



PORT COLBORNE

**City of Port Colborne
Council Meeting Agenda**

Date: October 12, 2021
Time: 6:30 pm
Location: Council Chambers, 3rd Floor, City Hall
66 Charlotte Street, Port Colborne

Pages

1. **Call to Order**
2. **National Anthem**
3. **Proclamations**
4. **Adoption of Agenda**
5. **Disclosures of Interest**
6. **Approval of Minutes**
 - 6.1. Regular Meeting of Council - September 27, 2021 1
7. **Staff Reports**
 - 7.1. Lockview Park – Concept Plan, 2021-256 15

Note: Eliza Oprescu, Senior Landscape Architect, MHBC Planning, Urban Design, and Landscape Architecture, will be providing a presentation.
 - 7.2. Trimester 2 Reporting, 2021-263 24
 - 7.3. H.H. Knoll Lakeview Park – Parkette Concept Plan, 2021-257 132
 - 7.4. Municipal Modernization Program – Funding Application, 2021-255 151
8. **Correspondence Items**
 - 8.1. Town of Fort Erie - Request the Provincial Government to Implement a Right-of-Passage along the Lake Erie Shoreline 157

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8.7.	Niagara Poverty Reduction Network - Letter of Support for Integrated Transit	332
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9.1.	Carolyn Ryall, Director, Transportation Services Division, and Frank Tassone, Associate Director, Transportation Engineering, Niagara Region - Transportation Services Capital Projects - 5 Year Overview	337
10.	Delegations	
	<p>Due to COVID-19 this meeting will be conducted virtually. Anyone wishing to speak to Council is asked to submit a written delegation that will be circulated to Council prior to the meeting. Written delegations will be accepted until noon the day of the meeting by emailing deputyclerk@portcolborne.ca or submitting a hard copy in the after-hours drop box in front of City Hall, 66 Charlotte Street, Port Colborne. Written delegations accepted after this time will be circulated with the minutes and included as public record.</p>	
10.1.	Jesse Boles, Downtown BIA - Request to String Edison Lights in Downtown Port Colborne	347
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12.	Regional Councillor's Report	
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14.	Councillors' Remarks	
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18.1.	Environmental Advisory Committee Minutes - December 9, 2020	363
19.	By-laws	
19.1.	By-law to Amend the Assessment Schedule and to Levy the Actual Costs Incurred for the Maintenance of Drainage Works known as the Cook's Municipal Drain	400
19.2.	By-law to Adopt, Ratify and Confirm the Proceedings of the Council of The Corporation of the City of Port Colborne	403
20.	Confidential Items	
	Confidential reports will be distributed under separate cover. Items may require a closed meeting in accordance with the Municipal Act, 2001.	
21.	Procedural Motions	
22.	Information items	
23.	Adjournment	

**City of Port Colborne
Council Meeting Minutes**

Date: Monday, September 27, 2021
Time: 6:30 pm
Location: Council Chambers, 3rd Floor, City Hall
66 Charlotte Street, Port Colborne

Members Present: E. Beauregard, Councillor
R. Bodner, Councillor
G. Bruno, Councillor
F. Danch, Councillor
A. Desmarais, Councillor
D. Kalailieff, Councillor
W. Steele, Mayor (presiding officer)
H. Wells, Councillor

Member(s) Absent: M. Bagu, Councillor

Staff Present: A. LaPointe, Acting Director of Planning and Development/City Clerk
S. Luey, Chief Administrative Officer
C. Madden, Deputy Clerk (minutes)
B. Boles, Director of Corporate Services/Treasurer
C. Kalimootoo, Director of Public Works
S. Lawson, Fire Chief

1. Call to Order

Mayor Steele called the meeting to order.

2. National Anthem

3. Proclamations

3.1 Islamic History Month - October 1 - 31, 2021

Moved by Councillor A. Desmarais
Seconded by Councillor G. Bruno

That October 1 - 31, 2021 be proclaimed as “Islamic History Month” in the City of Port Colborne.

Carried

3.2 Meals on Wheels Awareness Week - October 3 - 9, 2021

Moved by Councillor A. Desmarais
Seconded by Councillor G. Bruno

That October 3 - 9, 2021 be proclaimed as “Meals on Wheels Awareness Week” in the City of Port Colborne.

Carried

3.3 Small Business Week - October 17 - 23, 2021

Moved by Councillor A. Desmarais
Seconded by Councillor G. Bruno

That October 17 - 23, 2021 be proclaimed as “Small Business Week” in the City of Port Colborne.

Carried

4. Adoption of Agenda

Moved by Councillor H. Wells
Seconded by Councillor R. Bodner

That the agenda dated September 27, 2021 be confirmed, as circulated.

Carried

5. Disclosures of Interest

6. Approval of Minutes

Moved by Councillor D. Kalailieff
Seconded by Councillor E. Beauregard

- a. That the minutes of the Regular Meeting of Council held on September 13, 2021, be approved as circulated.

- b. That the minutes of the Committee of the Whole-Budget meeting held on September 16, 2021, be approved as circulated.

Carried

6.1 Regular Meeting of Council - September 13, 2021

6.2 Committee of the Whole-Budget - September 16, 2021

7. Recommendations Arising from Committees

7.1 2022 Capital and Related Project Budget, 2021-240

Moved by Councillor E. Beauregard
Seconded by Councillor A. Desmarais

That the Corporate Service Department, Financial Services Division, Report No. 2021-240 Subject: 2022 Capital and Related Projects Budget, **BE RECEIVED**; and

That the 2022 Capital and Related Projects Budget as outlined in Report 2021-240, **BE APPROVED** and that the projects identified in the 2022 Capital and Related Projects Budget be permitted to begin immediately where feasible; and

That Council delegate authority to the Chief Administrative Officer (CAO) plus one of the Director, Corporate Services/Treasurer or Director, Public Works to award and sign contracts and related documents associated to projects in the 2022 Capital and Related Projects Budget following a procurement process as set out in the City of Port Colborne Procurement Policy, provided the related project has confirmed funding.

Carried

8. Staff Reports

Moved by Councillor E. Beauregard
Seconded by Councillor A. Desmarais

That items 8.1 to 8.7 be approved, and the recommendations contained therein be adopted.

Carried

8.1 Recommendation Report for the Removal of a Holding Provision at 409 Davis Street, File D14-12-21, 2021-254

That Planning and Development Department Report 2021-254 be received;

That the By-law attached as Appendix A of Planning and Development Report 2021-254 be approved, removing the Conversion Holding (CH) Provision from the Zoning of the property; and

That Planning staff be directed to notify the owner/applicant accordingly.

8.2 Heritage Report for Proposed Alterations at 212-214 West Street, 2021-241

That Planning and Development Department Report 2021-241 be received;

That Council approve the proposed replacement of the windows on the east and south façade of the building located at 212-214 West Street in accordance with Section 33 of the *Ontario Heritage Act* and the Scope of Work attached hereto as Appendix B; and

That the property owner and the Ontario Heritage Trust be so notified.

8.3 Ontario Marine Strategy, 2021-246

That Chief Administrative Office Report 2021-246 be received;

That Council endorse the City of St. Catharines' Council motion regarding an Ontario Marine Strategy; and

That the Economic Development Officer be directed to send letters to the Premier of Ontario and key provincial Ministers expressing support for an Ontario Marine Strategy and including issues important to Port Colborne.

8.4 Rural Economic Development (RED) Funding Application, 2021-248

That Chief Administrative Office Report 2021-248 be received;

That the Manager of Strategic Initiatives be directed to submit an application to the Rural Economic Development (RED) program for the West Street Renewal Project; and

That Council support the commitment to fund the City's share of the West Street Renewal Project in the 2022 Capital Budget.

8.5 Billing of the Cook’s Municipal Drain Maintenance, 2021-229

That Public Works Department Report 2021-229 be received for information; and

That the billing for the Cook’s Municipal Drain be invoiced in accordance with the *Drainage Act*, as outlined in Appendix A of Public Works Department Report 2021-229.

8.6 COVID Update September 2021, 2021-238

That Chief Administrative Office Report 2021-238 be received for information.

8.7 Appointments to Boards and Committees, 2021-244

That Corporate Services Department Report 2021-244 be received; and

That the applicants listed in Confidential Appendix A of Corporate Services Department Report 2021-244 be appointed to the respective Boards and Committees for a term ending December 31, 2025, or until such time as successors are appointed.

9. Correspondence Items

Moved by Councillor E. Beauregard
Seconded by Councillor A. Desmarais

That items 9.1 and 9.2 be received for information.

Carried

9.1 Town of Fort Erie - Support City of St. Catharines - To Request that the Government of Ontario create a Comprehensive Marine Strategy

9.2 City of St. Catharines - Provincial Nursing Shortage

10. Presentations

11. Delegations

11.1 Greg Poisson, Canalside Restaurant Inn and Kitchen Store - Request to Extend Patio Season

Kelly Rankin, on behalf of Greg Poisson, reiterated Mr. Poisson's request to Council with respect to extending their patio season to be all year long.

Moved by Councillor A. Desmarais
Seconded by Councillor E. Beauregard

That consideration of Greg Poisson's request to extend their patio season, be referred to the Fire Chief in order to investigate and bring a report forward to Council with a recommendation.

Carried

12. Mayor's Report

A copy of the Mayor's report is attached.

13. Regional Councillor's Report

Regional Councillor Butters provided an update to City Council.

14. Staff Remarks

15. Councillors' Remarks

15.1 Short-term Rentals (Bodner)

In response to Councillor Bodner's concern regarding a short-term rental property that has recurring noise issues, the Fire Chief informed Council that staff could begin administering the AMPS program by ticketing those who do not comply with the City's Noise By-law. The Fire Chief further noted that he will be working with Planning staff in the near future to address the recurring issues that arise from short-term rentals.

