

A meeting of the Board of Management of the Port Colborne Historical and Marine Museum was held January 15, 2019 at 7 p.m. at the L.R. Wilson Heritage Research Archives.

Present: Stephanie Powell Baswick, Donna Abbott, Claudia Brema, Bert Murphy, Margaret Tanaszi, Brian Heaslip, Bonnie Johnston, Marcia Turner, Terry Huffman, Councilor Eric Beauregard, Jeff Piniak and Abbey Stansfield.

Regrets: Alexander Fazzari, Cheryl MacMillan, Pam Koudjis

In accordance with the Museum Board's Procedural Policy, Abbey Stansfield led the nominations and elections for the Executive and Committee Chairs. Positions were voted on by a show of hands. The outcome of the election is as follows:

Executive:

Chair – Terry Huffman

Vice Chair – Brian Heaslip

Finance Chair – Alexander Fazzari

Secretary – Margaret Tanaszi and Claudia Brema

Committee Chair:

Membership – Bonnie Johnston

Building & Property – Brian Heaslip

Accession – Terry Huffman

Program – Cheryl MacMillan

Fundraising – Donna Abbott

Policy- Councilor Eric Beauregard

Auxiliary Liaison – Bonnie Johnston

Members of Committees:

Membership: Claudia Brema, Donna Abbott

Building & Property: Margaret Tanaszi, Marcia Turner, Jeff Piniak, Bert Murphy

Accession: Claudia Brema, Bert Murphy, Marcia Turner, Bonnie Johnston

Program: Margaret Tanaszi, Marcia Turner, Eric Beauregard,

Fundraising: Claudia Brema, Margaret Tanaszi, Pam Koudjis, Eric Beauregard

Policy: Pam Koudjis, Alexander Fazzari

Minutes of Last Meeting

Moved by: Bonnie Johnston

Seconded by: Bert Murphy

To: Approve the Minutes of the Board of Management from November 20, 2018.
Motion Carried.

Business Arising From Minutes:

No Report.

Correspondence:

Stephanie Powell Baswick displayed the newsletters and magazines from other museums and heritage associations.

Curator Report:

Stephanie Powell Baswick reported that 2018 was a record year for attendance. She explained that the archives has played a significant role in the increase in numbers. She also explained that that has been made possible by having the Archives Assistant position to handle rentals of the building.

Stephanie also reported that she had completed and submitted two applications for Young Canada Works summer employment. One position would be for the museum and one position is for the Archives. She explained that the city is already providing the funding for two tearoom assistants and that those positions no longer rely on grants.

Auxiliary Report:

Bonnie Johnston reported that Arabella's Tearoom had a very successful Christmas festival and shopper's week. On December 2, 2018 they served 228 people at the Christmas festival and the week following they served 352 people.

The next Auxiliary meeting will be held in April to prepare for the upcoming season.

Fundraising Committee Report:

No Report

Program Committee Report:

Stephanie Powell Baswick reported on behalf of Cheryl MacMillan that the Christmas festival was very successful and that the whole report would be given at February's meeting.

Stephanie also presented the proposed schedule of events and exhibits for 2019. She explained as this list is quite extensive that if the staff were to take on any new programs or opportunities that arise that something on this list would have to be left off as a result.

Moved by: Donna Abbott
Seconded by: Councilor Eric Beauregard
To: Approve the 2019 Schedule of Events and Exhibits.
Motion Carried.

Building and Property Committee Report:

Stephanie Powell Baswick reported that Davy's tree service will be on the grounds in January to remove the tree in between Princess Street and the museum. The quote did not include stump removal, however, the city will be assisting with that. Stephanie suggested that maybe if there is any good wood that it can be used to create products that the museum can use for fundraising.

Finance Committee Report:

No Report

Membership Committee Report

Bonnie Johnston reported that in the last few years there has been a great increase in the number of people getting a life patron membership which explains why there are fewer annual memberships as they have upgraded to life patronage. Councilor Eric Beauregard suggested some new ideas as to how to reach a wider base of people that we currently may not be reaching. The committee has decided to review these new options for our upcoming membership drive.

Accession Committee Report:

The Accession Committee met Dec. 18, 2018 with all committee members present. Among the items accepted for accession into the collection were the memoirs of Viola Kramer, postcards, photographs, the registry certificate for the Yvon Dupre Jr., ephemera from local businesses, Second World War meat ration tokens, and a large collection of hockey memorabilia.

Policy Report:

No Report

New Business:

No Report

Motion to Adjourn: Bonnie Johnston