset to be recorded within the asset management plan and to be budgeted and replaced in accordance with capital asset life expectancies. Project will align with PRMP within the Accessibility and Inclusive, Innovation and Building Capacity, Communication & Engagement, and Partnership & Collaboration objectives. Potential discounted pricing opportunities
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PORT COLBORNE

Project Information

Budget Year 2020	Department Community Services	Project # 17
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Project Details	Type of Project:	Business Case to Increase Operating Base Budget
	Project Title:	Increase to Length of Summer Student Employment
	Location/Facility:	Parks Dept. Grass Cutting Project / Flower Crew
	Project Description:	Summer Student and Part Time employment increased staffing allocation. (16 to 20 weeks for current flower crew, 16 to 23 weeks for grass cutting replacing 1 student with 1 temporary employee for 23 weeks)
	Project Justification:	Enhanced and improved Customer Services to the community. ** Nicole to add to FMW in Wages
Capital Request:		

Project Financing	Funding Source:	Funding Request:
		\$ 9,280
		\$ 3,990
		\$ 10,488
	New Debt	
Total Funding Request:	\$ 23,758	

Future Impact(s)	Project will align with PRMP within the Innovation and Building Capacity and Communication & Engagement as well as improved Customer Service
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PORT COLBORNE

Project Information

Budget Year 2020	Department Community Services	Project # 18
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Project Details	Type of Project:	Operating Project
	Project Title:	Picnic Tables
	Location/Facility:	Various
	Project Description:	Purchase 25 galvanized legs to replace existing damaged picnic tables, install pressure treated lumber seating to those 25 legs and repair 40 existing tables
	Project Justification:	To replace broken/damaged/vandalized tables within various parks
Capital Request:		

Project Financing	Funding Source:	Funding Request:
		\$ 33,451
	New Debt	
	Total Funding Request:	\$ 33,451

Future Impact(s)	Asset to be recorded within the asset management plan and to be budgeted and replaced in accordance with capital asset life expectancies.
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PORT COLBORNE

Project Information

Budget Year 2020	Department Community Services	Project # 19
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Project Details	Type of Project:	Operating Project
	Project Title:	Complete Carpet Bed Enhancement
	Location/Facility:	H.H. Knoll Park
	Project Description:	<p>HH Knolls Park is one of the City of Port Colborne's premier parks. Its entranceway plans host to a beautiful flowered carpet bed, welcoming residents and visitors to the park. This bed has hosted many of our community partners logo in celebration of iconic events within the community. The Parks department is requesting fund associated with the removal Of all existing rotted lumber and replacing with armour stone. Installation will be done by City staff</p>
	Project Justification:	<p>The existing structure is failing and there is not enough support to retain the topsoil. It has reached its life expectancy and requires an upgrade</p>
Capital Request:		

Project Financing	Funding Source:	Funding Request:
		\$ 4,500
	New Debt	
	Total Funding Request:	\$ 4,500

Future Impact(s)	<p>Project will align with PRMP within the Innovation & Building Capacity, Communication & Engagement as well as Employee Engagement initiatives</p>
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Project Information

Budget Year 2020	Department Community Services	Project # 20
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Project Details	Type of Project:	Operating Project
	Project Title:	Panel Fence
	Location/Facility:	Parks
	Project Description:	
	Purchase 500 linear feet of 4' fence panels (52 panels @ \$77.00/panel) plus shipping to replace older, less flexible, heavier panels. Fencing to be used for City and third party events, as well as assisting with Emergency Response.	
Project Justification:		
Current panel fencing is approx. 30 years ago. The panels are extremely heavy and cumbersome to use and install. Panels will help ensure employees health and safety needs are met.		
Capital Request:		

Project Financing	Funding Source:	Funding Request:
		\$ 4,500
	New Debt	
	Total Funding Request:	\$ 4,500

Future Impact(s)	Asset to be recorded within the asset management plan and to be budgeted and replaced in accordance with capital asset life expectancies as well as Preventative workplace injuries initiatives
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Project Information

Budget Year 2020	Department Community Services	Project # 21
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Project Details	Type of Project:	Capital Project
	Project Title:	Floor Scrubber
	Location/Facility:	Vale Health & Wellness Centre
	Project Description:	Purchase a stand-on floor scrubber, current equipment has failed staff are currently utilizing a demo unit, until budget approvals
	Project Justification:	Existing floor scrubber is approaching the end of its life expectancy.
Capital Request:		

Project Financing	Funding Source:	Funding Request:
		\$ 10,000
	New Debt	
	Total Funding Request:	\$ 10,000

Future Impact(s)	Asset to be recorded within the asset management plan and to be budgeted and replaced in accordance with asset life expectancies.
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Project Information

Budget Year 2020	Department Community Services	Project # 22
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Project Details	Type of Project:	Capital Project
	Project Title:	VHWC - Landscaping Improvements
	Location/Facility:	Vale Health & Wellness Centre
	Project Description:	When this facility opened in February 2013 it was during the winter months, within a year a lot of the original landscaping hadn't survived. Smaller efforts have been implemented since then to revitalize the grounds The Parks department requests funds associated to improve the landscaping at the VHWC replacing with lower maintenance landscaping. All work completed in house. Project will align with PRMP within the Innovation & Building Capacity
	Project Justification:	Facilities esthetics
Capital Request:		

Project Financing	Funding Source:	Funding Request:
		\$ 20,000
	New Debt	
	Total Funding Request:	\$ 20,000

Future Impact(s)	Project will align with PRMP Innovation & Building Capacity objectives as well as assisting with Employee engagement initiatives
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Project Information

Budget Year 2020	Department Community Services	Project # 23
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Project Details	Type of Project:	Capital Project
	Project Title:	VHWC - Berm Headwall
	Location/Facility:	Vale Health & Wellness Centre
	Project Description:	<p>It has been almost 7 years since the opening of this facility and it has been determined that the existing retaining wall/berm housing the VHWC opening stone isn't sufficient to withstand the foot traffic and physical demands of the public. Additionally, the berm's design wears away the grass during time of heavy rain as its drainage run to one catch basin in the area. It is suggested that the existing support structure be replaced with armour stone - all labour would be completed in house by City staff.</p>
	Project Justification:	<p>Staff have identified the need for landscaping alterations to ensure property protections and improved efficiencies in association to facility operations.</p>
Capital Request:		

Project Financing	Funding Source:	Funding Request:
		\$ 20,000
	New Debt	
Total Funding Request:		\$ 20,000

Future Impact(s)	<p>Project will align with PRMP Innovation & Building Capacity objectives as well as assisting with Employee engagement initiatives</p>
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Project Information

Budget Year 2020	Department Community Services	Project # 24
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Project Details	Type of Project:	Capital Project
	Project Title:	Concrete Pathways/Curbs/Garden Beds
	Location/Facility:	Lock 8 Park/ Humberstone Hall Garden Bed
	Project Description:	<p>Locke 8 a beautiful park located along the Canal has welcomed visitors and citizens to an introduction to what the community has to offer. The Parks staff is requesting fund to help enhance the walkway and garden infrastructure (Including the replacement of existing stamped asphalt walkway with concrete and curbing , moving existing anchor to new concrete pad with new bookend flower pots - Replace existing water line and provide hydro service to pavilion)</p> <p>In Collaboration with our community partners with the Main St BIA the Parks department requests the dollars associated with creations and install associated with a tulip bed installation at this location to assist with Downtown Beautification.</p>
	Project Justification:	Downtown beatification and community partnerships and collaboration. Cost recovery in association with tulip bed creation will be provided by the Main St BIA.
Capital Request:		\$ 90,000

Project Financing	Funding Source:	Funding Request:
		Material \$43,000
		Labour \$47,000
	New Debt	
	Total Funding Request:	\$ 90,000

Future Impact(s)	Project will align with PRMP Innovation & Building Capacity and Partnership & Collaboration objectives
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PORT COLBORNE
Budget Year
2020

Project Information

	Department Community Services	Project # 25
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Project Details	Type of Project:	Operating Project
	Project Title:	Active Transportation Committee
	Location/Facility:	Roselawn Centre
	Project Description:	Line item on budget for the Active Transportation Advisory Committee, similar to the Seniors Committee and Accessibility Committee.
	Project Justification:	The Active Transportation committee has made recommendations to purchase bike repair stations with bike pumps, bike stands and counters for the trailers. This line item would cover the cost has the committee expands this program. Currently the committee is working with Port Colborne High School to build the bike stands and bike repair stations. This has been a great working relationship the committee would like to continue.
Capital Request:		

Project Financing	Funding Source:	Funding Request:
	Active Transportation Line Item	\$ 5,000
	Total Funding Request:	\$ 5,000

Future Impact(s)	Project will align with PRMP Innovation & Building Capacity and Communication & Engagement objectives
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PORT COLBORNE
Budget Year

2020

Project Information

Department
Community Services

Project #
26

Project Details

Type of Project: Operating Project

Project Title: Cemetery Student - Administrative

Location/Facility: City Hall

Project Description:

Data input into Stone Orchard (software program) for Overholt Cemetery. Stone Orchard is the software used for the cemetery. The software would need input from plots that are full.

Project Justification:

The Data entry is needed to fully use the software. The City can apply for a Canada Summer Jobs grant (past grants have been for 8 weeks at \$7.00 per hour). Total grant \$1,960.00. The City portion would be \$2,100 for wages plus 30% for additional student cost (as per HR) and would require a desk area. This funding depending on receiving the grant.

Capital Request:

Project Financing

Funding Source: Funding Request:

New Debt \$ 2,730

Total Funding Request: \$ 2,730

Future Impact(s)

Project will align with PRMP Innovation & Building Capacity objectives as well as assisting with Employee engagement initiatives



Project Information

	Department Community Services	Project # 27
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Project Details	Type of Project:	Operating Project
	Project Title:	Active Transportation Student
	Location/Facility:	City Hall
	Project Description:	
	<p>Hire a student to work on Active Transportation activities. Activities would include the following: plan weekly slow ride; bike valets at events such as weekly farmer's market, Canada Day, Canal Days, Art Crawl, weekly car show, etc; produce promotional material working with communication staff; mounitor counters at trail entrances; and to work on recommendation from the bicycle friendly workshop.</p>	
Project Justification:		
<p>Having a student assign to Active Transportion would promote Active Transportation in the community and work towards receiveing the Bronze Bike Friendly award. Apply for a grant through the Summer Experience Program \$3,658 Would cost the studen \$4,462 plus 30% for additional student cost (as per HR). The student would also need a desk area. Appending on receiving the funding from Summer Experience Program</p>		
Capital Request:		

Project Financing	Funding Source:	Funding Request:
	New Debt	\$ 5,800
	Total Funding Request:	\$ 5,800

Future Impact(s)	
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PORT COLBORNE

Budget Year
2020

Project Information

	Department Community Services	Project # 28
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Project Details	Type of Project:	Operating Project
	Project Title:	13 for 13 Cultural Program
	Location/Facility:	HH Knoll Lakeview Park
	Project Description:	Each of the 13 Niagara Municipalities will partner with a different Province and host an event to be a part of the Niagara 2021 Canada Summer Games. Port Colborne is partnered with New Brunswick and is tasked with running a cultural event in the City on August 15, 2021 to coincide with National Acadian Day.
	Project Justification:	Port Colborne has committed to be a part of the Niagara 2021 Canada Summer Games. Money has already been allocated for the competition aspect of the Games, with Niagara 2021 matching what each Municipality has budgeted. For the 13 for 13 program, the Games will contribute \$10,000, and Port Colborne will enter in to a MOU with intentions to augment the same amount- \$5,000 for 2020 and \$5,000 for 2021 for a total of \$10,000.
Capital Request:		

Project Financing	Funding Source:	Funding Request:
	New Debt	\$ 5,000
	Total Funding Request:	\$ 5,000

Future Impact(s)	Event activities associated with the event for 13 for 13 program will assist the Events Department with initiatives to enhance Canal Days celebrations. Project will align with PRMP Partnership & Collaboration, Communication & Engagement and Innovation & Building Capacity.
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Project Information

PORT COLBORNE

Budget Year

2020

Department

Community Services

Project #

29

Project Details

Type of Project: Business Case to Increase Operating Base Budget

Project Title: School Crossing Guard - Rover

Location/Facility: School Crossing Locations

Project Description:
 The School Crossing Guard Crew Leader/ Rover person will do daily visits to the School Crossing Guard's 12 locations with seven of the locations having an extended lunch hour. The position will act as point of contact for all guards, develop schedules and assist with staff shortages. The welfare check is to ensure School Crossing Guards are safe, With the School Crossing Guard not allowed to leave their position the Rover would purchase warm/cold beverages on extreme weather days (cold and heat).
 This position will also include filing daily paperwork regarding the activities of the School Crossing Guard. In 2019 Budget \$20,000 was set aside for a consultant for road counts. This position will do road counts at all crossing locations several times through the year to help evaluate usage of crossings. This position is less than 24 hours a week similar to School Crossing Guard on contract bases. Lead School Crossing Guards will work 40 weeks at 24 hours @ \$16.30 per hour.

Project Justification:
 This position will also assist for a replacement guard at a school crossing guard location if needed. Currently, this is being done through the roads division. This Rover position will reduce the City's risk in the risk awareness job assessment.

Capital Request:

Project Financing

Funding Source:	Funding Request:
New Debt	\$ 7,000
Total Funding Request:	

Future Impact(s)

Project will align with PRMP Partnership & Collaboration, Communication & Engagement, and Innovation & Building Capacity objectives



Project Information

	Department Community Services	Project # 30
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Project Details

Type of Project:	Operating Project
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Project Title:	Overholt Cemetery Expansion
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Location/Facility:	Overholt Cemetery
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Project Description:
Overholt Cemetery is the only active cemetery within City limits (meaning it regularly accepts interments and sells cemetery plots) owned and operated by the City of Port Colborne. Given the existing trends in the community and anticipated demands moving forward an expansion of Overholt Cemetery will be required. Formal letters of opinion were obtained from the City's relator in terms of property value with those lands.

Project Justification:
In 2019 \$30 000 was allocated to a capital reserve fund for this purpose. The previous design of the Cemetery has been causing operational and maintenance issues, therefore it is requested that the land owned by McIntyre to rectify these issues. (1 acre totalling \$5K) In anticipation of growth, expansion and the opportunity to purchase lands from Fritz staff are recommending purchasing acres totalling \$30K.

McIntyre Property- .77 Acres @ \$5000
Fritz Property- 25.11 Acres @ \$3000

\$ 80,330.00

Capital Request:	
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Project Financing

Funding Source:	Funding Request:
	\$ 50,330
\$30K Reserve Fund \$50330K budget request	
Total Funding Request:	\$ 50,330

Future Impact(s)

Overholt Cemetery Expansion
Land Sales in the future



PORT COLBORNE

Project Information

Budget Year 2020	Department Community Services	Project # 31
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Project Details	Type of Project:	Operating Project
	Project Title:	HH Knoll Waterfront Landscaping Project
	Location/Facility:	HH Knoll Park
	Project Description:	<p>HH Knolls Park Waterfront is a popular destination for both residents and tourists to enjoy the beautiful shores of Lake Erie. Unfortunately, the waterfront also attract waterfowl that have become a concern. The birds leave a mess, destroy turf, and have become a health and safety concern. Geese become unsettled when clear lines to waterfront are not available to them, therefore a landscaping project will be designed to limit the 'welcomeness' to geese detouring them from making HH Knolls home.</p>
	Project Justification:	<p>Public Health and Safety Concerns and state of shoreline due to waterfowl precence. May also help reduce debris being blown up on shore when water levels rise.</p>
Capital Request:		

Project Financing	Funding Source:	Funding Request:
		\$ 3,500
	Total Funding Request:	\$ 3,500

Future Impact(s)	<p>Health and Safety Concern regarding ecoli levels at Sugarloaf Marina Project will align with PRMP Partnership & Collaboration, Communication & Engagement objectives</p>
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Project Information

	Department Community Services	Project # 32
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Project Details	Type of Project:	Operating Project
	Project Title:	Goose Relocation Project
	Location/Facility:	Sugarloaf Marina
	Project Description:	<p>Relocate geese from marina/park to another area. See attached appendix.</p> <p>EMAIL NOTE: If you moved only 250 the donation works out to be about \$1500. (usually works out to around \$6 per goose) I put the maximum donation as if 350 were moved with the HST.</p> <p>The total amount would likely be around \$5000, depends on number of geese and somewhat on the amount of assistance you provide.</p>
	Project Justification:	<p>The geese have become a nuisance to the marina, parks, special events and wakeboard operations. They make a mess of the docks, boat ramp, side walks and grass area in the park. They raise the e-coli levels in the harbour waters where the cable wakeboard park operates. By relocating the geese, it help to mitigate these</p>
	Capital Request:	

Project Financing	Funding Source:	Funding Request:
		\$ 5,000
	New Debt	
	Total Funding Request:	\$ 5,000

Future Impact(s)	<p>This is a one time cost, however, over the years, other geese could move here and we may need to relocate them again. Project will align with PRMP Partnership & Collaboration, Communication & Engagement objectives</p>
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Project Information

	Department Community Services	Project # 33
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Project Details	Type of Project:	Operating Project
	Project Title:	Hydro Pedestal Replacement
	Location/Facility:	Sugarloaf Marina
	Project Description: Hydro Pedestal Replacement - Purchase 10 new Hydro Pedestals to replace 10 old hydro pedestals on the docks. We are replacing 10 each year. Projected cost ~\$15,000 @ \$1,500 / pedestal	
	Project Justification: Replace old pedestals proactively as opposed to reactively. Old pedestals can be used for parts to increase lifespan of other pedestals not replaced. This saves us from replacing all 120 pedestals at once. Instead, we can replace 10 per year over 12 years.	
Capital Request:		\$ 15,000

Project Financing	Funding Source:	Funding Request:
	New Debt	
	Total Funding Request:	\$ 15,000

Future Impact(s)	Asset to be recorded within the asset and preventative management plan and to be replaced in accordance with capital asset life expectancies.
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PORT COLBORNE

Project Information

Budget Year 2020	Department Community Services	Project # 34
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Project Details	Type of Project:	Business Case to Increase Operating Base Budget
	Project Title:	Automatic greasing system for Marine Mobile Lift
	Location/Facility:	Sugarloaf Marina
	Project Description:	The mechanics recommend an automatic greasing system for our marine mobile lift (travel lift). This will increase the lifespan of the machine as well as limit the time and labour to grease the machine throughout the year.
	Project Justification:	Increase the life span and save time and labour to do this work manually throughout the year.
Capital Request:		

Project Financing	Funding Source:	Funding Request:
	New Debt	
	Total Funding Request:	\$ 10,000

Future Impact(s)	Asset to be recorded within the asset and preventative management plan and to be replaced in accordance with capital asset life expectancies.
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PORT COLBORNE

Project Information

Budget Year 2020	Department Community Services	Project # 35
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Project Details	Type of Project:	Business Case to Increase Operating Base Budget
	Project Title:	New Marina Truck - Purchase
	Location/Facility:	Sugarloaf Marina
	Project Description:	New Truck Purchase - F150 4 x 4 super cab (4 door) with max towing capabilities & 6.5' box. \$49,709.00 net price or \$946/month based on 36 month lease.
	Project Justification:	The existing truck utilized at the Marina has reached its life expectancy replacement is required.
Capital Request:		

Project Financing	Funding Source:	Funding Request:
		\$ 11,352
	New Debt	
	Total Funding Request:	\$ 11,352

Future Impact(s)	Asset to be recorded within the asset and preventative management plan and to be replaced in accordance with capital asset life expectancies.
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PORT COLBORNE

Project Information

Budget Year 2020	Department Community Services	Project # 36
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Project Details	Type of Project:	Capital Project
	Project Title:	Replacing Dock #6
	Location/Facility:	Sugarloaf Marina
	Project Description:	We are exploring the option of replacing Dock #6. This dock was damaged during the October 31st storm and we are working with our insurance company for fixing and/or replacement.
	Project Justification:	As part of the Business Plan requested as part of the 2020 budget deliberations an evaluation of current infrastrurue along with recommendations for improvements will be encompassed within the report. Staff have suggested that upgrades to damaged docks be made that can accomodate larger vessels. The existing trend seems to be larger boats are looking to dock at Sugarloaf Marina, both as seasonal customers and as transients. Results from bussiness plan will allow for infrastrucure projects to be budgeted accordingly. Potential 2021 replacment, with a RFP issued in 2020 with proposals for the various dock systems.
	Capital Request:	

Project Financing	Funding Source:	Funding Request:
	New Debt	
	Total Funding Request:	\$ 250,000

Future Impact(s)	Municipial Disaster Recovery Assistance Program
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PORT COLBORNE

Project Information

Budget Year 2020	Department Community Services	Project # 39
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Project Details	Type of Project:	Capital Project
	Project Title:	Bushlands @ Vale-2022 Budget
	Location/Facility:	Vale Health & Wellness Centre
	Project Description:	FORECAST FOR 2022 - The bushlands starting approximatey 150m south of the south entrance to the VHWC to the north edge of the entrance to the Elizabeth Street Bulk Water Station is full of dead Ash trees due to the damage caused by the Emerald Ash Borer. The trees have fallen naturally in wind storms and throughout the winter but require clean up.
	Project Justification:	Re-establish previously existing parklands
Capital Request:		

Project Financing	Funding Source:	Funding Request:
		\$ 60,000
	New Debt	
Total Funding Request:		\$ 60,000

Future Impact(s)	
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Project Information

Budget Year 2020	Department Community Services	Project # 40
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Project Details	Type of Project:	Capital Project
	Project Title:	Overflow Parking Lot @ Vale- 2021-2022 Projects
	Location/Facility:	Vale Health & Wellness Centre
	Project Description:	Creation of an overflow parking lot south of the south entrance to the VHWC (adjacent to Field #2) has been deemed essential at this facility.
	Project Justification:	With the Canal Days Car Show relocated to the VHWC, it was identified during a SEAT meeting that overflow parking for this event was necessary. The addition of this lot also provides parking in closer proximity to the back soccer fields at the T.A. Lannan Complex (Fields 3, 4 & 5 supporting U5-U10 age groups) which is used for youth soccer and is attended by older aged family members. The creation of a new walking path, which will connect to the existing asphalt pathway, is planned for the future (2023).
Capital Request:		

Project Financing	Funding Source:	Funding Request:
		\$ 12,500
	New Debt	
Total Funding Request:		\$ 12,500

Future Impact(s)	
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LIBRARY

Port Colborne Public Library : 2020 Capital Budget 5-Year Plan

Capital Projects: 5-Year Plan	2020	2021	2022	2023	2024	2025
ESTIMATE Capital Reserve Balance	-\$78,377.42	-\$23,377.42	-\$20,877.42	-\$29,877.42	-\$38,877.42	-\$47,877.42
Annual Capital Funding from Municipality	-\$50,000.00	-\$50,000.00	-\$50,000.00	-\$50,000.00	-\$50,000.00	-\$50,000.00
Project # 2020-01: King Street Sign	\$10,000.00					
Project # 2020-02: Auditorium: Storage, Flooring, Programming Space	\$20,000.00					
Project # 2020-03: King Street Entrance: Improve Accessibility	\$25,000.00					
Project # 2020-04: Accessible Door for Auditorium	\$5,000.00					
Project # 2020-05: Upgrade Integrated Library System	\$20,000.00					
Project # 2020-06: Enclose Atrium with Glass Doors to Enhance Space			\$15,000.00			
Project # 2020-07: Public Workstation Space: Improve Accessibility		\$15,000.00				
Project # 2020-08: Public Service Desk: Improve Accessibility / Security		\$25,000.00				
Project # 2020-09: Generator	\$15,000.00					
Accessibility		\$2,500.00	\$2,500.00	\$5,000.00	\$5,000.00	\$5,000.00
Technology	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
HVAC			\$2,500.00	\$5,000.00	\$5,000.00	\$5,000.00
Window Replacement			\$2,500.00	\$5,000.00	\$5,000.00	\$5,000.00
Roof Replacement			\$2,500.00	\$5,000.00	\$5,000.00	\$5,000.00
Energy Conservation			\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Landscaping / Sidewalk Repair			\$2,500.00	\$5,000.00	\$5,000.00	\$5,000.00
Flooring			\$2,500.00	\$5,000.00	\$5,000.00	\$5,000.00
Furnishing			\$2,500.00	\$5,000.00	\$5,000.00	\$5,000.00
Cultural Block			\$2,500.00	\$5,000.00	\$5,000.00	\$5,000.00
Library Security			\$2,500.00	\$5,000.00	\$5,000.00	\$5,000.00
Balance at Year-End	-\$23,377.42	-\$20,877.42	-\$29,877.42	-\$38,877.42	-\$47,877.42	-\$56,877.42

275

Balances as of Dec. 31, 2018	
WSIB Reserve	-\$15,298.13
Capital Reserve	-\$85,476.95
Donor Plaque Reserve	-\$2,555.92
Stabilization Reserve	\$0.00
Development Charges	-\$968.10
Lions Reserve	\$0.00
Bequest	\$0.00

2019 Capital Revenue and Expenses

Capital Reserve as of Dec. 31, 2018	-\$85,476.95
Municipal funding	-\$50,000.00
Enabling Accessibility Grant	-\$29,402.00
Sale of equipment	-\$360.64
Total Capital	-\$165,239.59
Library Security: Brock Elevator lock-out	\$622.77
Library Security: Pinder's internal cameras & swipe doors	\$20,751.56
Furnishing: 2 lounge chairs	\$1,618.17
Capital technology: computer capital expenditures to date	\$7,806.29
Transfer 35% of grant amount to Enabling Accessibility Grant GL	\$10,290.00
Accessible washroom: contractor expenses to date	\$773.38
Accessible washroom: Stolk contractor expenses ESTIMATE	\$40,000.00
Cultural Block Security	\$5,000.00
Total Expenses to date including estimate for washroom project	\$86,862.17
Estimated Capital Reserve Balance as of Dec. 31, 2019	-\$78,377.42

Estimate
should reallocate to cultural
block reserve

276
976



PORT COLBORNE

Project Information

LIBRARY

Budget Year 2020	Department Corporate Services	Project # 2020-01
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Project Details	Type of Project:	Capital Project
	Project Title:	King Street Sign Replacement
	Location/Facility:	Library
	Project Description:	To replace the aging and damaged King Street Sign. The King Street Sign is used to promote both Library and City events. The sign is located on a highly visible area (corner of King and Elgin) and where there is high traffic flow. It is a highly effective promotional tool and is used to advertise Library, City, and community events.
	Project Justification:	
	Capital Request:	

Project Financing	Funding Source:	Funding Request:
	RF - Library Capital	\$ 10,000
	Total Funding Request:	\$ 10,000

Future Impact(s)	
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PORT COLBORNE

Project Information

LIBRARY

Budget Year 2020	Department Corporate Services	Project # 2020-02
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Project Details	Type of Project:	Capital Project
	Project Title:	Auditorium: Improved Storage and Programming Space
	Location/Facility:	Library
	Project Description:	To make improvements to the existing auditorium to enhance the space for programming and to create Makerspaces. The project will include: constructing storage areas (to lock away equipment, tables, chairs, and other programming items); replacing the aging and damaged flooring; and configuring Makerspace areas. The auditorium is a shared space used for both library programming and by other various user groups. It is necessary to have designated areas to store library equipment and materials. The library is expanding programming and services and needs to redefine the auditorium space to include a digital hub (e.g, a green screen), a STEAMlab (for people of all ages to come together to access high-tech tools to learn and create), and a growing collection of non-traditional lending items (e.g., musical instruments).
	Project Justification:	
Capital Request:		

Project Financing	Funding Source:	Funding Request:
	RF - Library Capital	\$ 20,000
	New Debt	
	Total Funding Request:	\$ 20,000

Future Impact(s)	
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PORT COLBORNE

Project Information

LIBRARY

Budget Year 2020	Department Corporate Services	Project # 2020-03
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Project Details	Type of Project:	Capital Project
	Project Title:	King Street Entrance--Improve Accessibility
	Location/Facility:	Library
	Project Description:	Persons with disabilities face challenges that prevent them from participating fully in their communities. The King Street door that has been fitted with an automatic door opener for persons with disabilities needs to be widened to allow ease of access for larger mobility scooters. The retrofit will help eliminate an accessibility barrier and ensure that members of our community have equal access and the opportunity to participate in and benefit from the services provided by the library. Consultation with the City and planning for the project is currently in progress. The Board has set aside \$25,000 for the project. The project will be completed in 2020.
	Project Justification:	
	Capital Request:	

Project Financing	Funding Source:	Funding Request:
	RF - Library Capital	\$ 25,000
	Total Funding Request:	\$ 25,000

Future Impact(s)	
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PORT COLBORNE

Project Information

LIBRARY

Budget Year 2020	Department Corporate Services	Project # 2020-04
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Project Details	Type of Project:	Capital Project
	Project Title:	Accessible Door for the Auditorium
	Location/Facility:	Library
	Project Description:	To retrofit the door to the auditorium with an automatic door for persons with disabilities. The Board has allocated \$5,000 from its capital reserve for this project.
	Project Justification:	
Capital Request:		

Project Financing	Funding Source:	Funding Request:
	RF - Library Capital	\$ 5,000
	New Debt	
	Total Funding Request:	\$ 5,000

Future Impact(s)	
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PORT COLBORNE

Project Information

LIBRARY

Budget Year 2020	Department Corporate Services	Project # 2020-05
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Project Details	Type of Project:	Capital Project
	Project Title:	Upgrade to the Library's Integrated Library System (ILS)
	Location/Facility:	Library
	Project Description:	The contract with the library's current Integrated Library System vendor will expire in December 2020. Library Board and staff have explored options for the future and determined that migration to a new system will provide efficiencies and the opportunity for cost-sharing and resource-sharing with other Niagara region libraries. The implementation and training timelines will start in January 2020 to ensure that the migration is complete by December 2020.
	Project Justification:	
	Capital Request:	

Project Financing	Funding Source:	Funding Request:
	RF - Library Capital	\$ 20,000
	New Debt	
	Total Funding Request:	\$ 20,000

Future Impact(s)	
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PORT COLBORNE

Project Information

LIBRARY

Budget Year 2020	Department Corporate Services	Project # 2020-06
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Project Details	Type of Project:	Capital Project
	Project Title:	Enclose Atrium with Glass Doors to Enhance the Space
	Location/Facility:	Library
	Project Description:	To add glass walls and doors (including one accessible door) to enclose the atrium, creating a new programming space, an enhanced environment for quiet study, and an alternate meeting space.
	Project Justification:	
Capital Request:		

Project Financing	Funding Source:	Funding Request:
	RF - Library Capital	\$ 15,000
	New Debt	
	Total Funding Request:	\$ 15,000

Future Impact(s)	
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PORT COLBORNE

Project Information

LIBRARY

Budget Year 2020	Department Corporate Services	Project # 2020-07
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Project Details	Type of Project:	Capital Project
	Project Title:	Public Computer Workstation Area--Improve Accessibility
	Location/Facility:	Library
	Project Description:	Update and improve accessibility at the Public Computer Workstation Area. Improvements will include a barrier-free design, purchasing accessible desks and equipment.
	Project Justification:	
	Capital Request:	

Project Financing	Funding Source:	Funding Request:
	RF - Library Capital	\$ 15,000
	Total Funding Request:	\$ 15,000

Future Impact(s)	
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PORT COLBORNE

Project Information

LIBRARY

Budget Year 2021	Department Corporate Services	Project # 2020-08
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Project Details	Type of Project:	Capital Project
	Project Title:	Public Service Desk--Improve Accessibility and Safety
	Location/Facility:	Library
	Project Description:	Update and improve accessibility and safety at the Circulation/Service Desk for both the public and for library staff. Improvements will include a barrier-free design, ensure safety and security for both staff and the public, and improve functionality for workflows.
	Project Justification:	
Capital Request:		

Project Financing	Funding Source:	Funding Request:
	RF - Library Capital	\$ 25,000
	New Debt	
	Total Funding Request:	\$ 25,000

Future Impact(s)	
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PORT COLBORNE

Project Information

LIBRARY

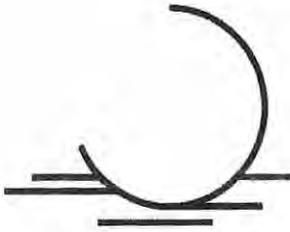
Budget Year 2020	Department Corporate Services	Project # 2020-09
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Project Details	Type of Project:	Capital Project
	Project Title:	Generator
	Location/Facility:	Library
	Project Description:	Purchase and installation of a natural gas powered generator on the roof of the library.
	Project Justification:	
Capital Request:		

Project Financing	Funding Source:	Funding Request:
	RF - Library Capital	\$ 15,000
	New Debt	
	Total Funding Request:	\$ 15,000

Future Impact(s)	
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OTHER



NIAGARA CENTRAL
Airport Commission

P. O. Box 234

WELLAND, ONTARIO
L3B 5P4

December 4, 2019

3 pages via fax 905-834-5746

Mr. Peter Senese
The Corporation of the City of Port Colborne
City Hall
66 Charlotte Street
Port Colborne, Ontario
L3K 3C8

Dear Sir:

RE: Niagara Central Airport Commission
2020 Operating Budget

Please find enclosed the 2020 Operating Budget that was approved at the November 28, 2019 Commission meeting.

We trust this is satisfactory and remain,

Yours very truly,
NIAGARA CENTRAL AIRPORT COMMISSION

PER: 
R. Bruce Smith
Secretary-Treasurer

RBS:bd
Encl.

**NIAGARA CENTRAL AIRPORT COMMISSION
2020 OPERATING BUDGET**

<u>OPERATING EXPENDITURES</u>	<u>2020 BUDGET</u>
AUDIT FEES	\$ 4,160.00
BOOKKEEPING	2,200.00
INSURANCE	14,000.00
INTEREST/BANK CHARGES	4,500.00
HONORARIUMS	1,700.00
OFFICE EXPENSES/SUPPLIES	4,000.00
PROMOTION COSTS	5,000.00
REPAIRS & MAINTENANCE	35,000.00
RUNWAY SURFACE	
RUNWAY LIGHTING	
BUILDINGS	
PROPERTY	
EQUIPMENT	
FIELD GRASS CUTTING	
SNOWPLOUGHING	
SECRETARIAL	4,500.00
UTILITIES	13,000.00
LIGHT	
HEAT	
WATER	
COMMUNICATIONS	
TAXES	55,000.00
MANAGEMENT/STAFF	48,000.00
CAPITAL IMPROVEMENTS	50,000.00
DEBT SERVICING	51,710.00(1)
GPS APPROACH SERVICING	<u>4,000.00</u>
 <u>TOTAL EXPENDITURES</u>	 <u>\$296,770.00</u>
 <u>OPERATING REVENUE</u>	
FUEL	\$50,000.00
RENTALS	80,000.00
RECOVERED PROPERTY TAXES	<u>12,000.00</u>
 <u>TOTAL REVENUE</u>	 <u>\$142,000.00</u>
 <u>OPERATING DEFICIT BEFORE MUNICIPAL CONTRIBUTIONS</u>	 <u>\$154,770.00</u>
 <u>MUNICIPAL CONTRIBUTIONS (2)</u>	
CITY OF WELLAND	\$86,671.00
CITY OF PORT COLBORNE	\$29,406.00
TOWN OF PELHAM	\$27,858.00
TOWNSHIP OF WAINFLEET	\$10,835.00
 <u>TOTAL CONTRIBUTIONS</u>	 <u>\$154,770.00</u>
 <u>NET OPERATING EARNINGS</u>	 <u>\$ 0.00</u>

NOTES: (1) This expense is to deal with the servicing of the debt for the loans given by the four municipalities totalling \$250,000.00 for the capital costs in 2017 with a ten year amortization at 3% interest and loans given by the four municipalities totalling \$173,000.00 for the capital costs in 2018 with a ten year amortization of 4.3% interest.

- (2) Municipal contributions based on per capita share as per agreement contained in statute based on following populations: Welland - 52,293; Port Colborne - 18,306; Pelham - 17,110; Wainfleet - 6,372.

CITY OF PORT COLBORNE
Groups, Programs and Services
2020

	<u>\$</u>	
Groups		
Niagara South Coast Tourism Assoc	9,000	\$9,000 levied , \$27,000 in reserve
Community Grants	30,000	Funded \$20,000 from levy and \$10,000 from Grants Investment Reserve
High Schools scholarships	1,000	\$500 each
Physician Recruitment scholarship	500	
Social & Recreation Centre for Senior Citizens	10,000	
Le Centre Polyvalent Des Aines Francophones	10,000	
Niagara Central Airport Commission	29,406	decreased from \$31,827 See Airport Budget
Niagara South Plowmen's Association	50	
POCOMAR	13,052	increased 2.0% from \$12,784
POCOMAR	5,282	fees from seasonal boaters
Port Colborne Horticultural Society	140	
Committees		
Environmental Initiatives Committee	5,105	\$9,831 in reserves
Accessibility Committee	2,000	\$10,800 in reserves (\$5,000 for Accessibility Plan update)
Volunteer Committee	10,500	
Seniors Advisory Committee	2,000	\$2,600 in reserves
Mayors Youth Advisory Committee	1,000	funded from MYAC reserve of \$3,200
Heritage Port Colborne LACAC	2,000	\$8,000 in reserves
Downtown BIA	3,888	materials/repairs/contract services(staff not included)
Main St BIA	13,147	materials/repairs/contract services/equipment(staff not included)
Management Agreements		
Fire station #2	407	insurance
Bethel Community Centre	19,957	includes \$8,300 grant/continued capital improvements/staff time
Sherkston community centre	19,950	includes \$8,300 grant/continued capital improvements/staff time
Other		
CIP Incentives	67,000	
	<u>255,384</u>	

282
689



**City of Port Colborne
BUDGET TREND REPORT
External Transfers (Grants)**

	2015	2016	2017	2018	2019	2019	2019	2019	2020		
	Actuals	Actuals	Actuals	Actuals	Actuals	Annual	One Time	Adjusted	Proposed	4 Year	Budget
					YTD	Budget	Expenses	Budget	Budget	Average	Change
3325 Grants-Other Groups											
71115 Physician Recruitment			500.00	500.00	500.00	500.00		500	500.00	250	
81610 Grants - Organizations	1,000.00	1,000.00	1,000.00	750.00	1,000.00	1,000.00		1,000	1,000.00	938	
Total 3325 Grants-Other Groups	1,000.00	1,000.00	1,500.00	1,250.00	1,500.00	1,500.00		1,500	1,500.00	1,188	
3405 French Golden Age Centre											
81610 Grants - Organizations	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00		10,000	10,000.00	10,000	
Total 3405 French Golden Age Centre	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00		10,000	10,000.00	10,000	
3430 Airport Commission											
81610 Grants - Organizations	16,560.00	16,890.00	24,311.00	21,995.00	31,827.00	31,827.00		31,827	29,406.00	19,939	-2,421
Total 3430 Airport Commission	16,560.00	16,890.00	24,311.00	21,995.00	31,827.00	31,827.00		31,827	29,406.00	19,939	-2,421
3437 Niagara South Plowmens Assoc.											
81610 Grants - Organizations	50.00	50.00	50.00			50.00		50	50.00	38	
Total 3437 Niagara South Plowmens Asso	50.00	50.00	50.00			50.00		50	50.00	38	
3439 Pocomar-Marine Rescue Unit											
81310 Sugarloaf Marina	2,019.99	3,852.45	4,758.99	4,639.94		4,500.00		4,500	5,282.00	3,818	782
81610 Grants - Organizations	11,741.50	11,988.00	12,228.00	12,472.00	12,784.00	12,784.00		12,784	13,052.00	12,107	268
Total 3439 Pocomar-Marine Rescue Unit	13,761.49	15,840.45	16,986.99	17,111.94	12,784.00	17,284.00		17,284	18,334.00	15,925	1,050
3440 Grants											
81610 Grants - Organizations		26,464.00	30,000.00	20,970.00	27,635.00	30,000.00		30,000	30,000.00	19,359	
Total 3440 Grants		26,464.00	30,000.00	20,970.00	27,635.00	30,000.00		30,000	30,000.00	19,359	
3441 Port Colborne Social & Rec Ctr											
81610 Grants - Organizations	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00		10,000	10,000.00	10,000	
Total 3441 Port Colborne Social & Rec Ctr	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00		10,000	10,000.00	10,000	
3442 Niag South Coast Tourism Assoc											
71219 Tourism	9,000.00	9,000.00			2,601.24	18,000.00		18,000	9,000.00	4,500	-9,000
Total 3442 Niag South Coast Tourism Assoc	9,000.00	9,000.00			2,601.24	18,000.00		18,000	9,000.00	4,500	-9,000

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3446 P. Colborne Horticultural Soc											
81610 Grants - Organizations	140.00	140.00	140.00	140.00	140.00	140.00		140	140.00	140	
Total 3446 P. Colborne Horticultural Soc	140.00	140.00	140.00	140.00	140.00	140.00		140	140.00	140	
3447 Grant - Recreation Committee											
81230 Bethel Community Centre	7,500.00	7,500.00	8,150.00	8,300.00	8,300.00	8,300.00		8,300	8,300.00	7,863	
81240 Sherkston Community Centre	7,500.00	7,500.00	8,150.00	8,300.00	8,300.00	8,300.00		8,300	8,300.00	7,863	
Total 3447 Grant - Recreation Committee	15,000.00	15,000.00	16,300.00	16,600.00	16,600.00	16,600.00		16,600	16,600.00	15,725	
3466 Feral Cat Program											
81610 Grants - Organizations	5,000.00	5,000.00	5,000.00	5,000.00						5,000	
Total 3466 Feral Cat Program	5,000.00	5,000.00	5,000.00	5,000.00						5,000	
3478 Grant - Operating Expenses											
81710 Canal Days		62,500.00	34,494.51	191,147.45	71,133.91					72,035	
Total 3478 Grant - Operating Expenses		62,500.00	34,494.51	191,147.45	71,133.91					72,035	
3479 Grant - Marketing Expenses											
79118 Fishing Tournaments			10,221.00	950.00						2,793	
81710 Canal Days				8,675.00	5,000.00					2,169	
Total 3479 Grant - Marketing Expenses			10,221.00	9,625.00	5,000.00					4,962	
Total External Transfers (Grants)	80,511.49	171,884.45	159,003.50	303,839.39	189,221.15	135,401.00		135,401	125,030.00	178,810	-10,371

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Downtown Port Colborne Business Improvement Area

Approved Budget 2019

	Budget 2019	Unaudited 2019	Budget 2020
Revenues			
Tax Levy	34,333	39,608	34,333
Radio Co-op Advertising	4,400	2,800	4,410
Map Advertising	1,500	-	1,500
Event Sponsorship/Vendors	2,000	3,815	2,000
Other	-	250	250
TOTAL REVENUE	42,233	46,473	42,493
Expenditures			
Advertising & Promotion		10,075	
Radio Spots	10,300	-	10,632
Rack Cards/Maps	2,000	-	2,000
Social Media/Website		-	500
Digital/Print Advertising	1,000	-	1,000
Signage	1,200	-	
Events		6,353	
Art Crawl	2,000	-	2,000
HarvestFest	2,000	-	2,000
Tug Boat Santa	750	-	750
NEW - other	250	-	1,000
Beautification		507	
Flower Baskets	2,450	-	2,450
Banner/wreaths	2,900	-	2,900
misc.		-	1,000
Administration	15,000	8,475	15,000
Legal & Audit	1,483	1,616	1,620
Office	2,400	2,041	2,600
Depreciation	-	-	-
	43,733	18,992	45,452
HST Rebate	1,500	1,135	1,500
Change in operating fund	- 1,500	27,481	- 1,459
Operating Fund balance beginning of year	35,546	35,546	64,162
Operating Fund balance, end of year	35,546	64,162	64,203

Bank Balance	04-Dec-19	\$47,689.45
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Main Street Business Improvement Area
Budget 2020

Statement of Financial Activities

		Budget 2020	Budget 2019	Budget 2018	Budget 2017
		\$	\$	\$	\$
Revenue					
	Tax Levy	10,000	10,000	10,000	10,000
	Donations				
	Fundraising	-	-	-	-
	Interest Income	-	-	-	-
		<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
Expenditures					
	Advertising and Promotion	1,000	1,000	1,000	1,000
	Amortization				
	Bank charges and interest	85	85	85	85
	Beautification Programs				
	Capital Projects	7,500	5,000	3,000	3,000
	Christmas Lights	-	-	-	-
	Flower Baskets & Clock garden	4,000	2,000	2,000	2,000
	Miscellaneous	2,400	2,400	2,400	2,400
	MotorCoach Program	-	-	-	-
	Office Supplies	-	-	-	-
	Professional Fees	1,600	1,500	1,500	1,500
	Public Relations	-	-	-	-
	Saw Horse Race		1,500	1,500	1,500
	Taste of Port Colborne	500	-	-	-
		<u>17,085</u>	<u>13,485</u>	<u>11,485</u>	<u>11,485</u>
Change in Operating Fund, Surplus (Deficit)		- 7,085	- 3,485	- 1,485	- 1,485
Operating/Capital fund balance, beginning of year		- 6,455	- 2,970	- 1,485	-
Operating/Capital fund balance, end of year		- 13,540	- 6,455	- 2,970	- 1,485

**GENERAL
LEDGER
DETAILED
BUDGET**

CITY OF PORT COLBORNE

DETAILED BUDGET BY DEPARTMENT

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**SUMMARY OF
OPERATING
BUDGET
BY DIVISION/
ACTIVITY**



City of Port Colborne
SUMMARY Budget BY DIVISION

Run Date: 11-Mar-2020

	2019	2019	2020	2020	2020
	YTD	Annual	Base	Department	Administration
	Actual	Budget	Budget	Budget	Budget
0 General					
060 Revenues	-18,305,797	-18,278,975	-18,278,975	-150,000	-150,000
100 Members of Council	430,864	429,323	432,540	438,613	421,321
150 Chief Administrator's Office	963,104	1,121,520	1,081,638	1,127,375	1,123,717
154 Tourism	26,580	42,753	43,216	33,692	43,631
155 Economic Development Division	194,723	270,324	197,770	197,428	206,250
160 Strategic Projects	20,246	77,005	78,910	78,621	77,466
200 Corporate Services Department	1,893,438	1,574,937	1,577,567	1,607,864	1,708,399
210 Other Administration	319,161	327,031	329,750	332,658	302,059
310 Other Financial	-2,139,421	-752,303	-411,805	-404,022	-514,559
320 Other Agencies	1				
400 Fire Department	3,223,208	3,292,884	3,301,157	3,350,410	3,365,914
500 Operational Services	2,389,936	2,191,196	2,217,912	2,623,694	2,220,295
510 Storm Sewer	-166,012		2,700	3,094	
520 Transit	169,846	169,846	179,924	178,311	169,600
530 Market Sq/Parking Lots	22,818	17,482	17,843	17,881	8,579
540 Operational Services - Admin	3,424,898	2,722,422	2,714,156	2,805,242	2,678,327
545 Facilities	39,931				622,481
560 Municipal Drains Maintenance	291,933	187,792	102,922	103,164	71,603
600 Community Services - Admin	558,377	562,571	544,977	546,914	743,033
605 Community Services - MYAC			25	-4	
640 Vale Health & Wellness Centre	1,995,035	1,348,545	1,336,420	1,402,481	1,258,488
645 Roselawn Centre	181,572	157,804	144,220	216,068	168,149
650 Parks	1,573,415	1,484,299	1,495,214	2,364,303	1,533,318
655 Cemeteries	-14,683	15,468	2,009	312,923	23
660 Nickel Beach	-38,322	34,656	35,282	-22,100	-21,885
670 Sugarloaf Marina	-57,127	-4,930	6,271	29,769	-28,568
671 West Street Harbourview Docks	12,786	3,985	4,055	4,166	2,486
672 Marina Boat Ramp	-38,982	-13,359	-13,151	-14,945	-14,945
673 HH Knoll Pk Snack Bar/MiniPutt	-2,795	-4,667	-4,641	-4,607	-5,654
674 Marina Capital	157,063	196,629	196,629	196,629	180,531
680 Events - Canal Days	215,547	292,226	301,452	197,898	258,197
681 Events - Sportsfest	71	577	809	-5,533	492
682 Events - Admin	261,122	275,790	266,321	292,264	289,348
700 P.C. Public Library	766,432	766,437	764,437	764,437	778,827
800 PC Historical & Marine Museum	299,250	253,522	254,687	263,139	261,617
810 Heritage Research Archive Bldg	26,620	37,365	37,527	37,735	37,499
900 Planning & Development Service	432,645	401,062	388,675	388,274	392,551
910 By-Law Enforcement Division	554,434	727,326	713,433	714,341	562,555
915 Building Division	15,441	71,457	72,013	34,639	67,256
Total 0 General	-302,642		133,889	20,062,816	18,818,401



