



City of Port Colborne  
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CORPORATE SERVICES  
DEPARTMENT

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COUNCIL

FEB 22 2021

2020 Downtown Port Colborne BIA – Regular Board Meeting  
Wednesday, November 11<sup>th</sup>, 2020 - 6:30 PM  
21 Charlotte Street, Port Colborne

CITY CLERK  
CITY OF PORT COLBORNE

### MINUTES – NOVEMBER BOARD MEETING

**Attendance:** Betty Konc, Karrie Haynes, Norbert Gieger, Jesse Boles, Michelle Benest-Tanner and Councilor Donna Kalailieff

**Staff:** Mary-Lou Ambrose-Little.

**Regrets:** Frank Bears (Resignation Received)

**Absent:** Rob Carter and Robert Phillips

#### Welcome

Chair Betty Konc welcome everyone to the meeting.

#### Call to order

The meeting was called to order at 6:55 PM by Chair Betty Konc following the budget meeting.

#### Declaration of pecuniary interest

None.

#### Approval of agenda

Motion to: "Approve Agenda" Moved by: Michelle Benest-Tanner; Seconded by: Donna Kalailieff. CARRIED

#### Approval of minutes

Motion to: "Approve the Minutes of the October Board Meeting" Moved by: Betty Konc; Seconded by: Michelle Benest-Tanner CARRIED

Motion to: "Approve the Minutes of the October Budget Meeting" Moved by: Norbert Geiger; Seconded by: Betty Konc. CARRIED

#### Declarations of Pecuniary Interest

None

## **Adjournment**

*Motion to: "Adjourn the Board Meeting made at 7:39pm" Moved by: Betty Konc; Seconded by: Jesse Boles.  
CARRIED*

**NEXT MEETINGS**  
**2020 Downtown Port Colborne BIA AGM**  
**Wednesday December 9<sup>th</sup>, 2020 at 7pm**  
**Digitally VIA Zoom, Coordinated by City of Port Colborne**

### Attachments:

- Staff Report



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CITY CLERK  
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**2020 Downtown Port Colborne BIA - Budget Meeting  
Wednesday, November 11<sup>th</sup>, 2020 - 5:30 PM  
21 Charlotte Street, Port Colborne**

**BUDGET MEETING MINUTES**

**Attendance:** Betty Konc, Karrie Haynes, Norbert Gieger, Jesse Boles, Michelle Benest-Tanner and Councilor Donna Kalailieff

**Staff:** Mary-Lou Ambrose-Little.

**Regrets:** Frank Bears (Resignation Received)

**Absent:** Rob Carter and Robert Phillips

**Call to Order**

The meeting was called to order at 6:13 PM by Chair Betty Konc.

**Budget Discussion**

- Staff Remuneration: Discussed BIA Executive Director Position Salary. Increase to 20 hours per week at \$18 per hour.
- Treasurer to move in the regular meeting that we increase Administration budget to 20 hours per week at a rate of \$18 per hours. In addition, we will be processing the staff position as an employee and not a contractor. As an employee they will be paid 4% vacation pay and statutory holiday pay as needed.
- Discussion regarding Boat Lights. Agreement with main street is that we are to get total 40 lights (20 per BIA) and we have agreed to contributing \$10,000 towards the lights.
- Norbert – Requests the board write a letter to the city to thank them for investing in the beatification and reinstate our commitment of 10,000.
- Estimated the lights will come the first week of December.
- To make up for increase in admin position cost we remove art crawl budget and increase banners and wreaths by \$800.

*Motion to accept the Budget As Amended by Betty Konc, Seconded by Jesse Boles, Carried  
No Discussion*

**Adjournment**

*Motion to Adjourn Budget Meeting made at 6:55 by Betty Konc, seconded by Karrie Haynes, Carried*