



COMMUNITY & ECONOMIC DEVELOPMENT

CITY OF PORT COLBORNE

Municipal Offices
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PORT COLBORNE MEDICAL EDUCATION, RECRUITMENT AND HEALTH SERVICES COMMITTEE MINUTES

REGULAR MEETING; MONDAY, MARCH 18TH, 2019

CITY HALL, 66 CHARLOTTE ST, PORT COLBORNE, COMMITTEE ROOM 3

ATTENDEES: Chair Bea Kenny, Mayor Bill Steele, CAO Scott Luey, Director of Community and Economic Development Ashley Grigg, Councillor Gary Bruno, Councillor Ron Bodner, Councillor Donna Kalailieff, Yvon Doucet, Connie Butler, Tim Hoyle, Regional Recruiter Jill Croteau, Staff Joanne Ferraccioli.

Call to Order: Chair Kenny called the meeting to order at 5:05 PM

1. Approval of Agenda

Moved by: Connie Butler

Seconded by: Ron Bodner

That the agenda for the March 18th, 2019 meeting of the Port Colborne Medical Education, Recruitment and Health Services Committee be approved

CARRIED

2. Approval of January 21, 2019 Minutes

Moved by: Connie Butler

Seconded by: Yvon Doucet

That the minutes of the January 21, 2019 meeting be approved.

CARRIED

3. Delegations, Public Comments/Questions/Concerns

Many citizens have been calling for information about Dr. Singh's clinic in Fort Erie. Dr. Singh called Joanne and told her he has enrolled a couple of hundred citizens from Port Colborne. Joanne will ensure the clerk is aware the agenda is on the website for the meetings.

4. Business Arising from the Minutes

5. Administration

- I. Locum Policy discussion: Dr. Joanne Freytag is currently providing locum assistance for Dr. Deb Wilkes-Whitehall while she is on vacation. Dr. Wilkes was told it was approved at the last meeting as was Dr. Freytag, so an emailed motion went out to the committee as it was not in the minutes. The locum assistance was provided in the amount of \$4000 as an email recorded motion that was carried. It was decided after much discussion that we need a locum policy to ensure proper communication and that there is a partnership between the physician accepting the locum and the physician requiring it, and that all decisions with respect to any agreement include the fact that the CAO has signing authority of the agreement which protects the corporation.

MOTION TO DIRECT HS COORDINATOR TO DRAFT A LOCUM POLICY

Moved by Yvon Doucet

Seconded by Connie Butler

That Joanne Ferraccioli will prepare a draft locum policy before the next meeting.

CARRIED.

- II. Committee proposal discussion. Discussion took place around considering an amendment to the Terms of Reference to include representation from our stakeholders from the LHIN and Niagara Health. This will ensure we have robust discussion and input moving forward with any changes in service delivery within Primary and acute care.

MOTION TO DIRECT HS COORDINATOR TO DRAFT A REPORT TO COUNCIL WITH RECOMMENDATIONS TO THE TERMS OF REFERENCE

Moved by Bill Steele

Seconded by Donna Kalailieff

That Joanne Ferraccioli prepare a Report to Council with Recommendations to the Terms of Reference.

CARRIED

6. Health Services Report

- i. Rural Medicine Week: The dates have been set and we will be hosting the University of Ottawa May 27-31st. The learners will arrive May 26th. We have asked for 2 males and 2 females. Ron Bodner will see if there is a possibility of accommodating the learners in 2 mobile homes at Sherkston Shores. We will be partnering with Fort Erie this year for the week, as we use both Bridges CHC sites, both Urgent Care sites and we feel we will be able to have a much better week by partnering.

MOTION TO PARTNER WITH FORT ERIE AND HAVE A SHARED COST FOR THE WEEK

Moved by Ron Bodner

Seconded by Gary Bruno

That Port Colborne partner with Fort Erie for this year's Rural Medicine Week and that the cost be shared between both communities.

CARRIED

- ii. Urgent Care Walk-In for Mental Health: We have a tremendous opportunity to have an urgent care mental health walk-in clinic for youth aged 6-17 in Port Colborne that will be serviced by Pathstone Mental Health. We have secured in-kind clinical space. This will require a financial commitment from the Corporation.

MOTION TO DIRECT HS COORDINATOR TO PREPARE A REPORT TO COUNCIL REQUESTING FUNDS TO SERVICE AN URGENT CARE MENTAL HEALTH WALK-IN CLINIC FOR YOUTH IN PORT COLBORNE.

Moved by Bill Steele

Seconded by Donna Kalailieff

That Joanne Ferraccioli will prepare a Report to Council for the April 8th Regular Meeting of Council requesting funds to service an Urgent Care Mental Health Walk-In Clinic for youth in Port Colborne.

CARRIED.

- iii. Dinner with all Port Colborne Physicians update: Dinner is Monday March 25th. We currently have 12 people attending at the Flying Squirrel.
- iv. Update on Specialist integration into Primary Care: We will continue to work with our specialists to ensure they have clinical space as requested to see patients locally.
- v. Niagara South Family Medicine expansion: Talks are in initial stages around the possibility of expansion into Ridgeway.

7. Niagara Regional Program Report: Jill Croteau advised the committee she has been very busy at career fairs. We will be hosting an evening for our Buffalo Residents

who are currently doing their residency in Buffalo but wish to repatriate back to Canada or must return under their J-1 Visa status. We have a gold sponsor for this event, and will rotate the event between Niagara Falls and Fort Erie.

8. Correspondence: Joanne and Jill have been asked to participate in a workshop on generalism at the Canadian Conference on Medical Education. The postgraduate Medical Education Collaborative Governance Council is hosting this workshop.

9. Other Business: Joanne met with Gary Matheson to look at his space and discuss cost at that location for potential physicians.

10. Next Meeting: May 7th, 5PM

Adjournment:

That the business of the Port Colborne Medical Education, Recruitment and Health Services Committee having been completed, the meeting adjourned at 6:10PM

Moved by: Connie Butler

Seconded by: Yvon Doucet

CARRIED

Minutes Recorded by:

“original signed”

Joanne Ferraccioli

Temporary Health Services Coordinator