



Port Colborne Historical & Marine
MUSEUM
...more than a museum!

A meeting of the Board of Management of the Port Colborne Historical and Marine Museum was held October 19, 2021 at 7 p.m. over Microsoft Teams.

Present via Microsoft Teams: Stephanie Powell Baswick, Bonnie Johnston, Claudia Brema, Cheryl MacMillan, Bina Patel, Arlene Lessard.

Present at the L.R. Wilson Heritage Archives: Abbey Stansfield, Brian Heaslip, Jeff Piniak

Regrets: Councillor Eric Beauregard, Margaret Tanaszi, Bert Murphy, John Maloney, Pam Koudjis.

Minutes:

Moved by: Cheryl MacMillan

Seconded by: Bonnie Johnston

To: Approve the minutes of the Board of Management from September 21, 2021.

Motion carried.

Business Arising: No report

Correspondence:

Abbey Stansfield read a letter from the Legion asking if the Museum wanted to purchase a wreath to lay on Remembrance Day.

Moved by: Cheryl MacMillan

Seconded by: Terry Huffman

To: Approve the minutes of the purchase of a Legion wreath for Remembrance Day.

Motion carried.

Council Report:

No report.

Auxiliary Report:

Bonnie Johnston reported that the executive held a meeting at the tearoom. The Auxiliary has decided to make biscuit mixture at the tearoom to see for Christmas packages. A package of biscuit mix and a teacup will be packaged and sold for \$10. They will hold a mix bee in November to prepare the mix.



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Friends of Roselawn Report:

Arlene Lessard reported that the Friends of Roselawn is working on getting a Newsletter out for the end of the month.

Finance Report:

Stephanie Powell Baswick reported that council will be looking at budget this week which is positive as it allows for 2022 staff planning to be prepared. With the addition of Roselawn to the Museum's operations the requirement to schedule staff there. To do so will require an increase of hours for certain positions.

Curator Report:

The City has changed the system so now the former Director/ Curator position will be two positions a Curator and a Director of Museum of Culture. The position of Director of Museum and Culture will begin November 1 and Stephanie in that position will begin to work out of Roselawn to start getting it into shape for community use and interpretation. To facilitate this change before the new staff positions, take place in 2022, Michelle Mason will be acting Director/ Curator for the remainder of 2021.

Stephanie also reported that there will be a Strategic planning session for Roselawn on November 20, 2021. City CAO Scott Luey will act as facilitator and the plan is to try and find a space big enough to facilitate the planning session. After the plan is finished it will be published to the rest of the City for input.

Membership Committee Report:

No report.

Building and Property Committee Report:

No report.

Marketing and Site Promotion Report:

No report

Programme Committee Report:

Cheryl MacMillan reported that the Museum received 2025 knitted poppies from the Niagara Falls Museum. The poppies had been created by volunteers to be put up at the Niagara Falls Museum but due to the tremendous response to the project they had a surplus that they offered to the other museums in Niagara to use in Remembrance Day displays.

Michelle Vosburgh will be speaking with Sloan McDowell on November 11, 2021 at 7:00PM on the HMS Humberstone and the HMS Port Colborne. Tickets are available free online from Eventbrite.

One December 9, Abbey Stansfield will be giving a lecture on how Settlers of the past used their preserves in the Winter.

This year the Museum is hosting a scaled down Christmas event where we will be offering take home kits and the Nye Exhibit will launch in the Carriage House.



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Fundraising Committee Report

Corporate donor drive is going well and there has been a very positive response from the community in terms of the Archives Advocate. Thank you, letters are being prepared.

Policy Report:

Education and Interpretation policy will be presented to the board for approval in November.

Accession Committee Report:

Terry Huffman reported that now that the moratorium has been lifted the committee will meet on the 25th of October.

Heritage Committee:

No report.

New Business:

Stephanie reported that there is a new COVID recovery grant that the Museum has applied to for \$36,000.

Stephanie also reported that the education programmer has launched the History Chasers program that is a huge part of the 3-year programming plan.

The museum is preparing a self serve Halloween display where people can enjoy the buildings and take a picture in front of a photobooth.

Motion to Adjourn: Cheryl MacMillan