15.2 Garbage on Killaly Street West (Danch)

In response to Councillor Danch's request to have staff look into the multiple amounts of garbage along Killaly Street West near Bell Marine, the Director of Public Works confirmed that he will investigate this matter.

16. Consideration of Items Requiring Separate Discussion

16.1 Planning Update Report on the New Niagara Region Official Plan, 2021-247

Moved by Councillor G. Bruno
Seconded by Councillor A. Desmarais

That Planning and Development Department Report 2021-247 be received; and

That staff be directed to send a letter to Regional staff and Regional Planning and Economic Development Committee outlining the importance of employment lands in Port Colborne and the concerns overall with the Niagara Official Plan.

Carried

16.2 Port Colborne Public Library 2020 Annual Report, 2021-249

Moved by Councillor D. Kalailieff
Seconded by Councillor H. Wells

That Chief Administrative Office Report 2021-249, be received for information.

Carried

16.3 2021-24 Chippawa Road and Berkley Ave at Dolphin St Intersection, 2021-236

Moved by Councillor H. Wells
Seconded by Councillor A. Desmarais

That Public Works Department Report 2021-236 be received;

That Council approve the installation of a three-way stop intersection on Chippawa Road and Dolphin Street; and

That Council approve \$15,000 additional funding from the capital contingency reserve, for the construction and road reconfiguration at Chippawa Road, Berkley Avenue and Dolphin Street.

Amendment:

Moved by Councillor A. Desmarais
Seconded by Councillor E. Beauregard

That Public Works Department Report 2021-236 be received;

That Council approve the installation of a three-way stop intersection on Chippawa Road and Dolphin Street;

That Council approve \$15,000 additional funding from the capital contingency reserve, for the construction and road reconfiguration at Chippawa Road, Berkley Avenue and Dolphin Street; and

That the Director of Public Works be directed to complete a full assessment of all options to improve pedestrian safety along Chippawa Road and bring forward a report to Council with further details.

Carried

16.4 Access Protocols for Existing Beach Road End Gates, 2021-253

Moved by Councillor G. Bruno
Seconded by Councillor H. Wells

That Public Works Department Report 2021-153 be received;

That key access to the currently barriered and locked Road Ends, being Lorraine Road, Silver Bay Road, Wyldewood Road and Pleasant Beach Road be restricted to construction matters and be facilitated through the Municipal Consent process;

That the fee for key access be \$700, of which \$600 is refundable after return of key and lock in working condition to Public Works staff; and

That a fee be included in the 2022 Fees and Charges By-law for any validated site visit investigations required by City staff because of misuse of the key.

Amendment:

Moved by Councillor H. Wells
Seconded by Councillor R. Bodner

That Public Works Department Report 2021-253 be deferred to the Regular Council Meeting on October 25, 2021.

Carried

- a. **Amended Appendix A to Public Works Department Report 2021-253 - Road Allowances Ending at Lake Erie**
- b. **Delegation material from the Domenicucci family, residents**
- c. **Delegation material from the McCreddie family, residents**
- d. **Delegation material from Christine Sexsmith, resident**
- e. **Delegation material from Don Sexsmith, resident**

17. Motions

18. Notice of Motions

19. Minutes of Boards & Committees

Moved by Councillor F. Danch
Seconded by Councillor G. Bruno

That item 19.1 be approved, as presented.

Carried

19.1 Port Colborne Public Library Board Minutes, July 6, 2021

20. By-laws

Moved by Councillor H. Wells
Seconded by Councillor R. Bodner

That items 20.1 and 20.2 be enacted and passed.

Carried

20.1 By-law to Amend Zoning By-law 6575/30/18 Respecting 409 Davis Street

20.2 By-law to Adopt, Ratify and Confirm the Proceedings of the Council of The Corporation of the City of Port Colborne

21. Confidential Items

Moved by Councillor F. Danch
Seconded by Councillor G. Bruno

That Council do now proceed into closed session in order to address items 21.1, and 21.3 to 21.5.

Carried

21.1 Minutes of the closed session portions of the August 23, 2021 and September 13, 2021 Council Meetings

21.2 Confidential Appendices A and B to Corporate Services Department Report 2021-244 Subject: Appointments to Boards and Committees

- 21.3 Chief Administrative Office Report 2021-251, Human Resources Update**
- 21.4 Chief Administrative Office Report 2021-252, Proposed or Pending Acquisition or Disposition of Land**
- 21.5 Chief Administrative Office Report 2021-250, Proposed or Pending Acquisition or Disposition of Land**
- 22. Procedural Motions**
- 23. Information items**
- 24. Adjournment**

Council moved into Closed Session at approximately 8:13 p.m.

Council reconvened into Open Session at approximately 10:31 p.m.

Mayor Steele adjourned the meeting at approximately 10:32 p.m.

William C. Steele, Mayor

Amber LaPointe, City Clerk



PORT COLBORNE

Mayor's Report

September 27, 2021 Council Meeting
COVID-19

Ontario continues to pause its exit from the Roadmap to Reopening.

Ensuring you get vaccinated is more important than ever with the new Delta variant of COVID-19. Visit [Ontario.ca](https://ontario.ca) for vaccination locations.

Also, you must now proof of vaccination to enter certain businesses and recreation facilities. Please ensure you carry this with you. If you need assistance in getting a printed copy of your vaccination record, stop by the Public Library and they can assist you.

Please watch our social media pages for complete updates as we receive them from the province. At this time, it will still be important for you to wear a mask and maintain social distancing.

Staff are continuing to offer customer service support for residents, businesses, and visitors by phone, email, website, and social media channels.

If you have questions in regards to City Hall services or would like to report a concern, you can contact a Customer Service representative Monday – Friday 8:30 a.m. to 4:30 p.m. by calling 905-835-2900 or via email CustomerService@portcolborne.ca.

Alternatively, you can visit our website www.portcolborne.ca and submit a service request or inquiry by clicking on the “Request A Service” tab, located on the top right corner of our website page.

[Remembrance Day Poster Contest at Branch 56 in Port Colborne](#)

The Royal Canadian Legion is now accepting entries for the Youth Remembrance Contests.

In partnership with schools across the country and with The Legion National Foundation, they promote remembrance and support youth education through the annual poster and literary contests. Students in Grades 1 through 12 are invited to submit their creative works, with a focus on Remembrance, through their local school to be entered into Legion Branch contests.

Winning entries move forward to the Legion's Provincial level contests. Finalists are then forwarded to the Legion National Foundation in Ottawa to be judged at the national level.

Last year, Ryan Mullins, a student at Lakeshore Catholic High School entered the poster you see on the screen in the Intermediate Grades 7, 8, 9 Black & White category.

He subsequently won at the Branch 56 Level, Zone, District and Provincial Levels and won 3rd place at the National Level.

What an achievement for the student from Lakeshore Catholic High School in Port Colborne.

I encourage you to start thinking about an essay or poem to write or a picture to draw that inspires remembrance.

For more information, please contact Helene Trotier-Tate, Youth Education Chair at Royal Canadian Legion Branch 56 on Clarence Street.

Christmas Card Contest

I would also like to invite the children of our community to help us with the design of our 2021 Christmas card.

Christmas is a time of family and friends. It brings many wonderful memories. I find it most appropriate that our children be a part of creating those memories which can be passed on to future generations.

The theme is "Christmas in Port Colborne."

Submissions should be made on a white sheet of paper, 8 ½" X 11", either vertical or horizontal, using any number of colours. Deep, dark colours produce a better illustration. I encourage you to draw an image that conveys the Christmas spirit with special focus on a Port Colborne person, place or thing.

The contest is open to all children who live or go to school in Port Colborne, up to and including those in Grade 8.

I would appreciate all submissions be received at my office at City Hall, 66 Charlotte Street by Friday, October 15, 2021 at 4:00 p.m. If you are dropping off your picture, please knock on the front door or drop it in the mail slot on the front east side of the building.

Please print your name, address and telephone number on the back of the picture.

Meeting with the St. Lawrence Seaway Management Corporation

Last week, myself, Gary Long, Manager of Strategic Projects and Bram Cotton, Economic Development Officer met with staff from the St. Lawrence Seaway Management Corporation including Vice President Jean Aubry Morin and Nicholas Poirier-Quesnel, Manager of Government Relations to discuss future opportunities for partnerships between the city and the Seaway.

These included land development, maintenance of properties, the cruise initiative and infrastructure at Dock 18.

The Seaway is a great asset to our city and businesses and we will continue to forge relationships to benefit all.

Niagara Region – Transit Survey

Niagara Region and all 12 local area municipalities are considering moving to a single, consolidated public transit system – a decision that could be made as early as this fall.

The proposed model based on consultation with all municipalities, would bring consistent operating hours and fares, new digital payment technology, and better connections for riders across Niagara.

It would contribute to the social and economic prosperity of Niagara in many ways by,

- Creating better access to jobs and services in Niagara, opening up new job options for residents in neighbouring municipalities, and new markets for businesses
- Protecting our natural environment by providing residents with more sustainable and environmentally friendly public transit options, reducing traffic congestion and greenhouse gas emissions
- Preparing Niagara for the future, by making sure our transit options can scale up to meet the needs of our growing population and job market
- Supporting the expansion and connectivity of GO Transit service to the region

I urge you to visit the website: www.movingtransitforward.ca to read more about it and complete the online survey.

Multi-Use Trail between Welland and Port Colborne

Repairs are underway on the multi-use trail between Welland and Port Colborne. With the bad weather we had last week, things got a little delayed and we expect the trail to open by October 9th, in time for Thanksgiving weekend.