City of Port Colborne
SUMMARY Budget BY ACTIVITY

Run Date: 11-Mar-2020

	2019	2019	2020	2020	2020
	YTD	Annual	Base	Department	Administration
	Actual	Budget	Budget	Budget	Budget
0 General					
060 Revenues					
61100 Taxation	-18,305,797	-18,278,975	-18,278,975	-150,000	-150,000
Total 060 Revenues	-18,305,797	-18,278,975	-18,278,975	-150,000	-150,000
100 Members of Council					
63500 Other Revenue	-50,462	-33,000	-33,000	-33,000	-4,000
71110 Members of Council	322,259	321,560	323,425	331,000	338,422
71112 Town Crier	1,561	1,500	1,538	1,532	1,532
71115 Physician Recruitment	157,506	139,263	140,577	139,081	85,367
Total 100 Members of Council	430,864	429,323	432,540	438,613	421,321
150 Chief Administrator's Office					
62600 Other Grants	-1,960				
63400 Fees, Service Chg & Donations	-197,446	-203,726	-198,726	-198,726	-236,726
63500 Other Revenue	-62,890	-62,890	-6,300	-6,300	
71110 Members of Council	893				
71200 Chief Administrator's Office	295,371	373,069	368,854	368,763	375,547
71204 Communications and Marketing	125,329	125,414	126,013	130,955	145,278
71207 IT Computer Systems	329,059	325,572	291,421	291,142	303,407
71214 Goderich Elevators		85,000	85,000	85,000	85,000
71217 Human Resources	272,815	283,190	254,550	267,347	296,701
71227 Health & Safety	201,933	195,891	160,826	189,194	154,510
Total 150 Chief Administrator's Office	963,104	1,121,520	1,081,638	1,127,375	1,123,717
154 Tourism					
62600 Other Grants	-5,618	-5,000	-5,000	-5,000	-5,000
63500 Other Revenue	-9,000	-9,000	-9,000	-9,000	
71219 Tourism	41,198	56,753	57,216	47,692	48,631
Total 154 Tourism	26,580	42,753	43,216	33,692	43,631
155 Economic Development Division					
62600 Other Grants	-5,000				
63500 Other Revenue	-10,000	-10,000			
71210 Corporate Administration	209,723	280,324	197,770	197,428	206,250
Total 155 Economic Development Division	194,723	270,324	197,770	197,428	206,250
160 Strategic Projects					
71218 Strategic Projects	11,250	39,005	39,960	39,823	39,466
71332 NYON-OMB Appeal	8,996	38,000	38,950	38,798	38,000
Total 160 Strategic Projects	20,246	77,005	78,910	78,621	77,466
200 Corporate Services Department					
63100 Licenses & Permits	-48,776	-53,100	-53,100	-53,100	-52,800
63400 Fees, Service Chg & Donations	-5,973	-4,900	-4,900	-4,900	-4,900
63500 Other Revenue	-142,267	-400,948	-326,189	-325,351	-343,551
71215 Corporate Services Department	2,090,454	2,033,385	1,961,243	1,990,704	2,107,150
71216 Strategic Planning		500	513	511	500
79620 Programs					2,000
Total 200 Corporate Services Department	1,893,438	1,574,937	1,577,567	1,607,864	1,708,399



City of Port Colborne

Budget

Run Date: 11-Mar-2020

	2019	2019	2020	2020	2020
	YTD	Annual	Base	Department	Administration
	Actual	Budget	Budget	Budget	Budget
210 Other Administration					
63500 Other Revenue	-6,556	-6,400	-6,400	-6,400	-6,500
71221 City Hall (66 Charlotte)	302,064	303,431	306,150	309,058	278,559
71225 Municipal Elections	23,653	30,000	30,000	30,000	30,000
Total 210 Other Administration	319,161	327,031	329,750	332,658	302,059
310 Other Financial					
61200 Other Charges			1,108	931	
62100 Payments In Lieu	-318,011	-307,400	-307,400	-307,400	-319,400
62400 Ontario Unconditional Grants	-3,854,067	-2,738,300	-2,345,900	-2,345,900	-2,345,900
63500 Other Revenue	-822,215	-567,413	-567,413	-567,413	-625,643
71335 Provision For Allow & Reserves	2,466,597	2,461,736	2,406,330	2,414,675	2,401,488
71400 Salary & Wage Settlements	31,106	32,273	32,273	32,273	20,248
71410 Pension Wages & Benefits	258,811	271,000	271,000	271,000	261,000
71415 Union Business Chargeback	4,972				
81610 Grants - Organizations	93,386	95,801	98,197	97,812	93,648
Total 310 Other Financial	-2,139,421	-752,303	-411,805	-404,022	-514,559
320 Other Agencies					
61100 Taxation	-13,979,020				
61101 Taxation - Elementary Public	-2,119,057				
61102 Taxation - Elementary Separate	-565,536				
61105 Conseil Scolaire District 58	-9,920				
61106 Conseil Scolaire Catholique	-52,487				
61110 Provincial Education Taxes	-2,506,505				
62100 Payments In Lieu	-129,449				
83110 Niagara Region	14,107,999				
83210 District School Brd Of Niagara	2,064,760				
83220 Niag Catholic Dist School Brd	532,616				
83230 Conseil Scolaire District 58	9,078				
83240 Conseil Scolaire Catholique	49,840				
83310 Provincial Education Tax	2,597,682				
Total 320 Other Agencies	1				
400 Fire Department					
63400 Fees, Service Chg & Donations	-17,328	-18,050	-18,050	-18,050	-19,050
63500 Other Revenue	-19,342	-31,500	-11,500	-11,500	-11,500
72110 Fire Dept Wages & Benefits	2,289,406	2,140,034	2,140,034	2,140,034	2,184,229
72115 Volunteers - Wages & Benefits	436,302	368,197	369,026	373,769	384,421
72120 General Administration Expense	225,772	528,094	530,099	536,809	533,199
72125 Radio, Alarms & Recording Equip	83,795	79,141	81,120	83,928	83,828
72130 Training Aids	17,419	30,410	31,170	31,049	24,000
72135 Fire Prevention	24,868	50,480	31,242	31,121	29,735
72140 Fire Station #1	77,617	67,235	67,712	87,631	62,412
72142 Fire Station #2 (Fares Street)	573	386	386	407	407
72152 Tanker #1	7,747	8,076	8,207	8,218	8,218
72153 Engine #1	27,956	15,389	15,669	21,853	21,853



City of Port Colborne

Budget

Run Date: 11-Mar-2020

	2019	2019	2020	2020	2020
	YTD	Annual	Base	Department	Administration
	Actual	Budget	Budget	Budget	Budget
72155 Rescue #1	7,355	7,414	7,516	7,584	7,584
72156 Ladder	15,681	10,245	10,427	13,815	13,815
72157 Engine #2	21,023	11,022	11,203	15,035	14,832
72158 Squad #2	2,207	5,698	5,824	5,831	5,597
72159 Car #3	2,743	6,566	6,718	6,722	6,180
72160 Car #1	8,113	7,586	7,753	9,536	9,536
72162 Car #2	11,301	6,461	6,601	6,618	6,618
Total 400 Fire Department	3,223,208	3,292,884	3,301,157	3,350,410	3,365,914
500 Operational Services					
62500 Ontario Grants	-136,065	-53,000	-53,000	-53,000	-55,000
63400 Fees, Service Chg & Donations	-28,995	-10,000	-10,000	-10,000	-15,000
63500 Other Revenue	-79,134	-77,333	-76,907	-76,911	-75,758
73200 Administration	30,691	30,692	30,692	30,692	30,692
73210 Roads Construction/Maintenance	34,567	34,566	34,566	34,566	34,566
73220 Road Patrols	54,254	28,843	29,006	28,980	27,855
73310 Bridge Maintenance	21,897	5,500	5,638	5,616	5,500
73320 Culvert Repairs	56,744	34,810	35,382	34,943	34,943
73410 Grass Mowing Spraying	152,884	129,879	131,635	131,180	131,180
73420 Brushing Tree Trimming	301,528	316,151	320,855	394,324	319,936
73430 Ditching	139,793	235,006	240,324	480,280	236,337
73440 Catch Basins	59,358	48,424	49,259	48,951	48,951
73450 Debris And Litter	46,349	67,973	68,369	68,305	68,305
73500 Crack Sealing		17,175	17,605	49,931	17,025
73510 Patching And Spraying	161,956	121,910	123,839	123,183	123,183
73520 Sweeping	82,431	69,828	70,662	110,528	70,528
73530 Shouldering	121,425	148,006	150,215	149,513	148,547
73540 Guardrails	929	5,844	5,991	5,966	5,966
73630 Dust Suppression	12,819	18,947	19,383	19,313	19,313
73651 Curb Maintenance	8,920	11,699	11,992	11,341	11,344
74110 Snow Ploughing	218,417	250,406	253,313	253,227	253,227
74115 Sidewalk Snow Removal	17,941				
74120 Sanding/Salting	327,022	251,022	255,058	266,538	254,659
74130 Snow Fence	31,687	36,486	36,647	36,621	36,621
74210 Pavement Marking	118,888	61,370	62,831	63,040	62,547
74220 Traffic Signs	63,465	53,971	54,569	61,799	54,299
74230 PC Harbour/Trillium Rail(West)	36,295	46,330	47,470	47,287	47,287
74231 PC Harbour/Vale Rail (East)	28,112	12,000	12,300	12,252	12,252
74232 CN Rail	9,295	11,000	11,275	11,231	11,231
74233 CP Rail	3,072	3,796	3,891	3,876	3,876
74235 Safety Devices	3,088	6,345	6,467	1,430	1,449
74236 State Of Emergency	80,904				
74320 Driveway	2,390	7,841	7,925	7,911	7,911
74360 Traffic Signals	12,429	21,000	21,375	21,465	21,000
74383 Miscellaneous Recoverable Work	3,816	2,280	2,300	2,297	2,297



**City of Port Colborne
Budget**

Run Date: 11-Mar-2020

	2019	2019	2020	2020	2020
	YTD	Annual	Base	Department	Administration
	Actual	Budget	Budget	Budget	Budget
74385 Sidewalk Maintenance	29,520	56,700	57,967	57,764	57,764
74410 Vehicle/Equipment Operation	11,905	-133,766	-141,252	-135,391	-119,141
74920 Street Lighting	349,339	319,495	320,270	324,646	324,603
Total 500 Operational Services	2,389,936	2,191,196	2,217,912	2,623,694	2,220,295
510 Storm Sewer					
63400 Fees, Service Chg & Donations	-731,678	-745,800	-745,800	-745,800	-775,279
74800 Storm Sewer Flushing Program	4,046	54,979	56,335	56,118	56,118
74810 Maintenance & Repair	224,354	32,079	32,693	33,421	33,595
74820 Storm Sewer Laterals	10,495	17,730	18,100	18,041	18,041
74830 Storm Sewer Man Holes	1,740	13,787	14,094	14,045	14,045
74840 Storm Sewer General Operation	324,744	627,225	627,278	627,269	628,917
74850 Colborne/Johnson St Pump Stn	287				24,563
Total 510 Storm Sewer	-166,012		2,700	3,094	
520 Transit					
62500 Ontario Grants	-61,364	-151,000	-151,000	-151,000	
62501 Grant - Allocation from Region					-139,000
63500 Other Revenue	-47,474	-82,267	-82,267	-82,267	-21,500
74250 Transit	278,684	403,113	413,191	411,578	330,100
Total 520 Transit	169,846	169,846	179,924	178,311	169,600
530 Market Sq/Parking Lots					
63400 Fees, Service Chg & Donations	-10,856	-11,600	-11,600	-11,600	-11,600
74340 Parking Lots	13,518	11,993	12,255	12,213	3,317
74341 Market Square	20,156	17,089	17,188	17,268	16,862
Total 530 Market Sq/Parking Lots	22,818	17,482	17,843	17,881	8,579
540 Operational Services - Admin					
62600 Other Grants	-31,418	-61,476	-61,476	-61,476	-61,476
63500 Other Revenue	-76,467	-531,784	-448,049	-446,967	-480,875
74370 Building and Yard	90,462	57,270	57,270	82,040	82,040
74375 Operations Centre Facility	1,090,394	946,142	947,390	950,005	997,672
74510 Public Works General Admin	1,355,012	1,283,739	1,285,999	1,299,007	1,022,443
74515 Courier Service	7,634	13,351	13,462	13,444	13,444
74610 Engineering General Admin	925,942	957,580	884,169	918,875	1,054,506
74612 Facility Energy Audit	409	26,773	11,793	26,759	27,018
74613 Environmental Compliance	61,802	27,823	20,594	20,551	20,551
74620 Flavours Of Niagara		3,004	3,004	3,004	3,004
74621 City Special Events	1,128				
Total 540 Operational Services - Admin	3,424,898	2,722,422	2,714,156	2,805,242	2,678,327
545 Facilities					
71221 City Hall (66 Charlotte)	219				44,695
72140 Fire Station #1					16,019
72440 Animal Shelter					2,216
74375 Operations Centre Facility	1,272				6,126
74614 Facilities General Admin	9,226				353,250
74855 Scholfield Pumping Station	8,977				



**City of Port Colborne
Budget**

Run Date: 11-Mar-2020

	2019	2019	2020	2020	2020
	YTD	Annual	Base	Department	Administration
	Actual	Budget	Budget	Budget	Budget
75150 Roselawn	4,875				22,000
75210 Eagle Marsh Drain Maintenance	2,207				
79610 Humberstone Community Hall					2,165
79710 Health & Wellness Comm Centre	12,255				100,569
80910 Tennis Court Facility					694
80915 Soccer Complex					1,736
81230 Bethel Community Centre					3,114
81240 Sherkston Community Centre					2,149
81280 Nickel Beach					2,154
81310 Sugarloaf Marina	900				46,864
81320 Harbourview Docks					1,680
81340 HH Knoll Pk Snack Bar/MiniPutt					1,047
81411 Library Facility					11,000
81510 Historical & Marine Museum					3,982
81520 Heritage Research Archives					1,021
Total 545 Facilities	39,931				622,481
560 Municipal Drains Maintenance					
62500 Ontario Grants		-40,000	-40,000	-40,000	-49,000
63500 Other Revenue					-141,784
75210 Eagle Marsh Drain Maintenance	187,909	136,197	51,248	51,312	24,435
75220 Municipl Drn Maint-Prov Funded	104,024	91,595	91,674	91,852	94,418
75225 Mun Drain Maint - Non Chargeble					143,534
Total 560 Municipal Drains Maintenance	291,933	187,792	102,922	103,164	71,603
600 Community Services - Admin					
63400 Fees, Service Chg & Donations	-427	-1,710	-1,710	-1,710	-1,710
74622 Community Group Events	4,090	6,242	6,398	-25	
74910 Crossing Guards	84,077			5,468	197,791
79110 Comm Services-Administration	334,398	407,154	387,765	388,353	404,514
79118 Fishing Tournaments	20,317	25,000	25,625	25,525	25,000
79220 Skateboard Area	58,599	56,209	56,280	60,330	56,330
79610 Humberstone Community Hall	9,494	10,053	10,053	10,283	7,818
79620 Programs	9,251	14,500	14,863	12,705	12,500
79625 West Side Road Advert Sign	605	666	666	683	683
79630 Lock 8 Lighthouse	816			600	600
81230 Bethel Community Centre	18,605	22,863	23,188	23,037	19,957
81240 Sherkston Community Centre	18,552	21,594	21,849	21,665	19,550
Total 600 Community Services - Admin	558,377	562,571	544,977	546,914	743,033
605 Community Services - MYAC					
63500 Other Revenue		-1,000	-1,000	-1,000	-1,000
79640 Mayors Youth Advisory Council		1,000	1,025	996	1,000
Total 605 Community Services - MYAC			25	-4	
640 Vale Health & Wellness Centre					
62500 Ontario Grants	-2,543				
63400 Fees, Service Chg & Donations	-616,898	-662,100	-662,100	-663,950	-650,950



**City of Port Colborne
Budget**

Run Date: 11-Mar-2020

	2019	2019	2020	2020	2020
	YTD	Annual	Base	Department	Administration
	Actual	Budget	Budget	Budget	Budget
63500 Other Revenue		-381,816	-343,816	-343,816	-343,816
79710 Health & Wellness Comm Centre	2,436,968	2,243,511	2,192,060	2,258,931	2,107,353
79720 Recreation Programming	157,410	128,950	130,276	127,816	132,401
79725 Summer Camp		20,000	20,000	20,000	10,000
79726 VHWC Day Camp Program	228				
79727 VHWC Pro Shop	19,870			3,500	3,500
Total 640 Vale Health & Wellness Centre	1,995,035	1,348,545	1,336,420	1,402,481	1,258,488
645 Roselawn Centre					
63400 Fees, Service Chg & Donations	-29,620	-32,000	-32,000	-24,386	-21,000
63500 Other Revenue	-67,843	-70,300	-70,300	-5,000	-9,500
75150 Roselawn	279,035	260,104	246,520	245,454	198,649
Total 645 Roselawn Centre	181,572	157,804	144,220	216,068	168,149
650 Parks					
62600 Other Grants	-1,000				
63400 Fees, Service Chg & Donations	-10,365	-9,000	-9,000	-9,000	-10,000
63500 Other Revenue	-9,562	-29,000	-4,000	-4,000	-8,000
80814 HH Knoll Park	12,690	32,500	33,313	78,009	18,183
80815 Centennial Park	20,659	7,500	7,688	10,158	10,158
80816 Lions Field Park	5,140	3,250	3,331	3,318	3,318
80817 Lock 8 Park	9,806	3,750	3,844	97,579	7,579
80818 Vimy Park	4,184	3,250	3,331	3,318	3,318
80819 Lockview Park	2,433	3,250	3,331	3,318	3,318
80820 General Parks Operations	1,213,660	805,320	783,626	1,136,768	812,511
80822 Parks Grass Cutting Program	117,902	147,267	148,600	148,386	187,436
80823 Downtown BIA	7,856	4,142	4,246	4,123	3,888
80824 General Parks - Vandalism	128				
80825 Main St Assoc	12,706	237,144	237,542	237,187	234,423
80890 East Canal Trail	6,258	3,560	3,574	3,572	3,572
80895 East / West Trail	69,628	112,762	115,099	137,232	104,294
80900 Multi Use Trail - Welland	52,131	61,890	63,142	399,602	65,073
80910 Tennis Court Facility	2,685	2,468	2,490	2,524	1,830
80915 Soccer Complex	48,374	81,395	82,107	99,275	79,483
80920 Safety (Parks & Rec Dept)	8,102	12,851	12,950	12,934	12,934
Total 650 Parks	1,573,415	1,484,299	1,495,214	2,364,303	1,533,318
655 Cemeteries					
63400 Fees, Service Chg & Donations	-61,117	-41,000	-41,000	-41,000	-42,900
63500 Other Revenue	-5,443	-4,000	-4,000	-4,000	-4,000
81260 Closed Cemeteries Operations	1,154	7,034	7,103	7,092	7,092
81270 Overholt Cemetery	50,723	53,434	39,906	350,831	39,831
Total 655 Cemeteries	-14,683	15,468	2,009	312,923	23
660 Nickel Beach					
63400 Fees, Service Chg & Donations	-152,406	-55,000	-55,000	-125,000	-125,000
81280 Nickel Beach	114,084	89,656	90,282	102,900	103,115
Total 660 Nickel Beach	-38,322	34,656	35,282	-22,100	-21,885



City of Port Colborne

Budget

Run Date: 11-Mar-2020

	2019	2019	2020	2020	2020
	YTD	Annual	Base	Department	Administration
	Actual	Budget	Budget	Budget	Budget
670 Sugarloaf Marina					
63400 Fees, Service Chg & Donations	-1,195,589	-1,084,160	-1,084,160	-1,143,910	-1,143,910
63500 Other Revenue	-5,237	-4,500	-4,500	-5,300	-5,300
81310 Sugarloaf Marina	1,143,699	1,083,730	1,094,931	1,178,979	1,120,642
Total 670 Sugarloaf Marina	-57,127	-4,930	6,271	29,769	-28,568
671 West Street Harbourview Docks					
63400 Fees, Service Chg & Donations	-2,143	-4,100	-4,100	-4,100	-4,100
81320 Harbourview Docks	14,929	8,085	8,155	8,266	6,586
Total 671 West Street Harbourview Docks	12,786	3,985	4,055	4,166	2,486
672 Marina Boat Ramp					
63400 Fees, Service Chg & Donations	-46,439	-35,000	-35,000	-37,000	-37,000
81330 Marina Boat Ramp	7,457	21,641	21,849	22,055	22,055
Total 672 Marina Boat Ramp	-38,982	-13,359	-13,151	-14,945	-14,945
673 HH Knoll Pk Snack Bar/MiniPutt					
63400 Fees, Service Chg & Donations	-6,488	-7,000	-7,000	-7,000	-7,000
81340 HH Knoll Pk Snack Bar/MiniPutt	3,693	2,333	2,359	2,393	1,346
Total 673 HH Knoll Pk Snack Bar/MiniPutt	-2,795	-4,667	-4,641	-4,607	-5,654
674 Marina Capital					
63500 Other Revenue		-40,548	-40,548	-40,548	-40,548
81350 Marina Capital Investment	157,063	237,177	237,177	237,177	221,079
Total 674 Marina Capital	157,063	196,629	196,629	196,629	180,531
680 Events - Canal Days					
62500 Ontario Grants	-59,075				
63400 Fees, Service Chg & Donations	-227,313	-197,000	-197,000	-319,500	-319,500
63500 Other Revenue	-292,741	-229,800	-229,800	-304,800	-304,800
81710 Canal Days	794,676	719,026	728,252	822,198	882,497
Total 680 Events - Canal Days	215,547	292,226	301,452	197,898	258,197
681 Events - Sportsfest					
63500 Other Revenue	-8,938	-8,700	-8,700	-8,700	-8,700
81720 Winter Sportsfest	9,009	9,277	9,509	3,167	9,192
Total 681 Events - Sportsfest	71	577	809	-5,533	492
682 Events - Admin					
62600 Other Grants	-18,368	-21,208	-4,800	-18,408	-18,736
63500 Other Revenue	-1,799	-4,000	-4,000	-2,000	-2,000
81730 Other Special Events	281,289	300,998	275,121	312,672	310,084
Total 682 Events - Admin	261,122	275,790	266,321	292,264	289,348
700 P.C. Public Library					
81410 Library Board	766,432	766,437	764,437	764,437	778,827
Total 700 P.C. Public Library	766,432	766,437	764,437	764,437	778,827
800 PC Historical & Marine Museum					
62500 Ontario Grants		-24,093	-24,093	-24,093	-24,093
62600 Other Grants	-7,364	-8,000	-8,000		-8,000
63400 Fees, Service Chg & Donations	-46,283	-50,816	-50,816	-50,816	-50,816
63500 Other Revenue	-60				



**City of Port Colborne
Budget**

Run Date: 11-Mar-2020

	2019	2019	2020	2020	2020
	YTD	Annual	Base	Department	Administration
	Actual	Budget	Budget	Budget	Budget
81510 Historical & Marine Museum	352,957	336,431	337,596	338,048	344,526
Total 800 PC Historical & Marine Museum	299,250	253,522	254,687	263,139	261,617
810 Heritage Research Archive Bldg					
63400 Fees, Service Chg & Donations	-15,250	-9,275	-9,275	-9,225	-9,225
81520 Heritage Research Archives	41,870	46,640	46,802	46,960	46,724
Total 810 Heritage Research Archive Bldg	26,620	37,365	37,527	37,735	37,499
900 Planning & Development Service					
63100 Licenses & Permits	-22,818	-5,370	-5,370	-5,370	-9,370
63400 Fees, Service Chg & Donations	-85,874	-91,700	-91,700	-91,700	-101,300
63500 Other Revenue	7,435	-800	-800	-800	-800
82110 Planning And Development	532,152	496,932	484,495	484,102	502,021
82310 L.A.C.A.C.	1,750	2,000	2,050	2,042	2,000
Total 900 Planning & Development Service	432,645	401,062	388,675	388,274	392,551
910 By-Law Enforcement Division					
62500 Ontario Grants	-35,826				
63100 Licenses & Permits	-19,740	-14,500	-14,500	-14,500	-20,525
63300 Fines	-6,025	-7,000	-7,000	-7,000	-7,000
63400 Fees, Service Chg & Donations	-90,473	-20,000	-20,000	-20,000	-20,000
63500 Other Revenue	-100				
72412 By-Law Enforcement Division	404,477	364,538	365,857	367,477	417,369
72430 Animal Control	181,218	180,547	185,023	184,307	187,176
72440 Animal Shelter	4,517	8,062	8,166	8,204	5,535
74342 Parking Meters	94				
74910 Crossing Guards	116,292	215,679	195,887	195,853	
Total 910 By-Law Enforcement Division	554,434	727,326	713,433	714,341	562,555
915 Building Division					
63100 Licenses & Permits	-256,233	-196,000	-196,000	-236,060	-238,060
63500 Other Revenue		-46,500			
72410 Building Division	271,674	313,957	268,013	270,699	305,316
Total 915 Building Division	15,441	71,457	72,013	34,639	67,256
Total 0 General	-302,642		133,889	20,062,816	18,818,401



City of Port Colborne
Budget

Run Date: 10-Mar-2020

	2019 YTD Actual	2019 Annual Budget	2020 Base Budget	2020 Department Budget	2020 Administration Budget	2020 Current Budget	Comments
0General							
060 Revenues							
61100 Taxation							
0-060-61100-2101 GENERAL - RESIDENT	(14,276,518)	(14,276,539)	(14,276,539)				
0-060-61100-2102 GENERAL - COMM & II	(3,893,104)	(3,852,436)	(3,852,436)				
0-060-61100-2104 GENERAL - SUPPS RE	(107,586)	(70,000)	(70,000)	(70,000)	(100,000)	(100,000)	
0-060-61100-2105 GENERAL - SUPPS CC	(28,589)	(80,000)	(80,000)	(80,000)	(50,000)	(50,000)	
Total 61100 Taxation	(18,305,797)	(18,278,975)	(18,278,975)	(150,000)	(150,000)	(150,000)	
Total 060 Revenues	(18,305,797)	(18,278,975)	(18,278,975)	(150,000)	(150,000)	(150,000)	
100 Members of Council							
63500 Other Revenue							
0-100-63500-2909 TRANSFER FROM RES		(33,000)	(33,000)	(33,000)	(4,000)	(4,000)	reserve for Mayors pins-see acct 3327 one time funds
0-100-63500-F408 OTHER REVENUE - FF	(50,462)						
Total 63500 Other Revenue	(50,462)	(33,000)	(33,000)	(33,000)	(4,000)	(4,000)	
71110 Members of Council							
0-100-71110-3101 SALARIES & WAGES -	158,715	162,146	162,146	162,146	165,024	165,024	
0-100-71110-3103 DISTRIBUTED SALARI		(2,040)	(2,040)	(2,040)	(2,040)	(2,040)	
0-100-71110-3104 OVERTIME	1,680				500	500	
0-100-71110-3106 IN LIEU	3,529						
0-100-71110-3110 VACATION PAY	5,815						
0-100-71110-3111 STATUTORY HOLIDAY	1,535						
0-100-71110-3112 SICK LEAVE	712						
0-100-71110-3120 ACCRUED SALARIES	489						
0-100-71110-3135 MEMBERS OF COUNC	88,711	85,294	85,294	85,294	89,278	89,278	
0-100-71110-3136 DISTRIBUTED EMPLO		(612)	(612)	(612)	(612)	(612)	
0-100-71110-3139 TRAVEL EXPENSE	2,041	2,040	2,091	2,083	2,083	2,083	
0-100-71110-3170 CONFERENCES	3,528	3,335	3,418	5,987	6,000	6,000	to allow for Mayor's attendance at 2-3 conferences
0-100-71110-3207 OFFICE SUPPLIES/ST	3,042	3,501	3,589	2,993	3,000	3,000	
0-100-71110-3307 INSURANCE	677	677	677	714	714	714	
0-100-71110-3308 POSTAGE & COURIER	29	800	820	817	500	500	

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**City of Port Colborne
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	2019 YTD Actual	2019 Annual Budget	2020 Base Budget	2020 Department Budget	2020 Administration Budget	2020 Current Budget	Comments
0-100-71110-3309 TELEPHONE/MODUM/	1,436	1,568	1,568	1,599	1,600	1,600	
0-100-71110-3311 ADVERTISING	4,375	6,500	6,663	5,637	4,637	4,637	
0-100-71110-3313 STAFF DEVELOPME	9,007	25,000	25,625	25,525	25,000	25,000	
0-100-71110-3323 COMPUTER PROGRAI	1,447	3,900	3,998	3,982	3,000	3,000	
0-100-71110-3327 CIVIC PROMOTION	9,411	13,118	13,446	13,393	17,000	17,000	one time funds for pins with new logo from 2019 budget
0-100-71110-3328 Members of Council-Cc	14,119	7,995	8,195	14,968	14,968	14,968	Wee Stream actual costs going forward
0-100-71110-3330 MISCELLANEOUS	2,543	2,223	2,279	2,270	2,270	2,270	
0-100-71110-3331 MAYOR'S EXPENSES	4,915	5,559	5,698	5,676	5,000	5,000	
0-100-71110-3900 ASSET PURCHASES	503	556	570	568	500	500	
0-100-71110-T475 MEMBERS OF COUNC	4,000						
Total 71110 Members of Council	322,259	321,560	323,425	331,000	338,422	338,422	
71112 Town Crier							
0-100-71112-3144 TOWN CRIER	1,561	1,500	1,538	1,532	1,532	1,532	
Total 71112 Town Crier	1,561	1,500	1,538	1,532	1,532	1,532	
71115 Physician Recruitment							
0-100-71115-2805 RENTAL INCOME	(1,500)				(1,000)	(1,000)	
0-100-71115-3101 SALARIES & WAGES -	(1,747)	42,425	42,425	42,425			
0-100-71115-3102 SALARIES & WAGES F	20,438						
0-100-71115-3110 VACATION PAY	838						
0-100-71115-3111 STATUTORY HOLIDAY	1,153						
0-100-71115-3112 SICK LEAVE	4,088						
0-100-71115-3135 EMPLOYEE BENEFITS	4,299	16,618	16,618	16,618			
0-100-71115-3139 TRAVEL EXPENSE		2,000	2,050	492	500	500	closer to actual transfer to 0-100-71115-3650
0-100-71115-3207 OFFICE SUPPLIES/ST,		300	308	(2)			closer to actual transfer to 0-100-71115-3650
0-100-71115-3235 RURAL HEALTH WEEF	4,268	3,690	3,782	3,767	3,767	3,767	
0-100-71115-3305 PROPERTY RENTAL/L		3,000	3,075	2,262	2,000	2,000	deduct inflation
0-100-71115-3309 TELEPHONE/MODUM/		1,500	1,500	1,030	1,000	1,000	closer to actual transfer to 0-100-71115-3650
0-100-71115-3313 STAFF DEVELOPME		1,066	1,093	995	1,000	1,000	closer to actual transfer to 0-100-71115-3650
0-100-71115-3319 CONSULTANT FEES					40,000	40,000	Shared Services Agreement with Fort Erie for Health Care Services provided by Joanne Ferraccioli



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0-100-71115-3320 ASSOCIATION MEMBE		450	461	198	200	200	closer to actual transfer
0-100-71115-3325 GRANTS - OTHER GR	500	500	513	498	500	500	closer to actual transfer
0-100-71115-3326 PUBLIC RELATIONS	2,949	3,209	3,289	3,276	3,200	3,200	
0-100-71115-3409 TRANSFER TO RESEF		26,175	26,175	27,350	27,700	27,700	
0-100-71115-3650 Memory Clinic Services	4,920			5,000	5,000	5,000	Memory Clinic services new project started in 2019
0-100-71115-3651 PHYSICIAN RECRUITM	107,000	33,000	33,825	33,693			
0-100-71115-3653 CONFERENCES/RECF		5,330	5,463	1,479	1,500	1,500	closer to actual transfer to 0-100-71115-3650
0-100-71115-T408 PHYSICIAN RECRUITM	10,300						
Total 71115 Physician Recruitment	157,506	139,263	140,577	139,081	85,367	85,367	
Total 100 Members of Council	430,864	429,323	432,540	438,613	421,321	421,321	
150 Chief Administrator's Office							
62600 Other Grants							
0-150-62600-2359 CAO CANADA GRANT-	(1,960)						
Total 62600 Other Grants	(1,960)						
63400 Fees, Service Chg & Donations							
0-150-63400-2541 WHARFAGE/BERTHAGE	(22,118)	(17,000)	(17,000)	(17,000)	(18,000)	(18,000)	
0-150-63400-2545 CN RAIL LINE FEES		(11,000)	(11,000)	(11,000)	(13,000)	(13,000)	
0-150-63400-2546 GODERICH ELEVATOR	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	
0-150-63400-2584 INCO RAIL FEES	(20,328)	(20,726)	(20,726)	(20,726)	(20,726)	(20,726)	
0-150-63400-2909 TRANSFER FROM RES		(5,000)			(35,000)	(35,000)	staff wages reserve-Benson
0-150-63400-F416 FEES SERVICE CHG &	(5,000)						
Total 63400 Fees, Service Chg & Donations	(197,446)	(203,726)	(198,726)	(198,726)	(236,726)	(236,726)	
63500 Other Revenue							
0-150-63500-2909 TRANSFER FROM RES		(62,890)	(6,300)	(6,300)			\$6,300 2019 Coop student
0-150-63500-F473 OTHER REVENUE - FF	(62,890)						
Total 63500 Other Revenue	(62,890)	(62,890)	(6,300)	(6,300)			
71110 Members of Council							
0-150-71110-3120 CAO - ACCRUED LABO	893						
Total 71110 Members of Council	893						
71200 Chief Administrator's Office							



**City of Port Colborne
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0-150-71200-3101 SALARIES & WAGES -	133,026	201,565	201,565	201,565	206,327	206,327	
0-150-71200-3102 SALARIES & WAGES F	6,970						
0-150-71200-3103 DISTRIBUTED SALARI		(1,020)	(1,020)	(1,020)	(1,020)	(1,020)	
0-150-71200-3104 OVERTIME	1,680	500	500	500	500	500	
0-150-71200-3106 IN LIEU	10,158						
0-150-71200-3110 VACATION PAY	21,618						
0-150-71200-3111 STATUTORY HOLIDAY	10,046						
0-150-71200-3112 SICK LEAVE	22,605						
0-150-71200-3120 ACCRUED SALARIES .	(2,534)						
0-150-71200-3135 EMPLOYEE BENEFITS	53,644	52,127	52,127	52,127	55,272	55,272	
0-150-71200-3136 DISTRIBUTED EMPLO'		(153)	(153)	(153)	(153)	(153)	
0-150-71200-3139 TRAVEL EXPENSE	1,175	1,025	1,051	1,047	1,047	1,047	
0-150-71200-3207 OFFICE SUPPLIES/ST.	894	750	769	766	766	766	
0-150-71200-3308 POSTAGE & COURIER	43	50	51	51	51	51	
0-150-71200-3309 TELEPHONE/MODUM/	2,337	1,700	1,700	1,734	1,700	1,700	
0-150-71200-3311 ADVERTISING	12,089	10,250	10,506	10,465	10,465	10,465	
0-150-71200-3313 STAFF DEVELOPMEN'	8,035	6,750	6,919	6,892	6,892	6,892	
0-150-71200-3319 CONSULTANT FEES	6,083	5,000					
0-150-71200-3320 ASSOCIATION MEMBE	2,614	3,050	3,126	3,114	2,900	2,900	
0-150-71200-3321 SUBSCRIPTIONS, PUE	284	750	769	766	500	500	
0-150-71200-3326 PUBLIC RELATIONS	3,795	7,700	7,893	7,862	7,300	7,300	
0-150-71200-3330 MISCELLANEOUS	809	1,025	1,051	1,047	1,000	1,000	
0-150-71200-3409 TRANSFER TO RESEF		82,000	82,000	82,000	82,000	82,000	Goderich reserve rent \$150,000 plus wharfage \$17,000 less Maintenance \$85,000 paid to Goderich
Total 71200 Chief Administrator's Office	295,371	373,069	368,854	368,763	375,547	375,547	
71204 Communications and Marketing							
0-150-71204-3101 SALARIES & WAGES -	55,438	67,504	67,504	67,504	70,908	70,908	
0-150-71204-3102 SALARIES & WAGES F	7,112	8,384	8,384	8,384	8,550	8,550	
0-150-71204-3104 OVERTIME	3,697						



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0-150-71204-3106 IN LIEU	3,788						
0-150-71204-3110 VACATION PAY	2,655						
0-150-71204-3111 STATUTORY HOLIDAY	3,614						
0-150-71204-3112 SICK LEAVE	217						
0-150-71204-3113 BEREAVEMENT	497						
0-150-71204-3120 ACCRUED SALARIES	1,085						
0-150-71204-3135 EMPLOYEE BENEFITS	23,470	23,791	23,791	23,791	25,922	25,922	
0-150-71204-3139 TRAVEL EXPENSE	722	500	513	511	611	611	
0-150-71204-3207 OFFICE SUPPLIES/ST.	365	500	513	511	411	411	
0-150-71204-3308 POSTAGE & COURIER		50	51	51			
0-150-71204-3309 TELEPHONE/MODUM/	1,015	1,850	1,850	1,887	1,800	1,800	
0-150-71204-3311 ADVERTISING	10,116	10,250	10,506	10,465	89,965	89,965	added all Community Services advertising \$1000 Comm services \$2800 Rec programming \$700 Roselawn \$500 nickel beach \$8500 marina \$60000 canal days \$6000 sportsfest Total \$79500
0-150-71204-3313 COMMUNICATIONS S	2,295	2,500	2,563	2,553	2,500	2,500	
0-150-71204-3320 ASSOCIATION MEMBE		750	769	766	700	700	
0-150-71204-3321 SUBSCRIPTIONS, PUE	1,286	500	513	5,511	1,211	1,211	Media Intelligence Platform
0-150-71204-3326 PUBLIC RELATIONS	7,863	7,835	8,031	8,000	8,000	8,000	
0-150-71204-3330 COMMUNICATIONS MI	94	1,000	1,025	1,021	700	700	
Total 71204 Communications and Marke	125,329	125,414	126,013	130,955	211,278	211,278	
71207 IT Computer Systems							
0-150-71207-3101 SALARIES & WAGES -	135,387	159,732	159,732	159,732	167,768	167,768	
0-150-71207-3106 IN LIEU	9,143						
0-150-71207-3110 VACATION PAY	10,044						
0-150-71207-3111 STATUTORY HOLIDAY	7,682						
0-150-71207-3120 ACCRUED SALARIES	919						

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0-150-71207-3135 EMPLOYEE BENEFITS	52,187	50,160	50,160	50,160	54,546	54,546	
0-150-71207-3139 TRAVEL EXPENSE		1,020	1,046	1,041	1,020	1,020	
0-150-71207-3215 OTHER TYPES OF MA	1,244	1,300	1,333	1,327	1,333	1,333	
0-150-71207-3309 TELEPHONE/MODUM/	4,168	1,750	1,750	1,785	2,000	2,000	
0-150-71207-3313 STAFF DEVELOPMEN	1,597	3,500	3,588	3,574	3,500	3,500	
0-150-71207-3320 ASSOCIATION MEMBE	251	190	195	194	194	194	
0-150-71207-3323 COMPUTER PROGRAI	90,293	89,700	54,940	54,726	54,726	54,726	Please see IT Spreadsheet Details
0-150-71207-3352 CONNECTING NIAGAF	7,500	7,500	7,688	7,658	7,500	7,500	
0-150-71207-3444 SPECIAL PROJECTS	2,277	5,100	5,228	5,207	5,100	5,100	
0-150-71207-3449 WEB SITE - HOSTING	1,065	1,020	1,046	1,041	1,020	1,020	
0-150-71207-3900 ASSET PURCHASES	5,302	4,600	4,715	4,697	4,700	4,700	
Total 71207 IT Computer Systems	329,059	325,572	291,421	291,142	303,407	303,407	
71214 Goderich Elevators							
0-150-71214-3409 TRANSFER TO RESEF		85,000	85,000	85,000	85,000	85,000	Godrich reserve for maintenance
Total 71214 Goderich Elevators		85,000	85,000	85,000	85,000	85,000	
71217 Human Resources							
0-150-71217-3101 SALARIES & WAGES -	81,669	136,152	136,152	136,152	142,802	142,802	
0-150-71217-3102 SALARIES & WAGES F	19,510	14,684	14,684	14,684	8,550	8,550	remove coop student funded from reserve
0-150-71217-3104 OVERTIME	7,156	500	500	500	1,000	1,000	
0-150-71217-3106 IN LIEU	2,451				35,000	35,000	HR Clerk-Benson retro pay
0-150-71217-3110 VACATION PAY	15,756						
0-150-71217-3111 STATUTORY HOLIDAY	5,690						
0-150-71217-3113 BEREAVEMENT	484						
0-150-71217-3120 ACCRUED SALARIES .	549						
0-150-71217-3135 EMPLOYEE BENEFITS	39,713	46,645	46,645	46,645	50,826	50,826	
0-150-71217-3139 TRAVEL EXPENSE	451	400	410	408	408	408	
0-150-71217-3146 STAFF ATTENDANCE/	3,800	4,800	4,920	4,901	4,000	4,000	
0-150-71217-3154 STAFF RETIREMENT	3,120	2,000	2,050	8,042	6,000	6,000	actual expected retirementcost for gifts and parties in 2020/2021/2022 - after 2022 we can determine if the service level needs to drop and adjust accordingly



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0-150-71217-3207 OFFICE SUPPLIES/ST.	353	400	410	408	408	408	
0-150-71217-3308 POSTAGE & COURIER	4						
0-150-71217-3309 TELEPHONE/MODUM/	956	820	820	1,836	836	836	new phone for Italia
0-150-71217-3311 ADVERTISING	6,811	6,000	6,150	6,126	6,126	6,126	
0-150-71217-3313 STAFF DEVELOPMEN	13,951	11,317	11,600	11,555	11,555	11,555	
0-150-71217-3316 LEGAL FEES	2,309	10,250	10,506	10,465	9,465	9,465	
0-150-71217-3319 CONSULTANT FEES	16,921	38,659	8,875	8,841	8,000	8,000	
0-150-71217-3320 ASSOCIATION MEMBE	1,404	450	461	459	1,400	1,400	
0-150-71217-3321 SUBSCRIPTIONS, PUE	2,077	1,100	1,128	7,123	1,123	1,123	recruitment software
0-150-71217-3330 MISCELLANEOUS	447	300	308	306	306	306	
0-150-71217-3460 EMPLOYEE ASSISTAN	8,729	8,713	8,931	8,896	8,896	8,896	
0-150-71217-3900 ASSET PURCHASES	3,504						
0-150-71217-T444 CAO - TO R STAFF WA	35,000						
Total 71217 Human Resources	272,815	283,190	254,550	267,347	296,701	296,701	
71227 Health & Safety							
0-150-71227-3101 SALARIES & WAGES -	65,200	73,744	73,744	73,744	68,892	68,892	
0-150-71227-3104 OVERTIME	2,148						
0-150-71227-3106 IN LIEU	4,105						
0-150-71227-3110 VACATION PAY	3,933						
0-150-71227-3111 STATUTORY HOLIDAY	3,653						
0-150-71227-3120 ACCRUED SALARIES	2,971						
0-150-71227-3128 MEDICAL RECEIPTS	290	513	526	524	500	500	
0-150-71227-3135 EMPLOYEE BENEFITS	24,499	24,045	24,045	24,045	24,158	24,158	
0-150-71227-3139 TRAVEL EXPENSE	428	800	820	797	500	500	
0-150-71227-3142 MEDICAL EXAMINATIC	9,866	3,000	3,075	2,988	3,000	3,000	
0-150-71227-3152 WORKPLACE SAFETY	35,730	36,589	24,189	23,717	23,717	23,717	
0-150-71227-3156 NON MANDATORY TR.	431	500	513	5,748	748	748	The Working Mind - Train the Trainer
0-150-71227-3161 WHMIS PROGRAM	14,278	17,700	4,203	17,683	4,083	4,083	see memorandum for breakdown of ongoing annual costs
0-150-71227-3207 OFFICE SUPPLIES/ST.	657	500	513	498	500	500	

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0-150-71227-3226 ANNUAL BANQUET	10,925	15,000	15,375	14,940	15,000	15,000	
0-150-71227-3309 TELEPHONE/MODUM/	772	600	600	937	937	937	
0-150-71227-3313 STAFF DEVELOPMEN	762	1,000	1,025	1,496	1,500	1,500	
0-150-71227-3316 LEGAL FEES	2,031	5,000	5,125	5,105	4,000	4,000	
0-150-71227-3319 CONSULTANT FEES	16,699	16,000	6,150	16,126	6,126	6,126	final 2 risk assessments
0-150-71227-3320 ASSOCIATION MEMBE	140	200	205	149	149	149	
0-150-71227-3321 SUBSCRIPTIONS, PUE	1,011	700	718	697	700	700	
0-150-71227-3900 ASSET PURCHASES	1,404						
Total 71227 Health & Safety	201,933	195,891	160,826	189,194	154,510	154,510	
Total 150 Chief Administrator's Office	963,104	1,121,520	1,081,638	1,127,375	1,189,717	1,189,717	
154 Tourism							
62600 Other Grants							
0-154-62600-2359 TOURISM CANADA GF	(1,960)						
0-154-62600-2900 GRANTS	(3,658)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	
Total 62600 Other Grants	(5,618)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	
63500 Other Revenue							
0-154-63500-2909 Transfer From Reserve		(9,000)	(9,000)	(9,000)			Niag South coast Tourism reserve
0-154-63500-F542 FROM R NIAGARA SOI	(9,000)						
Total 63500 Other Revenue	(9,000)	(9,000)	(9,000)	(9,000)			
71219 Tourism							
0-154-71219-3101 SALARIES & WAGES -	148						
0-154-71219-3102 SALARIES & WAGES F	31,687	32,862	32,862	32,862	33,514	33,514	
0-154-71219-3104 OVERTIME	723	500	500	500	500	500	
0-154-71219-3110 VACATION PAY	1,327						
0-154-71219-3111 STATUTORY HOLIDAY	608						
0-154-71219-3120 ACCRUED SALARIES ,	(182)						
0-154-71219-3135 EMPLOYEE BENEFITS	3,964	4,878	4,878	4,878	5,117	5,117	
0-154-71219-3333 TOURISM VISITOR CE	322	513	526	524	500	500	
0-154-71219-3442 NIAG SOUTH COAST T	2,601	18,000	18,450	8,928	9,000	9,000	Budget \$9,000 per year
Total 71219 Tourism	41,198	56,753	57,216	47,692	48,631	48,631	



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Total 154 Tourism	26,580	42,753	43,216	33,692	43,631	43,631	
155 Economic Development Division							
62600 Other Grants							
0-155-62600-2930 OTHER GRANTS NR -	(5,000)						
Total 62600 Other Grants	(5,000)						
63500 Other Revenue							
0-155-63500-2909 TRANSFER FROM RES		(10,000)					branding and design-edo reserve
0-155-63500-F417 OTHER REVENUE - FF	(10,000)						
Total 63500 Other Revenue	(10,000)	(10,000)					
71210 Corporate Administration							
0-155-71210-3101 SALARIES & WAGES -	61,892	74,151	74,151	74,151	77,878	77,878	
0-155-71210-3103 DISTRIBUTED SALARI		(2,550)	(2,550)	(2,550)	(2,550)	(2,550)	
0-155-71210-3104 OVERTIME	437						
0-155-71210-3106 IN LIEU	6,261						
0-155-71210-3110 VACATION PAY	3,106						
0-155-71210-3111 STATUTORY HOLIDAY	3,663						
0-155-71210-3112 SICK LEAVE	568						
0-155-71210-3120 ACCRUED SALARIES	2,419						
0-155-71210-3135 EMPLOYEE BENEFITS	25,802	24,140	24,140	24,140	26,394	26,394	
0-155-71210-3136 DISTRIBUTED EMPLO		(765)	(765)	(765)	(765)	(765)	
0-155-71210-3139 TRAVEL EXPENSE	3,068	2,050	2,101	2,093	3,093	3,093	
0-155-71210-3207 OFFICE SUPPLIES/ST	190	1,300	1,333	1,327	327	327	
0-155-71210-3308 POSTAGE & COURIER	459	500	513	511	500	500	
0-155-71210-3309 TELEPHONE/MODUM/	2,875	2,563	2,563	2,614	2,814	2,814	
0-155-71210-3310 PRINTING	4,702	4,000	4,100	4,084	4,084	4,084	
0-155-71210-3311 ADVERTISING	36,466	42,062	43,114	42,945	40,945	40,945	
0-155-71210-3313 ECON DEVELOP STAF	2,240	2,050	2,101	2,093	2,324	2,324	
0-155-71210-3319 CORPORATE ADMIN C	29,032	35,000					
0-155-71210-3320 ASSOCIATION MEMBE	3,153	3,165	3,244	3,231	8,231	8,231	includes Cruise Ontario membership \$5,000
0-155-71210-3326 PUBLIC RELATIONS	380	533	546	544	500	500	



