



Port Colborne Historical & Marine
MUSEUM
...more than a museum!

A meeting of the Board of Management of the Port Colborne Historical and Marine Museum was held April 20, 2021 at 7 p.m. over Microsoft Teams.

Present via Microsoft Teams: Stephanie Powell Baswick, Abbey Stansfield, Brian Heaslip, Terry Huffman, Bonnie Johnston, John Maloney, Claudia Brema, Cheryl MacMillan, Bina Patel. Councillor Eric Beauregard, Scott Luey

Regrets: Jeff Piniak, Burt Murphy, Pam Koudjjs, Margaret Tanaszi

Minutes of the Last Meeting:

Moved by: Cheryl MacMillian

Seconded by: Bonnie Johnston

To: Approve the minutes of the Board of Management from March 16, 2021.

Motion carried.

Business Arising from Minutes:

No Report

Correspondence:

The St. Catharines Museum sent a letter and a complimentary copy of the new fallen workers book to thank the Port Colborne Museum for our contributions and participation in the research of the books.

The Friends of Roselawn sent a letter requesting a seat on the Museum board so both parties could work together. Stephanie Powell Baswick reported this request was the result of a meeting of the Friends of Roselawn she attended on April 16, 2021. Stephanie explained that the applicant for this position would follow the same procedures already in place for Museum Board Members. City of Port Colborne CAO, Scott Luey, explained that staff are submitting a proposal to Council to suggest the City not pursue the Culinary Hub that was researched for Roselawn, that the management of Roselawn come under the Museum and that the Friends of Roselawn receive a seat on the museum board to liaison between the two.

Discussion was held about a board recommendation on the subject. The major concern among board members was that this additional responsibility not tax the museum staff beyond their operating capacities. Scott Luey's response to these concerns was that the Museum Director would have the increased resources required to manage Roselawn.

It was requested by the board that the staff recommendation be held from council until a special Board meeting could be held to discuss the matter.

Council Report:

No report



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Auxiliary Report:
No report

Finance Report:
No report

Curator Report:

Stephanie Powell Baswick reported she would be presenting the annual report to Council in May. This report had been created to be read using screen readers so it is completely AODA compliant.

Stephanie reported a student from Fleming College's Museum Studies program, Sloane McDowell, will be joining us in May for 4 months to perform her internship portion here on site.

The Registrar position will be posted this month looking for internal applications first.

Successful grants were obtained for the Digging for Roots cultural diversity program and a Community Museum Operating Grant special COVID-19 digital grant.

Stephanie reported that the museum was successful in receiving 2 Canada summer jobs positions and that so far 1 Young Canada Works student position has received grant funding approval. To accommodate the safe working requirements for new students, Stephanie has been working on getting safe places for them to work where they are not in contact with other persons should that be required under COVID protocols.

Membership Committee Report:

Claudia Brema reported that with our sponsored membership campaign the museum has 212 members, 2 new life patrons and has received donations of \$970. The community is responding very well to the membership being available to all.

Building and Property Committee Report:

Brian Heaslip reported the City had gotten an outside contractor in to repair the sidewalks on the Museum grounds that were sinking.

It was also reported that all 3 heritage village roofs will be repaired later this month.

The propeller is supposed to be installed for a May 18 unveiling for International Museums Day with the concrete work to start this week.

Marketing and Site Promotion Report:
No report.



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Programme Committee Report:

Cheryl MacMillan reported there won't be an Arabella's Pie Social given COVID restrictions.

Cheryl reported the Archives Lecture Spring Series was online and that two lectures were held. 58 people attended the lecture on the Museum's online Welland Canal exhibit and 15 attended the Resilient Community lecture with even more requesting the recording after as they weren't available to watch live. The series received \$42 in donations.

The Museum Auxiliary was successful in receiving a grant from the city to conduct a tapestry embroidery project. Members of the community will embroider individual panels and return them to the museum where they will be brought together to create a tapestry.

May 18 is International Museum Day and May is Museum month.

Cheryl reported there would be a meeting again next week of the committee to discuss Canal Days Plans among other things.

Fundraising Committee Report:

Stephanie reported she is looking for a corporate sponsor for the Canal Days Sea Shanty contest.

Policy Report:

Bina Patel reported that the benefits and disadvantages of purchasing artifacts were debated by the policy committee and it was decided it was not something the museum board wanted to do at this time.

Having to review the policies associated with purchasing artifacts it was found that the Collection Development Policy need to be updated at 7(b) from First Nations artifacts to Indigenous artifacts

Changes made will be sent to the board for review

Accession Committee Report:

No report.

Heritage Committee:

Planning student hired by the city will go through the list of heritage locations as to what needs to be on the list.



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New Business:

This week marks National Volunteer Week and the Museum will be honouring our volunteers on our social media platforms this year.

A meeting will be held early in May to decide if joining Roselawn and having a member of Friends of Roselawn on the Board is something the Port Colborne Museum wants to do.

Motion to Adjourn: Cheryl MacMillan



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A special meeting of the Board of Management of the Port Colborne Historical and Marine Museum was held May 4, 2021 at 7 p.m. over Microsoft Teams.

Present via Microsoft Teams: Stephanie Powell Baswick, Abbey Stansfield, Amanda Emery, Brian Heaslip, Terry Huffman, Bonnie Johnston, John Maloney, Claudia Brema, Cheryl MacMillan, Bina Patel. Councillor Eric Beauregard, Margaret Tanaszi, Jeff Piniak, Burt Murphy.

Regrets: Pam Koudjis,

Discussion was held with staff about the implications of having Roselawn under the Museum, having a Friends of Roselawn member as a Museum board member and what that would mean in the way of applying for the board and moving forward. After discussion was held a motion was called.

Moved by: Terry Huffman

Seconded by: Cheryl MacMillan

To: Endorse the staff recommendation going before Council that the Culinary Hub not be pursued at Roselawn, that Roselawn fall under the management of the museum and that a Friends of Roselawn member be appointed as a Port Colborne Historical and Marine Museum board member to act as a liaison between the two groups.

Motion carried.

Motion to Adjourn: Cheryl MacMillan