Fire Prevention Week – October 3-9, 2021

This year Fire Prevention Week is October 3-9 and focuses on “Learn the Sounds of Fire Safety!” Knowing what to do when an alarm sounds will keep you and your family safe. When an alarm makes noises – a beeping sound or a chirping sound – you must take action.

Port Colborne Fire & Emergency Services is also inviting the community to PORTicipate in a fun interactive BINGO game. Starting this Thursday, residents can find Fire Safety BINGO cards online, on the City’s Facebook page and in the October edition of City Hall News. The BINGO card will ask safety questions, to make sure residents are prepared for an emergency. For example, “Have you checked your smoke alarm recently?”, “Do you know when your smoke alarm expires?”. Once the resident has successfully completed an entire line on the BINGO card, they can snap a picture and send it to the City of Port Colborne via a Facebook private message or by emailing communicationsofficer@portcolborne.ca.

Fire & Emergency Services will be hosting a free mask giveaway on Wednesday, October 5 from 4 – 6 p.m. at the Fire Station, located at 1 Killaly Street West. During this time, the Fire Fighters will be handing out masks and fire prevention safety goodie bags for kids!

More information about Fire Prevention Week can be found at portcolborne.ca/firepreventionweek.

Take care and be safe.



Subject: Lockview Park – Concept Plan

To: Council

From: Chief Administrative Office

Report Number: 2021-256

Meeting Date: October 12, 2021

Recommendation:

That Chief Administrative Office Report 2021-256 be received; and

That Council approve the final concept plan for Lockview Park attached as Appendix A to Chief Administrative Office Report 2021-256.

Purpose:

The purpose of this report is to update Council on the community's preferences and comments on Lockview Park, as gathered through online surveys, virtual open houses, and stakeholder engagement, and to seek Council approval of the final concept plan. The final concept plan incorporates input received from residents, community stakeholders, and Council.

Background:

After receiving resident feedback from an online survey and at the first virtual open house on June 2, 2021, which combined to generate ideas and preferences for redeveloping Lockview Park, City staff retained MHBC Planning, Urban Design and Landscape Architecture to help create two concept plans. MHBC completed the City's Parks and Recreation Master Plan, so they already have knowledge of Port Colborne parks and a deep understanding of current and emerging trends in park design and amenities.

After a second virtual open house on August 11th, City staff issued a media release on August 19th asking residents to participate in another online survey and vote for their preferred concept plan from the two prepared by MHBC. Staff also posted the two concept plans on a dedicated page on the City's website, and the project-specific email

address and phone extension stayed active so that residents could provide feedback. The online survey was posted from August 19th to 31st and received 255 responses. 50.59% of survey participants favoured concept one and 49.41% preferred concept two.

City staff also engaged key community stakeholder groups, including the City's Seniors Advisory Committee and Active Transportation Committee, and the Niagara Catholic District School Board.

Report 2021-223 from the Council meeting on August 23rd committed staff to bring back a new update report with a revised concept plan, a proposed budget, and funding source.

Discussion:

The final concept plan is based on the two concept plans shared with residents, community stakeholders, and Council. The plan situates Lockview Park in the southwest corner of the area, which maintains access to and from John Street, allows for future development on the vacant lands further north, and orients the park in the direction of the canal. It includes a new multi-purpose court that can be used for basketball, tennis, and pickleball, several picnic tables, benches, a pavilion and sitting area, a natural playground, perennial beds, pathways, and signage. The final concept plan proposes landscape features, such as a large sod mound, that will create a viewing area of the canal to align with the "Lockview" name.

A key focus for the future redevelopment of Lockview Park has been "placemaking", by which a quality space is created for individuals and families of all ages and abilities, and connections and linkages with other public spaces, facilities, and community assets throughout the City are created. The term placemaking is often used in urban development to mark the importance of designing public spaces to promote people's happiness, health, safety and well-being.

Input received from residents, community stakeholders, and Council has been incorporated into the final concept plan in the following ways:

- encourages socialization among the senior community through structures like chat benches with tree shade and a pavilion with seating;
- provides an on-site parking lot and dispersed lighting for improved safety and accessibility;
- offers perennial beds that can be planted by residents and community groups;
- addresses concerns regarding the safety of a pathway to Welland Street; and
- includes a viewing platform with three elevation grades for individuals with different mobility needs.

Feedback shared earlier about property grading, drainage, washrooms, and a pathway connection between Lockview Park, Lakeshore Catholic High School, and Welland Street are all being carefully examined by staff across several departments.

Internal Consultations:

The redevelopment plan for Lockview Park has been reviewed by Corporate Services, Corporate Communications, Office of the CAO, Economic Development and Tourism Services, Parks, and Public Works.

Financial Implications:

The 2022 Capital Budget includes \$350,000 for Lockview Park, and this is being funded in full through a community partnership with Vale. Additional sources of funding are being investigated through ongoing dialogue with community partners such as the Niagara Catholic District School Board.

Public Engagement:

Council approved a public engagement plan at their meeting on March 22, 2021. In May, letters were mailed to neighbourhood residents, followed by an online survey and virtual open houses on June 2nd and August 11th. Staff also engaged the City's Senior Citizens Advisory Council and Active Transportation Advisory Committee, as well as senior officials from the Niagara Catholic District School Board, given the proximity of Lockview Park to Lakeview Catholic High School. A dedicated page was added to the City's website, along with a project-specific email address and phone extension for communication between residents and staff. Two concept plans prepared by MHBC Planning, Urban Design and Landscape Architecture were shared with key community stakeholder groups and residents at the August 11th virtual open house. A media release was issued on August 19th that announced another online survey would be available until August 31st for public comments and preferences on the two concept plans.

Strategic Plan Alignment:

The initiative contained within this report supports the following pillar(s) of the strategic plan:

- Attracting Business Investment and Tourists to Port Colborne
- City-Wide Investments in Infrastructure and Recreational/Cultural Spaces

- Value: Financial Management to Achieve Financial Sustainability
 - Governance: Communications, Engagement, and Decision-Making
-

Conclusion:

Two concept plans created for redevelopment at Lockview Park have been shared with residents, community stakeholders, and Council, and this feedback has been used to create the final concept plan for review by Council. Staff are recommending Council approval. Staff are continuing to have a dialogue with the Niagara Catholic District School Board about a potential shared-use agreement and a financial contribution to the park given the close proximity to Lakeshore Catholic Secondary School.

Appendices:

- a. Final concept plan prepared by MHBC Consultants

Respectfully submitted,

Gary Long
Manager of Strategic Initiatives
905-835-2900 x.502
gary.long@portcolborne.ca

Greg Higginbotham
Tourism Coordinator
905-835-2900 x.505
greg.higginbotham@portcolborne.ca

Report Approval:

All reports reviewed and approved by the Department Director and also the City Treasurer when relevant. Final review and approval by the Chief Administrative Officer.