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0-155-71210-3449 WEB SITE - HOSTING	173				350	350	
0-155-71210-3457 REGIONAL PARTNERS	6,399	7,625	7,816	7,785	7,625	7,625	
0-155-71210-3458 SECTOR INITIATIVES	14,438	34,500	35,363	35,225	34,500	34,500	
0-155-71210-3474 ACTIVE TRANSPORT I		50,000					
0-155-71210-3900 ASSET PURCHASES	2,000						
Total 71210 Corporate Administration	209,723	280,324	197,770	197,428	206,250	206,250	
Total 155 Economic Development Division	194,723	270,324	197,770	197,428	206,250	206,250	
160 Strategic Projects							
71218 Strategic Projects							
0-160-71218-3102 STRATEGIC PLANNING	4,361						
0-160-71218-3110 STRATEGIC PLANNING	174						
0-160-71218-3135 STRATEGIC PLANNING	334						
0-160-71218-3139 TRAVEL EXPENSE		55	56	56			
0-160-71218-3207 OFFICE SUPPLIES/ST	27	150	154	153	150	150	
0-160-71218-3309 TELEPHONE/MODUM/	954	800	800	816	816	816	
0-160-71218-3319 CONSULTANT FEES	5,400	38,000	38,950	38,798	38,500	38,500	
Total 71218 Strategic Projects	11,250	39,005	39,960	39,823	39,466	39,466	
71332 NYON-OMB Appeal							
0-160-71332-3316 LEGAL FEES	8,996	38,000	38,950	38,798	38,000	38,000	
Total 71332 NYON-OMB Appeal	8,996	38,000	38,950	38,798	38,000	38,000	
Total 160 Strategic Projects	20,246	77,005	78,910	78,621	77,466	77,466	
200 Corporate Services Department							
63100 Licenses & Permits							
0-200-63100-2501 MARRIAGE LICENSES	(8,250)	(8,600)	(8,600)	(8,600)	(8,600)	(8,600)	
0-200-63100-2502 BUSINESS LICENSES	(3,460)	(1,200)	(1,200)	(1,200)	(1,700)	(1,700)	
0-200-63100-2503 COMPLIANCE LETTER	(4,023)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	
0-200-63100-2504 LOTTERY & RAFFLE L	(6,915)	(10,000)	(10,000)	(10,000)	(8,000)	(8,000)	
0-200-63100-2506 TAX CERTIFICATES	(20,608)	(22,000)	(22,000)	(22,000)	(22,000)	(22,000)	
0-200-63100-2511 LICENSE FEES - TRAIL		(1,800)	(1,800)	(1,800)	(2,000)	(2,000)	
0-200-63100-2514 OTHER PERMITS	(5,520)	(4,500)	(4,500)	(4,500)	(5,500)	(5,500)	



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Total 63100 Licenses & Permits	(48,776)	(53,100)	(53,100)	(53,100)	(52,800)	(52,800)	
63400 Fees, Service Chg & Donations							
0-200-63400-2603 RETURNED CHEQUE I	(1,700)	(1,500)	(1,500)	(1,500)	(1,500)	(1,500)	
0-200-63400-2604 TAX INQUIRY FEES	(1,204)	(200)	(200)	(200)	(200)	(200)	
0-200-63400-2611 ENCROACHMENT/LEA	(1,285)	(500)	(500)	(500)	(500)	(500)	
0-200-63400-2617 ENCROACHMENT/LEA		(200)	(200)	(200)	(200)	(200)	
0-200-63400-2618 COMMISSIONER FEES	(1,784)	(2,400)	(2,400)	(2,400)	(2,400)	(2,400)	
0-200-63400-2648 CONTRACTORS TEND		(100)	(100)	(100)	(100)	(100)	
Total 63400 Fees, Service Chg & Donati	(5,973)	(4,900)	(4,900)	(4,900)	(4,900)	(4,900)	
63500 Other Revenue							
0-200-63500-2420 LEASE INCOME	(26,982)	(24,800)	(24,800)	(24,800)	(13,000)	(13,000)	Xplornet cancelled for 2020 / Rogers Communciations lease at Goderich property is \$13,000
0-200-63500-2530 OTHER	(25,260)	(500)	(500)	(500)	(500)	(500)	
0-200-63500-2602 TAX REGISTRATION -	(26,800)	(6,000)	(6,000)	(6,000)	(6,000)	(6,000)	
0-200-63500-2700 ADMINISTRATION FEE		(209,648)	(214,889)	(214,051)	(214,051)	(214,051)	Water and Wastewater Interfund
0-200-63500-2909 TRANSFER FROM RES		(160,000)	(80,000)	(80,000)	(110,000)	(110,000)	-OCIF Reserve (OCIF funding) \$45,000 for Capital Asset Supervisor. carried \$61,600 from 2019 funding -Modernization Grant Reserve \$65,000 for Project Coordinator-Customer Service Contract part time to Nov 30 2020
0-200-63500-F473 FROM RF EMPLOYEE	(63,225)						
Total 63500 Other Revenue	(142,267)	(400,948)	(326,189)	(325,351)	(343,551)	(343,551)	
71215 Corporate Services Department							
0-200-71215-3101 SALARIES & WAGES -	767,479	976,037	976,037	976,037	999,212	999,212	
0-200-71215-3102 SALARIES & WAGES F	41,120	42,384	42,384	42,384	59,754	59,754	2 part time customer service - final 1/2 2020 plus student
0-200-71215-3103 DISTRIBUTED SALARI		(16,093)	(16,093)	(16,093)	(16,093)	(16,093)	
0-200-71215-3104 OVERTIME	25,040	5,000	5,000	5,000	5,000	5,000	
0-200-71215-3106 IN LIEU	31,146						

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0-200-71215-3110 VACATION PAY	99,884						
0-200-71215-3111 STATUTORY HOLIDAY	46,942						
0-200-71215-3112 SICK LEAVE	38,350						
0-200-71215-3113 BEREAVEMENT	2,700						
0-200-71215-3120 ACCRUED SALARIES	(16,028)						
0-200-71215-3123 CORP SERVICES - CA	18,984				65,000	65,000	-Modernization Grant Reserve \$65,000 for Project Coordinator-Customer Service Contract part time to Nov 30 2020 \$61725 x 1.15 (benefits) x 11/12 (11 months)
0-200-71215-3135 EMPLOYEE BENEFITS	322,661	327,138	327,138	327,138	357,417	357,417	
0-200-71215-3136 DISTRIBUTED EMPLO		(4,828)	(4,828)	(4,828)	(4,828)	(4,828)	
0-200-71215-3139 TRAVEL EXPENSE	2,462	2,038	2,089	2,081	2,581	2,581	
0-200-71215-3219 CREDIT CARD/SOCAN	1,445	2,500	2,563	2,553	1,500	1,500	
0-200-71215-3237 OFFICE SUPPLIES	22,791	26,000	26,650	26,546	26,000	26,000	
0-200-71215-3282 PHOTOCOPIER MAINT	3,751	17,000	17,425	17,357	17,357	17,357	
0-200-71215-3305 PROPERTY RENTAL/L	1,200	2,400	2,460	2,450			Goderich-Explornet lease cancelled 2020
0-200-71215-3307 INSURANCE	301,240	285,091	285,091	300,771	300,771	300,771	
0-200-71215-3308 POSTAGE & COURIER	36,522	35,547	36,436	36,293	36,293	36,293	
0-200-71215-3309 TELEPHONE/MODUM/	2,335	2,000	2,000	2,040	2,040	2,040	
0-200-71215-3311 ADVERTISING	1,934	2,000	2,050	2,042	2,000	2,000	
0-200-71215-3312 PHOTOCOPY	24,748	15,000	15,375	15,315	15,315	15,315	
0-200-71215-3313 STAFF DEVELOPME	10,865	8,819	9,039	24,004	9,004	9,004	
0-200-71215-3314 AUDIT FEES	50,982	41,000	42,025	41,861	41,861	41,861	
0-200-71215-3316 CORPORATE SERVI	38,064	47,150	48,329	48,140	47,000	47,000	
0-200-71215-3319 CONSULTANT FEES	30,142	12,000	12,300	12,252	12,250	12,250	
0-200-71215-3320 ASSOCIATION MEMBE	5,573	4,782	4,902	4,882	5,000	5,000	
0-200-71215-3321 SUBSCRIPTIONS, PUE	3,061	1,800	1,845	1,838	1,838	1,838	
0-200-71215-3323 COMPUTER PROGRA	66,529	49,000	50,225	50,029	60,029	60,029	Records Mgmt Licence fee 2nd year of 2 year phase in to \$25,000 fee
0-200-71215-3324 OFFICE, EQUIP AND M	8,774	8,500	8,713	8,679	8,679	8,679	



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0-200-71215-3326 PUBLIC RELATIONS	156	556	570	568	568	568	
0-200-71215-3328 CONTRACT SERVICES	13,229	80,000					
0-200-71215-3330 MISCELLANEOUS	132	445	456	454	654	654	
0-200-71215-3340 ROUNDING VARIANCE	1						
0-200-71215-3344 CASH OVER & SHORT	(248)	200	205	204			
0-200-71215-3345 COLLECTION EXPENS	1,055						
0-200-71215-3346 TAX REG. COLLECTIO	28,566	6,000	6,150	6,126	6,000	6,000	
0-200-71215-3409 TRANSFER TO RESEF	25,000	22,400	22,400	22,400	13,000	13,000	Goderich reserve-lease revenue for Rogers communications / Explornet cancelled 2020 net of lease payments to Goderich
0-200-71215-3415 BANK SERVICE CHAR	4,076	2,050	2,101	2,093	2,093	2,093	
0-200-71215-3416 INTEREST CHARGE		5,125	5,253	5,233	5,000	5,000	
0-200-71215-3490 ASSET MANAGEMENT	24,456	24,344	24,953	24,855	24,855	24,855	
0-200-71215-3900 ASSET PURCHASES	3,335						
Total 71215 Corporate Services Departm	2,090,454	2,033,385	1,961,243	1,990,704	2,107,150	2,107,150	
71216 Strategic Planning							
0-200-71216-3319 CONSULTANT FEES		500	513	511	500	500	
Total 71216 Strategic Planning		500	513	511	500	500	
79620 Programs							
0-200-79620-3507 Accessibility Committee					2,000	2,000	transferred from community services
Total 79620 Programs					2,000	2,000	
Total 200 Corporate Services Department	1,893,438	1,574,937	1,577,567	1,607,864	1,708,399	1,708,399	
210 Other Administration							
63500 Other Revenue							
0-210-63500-2420 LEASE INCOME	(6,556)	(6,400)	(6,400)	(6,400)	(6,500)	(6,500)	NRBN for basement rent
Total 63500 Other Revenue	(6,556)	(6,400)	(6,400)	(6,400)	(6,500)	(6,500)	
71221 City Hall (66 Charlotte)							
0-210-71221-3101 SALARIES & WAGES -	7,772						
0-210-71221-3102 SALARIES & WAGES F	938						
0-210-71221-3103 DISTRIBUTED SALARI		10,729	10,729	10,729	10,729	10,729	

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0-210-71221-3104 OVERTIME	9,402						
0-210-71221-3105 CITY HALL ADMIN SHI	144						
0-210-71221-3110 ADMIN CITY HALL VAC	38						
0-210-71221-3135 EMPLOYEE BENEFITS	5,443						
0-210-71221-3136 DISTRIBUTED EMPLO		4,184	4,184	4,184	4,184	4,184	
0-210-71221-3201 HYDRO	66,624	70,000	70,000	71,750	71,750	71,750	
0-210-71221-3202 WATER	3,253	3,163	3,163	3,242	3,242	3,242	
0-210-71221-3203 HEAT (OIL) OR GAS	5,821	7,075	7,075	7,252	7,252	7,252	
0-210-71221-3208 CLEANING MATERIAL	111	167	171	171	150	150	
0-210-71221-3215 OTHER TYPES OF MA	551	600	615	613	600	600	
0-210-71221-3258 VOIP NETWORK TELE	42,840	49,848	51,094	50,895	60,895	60,895	new agreement costs for increased service
0-210-71221-3301 BLDG & EQUIP REPAIR	4,935	2,569	2,633	2,623	2,623	2,623	
0-210-71221-3302 City Hall -Facility Maint	11,569	20,776	20,776	21,212			tsf to Facility city hall
0-210-71221-3305 PROPERTY RENTAL/L	1,500	1,500	1,538	1,532	1,500	1,500	
0-210-71221-3307 INSURANCE	1,379	1,379	1,379	1,455	1,455	1,455	
0-210-71221-3309 TELEPHONE/MODUM/	18,673	17,000	17,000	17,340	17,500	17,500	
0-210-71221-3320 ASSOCIATION MEMBE	9,422	9,500	9,738	9,700	14,000	14,000	AMO \$6719 PC Chamber of commerce \$342 Chamber of Marine Commerce \$2361 Hwy H20 \$1272 Greater Niagara Chamber of Commerce \$225 Niagara Industrial Assoc \$360 Great Lakes & St Lawrence Seaway Cities Initiatives \$2750
0-210-71221-3323 COMPUTER PROGRAM	537	623	639	636	600	600	
0-210-71221-3328 CONTRACT SERVICES	44,405	39,615	40,605	40,447	40,447	40,447	
0-210-71221-3330 MISCELLANEOUS	803	1,600	1,640	1,634	1,600	1,600	
0-210-71221-3338 City Hall -Facility Maint	24,854	23,000	23,000	23,483			tsf to Facility city hall
0-210-71221-3342 EQUIPMENT RENTAL	2,711	2,711	2,779	2,768	2,768	2,768	
0-210-71221-3503 DEBENTURE - INTERE	2,479	2,479	2,479	2,479	847	847	City Hall renovations
0-210-71221-3510 DEBENTURE - PRINCIP	34,913	34,913	34,913	34,913	36,417	36,417	City Hall renovations
0-210-71221-3900 ASSET PURCHASES	947						



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Total 71221 City Hall (66 Charlotte)	302,064	303,431	306,150	309,058	278,559	278,559	
71225 Municipal Elections							
0-210-71225-3311 ADVERTISING	140						
0-210-71225-3323 COMPUTER PROGRAMS	6,073						
0-210-71225-3409 TRANSFER TO RESEARCH		30,000	30,000	30,000	30,000	30,000	
0-210-71225-3476 ELECTION NOMINATION	2,800						
0-210-71225-3900 Asset Purchases	14,640						
Total 71225 Municipal Elections	23,653	30,000	30,000	30,000	30,000	30,000	
Total 210 Other Administration	319,161	327,031	329,750	332,658	302,059	302,059	
310 Other Financial							
61200 Other Charges							
0-310-61200-2125 BIA LEVY (SCHEDULE 1)		44,333	45,441	45,264	44,333	44,333	
0-310-61200-2126 BIA LEVY (TAX LEVY)		(44,333)	(44,333)	(44,333)	(44,333)	(44,333)	
Total 61200 Other Charges			1,108	931			
62100 Payments In Lieu							
0-310-62100-2140 FEDERAL POST OFFICE	(15,034)						
0-310-62100-2141 ST LAWRENCE SEAWATER	(41,314)						
0-310-62100-2142 PUBLIC WORKS	(9,285)						
0-310-62100-2144 ONTARIO HYDRO - CITY	(544)						
0-310-62100-2146 ONT MIN OF MUNICIPAL AFFAIRS	(12,086)						
0-310-62100-2147 REGIONAL MUNICIPALITY OF YORK	(106,899)						
0-310-62100-2150 CDN NIAG POWER HYDRO	(1,197)						
0-310-62100-2166 PAYMENTS IN LIEU	(121,566)	(300,000)	(300,000)	(300,000)	(312,000)	(312,000)	
0-310-62100-2167 P.I.L.- CITY	(2,655)						
0-310-62100-2303 MIN OF HEALTH - HOSPITALS	(7,431)	(7,400)	(7,400)	(7,400)	(7,400)	(7,400)	
Total 62100 Payments In Lieu	(318,011)	(307,400)	(307,400)	(307,400)	(319,400)	(319,400)	
62400 Ontario Unconditional Grants							
0-310-62400-2201 GENERAL SUPPORT CONTRACTS		(392,400)					
0-310-62400-2202 COMMUNITY REINVESTMENT	(2,738,300)	(2,345,900)	(2,345,900)	(2,345,900)	(2,345,900)	(2,345,900)	
0-310-62400-2206 Modernization Grant	(711,467)						

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0-310-62400-2940 ONTARIO UNCONDITIO	(404,300)						
Total 62400 Ontario Unconditional Grant	(3,854,067)	(2,738,300)	(2,345,900)	(2,345,900)	(2,345,900)	(2,345,900)	
63500 Other Revenue							
0-310-63500-2420 LEASE INCOME	(700)	(12,400)	(12,400)	(12,400)	(12,400)	(12,400)	ADM Milling
0-310-63500-2520 PENALTY & INTEREST	(506,320)	(410,000)	(410,000)	(410,000)	(460,000)	(460,000)	
0-310-63500-2524 INTEREST ON LOANS	(3,014)	(3,013)	(3,013)	(3,013)	(2,743)	(2,743)	Airport Commission interest on loan \$1297 plus \$1446
0-310-63500-2525 INCOME FROM INVES	(50,623)	(26,000)	(26,000)	(26,000)	(35,000)	(35,000)	
0-310-63500-2526 INTEREST ON LOCAL		(3,000)	(3,000)	(3,000)	(2,500)	(2,500)	
0-310-63500-2527 INTEREST ON ACS RE	(10,127)	(6,000)	(6,000)	(6,000)	(8,000)	(8,000)	
0-310-63500-2534 PROV OFF ACT REVEI	(32,425)	(18,000)	(18,000)	(18,000)	(23,000)	(23,000)	
0-310-63500-2538 CHARGEBACKS	(4,963)						
0-310-63500-2542 OTHER FINANCIAL RE	(123,026)	(4,000)	(4,000)	(4,000)	(5,000)	(5,000)	
0-310-63500-2543 OTHER REVENUE - LA	(6,527)						
0-310-63500-2684 U.S. PREMIUMS	510				(2,000)	(2,000)	
0-310-63500-2909 TRANSFER FROM RES		(85,000)	(85,000)	(85,000)	(75,000)	(75,000)	employee benefits 65,000 grants 10,000
0-310-63500-F558 OTHER REVENUE - FF	(85,000)						
Total 63500 Other Revenue	(822,215)	(567,413)	(567,413)	(567,413)	(625,643)	(625,643)	
71335 Provision For Allow & Reserves							
0-310-71335-3131 WSIB SAVINGS		(153,750)	(157,594)	(156,979)	(143,750)	(143,750)	
0-310-71335-3307 INSURANCE	82,563	142,100	142,100	149,916	140,000	140,000	
0-310-71335-3399 HERITAGE TAX REBA	4,000	4,000	4,000	4,000	4,000	4,000	
0-310-71335-3403 DOUBTFUL ACCOUNT	1,600	4,613	4,728	4,710	4,710	4,710	
0-310-71335-3404 UNCOLLECTABLE TAX		16,913	17,336	17,268	17,268	17,268	
0-310-71335-3407 A/R WRITTEN OFF	3						
0-310-71335-3409 TRANSFER TO RESEF	298	38,000	38,000	38,000	38,000	38,000	debt reserve
0-310-71335-3410 TRANSFER TO CAPITA	2,160,360	2,160,360	2,108,260	2,108,260	2,108,260	2,108,260	
0-310-71335-3417 TAXES WRITTEN OFF	30,016	31,000	31,000	31,000	31,000	31,000	
0-310-71335-3418 TAXES WRITTEN OFF	109,978	150,000	150,000	150,000	140,000	140,000	
0-310-71335-3419 TAXES WRITTEN OFF		6,500	6,500	6,500			
0-310-71335-3420 TAXES - W/O TAX INCI	32,711	29,000	29,000	29,000	29,000	29,000	



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0-310-71335-3452 VACANCY REBATE	33,923	20,000	20,000	20,000	20,000	20,000	reduced from 30% to 20%
0-310-71335-3453 CHARITY REBATE	11,145	13,000	13,000	13,000	13,000	13,000	
Total 71335 Provision For Allow & Reser	2,466,597	2,461,736	2,406,330	2,414,675	2,401,488	2,401,488	
71400 Salary & Wage Settlements							
0-310-71400-3101 SALARIES & WAGES -	18,809	18,809	18,809	18,809	12,352	12,352	Fred Moreau \$717.44 per month ending March 31 2020 -\$2,152 Karen Powell \$850 per month ending March 31 2022 -\$10,200 settlements
0-310-71400-3120 ACCRUED SALARIES	717						
0-310-71400-3135 EMPLOYEE BENEFITS	11,580	13,464	13,464	13,464	7,896	7,896	Fred Moreau \$526.38 per month ending March 31 2020 -\$1579.14 Karen Powell \$526.38 per month ending March 31 2022 -\$6316.56 settlements
Total 71400 Salary & Wage Settlements	31,106	32,273	32,273	32,273	20,248	20,248	
71410 Pension Wages & Benefits							
0-310-71410-3105 PENSION WAGES - SH	7						
0-310-71410-3135 EMPLOYEE BENEFITS	258,813	271,000	271,000	271,000	261,000	261,000	Pensioners
Total 71410 Pension Wages & Benefits	258,820	271,000	271,000	271,000	261,000	261,000	
71415 Union Business Chargeback							
0-310-71415-3101 SALARIES & WAGES -	3,210						
0-310-71415-3104 OVERTIME	398						
0-310-71415-3105 UNION BUSINESS SHI	36						
0-310-71415-3111 UNION BUSINESS - ST	237						
0-310-71415-3135 EMPLOYEE BENEFITS	1,083						
Total 71415 Union Business Chargeback	4,964						
81610 Grants - Organizations							
0-310-81610-3325 GRANTS-OTHER GRO	1,000	1,000	1,025	1,021	1,000	1,000	
0-310-81610-3405 FRENCH GOLDEN AGI	10,000	10,000	10,250	10,210	10,000	10,000	
0-310-81610-3430 AIRPORT COMMISSIO	31,827	31,827	32,623	32,495	29,406	29,406	per Airport budget request
0-310-81610-3437 NIAGARA SOUTH PLO		50	51	51	50	50	



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0-310-81610-3439 POCOMAR-MARINE RI	12,784	12,784	13,104	13,052	13,052	13,052	
0-310-81610-3440 GRANTS	27,635	30,000	30,750	30,630	30,000	30,000	grants program funded from reserve \$10,000 and levy \$20,000
0-310-81610-3441 PORT COLBORNE SO	10,000	10,000	10,250	10,210	10,000	10,000	
0-310-81610-3446 P. COLBORNE HORTIC	140	140	144	143	140	140	
Total 81610 Grants - Organizations	93,386	95,801	98,197	97,812	93,648	93,648	
Total 310 Other Financial	(2,139,420)	(752,303)	(411,805)	(404,022)	(514,559)	(514,559)	
320 Other Agencies							
61100 Taxation							
0-320-61100-2101 REGION - RESIDENTIA/	(9,384,877)						
0-320-61100-2102 REGION - COMM & INC	(2,531,949)						
0-320-61100-2104 REGION - SUPPS RES	(71,221)						
0-320-61100-2105 REGION - SUPPS COM	(18,921)						
0-320-61100-2119 REGION - TAXES WRT	(116,598)						
0-320-61100-2120 REGION - W/O TAX IN	(20,811)						
0-320-61100-2122 REGION-WASTE MGM	(1,395,507)						
0-320-61100-2123 REGION-WASTE MGM	(392,682)						
0-320-61100-2127 REGION-WASTE MGM	(10,661)						
0-320-61100-2128 REGION-WASTE MGM	(2,832)						
0-320-61100-2134 REGION - VACANCY R	(22,812)						
0-320-61100-2136 REGION - HERITAGE F	(2,690)						
0-320-61100-2139 REGION - CHARITY RE	(7,459)						
Total 61100 Taxation	(13,979,020)						
61101 Taxation - Elementary Public							
0-320-61101-2101 DSBN - RESIDENTIAL	(2,026,935)						
0-320-61101-2104 DSBN - SUPPS RESID	(18,467)						
0-320-61101-2119 DSBN - TAXES WRITTI	(54,201)						
0-320-61101-2134 DSBN - VACANCY REE	(14,327)						
0-320-61101-2136 DSBN - HERITAGE REI	(780)						
0-320-61101-2139 DSBN - CHARITY REB,	(4,347)						



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Total 61101 Taxation - Elementary Publi	(2,119,057)						
61102 Taxation - Elementary Separate							
0-320-61102-2101 NCDSB - RESIDENTIAL	(522,826)						
0-320-61102-2104 NCDSB - SUPPS RESII	(1,992)						
0-320-61102-2119 NCBSB - TAXES WRIT	(28,970)						
0-320-61102-2134 NCDSB - VACANCY RE	(8,757)						
0-320-61102-2136 NCDSB - HERITAGE R	(602)						
0-320-61102-2139 NCDSB - CHARITY REI	(2,389)						
Total 61102 Taxation - Elementary Sepa	(565,536)						
61105 Conseil Scolaire District 58							
0-320-61105-2101 FRENCH PUBLIC SCH	(8,895)						
0-320-61105-2119 FRENCH PUBLIC SCH	(695)						
0-320-61105-2134 FRENCH PUBLIC SCH	(252)						
0-320-61105-2136 FRENCH PUBLIC SCH	(9)						
0-320-61105-2139 FRENCH PUBLIC SCH	(69)						
Total 61105 Conseil Scolaire District 58	(9,920)						
61106 Conseil Scolaire Catholique							
0-320-61106-2101 FRENCH CATHOLIC SI	(49,150)						
0-320-61106-2104 FRENCH CATHOLIC SI	(67)						
0-320-61106-2119 FRENCH CATHOLIC SI	(2,373)						
0-320-61106-2134 FRENCH CATHOLIC SI	(686)						
0-320-61106-2136 FRENCH CATHOLIC SI	(24)						
0-320-61106-2139 FRENCH CATHOLIC SI	(187)						
Total 61106 Conseil Scolaire Catholique	(52,487)						
61110 Provincial Education Taxes							
0-320-61110-2102 PROV EDUCATION - C	(2,486,160)						
0-320-61110-2105 PROV EDUCATION - S	(20,345)						
Total 61110 Provincial Education Taxes	(2,506,505)						
62100 Payments In Lieu							
0-320-62100-2140 FEDERAL POST OFFIC	(9,883)						

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0-320-62100-2141 ST LAWRENCE SEAW.	(27,158)						
0-320-62100-2142 PUBLIC WORKS	(6,104)						
0-320-62100-2145 ONTARIO HYDRO - RE	(357)						
0-320-62100-2146 ONT MIN OF MUNICIPAL	(7,945)						
0-320-62100-2147 REGIONAL MUNICIPAL	(70,271)						
0-320-62100-2150 CDN NIAG POWER HY	(787)						
0-320-62100-2152 CENTRAL NIAG HOUS	(100)						
0-320-62100-2153 CENTRAL NIAG HOUS	(363)						
0-320-62100-2156 CENTRAL NIAG HOUS	(2)						
0-320-62100-2157 CENTRAL NIAG HOUS	(8)						
0-320-62100-2160 PORT COLBORNE CIT	(2,277)						
0-320-62100-2303 MIN OF HEALTH - HOS	(4,194)						
Total 62100 Payments In Lieu	(129,449)						
83110 Niagara Region							
0-320-83110-3399 REGION - HERITAGE TA	2,690						
0-320-83110-3408 REGION - TAXES WRI	14,517						
0-320-83110-3417 REGION - TAXES WRI	22,634						
0-320-83110-3418 REGION - TAXES WRI	74,451						
0-320-83110-3420 REGION - TAXES W/O	20,811						
0-320-83110-3421 REGION - WASTE MG	1,127						
0-320-83110-3422 REGION - WASTE MGT	409						
0-320-83110-3423 REGION - WASTE MGT	3,462						
0-320-83110-3424 REGION - SUPPL. TAX	103,635						
0-320-83110-3425 REGION - LEVIES	13,829,798						
0-320-83110-3452 REGION - VACANCY R	22,812						
0-320-83110-3453 REGION - CHARITY RE	7,459						
0-320-83110-3469 REGION - HEADS AND	4,194						
Total 83110 Niagara Region	14,107,999						
83210 District School Brd Of Niagara							
0-320-83210-3399 DSBN - HERITAGE TA	282						



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0-320-83210-3417 DSBN - TAXES WRITTI	6,046						
0-320-83210-3424 DSBN - SUPPL. TAX LI	30,696						
0-320-83210-3426 DSBN - EDUCATION LI	2,027,297						
0-320-83210-3453 DSBN - CHARITY REB,	439						
Total 83210 District School Brd Of Niaga	2,064,760						
83220 Niag Catholic Dist School Brd							
0-320-83220-3399 NCDSB - HERITAGE T,	298						
0-320-83220-3417 NCDSB - TAXES WRIT	58						
0-320-83220-3424 NCDSB - SUPPL. TAX	9,334						
0-320-83220-3428 NCDSB EDUCATION L	522,926						
Total 83220 Niag Catholic Dist School B	532,616						
83230 Conseil Scolaire District 58							
0-320-83230-3417 FRENCH PUBLIC SCH	5						
0-320-83230-3424 FRENCH PUBLIC SCH	175						
0-320-83230-3426 FRENCH PUBLIC SCH	8,898						
Total 83230 Conseil Scolaire District 58	9,078						
83240 Conseil Scolaire Catholique							
0-320-83240-3417 FRENCH CATHOLIC S	17						
0-320-83240-3424 FRENCH CATHOLIC S	665						
0-320-83240-3426 FRENCH CATHOLIC S	49,158						
Total 83240 Conseil Scolaire Catholique	49,840						
83310 Provincial Education Tax							
0-320-83310-3399 PROV EDUCATION - H	835						
0-320-83310-3418 PROV EDUCATION - T.	80,111						
0-320-83310-3426 PROV EDUCATION - E	2,486,160						
0-320-83310-3452 PROV EDUCATION - V	24,023						
0-320-83310-3453 PROV EDUCATION - C	6,553						
Total 83310 Provincial Education Tax	2,597,682						
Total 320 Other Agencies	1						
400 Fire Department							

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63400 Fees, Service Chg & Donations							
0-400-63400-2340 MTO - HWY CHARGE E	(1,431)	(5,000)	(5,000)	(5,000)	(4,000)	(4,000)	
0-400-63400-2621 INSPECTIONS	(4,729)	(3,000)	(3,000)	(3,000)	(4,000)	(4,000)	
0-400-63400-2622 FIRE REPORT REQUE	(1,575)	(4,000)	(4,000)	(4,000)	(3,000)	(3,000)	
0-400-63400-2623 REFILL AIR CYLINDER	(144)	(50)	(50)	(50)	(50)	(50)	
0-400-63400-2626 FALSE ALARM CHARG	(1,958)				(2,000)	(2,000)	
0-400-63400-2634 FIRE EMERGENCY RE	(8,409)	(6,000)	(6,000)	(6,000)	(6,000)	(6,000)	
Total 63400 Fees, Service Chg & Donati	(18,246)	(18,050)	(18,050)	(18,050)	(19,050)	(19,050)	
63500 Other Revenue							
0-400-63500-2422 MISCELLANEOUS REV	18	(1,500)	(1,500)	(1,500)	(1,500)	(1,500)	
0-400-63500-2423 SMOKE ALARM & CO2	(4,364)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	smoke alarm CO2 revenue
0-400-63500-2901 DONATIONS	(2,470)						
0-400-63500-2909 TRANSFER FROM RE		(20,000)					
0-400-63500-F473 FROM RF EMPLOYEE	(12,526)						
Total 63500 Other Revenue	(19,342)	(31,500)	(11,500)	(11,500)	(11,500)	(11,500)	
72110 Fire Dept Wages & Benefits							
0-400-72110-3101 SALARIES & WAGES -	1,482,162	1,650,765	1,650,765	1,650,765	1,694,681	1,694,681	
0-400-72110-3102 SALARIES & WAGES F	9,230	19,505	19,505	19,505	19,892	19,892	fire mechanic and student
0-400-72110-3103 DISTRIBUTED SALARI		(9,924)	(9,924)	(9,924)	(9,924)	(9,924)	
0-400-72110-3104 OVERTIME	28,949	15,000	15,000	15,000	25,000	25,000	
0-400-72110-3105 FIRE - SHIFT PREMIUM	22						
0-400-72110-3106 IN LIEU	24,815						
0-400-72110-3110 VACATION PAY	102,532						
0-400-72110-3111 STATUTORY HOLIDAY	96,808						
0-400-72110-3112 SICK LEAVE	38,816						
0-400-72110-3113 BEREAVEMENT	3,016						
0-400-72110-3114 HONOURARIUM	68						
0-400-72110-3115 SERVICE PAY	1,260	6,800	6,800	6,800	6,800	6,800	
0-400-72110-3120 ACCRUED SALARIES	29,386						
0-400-72110-3135 EMPLOYEE BENEFITS	472,342	458,880	458,880	458,880	448,772	448,772	



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0-400-72110-3136 DISTRIBUTED EMPLO		(992)	(992)	(992)	(992)	(992)	
Total 72110 Fire Dept Wages & Benefits	2,289,406	2,140,034	2,140,034	2,140,034	2,184,229	2,184,229	
72115 Volunteers - Wages & Benefits							
0-400-72115-3101 VOLUNTEER OFFICER		19,000	19,000	19,000	25,000	25,000	Officers/Training reallocated from training aids acct
0-400-72115-3114 HONOURARIUM	363,515	297,592	297,592	297,592	303,544	303,544	added 2% increase
0-400-72115-3120 VOLUNTEER FIRE FIG	7,327						
0-400-72115-3134 WCB PENSION	24,672	26,000	26,650	26,546	25,246	25,246	1706+396 per month
0-400-72115-3135 EMPLOYEE BENEFITS	31,443	18,430	18,430	18,430	18,430	18,430	
0-400-72115-3137 CLOTHING ALLOWANC	5,288	5,125	5,253	10,108	10,108	10,108	6 new recruits
0-400-72115-3142 MEDICAL EXAMINATIC	4,057	2,050	2,101	2,093	2,093	2,093	
Total 72115 Volunteers - Wages & Benef	436,302	368,197	369,026	373,769	384,421	384,421	
72120 General Administration Expense							
0-400-72120-3137 CLOTHING ALLOWANC	16,417	14,000	14,350	14,294	14,294	14,294	
0-400-72120-3138 TUITION FEES	2,765	513	526	1,011	1,011	1,011	
0-400-72120-3139 TRAVEL EXPENSE	3,273	4,000	4,100	4,084	4,000	4,000	
0-400-72120-3158 PUBLIC ACCESS DEFI		1,050	1,076	1,072	1,000	1,000	
0-400-72120-3162 TOY DRIVE EXPENSE	1,467	1,538	1,576	1,570	1,500	1,500	
0-400-72120-3207 OFFICE SUPPLIES/ST	8,091	5,125	5,253	5,233	5,233	5,233	
0-400-72120-3213 911 SIGN EXPENSE	1,536	513	526	1,511	1,511	1,511	increased cost of signs
0-400-72120-3219 CREDIT CARD / DEBIT	989	1,000	1,025	1,021	900	900	
0-400-72120-3221 FIRE EQUIPMENT REF	21,923	14,400	14,760	18,302	18,302	18,302	Legislative Requirements (testing etc.)
0-400-72120-3240 SAFETY - FIRE DEPAF	1,136	1,563	1,602	1,596	1,500	1,500	
0-400-72120-3246 COMMUNITY SAFETY	1,547	3,075	3,152	3,140	2,140	2,140	
0-400-72120-3308 POSTAGE & COURIER	574	513	526	524	524	524	
0-400-72120-3309 TELEPHONE/MODUM/	4,745	5,228	5,228	5,333	5,333	5,333	
0-400-72120-3310 PRINTING		410	420	419	200	200	
0-400-72120-3312 PHOTOCOPY		410	420	419	200	200	
0-400-72120-3313 STAFF DEVELOPMEN	3,492	4,150	4,254	6,087	6,087	6,087	
0-400-72120-3316 LEGAL FEES	8,398	4,100	4,203	4,186	4,186	4,186	
0-400-72120-3320 ASSOCIATION MEMBE	1,551	1,025	1,051	1,047	1,047	1,047	



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0-400-72120-3321 SUBSCRIPTIONS, PUE	972	1,230	1,261	1,256	1,056	1,056	
0-400-72120-3326 PUBLIC RELATIONS	2,933	4,100	4,203	4,186	4,000	4,000	
0-400-72120-3330 MISCELLANEOUS	6,584	5,228	5,359	5,338	5,338	5,338	
0-400-72120-3380 EMERGENCY MEASUR	3,472	4,100	4,203	4,186	4,000	4,000	
0-400-72120-3381 RETENTION/TEAM BU	3,976	5,125	5,253	5,233	5,000	5,000	
0-400-72120-3390 CRITICAL INCIDENT S		2,575	2,639	2,629	2,500	2,500	
0-400-72120-3409 TRANSFER TO RESEF		312,024	312,024	312,024	312,024	312,024	debt reserve-matured debentures-fire hall
0-400-72120-3461 MECH EQUIP/TOOLS		410	420	419	419	419	
0-400-72120-3503 DEBENTURE - INTERE	26,447	27,206	27,206	27,206	23,869	23,869	fire vehicles
0-400-72120-3510 DEBENTURE - PRINCI	103,484	103,483	103,483	103,483	106,025	106,025	fire vehicles
Total 72120 General Administration Exp	225,772	528,094	530,099	536,809	533,199	533,199	
72125 Radio, Alarms & Recording Equip							
0-400-72125-3300 RADIO LICENSE FEES	1,615	1,743	1,787	1,780	1,680	1,680	
0-400-72125-3301 BLDG & EQUIP REPAIR	5,055	523	536	534	534	534	
0-400-72125-3328 CONTRACT SERVICES	77,125	76,875	78,797	81,614	81,614	81,614	increase in cost
Total 72125 Radio, Alarms & Recording	83,795	79,141	81,120	83,928	83,828	83,828	
72130 Training Aids							
0-400-72130-3330 MISCELLANEOUS	17,419	30,000	30,750	30,630	24,000	24,000	
0-400-72130-3343 EQUIPMENT RENTAL		410	420	419			
Total 72130 Training Aids	17,419	30,410	31,170	31,049	24,000	24,000	
72135 Fire Prevention							
0-400-72135-3207 OFFICE SUPPLIES/ST	554				250	250	
0-400-72135-3311 ADVERTISING	395	2,091	2,143	2,135	1,785	1,785	
0-400-72135-3320 ASSOCIATION MEMBE	89	557	571	569	400	400	
0-400-72135-3321 SUBSCRIPTIONS, PUE		513	526	524	300	300	
0-400-72135-3326 PUBLIC RELATIONS	8,291	15,228	15,609	15,548	15,000	15,000	
0-400-72135-3330 MISCELLANEOUS	395	2,091	2,143	2,135	2,000	2,000	
0-400-72135-3463 Fire Prevention-Fire Saf	6,114	20,000					
0-400-72135-3464 SMOKE ALARM & CO2	9,030	10,000	10,250	10,210	10,000	10,000	
Total 72135 Fire Prevention	24,868	50,480	31,242	31,121	29,735	29,735	



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72140 Fire Station #1							
0-400-72140-3102 SALARIES & WAGES F	1,178						
0-400-72140-3110 FIRE STATION VACAT	47						
0-400-72140-3135 EMPLOYEE BENEFITS	134						
0-400-72140-3201 HYDRO	21,818	23,221	23,221	23,802	22,302	22,302	
0-400-72140-3202 WATER	3,352	2,779	2,779	2,848	3,448	3,448	
0-400-72140-3203 HEAT (OIL) OR GAS	11,401	9,598	9,598	9,838	11,538	11,538	
0-400-72140-3208 CLEANING MATERIAL	2,976	2,091	2,143	3,044	3,044	3,044	
0-400-72140-3301 BLDG & EQUIP REPAIR	14,214	12,542	12,856	20,263	15,263	15,263	Aging Fire Hall
0-400-72140-3302 Fire Station #1-Facility I	12,013	9,600	9,600	20,202			tsf to facility fire hall
0-400-72140-3307 INSURANCE	2,176	2,176	2,176	2,296	2,296	2,296	
0-400-72140-3328 CONTRACT SERVICES	3,863	4,428	4,539	4,521	4,521	4,521	
0-400-72140-3338 Fire Station #1-Facility I	3,354	800	800	817			tsf to facility fire hall
0-400-72140-3900 ASSET PURCHASES	1,091						
Total 72140 Fire Station #1	77,617	67,235	67,712	87,631	62,412	62,412	
72142 Fire Station #2 (Fares Street)							
0-400-72142-3301 BLDG & EQUIP REPAIR	187						
0-400-72142-3307 INSURANCE	386	386	386	407	407	407	
Total 72142 Fire Station #2 (Fares Street)	573	386	386	407	407	407	
72152 Tanker #1							
0-400-72152-3102 SALARIES & WAGES F	1,518						
0-400-72152-3103 DISTRIBUTED SALARI		2,038	2,038	2,038	2,038	2,038	
0-400-72152-3110 FIRE TANKER#1 VACA	61						
0-400-72152-3135 EMPLOYEE BENEFITS	172						
0-400-72152-3136 DISTRIBUTED EMPLO		204	204	204	204	204	
0-400-72152-3204 AUTO SUPPLIES - GAS	843	1,046	1,072	1,068	1,068	1,068	
0-400-72152-3206 AUTO SUPPLIES - PAF	2,231	2,133	2,186	2,178	2,178	2,178	
0-400-72152-3304 VEHICLES REPAIRS/M	2,358	2,091	2,143	2,135	2,135	2,135	
0-400-72152-3307 INSURANCE	564	564	564	595	595	595	
Total 72152 Tanker #1	7,747	8,076	8,207	8,218	8,218	8,218	

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72153 Engine #1							
0-400-72153-3102 SALARIES & WAGES F	1,958						
0-400-72153-3103 DISTRIBUTED SALARI		2,360	2,360	2,360	2,360	2,360	
0-400-72153-3110 FIRE ENGINE#1 VACA	78						
0-400-72153-3135 EMPLOYEE BENEFITS	220						
0-400-72153-3136 DISTRIBUTED EMPLO'		236	236	236	236	236	
0-400-72153-3204 AUTO SUPPLIES - GAS	7,424	5,573	5,712	5,690	5,690	5,690	
0-400-72153-3206 AUTO SUPPLIES - PAF	6,510	3,534	3,622	6,884	6,884	6,884	
0-400-72153-3304 VEHICLES REPAIRS/M	10,213	2,133	2,186	5,045	5,045	5,045	
0-400-72153-3307 INSURANCE	1,553	1,553	1,553	1,638	1,638	1,638	
Total 72153 Engine #1	27,956	15,389	15,669	21,853	21,853	21,853	
72155 Rescue #1							
0-400-72155-3102 SALARIES & WAGES F	1,021						
0-400-72155-3103 DISTRIBUTED SALARI		1,610	1,610	1,610	1,610	1,610	
0-400-72155-3110 FIRE RESCUE#1 VACA	41						
0-400-72155-3135 EMPLOYEE BENEFITS	115						
0-400-72155-3136 DISTRIBUTED EMPLO'		161	161	161	161	161	
0-400-72155-3204 AUTO SUPPLIES - GAS		1,255	1,286	1,281	1,281	1,281	
0-400-72155-3206 AUTO SUPPLIES - PAF	1,824	1,724	1,767	1,760	1,760	1,760	
0-400-72155-3304 VEHICLES REPAIRS/M	2,801	1,111	1,139	1,134	1,134	1,134	
0-400-72155-3307 INSURANCE	1,553	1,553	1,553	1,638	1,638	1,638	
Total 72155 Rescue #1	7,355	7,414	7,516	7,584	7,584	7,584	
72156 Ladder							
0-400-72156-3102 SALARIES & WAGES F	1,486						
0-400-72156-3103 DISTRIBUTED SALARI		1,287	1,287	1,287	1,287	1,287	
0-400-72156-3110 FIRE LADDER VACATI	59						
0-400-72156-3135 EMPLOYEE BENEFITS	168						
0-400-72156-3136 DISTRIBUTED EMPLO'		129	129	129	129	129	
0-400-72156-3204 AUTO SUPPLIES - GAS	1,206	1,335	1,368	1,363	1,363	1,363	
0-400-72156-3206 AUTO SUPPLIES - PAF	7,800	1,668	1,710	5,035	5,035	5,035	



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0-400-72156-3304 VEHICLES REPAIRS/M	3,409	4,273	4,380	4,363	4,363	4,363	
0-400-72156-3307 INSURANCE	1,553	1,553	1,553	1,638	1,638	1,638	
Total 72156 Ladder	15,681	10,245	10,427	13,815	13,815	13,815	
72157 Engine #2							
0-400-72157-3102 SALARIES & WAGES F	2,620						
0-400-72157-3103 DISTRIBUTED SALARI		2,038	2,038	2,038	2,038	2,038	
0-400-72157-3110 FIRE ENGINE#2-VACA	105						
0-400-72157-3135 EMPLOYEE BENEFITS	294						
0-400-72157-3136 DISTRIBUTED EMPLO		204	204	204	204	204	
0-400-72157-3204 AUTO SUPPLIES - GAS	890	1,668	1,710	1,703	1,500	1,500	
0-400-72157-3206 AUTO SUPPLIES - PAF	8,372	2,224	2,280	6,047	6,047	6,047	
0-400-72157-3304 VEHICLES REPAIRS/M	7,189	3,335	3,418	3,405	3,405	3,405	
0-400-72157-3307 INSURANCE	1,553	1,553	1,553	1,638	1,638	1,638	
Total 72157 Engine #2	21,023	11,022	11,203	15,035	14,832	14,832	
72158 Squad #2							
0-400-72158-3102 SALARIES & WAGES F	158						
0-400-72158-3103 DISTRIBUTED SALARI		161	161	161	161	161	
0-400-72158-3110 FIRE DEPT SQUAD 2 -	6						
0-400-72158-3135 EMPLOYEE BENEFITS	18						
0-400-72158-3136 DISTRIBUTED EMPLO		16	16	16	16	16	
0-400-72158-3204 AUTO SUPPLIES - GAS	193	1,111	1,139	1,134	900	900	
0-400-72158-3206 AUTO SUPPLIES - PAF	667	2,224	2,280	2,271	2,271	2,271	
0-400-72158-3304 VEHICLES REPAIRS/M	647	1,668	1,710	1,703	1,703	1,703	
0-400-72158-3307 INSURANCE	518	518	518	546	546	546	
Total 72158 Squad #2	2,207	5,698	5,824	5,831	5,597	5,597	
72159 Car #3							
0-400-72159-3204 AUTO SUPPLIES - GAS	563	1,600	1,640	1,634	1,634	1,634	
0-400-72159-3206 AUTO SUPPLIES - PAF	564	2,224	2,280	2,271	2,000	2,000	
0-400-72159-3304 VEHICLES REPAIRS/M	1,098	2,224	2,280	2,271	2,000	2,000	
0-400-72159-3307 INSURANCE	518	518	518	546	546	546	

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Total 72159 Car #3	2,743	6,566	6,718	6,722	6,180	6,180	
72160 Car #1							
0-400-72160-3102 SALARIES & WAGES F	129						
0-400-72160-3103 DISTRIBUTED SALARI		268	268	268	268	268	
0-400-72160-3110 FIRE - CAR #1 - VACA	5						
0-400-72160-3135 EMPLOYEE BENEFITS	15						
0-400-72160-3136 DISTRIBUTED EMPLO		27	27	27	27	27	
0-400-72160-3204 AUTO SUPPLIES - GAS	3,264	3,335	3,418	3,405	3,405	3,405	
0-400-72160-3206 AUTO SUPPLIES - PAF	2,620	2,224	2,280	4,047	4,047	4,047	
0-400-72160-3304 VEHICLES REPAIRS/M	1,459	1,111	1,139	1,134	1,134	1,134	
0-400-72160-3307 INSURANCE	621	621	621	655	655	655	
Total 72160 Car #1	8,113	7,586	7,753	9,536	9,536	9,536	
72162 Car #2							
0-400-72162-3102 SALARIES & WAGES F	53						
0-400-72162-3103 DISTRIBUTED SALARI		161	161	161	161	161	
0-400-72162-3110 CAR #2 VACATION PA	2						
0-400-72162-3135 EMPLOYEE BENEFITS	6						
0-400-72162-3136 DISTRIBUTED EMPLO		16	16	16	16	16	
0-400-72162-3204 AUTO SUPPLIES - GAS	3,504	2,224	2,280	2,271	2,271	2,271	
0-400-72162-3206 AUTO SUPPLIES - PAF	5,554	2,224	2,280	2,271	2,271	2,271	
0-400-72162-3304 VEHICLES REPAIRS/M	1,457	1,111	1,139	1,134	1,134	1,134	
0-400-72162-3307 INSURANCE	725	725	725	765	765	765	
Total 72162 Car #2	11,301	6,461	6,601	6,618	6,618	6,618	
Total 400 Fire Department	3,222,290	3,292,884	3,301,157	3,350,410	3,365,914	3,365,914	
500 Operational Services							
62500 Ontario Grants							
0-500-62500-2310 MIN OF NAT RESOURC	(136,065)	(53,000)	(53,000)	(53,000)	(55,000)	(55,000)	JP
Total 62500 Ontario Grants	(136,065)	(53,000)	(53,000)	(53,000)	(55,000)	(55,000)	
63400 Fees, Service Chg & Donations							
0-500-63400-2627 OTHER	(2,341)				(1,000)	(1,000)	Write off Accounts Rec



