



PORT COLBORNE

Application Package Checklist
Hawker Peddlers Business Licence

This checklist may be submitted along with your application form, payment and required documents.

BUSINESS NAME: _____

LICENCE YEAR: _____

- Application Form
- Payment
- Certificate of Insurance (for \$2,000,000 coverage with *City of Port Colborne* listed as an *additional* insured)
- Letter of Intent
 - Addressed to the City Clerk
 - Intended dates, times and locations of operation
 - Make, Model, Year and VIN of vehicle
 - Steps you'll take to promote social distancing
- Site plan (for stationary operation or "Food Truck")
- Route Map (for mobile operation or "Refreshment Vehicle")
- Dated Letter of Consent from Property Owner