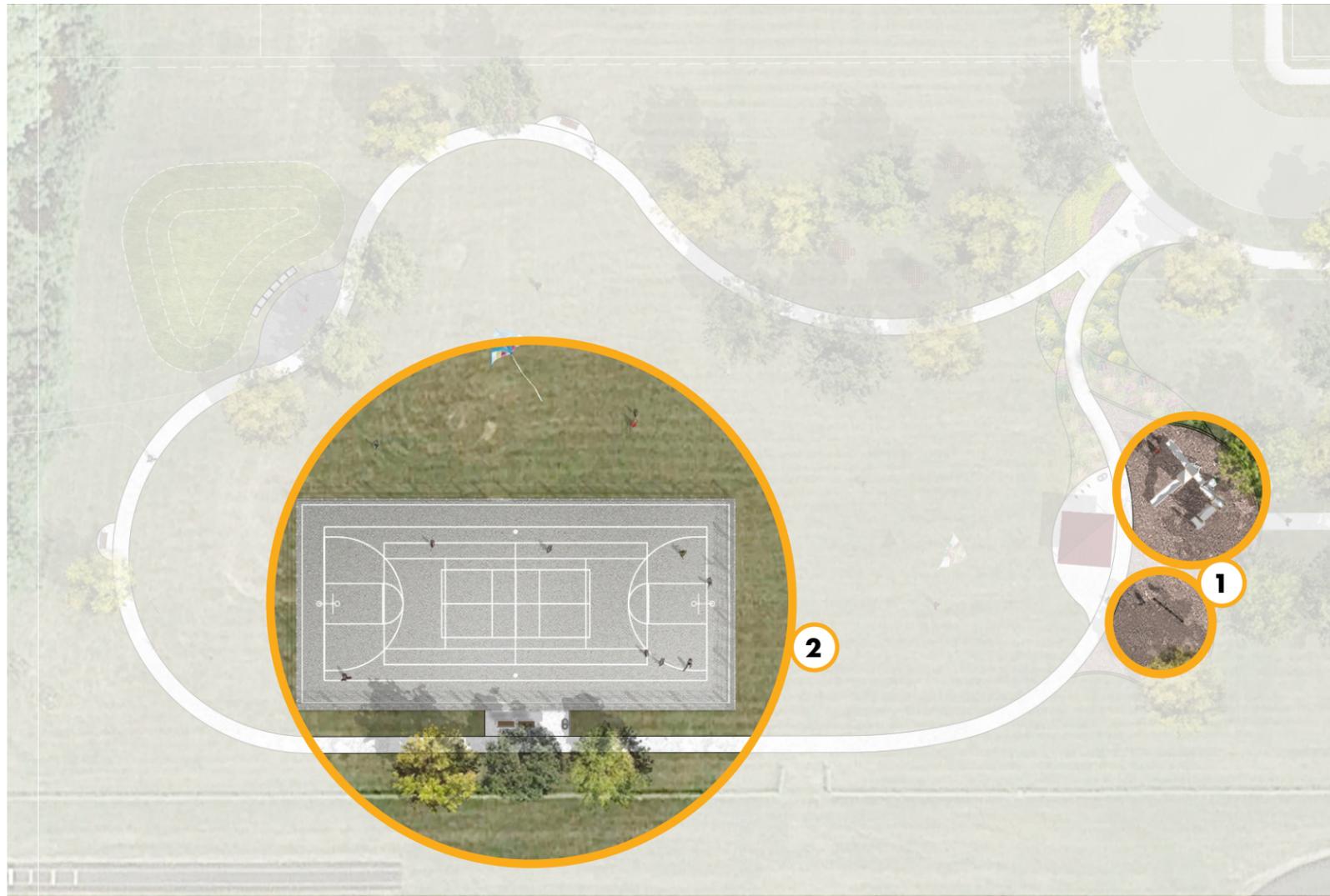
LOCKVIEW PARK DRAFT PLAN

CONCEPT DESIGN

LEGEND

- 1 EXISTING WASHROOM
- 2 PARK SIGN
- 3 MULTI USE COURT (BASKETBALL, TENNIS, PICKLE-BALL)
- 4 BENCH
- 5 PICNIC TABLE
- 6 SHADE STRUCTURE
- 7 WASTE AND RECYCLING
- 8 PLAYGROUND AND SWINGS (includes two slides; nets; climbers; stairs; log steps; and other play features)
- 9 SOD MOUND (Winter sledding; increased views through park; sun bathing)
- 10 PLANTING BEDS
- 11 GATHERING SPACE (Outdoor education with seating stones)
- 12 POTENTIAL FUTURE OFF SITE CONNECTION (Shown for reference only)
- 13 BIKE RACKS