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0-500-63400-2633 MUNICIPAL CONSENT	(24,852)	(7,000)	(7,000)	(7,000)	(12,000)	(12,000)	JP - Should be permit fees only. Need to verify with Finance best way forward Steve will discuss with finance
0-500-63400-2641 DRIVEWAY CULVERTS		(2,000)	(2,000)	(2,000)	(1,000)	(1,000)	
0-500-63400-2643 SIDEWALK MAINTENANCE		(1,000)	(1,000)	(1,000)			JP roll into mc possibly
0-500-63400-2649 SANDING	(1,802)				(1,000)	(1,000)	
Total 63400 Fees, Service Chg & Donations	(28,995)	(10,000)	(10,000)	(10,000)	(15,000)	(15,000)	
63500 Other Revenue							
0-500-63500-2538 CHARGEBACKS	(773)				(500)	(500)	
0-500-63500-2555 SCRAP SALES	(3,103)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	JP Marine Recycling Corp
0-500-63500-2657 GAS SALES - HYDRO/		(1,100)	(1,100)	(1,100)			JP discussion necessary re source of revenue
0-500-63500-2909 TRANSFER FROM RESERVE		(40,692)	(40,292)	(40,292)	(38,692)	(38,692)	30,692 East Side Employment Lands debenture from general debt reserve plus 8,000 rental of tree trimming equipment
0-500-63500-2915 TRANSFER FROM CAPITAL	(34,566)	(34,566)	(34,566)	(34,566)	(34,566)	(34,566)	Roads Debenture funded from capital levy
0-500-63500-3204 AUTO SUPPLIES - GAS		1,025	1,051	1,047			JP - please remove and transfer to 0-500-74410-3204
0-500-63500-F558 OTHER REVENUE - FEE	(40,692)						
Total 63500 Other Revenue	(79,134)	(77,333)	(76,907)	(76,911)	(75,758)	(75,758)	
73200 Administration							
0-500-73200-3503 DEBENTURE - INTEREST	13,829	13,830	13,830	13,830	13,282	13,282	east side employment lands
0-500-73200-3510 DEBENTURE - PRINCIPAL	16,862	16,862	16,862	16,862	17,410	17,410	east side employment lands
Total 73200 Administration	30,691	30,692	30,692	30,692	30,692	30,692	
73210 Roads Construction/Maintenance							
0-500-73210-3503 DEBENTURE - INTEREST	13,096	13,095	13,095	13,095	12,366	12,366	Roads
0-500-73210-3510 DEBENTURE - PRINCIPAL	21,471	21,471	21,471	21,471	22,200	22,200	Roads
Total 73210 Roads Construction/Maintenance	34,567	34,566	34,566	34,566	34,566	34,566	
73220 Road Patrols							
0-500-73220-3101 SALARIES & WAGES -	36,028						
0-500-73220-3103 DISTRIBUTED SALARIES		16,093	16,093	16,093	16,093	16,093	
0-500-73220-3104 ROAD PATROL OVERTIME	473						
0-500-73220-3105 ROAD PATROL SHIFT	18						

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0-500-73220-3135 EMPLOYEE BENEFITS	11,831						
0-500-73220-3136 DISTRIBUTED EMPLO		6,223	6,223	6,223	6,223	6,223	
0-500-73220-3215 OTHER TYPES OF MA	1,458	2,081	2,133	2,125	1,000	1,000	RD
0-500-73220-3342 EQUIPMENT RENTAL	4,446	4,446	4,557	4,539	4,539	4,539	
Total 73220 Road Patrols	54,254	28,843	29,006	28,980	27,855	27,855	
73310 Bridge Maintenance							
0-500-73310-3215 OTHER TYPES OF MA	14						
0-500-73310-3315 ENGINEERING FEES	20,314	5,500	5,638	5,616	5,500	5,500	Bridges study and report-every 2 years
0-500-73310-3316 BRIDGE MAINTENANC	1,569						
Total 73310 Bridge Maintenance	21,897	5,500	5,638	5,616	5,500	5,500	
73320 Culvert Repairs							
0-500-73320-3101 SALARIES & WAGES -	13,089						
0-500-73320-3102 SALARIES & WAGES F	1,793						
0-500-73320-3103 DISTRIBUTED SALARI		8,583	8,583	8,583	8,583	8,583	
0-500-73320-3104 CULVERT REPAIRS - C	263						
0-500-73320-3110 CULVERT REP - VACA	72						
0-500-73320-3135 EMPLOYEE BENEFITS	5,028						
0-500-73320-3136 DISTRIBUTED EMPLO		3,326	3,326	3,326	3,326	3,326	
0-500-73320-3209 GRAVEL & STONE		4,558	4,672	4,654	4,654	4,654	RD
0-500-73320-3215 OTHER TYPES OF MA	14,379	9,449	9,685	9,647	9,647	9,647	RD
0-500-73320-3328 CONTRACT SERVICES	15,911	3,335	3,418	3,057	3,057	3,057	Transfer \$348 to 0-500-74410-3309 (RD).
0-500-73320-3342 EQUIPMENT RENTAL	5,559	5,559	5,698	5,676	5,676	5,676	
0-500-73320-3900 ASSET PURCHASES	650						RD
Total 73320 Culvert Repairs	56,744	34,810	35,382	34,943	34,943	34,943	
73410 Grass Mowing Spraying							
0-500-73410-3101 SALARIES & WAGES -	38,452						
0-500-73410-3102 SALARIES & WAGES F	17,476						
0-500-73410-3103 DISTRIBUTED SALARI		42,915	42,915	42,915	42,915	42,915	
0-500-73410-3104 OVERTIME	96						
0-500-73410-3105 GRASS MOWING - SHI	413						



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0-500-73410-3110 GRASS MOWING VAC.	704						
0-500-73410-3135 EMPLOYEE BENEFITS	12,606						
0-500-73410-3136 DISTRIBUTED EMPLO		16,737	16,737	16,737	16,737	16,737	
0-500-73410-3215 OTHER TYPES OF MA	1,526	556	570	568	568	568	RD
0-500-73410-3328 CONTRACT SERVICES	65,628	55,220	56,601	56,206	56,206	56,206	Transfer \$174 to 0-500-74410-3309(RD). Talk to Chris. Are we taking in-house?
0-500-73410-3342 EQUIPMENT RENTAL	14,451	14,451	14,812	14,754	14,754	14,754	
0-500-73410-3900 ASSET PURCHASES	1,532						RD
Total 73410 Grass Mowing Spraying	152,884	129,879	131,635	131,180	131,180	131,180	
73420 Brushing Tree Trimming							
0-500-73420-3101 SALARIES & WAGES -	42,224						
0-500-73420-3102 SALARIES & WAGES F	22,112						
0-500-73420-3103 DISTRIBUTED SALARI		80,465	80,465	80,465	80,465	80,465	
0-500-73420-3104 OVERTIME	797						
0-500-73420-3105 BRUSHING TRAILS SH	18						
0-500-73420-3110 BRUSHING TRAIL VAC	885						
0-500-73420-3135 EMPLOYEE BENEFITS	18,771						
0-500-73420-3136 DISTRIBUTED EMPLO		31,113	31,113	31,113	31,113	31,113	
0-500-73420-3215 OTHER TYPES OF MA	4,121	2,779	2,848	4,537	4,537	4,537	Transfer 1,700 from 3343
0-500-73420-3232 TREE REPLACEMENT		5,444	5,580	5,558	5,558	5,558	RD
0-500-73420-3328 CONTRACT SERVICES	179,046	153,000	156,825	230,499	156,213	156,213	Transfer \$174 to 0-500-74410-3309 (RD) Add \$75,000 - see OPS-12 for details (RD).
0-500-73420-3342 EQUIPMENT RENTAL	33,350	33,350	34,184	34,050	34,050	34,050	
0-500-73420-3343 EQUIPMENT RENTAL		10,000	9,840	8,102	8,000	8,000	Fund from equip reserve /Transfer 1,700 to 3215 (RD).
0-500-73420-3900 ASSET PURCHASES	204						
Total 73420 Brushing Tree Trimming	301,528	316,151	320,855	394,324	319,936	319,936	
73430 Ditching							
0-500-73430-3101 SALARIES & WAGES -	6,552				13,953	13,953	
0-500-73430-3102 SALARIES & WAGES F	988						
0-500-73430-3103 DISTRIBUTED SALARI		16,093	16,093	16,093			

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0-500-73430-3104 OVERTIME	61						
0-500-73430-3110 DITCHING - VACATION	39						
0-500-73430-3135 EMPLOYEE BENEFITS	2,139				5,228	5,228	
0-500-73430-3136 DISTRIBUTED EMPLO		6,223	6,223	6,223			
0-500-73430-3215 OTHER TYPES OF MA	1,370	588	603	14,997	600	600	See OPS-10 (RD).
0-500-73430-3311 ADVERTISING		556	570	568	568	568	RD
0-500-73430-3328 CONTRACT SERVICES	3,426	208,100	213,303	237,967	212,470	212,470	JP Reference Report 2019-30: No Contract Services. See OPS-10 (RD).
0-500-73430-3342 EQUIPMENT RENTAL	3,446	3,446	3,532	3,518	3,518	3,518	
0-500-73430-3343 EQUIPMENT RENTAL	121,772			200,914			JP This needs to accomodate Grade All Rentals See OPS-10 (RD).
Total 73430 Ditching	139,793	235,006	240,324	480,280	236,337	236,337	
73440 Catch Basins							
0-500-73440-3101 SALARIES & WAGES -	11,527						
0-500-73440-3102 SALARIES & WAGES F	2,145						
0-500-73440-3103 DISTRIBUTED SALARI		10,729	10,729	10,729	10,729	10,729	
0-500-73440-3104 OVERTIME	35						
0-500-73440-3105 OP CATCH BASIN - SF	43						
0-500-73440-3110 CATCH BASINS VACA	87						
0-500-73440-3135 EMPLOYEE BENEFITS	4,799						
0-500-73440-3136 DISTRIBUTED EMPLO		4,291	4,291	4,291	4,291	4,291	
0-500-73440-3215 OTHER TYPES OF MA	7,697	11,117	11,395	11,350	11,350	11,350	RD
0-500-73440-3328 CONTRACT SERVICES	26,699	16,728	17,146	16,905	16,905	16,905	Transfer \$174 to 0-500-74410-3309 (RD).
0-500-73440-3342 EQUIPMENT RENTAL	5,559	5,559	5,698	5,676	5,676	5,676	
0-500-73440-3343 EQUIPMENT RENTAL	117						RD
0-500-73440-3900 ASSET PURCHASES	650						RD
Total 73440 Catch Basins	59,358	48,424	49,259	48,951	48,951	48,951	
73450 Debris And Litter							
0-500-73450-3101 SALARIES & WAGES -	17,651						



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0-500-73450-3102 SALARIES & WAGES F	6,760						
0-500-73450-3103 DISTRIBUTED SALARI		37,550	37,550	37,550	37,550	37,550	
0-500-73450-3104 OVERTIME	613						
0-500-73450-3110 DEBRIS VACATION PA	270						
0-500-73450-3135 EMPLOYEE BENEFITS	7,106						
0-500-73450-3136 DISTRIBUTED EMPLO		14,591	14,591	14,591	14,591	14,591	
0-500-73450-3215 OTHER TYPES OF MA	386	588	603	600	600	600	RD
0-500-73450-3328 CONTRACT SERVICES		1,681	1,723	1,716	1,716	1,716	RD
0-500-73450-3342 EQUIPMENT RENTAL	13,563	13,563	13,902	13,848	13,848	13,848	
Total 73450 Debris And Litter	46,349	67,973	68,369	68,305	68,305	68,305	
73500 Crack Sealing							
0-500-73500-3311 ADVERTISING		500	513	(2)			SS - Remove
0-500-73500-3328 CONTRACT SERVICES		16,675	17,092	49,933	17,025	17,025	SS Increase to Sealing Account - from road resurfacing
Total 73500 Crack Sealing		17,175	17,605	49,931	17,025	17,025	
73510 Patching And Spraying							
0-500-73510-3101 SALARIES & WAGES -	27,763						
0-500-73510-3102 SALARIES & WAGES F	11,514						
0-500-73510-3103 DISTRIBUTED SALARI		32,186	32,186	32,186	32,186	32,186	
0-500-73510-3104 PATCHING OVERTIME	86						
0-500-73510-3105 PATCHING SHIFT PRE	5						
0-500-73510-3110 PATCHING - VACATIO	461						
0-500-73510-3135 EMPLOYEE BENEFITS	9,907						
0-500-73510-3136 DISTRIBUTED EMPLO		12,553	12,553	12,553	12,553	12,553	
0-500-73510-3215 OTHER TYPES OF MA	15,331	16,332	16,740	16,675	16,675	16,675	RD
0-500-73510-3328 CONTRACT SERVICES	70,620	43,052	44,128	43,608	43,608	43,608	Transfer \$348 to 0-500-74410-3309 (RD).
0-500-73510-3342 EQUIPMENT RENTAL	17,787	17,787	18,232	18,161	18,161	18,161	
0-500-73510-3343 EQUIPMENT RENTAL	7,832						RD
0-500-73510-3900 PATCHING AND STRA	650						RD
Total 73510 Patching And Spraying	161,956	121,910	123,839	123,183	123,183	123,183	
73520 Sweeping							

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0-500-73520-3101 SALARIES & WAGES -	29,637						
0-500-73520-3102 SALARIES & WAGES F	78						
0-500-73520-3103 DISTRIBUTED SALARI		26,822	26,822	26,822	26,822	26,822	
0-500-73520-3104 SWEEPING OVERTIME	20						
0-500-73520-3105 SWEEPING SHIFT PRÉ	173						
0-500-73520-3110 SWEEPING VACATION	3						
0-500-73520-3135 EMPLOYEE BENEFITS	11,880						
0-500-73520-3136 DISTRIBUTED EMPLO'		9,656	9,656	9,656	9,656	9,656	
0-500-73520-3215 OTHER TYPES OF MA	842						RD
0-500-73520-3328 CONTRACT SERVICES	6,448			40,000			See OPS-09 (RD).
0-500-73520-3342 EQUIPMENT RENTAL	33,350	33,350	34,184	34,050	34,050	34,050	
Total 73520 Sweeping	82,431	69,828	70,662	110,528	70,528	70,528	
73530 Shouldering							
0-500-73530-3101 SALARIES & WAGES -	27,823						
0-500-73530-3102 SALARIES & WAGES F	7,341						
0-500-73530-3103 DISTRIBUTED SALARI		42,915	42,915	42,915	42,915	42,915	
0-500-73530-3104 OVERTIME	211						
0-500-73530-3110 SHOULDERING VACA'	296						
0-500-73530-3135 EMPLOYEE BENEFITS	11,971						
0-500-73530-3136 DISTRIBUTED EMPLO'		16,737	16,737	16,737	16,737	16,737	
0-500-73530-3215 OTHER TYPES OF MA	34,521	46,000	47,150	46,966	46,000	46,000	RD
0-500-73530-3328 CONTRACT SERVICES	354	3,446	3,532	3,170	3,170	3,170	Transfer \$348 to 0-500-74410-3309 (RD).
0-500-73530-3342 EQUIPMENT RENTAL	38,908	38,908	39,881	39,725	39,725	39,725	
Total 73530 Shouldering	121,425	148,006	150,215	149,513	148,547	148,547	
73540 Guardrails							
0-500-73540-3101 SALARIES & WAGES -	205						
0-500-73540-3135 EMPLOYEE BENEFITS	115						
0-500-73540-3215 OTHER TYPES OF MA	361	544	558	555	555	555	RD



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0-500-73540-3328 CONTRACT SERVICES	248	5,300	5,433	5,411	5,411	5,411	Presently, no Salaries and Wages dedicated to Guardrails. Further discussion required on inspection process with Steve S (RD).
Total 73540 Guardrails	929	5,844	5,991	5,966	5,966	5,966	
73630 Dust Suppression							
0-500-73630-3101 SALARIES & WAGES -	78						
0-500-73630-3103 DISTRIBUTED SALARI		1,073	1,073	1,073	1,073	1,073	
0-500-73630-3135 EMPLOYEE BENEFITS	60						
0-500-73630-3136 DISTRIBUTED EMPLO		429	429	429	429	429	
0-500-73630-3328 CONTRACT SERVICES	12,236	17,000	17,425	17,357	17,357	17,357	This will provide 2 sprays per year (RD).
0-500-73630-3342 EQUIPMENT RENTAL	445	445	456	454	454	454	
Total 73630 Dust Suppression	12,819	18,947	19,383	19,313	19,313	19,313	
73651 Curb Maintenance							
0-500-73651-3215 OTHER TYPES OF MA		588	603	(3)			Delete line item, not required (RD).
0-500-73651-3328 CONTRACT SERVICES	8,809	11,000	11,275	11,231	11,231	11,231	RD
0-500-73651-3342 EQUIPMENT RENTAL	111	111	114	113	113	113	
Total 73651 Curb Maintenance	8,920	11,699	11,992	11,341	11,344	11,344	
74110 Snow Ploughing							
0-500-74110-3101 SALARIES & WAGES -	42,839						
0-500-74110-3102 SALARIES & WAGES F	19,640						
0-500-74110-3103 DISTRIBUTED SALARI		96,558	96,558	96,558	96,558	96,558	
0-500-74110-3104 OVERTIME	7,096						
0-500-74110-3105 SNOW PLOW SHIFT P	55						
0-500-74110-3110 SNOW PLOW VACATIO	791						
0-500-74110-3135 EMPLOYEE BENEFITS	21,626						
0-500-74110-3136 DISTRIBUTED EMPLO		37,550	37,550	37,550	37,550	37,550	
0-500-74110-3215 OTHER TYPES OF MA	3,991	2,779	2,848	2,837	2,837	2,837	RD
0-500-74110-3328 CONTRACT SERVICES	44,853	37,925	38,873	39,101	39,101	39,101	Proposed rate of inflation is less than inflation in current contract. Approximately 3.3%.(RD).
0-500-74110-3342 EQUIPMENT RENTAL	75,594	75,594	77,484	77,181	77,181	77,181	

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0-500-74110-3900 ASSET PURCHASES	1,932						
Total 74110 Snow Ploughing	218,417	250,406	253,313	253,227	253,227	253,227	
74115 Sidewalk Snow Removal							
0-500-74115-3101 SIDEWALK SNOW REM	409						
0-500-74115-3102 SIDEWALK SNOW REM	2,484						
0-500-74115-3104 SIDEWALK SNOW REM	58						
0-500-74115-3105 SIDEWALK SNOW REM	7						
0-500-74115-3110 SIDEWALK SNOW REM	102						
0-500-74115-3135 SIDEWALK SNOW REM	419						
0-500-74115-3215 SIDEWALK SNOW REM	1,314						
0-500-74115-3328 SIDEWALK SNOW REM	1,365						
0-500-74115-3343 SIDEWALK SNOW REM	11,783						
Total 74115 Sidewalk Snow Removal	17,941						
74120 Sanding/Salting							
0-500-74120-3101 SALARIES & WAGES -	48,256						
0-500-74120-3102 SALARIES & WAGES F	10,663						
0-500-74120-3103 DISTRIBUTED SALARI		64,372	64,372	64,372	64,372	64,372	
0-500-74120-3104 OVERTIME	4,777						
0-500-74120-3105 SANDING/SALT SHIFT	780						
0-500-74120-3110 SANDING/SALT VACA	448						
0-500-74120-3135 EMPLOYEE BENEFITS	20,099						
0-500-74120-3136 DISTRIBUTED EMPLO		25,212	25,212	25,212	25,212	25,212	
0-500-74120-3215 SANDING/SALTING OT	153,442	76,216	78,121	89,696	77,817	77,817	See Project OPS-01 (RD).
0-500-74120-3328 CONTRACT SERVICES	34,085	30,750	31,519	31,642	31,642	31,642	Proposed increase of inflation is less than inflation in the contract. Approximately 3.3% (RD).
0-500-74120-3342 EQUIPMENT RENTAL	54,472	54,472	55,834	55,616	55,616	55,616	
Total 74120 Sanding/Salting	327,022	251,022	255,058	266,538	254,659	254,659	
74130 Snow Fence							
0-500-74130-3101 SALARIES & WAGES -	7,067						
0-500-74130-3102 SALARIES & WAGES F	13,057						



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0-500-74130-3103 DISTRIBUTED SALARI		21,457	21,457	21,457	21,457	21,457	
0-500-74130-3105 SNOW FENCE SHIFT F	82						
0-500-74130-3110 SNOW FENCE VACATI	522						
0-500-74130-3135 EMPLOYEE BENEFITS	4,434						
0-500-74130-3136 DISTRIBUTED EMPLO		8,583	8,583	8,583	8,583	8,583	
0-500-74130-3215 OTHER TYPES OF MA	3,079	3,000	3,075	3,063	3,063	3,063	RD
0-500-74130-3342 EQUIPMENT RENTAL	3,446	3,446	3,532	3,518	3,518	3,518	
Total 74130 Snow Fence	31,687	36,486	36,647	36,621	36,621	36,621	
74210 Pavement Marking							
0-500-74210-3101 SALARIES & WAGES -	14,340						
0-500-74210-3102 SALARIES & WAGES F	2,895						
0-500-74210-3103 DISTRIBUTED SALARI		2,146	2,146	2,146	2,146	2,146	
0-500-74210-3104 OVERTIME	1,343						
0-500-74210-3105 PAVEMENT MACHINE	117						
0-500-74210-3110 PAVEMENT MARKING	133						
0-500-74210-3135 EMPLOYEE BENEFITS	4,630						
0-500-74210-3136 DISTRIBUTED EMPLO		805	805	805	805	805	
0-500-74210-3215 OTHER TYPES OF MA	40,920	4,446	4,557	4,982	5,000	5,000	Increase funds to \$5,000 to cover the cost of new paint material (RD).
0-500-74210-3311 ADVERTISING		500	513	511			RD
0-500-74210-3328 CONTRACT SERVICES	39,109	51,250	52,531	52,326	52,326	52,326	SS - Contract Services Ok, remainder is Ops
0-500-74210-3342 EQUIPMENT RENTAL	2,223	2,223	2,279	2,270	2,270	2,270	
0-500-74210-3343 EQUIPMENT RENTAL	13,178						RD
Total 74210 Pavement Marking	118,888	61,370	62,831	63,040	62,547	62,547	
74220 Traffic Signs							
0-500-74220-3101 SALARIES & WAGES -	20,873						
0-500-74220-3102 SALARIES & WAGES F	4,878						
0-500-74220-3103 DISTRIBUTED SALARI		21,457	21,457	21,457	21,457	21,457	
0-500-74220-3104 OVERTIME	291						
0-500-74220-3110 TRAFFIC SIGNALS VA	195						

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0-500-74220-3135 EMPLOYEE BENEFITS	7,188						
0-500-74220-3136 DISTRIBUTED EMPLO		8,583	8,583	8,583	8,583	8,583	
0-500-74220-3215 OTHER TYPES OF MA	21,721	16,000	16,400	23,836	16,336	16,336	See Project OPS-03 (RD).
0-500-74220-3305 PROPERTY RENTAL/L		150	154	153	153	153	RD
0-500-74220-3328 CONTRACT SERVICES	3,873	3,335	3,418	3,231	3,231	3,231	Transfer \$174 to 0-500-74410-3309 (RD).
0-500-74220-3342 EQUIPMENT RENTAL	4,446	4,446	4,557	4,539	4,539	4,539	
Total 74220 Traffic Signs	63,465	53,971	54,569	61,799	54,299	54,299	
74230 PC Harbour/Trillium Rail(West)							
0-500-74230-3101 SALARIES & WAGES -	26						
0-500-74230-3103 DISTRIBUTED SALARI		536	536	536	536	536	
0-500-74230-3104 PC HARBOUR -OVERT	214						
0-500-74230-3135 EMPLOYEE BENEFITS	55						
0-500-74230-3136 DISTRIBUTED EMPLO		215	215	215	215	215	
0-500-74230-3215 OTHER TYPES OF MA	20,647	6,882	7,054	7,027	20,027	20,027	JP
0-500-74230-3305 PROPERTY RENTAL/L	14,241	16,675	17,092	17,025	14,025	14,025	JP
0-500-74230-3328 CONTRACT SERVICES		20,910	21,433	21,349	11,349	11,349	JP
0-500-74230-3342 EQUIPMENT RENTAL	1,112	1,112	1,140	1,135	1,135	1,135	
Total 74230 PC Harbour/Trillium Rail(We	36,295	46,330	47,470	47,287	47,287	47,287	
74231 PC Harbour/Vale Rail (East)							
0-500-74231-3301 BLDG & EQUIP REPAIR	28,112	12,000	12,300	12,252	12,252	12,252	JP
Total 74231 PC Harbour/Vale Rail (East)	28,112	12,000	12,300	12,252	12,252	12,252	
74232 CN Rail							
0-500-74232-3215 OTHER TYPES OF MA	9,295	11,000	11,275	11,231	11,231	11,231	JP
Total 74232 CN Rail	9,295	11,000	11,275	11,231	11,231	11,231	
74233 CP Rail							
0-500-74233-3215 OTHER TYPES OF MA	3,072	3,796	3,891	3,876	3,876	3,876	JP
Total 74233 CP Rail	3,072	3,796	3,891	3,876	3,876	3,876	
74235 Safety Devices							
0-500-74235-3101 SALARIES & WAGES -	512						
0-500-74235-3102 SALARIES & WAGES F	582						



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0-500-74235-3103 DISTRIBUTED SALARI		1,073	1,073	1,073	1,073	1,073	
0-500-74235-3110 SAFETY DEVICES - VA	23						
0-500-74235-3135 EMPLOYEE BENEFITS	246						
0-500-74235-3136 DISTRIBUTED EMPLO		376	376	376	376	376	
0-500-74235-3215 OTHER TYPES OF MA	1,725	4,896	5,018	(19)			Delete GL and transfer funds to 0-540-74510-3233 (this will be a new line item request in my email to Brenda). Add inflation for 5-year forecast (RD).
Total 74235 Safety Devices	3,088	6,345	6,467	1,430	1,449	1,449	
74236 State Of Emergency							
0-500-74236-3101 SALARIES & WAGES -	7,954						
0-500-74236-3102 SALARIES & WAGES F	2,626						
0-500-74236-3104 STATE OF EMERGENC	2,993						
0-500-74236-3110 STATE OF EMERGENC	130						
0-500-74236-3111 STATE OF EMERGENC	1,169						
0-500-74236-3135 EMPLOYEE BENEFITS	4,559						
0-500-74236-3215 OTHER TYPES OF MA	431						RD
0-500-74236-3328 CONTRACT SERVICES	57,804						RD
0-500-74236-3343 EQUIPMENT RENTAL	3,238						RD
Total 74236 State Of Emergency	80,904						
74320 Driveway							
0-500-74320-3101 SALARIES & WAGES -	239						
0-500-74320-3103 DISTRIBUTED SALARI		3,219	3,219	3,219	3,219	3,219	
0-500-74320-3104 Driveway-Overtime	573						
0-500-74320-3135 EMPLOYEE BENEFITS	250						
0-500-74320-3136 DISTRIBUTED EMPLO		1,287	1,287	1,287	1,287	1,287	
0-500-74320-3215 OTHER TYPES OF MA	216	2,223	2,279	2,270	2,270	2,270	RD
0-500-74320-3342 EQUIPMENT RENTAL	1,112	1,112	1,140	1,135	1,135	1,135	
Total 74320 Driveway	2,390	7,841	7,925	7,911	7,911	7,911	
74360 Traffic Signals							
0-500-74360-3201 HYDRO	5,453	6,000	6,000	6,150	6,000	6,000	SS - Leave as is.

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0-500-74360-3301 BLDG & EQUIP REPAIR	6,976	15,000	15,375	15,315	15,000	15,000	SS - Leave as is.
Total 74360 Traffic Signals	12,429	21,000	21,375	21,465	21,000	21,000	
74383 Miscellaneous Recoverable Work							
0-500-74383-3101 SALARIES & WAGES -	152						
0-500-74383-3103 DISTRIBUTED SALARIES		1,073	1,073	1,073	1,073	1,073	
0-500-74383-3104 OPERATIONS SERVICES	146						
0-500-74383-3135 EMPLOYEE BENEFITS	103						
0-500-74383-3136 DISTRIBUTED EMPLOYMENT		429	429	429	429	429	
0-500-74383-3215 OTHER TYPES OF MATERIALS	1,083	500	513	511	511	511	SS - Leave as is.
0-500-74383-3328 CONTRACT SERVICES	2,054						SS - Leave as is.
0-500-74383-3342 EQUIPMENT RENTAL	278	278	285	284	284	284	
Total 74383 Miscellaneous Recoverable	3,816	2,280	2,300	2,297	2,297	2,297	
74385 Sidewalk Maintenance							
0-500-74385-3101 SALARIES & WAGES -	2,784						
0-500-74385-3102 SALARIES & WAGES -	8,813						
0-500-74385-3103 DISTRIBUTED SALARIES		4,291	4,291	4,291	4,291	4,291	
0-500-74385-3104 OVERTIME	19						
0-500-74385-3105 SIDEWALK MARKING	14						
0-500-74385-3110 SIDEWALK - SHIFT PREMIUM	354						
0-500-74385-3135 EMPLOYEE BENEFITS	2,672						
0-500-74385-3136 DISTRIBUTED EMPLOYMENT		1,717	1,717	1,717	1,717	1,717	
0-500-74385-3215 OTHER TYPES OF MATERIALS	425	1,112	1,140	1,135	1,135	1,135	RD
0-500-74385-3328 CONTRACT SERVICES	6,940	45,134	46,262	46,082	46,082	46,082	SS - Leave as is.
0-500-74385-3342 EQUIPMENT RENTAL	4,446	4,446	4,557	4,539	4,539	4,539	
0-500-74385-3343 EQUIPMENT RENTAL	3,053						
Total 74385 Sidewalk Maintenance	29,520	56,700	57,967	57,764	57,764	57,764	
74410 Vehicle/Equipment Operation							
0-500-74410-3101 SALARIES & WAGES -	95,651						
0-500-74410-3102 SALARIES & WAGES -	28,649						
0-500-74410-3103 DISTRIBUTED SALARIES		96,558	96,558	96,558	96,558	96,558	



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0-500-74410-3104 OVERTIME	6,544						
0-500-74410-3105 VEHICLES/EQUIP SHIF	21						
0-500-74410-3110 VACATION PAY	1,157						
0-500-74410-3111 STATUTORY HOLIDAY	948						
0-500-74410-3113 BEREAVEMENT	480						
0-500-74410-3135 EMPLOYEE BENEFITS	39,713						
0-500-74410-3136 DISTRIBUTED EMPLO'		37,550	37,550	37,550	37,550	37,550	
0-500-74410-3204 AUTO SUPPLIES - GAS	148,293	158,000	161,950	161,318	162,365	162,365	RD
0-500-74410-3206 AUTO SUPPLIES - PAF	133,732	123,007	126,082	100,590	100,590	100,590	Transfer \$19,563 to 3328, \$3,100 to 3309 and \$2,337 to 3313 (see comment in 3308)(RD).
0-500-74410-3215 OTHER TYPES OF MA	24,039	20,000	20,500	20,420	20,420	20,420	RD
0-500-74410-3222 INVENTORY ALLOWAN	2,769	1,112	1,140	1,135	1,135	1,135	RD
0-500-74410-3225 LICENSE PLATE FEES	19,039	15,407	15,792	15,731	15,731	15,731	RD
0-500-74410-3234 VEHICLE/EQUIPMENT	8,839			5,000	5,000	5,000	Add \$5,000 as a budget for this line item from the levy (RD).
0-500-74410-3301 BLDG & EQUIP REPAIR	1,025						RD
0-500-74410-3307 INSURANCE	31,614	31,614	31,614	33,353	33,353	33,353	RD
0-500-74410-3308 POSTAGE & COURIER	17	500	513	98	98	98	Transfer \$413 to 3313 (new line item that has been proposed in my email to Brenda and Stephen for this GL)(RD).
0-500-74410-3309 VEHICLE/EQUIP - TELI					5,000	5,000	transferred from other community services accounts for GPS Communications
0-500-74410-3310 VEHICLE LOGOS AND	579						Rename line item "Vehicle Logos and Decals" and leave at a zero balance to track through 2020 (RD).
0-500-74410-3313 VEHICLE/EQUIP - STA					3,000	3,000	transferred from other accounts
0-500-74410-3321 SUBSCRIPTIONS, PUE	677	1,000	1,025	771	771	771	Transfer \$250 to 3313 (see above comment in 3308)(RD).
0-500-74410-3328 CONTRACT SERVICES	108,489	37,747	38,691	62,726	62,726	62,726	Transfer \$19,563 from 3206 (RD). Add \$4623 from levy. Previously charged to 0-540-74510-3328. However, there was not allocated budget for this item. This money is for our GPS units installed on our fleet to monitor equipment use (RD).

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0-500-74410-3330 MISCELLANEOUS		583	598	(3)			Transfer \$598 to new line item (as described in my email to Brenda and Stephen titled, "Equipment and Tools - Replacement)(RD). Keep line item at a zero balance to monitor in 2020.
0-500-74410-3342 EQUIPMENT RENTAL	(658,445)	(658,512)	(674,975)	(672,341)	(672,341)	(672,341)	
0-500-74410-3361 WINTER CONTROL CA					7,200	7,200	as per request from Richard
0-500-74410-3900 ASSET PURCHASES	18,075	1,668	1,710	1,703	1,703	1,703	RD
Total 74410 Vehicle/Equipment Operatio	11,905	(133,766)	(141,252)	(135,391)	(119,141)	(119,141)	
74920 Street Lighting							
0-500-74920-3101 SALARIES & WAGES -	130						
0-500-74920-3103 DISTRIBUTED SALARI		536	536	536	536	536	
0-500-74920-3105 STREET LIGHTSHIFT I	1						
0-500-74920-3135 EMPLOYEE BENEFITS	47						
0-500-74920-3136 DISTRIBUTED EMPLO'		215	215	215	215	215	
0-500-74920-3201 HYDRO	165,525	180,000	180,000	184,500	184,500	184,500	SS - Leave as is.
0-500-74920-3301 BLDG & EQUIP REPAIR	56,851	30,750	31,519	(123)			SS - Remove this line and move budget to Contract Services
0-500-74920-3328 STREET LIGHTING CC	17,777			31,519	31,396	31,396	SS - Accomodate deletion of 3301
0-500-74920-3338 STREET LIGHTING FA	1,014						SS - Delete; will be accomodated in Facility GL when set up
0-500-74920-3342 EQUIPMENT RENTAL	222	222	228	227	227	227	
0-500-74920-3503 DEBENTURE - INTERE	15,550	15,550	15,550	15,550	14,120	14,120	LED street lights
0-500-74920-3510 DEBENTURE - PRINCI	92,222	92,222	92,222	92,222	93,609	93,609	LED street lights
Total 74920 Street Lighting	349,339	319,495	320,270	324,646	324,603	324,603	
Total 500 Operational Services	2,389,936	2,191,196	2,217,912	2,623,694	2,220,295	2,220,295	
510 Storm Sewer							
63400 Fees, Service Chg & Donations							
0-510-63400-2417 STORM SEWER FEES	(730,566)	(740,800)	(740,800)	(740,800)	(770,279)	(770,279)	SS - Leave as is
0-510-63400-2803 STORM SEWER SERV	(1,112)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	Transfer funds to new MC accounts arranged by SS
Total 63400 Fees, Service Chg & Donati	(731,678)	(745,800)	(745,800)	(745,800)	(775,279)	(775,279)	
74800 Storm Sewer Flushing Program							



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0-510-74800-3103 DISTRIBUTED SALARI		536	536	536	536	536	
0-510-74800-3136 DISTRIBUTED EMPLO		215	215	215	215	215	
0-510-74800-3328 CONTRACT SERVICES	4,046	54,228	55,584	55,367	55,367	55,367	SS - Carry forward 2019 Budget to 2020 to accomodate contract services, annual budget can stay
Total 74800 Storm Sewer Flushing Progi	4,046	54,979	56,335	56,118	56,118	56,118	
74810 Maintenance & Repair							
0-510-74810-3101 SALARIES & WAGES -	12,202						
0-510-74810-3102 SALARIES & WAGES F	1,386						
0-510-74810-3103 DISTRIBUTED SALARI		5,364	5,364	5,364	5,364	5,364	
0-510-74810-3104 OVERTIME	931						
0-510-74810-3110 STORM SEWERS REP	57						
0-510-74810-3135 EMPLOYEE BENEFITS	4,623						
0-510-74810-3136 DISTRIBUTED EMPLO		2,146	2,146	2,146	2,146	2,146	
0-510-74810-3215 OTHER TYPES OF MA	2,265	2,335	2,393	3,384	3,384	3,384	Add \$1,000 to line item based on 2017, 2018 usage and scheduled work for 2019, 2020 (RD).
0-510-74810-3328 MAINTENANCE & REP	176,667	16,675	17,092	16,851	17,025	17,025	Transfer \$174 to 0-500-74410-3309 (RD).
0-510-74810-3342 EQUIPMENT RENTAL	5,559	5,559	5,698	5,676	5,676	5,676	
0-510-74810-3343 EQUIPMENT RENTAL	20,664						RD.
Total 74810 Maintenance & Repair	224,354	32,079	32,693	33,421	33,595	33,595	
74820 Storm Sewer Laterals							
0-510-74820-3101 SALARIES & WAGES -	2,730						
0-510-74820-3103 DISTRIBUTED SALARI		2,146	2,146	2,146	2,146	2,146	
0-510-74820-3104 STORM SEWER LATEI	174						
0-510-74820-3135 EMPLOYEE BENEFITS	957						
0-510-74820-3136 DISTRIBUTED EMPLO		805	805	805	805	805	
0-510-74820-3215 OTHER TYPES OF MA	645	10,888	11,160	11,117	11,117	11,117	RD
0-510-74820-3328 CONTRACT SERVICES	3,766	1,668	1,710	1,703	1,703	1,703	RD
0-510-74820-3342 EQUIPMENT RENTAL	2,223	2,223	2,279	2,270	2,270	2,270	
Total 74820 Storm Sewer Laterals	10,495	17,730	18,100	18,041	18,041	18,041	
74830 Storm Sewer Man Holes							

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0-510-74830-3101 SALARIES & WAGES -	60						
0-510-74830-3103 DISTRIBUTED SALARI		1,073	1,073	1,073	1,073	1,073	
0-510-74830-3104 STORM SEWER MAN I	136						
0-510-74830-3135 EMPLOYEE BENEFITS	45						
0-510-74830-3136 DISTRIBUTED EMPLO'		429	429	429	429	429	
0-510-74830-3215 OTHER TYPES OF MA		890	912	909	909	909	RD
0-510-74830-3328 CONTRACT SERVICES	1,221	11,117	11,395	11,350	11,350	11,350	RD
0-510-74830-3342 EQUIPMENT RENTAL	278	278	285	284	284	284	
Total 74830 Storm Sewer Man Holes	1,740	13,787	14,094	14,045	14,045	14,045	
74840 Storm Sewer General Operation							
0-510-74840-3101 SALARIES & WAGES -	156						
0-510-74840-3103 DISTRIBUTED SALARI		53,644	53,644	53,644	53,644	53,644	
0-510-74840-3104 OVERTIME	924						
0-510-74840-3135 EMPLOYEE BENEFITS	357						
0-510-74840-3136 DISTRIBUTED EMPLO'		16,093	16,093	16,093	16,093	16,093	
0-510-74840-3215 OTHER TYPES OF MA		1,112	1,140	1,135	1,135	1,135	RD
0-510-74840-3305 PROPERTY RENTAL/L	412	445	456	454	454	454	JP
0-510-74840-3342 EQUIPMENT RENTAL	556	556	570	568	568	568	
0-510-74840-3353 CITY STORM SEWER	22,150	29,925	29,925	29,925	29,925	29,925	City portion of fees
0-510-74840-3409 TRANSFER TO RESEF		225,631	225,631	225,631	227,279	227,279	
0-510-74840-3503 DEBENTURE - INTERE	193,006	193,006	193,006	193,006	189,170	189,170	storm sewer
0-510-74840-3510 DEBENTURE - PRINCIP	106,813	106,813	106,813	106,813	110,649	110,649	storm sewer
0-510-74840-3900 STORM SEWER GENE	370						
Total 74840 Storm Sewer General Opera	324,744	627,225	627,278	627,269	628,917	628,917	
74850 Colborne/Johnson St Pump Stn							
0-510-74850-3103 COLBORNE/JOHNSON					3,755	3,755	
0-510-74850-3136 COLBORNE/JOHNSON					1,449	1,449	
0-510-74850-3200 COLBORNE/JOHNSON					6,636	6,636	
0-510-74850-3201 COLBORNE/JOHNSON	287				4,869	4,869	
0-510-74850-3202 COLBORNE/JOHNSON					857	857	



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0-510-74850-3301 Bldg & Equip Repairs &					4,084	4,084	
0-510-74850-3328 COLBORNE/JOHNSON					1,210	1,210	
0-510-74850-3342 COLBORNE/JOHNSON					1,703	1,703	
Total 74850 Colborne/Johnson St Pump	287				24,563	24,563	
Total 510 Storm Sewer	(166,012)		2,700	3,094			
520 Transit							
62500 Ontario Grants							
0-520-62500-2900 GRANTS	(61,364)	(151,000)	(151,000)	(151,000)			
Total 62500 Ontario Grants	(61,364)	(151,000)	(151,000)	(151,000)			
62501 Grant - Allocation from Region							
0-520-62501-2928 TRANSIT-PROV GAS T					(139,000)	(139,000)	
Total 62501 Grant - Allocation from Regi					(139,000)	(139,000)	
63500 Other Revenue							
0-520-63500-2909 TRANSFER FROM RES		(34,267)	(34,267)	(34,267)			
0-520-63500-2990 TRANSIT UPASS	(7,000)	(14,000)	(14,000)	(14,000)			
0-520-63500-2992 TRANSIT FARES - LOC	(21,581)	(21,500)	(21,500)	(21,500)	(21,500)	(21,500)	
0-520-63500-2993 TRANSIT FARES - LINI	(1,905)	(12,500)	(12,500)	(12,500)			
0-520-63500-F530 OTHER REVENUE - FF	(16,988)						
Total 63500 Other Revenue	(47,474)	(82,267)	(82,267)	(82,267)	(21,500)	(21,500)	
74250 Transit							
0-520-74250-3139 TRAVEL EXPENSE		200	205	204			
0-520-74250-3311 ADVERTISING	176	1,000	1,025	1,021	500	500	
0-520-74250-3320 ASSOCIATION MEMBE		250	256	255			
0-520-74250-3328 CONTRACT SERVICES	278,508	401,663	411,705	410,098	329,600	329,600	includes Saturday Service or some increased level of service
Total 74250 Transit	278,684	403,113	413,191	411,578	330,100	330,100	
Total 520 Transit	169,846	169,846	179,924	178,311	169,600	169,600	
530 Market Sq/Parking Lots							
63400 Fees, Service Chg & Donations							
0-530-63400-2508 MARKET FEES	(9,956)	(10,500)	(10,500)	(10,500)	(10,500)	(10,500)	SS - Need to verify GL approvals

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0-530-63400-2517 MARKET HYDRO FEE	(900)	(1,100)	(1,100)	(1,100)	(1,100)	(1,100)	
Total 63400 Fees, Service Chg & Donati	(10,856)	(11,600)	(11,600)	(11,600)	(11,600)	(11,600)	
74340 Parking Lots							
0-530-74340-3101 SALARIES & WAGES -	274						
0-530-74340-3103 DISTRIBUTED SALARI		1,073	1,073	1,073	1,073	1,073	
0-530-74340-3135 EMPLOYEE BENEFITS	79						
0-530-74340-3136 DISTRIBUTED EMPLO'		429	429	429	429	429	
0-530-74340-3215 OTHER TYPES OF MA	708	333	341	340	340	340	RD
0-530-74340-3305 PROPERTY RENTAL/L	305	333	341	340	340	340	RD
0-530-74340-3328 CONTRACT SERVICES	11,040	8,713	8,931	8,896			Defer plowing services to Ashley and Nicole as per report to council for winter control (RD).
0-530-74340-3342 EQUIPMENT RENTAL	1,112	1,112	1,140	1,135	1,135	1,135	
Total 74340 Parking Lots	13,518	11,993	12,255	12,213	3,317	3,317	
74341 Market Square							
0-530-74341-3101 SALARIES & WAGES -	1,545						
0-530-74341-3102 SALARIES & WAGES F	4,533	6,852	6,852	6,852	6,988	6,988	
0-530-74341-3103 DISTRIBUTED SALARI		2,146	2,146	2,146	2,146	2,146	
0-530-74341-3104 OVERTIME	87						
0-530-74341-3105 MARKET SQUARE - SH	16						
0-530-74341-3110 VACATION PAY	474						
0-530-74341-3111 STATUTORY HOLIDAY	475						
0-530-74341-3120 MARKET SQUARE AC	(168)						
0-530-74341-3135 EMPLOYEE BENEFITS	1,316	952	952	952	998	998	
0-530-74341-3136 DISTRIBUTED EMPLO'		805	805	805	805	805	
0-530-74341-3201 HYDRO	1,026	1,200	1,200	1,230	1,100	1,100	???? Ops or Community Services for this entire account 74341
0-530-74341-3215 OTHER TYPES OF MA	553	1,230	1,261	1,256	656	656	Further discussion required with Steve S regarding facility maintenance work (RD).
0-530-74341-3302 Market Square-Facility I	5,673						Defer to Steve S. (RD).
0-530-74341-3307 INSURANCE	1,272	1,218	1,218	1,285	1,285	1,285	



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0-530-74341-3311 ADVERTISING		155	159	158			
0-530-74341-3320 ASSOCIATION MEMBE	305	308	316	314	314	314	
0-530-74341-3328 CONTRACT SERVICES	275				300	300	
0-530-74341-3338 Market Square-Facility I	551						Defer to Steve S. (RD).
0-530-74341-3342 EQUIPMENT RENTAL	2,223	2,223	2,279	2,270	2,270	2,270	
Total 74341 Market Square	20,156	17,089	17,188	17,268	16,862	16,862	
Total 530 Market Sq/Parking Lots	22,818	17,482	17,843	17,881	8,579	8,579	
540 Operational Services - Admin							
62600 Other Grants							
0-540-62600-2358 Other Federal Grants		(61,476)	(61,476)	(61,476)	(61,476)	(61,476)	FCM Climate Innovation Program (MCIP) 2 yr program 1/2 \$122,953 Covers staff for Climate Change Coordinator
0-540-62600-2941 OTHER GRANT - MCIP	(31,418)						
Total 62600 Other Grants	(31,418)	(61,476)	(61,476)	(61,476)	(61,476)	(61,476)	
63500 Other Revenue							
0-540-63500-2700 ADMINISTRATION FEE		(270,598)	(277,363)	(276,281)	(276,281)	(276,281)	water/wastewater fund
0-540-63500-2909 TRANSFER FROM RES		(204,594)	(114,094)	(114,094)	(204,594)	(204,594)	Operations Centre Debt Reserve \$114,094 / Facility Maint Study \$75,500 / Renewable energy generation \$15,000
0-540-63500-2915 TRANSFER FROM CAF	(56,592)	(56,592)	(56,592)	(56,592)			vehicle debenture matures 2019
0-540-63500-F473 OTHER REVENUE - FF	(19,875)						
Total 63500 Other Revenue	(76,467)	(531,784)	(448,049)	(446,967)	(480,875)	(480,875)	
74370 Building and Yard							
0-540-74370-3101 SALARIES & WAGES -	4,964						
0-540-74370-3102 SALARIES & WAGES F	173						
0-540-74370-3104 OVERTIME	229						
0-540-74370-3110 BUILDING VACATION I	7						
0-540-74370-3135 EMPLOYEE BENEFITS	1,797						
0-540-74370-3201 HYDRO	2,496			2,000	2,000	2,000	SS
0-540-74370-3202 WATER	543			500	500	500	SS
0-540-74370-3203 HEAT (OIL) OR GAS	72						

