

August 6, 2020
MEETING OF THE GRANT POLICY COMMITTEE

Minutes of the Grant Policy Committee held on August 6, 2020 at 9:00 a.m. in Committee Room 3 at City Hall, 66 Charlotte Street, Port Colborne.

The following Committee Members and Staff were present:

Committee Members	Chairman Bea Kenny Mayor William Steele Councillor Eric Beauregard Councillor Gary Bruno Brenda Haymes Nancy Giles, Executive Assistant to the Mayor/CAO
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CALL TO ORDER:

Chairman Kenny called the meeting to order at 9:03 a.m.

APPROVAL OF THE AGENDA

Moved by B. Haymes
Seconded by G. Bruno

That the agenda as presented be approved.
CARRIED.

APPROVAL OF THE MINUTES OF THE MARCH 5, 2020 MEETING

Moved by B. Steele
Seconded by G. Bruno

That the minutes of the March 5, 2020 meeting be approved as presented.
CARRIED.

DONATION/SPONSORSHIP APPLICATIONS

The purpose of the meeting was to review the donation/sponsorship applications received from various organizations.

Nancy advised that the Friends over 55 Centre withdrew their application as they had received donations to assist with their operations.

Moved by B. Haymes

Seconded by G. Bruno

That donation/sponsorship requests be approved for a total of \$6,750 for the second allocation for the year 2020 as follows:

Port Colborne Lions Club	\$2,750
Port Cares	\$4,000

CARRIED.

CORRESPONDENCE

Thank you letter from Education Foundation of Niagara.

Thank you letter from Habitat for Humanity Niagara.

OTHER BUSINESS

Since all of the funds were not used this year, the committee discussed the option of setting up a reserve fund each year for extraordinary times. Any unused funds at the end of the year, would be transferred to the reserve fund. Each year the committee would start with the \$30,000 set amount.

Moved by B. Steele

Seconded by B. Haymes

That council be requested to set up a reserve fund for grant monies and any unspent amount of the \$30,000 annual allocation be placed in this fund for future use and that this process continue yearly hereafter.

CARRIED.

ADJOURNMENT:

Moved by G. Bruno

Seconded by B. Haymes

That we do now adjourn. Time of adjournment 9:40 a.m.

CARRIED.

CHAIRMAN

SECRETARY