1 PLAYGROUND



FEATURES

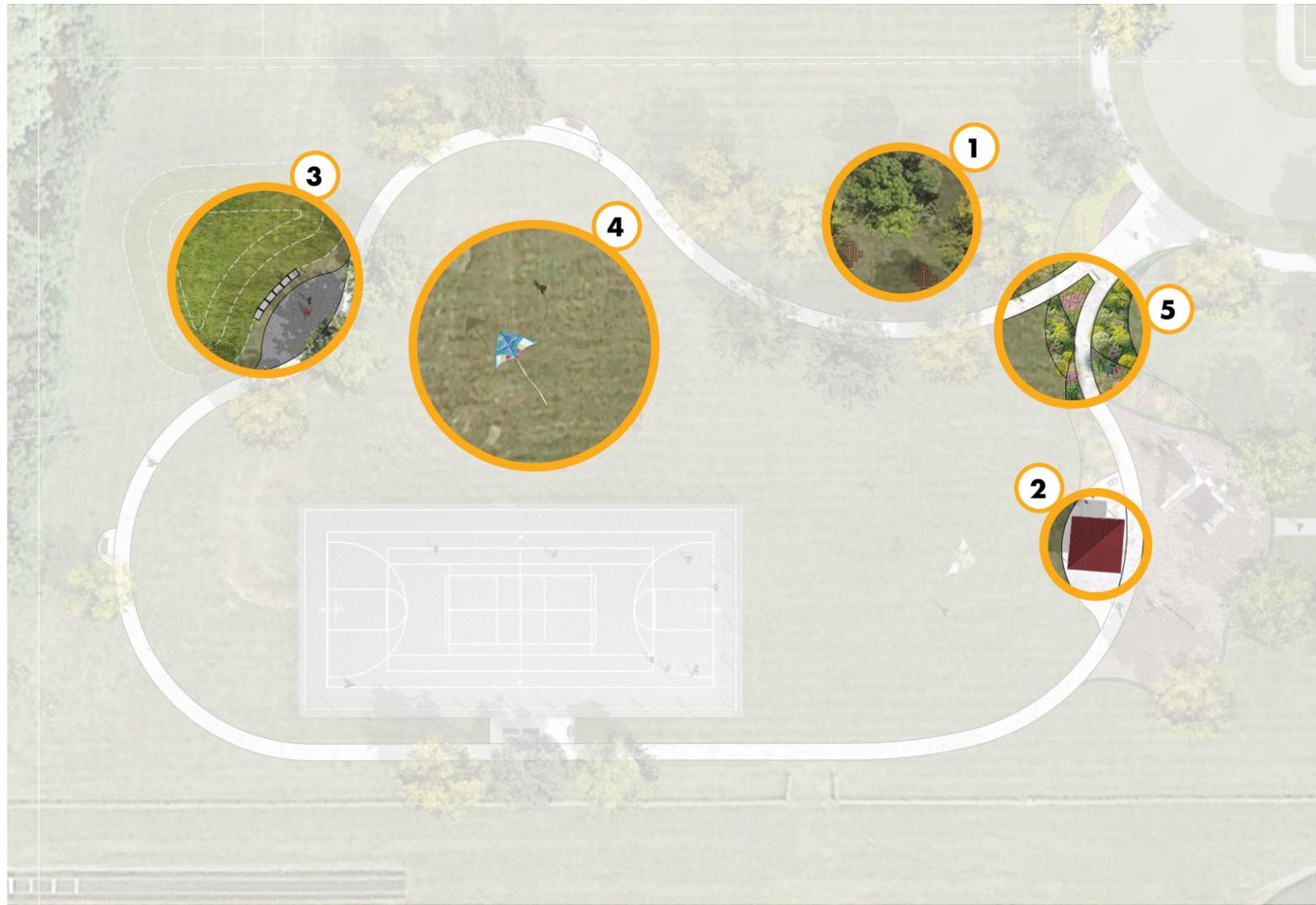


2 MULTI USE COURT



FEATURES





1 PICNIC



2 SHELTERED PICNIC



3 STONE AMPHITHEATER

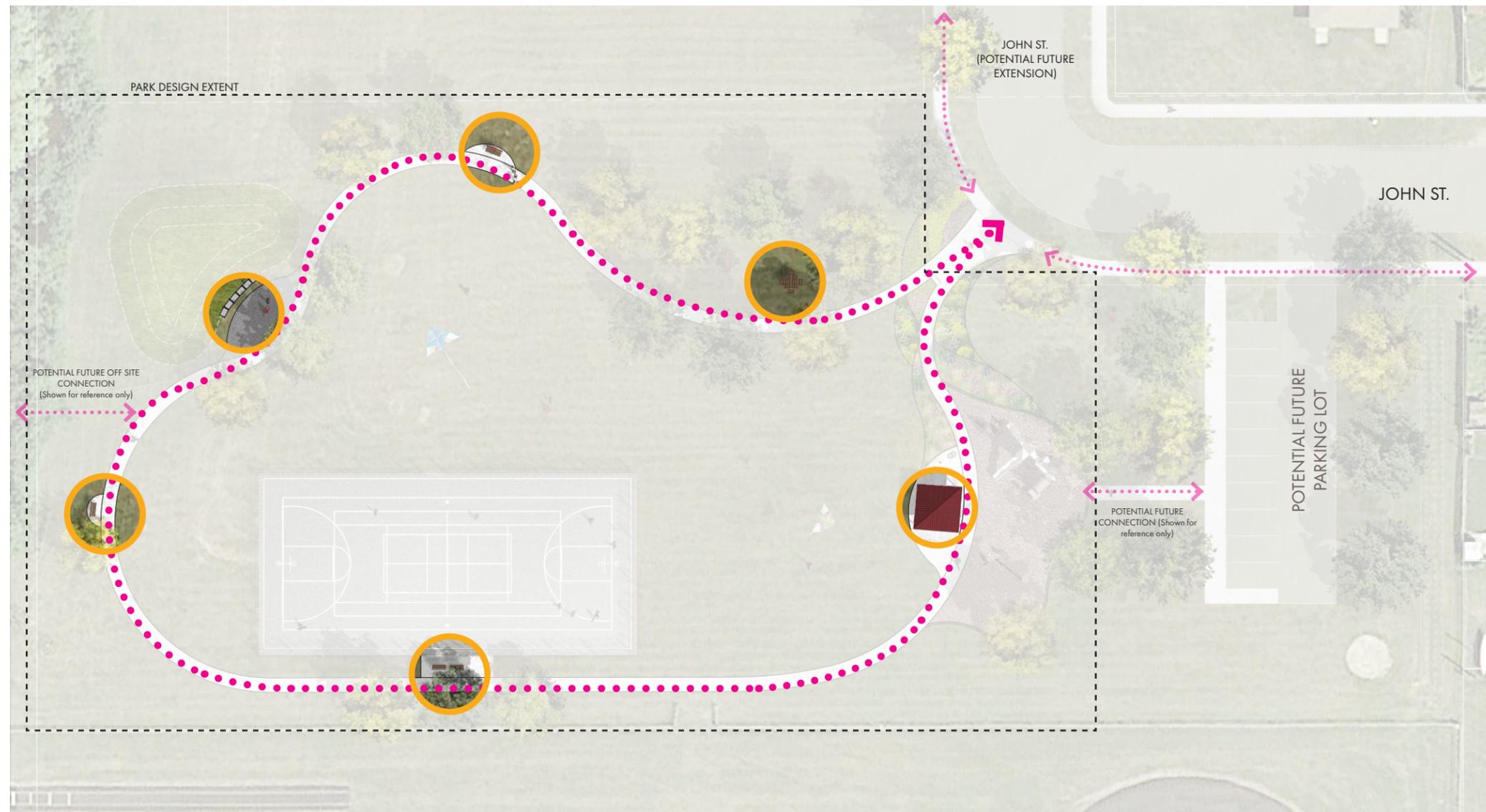


4 FLEXIBLE OPEN SPACE



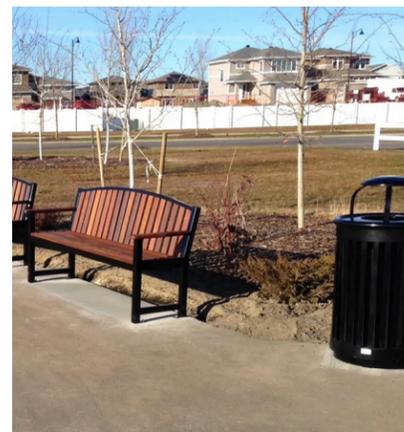
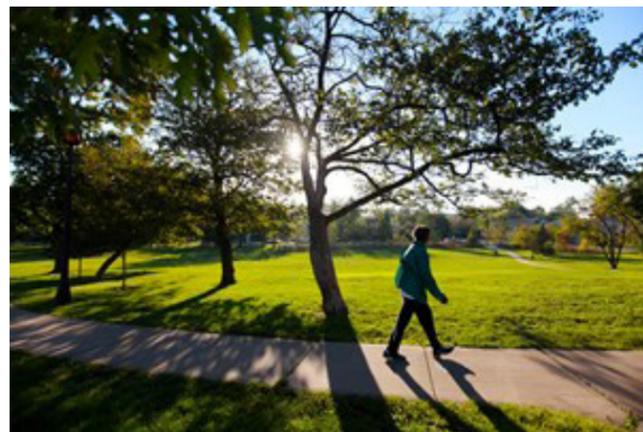
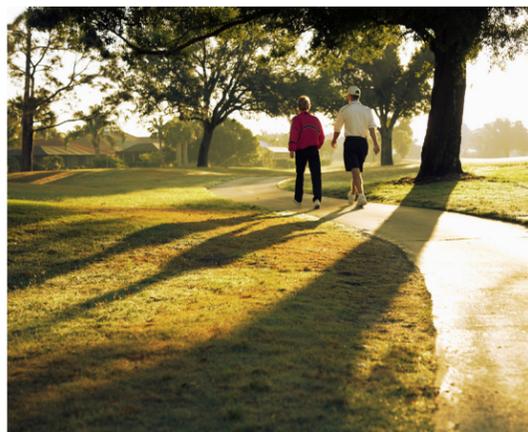
5 GARDEN BEDS





..... CIRCUIT PATH

○ REST STOPS



CIRCULATION AND ACCESS

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Images are representative of features and equipment. Actual structures might vary



Subject: Trimester 2 Reporting

To: Council

From: Corporate Services Department

Report Number: 2021-263

Meeting Date: October 12, 2021

Recommendation:

That Corporate Services Department Report 2021-263 be received for information; and
That the recommended transfer to the working capital reserve of \$129,400 and a building condition audit of all City buildings for \$75,000 be approved.

Purpose:

This report serves to provide Council with a summary of budget to actual spending, capital and related projects, reserves, debt management and investment activity as at the end of the second trimester of 2021.

Background:

This report serves to support the strategic plan of the City of Port Colborne (the “City”).

Discussion:

Financial Services identifies this report is new to the City and its structure is a work-in-progress. The 2021 budget has been re-forecasted to account for the reorganization and elimination of the Community Services division.

The majority of the appendices are designed for ledger paper as a result of font size. Should a user of this report require a printed copy, a printed copy can be provided upon request.

While some high-level comments have been provided below, Financial Services encourages Council to reach out to staff for further discussion.

In preparing the 2021 T2 (trimester two) report, certain assumptions and estimates are necessary. These estimates are based on information available to staff at the time. Actual results may vary.

Users of this report are reminded the T2 reports on financial activities during the period from January 1 to September 30 with a forecast to December 2021. In this report only forecast and 2021 budget figures have been included. The trimester reports in 2022 will include year to date actuals.

The summary below represents forecasted financial figures for the year ended December 31, 2021.

Details illustrated by department and division are attached in the appendices to this report.

	Total Levy	Total Levy: Self-Sustaining Entities	Total Rate	City Wide Total	
FORECAST	Revenue	29,068,460	2,066,687	12,412,200	43,547,347
	Personnel Expenses	14,876,343	774,500	991,600	16,642,443
	Operating Expenses	11,494,869	609,150	7,804,650	19,908,669
	Total Expenses	26,371,212	1,383,650	8,796,250	36,551,112
	Surplus/(Deficit) Before Allocations	2,697,249	683,037	3,615,950	6,996,236
	Allocations (To)/From Departments	(668,246)	668,246	-	-
	Surplus/(Deficit) After Allocations	3,365,495	14,791	3,615,950	6,996,236
	Transfer To/(From) Reserves	5,285,639	14,791	1,104,106	6,404,536
	Transfers To/(From) Rate	(2,511,844)	-	2,511,844	-
	Surplus/(Deficit)	591,700	-	-	591,700

Note: The Self-sustaining-entities (SSEs) and Rate budgets register as balanced because any surplus/(deficit) is transferred to/(from) reserves in recognition of these activities being self funding. Additional comments on each are below.

While there are a number of moving parts within the budget, staff would direct Council's attention to the following areas of the levy, SSE and rate forecasts as follows:

Levy

- Additional gas tax and previously unbudgeted funding as a result of a Provincial Aggregate formula has been received as revenue and transferred to the capital budget in the combined amount of \$709,000.
- Personnel expenses are forecasted \$492,000 higher. A total of \$414,800 is forecasted to be offset from COVID-19 funding from the Province.
- Utility savings and reductions in personnel costs at the Vale Health and Wellness Centre offset lost revenue in that facility.
- Penalty and interest income is forecasted \$130,000 higher primarily the result of one taxpayer. This figure is partially offsetting the legal budget pressure of \$172,000.
- Included in the forecast are two recommended transfers as follows:
 - The first is to transfer \$129,400 to the working capital reserve to support maintaining the reserve at a level as set out in the City of Port Colborne's (the "City") Reserve Policy. At the time of writing this report the City is in compliance with the Reserve Policy. This recommended transfer will support compliance in 2022 following the 2022 budget process.
 - The second is to fund \$75,000 for building condition assessments. An internal miscommunication occurred during the 2022 Capital Budget process, whereby a Phase 2 – Building Condition Assessment was budgeted. This request in the 2022 Capital Budget includes AODA and designated substance work. Upon review it has been identified the initial Phase 1 has never been proposed or funded. The Phase 1 is to do the initial core building condition audits of all City buildings.

Self-Sustaining Entities (SSE)

- The Marina has experienced a record year in seasonal boaters. The budget originally accounted for a \$13,000 transfer from the reserve to fund capital at the Marina. This forecast now identifies a small transfer to the reserve of \$3,000. This forecast accounts for a 10% rather than a 5% overhead allocation between the Marina and Levy to better reflect increasing insurance costs.
- Beach revenue was approximately \$350,000 vs. \$196,200 budget which offset higher staff, security, and washroom related costs. This forecast currently identifies a transfer to the Beach reserve of \$33,750. Similar to the Marina, the forecast accounts for a 10% rather than a 5% overhead allocation.
- The Cemetery financials are forecasted in-line with budget. Staff have identified this SSE is not covering the costs of related public works time as such time has not been recorded to the SSE. Staff are reviewing and anticipate further discussion regarding this topic when setting Cemetery fees in the future.
- Building Inspection is now reflected in the SSE grouping. As discussed during the 2021 budget year this division is self funding per regulation. Revenue is projected higher than budget as a result of one larger project. Staff have forecasted funding for a fee review to ensure the department will remain self funding in the future.

This forecast currently identifies a transfer to the Building Inspection Reserve of \$12,300.

Rates

- Staff have reviewed the overhead and related chargeback allocations between the levy and rate budgets. This forecast reflects an adjustment to those allocations as follows:

	Previous	Forecasted
Storm Sewer	50,000	68,000
Wastewater	278,550	460,000
Water	278,550	460,000
	607,100	988,000

Staff are also intending to propose the new forecasted amounts in the 2022 Levy and Rate budgets. Once information is received within the next month from the Niagara Region on their rates, staff will be able to forecast the future impact. Staff intend to propose water and wastewater rate options during the Rate budget, including holding the 5/8" to 3/4" meter rates constant.

- The Storm Sewer budget is forecasting a \$69,000 transfer to reserve because of contract services being forecasted as underbudget. Financial Services and Public Works identify that staff are working on adjusting the boundary which will remove some properties from the current storm sewer boundary. The amount of possible refund is not known at the time of this report and has not been reflected. As indicated during the 2022 Capital and Related budget presentation, any refund will be funded from the Storm Sewer reserve.
- The Wastewater budget is forecasting a \$4,100 transfer to reserves and the Water budget is forecasting \$116,100 to reserves. Staff highlight these figures are most likely to fluctuate as weather and lake conditions change. At present, Niagara Region charges have been forecasted as budgeted but may change during the year-end true up. Staff note that at the time of writing this report wastewater sent to the Niagara Region plant is down 20% while the system is down 12%. This should result in a reduction of charges from the Niagara Region on wastewater.

Internal Consultations:

Financial Services would like to thank all City departments for their leadership and cooperation in developing this trimester two report.

Financial Implications:

This financial report is for information purposes to help inform future decision making.

Public Engagement:

This report supports the City's on-going commitment to accountability and transparency.

Strategic Plan Alignment:

The initiative contained within this report supports the following pillar(s) of the strategic plan:

- Service and Simplicity - Quality and Innovative Delivery of Customer Services
 - Attracting Business Investment and Tourists to Port Colborne
 - City-Wide Investments in Infrastructure and Recreational/Cultural Spaces
 - Value: Financial Management to Achieve Financial Sustainability
 - People: Supporting and Investing in Human Capital
 - Governance: Communications, Engagement, and Decision-Making
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Conclusion:

Financial Services reminds users of this report that in preparing the 2021 T2 report, certain assumptions and estimates are necessary. These estimates are based on information available to staff at the time. Actual results may vary.