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0-540-74370-3215 OTHER TYPES OF MA	183						
0-540-74370-3301 BLDG & EQUIP REPAIR	229			500	500	500	SS
0-540-74370-3305 PROPERTY RENTAL/L	15,932			16,251	16,251	16,251	SS
0-540-74370-3307 INSURANCE	4,921			5,019	5,019	5,019	SS - BG to verify amount
0-540-74370-3328 CONTRACT SERVICES	1,647			500	500	500	SS
0-540-74370-3503 DEBENTURE - INTEREST	33,728	33,729	33,729	33,729	32,850	32,850	fuel tanks & operations centre design
0-540-74370-3510 DEBENTURE - PRINCIPAL	23,541	23,541	23,541	23,541	24,420	24,420	fuel tanks & operations centre design
Total 74370 Building and Yard	90,462	57,270	57,270	82,040	82,040	82,040	
74375 Operations Centre Facility							
0-540-74375-3101 SALARIES & WAGES -	41,327						
0-540-74375-3102 SALARIES & WAGES -	3,620						
0-540-74375-3103 Distributed Wages		64,372	64,372	64,372	64,372	64,372	
0-540-74375-3104 OVERTIME	7,921						
0-540-74375-3105 OPERATIONS SHIFT P	337						
0-540-74375-3110 OPERATIONS VACATION	145						
0-540-74375-3135 EMPLOYEE BENEFITS	17,564						
0-540-74375-3136 Distributed Benefits		25,105	25,105	25,105	25,105	25,105	
0-540-74375-3201 HYDRO	31,769	30,262	30,262	31,019	35,019	35,019	SS - Finance
0-540-74375-3202 WATER	16,197	12,743	12,743	13,062	17,062	17,062	SS - Finance
0-540-74375-3203 HEAT (OIL) OR GAS	22,727	13,678	13,678	14,020	20,020	20,020	SS - Finance
0-540-74375-3215 OTHER TYPES OF MA	7,856	6,761	6,930	6,903	6,903	6,903	JP
0-540-74375-3301 BLDG & EQUIP REPAIR	46,610	5,614	5,754	5,732	10,732	10,732	please rename - Bldg & Equipment for every 3301 account
0-540-74375-3302 Operations Centre Facility	19,260						SS - Move to Facility Budget
0-540-74375-3307 INSURANCE		4,921	4,921	5,192	5,192	5,192	
0-540-74375-3309 TELEPHONE/MODUL/	1,229			999	1,000	1,000	SS - Telephone Bills for PCOC
0-540-74375-3323 COMPUTER PROGRAMS	18,593						leave as is
0-540-74375-3328 CONTRACT SERVICES	84,583	33,858	34,704	34,569	69,569	69,569	JP
0-540-74375-3330 MISCELLANEOUS	82	400	410	408	200	200	JP
0-540-74375-3338 Operations Centre-Facility	23,418	6,000	6,000	6,126			SS - Move to Facility Budget



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0-540-74375-3342 Equipment Rental Own	3,334	3,334	3,417	3,404	3,404	3,404	
0-540-74375-3343 OPERATION CENTRE	2,917						
0-540-74375-3503 DEBENTURE - INTERE	461,073	461,073	461,073	461,073	451,455	451,455	operations centre building
0-540-74375-3510 DEBENTURE - PRINCI	278,021	278,021	278,021	278,021	287,639	287,639	operations centre building
0-540-74375-3900 OPERATIONS CENTRE	1,811						
Total 74375 Operations Centre Facility	1,090,394	946,142	947,390	950,005	997,672	997,672	
74510 Public Works General Admin							
0-540-74510-3101 SALARIES & WAGES -	470,926	1,757,304	1,757,304	1,757,304	1,549,464	1,549,464	reduced Fleet Manager wage at July 1 2020
0-540-74510-3102 SALARIES & WAGES F	8,851	94,799	94,799	94,799	96,681	96,681	
0-540-74510-3103 DISTRIBUTED SALARI		(1,072,036)	(1,072,036)	(1,072,036)	(1,072,036)	(1,072,036)	
0-540-74510-3104 OVERTIME	77,326	92,000	92,000	92,000	82,000	82,000	
0-540-74510-3105 SHIFT PREMIUM	449	1,000	1,000	1,000	500	500	
0-540-74510-3106 IN LIEU	50,316						
0-540-74510-3107 SALARIES & WAGES -	428						
0-540-74510-3109 STANDBY	30,029	42,000	42,000	42,000	37,000	37,000	
0-540-74510-3110 VACATION PAY	132,053						
0-540-74510-3111 STATUTORY HOLIDAY	76,301						
0-540-74510-3112 SICK LEAVE	55,264						
0-540-74510-3113 BEREAVEMENT	2,980						
0-540-74510-3120 ACCRUED SALARIES .	(5,023)						
0-540-74510-3123 Casual Labour					61,476	61,476	FCM Climate Innovation Program (MCIP) 2 yr program 1/2 \$122,953 Covers staff for Climate Change Coordinator
0-540-74510-3134 WCB PENSION	10,787	11,821	12,117	12,069	11,269	11,269	
0-540-74510-3135 EMPLOYEE BENEFITS	254,433	621,305	621,305	621,305	576,066	576,066	
0-540-74510-3136 DISTRIBUTED EMPLO		(420,576)	(420,576)	(420,576)	(420,576)	(420,576)	
0-540-74510-3137 CLOTHING ALLOWANC	36,551	26,138	26,791	26,687	26,687	26,687	RD
0-540-74510-3139 TRAVEL EXPENSE	102	221	227	226	226	226	RD
0-540-74510-3207 OFFICE SUPPLIES/ST,	16,117	7,600	7,790	7,760	7,760	7,760	RD
0-540-74510-3215 OTHER TYPES OF MA	782	1,111	1,139	1,134	1,134	1,134	RD

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0-540-74510-3222 INVENTORY ALLOWAN	4,123						RD
0-540-74510-3233 PUBLIC WORKS GEN .					4,999	4,999	reallocated from 0-500-74235-3215
0-540-74510-3282 PHOTOCOPIES MAINT	5,422	4,025	4,126	4,110	4,110	4,110	RD
0-540-74510-3305 PROPERTY RENTAL/L	855	900	923	919	919	919	RD
0-540-74510-3308 POSTAGE & COURIER	283	100	103	102	102	102	RD
0-540-74510-3309 TELEPHONE/MODUM/	24,570	21,000	21,000	15,420	15,420	15,420	Transfer \$6,000 to 0-540-74610-3309 (RD).
0-540-74510-3312 PHOTOCOPY	2,809	2,924	2,997	2,985	2,985	2,985	RD
0-540-74510-3313 PUBLIC WORKS STAF	16,491	16,000	16,400	35,286	16,336	16,336	See OPS-11 (RD).
0-540-74510-3320 ASSOCIATION MEMBE	1,667	1,890	1,937	1,930	1,930	1,930	RD
0-540-74510-3321 SUBSCRIPTIONS, PUE	576	334	342	341	341	341	RD
0-540-74510-3328 CONTRACT SERVICES	4,669						GPS tracking costs. Being moved to 0-500-74410-3309 (RD).
0-540-74510-3330 MISCELLANEOUS	1,608	612	627	625	625	625	RD
0-540-74510-3342 EQUIPMENT RENTAL .	16,675	16,675	17,092	17,025	17,025	17,025	
0-540-74510-3503 DEBENTURE - INTERE	2,592	2,592	2,592	2,592			vehicle debenture matures in2019
0-540-74510-3510 DEBENTURE - PRINCIP	54,000	54,000	54,000	54,000			vehicle debenture matures in2019
Total 74510 Public Works General Admi	1,355,012	1,283,739	1,285,999	1,299,007	1,022,443	1,022,443	
74515 Courier Service							
0-540-74515-3101 SALARIES & WAGES -	2,324						
0-540-74515-3103 DISTRIBUTED SALARI		6,437	6,437	6,437	6,437	6,437	
0-540-74515-3135 EMPLOYEE BENEFITS	864						
0-540-74515-3136 DISTRIBUTED EMPLO		2,468	2,468	2,468	2,468	2,468	
0-540-74515-3342 EQUIPMENT RENTAL .	4,446	4,446	4,557	4,539	4,539	4,539	
Total 74515 Courier Service	7,634	13,351	13,462	13,444	13,444	13,444	
74610 Engineering General Admin							
0-540-74610-3101 SALARIES & WAGES -	490,243	690,059	690,059	690,059	745,615	745,615	
0-540-74610-3102 SALARIES & WAGES F	14,706	16,768	16,768	16,768	17,101	17,101	
0-540-74610-3103 DISTRIBUTED SALARI		(107,287)	(107,287)	(107,287)	(107,287)	(107,287)	
0-540-74610-3104 OVERTIME	7,005	17,000	17,000	17,000	9,000	9,000	
0-540-74610-3106 IN LIEU	27,161						



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0-540-74610-3110 VACATION PAY	42,405						
0-540-74610-3111 STATUTORY HOLIDAY	30,031						
0-540-74610-3112 SICK LEAVE	2,939						
0-540-74610-3120 ACCRUED SALARIES	15,813						
0-540-74610-3135 EMPLOYEE BENEFITS	171,063	220,874	220,874	220,874	254,158	254,158	
0-540-74610-3136 DISTRIBUTED EMPLOYEES		(40,769)	(40,769)	(40,769)	(40,769)	(40,769)	
0-540-74610-3137 CLOTHING ALLOWANCE	5,281	6,000	6,150	6,126	5,626	5,626	SS - Leave as is.
0-540-74610-3139 TRAVEL EXPENSE	110	1,000	1,025	521	521	521	SS - Move \$500 to Staff Development 74610-3313
0-540-74610-3205 TRAFFIC SAFETY STUDY	9,045	10,000	10,250	10,210	10,000	10,000	SS - Leave as is.
0-540-74610-3207 OFFICE SUPPLIES/STATIONERY	5,593	3,512	3,600	4,585	4,585	4,585	SS - Increase to accomodate annual use.
0-540-74610-3215 OTHER TYPES OF MATERIALS	249	500	513	261	261	261	SS - Move \$250 to Staff Development 74610-3313
0-540-74610-3216 PROTECTIVE CLOTHING	539	1,500	1,538	1,532	1,200	1,200	SS - Leave as is.
0-540-74610-3219 ENGINEERING - CREDESIGN	905						
0-540-74610-3282 PHOTOCOPIER MAINTENANCE	3,446	2,500	2,563	2,553	2,553	2,553	SS - Leave as is.
0-540-74610-3308 POSTAGE & COURIER	12	100	103	52	52	52	SS - Move \$50 to Staff Development 74610-3313
0-540-74610-3309 TELEPHONE/MODULATORS	1,306	2,000	2,000	12,040	12,040	12,040	Move \$6,000 from 74510-3309 to this account and increase another \$4,000 \$65/phone by 15 people = \$11,700/year, plus GPS, plus DiCAN GPS
0-540-74610-3312 PHOTOCOPY	5,055	5,000	5,125	5,105	5,105	5,105	SS - Leave as is.
0-540-74610-3313 ENGINEERING STAFF	9,098	5,125	5,253	7,480	7,480	7,480	SS - Increase due to new staff members
0-540-74610-3316 LEGAL FEES	563						
0-540-74610-3319 CONSULTANT FEES		75,500			75,500	75,500	facility maintance study
0-540-74610-3320 ASSOCIATION MEMBERSHIP	2,791	2,600	2,665	3,405	3,405	3,405	SS - Increase due to new staff members
0-540-74610-3321 SUBSCRIPTIONS, PUBLICATIONS	803	900	923	919	919	919	SS - Leave as is.
0-540-74610-3323 COMPUTER PROGRAMS	57,410	24,183	24,788	49,691	29,691	29,691	SS - ***Update as per Spreadsheet given to Brenda G.
0-540-74610-3324 OFFICE, EQUIP AND MATERIALS	173						
0-540-74610-3326 PUBLIC RELATIONS	913	556	570	998	998	998	SS - Leave as is.
0-540-74610-3330 MISCELLANEOUS	239	1,000	1,025	1,021	1,021	1,021	SS - Leave as is.
0-540-74610-3342 EQUIPMENT RENTAL	4,446	4,446	4,557	4,539	4,539	4,539	
0-540-74610-3435 ENVIRONMENTAL INITIATIVES	7,151	5,000	5,125	5,105	5,105	5,105	SS - transfer to 74613

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0-540-74610-3443 DATA COLLECTION	221	4,513	4,626	982	982	982	SS - Move \$1447 to Staff Development 74610-3313; Move \$750 to Memberships 74610-3320; Move \$430 to Public Relations 74610-3326; Move \$999 to Office Supplies 74610-3207
0-540-74610-3508 KILLAY /CATHERINE E	9,227	5,000	5,125	5,105	5,105	5,105	SS - transfer to 74613
Total 74610 Engineering General Admin	925,942	957,580	884,169	918,875	1,054,506	1,054,506	
74612 Facility Energy Audit							
0-540-74612-3102 SALARIES & WAGES F		9,582	9,582	9,582	9,772	9,772	
0-540-74612-3104 OVERTIME	104						
0-540-74612-3135 EMPLOYEE BENEFITS	51	1,400	1,400	1,400	1,469	1,469	
0-540-74612-3313 STAFF DEVELOPME		513	526	524	524	524	DS
0-540-74612-3319 CONSULTANT FEES		15,000		15,000	15,000	15,000	DS 2020 GHG Project Renewable Passive Energy Generation
0-540-74612-3321 SUBSCRIPTIONS, PUE	254	278	285	253	253	253	DS
Total 74612 Facility Energy Audit	409	26,773	11,793	26,759	27,018	27,018	
74613 Environmental Compliance							
0-540-74613-3101 ENVIRON. COMPLIANC	25,299						
0-540-74613-3102 ENVIRON. COMPLIANC	7,590						
0-540-74613-3103 ENVIRON. COMPLIANC		7,283	7,283	7,283	7,283	7,283	
0-540-74613-3110 ENVIRON. COMPLIANC	1,348						
0-540-74613-3111 ENVIRON. COMPLIANC	811						
0-540-74613-3120 ENVIRONMENTAL - A	421						
0-540-74613-3135 ENVIRON. COMPLIANC	6,017						
0-540-74613-3136 ENVIRON. COMPLIANC		2,185	2,185	2,185	2,185	2,185	
0-540-74613-3139 ENVIRON. COMPLIANC	25						
0-540-74613-3284 ENVIRON. COMPLIANC	242	267	274	273	273	273	DS
0-540-74613-3285 ENVIRON.COMPLIANC	17,158	12,832	5,465	5,444	5,444	5,444	DS
0-540-74613-3313 ENVIRON. COMPLIANC	2,269	5,000	5,125	5,105	5,105	5,105	DS
0-540-74613-3330 ENVIRON. COMPLIANC	622	256	262	261	261	261	DS
Total 74613 Environmental Compliance	61,802	27,823	20,594	20,551	20,551	20,551	
74620 Flavours Of Niagara							



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0-540-74620-3103 DISTRIBUTED SALARI		2,146	2,146	2,146	2,146	2,146	
0-540-74620-3136 DISTRIBUTED EMPLO		858	858	858	858	858	
Total 74620 Flavours Of Niagara		3,004	3,004	3,004	3,004	3,004	
74621 City Special Events							
0-540-74621-3102 SALARIES & WAGES F	600						
0-540-74621-3104 CITY SPECIAL EVENT:	287						
0-540-74621-3110 CITY SPECIAL EVENT:	24						
0-540-74621-3135 EMPLOYEE BENEFITS	217						
Total 74621 City Special Events	1,128						
Total 540 Operational Services - Admin	3,424,898	2,722,422	2,714,156	2,805,242	2,678,327	2,678,327	
545 Facilities							
71221 City Hall (66 Charlotte)							
0-545-71221-3302 CITY HALL - FACILITY					21,212	21,212	
0-545-71221-3338 CITY HALL - FACILITY	219				23,483	23,483	
Total 71221 City Hall (66 Charlotte)	219				44,695	44,695	
72140 Fire Station #1							
0-545-72140-3302 FIRE STATION #1 - FA					15,202	15,202	
0-545-72140-3338 FIRE STATION #1 - FA					817	817	
Total 72140 Fire Station #1					16,019	16,019	
72440 Animal Shelter							
0-545-72440-3302 ANIMAL SHELTER - FA					1,534	1,534	
0-545-72440-3338 ANIMAL SHELTER - FA					682	682	
Total 72440 Animal Shelter					2,216	2,216	
74375 Operations Centre Facility							
0-545-74375-3338 OPERATION CENTRE					6,126	6,126	
0-545-74375-3513 OPERATION CENTRE	1,272						
Total 74375 Operations Centre Facility	1,272				6,126	6,126	
74614 Facilities General Admin							
0-545-74614-3101 FACILITIES - SALARIE					260,397	260,397	
0-545-74614-3120 FACILITIES - ACCRUE	6,580						

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0-545-74614-3135 FACILITIES - EMPLOYE	2,343				92,853	92,853	
0-545-74614-3234 FACILITIES - EQUIPME	303						
Total 74614 Facilities General Admin	9,226				353,250	353,250	
74855 Scholfield Pumping Station							
0-545-74855-3338 SCHOLFIELD PUMPIN	8,977						
Total 74855 Scholfield Pumping Station	8,977						
75150 Roselawn							
0-545-75150-3302 ROSELAWN CENTRE -					7,000	7,000	
0-545-75150-3338 ROSELAWN CENTRE -	4,875				15,000	15,000	
Total 75150 Roselawn	4,875				22,000	22,000	
75210 Eagle Marsh Drain Maintenance							
0-545-75210-3338 EAGLE MARSH DRAIN	2,173						
0-545-75210-3513 EAGLE MARSH DRAIN	34						
Total 75210 Eagle Marsh Drain Maintena	2,207						
79610 Humberstone Community Hall							
0-545-79610-3302 HUMBERSTONE HALL					953	953	
0-545-79610-3338 HUMBERSTONE HALL					1,212	1,212	
Total 79610 Humberstone Community H					2,165	2,165	
79710 Health & Wellness Comm Centre							
0-545-79710-3302 VHWC CENTRE - FACI	7,937				37,267	37,267	
0-545-79710-3338 VHWC CENTRE - FACI	1,587				63,302	63,302	
0-545-79710-3513 VHWC CENTRE - FACI	2,731						
Total 79710 Health & Wellness Comm Cc	12,255				100,569	100,569	
80910 Tennis Court Facility							
0-545-80910-3302 TENNIS COURT - FACI					694	694	
Total 80910 Tennis Court Facility					694	694	
80915 Soccer Complex							
0-545-80915-3302 SOCCER COMPLEX - I					1,736	1,736	
Total 80915 Soccer Complex					1,736	1,736	
81230 Bethel Community Centre							



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0-545-81230-3302 BETHEL COMM CENTI					2,042	2,042	
0-545-81230-3338 BETHEL COMM CENTI					1,072	1,072	
Total 81230 Bethel Community Centre					3,114	3,114	
81240 Sherkston Community Centre							
0-545-81240-3302 SHERKSTON COMM C					1,261	1,261	
0-545-81240-3338 SHERKSTON COMM C					888	888	
Total 81240 Sherkston Community Cent					2,149	2,149	
81280 Nickel Beach							
0-545-81280-3302 NICKEL BEACH - FACI					1,000	1,000	
0-545-81280-3338 NICKEL BEACH - FACI					1,154	1,154	
Total 81280 Nickel Beach					2,154	2,154	
81310 Sugarloaf Marina							
0-545-81310-3302 SUGARLOAF MARINA					22,360	22,360	
0-545-81310-3338 SUGARLOAF MARINA	900				24,504	24,504	
Total 81310 Sugarloaf Marina	900				46,864	46,864	
81320 Harbourview Docks							
0-545-81320-3302 HARBOURMASTER BL					1,680	1,680	
Total 81320 Harbourview Docks					1,680	1,680	
81340 HH Knoll Pk Snack Bar/MiniPutt							
0-545-81340-3302 HH KNOLL MINIPUTT E					1,047	1,047	
Total 81340 HH Knoll Pk Snack Bar/Mini					1,047	1,047	
81411 Library Facility							
0-545-81411-3302 Facilities Parts & Consu					2,000	2,000	
0-545-81411-3338 Facilities Contract Servi					9,000	9,000	
Total 81411 Library Facility					11,000	11,000	
81510 Historical & Marine Museum							
0-545-81510-3302 MUSEUM COMPLEX -					3,982	3,982	
Total 81510 Historical & Marine Museum					3,982	3,982	
81520 Heritage Research Archives							
0-545-81520-3302 HERITAGE ARCHIVE E					1,021	1,021	

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Total 81520 Heritage Research Archives					1,021	1,021	
Total 545 Facilities	39,931				622,481	622,481	
560 Municipal Drains Maintenance							
62500 Ontario Grants							
0-560-62500-2900 GRANTS		(40,000)	(40,000)	(40,000)	(49,000)	(49,000)	
Total 62500 Ontario Grants		(40,000)	(40,000)	(40,000)	(49,000)	(49,000)	
63500 Other Revenue							
0-560-63500-2538 MUNICIPAL DRAINS M					(141,784)	(141,784)	Chargebacks to watershed for drains and/or gov funding. wages and benefits of heavy equipment operator and mun drain tech charged to account 0-560-75225
Total 63500 Other Revenue					(141,784)	(141,784)	
75210 Eagle Marsh Drain Maintenance							
0-560-75210-3101 SALARIES & WAGES -	2,967						
0-560-75210-3103 DISTRIBUTED SALARI		9,656	9,656	9,656			
0-560-75210-3104 OVERTIME--Eagle Mar	1,637						
0-560-75210-3105 DRAINS MAINT EAGLE	36						
0-560-75210-3135 EMPLOYEE BENEFITS	1,433						
0-560-75210-3136 DISTRIBUTED EMPLO'		3,755	3,755	3,755			
0-560-75210-3201 HYDRO--Eagle Marsh I	3,242	2,668	2,668	2,735			
0-560-75210-3215 OTHER TYPES OF MA	87	2,223	2,279	2,270			
0-560-75210-3302 EAGLE MARSH DRAIN	306						remove
0-560-75210-3307 INSURANCE--Eagle Me	462	462	462	487			
0-560-75210-3309 TELEPHONE/MODUM/	613	583	583	595	595	595	
0-560-75210-3313 STAFF DEVELOPMEN'		1,085	1,112	1,108			
0-560-75210-3328 CONTRACT SERVICES	17,236						
0-560-75210-3330 MISCELLANEOUS--Eag	105	111	114	113			
0-560-75210-3338 DRAIN EAGLE MARSH	103						
0-560-75210-3342 EQUIPMENT RENTAL	6,614	6,614	6,779	6,753			
0-560-75210-3343 EQUIPMENT RENTAL	44,028						
0-560-75210-3409 TRANSFER TO RESEF		23,840	23,840	23,840	23,840	23,840	Drains Maintenance



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0-560-75210-3410 TRANSFER TO CAPIT/	85,200	85,200					Zavitz Drain \$10,000 Young Hopf-Wagner \$75,200
0-560-75210-T458 EAGLE MARSH - TO R	23,840						
Total 75210 Eagle Marsh Drain Maintena	187,909	136,197	51,248	51,312	24,435	24,435	
75220 Municipl Drn Maint-Prov Funded							
0-560-75220-3101 SALARIES & WAGES -	52,721	71,472	71,472	71,472	72,890	72,890	
0-560-75220-3103 DISTRIBUTED SALARI		(5,364)	(5,364)	(5,364)	(5,364)	(5,364)	
0-560-75220-3104 OVERTIME	3,999	1,000	1,000	1,000	1,000	1,000	
0-560-75220-3106 IN LIEU	4,267						
0-560-75220-3110 VACATION PAY	6,976						
0-560-75220-3111 STATUTORY HOLIDAY	3,570						
0-560-75220-3113 BEREAVEMENT	277						
0-560-75220-3120 ACCRUED SALARIES .	979						
0-560-75220-3135 EMPLOYEE BENEFITS	22,937	23,514	23,514	23,514	25,153	25,153	
0-560-75220-3136 DISTRIBUTED EMPLO		(2,146)	(2,146)	(2,146)	(2,146)	(2,146)	
0-560-75220-3139 TRAVEL EXPENSE		700	718	797	400	400	AV
0-560-75220-3313 MUNIC DRAIN - STAFF	228	1,112	1,140	1,195	1,100	1,100	AV
0-560-75220-3320 ASSOCIATION MEMBE	175	195	200	249	250	250	AV prices increasing
0-560-75220-3342 EQUIPMENT RENTAL .	1,112	1,112	1,140	1,135	1,135	1,135	
0-560-75220-3900 MUNICIPAL DRAINS A	6,783						
Total 75220 Municipl Drn Maint-Prov Fur	104,024	91,595	91,674	91,852	94,418	94,418	
75225 Mun Drain Maint - Non Chargble							
0-560-75225-3101 MUNICIPAL DRAIN NO					103,698	103,698	
0-560-75225-3135 MUNICIPAL DRAINS N					38,086	38,086	
0-560-75225-3139 MUNICIPAL DRAIN NO					400	400	
0-560-75225-3313 MUNICIPAL DRAIN NO					1,100	1,100	
0-560-75225-3320 MUNICIPAL DRAIN NO					250	250	
Total 75225 Mun Drain Maint - Non Char					143,534	143,534	
Total 560 Municipal Drains Maintenance	291,933	187,792	102,922	103,164	71,603	71,603	
600 Community Services - Admin							
63400 Fees, Service Chg & Donations							

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0-600-63400-2420 LEASE INCOME		(510)	(510)	(510)	(510)	(510)	
0-600-63400-2586 ADVERTISING	(427)	(800)	(800)	(800)	(800)	(800)	
0-600-63400-2939 CONCERT BANDS DOI		(400)	(400)	(400)	(400)	(400)	
Total 63400 Fees, Service Chg & Donati	(427)	(1,710)	(1,710)	(1,710)	(1,710)	(1,710)	
74622 Community Group Events							
0-600-74622-3328 CONTRACT SERVICES	4,090	6,242	6,398	(25)			Transfer to 0-682-81730-3379
Total 74622 Community Group Events	4,090	6,242	6,398	(25)			
74910 Crossing Guards							
0-600-74910-3101 CROSSING GUARDS S	741						
0-600-74910-3102 CROSSING GUARDS S	65,976				159,992	159,992	
0-600-74910-3103 CROSSING GUARDS -					5,259	5,259	
0-600-74910-3104 COMMUNITY SERVICE	11						
0-600-74910-3110 CROSSING GUARDS \	2,667						
0-600-74910-3111 CROSSING GUARDS S	1,471						
0-600-74910-3135 CROSSING GUARDS E	10,208				24,484	24,484	
0-600-74910-3136 CROSSING GUARDS -					1,893	1,893	
0-600-74910-3142 CROSSING GUARDS I	1,075			1,067	1,075	1,075	Redirected from By-Law Division
0-600-74910-3215 CROSSING GUARDS -					1,000	1,000	
0-600-74910-3216 CROSSING GUARDS F	1,732			3,868	3,000	3,000	Redirected from By-Law Division
0-600-74910-3330 CROSSING GUARDS M	196			533	533	533	Redirected from By-Law Division
0-600-74910-3342 CROSSING GUARDS -					555	555	
Total 74910 Crossing Guards	84,077			5,468	197,791	197,791	
79110 Comm Services-Administration							
0-600-79110-3101 SALARIES & WAGES -	133,232	264,281	264,281	264,281	277,574	277,574	
0-600-79110-3102 SALARIES & WAGES F		8,384	8,384	8,384	8,550	8,550	
0-600-79110-3103 DISTRIBUTED SALARI		(1,073)	(1,073)	(1,073)	(1,073)	(1,073)	
0-600-79110-3104 OVERTIME		2,000	2,000	2,000			
0-600-79110-3106 IN LIEU	7,711						
0-600-79110-3110 VACATION PAY	19,772						
0-600-79110-3111 STATUTORY HOLIDAY	7,335						



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0-600-79110-3112 SICK LEAVE	4,350						
0-600-79110-3120 ACCRUED SALARIES	(5,643)						
0-600-79110-3135 EMPLOYEE BENEFITS	53,154	81,288	81,288	81,288	88,236	88,236	
0-600-79110-3136 DISTRIBUTED EMPLO		(429)	(429)	(429)	(429)	(429)	
0-600-79110-3139 TRAVEL EXPENSE	2,114	2,414	2,474	2,465	2,465	2,465	
0-600-79110-3159 PARKS & REC WASTE	74,944	15,000					Locator Map
0-600-79110-3207 OFFICE SUPPLIES/ST	4,465	5,704	5,847	5,824	5,000	5,000	
0-600-79110-3218 PROGRAM SUPPLIES	104	500	513	511	400	400	
0-600-79110-3219 COMMUNITY SERVICE	300				200	200	
0-600-79110-3294 COMM SERVICE-LEISI	6,106	6,000	6,150	6,170	6,170	6,170	Increase to actually spent
0-600-79110-3308 POSTAGE & COURIER	124	200	205	204	150	150	
0-600-79110-3309 TELEPHONE/MODUM/	2,742	8,337	8,337	8,504	8,000	8,000	
0-600-79110-3311 ADVERTISING	555	1,000	1,025	(4)			Transfer to 0-150-71204-3311
0-600-79110-3313 COMM & ECON DEV A	5,221	4,881	5,003	5,484	5,484	5,484	FEO, PRO conference
0-600-79110-3319 CONSULTANT FEES	9,769						
0-600-79110-3320 ASSOCIATION MEMBE	1,148	2,700	2,768	2,757	2,000	2,000	
0-600-79110-3321 SUBSCRIPTIONS, PUE		229	235	234	234	234	
0-600-79110-3326 PUBLIC RELATIONS	1,324	627	643	1,640	1,440	1,440	increase to actual
0-600-79110-3330 MISCELLANEOUS	56						
0-600-79110-3342 EQUIPMENT RENTAL	111	111	114	113	113	113	
0-600-79110-3409 TRANSFER TO RESEF		5,000					
0-600-79110-3900 ASSET PURCHASES	5,404						
Total 79110 Comm Services-Administra	334,398	407,154	387,765	388,353	404,514	404,514	
79118 Fishing Tournaments							
0-600-79118-3491 SPONSORSHIP - FISH	20,317	25,000	25,625	25,525	25,000	25,000	
Total 79118 Fishing Tournaments	20,317	25,000	25,625	25,525	25,000	25,000	
79220 Skateboard Area							
0-600-79220-3101 SALARIES & WAGES -	80						
0-600-79220-3103 DISTRIBUTED SALARI		3,219	3,219	3,219	3,219	3,219	
0-600-79220-3105 SKATEBOARD - SHIFT	14						

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0-600-79220-3110 VACATION PAY	1						
0-600-79220-3135 EMPLOYEE BENEFITS	24						
0-600-79220-3136 DISTRIBUTED EMPLO		1,287	1,287	1,287	1,287	1,287	
0-600-79220-3215 OTHER TYPES OF MA	8						
0-600-79220-3301 BLDG & EQUIP REPAIR	9,599	2,830	2,901	6,889	2,889	2,889	Project #15 - Parking Lot
0-600-79220-3307 INSURANCE	1,119	1,119	1,119	1,181	1,181	1,181	
0-600-79220-3503 DEBENTURE - INTERE	28,124	28,124	28,124	28,124	27,391	27,391	
0-600-79220-3510 DEBENTURE - PRINCI	19,630	19,630	19,630	19,630	20,363	20,363	
Total 79220 Skateboard Area	58,599	56,209	56,280	60,330	56,330	56,330	
79610 Humberstone Community Hall							
0-600-79610-3101 SALARIES & WAGES -	771						
0-600-79610-3102 SALARIES & WAGES F	602						
0-600-79610-3103 DISTRIBUTED SALARI		2,146	2,146	2,146	2,146	2,146	
0-600-79610-3104 OVERTIME	67						
0-600-79610-3105 HUMBERSTONE SHIF	13						
0-600-79610-3110 HUMBERSTONE VACA	24						
0-600-79610-3135 EMPLOYEE BENEFITS	332						
0-600-79610-3136 DISTRIBUTED EMPLO		858	858	858	858	858	
0-600-79610-3201 HYDRO	1,399	1,856	1,856	1,902	1,552	1,552	
0-600-79610-3202 WATER	901	878	878	900	950	950	
0-600-79610-3203 HEAT (OIL) OR GAS	1,682	1,778	1,778	1,822	1,822	1,822	
0-600-79610-3301 BLDG & EQUIP REPAIR	1,272						
0-600-79610-3302 Humberstone Hall-Facil	21	916	916	953			tsf to facility humberstone hall
0-600-79610-3307 INSURANCE	456	456	456	490	490	490	cost of inflation
0-600-79610-3328 CONTRACT SERVICES	575						
0-600-79610-3338 Humberstone Hall-Facil	1,379	1,165	1,165	1,212			tsf to facility humberstone hall
Total 79610 Humberstone Community H	9,494	10,053	10,053	10,283	7,818	7,818	
79620 Programs							
0-600-79620-3507 ACCESSIBILITY COMA		2,000	2,050	(8)			Transfer to Clerk's department
0-600-79620-3509 VOLUNTEER COMMIT	8,727	10,500	10,763	10,721	10,500	10,500	



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0-600-79620-3511 SENIORS ADVISORY C	524	2,000	2,050	1,992	2,000	2,000	reduce inflation
Total 79620 Programs	9,251	14,500	14,863	12,705	12,500	12,500	
79625 West Side Road Advert Sign							
0-600-79625-3201 HYDRO	605	666	666	683	683	683	
Total 79625 West Side Road Advert Sigr	605	666	666	683	683	683	
79630 Lock 8 Lighthouse							
0-600-79630-3101 SALARIES & WAGES -	36						
0-600-79630-3102 SALARIES & WAGES F	58						
0-600-79630-3105 LOCK 8 SHIFT PREMIL	22						
0-600-79630-3110 LOCK 8 LIGHT VACATI	3						
0-600-79630-3135 EMPLOYEE BENEFITS	16						
0-600-79630-3215 OTHER TYPES OF MA	102						
0-600-79630-3301 BLDG & EQUIP REPAIR	373			600	600	600	maintenance on the building
0-600-79630-3338 LOCK 8 LIGHTHOUSE	206						
Total 79630 Lock 8 Lighthouse	816			600	600	600	
81230 Bethel Community Centre							
0-600-81230-3101 SALARIES & WAGES -	3,475						
0-600-81230-3103 DISTRIBUTED SALARI		4,291	4,291	4,291	4,291	4,291	
0-600-81230-3104 OVERTIME	197						
0-600-81230-3105 BETHEL COMMUNITY	7						
0-600-81230-3135 EMPLOYEE BENEFITS	1,221						
0-600-81230-3136 DISTRIBUTED EMPLO		1,717	1,717	1,717	1,717	1,717	
0-600-81230-3215 OTHER TYPES OF MA	39						
0-600-81230-3301 BETHEL COMMUNITY	172	1,267	1,299	1,294	1,294	1,294	
0-600-81230-3302 Bethel Comm Centre-F&	302	2,000	2,000	2,042			tsf to facility Behel Comm centre
0-600-81230-3307 INSURANCE	834	834	834	880	880	880	
0-600-81230-3328 CONTRACT SERVICES	1,937	3,071	3,148	3,135	3,135	3,135	
0-600-81230-3338 Bethel Comm Centre-F&	1,788	1,050	1,050	1,072			tsf to facility Behel Comm centre
0-600-81230-3342 EQUIPMENT RENTAL	333	333	341	340	340	340	
0-600-81230-3447 GRANT - RECREATION	8,300	8,300	8,508	8,266	8,300	8,300	deduct inflation

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Total 81230 Bethel Community Centre	18,605	22,863	23,188	23,037	19,957	19,957	
81240 Sherkston Community Centre							
0-600-81240-3101 SALARIES & WAGES -	3,389						
0-600-81240-3103 DISTRIBUTED SALARI		6,437	6,437	6,437	6,437	6,437	
0-600-81240-3104 OVERTIME	146						
0-600-81240-3105 SHERKSTON COMM C	6						
0-600-81240-3135 EMPLOYEE BENEFITS	1,179						
0-600-81240-3136 DISTRIBUTED EMPLO		2,468	2,468	2,468	2,468	2,468	
0-600-81240-3301 BLDG & EQUIP REPAIR	496	398	408	406	406	406	
0-600-81240-3302 Sherkston Comm Cent-	780	1,235	1,235	1,261			tsf to facility Shekston comm Centre
0-600-81240-3307 INSURANCE	404	404	404	426	426	426	
0-600-81240-3328 CONTRACT SERVICES	2,320	1,149	1,178	1,173	1,173	1,173	
0-600-81240-3338 Sherkston Comm Centr	1,199	870	870	888			tsf to facility Shekston comm Centre
0-600-81240-3342 EQUIPMENT RENTAL	333	333	341	340	340	340	
0-600-81240-3447 GRANT - RECREATION	8,300	8,300	8,508	8,266	8,300	8,300	deduct inflation
Total 81240 Sherkston Community Cent	18,552	21,594	21,849	21,665	19,550	19,550	
Total 600 Community Services - Admin	558,377	562,571	544,977	546,914	743,033	743,033	
605 Community Services - MYAC							
63500 Other Revenue							
0-605-63500-2909 TRANSFER FROM RES		(1,000)	(1,000)	(1,000)	(1,000)	(1,000)	
Total 63500 Other Revenue		(1,000)	(1,000)	(1,000)	(1,000)	(1,000)	
79640 Mayors Youth Advisory Council							
0-605-79640-3330 MISCELLANEOUS		1,000	1,025	996	1,000	1,000	
Total 79640 Mayors Youth Advisory Cou		1,000	1,025	996	1,000	1,000	
Total 605 Community Services - MYAC			25	(4)			
640 Vale Health & Wellness Centre							
62500 Ontario Grants							
0-640-62500-2900 GRANTS	(2,543)						
Total 62500 Ontario Grants	(2,543)						
63400 Fees, Service Chg & Donations							



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0-640-63400-2421 ACTIVE CAMPS (SUMI	(4,529)	(20,000)	(20,000)	(20,000)	(10,000)	(10,000)	
0-640-63400-2425 VHWC PROGRAM FEE	(33,001)	(45,000)	(45,000)	(45,000)	(45,000)	(45,000)	
0-640-63400-2586 VHWC - ADVERTISING	(24,805)	(35,000)	(35,000)	(35,000)	(35,000)	(35,000)	
0-640-63400-2665 VHWC - ICE RENTAL F	(487,243)	(490,000)	(490,000)	(490,000)	(490,000)	(490,000)	
0-640-63400-2666 VHWC - ICE RENTAL F	363	(9,000)	(9,000)	(9,000)			
0-640-63400-2695 VHWC - OTHER	(1,021)	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)	
0-640-63400-2698 VHWC - SKATE SHARF	(3,106)			(2,500)	(2,500)	(2,500)	Skate Sharpening was new for 2019
0-640-63400-2699 VHWC - RETAIL PROD	(998)			(700)	(700)	(700)	Retail Product sales was new for 2019
0-640-63400-2717 VHWC - CONCESSION	(8,709)	(8,650)	(8,650)	(8,650)	(8,650)	(8,650)	
0-640-63400-2718 VHWC - PRO SHOP RE		(1,350)	(1,350)				No longer rent space city does the skate sharpening and retail products sales now
0-640-63400-2741 VHWC - SKATING & P/	(28,048)	(19,000)	(19,000)	(19,000)	(25,000)	(25,000)	
0-640-63400-2742 VHWC - SUMMER EVE	(566)	(4,000)	(4,000)	(4,000)	(4,000)	(4,000)	
0-640-63400-2743 VHWC - VENDING REM	(1,981)	(2,100)	(2,100)	(2,100)	(2,100)	(2,100)	
0-640-63400-2744 VHWC -BOCCE RENT	(19,331)	(19,000)	(19,000)	(19,000)	(19,000)	(19,000)	
0-640-63400-2745 VHWC - JUNIOR/MINO	(623)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	
0-640-63400-2746 VHWC - COMMUNITY I	(2,049)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	
0-640-63400-2747 VHWC - ASST ARENA	(609)	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)	
Total 63400 Fees, Service Chg & Donati	(616,256)	(662,100)	(662,100)	(663,950)	(650,950)	(650,950)	
63500 Other Revenue							
0-640-63500-2909 TRANSFER FROM RES		(381,816)	(343,816)	(343,816)	(343,816)	(343,816)	Vale Centre Debenture \$343,816 from debt reserve
Total 63500 Other Revenue		(381,816)	(343,816)	(343,816)	(343,816)	(343,816)	
79710 Health & Wellness Comm Centre							
0-640-79710-3101 SALARIES & WAGES -	235,611	324,280	324,280	324,280	330,716	330,716	
0-640-79710-3102 SALARIES & WAGES F	146,232	87,462	87,462	87,462	89,198	89,198	
0-640-79710-3103 DISTRIBUTED SALARI		(53,644)	(53,644)	(53,644)	(53,644)	(53,644)	
0-640-79710-3104 OVERTIME	29,945	5,500	5,500	5,500	12,500	12,500	
0-640-79710-3105 SHIFT PREMIUM	7,669	4,000	4,000	4,000	4,000	4,000	
0-640-79710-3106 IN LIEU	12,329						
0-640-79710-3107 VHWC SALARIES & W.	836						

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0-640-79710-3110 VACATION PAY	32,071						
0-640-79710-3111 STATUTORY HOLIDAY	15,993						
0-640-79710-3112 SICK LEAVE	27,610						
0-640-79710-3113 BEREAVEMENT	1,253						
0-640-79710-3120 ACCRUED SALARIES	3,598						
0-640-79710-3135 EMPLOYEE BENEFITS	141,221	129,878	129,878	129,878	138,253	138,253	
0-640-79710-3136 DISTRIBUTED EMPLO		(17,166)	(17,166)	(17,166)	(17,166)	(17,166)	
0-640-79710-3157 YMCA OPERATING FU	322,500	322,500	307,500	306,300	300,000	300,000	
0-640-79710-3201 HYDRO	526,169	595,000	595,000	609,875	604,875	604,875	
0-640-79710-3202 WATER	73,526	76,375	76,375	78,284	78,284	78,284	
0-640-79710-3203 HEAT (OIL) OR GAS	71,898	84,000	84,000	86,100	86,100	86,100	
0-640-79710-3207 OFFICE SUPPLIES/ST,	213	544	558	555	400	400	
0-640-79710-3208 CLEANING MATERIAL:	11,847	7,782	7,977	7,945	12,945	12,945	
0-640-79710-3215 OTHER TYPES OF MA	8,298	13,066	13,393	13,340	8,340	8,340	
0-640-79710-3282 VHWC PHOTOCOPIER	211			200	200	200	transfer from 0-640-79710-3321
0-640-79710-3301 BLDG & EQUIP REPAIR	34,737	15,673	16,065	68,502	16,002	16,002	Project #39 - Vale Bushlands \$60,000 in 2022 Project #40 - Vale Overflow Parking \$12,500 in 2021/2022 Project #22 - Landscaping Improvements \$20,000 Project #23- Berm Headwall \$20,000
0-640-79710-3302 Vale Centre Facility Mai	74,021	69,500	36,500	37,267			tsf to facility VHWC
0-640-79710-3307 INSURANCE	16,795	16,795	16,795	17,719	17,719	17,719	
0-640-79710-3309 TELEPHONE/MODUM/	5,674	3,335	3,335	3,402	3,402	3,402	
0-640-79710-3313 STAFF DEVELOPMEN	3,065	3,335	3,418	3,405	3,405	3,405	
0-640-79710-3320 ASSOCIATION MEMBE		544	558	555			
0-640-79710-3321 SUBSCRIPTIONS, PUE		500	513	(2)			transfer to 0-640-79710-3282 & 0-79710-3323
0-640-79710-3323 COMPUTER PROGRAI	611			611	611	611	transfer from 0-640-7910-3321 & 3330
0-640-79710-3328 CONTRACT SERVICES	135,667	71,358	73,142	57,216	59,716	59,716	Transfer \$841 to 0-500-74410-3309 for GPS Communications Transfer \$14,800 to 0-650-80822-3101 as constructed work has been brought in house



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0-640-79710-3330 MISCELLANEOUS	2,594	5,559	5,698	5,376	2,876	2,876	transfer \$300 to 0-640-79710-3323
0-640-79710-3338 Vale Centre-Facility Mai	66,564	62,000	62,000	63,302			tsf to facility VHWC
0-640-79710-3342 EQUIPMENT RENTAL	48,413	48,413	49,623	49,430	49,430	49,430	
0-640-79710-3343 EQUIPMENT RENTAL	2,866	3,306	3,389	3,375	3,375	3,375	
0-640-79710-3367 BOCCE ALLOWANCE	12,001	11,800	12,095	12,048	12,000	12,000	
0-640-79710-3410 Transfer To Capital	3,000	3,000					
0-640-79710-3503 DEBENTURE - INTERE	36,645	36,645	36,645	36,645	28,389	28,389	
0-640-79710-3510 DEBENTURE - PRINCIP	307,171	307,171	307,171	307,171	315,427	315,427	
0-640-79710-3512 ICE LOGOS	2,600						
0-640-79710-3900 ASSET PURCHASES	15,514	5,000		10,000			Project #21 - Floor Scrubber
Total 79710 Health & Wellness Comm Co	2,436,968	2,243,511	2,192,060	2,258,931	2,107,353	2,107,353	
79720 Recreation Programming							
0-640-79720-3101 SALARIES & WAGES -	49,590	56,015	56,015	56,015	58,835	58,835	
0-640-79720-3102 SALARIES & WAGES F	18,768						
0-640-79720-3104 OVERTIME	524						
0-640-79720-3106 IN LIEU	1,210						
0-640-79720-3110 VACATION PAY	2,994						
0-640-79720-3111 STATUTORY HOLIDAY	2,836						
0-640-79720-3112 SICK LEAVE	826						
0-640-79720-3120 ACCRUED SALARIES	2,639						
0-640-79720-3135 EMPLOYEE BENEFITS	22,932	19,931	19,931	19,931	21,685	21,685	
0-640-79720-3218 PROGRAM SUPPLIES	10,059	9,225	9,456	10,019	10,019	10,019	increase to address added inventory of programs
0-640-79720-3219 CREDIT CARD/SOCAN	23,171	20,500	21,013	20,931	20,931	20,931	
0-640-79720-3311 ADVERTISING	2,163	2,779	2,848	(11)			transfer to 0-150-71204-3311
0-640-79720-3328 CONTRACT SERVICES	19,698	20,500	21,013	20,931	20,931	20,931	
Total 79720 Recreation Programming	157,410	128,950	130,276	127,816	132,401	132,401	
79725 Summer Camp							
0-640-79725-3102 SALARIES & WAGES F		20,000	20,000	20,000	10,000	10,000	
Total 79725 Summer Camp		20,000	20,000	20,000	10,000	10,000	
79726 VHWC Day Camp Program							

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0-640-79726-3102 VHWC DAY CAMP - SA	199						
0-640-79726-3110 VHWC DAY CAMP - VA	8						
0-640-79726-3135 VHWC DAY CAMP - EA	21						
Total 79726 VHWC Day Camp Program	228						
79727 VHWC Pro Shop							
0-640-79727-3102 VHWC PRO SHOP SAL	9,559						
0-640-79727-3104 VHWC PRO SHOP OVI	221						
0-640-79727-3110 VHWC PRO SHOP VAC	394						
0-640-79727-3111 VHWC PRO SHOP STA	283						
0-640-79727-3120 VHWC PRO SHOP ACC	(351)						
0-640-79727-3135 VHWC PRO SHOP EMI	1,214						
0-640-79727-3279 VHWC PRO SHOP RE	1,374			500	500	500	purchase more inventory for Pro Shop
0-640-79727-3301 VHWC PRO SHOP BLE	6,433						
0-640-79727-3328 VHWC PRO SHOP COI	345						
0-640-79727-3900 VHWC PRO SHOP ASS	398			3,000	3,000	3,000	Cost of replacement grinding stones and diamonds on an annual basis going forward for continued operation
Total 79727 VHWC Pro Shop	19,870			3,500	3,500	3,500	
Total 640 Vale Health & Wellness Centre	1,995,677	1,348,545	1,336,420	1,402,481	1,258,488	1,258,488	
645 Roselawn Centre							
63400 Fees, Service Chg & Donations							
0-645-63400-2426 CAPTIAL CONTRIBUTI	(10,946)	(10,000)	(10,000)	(19,386)	(15,000)	(15,000)	
0-645-63400-2572 AUDITORIUM RENTAL	(14,714)	(16,000)	(16,000)		(1,000)	(1,000)	
0-645-63400-2668 ROOM RENTALS	(3,960)	(6,000)	(6,000)	(5,000)	(5,000)	(5,000)	
Total 63400 Fees, Service Chg & Donati	(29,620)	(32,000)	(32,000)	(24,386)	(21,000)	(21,000)	
63500 Other Revenue							
0-645-63500-2420 LEASE INCOME	(30,995)	(25,000)	(25,000)		(3,000)	(3,000)	
0-645-63500-2531 OFFICE/STORAGE RE	(2,200)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	
0-645-63500-2553 OTHER REVENUE	(5,567)	(4,000)	(4,000)		(500)	(500)	
0-645-63500-2564 BAR REVENUE	(6,337)	(10,000)	(10,000)		(500)	(500)	
0-645-63500-2613 COMMISSIONS REVEN	(12,471)	(10,300)	(10,300)		(500)	(500)	



