

**October 21, 2019**  
**MEETING OF THE GRANT POLICY COMMITTEE**

Minutes of the Grant Policy Committee held on October 21, 2019 at 5:15p.m. in the Committee Room 3 at City Hall, 66 Charlotte Street, Port Colborne.

The following Committee Members and Staff were present:

Committee Members	Chairman Bea Kenny Mayor William Steele Councillor Eric Beauregard Councillor Gary Bruno Nancy Giles, Executive Assistant to the Mayor/CAO
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Regrets: Brenda Haymes

**CALL TO ORDER:**

Chairman Kenny called the meeting to order at 5:25 p.m.

**APPROVAL OF THE AGENDA**

Moved by e. Beauregard  
Seconded by G. Bruno

That the agenda as presented be approved.  
CARRIED.

**APPROVAL OF THE MINUTES OF THE JULY 31, 2019 MEETING**

Moved by B. Steele  
Seconded by G. Bruno

That the minutes of the February 13, 2019 meeting be approved as presented.  
CARRIED.

**CORRESPONDENCE**

Thank you letters were received from Niagara Nutrition Partners, 2019 Air Race Classic Terminus and Arabella's Tea Room.

**REVIEW OF GRANT POLICY AND APPLICATION FORM**

The purpose of the meeting was to review the grant policy and application form. Proposed changes are attached to these minutes and will be forwarded to council for consideration.

Moved by G. Bruno  
Seconded by E. Beauregard

That the proposed changes be forwarded to council for consideration.

CARRIED.

**OTHER BUSINESS**

None


**NEXT MEETING**

At the call of the Chair.

**ADJOURNMENT:**

Moved by G. Bruno  
Seconded by E. Beauregard

That we do now adjourn. Time of adjournment 6:40 p.m.  
CARRIED.

  
\_\_\_\_\_  
CHAIRMAN

  
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SECRETARY

## REPORT FROM GRANT POLICY COMMITTEE

Clause	POLICY CHANGES REQUESTED
Clause 1.0 (2)	Remove: "terms and conditions"
Clause 2.0 (6)	Change: "Port Colborne Hydro Inc." to "Corporation of the City of Port Colborne"
Clause 2.0 (8)	Add: "Terms and conditions" means the information given on the application in which the Committee/Council relied upon in determining the amount of funds to be granted to the applicant.
3.0 1 (a)	Change: "objects" to "objectives"
3.1	<p>Add: EXCLUSIONS</p> <ol style="list-style-type: none"> <li>1. <b>The following entities are not eligible for funding:</b> <ul style="list-style-type: none"> <li>• Individuals</li> <li>• For-profit organizations</li> <li>• Organizations whose purpose is related to political activity as defined by the Canada Revenue Agency</li> <li>• Private Foundations</li> <li>• Organizations that discriminate, or that seek to limit the legal rights and activities of people</li> </ul> </li> <li>2. <b>The following initiatives are not eligible for funding:</b> <ul style="list-style-type: none"> <li>• Financing of deficits</li> <li>• Payment of City fees, taxes or other City costs</li> <li>• Purchase of alcohol or cannabis</li> <li>• Political and/or advocacy activities, such as furthering the aims of a political party; promoting a political doctrine; or persuading the public to adopt a particular political view</li> <li>• Religious activities, including capital renovations or repairs for facilities used for the specific purpose of religious observance</li> <li>• Contributions to annual fund drives or capital campaigns</li> <li>• Dollar-for-dollar replacement of government funding</li> <li>• Programs or services outside Ontario</li> <li>• Activities completed or costs incurred before the approval of the request</li> <li>• Flow-through funding (i.e., funds that will be reallocated to a third party organization)</li> <li>• Discriminatory Activities, as defined by the Ontario Human Rights Code</li> </ul> </li> </ol>

<b>Clause</b>	<b>POLICY CHANGES REQUESTED</b>								
4.0 2	Add: after screening process "by a staff member of the committee's choosing"								
4.1 2 (iv)	Remove: "The Applicant has a proven track record for success."								
4.1 2 (b) (i)	Add: after financial projections "and are able to articulate why its financial reports are not consistent with funding the requests(s) with its own dollars"								
12.0 1	Change: "The Corporation prefers not to provide funds" to "The Corporation will not provide funds"								
<b>Clause</b>	<b>APPLICATION CHANGE REQUESTED</b>								
12	Change: "How many volunteers assist your organization and in what capacities" to "Do volunteers assist your organization"								
14	Change: "Are you an incorporated non-profit organization" to <table border="1" data-bbox="422 727 1402 917"> <thead> <tr> <th>Type of Organization</th> <th>Check</th> </tr> </thead> <tbody> <tr> <td>Not-for-profit</td> <td></td> </tr> <tr> <td>Registered Charity – include number</td> <td></td> </tr> <tr> <td>Other</td> <td></td> </tr> </tbody> </table>	Type of Organization	Check	Not-for-profit		Registered Charity – include number		Other	
Type of Organization	Check								
Not-for-profit									
Registered Charity – include number									
Other									
Attachment	Change format to a table – wording remains the same								