Should the City achieve a surplus at year-end, staff identify one potential use could be to fund and/or support a repair to the Vale Health and Wellness Centre roof. In addition to potential year-end surplus, staff have also submitted a grant application related to the roof repair.

Appendices:

- a. Appendix – A – Summary
- b. Appendix – B – Department Summary and Detail
- c. Appendix – C – Divisional Summary and Detail
- d. Appendix – D – Capital and Related Projects Summary
- e. Appendix – E – Reserves
- f. Appendix – F – Debt Management
- g. Appendix – G – Investments

Respectfully submitted,

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Report Approval:

All reports reviewed and approved by the Department Director and also the City Treasurer when relevant. Final review and approval by the Chief Administrative Officer.

Appendix A - Summary

Appendix A - Summary

	Total Levy	Total Levy: Self-Sustaining Entities	Total Rate	City Wide Total	
FORECAST	Revenue	29,068,460	2,066,687	12,412,200	43,547,347
	Personnel Expenses	14,876,343	774,500	991,600	16,642,443
	Operating Expenses	11,494,869	609,150	7,804,650	19,908,669
	Total Expenses	26,371,212	1,383,650	8,796,250	36,551,112
	Surplus/(Deficit) Before Allocations	2,697,249	683,037	3,615,950	6,996,236
	Allocations (To)/From Departments	(668,246)	668,246	-	-
	Surplus/(Deficit) After Allocations	3,365,495	14,791	3,615,950	6,996,236
	Transfer To/(From) Reserves	5,285,639	14,791	1,104,106	6,404,536
	Transfers To/(From) Rate	(2,511,844)	-	2,511,844	-
Surplus/(Deficit)	591,700	-	-	591,700	
BUDGET	Revenue	27,246,515	1,644,000	12,355,826	41,246,341
	Personnel Expenses	14,384,800	759,000	1,122,700	16,266,500
	Operating Expenses	12,207,591	403,700	8,187,920	20,799,211
	Total Expenses	26,592,391	1,162,700	9,310,620	37,065,711
	Surplus/(Deficit) Before Allocations	654,124	481,300	3,045,206	4,180,630
	Allocations (To)/From Departments	(613,977)	613,977	-	-
	Surplus/(Deficit) After Allocations	1,268,101	(132,677)	3,045,206	4,180,630
	Transfer To/(From) Reserves	3,399,045	(132,677)	914,262	4,180,630
	Transfers To/(From) Rate	(2,130,944)	-	2,130,944	-
Surplus/(Deficit)	-	-	-	-	
VARIANCE	Revenue	1,821,945	422,687	56,374	2,301,006
	Personnel Expenses	491,543	15,500	(131,100)	375,943
	Operating Expenses	(712,722)	205,450	(383,270)	(890,542)
	Total Expenses	(221,180)	220,950	(514,370)	(514,600)
	Surplus/(Deficit) Before Allocations	2,043,125	201,737	570,744	2,815,606
	Allocations (To)/From Departments	(54,269)	54,269	-	-
	Surplus/(Deficit) After Allocations	2,097,394	147,468	570,744	2,815,606
	Transfer To/(From) Reserves	1,886,594	147,468	189,844	2,223,906
	Transfers To/(From) Rate	(380,900)	-	380,900	-
Surplus/(Deficit)	591,700	-	-	591,700	

Appendix B - Departmental Summary & Detail

Departmental Summary

Appendix B - Departmental Summary

	Global	PGA	BC	Council	CAO	Corporate Services	Legislative Services	Fire and Bylaw	Public Works	Total Levy	
FORECAST	Revenue	27,197,671	956,715	108,093	-	5,000	211,900	205,550	207,160	176,371	29,068,460
	Personnel Expenses	-	175,000	1,036,000	213,625	1,068,488	2,990,284	861,300	3,543,116	4,988,530	14,876,343
	Operating Expenses	7,177,411	1,076,462	160,963	46,200	150,113	605,320	131,650	312,800	1,833,950	11,494,869
	Total Expenses	7,177,411	1,251,462	1,196,963	259,825	1,218,601	3,595,604	992,950	3,855,916	6,822,480	26,371,212
	Surplus/(Deficit) Before Allocations	20,020,260	(294,747)	(1,088,870)	(259,825)	(1,213,601)	(3,383,704)	(787,400)	(3,648,756)	(6,646,109)	2,697,249
	Allocations (To)/From Departments	201,984	544,273	151,200	-	(3,273)	(677,200)	(82,700)	(67,400)	(735,130)	(668,246)
	Surplus/(Deficit) After Allocations	19,818,276	(839,020)	(1,240,070)	(259,825)	(1,210,328)	(2,706,504)	(704,700)	(3,581,356)	(5,910,979)	3,365,495
	Transfer To/(From) Reserves	5,545,639	135,000	50,000	-	-	-	-	-	(445,000)	5,285,639
	Transfers To/(From) Rate	(2,511,844)	-	-	-	-	-	-	-	-	(2,511,844)
Surplus/(Deficit)	16,784,481	(974,020)	(1,290,070)	(259,825)	(1,210,328)	(2,706,504)	(704,700)	(3,581,356)	(5,465,979)	591,700	
BUDGET	Revenue	25,535,515	434,800	130,100	-	3,700	654,200	205,600	52,100	230,500	27,246,515
	Personnel Expenses	48,538	387,000	891,000	235,100	955,662	2,895,700	796,900	3,267,200	4,907,700	14,384,800
	Operating Expenses	7,195,991	1,511,900	223,200	80,400	178,800	753,500	64,100	322,800	1,876,900	12,207,591
	Total Expenses	7,244,529	1,898,900	1,114,200	315,500	1,134,462	3,649,200	861,000	3,590,000	6,784,600	26,592,391
	Surplus/(Deficit) Before Allocations	18,290,986	(1,464,100)	(984,100)	(315,500)	(1,130,762)	(2,995,000)	(655,400)	(3,537,900)	(6,554,100)	654,124
	Allocations (To)/From Departments	129,829	214,350	159,700	-	(20,000)	(218,250)	(70,500)	-	(809,106)	(613,977)
	Surplus/(Deficit) After Allocations	18,161,157	(1,678,450)	(1,143,800)	(315,500)	(1,110,762)	(2,776,750)	(584,900)	(3,537,900)	(5,744,994)	1,268,101
	Transfer To/(From) Reserves	4,002,445	(208,400)	50,000	-	-	-	-	-	(445,000)	3,399,045
	Transfers To/(From) Rate	(2,130,944)	-	-	-	-	-	-	-	-	(2,130,944)
Surplus/(Deficit)	16,289,656	(1,470,050)	(1,193,800)	(315,500)	(1,110,762)	(2,776,750)	(584,900)	(3,537,900)	(5,299,994)	-	
VARIANCE	Revenue	1,662,156	521,915	(22,007)	-	1,300	(442,300)	(50)	155,060	(54,129)	1,821,945
	Personnel Expenses	(48,538)	(212,000)	145,000	(21,475)	112,826	94,584	64,400	275,916	80,830	491,543
	Operating Expenses	(18,580)	(435,438)	(62,237)	(34,200)	(28,687)	(148,180)	67,550	(10,000)	(42,950)	(712,722)
	Total Expenses	(67,118)	(647,438)	82,763	(55,675)	84,139	(53,596)	131,950	265,916	37,880	(221,180)
	Surplus/(Deficit) Before Allocations	1,729,274	1,169,353	(104,770)	55,675	(82,839)	(388,704)	(132,000)	(110,856)	(92,009)	2,043,125
	Allocations (To)/From Departments	72,155	329,923	(8,500)	-	16,728	(458,950)	(12,200)	(67,400)	73,976	(54,269)
	Surplus/(Deficit) After Allocations	1,657,119	839,431	(96,270)	55,675	(99,566)	70,246	(119,800)	(43,456)	(165,985)	2,097,394
	Transfer To/(From) Reserves	1,543,194	343,400	-	-	-	-	-	-	-	1,886,594
	Transfers To/(From) Rate	(380,900)	-	-	-	-	-	-	-	-	(380,900)
Surplus/(Deficit)	494,825	496,031	(96,270)	55,675	(99,566)	70,246	(119,800)	(43,456)	(165,985)	591,700	