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0-645-63500-2664 FOOD SALES	(1,504)	(12,000)	(12,000)				
0-645-63500-2719 RECHARGE FEES	(4,300)	(2,000)	(2,000)				
0-645-63500-2964 GRATUITY REVENUE	(214)	(2,000)	(2,000)				
0-645-63500-9990 REVENUE CLEARING	(4,255)						
Total 63500 Other Revenue	(67,843)	(70,300)	(70,300)	(5,000)	(9,500)	(9,500)	
75150 Roselawn							
0-645-75150-3101 SALARIES & WAGES -	49,661	56,314	56,314	56,314	59,153	59,153	
0-645-75150-3102 SALARIES & WAGES F	66,399	38,393	38,393	38,393	27,576	27,576	
0-645-75150-3103 DISTRIBUTED SALARI		6,437	6,437	6,437	6,437	6,437	
0-645-75150-3104 OVERTIME	1,200						
0-645-75150-3105 ROSELAWN SHIFT PR	72						
0-645-75150-3106 IN LIEU	3,563						
0-645-75150-3109 ROSELAWN STANDBY	29						
0-645-75150-3110 VACATION PAY	5,594						
0-645-75150-3111 STATUTORY HOLIDAY	4,737						
0-645-75150-3112 SICK LEAVE	1,100						
0-645-75150-3120 ACCRUED SALARIES .	809						
0-645-75150-3135 EMPLOYEE BENEFITS	32,774	25,779	25,779	25,779	26,236	26,236	
0-645-75150-3136 DISTRIBUTED EMPLO		2,682	2,682	2,682	2,682	2,682	
0-645-75150-3201 HYDRO	11,493	15,000	15,000	15,675	13,000	13,000	
0-645-75150-3202 WATER	3,750	3,700	3,700	3,867	3,867	3,867	
0-645-75150-3203 HEAT (OIL) OR GAS	7,074	7,575	7,575	7,916	7,916	7,916	
0-645-75150-3207 OFFICE SUPPLIES/ST,	109						
0-645-75150-3208 CLEANING MATERIAL:	1,946	2,050	2,101	2,083	1,000	1,000	
0-645-75150-3215 OTHER TYPES OF MA		3,254	3,335	3,306			
0-645-75150-3219 CREDIT CARD/SOCAN	14,361	12,300	12,608	(50)			
0-645-75150-3301 BLDG & EQUIP REPAIR	2,237	8,733	8,951	8,873	3,000	3,000	
0-645-75150-3302 Roselawn-Facility Maint	6,362	10,865	10,865	11,310			tsf to facility Roselawn
0-645-75150-3307 INSURANCE	4,663	4,663	4,663	5,012	5,012	5,012	
0-645-75150-3309 TELEPHONE/MODUM/	1,825	1,046	1,046	21	1,067	1,067	

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0-645-75150-3311 ADVERTISING		700	718	(3)			transfer to 0-150-71204-3311
0-645-75150-3319 CONSULTANT FEES		15,000		40,000			
0-645-75150-3323 COMPUTER PROGRAMS	10,794	10,000	10,250	(40)			
0-645-75150-3324 OFFICE, EQUIP AND M	164						
0-645-75150-3328 CONTRACT SERVICES	9,094	5,175	5,304	(20)			
0-645-75150-3338 Roselawn-Facility Maint	30,766	6,000	6,000	6,246			tsf to facility Roselawn
0-645-75150-3342 EQUIPMENT RENTAL	1,668	1,668	1,710	1,703	1,703	1,703	
0-645-75150-3343 EQUIPMENT RENTAL		410	420	(1)			
0-645-75150-3344 CASH OVER & SHORT		60	62	(1)			
0-645-75150-3358 BAR EXPENSES	4,875	5,125	5,253	(20)			
0-645-75150-3376 FOOD PURCHASES	1,742	7,175	7,354	(28)			
0-645-75150-3396 ROSELAWN - SHOWBOAT					25,000	25,000	Showboat
0-645-75150-3397 PERFORMERS & ENTERTAINERS	174						
0-645-75150-3409 TRANSFER TO RESEARCH		10,000	10,000	10,000	15,000	15,000	
Total 75150 Roselawn	279,035	260,104	246,520	245,454	198,649	198,649	
Total 645 Roselawn Centre	181,572	157,804	144,220	216,068	168,149	168,149	
650 Parks							
62600 Other Grants							
0-650-62600-2356 East/West Trail Grant	(1,000)						
Total 62600 Other Grants	(1,000)						
63400 Fees, Service Chg & Donations							
0-650-63400-2673 PARKS - BALLFIELD C	(1,992)	(3,000)	(3,000)	(3,000)	(3,000)	(3,000)	
0-650-63400-2676 PARKS/FIELDS PERMIT	(6,734)	(6,000)	(6,000)	(6,000)	(6,000)	(6,000)	
0-650-63400-2679 PARKS - RECHARGES	(1,639)				(1,000)	(1,000)	
Total 63400 Fees, Service Chg & Donations	(10,365)	(9,000)	(9,000)	(9,000)	(10,000)	(10,000)	
63500 Other Revenue							
0-650-63500-2719 RECHARGE FEES	(3,850)	(4,000)	(4,000)	(4,000)	(4,000)	(4,000)	
0-650-63500-2900 GRANTS	(5,712)				(4,000)	(4,000)	
0-650-63500-2909 TRANSFER FROM RESEARCH		(25,000)					
Total 63500 Other Revenue	(9,562)	(29,000)	(4,000)	(4,000)	(8,000)	(8,000)	



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80814 HH Knoll Park							
0-650-80814-3101 HH Knoll Park-Salaries	594						
0-650-80814-3102 HH Knoll Park-Salaries	2,620						
0-650-80814-3104 HH KNOLL PARK - OVI	46						
0-650-80814-3105 HH Knoll Park-Shift Pre	5						
0-650-80814-3110 HH KNOLL PARK - VAC	105						
0-650-80814-3135 HH Knoll Park-Employe	510						
0-650-80814-3301 HH Knoll Park-Bldg & E	3,244	25,000	25,625	70,351	10,525	10,525	Project #11 - Asphalt Replacement \$55,326 Project #19 - Carpet Bed Enhancement \$4,500 Reduce by \$11,746 - Transfers will be identified in other line items Transfer \$3,254 to 0-500-74410-3309 for GPS Communications
0-650-80814-3302 HH Knoll Park-Facility M	2,448						
0-650-80814-3328 HH Knoll Park-Contract	1,829	7,500	7,688	7,658	7,658	7,658	
0-650-80814-3338 HH Knoll Park-Facility M	1,289						
Total 80814 HH Knoll Park	12,690	32,500	33,313	78,009	18,183	18,183	
80815 Centennial Park							
0-650-80815-3101 Centennial Park-Salarie	1,330						
0-650-80815-3105 CENTENNIAL PARK - S	2						
0-650-80815-3135 Centennial Park-Employ	528						
0-650-80815-3301 Centennial Park-Bldg &	2,851	5,000	5,125	3,105	3,105	3,105	Transfer \$2,000 to 0-650-80815-3328
0-650-80815-3302 Centennial Park-Facility	913						
0-650-80815-3328 Centennial Park-Contra	11,234	2,500	2,563	7,053	7,053	7,053	Transfer \$2,500 from 0-650-80814-3301 Transfer \$2,000 from 0-650-80815-3301
0-650-80815-3338 Centennial Park-Facility	3,801						
Total 80815 Centennial Park	20,659	7,500	7,688	10,158	10,158	10,158	
80816 Lions Field Park							
0-650-80816-3101 Lions Field Park-Salarie	303						
0-650-80816-3102 Lions Field Park-Salarie	59						

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0-650-80816-3105 PARKS - LIONS FIELD	5						
0-650-80816-3110 LIONS FIELD PARK - V	2						
0-650-80816-3135 Lions Field Park-Emplo	112						
0-650-80816-3301 Lions Field Park-Bldg &	464	2,000	2,050	2,042	2,042	2,042	
0-650-80816-3302 LIONS FIELD PARK-FA	233						
0-650-80816-3328 Lions Field Park-Contra		1,250	1,281	1,276	1,276	1,276	
0-650-80816-3338 Lions Field Park-Facility	3,962						
Total 80816 Lions Field Park	5,140	3,250	3,331	3,318	3,318	3,318	
80817 Lock 8 Park							
0-650-80817-3101 Lock 8 Park-Salaries &	488						
0-650-80817-3102 Lock 8 Park-Salaries &	1,897						
0-650-80817-3110 LOCK 8 PARKS - VAC/	76						
0-650-80817-3135 Lock 8 Park-Employee I	334						
0-650-80817-3301 Lock 8 Park-Bldg & Equi	3,264	2,500	2,563	95,053	5,053	5,053	Project #24 - Concrete Pathways/Curbs/Garden Beds \$90,000 Transfer \$2,500 from 0-650-80814-3301
0-650-80817-3302 Lock 8 Park-Facility Mai	1,239						
0-650-80817-3328 Lock 8 Park-Contract Se	1,903	1,250	1,281	2,526	2,526	2,526	Transfer \$1,250 from 0-650-80814-3301
0-650-80817-3338 Lock 8 Park-Facility Mai	605						
Total 80817 Lock 8 Park	9,806	3,750	3,844	97,579	7,579	7,579	
80818 Vimy Park							
0-650-80818-3101 Vimy Park-Salaries & W	29						
0-650-80818-3104 PARKS - VIMY PARK -	26						
0-650-80818-3105 Vimy Park-Shift Premiur	1						
0-650-80818-3135 Vimy Park-Employee Be	19						
0-650-80818-3301 Vimy Park-Bldg & Equip	254	2,000	2,050	2,042	2,042	2,042	
0-650-80818-3302 Vimy Park-Facility Main	3,445						
0-650-80818-3328 Vimy Park-Contract Ser		1,250	1,281	1,276	1,276	1,276	
0-650-80818-3338 Vimy Park-Facility Main	410						
Total 80818 Vimy Park	4,184	3,250	3,331	3,318	3,318	3,318	



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80819 Lockview Park							
0-650-80819-3101 Lockview Park-Salaries	206						
0-650-80819-3135 Lockview Park-Employee	53						
0-650-80819-3301 Lockview Park-Bldg & E	1,335	2,000	2,050	2,042	2,042	2,042	
0-650-80819-3302 Lockview Park-Facility M	82						
0-650-80819-3328 Lockview Park-Contract		1,250	1,281	1,276	1,276	1,276	
0-650-80819-3338 Lockview Park-Facility M	757						
Total 80819 Lockview Park	2,433	3,250	3,331	3,318	3,318	3,318	
80820 General Parks Operations							
0-650-80820-3101 SALARIES & WAGES -	351,986	350,625	350,625	350,625	359,771	359,771	
0-650-80820-3102 SALARIES & WAGES F	206,293	262,270	262,270	262,270	267,475	267,475	
0-650-80820-3103 DISTRIBUTED SALARI		(180,242)	(180,242)	(180,242)	(180,242)	(180,242)	
0-650-80820-3104 OVERTIME	53,730	30,000	30,000	30,000	30,000	30,000	
0-650-80820-3105 SHIFT PREMIUM	3,117	2,000	2,000	2,000	2,000	2,000	
0-650-80820-3106 IN LIEU	26,977						
0-650-80820-3109 STANDBY	11,189	9,000	9,000	9,000	9,000	9,000	
0-650-80820-3110 VACATION PAY	67,669						
0-650-80820-3111 STATUTORY HOLIDAY	41,601						
0-650-80820-3112 SICK LEAVE	10,337						
0-650-80820-3113 BEREAVEMENT	4,713						
0-650-80820-3120 ACCRUED SALARIES ,	(4,709)						
0-650-80820-3135 EMPLOYEE BENEFITS	183,463	162,836	162,836	162,836	173,566	173,566	
0-650-80820-3136 DISTRIBUTED EMPLO		(66,572)	(66,572)	(66,572)	(66,572)	(66,572)	
0-650-80820-3201 HYDRO	11,415	15,500	15,500	15,888	13,888	13,888	
0-650-80820-3202 WATER	44,202	33,825	33,825	34,671	40,671	40,671	
0-650-80820-3203 HEAT (OIL) OR GAS	1,678	5,964	5,964	6,113	2,113	2,113	
0-650-80820-3208 CLEANING MATERIAL:	4,681	4,848	4,969	4,950	4,950	4,950	
0-650-80820-3215 OTHER TYPES OF MA	13,817	4,446	4,557	4,539	4,539	4,539	
0-650-80820-3219 CREDIT CARD/SOCAN	150						
0-650-80820-3232 TREE REPLACEMENT	13,003	15,000	15,375	15,315	15,315	15,315	

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0-650-80820-3234 Equipment And Tools	7,329	10,000					
0-650-80820-3298 BALLFIELD MAINTENA	7,579	15,000		255,841			West Arena Ballfield
0-650-80820-3301 BLDG & EQUIP REPAIR	13,649	3,939	4,037	102,814	10,022	10,022	Project #14 - Asphalt Replacement \$20,586 Project #16 - New Asphalt Trail \$33,985 Project #18 - Picnic Tables \$33,451 Project #20 - Fence Panels \$4,500 Transfer \$6,000 from 0-650-80820-3302
0-650-80820-3302 GENERAL PARKS - FA	1,120	9,000	9,000	3,189	3,189	3,189	Transfer \$6,000 to 0-650-80820-3301
0-650-80820-3305 PROPERTY RENTAL/L	297	333	341	340	340	340	
0-650-80820-3307 INSURANCE	5,221	5,221	5,221	5,508	5,508	5,508	
0-650-80820-3309 TELEPHONE/MODUM/	3,115	4,613	4,613	4,705	4,000	4,000	
0-650-80820-3313 STAFF DEVELOPMEN	7,515	3,075	3,152	6,140	6,140	6,140	Transfer \$3,000 from 0-650-80814-3301
0-650-80820-3320 ASSOCIATION MEMBE	4,570	1,333	1,366	1,361	1,361	1,361	
0-650-80820-3328 CONTRACT SERVICES	18,107	1,748	1,792	1,785	1,785	1,785	
0-650-80820-3330 MISCELLANEOUS	443	2,000	2,050	2,042	2,042	2,042	
0-650-80820-3338 General Parks -Facility I	3,199	4,000	4,000	4,084	4,084	4,084	
0-650-80820-3342 EQUIPMENT RENTAL	88,933	88,933	91,156	90,801	90,801	90,801	
0-650-80820-3343 EQUIPMENT RENTAL	254	5,125	5,253	5,233	5,233	5,233	
0-650-80820-3504 VANDALISM	3,916	1,500	1,538	1,532	1,532	1,532	
0-650-80820-3900 ASSET PURCHASES	3,101						
Total 80820 General Parks Operations	1,213,660	805,320	783,626	1,136,768	812,511	812,511	
80822 Parks Grass Cutting Program							
0-650-80822-3101 PARKS GRASS CUTTII	54,386	73,000	73,000	73,000	108,795	108,795	
0-650-80822-3102 PARKS GRASS CUTTII	5,149	8,300	8,300	8,300			
0-650-80822-3104 PARKS GRASS CUTTII	2,975						
0-650-80822-3105 PARKS GRASS CUTTII	346						
0-650-80822-3110 PARKS GRASS CUTTII	675						
0-650-80822-3111 GRASS CUTTING - ST,	825						
0-650-80822-3112 PARKS GRASS CUTTII	618						
0-650-80822-3135 PARKS GRASS CUTTII	21,106	12,700	12,700	12,700	41,130	41,130	



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0-650-80822-3204 Auto Supplies - Fuel	4,905	19,747	20,241	20,162	7,000	7,000	
0-650-80822-3215 Other Types of Material	2,314	500	513	511	2,511	2,511	
0-650-80822-3343 Equipment Rentals Other	24,603	33,020	33,846	33,713	28,000	28,000	
Total 80822 Parks Grass Cutting Program	117,902	147,267	148,600	148,386	187,436	187,436	
80823 Downtown BIA							
0-650-80823-3101 SALARIES & WAGES -	177						
0-650-80823-3135 EMPLOYEE BENEFITS	54						
0-650-80823-3215 OTHER TYPES OF MA	165	588	603	600	500	500	
0-650-80823-3301 BLDG & EQUIP REPAIR	217	1,112	1,140	1,135	1,000	1,000	
0-650-80823-3328 CONTRACT SERVICES	7,243	2,442	2,503	2,388	2,388	2,388	Transfer \$105 to 0-500-74410-3309 for GPS Communications
Total 80823 Downtown BIA	7,856	4,142	4,246	4,123	3,888	3,888	
80824 General Parks - Vandalism							
0-650-80824-3101 GENERAL PARKS - VA	73						
0-650-80824-3104 PARKS VANDELISM O	22						
0-650-80824-3105 PARKS VANDALISM SI	3						
0-650-80824-3135 GENERAL PARKS - VA	30						
Total 80824 General Parks - Vandalism	128						
80825 Main St Assoc							
0-650-80825-3101 SALARIES & WAGES -	164						
0-650-80825-3102 SALARIES & WAGES F	1,414						
0-650-80825-3103 DISTRIBUTED SALARI		7,510	7,510	7,510	7,510	7,510	
0-650-80825-3104 OVERTIME	44						
0-650-80825-3110 MAIN ST ASSOC VACA	57						
0-650-80825-3135 EMPLOYEE BENEFITS	233						
0-650-80825-3136 DISTRIBUTED EMPLO		2,897	2,897	2,897	2,897	2,897	
0-650-80825-3215 OTHER TYPES OF MA	1,251	10,900	11,173	11,129	5,000	5,000	
0-650-80825-3301 BLDG & EQUIP REPAIR	3,511	1,112	1,140	1,135	1,500	1,500	
0-650-80825-3328 CONTRACT SERVICES	6,032	2,223	2,279	1,980	4,980	4,980	Transfer \$290 to 0-500-74410-3309 for GPS Communications

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0-650-80825-3343 EQUIPMENT RENTAL		1,633	1,674	1,667	1,667	1,667	
0-650-80825-3409 TRANSFER TO RESEF		210,869	210,869	210,869	210,869	210,869	Main St CIP
Total 80825 Main St Assoc	12,706	237,144	237,542	237,187	234,423	234,423	
80890 East Canal Trail							
0-650-80890-3101 SALARIES & WAGES -	1,991						
0-650-80890-3103 DISTRIBUTED SALARI		2,146	2,146	2,146	2,146	2,146	
0-650-80890-3104 EAST CANAL TRAIL O'	38						
0-650-80890-3135 EMPLOYEE BENEFITS	593						
0-650-80890-3136 DISTRIBUTED EMPLO'		858	858	858	858	858	
0-650-80890-3215 OTHER TYPES OF MA	3,080						
0-650-80890-3342 EQUIPMENT RENTAL	556	556	570	568	568	568	
Total 80890 East Canal Trail	6,258	3,560	3,574	3,572	3,572	3,572	
80895 East / West Trail							
0-650-80895-3101 SALARIES & WAGES -	2,361						
0-650-80895-3102 SALARIES & WAGES F	2,175						
0-650-80895-3103 DISTRIBUTED SALARI		13,947	13,947	13,947	13,947	13,947	
0-650-80895-3104 EAST/WEST TRAIL OV	484						
0-650-80895-3105 EAST/WEST TRAIL SH	36						
0-650-80895-3110 WEST TRAIL VACATIC	87						
0-650-80895-3135 EMPLOYEE BENEFITS	1,008						
0-650-80895-3136 DISTRIBUTED EMPLO'		5,364	5,364	5,364	5,364	5,364	
0-650-80895-3215 OTHER TYPES OF MA	1,554	2,390	2,450	2,440	2,440	2,440	
0-650-80895-3301 BLDG & EQUIP REPAIR	637	1,784	1,829	34,759	1,821	1,821	Project #13 - Asphalt Replacement
0-650-80895-3328 CONTRACT SERVICES	41,695	76,140	78,044	67,309	67,309	67,309	Equipment Purchase of an Arm Mower for \$25,000 in 2019 - reduce future contract services (2020-2023) by \$10,000 each year to reimburse equipment expense Transfer \$430 to 0-500-74410-3309 for GPS Communications
0-650-80895-3342 EQUIPMENT RENTAL	5,559	5,559	5,698	5,676	5,676	5,676	
0-650-80895-3343 EQUIPMENT RENTAL		2,178	2,232	2,224	2,224	2,224	
0-650-80895-3383 PAVEMENT/CROSSW/	2,599	5,400	5,535	5,513	5,513	5,513	



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0-650-80895-3900 ASSET PURCHASES	11,433						
Total 80895 East / West Trail	69,628	112,762	115,099	137,232	104,294	104,294	
80900 Multi Use Trail - Welland							
0-650-80900-3101 SALARIES & WAGES -	6,749						
0-650-80900-3103 DISTRIBUTED SALARI		8,583	8,583	8,583	8,583	8,583	
0-650-80900-3104 OVERTIME	91						
0-650-80900-3135 EMPLOYEE BENEFITS	2,548						
0-650-80900-3136 DISTRIBUTED EMPLO		3,219	3,219	3,219	3,219	3,219	
0-650-80900-3202 WATER	37						
0-650-80900-3215 OTHER TYPES OF MA	2,153	2,246	2,302	2,293	2,293	2,293	
0-650-80900-3301 BLDG & EQUIP REPAIR	7,204	6,799	6,969	343,967	9,438	9,438	Project #12 - Asphalt Replacement Transfer from 0-650-80814-3301 \$2,496
0-650-80900-3305 PROPERTY RENTAL/L	102	111	114	113	113	113	
0-650-80900-3328 CONTRACT SERVICES	24,293	27,761	28,455	27,979	27,979	27,979	Transfer \$365 to 0-500-74410-3309 for GPS Communications
0-650-80900-3342 EQUIPMENT RENTAL	8,893	8,893	9,115	9,080	9,080	9,080	
0-650-80900-3343 EQUIPMENT RENTAL	61	2,178	2,232	2,224	2,224	2,224	
0-650-80900-3383 PAVEMENT/CROSSW		2,100	2,153	2,144	2,144	2,144	
Total 80900 Multi Use Trail - Welland	52,131	61,890	63,142	399,602	65,073	65,073	
80910 Tennis Court Facility							
0-650-80910-3201 HYDRO		400	400	410			
0-650-80910-3202 WATER		500	500	513			
0-650-80910-3301 BLDG & EQUIP REPAIR	1,789	888	910	907	1,830	1,830	
0-650-80910-3302 TENNIS COURTS FACI	371	680	680	694			tsf to facility Tennis
0-650-80910-3338 TENNIS COURT FACIL	525						
Total 80910 Tennis Court Facility	2,685	2,468	2,490	2,524	1,830	1,830	
80915 Soccer Complex							
0-650-80915-3101 SALARIES & WAGES -	5,808						
0-650-80915-3102 SALARIES & WAGES F	15,226						
0-650-80915-3103 DISTRIBUTED SALARI		33,259	33,259	33,259	33,259	33,259	

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0-650-80915-3105 SOCCER COMPLEX SI	6						
0-650-80915-3110 VACATION PAY	609						
0-650-80915-3135 EMPLOYEE BENEFITS	3,498						
0-650-80915-3136 DISTRIBUTED EMPLO		12,874	12,874	12,874	12,874	12,874	
0-650-80915-3201 SOCCER COMPLEX -		445	445	456			
0-650-80915-3202 SOCCER COMPLEX - \	2,481	3,900	3,900	3,998	3,998	3,998	
0-650-80915-3215 SOCCER COMPLEX - (1,143	15,350	15,734	15,672	15,672	15,672	
0-650-80915-3301 SOCCER COMPLEX BI	5,851	5,000	5,125	22,705	5,105	5,105	Project #10 - Bridge Replacement
0-650-80915-3302 SOCCER COMPLEX -F	1,506	1,700	1,700	1,736			tsf to facility Soccer Complex
0-650-80915-3307 SOCCER COMPLEX - I	212	212	212	224	224	224	
0-650-80915-3309 SOCCER COMPLEX -	519	540	540	551	551	551	
0-650-80915-3328 SOCCER COMPLEX - (1,540	3,224	3,305	2,806	2,806	2,806	Transfer \$486 to 0-500-74410-3309 for GPS Communications
0-650-80915-3338 SOCCER COMPLEX - I	3,724						
0-650-80915-3342 SOCCER COMPLEX - I	4,891	4,891	5,013	4,994	4,994	4,994	
0-650-80915-3343 SOCCER COMPLEX - I	910						
0-650-80915-3900 ASSET PURCHASES	450						
Total 80915 Soccer Complex	48,374	81,395	82,107	99,275	79,483	79,483	
80920 Safety (Parks & Rec Dept)							
0-650-80920-3102 SALARIES & WAGES F	1,294						
0-650-80920-3103 DISTRIBUTED SALARI		6,437	6,437	6,437	6,437	6,437	
0-650-80920-3110 PARKS SAFETY VACA	52						
0-650-80920-3135 EMPLOYEE BENEFITS	155						
0-650-80920-3136 DISTRIBUTED EMPLO		2,468	2,468	2,468	2,468	2,468	
0-650-80920-3215 OTHER TYPES OF MA	4,378						
0-650-80920-3313 STAFF DEVELOPME		1,723	1,766	1,759	1,759	1,759	
0-650-80920-3342 EQUIPMENT RENTAL	2,223	2,223	2,279	2,270	2,270	2,270	
Total 80920 Safety (Parks & Rec Dept)	8,102	12,851	12,950	12,934	12,934	12,934	
Total 650 Parks	1,573,415	1,484,299	1,495,214	2,364,303	1,533,318	1,533,318	
655 Cemeteries							



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63400 Fees, Service Chg & Donations							
0-655-63400-2451 PLOT SALES - ADULT	(19,796)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	
0-655-63400-2452 PLOT SALES - CHILD/	(762)				(500)	(500)	
0-655-63400-2453 DISINTERMENT FEES	(969)						
0-655-63400-2454 CORNER POSTS FEES	(9,263)	(6,000)	(6,000)	(6,000)	(7,000)	(7,000)	
0-655-63400-2455 GRAVE OPENING/GLC	(30,327)	(23,000)	(23,000)	(23,000)	(23,400)	(23,400)	
0-655-63400-2456 COLUMBARIUM NICHE		(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	
Total 63400 Fees, Service Chg & Donat	(61,117)	(41,000)	(41,000)	(41,000)	(42,900)	(42,900)	
63500 Other Revenue							
0-655-63500-2919 TSF FROM TRUST FUN	(5,443)	(4,000)	(4,000)	(4,000)	(4,000)	(4,000)	
Total 63500 Other Revenue	(5,443)	(4,000)	(4,000)	(4,000)	(4,000)	(4,000)	
81260 Closed Cemeteries Operations							
0-655-81260-3101 SALARIES & WAGES -	272						
0-655-81260-3103 DISTRIBUTED SALARI		3,187	3,187	3,187	3,187	3,187	
0-655-81260-3135 EMPLOYEE BENEFITS	98						
0-655-81260-3136 DISTRIBUTED EMPLO		1,062	1,062	1,062	1,062	1,062	
0-655-81260-3215 OTHER TYPES OF MA	33						
0-655-81260-3301 BLDG & EQUIP REPAIR		2,050	2,101	2,093	2,093	2,093	
0-655-81260-3328 CONTRACT SERVICES	751	735	753	750	750	750	
Total 81260 Closed Cemeteries Operatic	1,154	7,034	7,103	7,092	7,092	7,092	
81270 Overholt Cemetery							
0-655-81270-3101 SALARIES & WAGES -	13,572						
0-655-81270-3102 SALARIES & WAGES F	603						
0-655-81270-3103 DISTRIBUTED SALARI		15,020	15,020	15,020	15,020	15,020	
0-655-81270-3104 OVERTIME	816						
0-655-81270-3110 OVERHOLT CEMETER	24						
0-655-81270-3135 EMPLOYEE BENEFITS	5,194						
0-655-81270-3136 DISTRIBUTED EMPLO		5,579	5,579	5,579	5,579	5,579	
0-655-81270-3215 OTHER TYPES OF MA	3,523	5,320	5,453	5,432	5,432	5,432	
0-655-81270-3301 BLDG & EQUIP REPAIR	780	1,179	1,208	1,204	1,204	1,204	

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0-655-81270-3313 OVERHOLT CEMETER	58	2,223	2,279	2,270	2,270	2,270	
0-655-81270-3322 REGISTRY OFFICE FE	15	333	341	340	340	340	
0-655-81270-3323 COMPUTER PROGRAI	700	820	841	837	837	837	
0-655-81270-3328 CONTRACT SERVICES	3,444	1,265	1,297	1,292	1,292	1,292	
0-655-81270-3342 EQUIPMENT RENTAL	6,670	6,670	6,837	6,810	6,810	6,810	
0-655-81270-3343 EQUIPMENT RENTAL		1,025	1,051	1,047	1,047	1,047	
0-655-81270-3409 TRANSFER TO RESEF		14,000					
0-655-81270-3611 GOV'T ASSISTED FUN	1,324						
0-655-81270-3900 ASSET PURCHASES				311,000			Cemetery Expansion
0-655-81270-T524 OVERHOLT CEMETER	14,000						
Total 81270 Overholt Cemetery	50,723	53,434	39,906	350,831	39,831	39,831	
Total 655 Cemeteries	(14,683)	15,468	2,009	312,923	23	23	
660 Nickel Beach							
63400 Fees, Service Chg & Donations							
0-660-63400-2678 ADMISSION FEES	(152,406)	(55,000)	(55,000)	(125,000)	(125,000)	(125,000)	Adjust to reflect trends in increased annual usage
Total 63400 Fees, Service Chg & Donati	(152,406)	(55,000)	(55,000)	(125,000)	(125,000)	(125,000)	
81280 Nickel Beach							
0-660-81280-3101 SALARIES & WAGES -	5,922						
0-660-81280-3102 SALARIES & WAGES F	48,793	44,914	44,914	44,914	45,805	45,805	
0-660-81280-3103 DISTRIBUTED SALARI		5,364	5,364	5,364	5,364	5,364	
0-660-81280-3104 OVERTIME	3,170	2,000	2,000	2,000	2,000	2,000	
0-660-81280-3105 SHIFT PREMIUM	4						
0-660-81280-3110 VACATION PAY	2,134						
0-660-81280-3111 STATUTORY HOLIDAY	785						
0-660-81280-3135 EMPLOYEE BENEFITS	8,185	6,510	6,510	6,510	6,828	6,828	
0-660-81280-3136 DISTRIBUTED EMPLO		2,146	2,146	2,146	2,146	2,146	
0-660-81280-3201 HYDRO	308	1,000	1,000	1,025	1,000	1,000	
0-660-81280-3208 CLEANING MATERIAL:	2,676	1,700	1,743	2,536	2,536	2,536	Adjust to reflect increased beach usage
0-660-81280-3215 OTHER TYPES OF MA	329	1,000	1,025	1,021	1,000	1,000	
0-660-81280-3216 PROTECTIVE CLOTHII	482	513	526	524	524	524	



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0-660-81280-3218 PROGRAM SUPPLIES		50	51	51	51	51	
0-660-81280-3301 BLDG & EQUIP REPAIR	3,093	1,575	1,614	1,608	2,608	2,608	
0-660-81280-3302 Nickel Beach-Facility M	945	780	780	796			tsf to facility Nickel Beach
0-660-81280-3307 INSURANCE	82	82	82	87	87	87	
0-660-81280-3309 TELEPHONE/MODUM/	660	700	700	714	714	714	
0-660-81280-3310 PRINTING	2,762	513	526	524	524	524	
0-660-81280-3311 ADVERTISING	145	500	513	(2)			transfer to 0-150-71204-3311
0-660-81280-3328 CONTRACT SERVICES	9,236	3,370	3,454	12,987	12,987	12,987	Increased beach usage requires more washroom facility services & pump outs, as well as increased waste & recycle rental units and servicing fees.
0-660-81280-3338 Nickel Beach-Facility M	5,542	1,130	1,130	1,154			tsf to facility Nickel Beach
0-660-81280-3342 EQUIPMENT RENTAL	5,559	5,559	5,698	5,676	5,676	5,676	
0-660-81280-3344 CASH OVER & SHORT	5						
0-660-81280-3389 SECURITY	13,267	10,250	10,506	13,265	13,265	13,265	More guard hours required with increased usage
Total 81280 Nickel Beach	114,084	89,656	90,282	102,900	103,115	103,115	
Total 660 Nickel Beach	(38,322)	34,656	35,282	(22,100)	(21,885)	(21,885)	
670 Sugarloaf Marina							
63400 Fees, Service Chg & Donations							
0-670-63400-2420 SHM - LEASE INCOME	(1,800)	(1,500)	(1,500)	(1,800)	(1,800)	(1,800)	POCOMAR
0-670-63400-2586 SHM - ADVERTISING	(870)	(500)	(500)	(600)	(600)	(600)	Reflect Actuals and forecasting
0-670-63400-2601 SHM - BLDG RENTAL	(18,000)	(18,000)	(18,000)	(18,000)	(18,000)	(18,000)	
0-670-63400-2615 SHM - WORKPLACE P	(236)	(250)	(250)	(250)	(250)	(250)	
0-670-63400-2619 SHM - PAVILLION REN	(384)	(1,000)	(1,000)	(500)	(500)	(500)	Adjust to 2019 actuals
0-670-63400-2658 SHM - RESTAURANT F	(7,200)	(7,200)	(7,200)	(7,200)	(7,200)	(7,200)	
0-670-63400-2680 SHM - SEASONAL SLIP	(532,870)	(520,000)	(520,000)	(530,000)	(530,000)	(530,000)	Adjust to 2019 actuals
0-670-63400-2681 SHM - TRANSIENT SLI	(59,762)	(68,000)	(68,000)	(65,000)	(65,000)	(65,000)	Adjust to 2019 actuals
0-670-63400-2682 SHM - ICE	(8,663)	(7,000)	(7,000)	(9,000)	(9,000)	(9,000)	Adjust to 2019 actual
0-670-63400-2683 SHM - SECURITY DEP	(649)						
0-670-63400-2686 SHM - BOAT STORAGE	(130,807)	(75,000)	(75,000)	(100,000)	(100,000)	(100,000)	Adjust to 2019 actuals
0-670-63400-2687 SHM - GAS	(295,241)	(275,000)	(275,000)	(300,000)	(300,000)	(300,000)	Adjust to reflect actuals and forecasting.

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0-670-63400-2688 SHM - SOUVENIRS	(2,642)	(2,500)	(2,500)	(2,500)	(2,500)	(2,500)	
0-670-63400-2695 SHM - OTHER	(3,013)	(8,000)	(8,000)	(3,000)	(3,000)	(3,000)	Adjust to reflect actuals.
0-670-63400-2699 SHM - RETAIL PRODU	(43,676)	(35,000)	(35,000)	(40,000)	(40,000)	(40,000)	Reflect actuals.
0-670-63400-2711 SHM - TRAILER STOR	(6,585)	(5,250)	(5,250)	(5,500)	(5,500)	(5,500)	Reflect actuals.
0-670-63400-2712 SHM - DOCK BOXES	(2,066)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	
0-670-63400-2713 SHM - LAUNDRY	(1,698)	(1,400)	(1,400)	(2,000)	(2,000)	(2,000)	Reflect actuals.
0-670-63400-2714 SHM - RENTALS	(7,544)	(9,000)	(9,000)	(9,000)	(9,000)	(9,000)	
0-670-63400-2715 SHM - PUMPOUTS	(27)	(60)	(60)	(60)	(60)	(60)	
0-670-63400-2716 SHM - VENDING MACH	(2,552)	(2,500)	(2,500)	(2,500)	(2,500)	(2,500)	
0-670-63400-2736 SHM - LIFT IN/OUT FEI	(69,283)	(45,000)	(45,000)	(45,000)	(45,000)	(45,000)	
0-670-63400-2785 SHM - WAKEBOARD R	(118)						
0-670-63400-2875 SHM LABOUR DAY WP	(146)						
0-670-63400-9990 SHM - REVENUE CLEA	243						
Total 63400 Fees, Service Chg & Donati	(1,195,589)	(1,084,160)	(1,084,160)	(1,143,910)	(1,143,910)	(1,143,910)	
63500 Other Revenue							
0-670-63500-2737 SHM - POCOMAR REC	(5,237)	(4,500)	(4,500)	(5,300)	(5,300)	(5,300)	
Total 63500 Other Revenue	(5,237)	(4,500)	(4,500)	(5,300)	(5,300)	(5,300)	
81310 Sugarloaf Marina							
0-670-81310-3101 SALARIES & WAGES -	123,166	147,008	147,008	147,008	151,970	151,970	
0-670-81310-3102 SALARIES & WAGES F	154,181	154,530	154,530	154,530	157,597	157,597	
0-670-81310-3103 DISTRIBUTED SALARI		6,437	6,437	6,437	6,437	6,437	
0-670-81310-3104 OVERTIME	5,709	3,000	3,000	3,000	3,000	3,000	
0-670-81310-3105 SUGARLOAF MARINA	111						
0-670-81310-3106 IN LIEU	2,373						
0-670-81310-3110 VACATION PAY	15,319						
0-670-81310-3111 STATUTORY HOLIDAY	10,452						
0-670-81310-3112 SICK LEAVE	7,210						
0-670-81310-3113 BEREAVEMENT	730						
0-670-81310-3120 ACCRUED SALARIES	1,981						
0-670-81310-3135 EMPLOYEE BENEFITS	74,361	71,106	71,106	71,106	76,070	76,070	



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0-670-81310-3136 DISTRIBUTED EMPLO		2,468	2,468	2,468	2,468	2,468	
0-670-81310-3139 TRAVEL EXPENSE	311	400	410	408	408	408	
0-670-81310-3172 MARINA FUEL PURCH	245,610	247,500	253,688	252,698	252,698	252,698	
0-670-81310-3201 HYDRO	37,526	47,400	47,400	48,585	48,585	48,585	
0-670-81310-3202 WATER	21,681	20,775	20,775	21,294	21,294	21,294	
0-670-81310-3203 HEAT (OIL) OR GAS	8,956	7,688	7,688	7,880	7,880	7,880	
0-670-81310-3207 OFFICE SUPPLIES/ST	1,654	1,813	1,858	1,851	1,851	1,851	
0-670-81310-3208 CLEANING MATERIAL	4,389	5,013	5,138	5,118	5,118	5,118	
0-670-81310-3211 ICE	5,444	2,800	2,870	4,989	4,989	4,989	Reflect actuals.
0-670-81310-3212 VENDING MACHINE E	1,454	1,025	1,051	1,047	1,047	1,047	
0-670-81310-3214 Marina-Aquatic Weed H		7,700	7,700	7,862	7,862	7,862	
0-670-81310-3215 OTHER TYPES OF MA	4,043	2,500	2,563	3,990	3,990	3,990	Reflect actuals.
0-670-81310-3216 PROTECTIVE CLOTHII	1,003	2,000	2,050	2,042	2,042	2,042	
0-670-81310-3217 SOUVENIRS	4,081	1,500	1,538	1,532	1,532	1,532	
0-670-81310-3219 CREDIT CARD/SOCAN	48,774	40,750	41,769	41,606	41,606	41,606	
0-670-81310-3241 SERVICE CENTRE BLI	856	3,125	3,203	3,191	3,191	3,191	
0-670-81310-3242 SHM EAST DOCK/YAR	8,341	22,038	22,589	24,912	24,912	24,912	Reflect actuals
0-670-81310-3279 RETAIL PRODUCTS PI	36,916	22,750	23,319	34,909	34,909	34,909	Reflect actuals
0-670-81310-3301 BLDG & EQUIP REPAIR	49,625	40,625	41,641	69,787	49,837	49,837	Reflect actuals and Garbage Barge Railing, new lighting in Maintenance shop Project #33 - Hydro Pedestal Replacement
0-670-81310-3302 Marina -Facility Maint M	14,057	21,900	21,900	22,360			tsf to facility Marina
0-670-81310-3307 INSURANCE	51,319	51,319	51,319	54,142	54,142	54,142	
0-670-81310-3308 POSTAGE & COURIER	5	55	56	56	56	56	
0-670-81310-3309 TELEPHONE/MODUM/	11,409	9,500	9,500	9,690	9,690	9,690	
0-670-81310-3310 PRINTING		278	285	284	284	284	
0-670-81310-3311 ADVERTISING	5,784	8,508	8,721	(34)			transfer to 0-150-71204
0-670-81310-3313 SHM STAFF DEVELOP	2,110	2,500	2,563	5,553	5,553	5,553	IMM School (Intermediate Marina Management Course) - once only offered in USA, now offered in Canada
0-670-81310-3320 ASSOCIATION MEMBE	1,356	1,235	1,266	1,495	1,495	1,495	reflect actuals

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0-670-81310-3323 COMPUTER PROGRAMS	2,400	1,000	1,025	2,396	2,396	2,396	reflect actuals
0-670-81310-3324 OFFICE, EQUIP AND M	12			50	50	50	reflect actuals
0-670-81310-3328 CONTRACT SERVICES	62,265	31,928	32,726	54,872	59,322	59,322	reflect actuals Project 32 - Goose Relocation Project Add 9,450 for additional security in off season
0-670-81310-3330 MISCELLANEOUS	2,981	2,500	2,563	2,990	2,990	2,990	reflect actuals
0-670-81310-3338 Marina -Facility Maint C	25,199	24,000	24,000	24,504			tsf to facility Marina
0-670-81310-3342 EQUIPMENT RENTAL	556	556	570	568	568	568	
0-670-81310-3343 EQUIPMENT RENTAL	230						
0-670-81310-3359 SHM - STORM DAMAG	12,146						
0-670-81310-3391 RESTAURANT EXPEN	6,449			6,500	6,500	6,500	reflect actuals
0-670-81310-3409 TRANSFER TO RESEF		61,000	61,000	61,000	60,000	60,000	surplus funds to capital reserve for marina
0-670-81310-3410 TRANSFER TO CAPIT/	1,763						
0-670-81310-3415 BANK SERVICE CHAR		1,000	1,025	1,021	1,021	1,021	
0-670-81310-3439 POCOMAR-MARINE RI		4,500	4,613	5,282	5,282	5,282	reflect 1% of seasonal dock fees
0-670-81310-3900 ASSET PURCHASES	6,401			8,000			Project #35 - New Marina Truck - Rental (did not know where to put this)
0-670-81310-T467 OTHER REVENUE - TC	61,000						
Total 81310 Sugarloaf Marina	1,143,699	1,083,730	1,094,931	1,178,979	1,120,642	1,120,642	
Total 670 Sugarloaf Marina	(57,127)	(4,930)	6,271	29,769	(28,568)	(28,568)	
671 West Street Harbourview Docks							
63400 Fees, Service Chg & Donations							
0-671-63400-2692 HARBOURVIEW DOCK	(2,143)	(4,100)	(4,100)	(4,100)	(4,100)	(4,100)	
Total 63400 Fees, Service Chg & Donati	(2,143)	(4,100)	(4,100)	(4,100)	(4,100)	(4,100)	
81320 Harbourview Docks							
0-671-81320-3101 SALARIES & WAGES -	803						
0-671-81320-3103 DISTRIBUTED SALARI		268	268	268	268	268	
0-671-81320-3104 OVERTIME	257						
0-671-81320-3105 HARBOURVIEW - SHIF	16						
0-671-81320-3110 VACATION PAY	5						



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0-671-81320-3135 EMPLOYEE BENEFITS	434						
0-671-81320-3136 DISTRIBUTED EMPLO		107	107	107	107	107	
0-671-81320-3201 HYDRO	1,587	1,400	1,400	1,435	1,435	1,435	
0-671-81320-3202 WATER	3,200	1,112	1,112	1,140	1,140	1,140	
0-671-81320-3215 OTHER TYPES OF MA	66						
0-671-81320-3301 BLDG & EQUIP REPAIR	4,885	1,690	1,732	1,725	1,725	1,725	
0-671-81320-3302 Harbourmaster bld-Facil	704	1,645	1,645	1,680			tsf to Harbourmaster facility
0-671-81320-3305 PROPERTY RENTAL/L	200	222	228	227	227	227	
0-671-81320-3307 INSURANCE	251	251	251	265	265	265	
0-671-81320-3309 TELEPHONE/MODUM/	521	500	500	510	510	510	
0-671-81320-3328 CONTRACT SERVICES		890	912	909	909	909	
0-671-81320-3338 Harbourmaster bld--Fac	2,000						
Total 81320 Harbourview Docks	14,929	8,085	8,155	8,266	6,586	6,586	
Total 671 West Street Habourview Docks	12,786	3,985	4,055	4,166	2,486	2,486	
672 Marina Boat Ramp							
63400 Fees, Service Chg & Donations							
0-672-63400-2694 SHM - BOAT RAMP FE	(46,439)	(35,000)	(35,000)	(37,000)	(37,000)	(37,000)	Reflect actuals
Total 63400 Fees, Service Chg & Donati	(46,439)	(35,000)	(35,000)	(37,000)	(37,000)	(37,000)	
81330 Marina Boat Ramp							
0-672-81330-3101 SALARIES & WAGES -	372						
0-672-81330-3103 DISTRIBUTED SALARI		268	268	268	268	268	
0-672-81330-3135 EMPLOYEE BENEFITS	147						
0-672-81330-3136 DISTRIBUTED EMPLO		107	107	107	107	107	
0-672-81330-3301 BLDG & EQUIP REPAIR	2,272	2,460	2,522	2,512	2,512	2,512	
0-672-81330-3310 PRINTING	1,457	1,230	1,261	1,495	1,495	1,495	Reflect actuals
0-672-81330-3328 CONTRACT SERVICES	3,209	4,613	4,728	4,710	4,710	4,710	
0-672-81330-3409 TRANSFER TO RESEF		12,963	12,963	12,963	12,963	12,963	matured debt to debt reserve fund-allocate to mobile lift debt
Total 81330 Marina Boat Ramp	7,457	21,641	21,849	22,055	22,055	22,055	
Total 672 Marina Boat Ramp	(38,982)	(13,359)	(13,151)	(14,945)	(14,945)	(14,945)	

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673 HH Knoll Pk Snack Bar/MiniPutt							
63400 Fees, Service Chg & Donations							
0-673-63400-2695 SHM - OTHER	(6,488)	(7,000)	(7,000)	(7,000)	(7,000)	(7,000)	
Total 63400 Fees, Service Chg & Donations	(6,488)	(7,000)	(7,000)	(7,000)	(7,000)	(7,000)	
81340 HH Knoll Pk Snack Bar/MiniPutt							
0-673-81340-3301 BLDG & EQUIP REPAIR		1,025	1,051	1,047	1,047	1,047	
0-673-81340-3302 HH Knoll Pk Snack Bar	922	1,025	1,025	1,047			tsf to facility snack bar
0-673-81340-3307 INSURANCE	283	283	283	299	299	299	
0-673-81340-3338 HH Knoll Pk Snack Bar	2,488						
Total 81340 HH Knoll Pk Snack Bar/MiniPutt	3,693	2,333	2,359	2,393	1,346	1,346	
Total 673 HH Knoll Pk Snack Bar/MiniPutt	(2,795)	(4,667)	(4,641)	(4,607)	(5,654)	(5,654)	
674 Marina Capital							
63500 Other Revenue							
0-674-63500-2909 TRANSFER FROM RES		(40,548)	(40,548)	(40,548)	(40,548)	(40,548)	marina mobile lift funded from Debt reserve
Total 63500 Other Revenue		(40,548)	(40,548)	(40,548)	(40,548)	(40,548)	
81350 Marina Capital Investment							
0-674-81350-3409 TRANSFER TO RESEF		80,115	80,115	80,115	80,115	80,115	\$31,169 marina matured debt-allocate to mobile lift debt \$48,946 marina matured debt to debt reserve
0-674-81350-3410 TRANSFER TO CAPIT	31,867	31,867	31,867	31,867	15,739	15,739	annual funding for marina land purchase
0-674-81350-3503 DEBENTURE - INTERE	31,846	31,845	31,845	31,845	28,273	28,273	
0-674-81350-3510 DEBENTURE - PRINCIP	93,350	93,350	93,350	93,350	96,952	96,952	
Total 81350 Marina Capital Investment	157,063	237,177	237,177	237,177	221,079	221,079	
Total 674 Marina Capital	157,063	196,629	196,629	196,629	180,531	180,531	
680 Events - Canal Days							
62500 Ontario Grants							
0-680-62500-2932 CANAL DAYS ONT GR	(59,075)						
Total 62500 Ontario Grants	(59,075)						
63400 Fees, Service Chg & Donations							
0-680-63400-2557 SPONSORSHIPS	(112,235)	(100,000)	(100,000)	(105,000)	(105,000)	(105,000)	The increase in budgeted revenue is based on previous 2018 & 2019 revenues.



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0-680-63400-2558 VENDOR FEES	(110,078)	(97,000)	(97,000)	(87,000)	(87,000)	(87,000)	Committee request less vendors on West Street
0-680-63400-2901 DONATIONS	(5,000)			(127,500)	(127,500)	(127,500)	Attendance 8,500 at \$5 for three evenings
Total 63400 Fees, Service Chg & Donations	(227,313)	(197,000)	(197,000)	(319,500)	(319,500)	(319,500)	
63500 Other Revenue							
0-680-63500-2553 OTHER REVENUE	(12,457)	(11,000)	(11,000)	(11,000)	(11,000)	(11,000)	
0-680-63500-2561 CANAL DAYS - BOAT C	(69,006)	(72,000)	(72,000)	(72,000)	(72,000)	(72,000)	
0-680-63500-2564 BAR REVENUE	(185,588)	(120,000)	(120,000)	(145,000)	(145,000)	(145,000)	The increase in budgeted revenue is based on 2018 & 2019 actuals
0-680-63500-2579 ATTRACTION REVENUE	(23,996)	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)	
0-680-63500-2723 SPECIAL EVENTS	(1,694)	(1,800)	(1,800)	(1,800)	(1,800)	(1,800)	
0-680-63500-2909 TRANSFER FROM RES				(50,000)	(50,000)	(50,000)	Transfer from 2019 reserves
Total 63500 Other Revenue	(292,741)	(229,800)	(229,800)	(304,800)	(304,800)	(304,800)	
81710 Canal Days							
0-680-81710-3101 SALARIES & WAGES -	8,346						
0-680-81710-3102 SALARIES & WAGES F	6,993						
0-680-81710-3103 DISTRIBUTED SALARI		72,000	72,000	72,000	72,000	72,000	
0-680-81710-3104 OVERTIME	11,156						
0-680-81710-3105 CANAL DAYS SHIFT P	76						
0-680-81710-3110 VACATION PAY	439						
0-680-81710-3111 CANAL DAYS - STATU	410						
0-680-81710-3135 EMPLOYEE BENEFITS	7,363						
0-680-81710-3136 DISTRIBUTED EMPLO		28,000	28,000	28,000	28,000	28,000	
0-680-81710-3219 CANAL DAYS - CREDI	639						
0-680-81710-3236 COST OF SPONSORSI	11,137	10,763	11,032	10,989	10,989	10,989	
0-680-81710-3311 ADVERTISING	67,694	59,450	60,936	(238)			Transfer to 0-150-71204-3311
0-680-81710-3328 CONTRACT SERVICES		15,375	15,759	(61)			This account was not used in 2019 and is not expected to be used in 2020. The finds from this account can be shifted to infrastructure.
0-680-81710-3330 MISCELLANEOUS	1,091	615	630	628	628	628	

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0-680-81710-3339 INFRASTRUCTURE	155,782	84,665	86,782	164,587	164,587	164,587	This budget increase is based on expenses from 2018 and 2019. Service provider costs (medical, police, security) have increased significantly from the change to a larger concert venue at H.H. Knoll Park. The budget was not adjusted accordingly when the move of the concert venue took place. \$15,759 is coming from contract services account, that was not used in 2019 and is not expected to be used in 2020. This money was transferred to Infrastructure in 2019.
0-680-81710-3342 EQUIPMENT RENTAL	4,100	4,100	4,203	4,186	4,186	4,186	
0-680-81710-3343 EQUIPMENT RENTAL	37,203	26,650	27,316	42,110	42,110	42,110	This budget increase is based on expenses that have increased in 2018 and 2019. With the move to a new and larger concert venue. Costs such as: portable toilets, fencing, tent rental, lighting, generators have increased significantly. When the move to the new concert venue occurred, these increases in equipment rental were not taken into consideration.
0-680-81710-3357 ENTERTAINMENT	165,272	145,314	148,947	203,470	203,470	203,470	this increase is based on the continuation of the Sunday concerts. It will make up for the talent buy and the additional entertainment costs. The Canal Days advisory committee has motioned to continue the Sunday concert for talent over the four concert days.
0-680-81710-3358 BAR EXPENSES	72,643	48,380	49,590	74,165	74,165	74,165	This increase is based on an increased expense from having a larger concert venue. Revenues have been adjusted \$25,000 to account for this increase.
0-680-81710-3365 SHIP CRUISES	60,378	108,906	111,629	111,193	111,193	111,193	
0-680-81710-3366 ATTRACTIONS	48,604	45,049	46,175	45,995	45,995	45,995	
0-680-81710-3373 ADMINISTRATION EXP	1,611	1,614	1,654	1,648	1,648	1,648	
0-680-81710-3374 VOLUNTEER EXPENS	6,039	6,870	7,042	7,014	7,014	7,014	
0-680-81710-3375 PRESS CONFERENCE	1,566	1,025	1,051	1,047	1,047	1,047	
0-680-81710-3406 CONTINGENCY FUND		10,250	10,506	10,465	10,465	10,465	
0-680-81710-3409 TRANSFER TO RESEF	50,000	50,000	45,000	45,000	45,000	45,000	new initiatives
0-680-81710-3478 GRANT - OPERATING	71,134						
0-680-81710-3479 GRANT - MARKETING	5,000						



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Total 81710 Canal Days	794,676	719,026	728,252	822,198	822,497	822,497	
Total 680 Events - Canal Days	215,547	292,226	301,452	197,898	198,197	198,197	
681 Events - Sportsfest							
63500 Other Revenue							
0-681-63500-2559 SPORTSFEST - TOURISM	(8,628)	(8,500)	(8,500)	(8,500)	(8,500)	(8,500)	
0-681-63500-2560 SPORTSFEST - SPONSORSHIP	(310)	(200)	(200)	(200)	(200)	(200)	
Total 63500 Other Revenue	(8,938)	(8,700)	(8,700)	(8,700)	(8,700)	(8,700)	
81720 Winter Sportsfest							
0-681-81720-3311 SPORTSFEST - ADVERTISING	6,059	6,150	6,304	(25)			transfer to 0-150-71204
0-681-81720-3330 SPORTSFEST - MISCELLANEOUS		308	316	314	314	314	
0-681-81720-3347 SPORTSFEST - TOURISM	2,950	2,819	2,889	2,878	2,878	2,878	
Total 81720 Winter Sportsfest	9,009	9,277	9,509	3,167	3,192	3,192	
Total 681 Events - Sportsfest	71	577	809	(5,533)	(5,508)	(5,508)	
682 Events - Admin							
62600 Other Grants							
0-682-62600-2358 OTHER FEDERAL GRANTS	(16,408)	(16,408)		(16,408)	(16,736)	(16,736)	Celebrate Canada Grant
0-682-62600-2359 EVENTS CANADA - HONORARIUM	(1,960)	(4,800)	(4,800)	(2,000)	(2,000)	(2,000)	1 Student receiving Canada Summer Jobs grant
Total 62600 Other Grants	(18,368)	(21,208)	(4,800)	(18,408)	(18,736)	(18,736)	
63500 Other Revenue							
0-682-63500-2553 OTHER REVENUE	(199)						
0-682-63500-2562 OCTOBERFEST		(2,000)	(2,000)				
0-682-63500-2599 SANTA CLAUS PARADE	(1,600)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	
Total 63500 Other Revenue	(1,799)	(4,000)	(4,000)	(2,000)	(2,000)	(2,000)	
81730 Other Special Events							
0-682-81730-3101 SALARIES & WAGES - REGULAR	103,254	176,487	176,487	176,487	179,768	179,768	
0-682-81730-3102 SALARIES & WAGES - PART-TIME	53,238						
0-682-81730-3103 DISTRIBUTED SALARIES		8,847	8,847	8,847	8,847	8,847	
0-682-81730-3104 OVERTIME	6,856	3,000	3,000	3,000	3,000	3,000	
0-682-81730-3105 OTHER SPECIAL EVENTS	3						
0-682-81730-3106 IN LIEU	1,696						

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0-682-81730-3110 VACATION PAY	8,245						
0-682-81730-3111 STATUTORY HOLIDAY	7,399						
0-682-81730-3112 SICK LEAVE	1,951						
0-682-81730-3120 ACCRUED SALARIES	2,314						
0-682-81730-3135 EMPLOYEE BENEFITS	46,058	61,688	61,688	61,688	65,819	65,819	
0-682-81730-3136 DISTRIBUTED EMPLO		3,298	3,298	3,298	3,298	3,298	
0-682-81730-3286 OTHER CITY EVENTS		2,000	2,050	13,542	3,542	3,542	City Events such as Easter Egg Hunt and Beach BonFire events Celebration of Port Colborne 150th Project 28 - 13 for 13 Canada Games entertainment
0-682-81730-3309 TELEPHONE/MODUM/	1,343						
0-682-81730-3319 Other Special E-Consul	10,176	10,000					
0-682-81730-3336 CITY FLOAT	373	2,050	2,101	2,093	2,093	2,093	
0-682-81730-3342 EQUIPMENT RENTAL	778	778	797	794	794	794	
0-682-81730-3356 NEW YEARS EVE CEL	1,577	2,091	2,143	2,135	2,135	2,135	
0-682-81730-3364 CHRISTMAS PARADE	7,515	5,638	5,779	7,756	7,756	7,756	The current budget of just over \$5600 is not enough to maintain the same standard of parade we have run over the last few years. The budget has been exceeded in 2017 & 2018. This budget increase is so that an accurate number is being budgeted for. Also, new to 2018 is a sponsorship revenue stream from the parade for \$2000. This revenue is continuing in 2019 and on-going.
0-682-81730-3368 FIREWORKS	8,548	8,713	8,931	8,896	8,896	8,896	
0-682-81730-3379 THIRD PARTY SPECI/	3,658			7,400	7,400	7,400	\$6,398 transfer from 0-600-74622-3328 \$2,400 - Concerts in the Park \$5,000 - For Third Party Special Events
0-682-81730-3398 CANADA DAY EVENTS	16,307	16,408		16,736	16,736	16,736	Canada Day Fireworks continue
Total 81730 Other Special Events	281,289	300,998	275,121	312,672	310,084	310,084	
Total 682 Events - Admin	261,122	275,790	266,321	292,264	289,348	289,348	
700 P.C. Public Library							
81410 Library Board							



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0-700-81410-3540 OPERATING ADVANCEMENTS	716,432	716,437	714,437	714,437	728,827	728,827	
0-700-81410-3541 CITY GRANT - CAPITAL	50,000	50,000	50,000	50,000	50,000	50,000	
Total 81410 Library Board	766,432	766,437	764,437	764,437	778,827	778,827	
Total 700 P.C. Public Library	766,432	766,437	764,437	764,437	778,827	778,827	
800 PC Historical & Marine Museum							
62500 Ontario Grants							
0-800-62500-2302 MINISTRY OF CULTURE AND SPORTS		(24,093)	(24,093)	(24,093)	(24,093)	(24,093)	
Total 62500 Ontario Grants		(24,093)	(24,093)	(24,093)	(24,093)	(24,093)	
62600 Other Grants							
0-800-62600-2351 CANADA SEED - MUSEUM		(4,000)	(4,000)		(4,000)	(4,000)	Student grants remain unbudgeted
0-800-62600-2358 OTHER FEDERAL GRANTS	(7,364)	(4,000)	(4,000)		(4,000)	(4,000)	Student grants remain unbudgeted
Total 62600 Other Grants	(7,364)	(8,000)	(8,000)		(8,000)	(8,000)	
63400 Fees, Service Chg & Donations							
0-800-63400-2720 ADMISSIONS	(5,578)	(5,200)	(5,200)	(5,200)	(5,200)	(5,200)	
0-800-63400-2721 MEMBERSHIPS	(631)	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)	
0-800-63400-2722 FUND RAISING	(9,716)	(13,000)	(13,000)	(13,000)	(13,000)	(13,000)	
0-800-63400-2723 SPECIAL EVENTS	(7,443)	(7,000)	(7,000)	(7,000)	(7,000)	(7,000)	
0-800-63400-2724 BEQUESTS/DONATIONS	(3,750)	(7,000)	(7,000)	(7,000)	(7,000)	(7,000)	
0-800-63400-2725 GIFT SHOP SALES	(7,151)	(5,616)	(5,616)	(5,616)	(5,616)	(5,616)	
0-800-63400-2726 PHOTOS/PHOTOCOPIES	(14)						
0-800-63400-2727 MISCELLANEOUS	(2,000)						
0-800-63400-2728 AUXILIARY - MAINTENANCE	(3,000)	(3,000)	(3,000)	(3,000)	(3,000)	(3,000)	
0-800-63400-2729 AUXILIARY - DONATIONS	(2,000)	(4,000)	(4,000)	(4,000)	(4,000)	(4,000)	
0-800-63400-2740 AUXILIARY DONATIONS	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	
Total 63400 Fees, Service Chg & Donations	(46,283)	(50,816)	(50,816)	(50,816)	(50,816)	(50,816)	
63500 Other Revenue							
0-800-63500-F432 OTHER REVENUE - FEES	(60)						
Total 63500 Other Revenue	(60)						
81510 Historical & Marine Museum							
0-800-81510-3101 SALARIES & WAGES -	120,480	139,913	139,913	139,913	144,572	144,572	

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0-800-81510-3102 SALARIES & WAGES F	75,015	68,630	68,630	68,630	69,808	69,808	
0-800-81510-3104 OVERTIME	866	536	536	536	536	536	
0-800-81510-3105 MUSEUM - SHIFT PRE	40						
0-800-81510-3106 IN LIEU	4,804						
0-800-81510-3110 VACATION PAY	14,947						
0-800-81510-3111 STATUTORY HOLIDAY	8,395						
0-800-81510-3113 BEREAVEMENT	461						
0-800-81510-3120 ACCRUED SALARIES ,	666						
0-800-81510-3135 EMPLOYEE BENEFITS	60,456	55,254	55,254	55,254	59,877	59,877	
0-800-81510-3137 CLOTHING ALLOWANC	686	640	656	653	653	653	
0-800-81510-3139 TRAVEL EXPENSE	852	871	893	889	889	889	
0-800-81510-3201 HYDRO	5,462	6,331	6,331	6,489	6,489	6,489	
0-800-81510-3202 WATER	2,791	2,673	2,673	2,740	2,740	2,740	
0-800-81510-3203 HEAT (OIL) OR GAS	4,452	5,281	5,281	5,413	5,413	5,413	
0-800-81510-3207 OFFICE SUPPLIES/ST,	2,542	3,500	3,588	3,574	3,574	3,574	
0-800-81510-3301 BLDG & EQUIP REPAII	9,722	9,888	10,135	10,096	10,096	10,096	
0-800-81510-3302 Museum -Facility Maint	2,489	3,900	3,900	3,982			tsf to facility museum
0-800-81510-3303 Museum - Janitorial Exp	1,352	3,000	3,000	3,063	3,063	3,063	
0-800-81510-3307 INSURANCE	1,480	1,480	1,480	1,561	1,561	1,561	
0-800-81510-3308 POSTAGE & COURIER	2,181	2,666	2,733	2,372	2,372	2,372	More emailing, less postage required
0-800-81510-3309 TELEPHONE/MODUM/	2,529	2,867	2,867	2,924	2,924	2,924	
0-800-81510-3311 ADVERTISING	4,665	5,732	5,875	5,852	5,852	5,852	
0-800-81510-3313 STAFF DEVELOPMEN	563	1,353	1,387	1,381	1,381	1,381	
0-800-81510-3320 ASSOCIATION MEMBE	814	708	726	723	723	723	
0-800-81510-3321 SUBSCRIPTIONS, PUE		55	56	106	106	106	Museum Educator Subscription based on actual
0-800-81510-3324 OFFICE, EQUIP AND M	3,490	3,550	3,639	3,625	3,625	3,625	
0-800-81510-3328 CONTRACT SERVICES	102						
0-800-81510-3338 Museum -Facility Maint	1,380						
0-800-81510-3374 Museum-Volunteer Mgn	414	698	715	713	713	713	
0-800-81510-3549 CURATORIAL EXPENS	243	213	218	217	217	217	



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0-800-81510-3551 EXHIBIT EXPENSE	4,978	5,545	5,684	5,661	5,661	5,661	
0-800-81510-3552 CONCESSION SUPPLI	4,666	4,684	4,801	4,782	4,782	4,782	
0-800-81510-3553 EVENTS & ACTIVITIES	7,777	5,700	5,843	5,570	5,570	5,570	Moved 250 from here to 3556 Education Programming
0-800-81510-3554 CONSERVATION EXPE	1,189	763	782	1,079	1,079	1,079	Conservation volunteer increase conservation output
0-800-81510-3556 SUMMER CAMP	8			250	250	250	Please change name to Education Programming
Total 81510 Historical & Marine Museum	352,957	336,431	337,596	338,048	344,526	344,526	
Total 800 PC Historical & Marine Museum	299,250	253,522	254,687	263,139	261,617	261,617	
810 Heritage Research Archive Bldg							
63400 Fees, Service Chg & Donations							
0-810-63400-2351 Archives - Fees, Service	(5,428)						
0-810-63400-2424 SHIPPING FEES		(204)	(204)	(54)	(54)	(54)	Less shipping and more emailing
0-810-63400-2578 BOOK SALES	(222)	(300)	(300)	(300)	(300)	(300)	
0-810-63400-2582 PROGRAM REVENUE	(1,694)	(1,200)	(1,200)	(1,300)	(1,300)	(1,300)	Increase in programming
0-810-63400-2723 SPECIAL EVENTS	(370)	(617)	(617)	(617)	(617)	(617)	
0-810-63400-2724 BEQUESTS/DONATION	(310)	(306)	(306)	(306)	(306)	(306)	
0-810-63400-2726 PHOTOS/PHOTOCOPI	(82)	(204)	(204)	(204)	(204)	(204)	
0-810-63400-2733 RESEARCH FEES	(390)	(204)	(204)	(204)	(204)	(204)	
0-810-63400-2805 RENTAL INCOME	(6,754)	(6,240)	(6,240)	(6,240)	(6,240)	(6,240)	
Total 63400 Fees, Service Chg & Donati	(15,250)	(9,275)	(9,275)	(9,225)	(9,225)	(9,225)	
81520 Heritage Research Archives							
0-810-81520-3102 SALARIES & WAGES F	20,552	28,331	28,331	28,331	28,893	28,893	
0-810-81520-3110 VACATION PAY	1,195						
0-810-81520-3111 STATUTORY HOLIDAY	1,178						
0-810-81520-3120 ACCRUED SALARIES .	1,198						
0-810-81520-3135 EMPLOYEE BENEFITS	4,366	4,480	4,480	4,480	4,703	4,703	
0-810-81520-3139 TRAVEL EXPENSE	194	196	201	200	200	200	
0-810-81520-3201 HYDRO	2,481	3,000	3,000	3,075	3,075	3,075	
0-810-81520-3202 WATER	954	997	997	1,022	1,022	1,022	
0-810-81520-3203 HEAT (OIL) OR GAS	1,786	2,253	2,253	2,309	2,309	2,309	
0-810-81520-3207 OFFICE SUPPLIES/ST.	5	1,024	1,050	1,046	1,046	1,046	

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0-810-81520-3301 BLDG & EQUIP REPAIR	5,242	2,137	2,190	2,182	2,182	2,182	
0-810-81520-3302 Heritage Archive Bld-Fa	170	1,000	1,000	1,021			tsf to facility archives museum
0-810-81520-3307 INSURANCE	110	110	110	116	116	116	
0-810-81520-3308 POSTAGE & COURIER	9	217	222	222	222	222	
0-810-81520-3311 ADVERTISING		109	112	111	111	111	
0-810-81520-3313 STAFF DEVELOPMENT	49	197	202	201	201	201	
0-810-81520-3320 ASSOCIATION MEMBERSHIP	172	144	148	147	147	147	
0-810-81520-3324 OFFICE, EQUIP AND MATERIALS	968	1,524	1,562	1,556	1,556	1,556	
0-810-81520-3338 Heritage Archive Bld-Fa	545						
0-810-81520-3553 EVENTS & ACTIVITIES	61	322	330	329	329	329	
0-810-81520-3554 CONSERVATION EXPENSES	117	599	614	612	612	612	
0-810-81520-3900 ASSET PURCHASES	518						
Total 81520 Heritage Research Archives	41,870	46,640	46,802	46,960	46,724	46,724	
Total 810 Heritage Research Archive Bldg	26,620	37,365	37,527	37,735	37,499	37,499	
900 Planning & Development Service							
63100 Licenses & Permits							
0-900-63100-2515 COMPLIANCE LETTER	(4,519)	(5,105)	(5,105)	(5,105)	(5,105)	(5,105)	
0-900-63100-2631 SITE PLAN/SUBDIV CC	(18,299)	(265)	(265)	(265)	(4,265)	(4,265)	
Total 63100 Licenses & Permits	(22,818)	(5,370)	(5,370)	(5,370)	(9,370)	(9,370)	
63400 Fees, Service Chg & Donations							
0-900-63400-2610 COMMITTEE OF ADJUSTMENT	(65,102)	(50,000)	(50,000)	(50,000)	(60,000)	(60,000)	
0-900-63400-2701 AMENDMENT - OFFICIAL		(4,400)	(4,400)	(4,400)			
0-900-63400-2702 AMENDMENT - ZONING	(3,978)	(11,700)	(11,700)	(11,700)	(11,700)	(11,700)	
0-900-63400-2703 APPROVAL - SITE PLAN	(3,468)	(13,600)	(13,600)	(13,600)	(13,600)	(13,600)	
0-900-63400-2704 ADMEND - SITE PLAN	(1,530)	(4,500)	(4,500)	(4,500)	(4,500)	(4,500)	
0-900-63400-2705 APPROVAL - DRAFT PLAN	(3,060)	(6,500)	(6,500)	(6,500)	(6,500)	(6,500)	
0-900-63400-2706 APPROVAL - DRAFT PLAN	(1,500)				(1,000)	(1,000)	
0-900-63400-2707 REMOVAL OF PART LOT		(1,000)	(1,000)	(1,000)	(1,000)	(1,000)	
0-900-63400-2708 OTHER	(5,196)				(1,000)	(1,000)	
0-900-63400-2709 FINAL APPROVAL-SUBDIVISION	(2,040)				(2,000)	(2,000)	



City of Port Colborne
Budget

Run Date: 10-Mar-2020

	2019 YTD Actual	2019 Annual Budget	2020 Base Budget	2020 Department Budget	2020 Administration Budget	2020 Current Budget	Comments
Total 63400 Fees, Service Chg & Donati	(85,874)	(91,700)	(91,700)	(91,700)	(101,300)	(101,300)	
63500 Other Revenue							
0-900-63500-2137 REGION CIP INCENTIV	7,435						
0-900-63500-2550 OFF PLAN & ZONING E		(300)	(300)	(300)	(300)	(300)	
0-900-63500-2551 MAPS & PLANS		(500)	(500)	(500)	(500)	(500)	
Total 63500 Other Revenue	7,435	(800)	(800)	(800)	(800)	(800)	
82110 Planning And Development							
0-900-82110-3101 SALARIES & WAGES -	192,488	272,762	272,762	272,762	281,809	281,809	
0-900-82110-3102 SALARIES & WAGES F	19,685	8,384	8,384	8,384	8,550	8,550	
0-900-82110-3104 OVERTIME	5,240	1,000	1,000	1,000	2,000	2,000	
0-900-82110-3106 IN LIEU	11,252						
0-900-82110-3110 VACATION PAY	25,441						
0-900-82110-3111 STATUTORY HOLIDAY	11,974						
0-900-82110-3112 SICK LEAVE	8,845						
0-900-82110-3120 ACCRUED SALARIES .	(1,329)						
0-900-82110-3135 EMPLOYEE BENEFITS	84,050	90,006	90,006	90,006	96,326	96,326	
0-900-82110-3139 TRAVEL EXPENSE	650	1,000	1,025	1,021	800	800	
0-900-82110-3207 OFFICE SUPPLIES/ST,	1,360	1,223	1,254	1,249	1,249	1,249	
0-900-82110-3308 POSTAGE & COURIER	37	221	227	226	100	100	
0-900-82110-3309 TELEPHONE/MODUM/	996	950	950	969	969	969	
0-900-82110-3311 ADVERTISING	4,873	4,780	4,900	4,880	4,880	4,880	
0-900-82110-3313 STAFF DEVELOPMEN'	5,348	1,135	1,163	1,159	2,459	2,459	
0-900-82110-3316 LEGAL FEES	16,907	13,339	13,672	13,619	15,619	15,619	
0-900-82110-3320 ASSOCIATION MEMBE	1,454	1,678	1,720	1,713	1,513	1,513	
0-900-82110-3321 SUBSCRIPTIONS, PUE	284	400	410	408	308	308	
0-900-82110-3323 COMPUTER PROGRAI	30				50	50	
0-900-82110-3330 MISCELLANEOUS	5,422	4,469	4,581	4,563	4,563	4,563	
0-900-82110-3335 DEVELOPMENT CHAR	34,887						
0-900-82110-3350 COMMITTEE OF ADJU	9,556	7,300	7,483	7,453	7,453	7,453	
0-900-82110-3409 TRANSFER TO RESEF		21,373	6,373	6,373	6,373	6,373	Development Charge Study \$6,373

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**City of Port Colborne
Budget**

Run Date: 10-Mar-2020

	2019 YTD Actual	2019 Annual Budget	2020 Base Budget	2020 Department Budget	2020 Administration Budget	2020 Current Budget	Comments
0-900-82110-3465 CIP INCENTIVES	89,623	66,912	68,585	68,317	67,000	67,000	
0-900-82110-3900 ASSET PURCHASES	3,079						
Total 82110 Planning And Development	532,152	496,932	484,495	484,102	502,021	502,021	
82310 L.A.C.A.C.							
0-900-82310-3330 MISCELLANEOUS	1,750	2,000	2,050	2,042	2,000	2,000	
Total 82310 L.A.C.A.C.	1,750	2,000	2,050	2,042	2,000	2,000	
Total 900 Planning & Development Service	432,645	401,062	388,675	388,274	392,551	392,551	
910 By-Law Enforcement Division							
62500 Ontario Grants							
0-910-62500-2902 Cannabis Grant	(35,826)						
Total 62500 Ontario Grants	(35,826)						
63100 Licenses & Permits							
0-910-63100-2505 DOG LICENSES		(13,000)	(13,000)	(13,000)	(19,000)	(19,000)	
0-910-63100-2514 OTHER PERMITS	(25)				(25)	(25)	
0-910-63100-2515 COMPLIANCE LETTER		(100)	(100)	(100)	(100)	(100)	
0-910-63100-2516 INSPECTION FEE		(100)	(100)	(100)	(100)	(100)	
0-910-63100-2523 PSO APPEAL FEE		(300)	(300)	(300)	(300)	(300)	
0-910-63100-2627 OTHER	(410)	(500)	(500)	(500)	(500)	(500)	
0-910-63100-2636 KENNEL LICENSE FEE		(500)	(500)	(500)	(500)	(500)	
Total 63100 Licenses & Permits	(435)	(14,500)	(14,500)	(14,500)	(20,525)	(20,525)	
63300 Fines							
0-910-63300-2509 PARKING TICKETS	(6,025)	(7,000)	(7,000)	(7,000)	(7,000)	(7,000)	
Total 63300 Fines	(6,025)	(7,000)	(7,000)	(7,000)	(7,000)	(7,000)	
63400 Fees, Service Chg & Donations							
0-910-63400-2640 PROP STANDARD REC	(90,473)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	
Total 63400 Fees, Service Chg & Donati	(90,473)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	
63500 Other Revenue							
0-910-63500-2627 OTHER	(100)						
Total 63500 Other Revenue	(100)						
72412 By-Law Enforcement Division							



City of Port Colborne
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	2019 YTD Actual	2019 Annual Budget	2020 Base Budget	2020 Department Budget	2020 Administration Budget	2020 Current Budget	Comments
0-910-72412-3101 SALARIES & WAGES -	170,933	196,595	196,595	196,595	250,359	250,359	
0-910-72412-3102 SALARIES & WAGES F	8,171	35,468	35,468	35,468	8,550	8,550	student
0-910-72412-3103 DISTRIBUTED SALARI		1,609	1,609	1,609	1,609	1,609	
0-910-72412-3104 OVERTIME	4,719	5,000	5,000	5,000	5,000	5,000	
0-910-72412-3105 SHIFT PREMIUM	319						
0-910-72412-3106 IN LIEU	6,386						
0-910-72412-3110 VACATION PAY	14,578						
0-910-72412-3111 STATUTORY HOLIDAY	9,660						
0-910-72412-3112 SICK LEAVE	3,879						
0-910-72412-3113 BEREAVEMENT	796						
0-910-72412-3120 ACCRUED SALARIES ,	1,675						
0-910-72412-3135 EMPLOYEE BENEFITS	66,988	67,583	67,583	67,583	91,525	91,525	
0-910-72412-3136 DISTRIBUTED EMPLO		644	644	644	644	644	
0-910-72412-3139 TRAVEL EXPENSE	845	751	770	1,117	1,117	1,117	Additional Staff Dev travel to confernce
0-910-72412-3206 Auto Supplies Parts	346						
0-910-72412-3207 OFFICE SUPPLIES/ST,	558	732	750	1,147	1,147	1,147	increase in complaints and staff require more notebooks, pens, business cards and door hangers
0-910-72412-3215 OTHER TYPES OF MA	326	627	643	640	440	440	
0-910-72412-3283 MTO - PARKING ADMII	500	533	546	544	500	500	
0-910-72412-3308 POSTAGE & COURIER	1,420	1,446	1,482	1,876	1,876	1,876	increase in complaints
0-910-72412-3309 TELEPHONE/MODUM/	8,460	4,863	4,863	5,860	5,860	5,860	Bldg/PSO now on WAP, update phones
0-910-72412-3311 ADVERTISING	5	730	748	545	545	545	
0-910-72412-3313 BYLAW ENFORCEMEN	1,467	2,178	2,232	3,004	3,004	3,004	Additional Staff Stf Dev for all
0-910-72412-3316 LEGAL FEES	2,630	8,782	9,002	9,766	9,766	9,766	Several draft Bylaws need vetting
0-910-72412-3320 ASSOCIATION MEMBE	647	610	625	1,123	1,123	1,123	2 staff amcto and oboa added
0-910-72412-3323 COMPUTER PROGRAI	7,769	7,465	7,652	7,622	7,622	7,622	
0-910-72412-3329 RECHARGABLE EXPE	77,938						
0-910-72412-3330 MISCELLANEOUS	133	834	855	852	400	400	
0-910-72412-3342 EQUIPMENT RENTAL	11,116	11,116	11,394	11,349	11,349	11,349	
0-910-72412-3350 COMMITTEE OF ADJU		196	201	200			

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**City of Port Colborne
Budget
Run Date: 10-Mar-2020**

	2019 YTD Actual	2019 Annual Budget	2020 Base Budget	2020 Department Budget	2020 Administration Budget	2020 Current Budget	Comments
0-910-72412-3382 SITE CLEAN UPS	2,213	16,776	17,195	14,933	14,933	14,933	
Total 72412 By-Law Enforcement Divisic	404,477	364,538	365,857	367,477	417,369	417,369	
72430 Animal Control							
0-910-72430-3101 SALARIES & WAGES -	15						
0-910-72430-3103 DISTRIBUTED SALARI		1,073	1,073	1,073	1,073	1,073	
0-910-72430-3104 ANIMAL CONTROL - O	57						
0-910-72430-3135 EMPLOYEE BENEFITS	15						
0-910-72430-3136 DISTRIBUTED EMPLO'		429	429	429	429	429	
0-910-72430-3215 OTHER TYPES OF MA		524	537	535	200	200	
0-910-72430-3311 ADVERTISING	100	320	328	327	227	227	
0-910-72430-3328 CONTRACT SERVICES	176,851	177,898	182,345	181,634	181,634	181,634	
0-910-72430-3337 APPEAL COMMITTEE		192	197	196			
0-910-72430-3342 EQUIPMENT RENTAL	111	111	114	113	113	113	
0-910-72430-3473 DOCUPET DOG TAG F					3,500	3,500	Stephen to provide
Total 72430 Animal Control	177,149	180,547	185,023	184,307	187,176	187,176	
72440 Animal Shelter							
0-910-72440-3101 SALARIES & WAGES -	866						
0-910-72440-3103 DISTRIBUTED SALARI		1,073	1,073	1,073	1,073	1,073	
0-910-72440-3105 ANIMAL SHELTER SHI	8						
0-910-72440-3135 EMPLOYEE BENEFITS	532						
0-910-72440-3136 DISTRIBUTED EMPLO'		429	429	429	429	429	
0-910-72440-3215 OTHER TYPES OF MA		213	218	217			budget by facility maintenance position
0-910-72440-3301 BLDG & EQUIP REPAIR		2,582	2,647	2,636	2,500	2,500	
0-910-72440-3302 Animal Shelter-Facility I	316	1,600	1,600	1,634			tsf to facility animal shelter
0-910-72440-3307 INSURANCE	152	152	152	160	160	160	
0-910-72440-3328 CONTRACT SERVICES	800	900	923	919	919	919	
0-910-72440-3338 Animal Shelter-Facility I	1,398	668	668	682			tsf to facility animal shelter
0-910-72440-3342 EQUIPMENT RENTAL	445	445	456	454	454	454	
Total 72440 Animal Shelter	4,517	8,062	8,166	8,204	5,535	5,535	
74342 Parking Meters							



City of Port Colborne
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	2019 YTD Actual	2019 Annual Budget	2020 Base Budget	2020 Department Budget	2020 Administration Budget	2020 Current Budget	Comments
0-910-74342-3104 PARKING METERS OV	76						
0-910-74342-3135 EMPLOYEE BENEFITS	18						
Total 74342 Parking Meters	94						
74910 Crossing Guards							
0-910-74910-3101 SALARIES & WAGES -	555						
0-910-74910-3102 SALARIES & WAGES F	90,666	156,878	156,878	156,878			
0-910-74910-3103 DISTRIBUTED SALARI		5,259	5,259	5,259			
0-910-74910-3104 OVERTIME	104						
0-910-74910-3110 VACATION PAY	3,832						
0-910-74910-3111 STATUTORY HOLIDAY	4,064						
0-910-74910-3135 EMPLOYEE BENEFITS	14,658	23,343	23,343	23,343			
0-910-74910-3136 DISTRIBUTED EMPLO		1,893	1,893	1,893			
0-910-74910-3142 MEDICAL EXAMINATIC		1,046	1,072	1,068			
0-910-74910-3215 OTHER TYPES OF MA	884	2,000	2,050	2,042			
0-910-74910-3216 PROTECTIVE CLOTHII	704	3,793	3,888	3,873			
0-910-74910-3311 ADVERTISING		400	410	408			
0-910-74910-3319 Consultant Fees		20,000					study of locations
0-910-74910-3330 MISCELLANEOUS	281	523	536	534			
0-910-74910-3342 EQUIPMENT RENTAL	544	544	558	555			
Total 74910 Crossing Guards	116,292	215,679	195,887	195,853			
Total 910 By-Law Enforcement Division	569,670	727,326	713,433	714,341	562,555	562,555	
915 Building Division							
63100 Licenses & Permits							
0-915-63100-2512 BUILDING PERMITS	(209,483)	(166,060)	(166,060)	(199,060)	(199,060)	(199,060)	Anticipate 6-storey mid-rise on West Street
0-915-63100-2513 PLUMBING PERMITS	(115)						
0-915-63100-2515 COMPLIANCE LETTER	(4,023)	(4,000)	(4,000)	(4,000)	(4,000)	(4,000)	
0-915-63100-2516 INSPECTION FEE	(3,985)	(2,000)	(2,000)	(2,000)	(4,000)	(4,000)	
0-915-63100-2653 APPLICATION FEE BLI	(38,627)	(23,940)	(23,940)	(31,000)	(31,000)	(31,000)	
Total 63100 Licenses & Permits	(256,233)	(196,000)	(196,000)	(236,060)	(238,060)	(238,060)	
63500 Other Revenue							

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**City of Port Colborne
Budget**

Run Date: 10-Mar-2020

	2019 YTD Actual	2019 Annual Budget	2020 Base Budget	2020 Department Budget	2020 Administration Budget	2020 Current Budget	Comments
0-915-63500-2909 TRANSFER FROM RES		(46,500)					building reserve for software
Total 63500 Other Revenue		(46,500)					
72410 Building Division							
0-915-72410-3101 SALARIES & WAGES -	143,064	142,702	142,702	142,702	211,597	211,597	
0-915-72410-3102 SALARIES & WAGES F	128	52,675	52,675	52,675			Inspections Officer \$38,998 P/T CBO \$13,677
0-915-72410-3104 OVERTIME	813	215	215	215	215	215	
0-915-72410-3106 IN LIEU	7,866						
0-915-72410-3110 VACATION PAY	13,129						
0-915-72410-3111 STATUTORY HOLIDAY	8,656						
0-915-72410-3112 SICK LEAVE	14,832						
0-915-72410-3120 BUILDING ACCRUED \$	4,572						
0-915-72410-3135 EMPLOYEE BENEFITS	56,987	48,198	48,198	48,198	72,365	72,365	
0-915-72410-3139 TRAVEL EXPENSE		510	523	521	300	300	
0-915-72410-3206 AUTO SUPPLIES - PAF		200	205	204			
0-915-72410-3207 OFFICE SUPPLIES/ST	2,152	510	523	766	966	966	Steady increase in permit-related stationary (i.e. Permits cards, inspection reports)
0-915-72410-3215 OTHER TYPES OF MA	92	408	418	417			
0-915-72410-3216 PROTECTIVE CLOTHI	359	155	159	349	349	349	2 Inspectors @ \$175/each
0-915-72410-3308 POSTAGE & COURIER		102	105	104	104	104	
0-915-72410-3309 TELEPHONE/MODUM/	1,926	1,523	1,523	2,753	2,753	2,753	Add cell phone for new inspector
0-915-72410-3310 PRINTING	87	542	556	553	553	553	
0-915-72410-3311 ADVERTISING	355	651	667	548	548	548	Less annual advertising is required
0-915-72410-3313 STAFF DEVELOPME	8,204	4,080	4,182	6,289	6,289	6,289	Three courses, OBOA AMTS, Exams
0-915-72410-3316 LEGAL FEES	1,140	5,100	5,228	5,207	3,207	3,207	
0-915-72410-3320 ASSOCIATION MEMBE	1,055	800	820	2,021	2,021	2,021	Add new Inpspector, BCIN Fees
0-915-72410-3321 SUBSCRIPTIONS, PUE	205	620	636	633	633	633	Code Updates
0-915-72410-3323 COMPUTER PROGRAI		46,500					inspection software
0-915-72410-3328 CONTRACT SERVICES	2,613	5,120	5,248	3,128			Reduced demand with new inspector
0-915-72410-3330 MISCELLANEOUS	93						
0-915-72410-3342 EQUIPMENT RENTAL	3,346	3,346	3,430	3,416	3,416	3,416	



**City of Port Colborne
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	2019 YTD Actual	2019 Annual Budget	2020 Base Budget	2020 Department Budget	2020 Administration Budget	2020 Current Budget	Comments
Total 72410 Building Division	271,674	313,957	268,013	270,699	305,316	305,316	
Total 915 Building Division	15,441	71,457	72,013	34,639	67,256	67,256	
Total 0 General	(287,681)		133,889	20,062,816	18,818,401	18,818,401	
3Capital	2,721,917		(175,064)	(147,234)	(147,234)	(147,234)	
6Water	(199,945)		77,136	53,786	33,471	33,471	
7Wastewater	338,204		114,703	85,031	33,214	33,214	
9Library	(12,240)		3,704	3,269			
Total City of Port Colborne	2,560,255		154,368	20,057,668	18,737,852	18,737,852	

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**City of Port Colborne
Budget**

Run Date: 10-Mar-2020

	2019 YTD Actual	2019 Annual Budget	2020 Base Budget	2020 Department Budget	2020 Administration Budget	2020 Current Budget	Comments
0 General	(287,681)		133,889	20,062,816	18,818,401	18,818,401	
3 Capital	2,721,917		(175,064)	(147,234)	(147,234)	(147,234)	
6 Water	(199,945)		77,136	53,786	33,471	33,471	
7 Wastewater	338,204		114,703	85,031	33,214	33,214	
9 Library							
200 Corporate Services Department							
71215 Corporate Services Department							
9-200-71215-3500 SUSPENSE	(7)						
Total 71215 Corporate Services Department	(7)						
Total 200 Corporate Services Department	(7)						
700 P.C. Public Library							
62500 Ontario Grants							
9-700-62500-2900 GRANTS	(38,328)	(38,328)	(38,328)	(38,328)	(38,328)	(38,328)	
Total 62500 Ontario Grants	(38,328)	(38,328)	(38,328)	(38,328)	(38,328)	(38,328)	
62600 Other Grants							
9-700-62600-3540 OPERATING ADVANCEMENTS	(716,432)	(716,437)	(714,437)	(714,437)	(728,827)	(728,827)	
9-700-62600-3541 CITY GRANT - CAPITAL	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	
Total 62600 Other Grants	(766,432)	(766,437)	(764,437)	(764,437)	(778,827)	(778,827)	
63400 Fees, Service Chg & Donations							
9-700-63400-2570 LIBRARY RECEIPTS	(7,337)	(9,500)	(9,500)	(6,750)	(6,750)	(6,750)	Trend indicates decrease in revenue
9-700-63400-2572 AUDITORIUM RENTAL	(525)	(500)	(500)	(500)	(500)	(500)	
9-700-63400-2575 NON-RESIDENT FEES	(10)	(50)	(50)				Library Board decision to discontinue non-resident fees
9-700-63400-2578 BOOK SALES	(7,263)	(7,500)	(7,500)	(7,000)	(7,000)	(7,000)	Trend indicates decrease in revenue
9-700-63400-2580 FAX REVENUE	(318)	(150)	(150)	(200)	(200)	(200)	Fax revenue continues to increase
9-700-63400-2589 PRINT SERVER REVENUE	(2,402)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	
9-700-63400-2726 PHOTOS/PHOTOCOPIES	(943)	(600)	(600)	(750)	(750)	(750)	Photocopy revenue continues to increase
9-700-63400-2731 LIBRARY SIGN RENTAL	(930)	(750)	(750)	(750)	(750)	(750)	
9-700-63400-2901 DONATIONS	(1,875)				(1,500)	(1,500)	PC Lions
Total 63400 Fees, Service Chg & Donations	(21,603)	(21,050)	(21,050)	(17,950)	(19,450)	(19,450)	
63500 Other Revenue							

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**City of Port Colborne
Budget**

Run Date: 10-Mar-2020

	2019 YTD Actual	2019 Annual Budget	2020 Base Budget	2020 Department Budget	2020 Administration Budget	2020 Current Budget	Comments
9-700-63500-2422 MISCELLANEOUS REV	(48)						
9-700-63500-2677 PROGRAM REGISTRA	(1,868)	(2,500)	(2,500)	(2,500)	(2,500)	(2,500)	
9-700-63500-2905 INTEREST	(181)						
Total 63500 Other Revenue	(2,097)	(2,500)	(2,500)	(2,500)	(2,500)	(2,500)	
71410 Pension Wages & Benefits							
9-700-71410-3135 EMPLOYEE BENEFITS	22,922	23,238	23,238	23,238	23,238	23,238	
Total 71410 Pension Wages & Benefits	22,922	23,238	23,238	23,238	23,238	23,238	
81410 Library Board							
9-700-81410-3101 SALARIES & WAGES -	328,739	384,652	384,652	384,652	395,305	395,305	
9-700-81410-3102 SALARIES & WAGES F	41,597	42,064	42,064	42,064	43,110	43,110	
9-700-81410-3103 DISTRIBUTED SALARI		1,000	1,000	1,000	1,000	1,000	
9-700-81410-3104 OVERTIME	1,385				1,000	1,000	actual costs
9-700-81410-3105 LIBRARY BOARD - SHI	40						
9-700-81410-3106 IN LIEU	4,303						
9-700-81410-3110 VACATION PAY	33,729						
9-700-81410-3111 STATUTORY HOLIDAY	20,689						
9-700-81410-3112 SICK LEAVE	1,784						
9-700-81410-3113 BEREAVEMENT	194						
9-700-81410-3120 ACCRUED SALARIES ,	6,527						
9-700-81410-3135 EMPLOYEE BENEFITS	121,670	128,354	128,354	128,354	138,491	138,491	
9-700-81410-3136 DISTRIBUTED EMPLO		400	400	400	400	400	
9-700-81410-3137 CLOTHING ALLOWANC	1,387	1,440	1,476	1,394	1,394	1,394	Reduced to increase other expenditures (including \$1000 for overtime) and to compensate for reduced revenues
9-700-81410-3139 TRAVEL EXPENSE	599	750	769	747	700	700	Reduced to increase other expenditures (including \$1000 for overtime) and to compensate for reduced revenues
9-700-81410-3201 HYDRO	15,591	18,440	18,440	18,901	18,440	18,440	
9-700-81410-3202 WATER	1,665	1,700	1,700	1,743	1,743	1,743	
9-700-81410-3203 HEAT (OIL) OR GAS	5,327	5,800	5,800	6,145	6,606	6,606	Anticipate increase



**City of Port Colborne
Budget**

Run Date: 10-Mar-2020

	2019 YTD Actual	2019 Annual Budget	2020 Base Budget	2020 Department Budget	2020 Administration Budget	2020 Current Budget	Comments
9-700-81410-3207 OFFICE SUPPLIES/ST.	2,685	3,500	3,588	3,486	3,486	3,486	Reduced to increase other expenditures (including \$1000 for overtime) and to compensate for reduced revenues
9-700-81410-3218 PROGRAM SUPPLIES	4,437	4,000	4,100	4,084	4,084	4,084	
9-700-81410-3250 MICROFILM	3,150	3,100	3,178	3,165	3,165	3,165	
9-700-81410-3251 DVD'S	7,121	7,000	7,175	6,972	6,972	6,972	Reduced to increase other expenditures (including \$1000 for overtime) and to compensate for reduced revenues
9-700-81410-3252 ELECTRONIC RESOUF	14,877	15,000	15,375	14,940	14,940	14,940	Reduced to increase other expenditures (including \$1000 for overtime) and to compensate for reduced revenues
9-700-81410-3253 BOOK REPAIRS & BIN	1,494	3,750	3,844	2,485	1,500	1,500	Reduced to increase other expenditures (including \$1000 for overtime) and to compensate for reduced revenues
9-700-81410-3254 RESOURCE DELIVERY	10,349	15,101	15,479	16,450	16,450	16,450	Antcipate increased expenses with migration to new ILS
9-700-81410-3255 LIBRARY - VIDEO GAM	1,413	1,500	1,500	1,532	1,532	1,532	
9-700-81410-3257 MUSIC CD'S	451	500	513	498	498	498	Reduced to increase other expenditures (including \$1000 for overtime) and to compensate for reduced revenues
9-700-81410-3259 TALKING BOOKS	3,850	3,600	3,690	3,486	3,486	3,486	Reduced to increase other expenditures (including \$1000 for overtime) and to compensate for reduced revenues
9-700-81410-3260 BOOKS - ADULT FICTI	12,112	14,000	14,350	13,944	13,500	13,500	Reduced to increase other expenditures (including \$1000 for overtime) and to compensate for reduced revenues
9-700-81410-3261 BOOKS - ADULT NON	7,799	7,500	7,688	7,470	7,100	7,100	Reduced to increase other expenditures (including \$1000 for overtime) and to compensate for reduced revenues
9-700-81410-3262 BOOKS - ADULT REFE	1,512	1,500	1,538	1,494	1,494	1,494	Reduced to increase other expenditures (including \$1000 for overtime) and to compensate for reduced revenues



**City of Port Colborne
Budget**

Run Date: 10-Mar-2020

	2019 YTD Actual	2019 Annual Budget	2020 Base Budget	2020 Department Budget	2020 Administration Budget	2020 Current Budget	Comments
9-700-81410-3264 BOOKS - CHILDREN F	3,576	3,500	3,588	3,486	3,486	3,486	Reduced to increase other expenditures (including \$1000 for overtime) and to compensate for reduced revenues
9-700-81410-3265 BOOKS - CHILDREN N	2,509	3,000	3,075	2,988	2,988	2,988	Reduced to increase other expenditures (including \$1000 for overtime) and to compensate for reduced revenues
9-700-81410-3266 BOOKS - CHILDREN R		200	205	199	199	199	Reduced to increase other expenditures (including \$1000 for overtime) and to compensate for reduced revenues
9-700-81410-3268 BOOKS - YOUNG PEO	1,461	2,000	2,050	1,992	1,992	1,992	Reduced to increase other expenditures (including \$1000 for overtime) and to compensate for reduced revenues
9-700-81410-3276 BOOKS - ADULT FICTI	3,698	3,750	3,844	3,735	3,500	3,500	Reduced to increase other expenditures (including \$1000 for overtime) and to compensate for reduced revenues
9-700-81410-3277 BOOKS - ADULT NON	130	500	513	498	498	498	Reduced to increase other expenditures (including \$1000 for overtime) and to compensate for reduced revenues
9-700-81410-3301 BLDG & EQUIP REPAIR	8,104	6,070	6,222	6,045	6,500	6,500	reallocated costs between maintenance and contract services
9-700-81410-3302 Library -Facility Maint M	742	10,780	10,780	11,006			tsf to facility for Library
9-700-81410-3307 INSURANCE	1,137	1,137	1,137	1,200	1,200	1,200	
9-700-81410-3308 POSTAGE & COURIER	563	750	769	747	500	500	Reduced to increase other expenditures (including \$1000 for overtime) and to compensate for reduced revenues
9-700-81410-3309 TELEPHONE/MODUM/	7,428	7,350	7,350	7,147	7,497	7,497	
9-700-81410-3312 PHOTOCOPY	2,986	2,750	2,819	2,789	2,789	2,789	Reduced to increase other expenditures (including \$1000 for overtime) and to compensate for reduced revenues
9-700-81410-3313 STAFF DEVELOPMEN	3,491	4,000	4,100	3,734	3,500	3,500	Reduced to increase other expenditures (including \$1000 for overtime) and to compensate for reduced revenues



**City of Port Colborne
Budget**

Run Date: 10-Mar-2020

	2019 YTD Actual	2019 Annual Budget	2020 Base Budget	2020 Department Budget	2020 Administration Budget	2020 Current Budget	Comments
9-700-81410-3314 AUDIT FEES	6,284	6,315	6,473	6,375	6,375	6,375	Reduced to increase other expenditures (including \$1000 for overtime) and to compensate for reduced revenues
9-700-81410-3320 ASSOCIATION MEMBE	1,340	1,490	1,527	1,494	1,494	1,494	Reduced to increase other expenditures (including \$1000 for overtime) and to compensate for reduced revenues
9-700-81410-3321 SUBSCRIPTIONS, PUE	4,554	3,580	3,670	3,645	3,645	3,645	Reduced to increase other expenditures (including \$1000 for overtime) and to compensate for reduced revenues
9-700-81410-3323 COMPUTER PROGRAI	3,874	6,000	6,150	5,976	5,976	5,976	Reduced to increase other expenditures (including \$1000 for overtime) and to compensate for reduced revenues
9-700-81410-3328 CONTRACT SERVICES	23,207	19,996	20,496	19,920	24,000	24,000	reallocated costs between maintenance and contract services
9-700-81410-3330 MISCELLANEOUS	106	200	205	199	199	199	Reduced to increase other expenditures (including \$1000 for overtime) and to compensate for reduced revenues
9-700-81410-3332 Board Expenses	267	500	500	511	511	511	
9-700-81410-3338 Library-Facility Maint Cc	9,467	1,500	1,500	1,532			tsf to facility for Library
9-700-81410-3342 EQUIPMENT RENTAL	308	308	316	314	314	314	
9-700-81410-3344 CASH OVER & SHORT	13						
9-700-81410-3410 TRANSFER TO CAPIT/	50,000	50,000	50,000	50,000	50,000	50,000	
9-700-81410-3449 WEB SITE - HOSTING	270	2,750	769	266	266	266	Anticipate decreased expenses due to migration to City website
9-700-81410-3900 ASSET PURCHASES	1,314	2,000	2,050	2,042	2,042	2,042	
Total 81410 Library Board	793,305	805,077	806,781	803,246	815,867	815,867	
Total 700 P.C. Public Library	(12,233)		3,704	3,269			
Total 9 Library	(12,240)		3,704	3,269			
Total City of Port Colborne	2,560,255		154,368	20,057,668	18,737,852	18,737,852	

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**WATER
WASTEWATER
BUDGET**



**CORPORATE SERVICES DEPARTMENT
FINANCE DIVISION**

Report Number: 2020-48

Date: March 24, 2020

SUBJECT: PROPOSED 2020 WATER AND WASTEWATER RATES

1) PURPOSE:

This report is prepared to present to City Council the proposed 2020 Water and Wastewater Rates for the municipality.