Appendix B - Departmental Summary

	Sugarloaf Marina	Nickel Beach	Cemetary	Building	Total Levy: Self-Sustaining Entities	Storm Sewer	Wastewater	Water	Total Rate	City Wide Total	
FORECAST	Revenue	1,272,687	350,000	44,000	400,000	2,066,687	850,000	6,693,000	4,869,200	12,412,200	43,547,347
	Personnel Expenses	395,000	147,500	-	232,000	774,500	-	423,600	568,000	991,600	16,642,443
	Operating Expenses	414,800	90,450	19,000	84,900	609,150	110,540	5,197,050	2,497,060	7,804,650	19,908,669
	Total Expenses	809,800	237,950	19,000	316,900	1,383,650	110,540	5,620,650	3,065,060	8,796,250	36,551,112
	Surplus/(Deficit) Before Allocations	462,887	112,050	25,000	83,100	683,037	739,460	1,072,350	1,804,140	3,615,950	6,996,236
	Allocations (To)/From Departments	459,846	78,300	59,300	70,800	668,246	-	-	-	-	-
	Surplus/(Deficit) After Allocations	3,041	33,750	(34,300)	12,300	14,791	739,460	1,072,350	1,804,140	3,615,950	6,996,236
	Transfer To/(From) Reserves	3,041	33,750	(34,300)	12,300	14,791	111,917	262,349	729,840	1,104,106	6,404,536
	Transfers To/(From) Rate	-	-	-	-	-	627,543	810,001	1,074,300	2,511,844	-
Surplus/(Deficit)	-	-	-	-	-	-	-	-	-	591,700	
BUDGET	Revenue	1,069,200	196,200	46,900	331,700	1,644,000	854,720	6,759,608	4,741,498	12,355,826	41,246,341
	Personnel Expenses	366,200	89,700	-	303,100	759,000	-	561,350	561,350	1,122,700	16,266,500
	Operating Expenses	307,100	51,700	20,200	24,700	403,700	202,870	5,311,500	2,673,550	8,187,920	20,799,211
	Total Expenses	673,300	141,400	20,200	327,800	1,162,700	202,870	5,872,850	3,234,900	9,310,620	37,065,711
	Surplus/(Deficit) Before Allocations	395,900	54,800	26,700	3,900	481,300	651,850	886,758	1,506,598	3,045,206	4,180,630
	Allocations (To)/From Departments	409,077	52,500	65,300	87,100	613,977	-	-	-	-	-
	Surplus/(Deficit) After Allocations	(13,177)	2,300	(38,600)	(83,200)	(132,677)	651,850	886,758	1,506,598	3,045,206	4,180,630
	Transfer To/(From) Reserves	(13,177)	2,300	(38,600)	(83,200)	(132,677)	42,307	258,207	613,748	914,262	4,180,630
	Transfers To/(From) Rate	-	-	-	-	-	609,543	628,551	892,850	2,130,944	-
Surplus/(Deficit)	-	-	-	-	-	-	-	-	-	-	
VARIANCE	Revenue	203,487	153,800	(2,900)	68,300	422,687	(4,720)	(66,608)	127,702	56,374	2,301,006
	Personnel Expenses	28,800	57,800	-	(71,100)	15,500	-	(137,750)	6,650	(131,100)	375,943
	Operating Expenses	107,700	38,750	(1,200)	60,200	205,450	(92,330)	(114,450)	(176,490)	(383,270)	(890,542)
	Total Expenses	136,500	96,550	(1,200)	(10,900)	220,950	(92,330)	(252,200)	(169,840)	(514,370)	(514,600)
	Surplus/(Deficit) Before Allocations	66,987	57,250	(1,700)	79,200	201,737	87,610	185,592	297,542	570,744	2,815,606
	Allocations (To)/From Departments	50,769	25,800	(6,000)	(16,300)	54,269	-	-	-	-	-
	Surplus/(Deficit) After Allocations	16,218	31,450	4,300	95,500	147,468	87,610	185,592	297,542	570,744	2,815,606
	Transfer To/(From) Reserves	16,218	31,450	4,300	95,500	147,468	69,610	4,142	116,092	189,844	2,223,906
	Transfers To/(From) Rate	-	-	-	-	-	18,000	181,450	181,450	380,900	-
Surplus/(Deficit)	-	-	-	-	-	-	-	-	-	591,700	

Appendix B - Departmental Summary & Detail

Departmental Detail

Appendix B - Departmental Detail

FORECAST

	Levy									
	Global	PGA	BC	Council	CAO	Corporate Services	Legislative Services	Fire and Bylaw	Public Works	Total
Advertising and Sponsorship	-	-	1,000	-	-	9,000	-	-	-	10,000
Donations	125,000	1,000	7,850	-	-	-	-	600	-	134,450
Fines	-	-	400	-	-	-	-	45,000	-	45,400
Fundraising	-	-	600	-	-	-	-	-	-	600
Investment Income	192,000	-	-	-	-	-	-	-	-	192,000
Insurance Claim Proceeds	-	-	-	-	-	-	-	-	-	-
Lease Income	40,200	155,000	-	-	-	2,500	-	-	-	197,700
Licences and Permits	-	-	-	-	-	20,000	30,000	1,500	-	51,500
Rentals	18,000	(5)	4,050	-	-	168,000	-	-	-	190,045
Other Revenue	693,111	6,804	-	-	-	150	-	-	63,500	763,565
Chargebacks	-	-	-	-	-	-	-	42,000	13,871	55,871
Fees	-	9,000	6,600	-	-	12,250	175,550	108,000	50,000	361,400
Provincial Offences Act	22,260	-	-	-	-	-	-	-	-	22,260
Grants - Other	125,636	4,000	45,300	-	5,000	-	-	-	-	179,936
Grant - Federal	1,138,704	-	17,000	-	-	-	-	-	-	1,155,704
Grant - Provincial	3,131,160	780,916	24,093	-	-	-	-	9,100	49,000	3,994,269
Grant - PY	-	-	-	-	-	-	-	-	-	-
Sales	-	-	1,200	-	-	-	-	960	-	2,160
Penalties and Interest	600,000	-	-	-	-	-	-	-	-	600,000
Property Taxes	20,577,600	-	-	-	-	-	-	-	-	20,577,600
Payment In lieu	384,000	-	-	-	-	-	-	-	-	384,000
Supplemental Tax	150,000	-	-	-	-	-	-	-	-	150,000
Rate Revenue - Variable	-	-	-	-	-	-	-	-	-	-
Rate Revenue - Fixed	-	-	-	-	-	-	-	-	-	-
Bulk Haulers	-	-	-	-	-	-	-	-	-	-
Revenue	27,197,671	956,715	108,093	-	5,000	211,900	205,550	207,160	176,371	29,068,460
Salaries and Wages - Full Time	-	-	601,200	-	699,688	2,040,500	634,300	1,924,100	3,280,100	9,179,888
Salaries and Wages - Part Time	-	145,000	190,400	138,300	84,000	183,284	-	483,700	271,730	1,496,414
Salaries and Wages - Students	-	-	-	-	44,700	18,000	9,000	29,100	99,900	200,700
Overtime Pay	-	-	-	-	4,000	23,000	7,000	75,000	160,500	269,500
Honourariums	-	-	-	-	-	-	-	25,000	-	25,000
Employee Benefits	-	30,000	244,400	75,325	236,100	725,500	211,000	1,006,216	1,176,300	3,704,841
Personnel Expenses	-	175,000	1,036,000	213,625	1,068,488	2,990,284	861,300	3,543,116	4,988,530	14,876,343
Association/Membership Fees	12,700	-	1,300	-	14,100	9,200	2,800	1,500	15,700	57,300
Auto - Fuel	190,000	-	200	-	-	-	-	-	-	190,200
Cleaning Supplies	-	10,900	800	-	-	15,000	-	2,500	7,000	36,200
Library Collection	-	-	74,300	-	-	-	-	-	-	74,300
Comm and Public Relations	-	10,000	4,900	-	45,000	-	3,000	10,500	3,000	76,400
Computer Software	340,000	15,000	730	-	-	-	-	-	-	355,730
Contract Services	633,600	577,192	18,000	25,900	2,000	300,000	-	150,300	884,900	2,591,892
Cost of Borrowing External Interest	961,000	-	-	-	-	-	-	-	-	961,000
Cost of Borrowing External Principal	1,471,000	-	-	-	-	-	-	-	-	1,471,000
Cost of of Goods Sold	-	-	500	-	-	-	-	-	-	500

Appendix B - Departmental Detail

FORECAST

	Levy									
	Global	PGA	BC	Council	CAO	Corporate Services	Legislative Services	Fire and Bylaw	Public Works	Total
Credit Card Fees	95,000	-	-	-	-	-	-	-	-	95,000
PAP / Online Incentives	31,300	-	-	-	-	-	-	-	-	31,300
Seniors Discount	-	-	-	-	-	-	-	-	-	-
Equipment - Purchase	-	-	8,000	-	-	8,500	-	26,000	90,800	133,300
Equipment - Rental	422,200	-	300	-	-	-	-	-	47,100	469,600
Financial Expenses	7,000	-	-	-	-	-	-	-	-	7,000
Land Leases	40,000	-	-	-	-	-	-	-	-	40,000
Grants and Sponsorship Expense	-	328,200	300	-	-	-	-	-	-	328,500
Hospitality Expense	-	-	720	3,500	850	3,500	1,200	3,200	2,000	14,970
Insurance - Contract	611,515	-	-	-	-	-	-	-	-	611,515
Insurance Ded and Adm cost	150,000	-	-	-	-	-	-	-	-	150,000
Office Supplies	-	200	5,000	3,500	2,800	26,800	2,000	8,400	15,600	64,300
Postage & Courier	-	200	2,113	1,300	25	38,100	150	1,400	800	44,088
Program Supplies	-	18,720	14,000	-	-	2,000	-	20,000	25,700	80,420
Protective & Uniform Clothing	32,300	21,500	1,700	-	-	1,400	-	35,000	19,300	111,200
R&M Grounds	-	86,500	2,000	-	-	24,000	-	-	99,000	211,500
R&M Trails	-	-	-	-	-	-	-	-	113,800	113,800
R&M Consumables and Parts	136,000	-	-	-	-	-	-	-	295,900	431,900
Repairs and Maintenance - Auto	180,000	-	-	-	-	-	-	-	-	180,000
R&M Playground	-	-	-	-	-	-	-	-	20,000	20,000
Repairs and Maintenance - Tree	-	1,500	-	-	-	-	-	-	21,200	22,700
Staff Training & Development	88,800	-	5,800	10,000	8,900	23,400	9,000	36,000	59,900	241,800
SME - Audit and Actuary	-	-	6,500	-	-	65,000	-	-	-	71,500
SME - Consultants	-	4,500	-	-	65,000	70,000	110,000	-	74,000	323,500
Subject Matter Experts - Legal	292,000	-	-	-	-	-	-	-	-	292,000
Subscriptions and Publications	-	-	-	-	3,000	1,800	300	500	3,200	8,800
Telephone/Internet	81,000	1,950	13,000	2,000	8,238	14,620	3,200	12,500	33,050	169,558
Travel	-	100	800	-	200	2,000	-	5,000	2,000	10,100
Utilities - Gas	132,000	-	-	-	-	-	-	-	-	132,000
Utilities - Hydro	750,000	-	-	-	-	-	-	-	-	750,000
Utilities - Water	125,000	-	-	-	-	-	-	-	-	125,000
Property Tax Charges	-	-	-	-	-	-	-	-	-	-
City Owned Property SS Charges	-	-	-	-	-	-	-	-	-	-
Tax Reassessment and Uncollect	323,996	-	-	-	-	-	-	-	-	323,996
Property Taxes - Rebates	37,000	-	-	-	-	-	-	-	-	37,000
Property Taxes - Tax Incentive Grants	34,000	-	-	-	-	-	-	-	-	34,000
Region Rate - Fixed	-	-	-	-	-	-	-	-	-	-
Region Rate - Variable	-	-	-	-	-	-	-	-	-	-
Operating Expenses	7,177,411	1,076,462	160,963	46,200	150,113	605,320	131,650	312,800	1,833,950	11,494,869
Total Expenses	7,177,411	1,251,462	1,196,963	259,825	1,218,601	3,595,604	992,950	3,855,916	6,822,480	26,371,212
Surplus/(Deficit) Before Allocations	20,020,260	(294,747)	(1,088,870)	(259,825)	(1,213,601)	(3,383,704)	(787,400)	(3,648,756)	(6,646,109)	2,697,249