2) HISTORY, BACKGROUND, COUNCIL POLICY, PRACTICES

The water and wastewater rate structures are fairly complex calculations which incorporate all of the components of the total expenditure and revenues, including historical flows, maintenance items, capital components, Regional rates for purchase of water, Regional costs for wastewater treatment, unbilled water and wastewater calculations, increases to salaries and operating costs, administrative charges and takes into consideration the Water Financial Plan approved by Council on April 15, 2019. As in the past, typical low, average and high consumption households are compared to indicate the impact of any rate increases.

3) STAFF COMMENTS AND DISCUSSIONS

Comparison to Water Financial Plan

The 10 year water financial plan was approved by Council on April 15, 2019. The water budget was based on the plan and adjusted by the Regional water purchases and increased costs charged to the municipality by the Region. Based on the Regional and City expenditures, and the required changes, the water usage rate has increased to \$1.365 from \$1.291, an increase of \$0.074 (2019-\$0.037). This rate is slightly above the water financial plan proposed for 2020 at \$1.346 per cubic meter.

The fixed cost charge in the proposed budget has an increase from \$384.65 to \$395.01 or \$10.36 annually (2019-\$15.33) or 2.69% which is slightly higher than the financial plan of \$394.66.

Overall, the proposed budget estimates that an average user will have an annual cost of approximately \$768.65 (2019-\$738.06) in comparison to the water financial plan for 2020 with an annual cost of \$763.13. Therefore, the proposed rate structure and budget is \$5.52 more than the water financial plan on an annual basis. See the attached schedule.

Wastewater

Wastewater flows, as Council is aware, are very unpredictable, with weather having the greatest impact on annual fluctuations. The wastewater costs charged by the Region are based on a 3-year rolling average of flows to the treatment facility and must be reconciled each year based on actual flows. Additionally, the Region determines the percentage share each local municipality contributes to the Region's total annual costs to treat

wastewater and issues either an additional charge or a credit each year upon reconciliation. Therefore, depending upon the wastewater flows in a given year, and the percentage share assigned by the Region, customer sales revenue may not cover all expenses. It is very challenging to budget correctly and ensure the wastewater rates are enough to cover costs.

Weather has the greatest impact on flows due to extraneous flow, or inflow and infiltration, into the City's sanitary collection system. Extraneous flow is otherwise clean storm water or groundwater getting into the sanitary system. Extraneous flows enter the sanitary sewer by a number of pathways, some intentional, some not:

- infiltration of groundwater through cracks, unsealed pipe joints and other defects in the underground pipe network, including the sewer mains, manholes and sewer laterals
- inflow of water from inadvertent cross-connections with the storm sewer system or from surface drainage in through manhole lids
- inflow and infiltration of water from private-side sources including rooftop drainage (downspouts) and foundation drainage (connected weeping tile or sump pumps)

The amount of extraneous flow that enters the wastewater collection system may depend upon whether the precipitation occurred in the form of snow, freezing rain or rain and whether or not the ground was frozen. However, in general, years with more precipitation experience higher wastewater volumes, while years with less precipitation experience lower wastewater volumes. The challenge the City, and most other municipalities in the Province, face is the fact that the storm sewer system is not as extensive or robust as it should be to enable sources of extraneous flows (downspouts, sump pumps) to be disconnected from the sanitary sewer system.

Extraneous flows are essential "lost revenue" as the City cannot meter wastewater flows (with the exception of some large industrial customers who have separate flow meters) and can only bill customers for wastewater based on their metered water usage. The decline in actual revenue is due in part from industrial facilities reducing and/or eliminating wastewater flows into the system which helped subsidize the unaccounted for flows. The industrial sector that once contributed approximately 50% of wastewater flows is now down to 6% and has an impact on the rates to generate enough revenue to cover the cost of unaccounted for wastewater.

The City's unaccounted for and unbilled wastewater flows have fluctuated between 45% and 68% over the years and therefore the 2020 rate structure is compiled based on a 58% (2019-56%) unbilled wastewater flow projections.

Staff are requesting that Council approve an influx of funding towards the wastewater infiltration matter to find and fix areas where larger amounts of flows are entering the system and being treated by the Region. As this is an ongoing concern of high extraneous flows, staff believe this can be reduced with a concentrated exercise to combat this issue. Staff are requesting that \$500,000 be allocated to this program from the Capital Infrastructure Reserve Fund and will report back to council on the results.

Water and Wastewater Rate Structure

Staff plan to manage the increases required to generate sufficient revenue for both water and wastewater budgets, to be sustainable in the future with the new 10-year Water Financial Plan approved in 2019.

The Regional increases to both water and wastewater have been incorporated into the costs of purchasing water and the treatment of wastewater. The Regional net increase was 5.15% including 3.79% for water.

Staff recommends rate increases in 2020 for an overall annual budget increase of 4.77% or \$76.54 annually. The proposed operating budget rates for 2020 for the average user of 0.75 cubic metres per day incorporates an increase to the water usage rate from \$1.291 to \$1.365 or \$20.23 annually, an increase to the annual water fixed charge from \$384.65 to \$395.01 (\$10.36), the wastewater usage rate from \$1.327 to \$1.382 or \$15.18 annually and the annual wastewater fixed charge from \$504.86 to \$535.64 (\$30.78).

Average User Annual Cost for Water

The water rate has a blended increase for capital and usage rates of 4.14% (2019-3.54%) for the average residential user, which is based on a usage rate increase of \$20.23 and the fixed cost charge increase of \$10.36. The total increase amounts to a \$30.59 annual increase or \$2.55 a month.

Average User Annual Cost for Wastewater

The wastewater rate has a blended increase for capital and usage rates of 5.29% (2019 – 5.33%) for the average residential user which is based on a usage rate increase of \$15.18 and the fixed cost charge in the proposed budget increase of \$30.78. The total increase amounts to a \$45.95 annual increase or \$3.83 a month.

2020 Water and Wastewater Rates

The rates proposed in this report for the average user consuming 0.75 m³ per day, will have an approximate increase of \$76.54 (2019 - \$69.42) for the year or \$6.38 (2019 - \$5.78) per month or 4.77% (2019–4.49%) increase.

4) OPTIONS AND FINANCIAL CONSIDERATIONS:

a) Do nothing.

The water and wastewater rates would remain at the 2019 levels resulting in a shortage of revenues and a deficit to the water and wastewater operating systems.
(Not recommended)

b) Other Options

1. Council can approve alternate rates for water and wastewater. This is not recommended as each system is required to be self-sufficient and currently the revenues are not being attained.

2. Staff is presenting for Council's consideration a reasonable budget and rate structure which takes into consideration the phasing generation of sufficient revenue for both water and wastewater budgets to be sustainable in the future and in compliance with the new 10-year Water Financial Plan approved by Council.
3. Staff are requesting that \$500,000 be allocated to a wastewater detection program from the Capital Infrastructure Reserve Fund and will report back to council on the results.

5) COMPLIANCE WITH STRATEGIC PLAN INITIATIVES

To comply with the April 15, 2019 Water Financial Plan as approved by Council.

6) ATTACHMENTS

- Proposed Water & Wastewater Rates (typical consumptions)
- Anticipated Future Water Rates (10 Year Water Financial Plan-2019 to 2029)
- Water Budget
- Wastewater Budget
- Operations Project # OPS-05 Equipment and Tools
- Operations Project # OPS-06 Association Memberships
- Operations Project # OPS-14 Scholfield Pumping Station Upgrade
- Operations Project # OPS-16 Student (approved in Financial Plan)

7) RECOMMENDATION

That the 2020 Water and Wastewater Rates be approved as follows:

Water Usage Rate	\$ 1.365	per m ³
Water Service Fixed Charge	\$ 395.01	annual fixed rate
Wastewater Usage Rate	\$ 1.382	per m ³
Wastewater Service Fixed Charge	\$ 535.64	annual fixed rate; and

That the 2020 Water and Wastewater budgets as presented in Corporate Services Department, Finance Division Report 2020-48, be approved; and

That the Water and Wastewater Rates by-laws be approved; and

That a Wastewater Detection Program be implemented and funded \$500,000 from the Capital Infrastructure Reserve Fund with results reported to Council.

8) SIGNATURES

Prepared on March 13, 2020 by:

Reviewed by:



Peter Senese
Director of Corporate Services



Chris Lee
Director of Engineering & Operations

Reviewed and Respectfully Submitted:



C. Scott Luey
Chief Administrative Officer

2020 Proposed Water and Wastewater Rates

total fixed water costs at 49.32% includes Regional costs fixed at 52.81%

2019		2020		Annual Increase	Total %	
Annual Cost	Rate	Rate	Annual cost			
Average User .75 Cubic Meter Per Day						
\$1,606.19			\$1,682.73	\$76.54	4.77%	
\$353.41	\$1.291	WATER USAGE RATE	\$1.365	\$373.64	\$20.23	5.73%
\$384.65	\$384.65	WATER SERVICE FIXED CHARGE	\$395.01	\$395.01	\$10.36	2.69%
\$363.27	\$1.327	SEWER USAGE RATE	\$1.382	\$378.44	\$15.18	4.18%
\$504.86	\$504.86	SEWER SERVICE FIXED CHARGE	\$535.64	\$535.64	\$30.78	6.10%
High Usage 1.2 Cubic Meter Per Day						
\$2,036.19			\$2,133.98	\$97.79	4.80%	
\$565.46	\$1.291	WATER USAGE RATE	\$1.365	\$597.83	\$32.37	
\$384.65	\$384.65	WATER SERVICE FIXED CHARGE	\$395.01	\$395.01	\$10.36	
\$581.23	\$1.327	SEWER USAGE RATE	\$1.382	\$605.51	\$24.28	
\$504.86	\$504.86	SEWER SERVICE FIXED CHARGE	\$535.64	\$535.64	\$30.78	
Low Usage 0.58 Cubic Meter Per day						
\$1,443.74			\$1,512.26	\$68.52	4.75%	
\$273.30	\$1.291	WATER USAGE RATE	\$1.365	\$288.95	\$15.65	
\$384.65	\$384.65	WATER SERVICE FIXED CHARGE	\$395.01	\$395.01	\$10.36	
\$280.93	\$1.327	SEWER USAGE RATE	\$1.382	\$292.66	\$11.74	
\$504.86	\$504.86	SEWER SERVICE FIXED CHARGE	\$535.64	\$535.64	\$30.78	
Single User .25 Cubic Meter Per day						
\$1,128.40			\$1,181.34	\$52.94	4.69%	
\$117.80	\$1.291	WATER USAGE RATE	\$1.365	\$124.55	\$6.74	
\$384.65	\$384.65	WATER SERVICE FIXED CHARGE	\$395.01	\$395.01	\$10.36	
\$121.09	\$1.327	SEWER USAGE RATE	\$1.382	\$126.15	\$5.06	
\$504.86	\$504.86	SEWER SERVICE FIXED CHARGE	\$535.64	\$535.64	\$30.78	
One Cubic Meter Per day						
\$1,845.08			\$1,933.43	\$88.35	4.79%	
\$471.22	\$1.291	WATER USAGE RATE	\$1.365	\$498.19	\$26.98	
\$384.65	\$384.65	WATER SERVICE FIXED CHARGE	\$395.01	\$395.01	\$10.36	
\$484.36	\$1.327	SEWER USAGE RATE	\$1.382	\$504.59	\$20.24	
\$504.86	\$504.86	SEWER SERVICE FIXED CHARGE	\$535.64	\$535.64	\$30.78	

City of Port Colborne
Anticipated Future Water Rates
10 Year Financial Plan Approved by Council

	2019	2020	Proposed 2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Cost per cu.m	\$1.291	\$1.346	\$1.365	\$1.408	\$1.467	\$1.508	\$1.546	\$1.583	\$1.619	\$1.660	\$1.697	\$1.735
		4.26%	5.73%	4.61%	4.19%	2.79%	2.52%	2.39%	2.27%	2.53%	2.23%	2.24%
Annual fixed cost	\$384.65	\$394.66	\$395.01	\$407.54	\$420.89	\$434.67	\$448.66	\$461.34	\$473.85	\$489.64	\$503.33	\$516.66
		2.60%	2.69%	3.26%	3.28%	3.27%	3.22%	2.83%	2.71%	3.33%	2.80%	2.65%
Annual Cost .75 m3 per day	\$353.41	\$368.47	\$373.67	\$385.44	\$401.59	\$412.82	\$423.22	\$433.35	\$443.20	\$454.43	\$464.55	\$474.96
Total Annual cost	\$738.06	\$763.13	\$768.68	\$792.98	\$822.48	\$847.49	\$871.88	\$894.69	\$917.05	\$944.07	\$967.88	\$991.62
Percentage Increase		3.40%	4.15%	3.91%	3.72%	3.04%	2.88%	2.62%	2.50%	2.95%	2.52%	2.45%
Dollar Increase		\$25.07	\$30.62	\$29.85	\$29.50	\$25.00	\$24.39	\$22.81	\$22.37	\$27.01	\$23.82	\$23.73



**Water Services
Budget**

Run Date: 13-Mar-2020

	2019	2019	2020	2020	2020	
	YTD	Annual	Base	Department	Administration	Comments
	Actual	Budget	Budget	Budget	Budget	
6 Water						
595 Water Services						
63400 Fees, Service Chg & Donations						
6-595-63400-2603 RETURNED CHEQUE FEES	-750	-600	-600	-600	-600	
Total 63400 Fees, Service Chg & Donations	-750	-600	-600	-600	-600	
63500 Other Revenue						
6-595-63500-2920 SALE OF WATER METERS	-511	-6,000	-6,000	-6,000	-6,000	
Total 63500 Other Revenue	-511	-6,000	-6,000	-6,000	-6,000	
64400 Water Revenue						
6-595-64400-2410 RESIDENTIAL	-992,297	-1,242,215	-1,242,215	-1,242,215	-1,268,898	
6-595-64400-2411 COMMERCIAL	-320,242	-336,009	-336,009	-336,009	-343,227	
6-595-64400-2412 LARGE CONSUMER & BULK HAULERS	-777,636	-967,299	-967,299	-967,299	-988,076	
6-595-64400-2413 PENALTIES	-15,647	-16,000	-16,000	-16,000	-16,000	
6-595-64400-2416 SERVICE/FIXED CHARGES	-2,529,022	-2,463,697	-2,463,697	-2,463,697	-2,530,023	
6-595-64400-2422 MISCELLANEOUS REVENUE	-1,573	-3,000	-3,000	-3,000	-3,000	
6-595-64400-2850 SERVICE MAINTENANCE		-500	-500	-500	-500	
6-595-64400-2851 SERVICE INSTALLATIONS		-3,000	-3,000	-3,000	-3,000	possibly remove as this will tie in with SS Municipal Consent revisions
6-595-64400-2853 TURN ON/OFF FEES	-5,694	-7,000	-7,000	-7,000	-7,000	
6-595-64400-2854 METER READINGS/DOOR TAG CHGS	-15,539	-13,000	-13,000	-13,000	-13,000	
6-595-64400-2855 HYDRANT MAINTENANCE	-1,858	-500	-500	-500	-500	
Total 64400 Water Revenue	-4,659,508	-5,052,220	-5,052,220	-5,052,220	-5,173,224	
74415 Water-Vehicle/Equip Operations						
6-595-74415-3101 SALARIES & WAGES - REGULAR	5,086					
6-595-74415-3103 DISTRIBUTED SALARIES & WAGES		8,013	8,013	8,013	8,013	
6-595-74415-3104 OVERTIME	22					
6-595-74415-3135 EMPLOYEE BENEFITS	1,874					
6-595-74415-3136 DISTRIBUTED EMPLOYEE BENEFITS		3,121	3,121	3,121	3,121	
6-595-74415-3204 AUTO SUPPLIES - GAS & OIL	20,487	18,450	18,911	18,837	18,837	RD
6-595-74415-3206 AUTO SUPPLIES - PARTS	19,437	15,375	15,759	15,698	15,698	RD
6-595-74415-3215 OTHER TYPES OF MATERIAL	2,694	2,050	2,101	2,093	2,093	RD
6-595-74415-3307 INSURANCE	508	508	508	536	536	RD
6-595-74415-3309 WATER VEHICLE/EQUIP - TELEPHONE/MO					3,592	
6-595-74415-3328 CONTRACT SERVICES	15,251	15,000	15,375	11,723	11,723	Transfer \$3,592 to new line item 6-595-74415-3309 (see email I sent to Brenda and Stephen outlining additional line items and GLs) (RD).
6-595-74415-3900 ASSET PURCHASES	6,202					RD



**Water Services
Budget**

Run Date: 13-Mar-2020

	2019	2019	2020	2020	2020	
	YTD	Annual	Base	Department	Administration	Comments
	Actual	Budget	Budget	Budget	Budget	
Total 74415 Water-Vehicle/Equip Operations	71,561	62,517	63,788	60,021	63,613	
76310 Water Purchases From Region						
6-595-76310-3600 WATER/SEWER BILLINGS-REGION	1,540,503	1,786,874	1,831,546	1,824,398	1,820,366	
6-595-76310-3601 REGION FIXED CAPITAL CHARGE	588,468	588,466	603,178	600,824	610,016	
Total 76310 Water Purchases From Region	2,128,971	2,375,340	2,434,724	2,425,222	2,430,382	
76315 Water Mains Maintenance						
6-595-76315-3101 SALARIES & WAGES - REGULAR	126,934					
6-595-76315-3102 SALARIES & WAGES PART-TIME	261					
6-595-76315-3103 DISTRIBUTED SALARIES & WAGES		69,736	69,736	69,736	69,736	
6-595-76315-3104 OVERTIME	3,148	1,000	1,000	1,000	1,000	
6-595-76315-3110 WATER MAINS MAINTENANCE V ACATION	12					
6-595-76315-3111 WATERMAIN MAINTENANCE - STAT HOLID	238					
6-595-76315-3135 EMPLOYEE BENEFITS	42,291					
6-595-76315-3136 DISTRIBUTED EMPLOYEE BENEFITS		27,143	27,143	27,143	27,143	
6-595-76315-3201 HYDRO	545	400	400	410	410	RD
6-595-76315-3215 OTHER TYPES OF MATERIAL	14,130	15,375	15,759	12,619	12,619	Transfer \$1,782 to 6-595-76345-3233 and \$1,297 to 6-595-76345-3234 (RD).
6-595-76315-3233 SAFETY DEVICES	2,820	700	718	-3		Delete line item and create a new line item 5-595-76345-3233 (as stated in the email to Brenda and Stephen). Transfer funds to this new line item (RD).
6-595-76315-3234 EQUIPMENT AND TOOLS	6,194	4,100	4,203	-17		Delete line item and create a new line item 5-595-76345-3234 (as stated in the email to Brenda and Stephen). Transfer funds to this new line item (RD).
6-595-76315-3306 REPAIRS & MAINTENANCE	33,310	25,000	25,625	25,525	25,525	RD



**Water Services
Budget**

Run Date: 13-Mar-2020

	2019	2019	2020	2020	2020	
	YTD	Annual	Base	Department	Administration	Comments
	Actual	Budget	Budget	Budget	Budget	
6-595-76315-3323 COMPUTER PROGRAMS & MAINT	1,483	1,500	1,538	4,994		Delete this line item and create a new line item in 6-595-76345-3323 (RD). \$820 is a one-time fee to subscribe to the mobile component of a water sampling program currently being used by the Utilities Department - Water Trax (RD). Transfer \$1,782 from 3215 to new line item 6-595-76345-3323 (RD). Add \$860 of new money to this line item to fund the upgrade for our Water Operators to be able to use the mobile version of Water Trax in the field while taking regulatory samples. Additionally, this money will increase the number of user licences of the software to allow each of our Water Operators to utilize this software. Presently, the number of user licences does not equal our current staff complement (RD).
6-595-76315-3328 WATER MAINS MAINT. - CONTRACT SERVICE	134,921	25,625	26,266	26,163	26,163	RD
6-595-76315-3342 EQUIPMENT RENTAL - OWN	8,338	8,338	8,546	8,513	8,513	
Total 76315 Water Mains Maintenance	374,625	178,917	180,934	176,083	171,109	
76320 Fire Hydrants						
6-595-76320-3101 SALARIES & WAGES - REGULAR	39,148					
6-595-76320-3102 SALARIES & WAGES PART-TIME	495					
6-595-76320-3103 DISTRIBUTED SALARIES & WAGES		16,093	16,093	16,093	16,093	
6-595-76320-3104 OVERTIME	478					
6-595-76320-3110 FIRE HYDRANTS VACATION PAY	20					
6-595-76320-3135 EMPLOYEE BENEFITS	13,988					
6-595-76320-3136 DISTRIBUTED EMPLOYEE BENEFITS		6,223	6,223	6,223	6,223	
6-595-76320-3215 OTHER TYPES OF MATERIAL	7,638	2,050	2,101	4,093	4,093	Transfer \$2,000 from 3328 (RD).
6-595-76320-3306 REPAIRS & MAINTENANCE	28,816	15,000	15,375	25,315	25,315	Transfer \$10,000 from 3328 (RD).
6-595-76320-3311 ADVERTISING		750	769	766	766	
6-595-76320-3328 CONTRACT SERVICES	9,945	25,000	25,625	13,525	13,525	\$2,000 to 3215 and \$10,000 to 3306 (RD).
6-595-76320-3342 EQUIPMENT RENTAL - OWN	9,449	9,449	9,685	9,647	9,647	
6-595-76320-3900 ASSET PURCHASES	3,134	2,000	2,050	2,042	2,042	RD
Total 76320 Fire Hydrants	113,111	76,565	77,921	77,704	77,704	
76325 Meters						
6-595-76325-3101 SALARIES & WAGES - REGULAR	32,600					
6-595-76325-3103 DISTRIBUTED SALARIES & WAGES		48,279	48,279	48,279	48,279	



**Water Services
Budget**

Run Date: 13-Mar-2020

	2019	2019	2020	2020	2020	
	YTD	Annual	Base	Department	Administration	Comments
	Actual	Budget	Budget	Budget	Budget	
6-595-76325-3104 OVERTIME	729					
6-595-76325-3135 EMPLOYEE BENEFITS	13,085					
6-595-76325-3136 DISTRIBUTED EMPLOYEE BENEFITS		18,775	18,775	18,775	18,775	
6-595-76325-3210 COST OF WATER METERS SOLD	34,784					RD
6-595-76325-3215 OTHER TYPES OF MATERIAL	489	2,500	2,563	2,553	2,553	RD
6-595-76325-3234 EQUIPMENT AND TOOLS	407	1,500	1,538	1,532	1,532	RD
6-595-76325-3306 REPAIRS & MAINTENANCE	3,768	5,125	5,253	5,233	5,233	RD
6-595-76325-3328 CONTRACT SERVICES	7,774	10,000	10,250	10,210	10,210	RD
6-595-76325-3342 EQUIPMENT RENTAL - OWN	6,115	6,115	6,268	6,243	6,243	
6-595-76325-3409 TRANSFER TO RESERVES		15,000	15,000	15,000	15,000	water meter replacement
Total 76325 Meters	99,751	107,294	107,926	107,825	107,825	
76330 Services (Includes thaws)						
6-595-76330-3101 SALARIES & WAGES - REGULAR	38,312					
6-595-76330-3103 DISTRIBUTED SALARIES & WAGES		31,113	31,113	31,113	31,113	
6-595-76330-3104 OVERTIME	1,036	1,000	1,000	1,000	1,000	
6-595-76330-3135 EMPLOYEE BENEFITS	13,774					
6-595-76330-3136 DISTRIBUTED EMPLOYEE BENEFITS		12,123	12,123	12,123	12,123	
6-595-76330-3215 OTHER TYPES OF MATERIAL	12,805	9,225	9,456	9,419	9,419	RD
6-595-76330-3234 EQUIPMENT AND TOOLS	4,349	2,050	2,101	-8		Transfer \$2,101 to new line item 5-595-76345-3234 (as stated in email to Brenda and Stephen) (RD).
6-595-76330-3306 REPAIRS & MAINTENANCE	7,040	15,750	16,144	12,731	12,731	Transfer \$3,350 to new line item 5-595-76345-3234 (as stated in email to Brenda and Stephen) (RD).
6-595-76330-3328 CONTRACT SERVICES	33,778	40,625	41,641	38,128	38,128	Transfer \$3,350 to new line item 5-595-76345-3234 (as stated in email to Brenda and Stephen) (RD).
6-595-76330-3342 EQUIPMENT RENTAL - OWN	17,787	17,787	18,232	18,161	18,161	
6-595-76330-3343 EQUIPMENT RENTAL - OTHER		2,000	2,050	2,042	2,042	RD
Total 76330 Services (Includes thaws)	128,881	131,673	133,860	124,709	124,717	
76335 Leak Detection						
6-595-76335-3101 SALARIES & WAGES - REGULAR	7,729					
6-595-76335-3103 DISTRIBUTED SALARIES & WAGES		21,457	21,457	21,457	53,643	
6-595-76335-3104 OVERTIME	483					
6-595-76335-3135 EMPLOYEE BENEFITS	2,837					
6-595-76335-3136 DISTRIBUTED EMPLOYEE BENEFITS		8,368	8,368	8,368	21,028	
6-595-76335-3215 OTHER TYPES OF MATERIAL	1,194	2,000	2,050	492	492	Transfer \$1,550 to 3328 (RD).
6-595-76335-3306 REPAIRS & MAINTENANCE		6,000	6,150	-24		Delete this line item and transfer funds to 3328 (RD).



**Water Services
Budget**

Run Date: 13-Mar-2020

	2019	2019	2020	2020	2020	
	YTD	Annual	Base	Department	Administration	Comments
	Actual	Budget	Budget	Budget	Budget	
6-595-76335-3328 CONTRACT SERVICES	39,183	4,100	4,203	52,476	52,476	The following funds are transferred to this line item to account for the increase: \$1,550 from 3215 \$6,150 from 3306 \$13,325 from 6-595-76336-3215 \$25,215 from 6-595-76336-3328 \$2,050 from 6-595-76336-3343 (RD).
6-595-76335-3342 EQUIPMENT RENTAL - OWN	2,780	2,780	2,850	2,838	15,323	
6-595-76335-3900 ASSET PURCHASES		2,000	2,050	2,042	2,042	RD
Total 76335 Leak Detection	54,206	46,705	47,128	87,649	145,004	
76336 Water Leak Detection Repairs						
6-595-76336-3101 SALARIES & WAGES - REGULAR	11,428					
6-595-76336-3102 SALARIES & WAGES PART-TIME	51					
6-595-76336-3103 DISTRIBUTED SALARIES & WAGES		32,186	32,186	32,186		
6-595-76336-3104 OVERTIME	1,299					
6-595-76336-3110 WATER LEAK DETECTION VACATION PAY	2					
6-595-76336-3135 EMPLOYEE BENEFITS	3,498					
6-595-76336-3136 DISTRIBUTED EMPLOYEE BENEFITS		12,660	12,660	12,660		
6-595-76336-3215 OTHER TYPES OF MATERIAL	22,395	13,000	13,325	-52		Delete this entire GL. Transfer funds in this line item to 6-595-76335-3328 (RD).
6-595-76336-3328 CONTRACT SERVICES	40,490	24,600	25,215	-98		Delete this entire GL. Transfer funds in this line item to 6-595-76335-3328 (RD).
6-595-76336-3342 EQUIPMENT RENTAL - OWN	12,228	12,228	12,534	12,485		
6-595-76336-3343 EQUIPMENT RENTAL - OTHER	477	2,000	2,050	-8		Delete this entire GL. Transfer funds in this line item to 6-595-76335-3328 (RD).
6-595-76336-3900 WATER LEAK DETECTION ASSET PURCHASE	1,949					RD
Total 76336 Water Leak Detection Repairs	93,817	96,674	97,970	57,173		
76340 Water Billing & Collection						
6-595-76340-3101 SALARIES & WAGES - REGULAR	191					
6-595-76340-3135 EMPLOYEE BENEFITS	52					
6-595-76340-3141 ADMINISTRATION FEE		132,027	135,328	134,800	134,800	
6-595-76340-3207 OFFICE SUPPLIES/STATIONERY		1,500	1,538	1,532	1,532	
6-595-76340-3308 POSTAGE & COURIER	20,251	19,475	19,962	19,884	19,884	
6-595-76340-3311 ADVERTISING		750	769	766	766	
6-595-76340-3323 COMPUTER PROGRAMS & MAINT		1,025	1,051	1,047	1,047	
6-595-76340-3407 WATER REFUNDS / WRITE OFFS	289	2,050	2,101	2,093	2,093	
6-595-76340-3409 TRANSFER TO RESERVES		205,930	205,930	205,930	205,930	Rate Stabilization reserve
Total 76340 Water Billing & Collection	20,783	362,757	366,679	366,052	366,052	



**Water Services
Budget**

Run Date: 13-Mar-2020

	2019	2019	2020	2020	2020	
	YTD	Annual	Base	Department	Administration	Comments
	Actual	Budget	Budget	Budget	Budget	
76342 Locates-Water						
6-595-76342-3101 SALARIES & WAGES - REGULAR	6,526					
6-595-76342-3104 OVERTIME	384					
6-595-76342-3135 EMPLOYEE BENEFITS	2,362					
6-595-76342-3215 OTHER TYPES OF MATERIAL	1,149	800	820	817	817	RD
6-595-76342-3234 EQUIPMENT AND TOOLS	722	750	769	766	766	RD
6-595-76342-3290 LOCATE DAMAGE REPAIRS		1,538	1,576	-6		Transfer \$1,576 to 6-595-76345-3313. Keep line item to track costs of any future locate damage repairs (RD).
6-595-76342-3320 ASSOCIATION MEMBERSHIPS	100	150	154	-1		Transfer \$125 to new line item 6-595-76345-3320, eliminate the \$29 balance and delete this line item (RD).
6-595-76342-3323 COMPUTER PROGRAMS & MAINT	2,951	2,927	3,000	3,988	3,988	Increase budget to \$4,000 to account for Utililocate software subscription required to produce Underground Locate Reports as mandated by Ontario ONe Call. The cost of the a software has increased due to the number of users licences we require as the staff complement in Utilities has increased. This subscription cost is split with 7-590-76235-3323.
6-595-76342-3328 CONTRACT SERVICES	60,769	4,203	4,308	2,983	2,983	Transfer \$1,308 to 6-595-76345-3313 (RD).
Total 76342 Locates-Water	74,963	10,368	10,627	8,547	8,554	
76345 General Administration						
6-595-76345-3101 SALARIES & WAGES - REGULAR	165,286	280,095	280,095	280,095	311,152	
6-595-76345-3102 SALARIES & WAGES PART-TIME					9,600	
6-595-76345-3103 DISTRIBUTED SALARIES & WAGES		11,265	11,265	11,265	11,265	
6-595-76345-3104 OVERTIME	27,343	5,364	5,364	5,364	5,364	
6-595-76345-3106 IN LIEU	18,962					
6-595-76345-3109 STANDBY	24,175	12,240	12,240	12,240	12,485	
6-595-76345-3110 VACATION PAY	22,036					
6-595-76345-3111 STATUTORY HOLIDAYS	18,776					
6-595-76345-3112 SICK LEAVE	4,713					
6-595-76345-3113 BEREAVEMENT	206					
6-595-76345-3120 WATER GEN ADMIN ACCRUED WAGES	201					
6-595-76345-3135 EMPLOYEE BENEFITS	79,469	109,529	109,529	109,529	111,943	
6-595-76345-3136 DISTRIBUTED EMPLOYEE BENEFITS		4,399	4,399	4,399	4,399	
6-595-76345-3139 WATER GEN ADMIN - TRAVEL EXPENSE	1,151	557	571	569	569	RD
6-595-76345-3143 PUBLIC WORKS ADMIN CHARGES		132,033	135,334	134,806	134,806	RD
6-595-76345-3215 WATER GEN ADMIN - OTHER TYPES OF MA	570	2,000	2,050	642	642	Transfer \$1,400 to 3216 (RD).



**Water Services
Budget**

Run Date: 13-Mar-2020

	2019	2019	2020	2020	2020	
	YTD	Annual	Base	Department	Administration	Comments
	Actual	Budget	Budget	Budget	Budget	
6-595-76345-3216 WATER GEN ADMIN - PROTECTIVE CLOTHI	7,516	3,331	3,414	4,801	4,801	Transfer \$1,400 from 3215 (RD).
6-595-76345-3222 INVENTORY ALLOWANCE (SCRAP)	12,416	3,000	3,075	3,063	3,063	RD
6-595-76345-3233 WATER GEN ADMIN - SAFETY DEVICES					2,497	allocated from other accounts
6-595-76345-3234 WATER GEN ADMIN - EQUIPMENT & TOOL					12,750	allocated from other accounts
6-595-76345-3305 PROPERTY RENTAL/LEASE	412	436	447	445	445	RD
6-595-76345-3308 GENERAL ADMIN POSTAGE & COURIER	119					RD
6-595-76345-3309 TELEPHONE/MODUM/RADIO	8,316	6,000	6,000	6,120	6,120	RD
6-595-76345-3313 WATER GEN ADMIN STAFF DEVELOPMENT	21,048	10,000	10,250	18,960	18,884	Transfer \$1,576 from 6-595-76342-3290 (RD). Transfer \$1,308 from 6-595-76342-3328 (RD). Transfer \$500 from 6-595-76353-3328 (RD). Transfer \$500 from 6-595-76354-3328 (RD). Add \$4,790 for Operators training and cross training
6-595-76345-3319 CONSULTANT FEES	402					RD
6-595-76345-3320 WATER GEN ADMIN - ASSOCIATION MEME					1,625	allocated from other accounts
6-595-76345-3323 WATER GEN ADMIN - COMPUTER PROGRA					3,212	allocated from other accounts
6-595-76345-3328 CONTRACT SERVICES	961	513	526	524	524	RD
6-595-76345-3330 MISCELLANEOUS	545					RD
6-595-76345-3342 EQUIPMENT RENTAL - OWN	557	557	571	569	569	
6-595-76345-3369 WATER QUALITY AUDIT	8,298	8,500	8,713	8,679	8,679	RD
6-595-76345-3409 TRANSFER TO RESERVES		123,101	123,101	123,101	123,101	equip \$53101 debt reserve \$70000
6-595-76345-3410 TRANSFER TO CAPITAL FUNDS	72,368	72,368	72,368	72,368	72,368	meter pits reserve
6-595-76345-3900 ASSET PURCHASES		1,000	1,025	1,021	1,021	RD
Total 76345 General Administration	495,846	786,288	790,337	798,560	861,884	
76346 Water Recoverable Works						
6-595-76346-3101 SALARIES & WAGES - REGULAR	859					
6-595-76346-3103 DISTRIBUTED SALARIES & WAGES		2,146	2,146	2,146	2,146	
6-595-76346-3104 OVERTIME	411					
6-595-76346-3135 EMPLOYEE BENEFITS	457					
6-595-76346-3136 DISTRIBUTED EMPLOYEE BENEFITS		858	858	858	858	
6-595-76346-3215 OTHER TYPES OF MATERIAL	2,241	513	526	524	524	JP
6-595-76346-3328 CONTRACT SERVICES		1,025	1,051	1,047	1,047	JP
6-595-76346-3342 EQUIPMENT RENTAL - OWN	2,223	2,223	2,279	2,270	2,270	
Total 76346 Water Recoverable Works	6,191	6,765	6,860	6,845	6,845	
76350 Water Main Construction						
6-595-76350-3410 TRANSFER TO CAPITAL FUNDS	536,851	536,851	536,851	536,851	536,851	capital
6-595-76350-3503 DEBENTURE - INTEREST	55,087	55,087	55,087	55,087	52,610	
6-595-76350-3510 DEBENTURE - PRINCIPLE	70,957	70,957	70,957	70,957	73,434	



**Water Services
Budget**

Run Date: 13-Mar-2020

	2019	2019	2020	2020	2020	
	YTD	Annual	Base	Department	Administration	Comments
	Actual	Budget	Budget	Budget	Budget	
Total 76350 Water Main Construction	662,895	662,895	662,895	662,895	662,895	
76352 Water Meter Installation						
6-595-76352-3101 SALARIES & WAGES - REGULAR	1,238					
6-595-76352-3103 DISTRIBUTED SALARIES & WAGES		536	536	536	536	
6-595-76352-3135 EMPLOYEE BENEFITS	295					
6-595-76352-3136 DISTRIBUTED EMPLOYEE BENEFITS		215	215	215	215	
6-595-76352-3410 TRANSFER TO CAPITAL FUNDS	-100,000	-100,000	-100,000	-100,000	-100,000	capital
6-595-76352-3503 DEBENTURE - INTEREST	38,224	38,224	38,224	38,224	34,686	
6-595-76352-3510 DEBENTURE - PRINCIPLE	200,112	200,112	200,112	200,112	203,569	
Total 76352 Water Meter Installation	139,869	139,087	139,087	139,087	139,006	
76353 Elm St. Bulk Water Depot						
6-595-76353-3103 DISTRIBUTED SALARIES & WAGES		1,040	1,040	1,040	1,040	
6-595-76353-3136 DISTRIBUTED EMPLOYEE BENEFITS		406	406	406	406	
6-595-76353-3233 ELM ST. BULK WTR - SAFETY DEVICES					500	
6-595-76353-3301 BLDG & EQUIP REPAIRS & MAINT	47	3,000	3,075	2,563	2,563	Transfer \$500 to new line item 6-595-76353-3233 (RD).
6-595-76353-3309 TELEPHONE/MODUM/RADIO	476	513	513	523	523	RD
6-595-76353-3328 CONTRACT SERVICES		1,500	1,538	1,532	1,032	Transfer \$500 to 6-595-76345-3313 (RD).
6-595-76353-3342 EQUIPMENT RENTAL - OWN	1,112	1,112	1,140	1,135	1,135	
Total 76353 Elm St. Bulk Water Depot	1,635	7,571	7,712	7,199	7,199	
76354 Elizabeth St. Bulk Water Depot						
6-595-76354-3101 SALARIES & WAGES - REGULAR	86					
6-595-76354-3103 DISTRIBUTED SALARIES & WAGES		1,040	1,040	1,040	1,040	
6-595-76354-3104 ELIZABETH ST FILLING STATION - OVERTIM	129					
6-595-76354-3135 EMPLOYEE BENEFITS	34					
6-595-76354-3136 DISTRIBUTED EMPLOYEE BENEFITS		406	406	406	406	
6-595-76354-3201 HYDRO	993	1,500	1,500	1,538	1,538	RD
6-595-76354-3301 BLDG & EQUIP REPAIRS & MAINT	1,581	1,500	1,538	1,032	1,032	Transfer \$500 to new line item 6-595-76354-3323 (RD).
6-595-76354-3309 TELEPHONE/MODUM/RADIO	394	308	308	314	314	RD
6-595-76354-3323 ELIZABETH ST. BULK WTR - COMPUTER PRO					500	
6-595-76354-3328 CONTRACT SERVICES		1,538	1,576	1,570	1,070	Transfer \$500 to 6-595-76345-3313 (RD).
6-595-76354-3342 EQUIPMENT RENTAL - OWN	1,112	1,112	1,140	1,135	1,135	
Total 76354 Elizabeth St. Bulk Water Depot	4,329	7,404	7,508	7,035	7,035	
Total 595 Water Services	-189,335		77,136	53,786		



PORT COLBORNE

Project Information

Budget Year	Department	Project #
2020	Operations	OPS-05

Project Details	Type of Project:	Business Case to Increase Operating Base Budget	
	Project Title:	Create a new line item: 6-595-76345-3234	
	Location/Facility:	NA	
	Project Description:	<p>Create a new line item in 6-595-76345-3234 Equipment and Tools Set the budget for 2020 to \$12,750 and increase by inflation over 5-year forecast. See below for composition of line item funds: Transfer \$1,297 from 6-595-76315-3215 Transfer \$2,101 from 6-595-76330-3234 Transfer \$3,350 from 6-595-76330-3306 Transfer \$3,350 from 6-595-76330-3328 Transfer \$2,652 from Small Equipment Reserve</p>	
	Project Justification:	<p>Deleting the line item 3234 from multiple cost centres and converging them in to one cost centre (76345) will provide the Utilities Supervisor a more effective means to track costs associated with equipment and tool purchases.</p>	
Capital Request:	\$	-	

Project Financing	Funding Source:	Funding Request:	
	New Debt	\$	-
Total Funding Request:	\$	-	

Future Impact(s)	
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PORT COLBORNE

Project Information

Budget Year	Department	Project #
2020	Operations	OPS-06

Project Details	Type of Project:	Business Case to Increase Operating Base Budget
	Project Title:	Create a new line item: 6-595-76345-3320/7-590-76240-3320
	Location/Facility:	NA
	Project Description:	<p>Create a new line items: 6-595-76345-3320 and 7-590-76240-3320 - Association Memberships Set the budget for 2020 to \$1,625.00 each and increase by inflation over 5-year forecast. See below for composition of line item funds:</p> <p>-Transfer \$125 from 6-595-76342-3320 to 6-595-76345-3320 -</p> <p>Transfer \$125 from 7-590-76235-3320 to 7-590-76240-3320 - Add an additional \$1,500 to both 6-595-76345-3320 and 7-590-76240-3320 for a total additional funds of \$3,000</p>
	Project Justification:	<p>The additional funds will provide membership to the following associations: - Ontario Water Works Association (OWWA). Member benefits include: networking and learning from recognized industry leaders. Obtaining discounts for OWWA seminars, workshops, the OWWA Annual Conference as well as AWWA conferences and online training. Receiving up-to-date information on what is current in the water industry with subscriptions to: OWWA Quarterly Magazine—Pipeline and AWWA Publications –Journal AWWA and Opflow. Member discounts on books, standards, manuals, software, and training videos through the AWWA bookstore. Utility members receive AWWA standards, utility alerts and advisories.</p> <p>- Ontario Municipal Water Association (OMWA). Member benefits include: Access to association conferences and education days at preferred rates. A future member’s handbook. A copy of the quarterly magazine, Pipeline. A listing in any member handbook and on the OMWA website. OMWA’s email newswire. Eligibility to participate on committees. Sponsorship opportunities at Water Symposium, other events and access to the members-only section of the OMWA website (those areas and files restricted to municipal members and not associate members). OMWA policy papers.</p>
Capital Request:		

Project Financing	Funding Source:	Funding Request:
	New Debt	\$ 3,000

Pr	Total Funding Request:	\$	3,000
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Future Impact(s)	<p>Becoming members of the OWWA and OMWA will assist Port Colborne's Utilities Department in remaining current in the industry as it relates to technological advances, equipment, techniques, education and processes. Consequently, this will aid the team members in this department to continually improve in the delivery and maintainance of the municipality's distribution system.</p>		
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PORT COLBORNE

Project Information

Budget Year	Department	Project #
2020	Operations	OPS-14

Project Details	Type of Project:	Operating Project
	Project Title:	Pump upgrade at Scholfield Pumping Station
	Location/Facility:	Scholfield Pumping Station
	Project Description:	This project will replace the pumps and discharge pipe at the Scholfield Pump Station. This upgrade will provide a reliable pump for the future and reduce pump failure, emergency reponse after-hours in response to pump failure, annual electrical costs, safety concerns surrounding the access to the current pump during maintenance, and redcued risk for neighhbouring property flooding.
	Project Justification:	Scholfield Pumping Station is designed to prevent infiltration and surcharging of the sanitary sewer system in the neighbouring area from ground water infiltration. Currently, the pump installed in the pumping station is inadequately capable of discharging the required litres per second this station requires to meet the ground water demand. The pump performs inefficiently from a power usage perspective and is prone to failing or fail prematurely due to over demand. Presently, the current pump performs for approximately 3,000 hours, at which time it requires a rebuild due to the risk of failure or complete failure. The cost incurred to service and rebuild the existing pump is approximately \$8,000. Based on the pump demand, a service and rebuild could occur up to three times per year. With the estimated service cost savings of \$16,000-\$24,000 per year, the capital invested in the prposed pump will be recovered in 3-4 years. A properly fitted and sized pump will perform for approximately 12,000 hours prior to requiring service. The cost to service the proposed pump is comparable to the servicing cost for the current pump. Moreover, due to the high lake levels and ground water levels in the area, the pump presently operates twenty-four hours per day, seven days a week. This equates to servicing the pumps every 125 days. Furthermore, the proposed upgraded pump will operate at a 79% efficiency rating as opposed to the current 60% efficiency rating. With the installation of an adequately suited pump operating, at an optimum pumping curve, it is estimated an annual savings of \$3,420 in electrical costs will be achieved. Presently, the budegted electrical costs for this pumping station is \$18,000. It is also anticipated that the current pump will have a trade-in value of \$4,000. There is an inventory of three pumps, two of which can be surplusd as revnue, one of which will be held in reserve as a spare unit during service periods. This equates to a revenue of \$8,000. The proposed upgrade is estimated to cost \$69,000. Taking in to consideration the annual electrical savings, reduced rebuild costs, revenue from the sale of the existing pumps, and the proposed \$10,250 in the 2020 Asset Purchases line item in the cost centre dedicated to Scholfield Pumping Station (7-590-74855-3900), the total funds requested is \$47,330.

Capital Request:	
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Project Financing	Funding Source:	Funding Request:
	New Debt	\$ 47,330
	Total Funding Request:	\$ 47,330

Future Impact(s)	Improvement to the overall operation and efficiency of the Scholfield Pumping Station.
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PORT COLBORNE

Project Information

Budget Year	Department	Project #
2020	Operations	OPS-16

Project Details	Type of Project:	Business Case to Increase Operating Base Budget
	Project Title:	Add a student employee to the Water Department for Maintenance Purposes
	Location/Facility:	NA
	Project Description:	Employ a student for a period of 18 weeks from May 4, 2020 to September 4, 2020 to aid the Water Department to painting water distribution appurtanences such as fire hydrants and sampling stations on an annual basis. The estimated cost is \$9334.
	Project Justification:	The water distribution system has 648 fire hydrants and XXX sampling stations. The exterior of these appurtanences should be maintained on an annual basis. This is menial work and can be performed by a summer student. This will allow our Water Operators to focus on the maintenance of the system to ensure we meet and exceed our DWQMS.
Capital Request:		

Project Financing	Funding Source:	Funding Request:
	New Debt	\$ 9,600
	Total Funding Request:	\$ 9,600

Future Impact(s)	
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