Appendix B - Departmental Detail

FORECAST

	Levy									
	Global	PGA	BC	Council	CAO	Corporate Services	Legislative Services	Fire and Bylaw	Public Works	Total
Allocated Overhead (Credit Cards / Insurance)	(238,569)	-	54,000	-	-	-	-	-	-	(184,569)
Cost of Borrowing - Internal - Interest	(7,794)	-	-	-	-	-	-	-	-	(7,794)
Cost of Borrowing - Internal - Principal	(76,883)	-	-	-	-	-	-	-	-	(76,883)
Capital and Related Project (SSE/BC only)	(55,000)	-	-	-	-	-	-	-	-	(55,000)
COVID - Personnel	-	414,800	(9,000)	-	(28,100)	(202,300)	(31,900)	(67,400)	(76,100)	-
COVID - Other	270,000	(2,950)	-	-	-	(267,050)	-	-	-	-
Facility Costs	(348,800)	81,300	106,200	-	-	-	-	-	-	(161,300)
Fleet and Equipment	-	-	-	-	-	-	-	-	-	-
Personnel	-	-	-	-	(17,000)	-	-	-	-	(17,000)
Technology	-	-	-	-	-	-	-	-	-	-
Global Departmental Allocations	659,030	51,123	-	-	41,828	(207,850)	(50,800)	-	(659,030)	(165,700)
Allocations (To)/From Departments	201,984	544,273	151,200	-	(3,273)	(677,200)	(82,700)	(67,400)	(735,130)	(668,246)
Surplus/(Deficit) After Allocations	19,818,276	(839,020)	(1,240,070)	(259,825)	(1,210,328)	(2,706,504)	(704,700)	(3,581,356)	(5,910,979)	3,365,495
Transfer To/(From) Reserves	5,545,639	135,000	50,000	-	-	-	-	-	(445,000)	5,285,639
Transfers To/(From) Rate	(2,511,844)	-	-	-	-	-	-	-	-	(2,511,844)
Surplus/(Deficit)	16,784,481	(974,020)	(1,290,070)	(259,825)	(1,210,328)	(2,706,504)	(704,700)	(3,581,356)	(5,465,979)	591,700

Appendix B - Departmental Detail

BUDGET

	Levy									Total
	Global	PGA	BC	Council	CAO	Corporate Services	Legislative Services	Fire and Bylaw	Public Works	
Advertising and Sponsorship	-	53,000	-	-	-	35,000	-	-	-	88,000
Donations	125,000	-	12,900	-	-	-	-	-	-	137,900
Fines	-	-	500	-	-	-	-	11,000	-	11,500
Fundraising	-	-	-	-	-	-	-	-	-	-
Investment Income	105,000	-	-	-	-	-	-	-	-	105,000
Insurance Claim Proceeds	-	-	-	-	-	-	-	-	-	-
Lease Income	40,200	151,000	-	-	-	18,700	-	-	-	209,900
Licences and Permits	-	-	-	-	-	16,000	21,500	20,500	-	58,000
Rentals	18,000	(2,300)	11,300	-	-	497,000	-	-	6,000	530,000
Other Revenue	-	-	-	-	-	-	-	-	142,500	142,500
Chargebacks	-	-	-	-	-	-	-	-	-	-
Fees	-	48,900	16,500	-	-	82,700	184,100	20,600	28,000	380,800
Provincial Offences Act	-	-	-	-	-	-	-	-	-	-
Grants - Other	-	41,200	76,400	-	-	-	-	-	5,000	122,600
Grant - Federal	555,355	-	-	-	-	-	-	-	-	555,355
Grant - Provincial	3,109,860	138,000	-	-	3,700	-	-	-	49,000	3,300,560
Grant - PY	-	-	-	-	-	-	-	-	-	-
Sales	-	25,000	12,500	-	-	4,800	-	-	-	42,300
Penalties and Interest	470,500	(20,000)	-	-	-	-	-	-	-	450,500
Property Taxes	20,577,600	-	-	-	-	-	-	-	-	20,577,600
Payment In lieu	384,000	-	-	-	-	-	-	-	-	384,000
Supplemental Tax	150,000	-	-	-	-	-	-	-	-	150,000
Rate Revenue - Variable	-	-	-	-	-	-	-	-	-	-
Rate Revenue - Fixed	-	-	-	-	-	-	-	-	-	-
Bulk Haulers	-	-	-	-	-	-	-	-	-	-
Revenue	25,535,515	434,800	130,100	-	3,700	654,200	205,600	52,100	230,500	27,246,515
Salaries and Wages - Full Time	35,138	-	559,600	-	717,862	1,943,000	585,200	1,902,200	3,239,200	8,982,200
Salaries and Wages - Part Time	-	273,500	118,500	141,400	-	187,000	-	438,600	220,300	1,379,300
Salaries and Wages - Students	-	40,000	-	-	27,000	80,900	27,000	19,300	170,500	364,700
Overtime Pay	-	-	-	-	-	38,500	-	72,800	189,200	300,500
Honourariums	-	-	-	-	-	-	-	25,000	-	25,000
Employee Benefits	13,400	73,500	212,900	93,700	210,800	646,300	184,700	809,300	1,088,500	3,333,100
Personnel Expenses	48,538	387,000	891,000	235,100	955,662	2,895,700	796,900	3,267,200	4,907,700	14,384,800
Association/Membership Fees	12,700	200	1,800	-	23,800	14,400	3,900	3,200	20,100	80,100
Auto - Fuel	208,500	-	-	-	-	-	-	-	-	208,500
Cleaning Supplies	-	20,700	-	-	-	21,500	-	3,000	7,000	52,200
Library Collection	-	-	72,800	-	-	-	-	-	-	72,800
Comm and Public Relations	-	42,000	6,600	-	51,400	-	5,000	16,300	3,000	124,300
Computer Software	274,000	-	1,000	-	-	-	-	-	-	275,000
Contract Services	641,100	651,500	47,800	24,100	10,000	393,100	-	105,800	874,400	2,747,800
Cost of Borrowing External Interest	944,182	-	-	-	-	-	-	-	-	944,182
Cost of Borrowing External Principal	1,462,713	-	-	-	-	-	-	-	-	1,462,713

Appendix B - Departmental Detail

BUDGET

		Levy								
	Global	PGA	BC	Council	CAO	Corporate Services	Legislative Services	Fire and Bylaw	Public Works	Total
Cost of of Goods Sold	-	15,000	5,000	-	-	500	-	-	-	20,500
Credit Card Fees	84,500	-	-	-	-	-	-	-	-	84,500
PAP / Online Incentives	-	-	-	-	-	-	-	-	-	-
Seniors Discount	-	-	-	-	-	-	-	-	-	-
Equipment - Purchase	-	-	27,300	-	-	8,500	-	26,200	90,300	152,300
Equipment - Rental	427,600	115,000	-	-	-	3,400	-	-	47,100	593,100
Financial Expenses	7,000	-	-	-	-	-	-	-	-	7,000
Land Leases	-	-	-	-	-	-	-	-	-	-
Grants and Sponsorship Expense	-	373,500	-	-	-	-	-	-	-	373,500
Hospitality Expense	-	-	1,900	7,300	900	3,500	1,200	6,000	6,000	26,800
Insurance - Contract	517,500	-	-	-	-	-	-	-	-	517,500
Insurance Ded and Adm cost	150,000	-	-	-	-	-	-	-	-	150,000
Office Supplies	-	500	6,500	3,600	2,800	29,200	2,000	8,000	18,100	70,700
Postage & Courier	-	-	2,400	100	300	49,200	500	2,600	600	55,700
Program Supplies	-	107,700	18,300	-	-	13,600	-	44,000	25,700	209,300
Protective & Uniform Clothing	32,300	48,000	1,900	-	-	1,000	-	25,000	15,700	123,900
R&M Grounds	-	87,500	-	-	-	27,800	-	-	116,600	231,900
R&M Trails	-	-	-	-	-	-	-	-	113,800	113,800
R&M Consumables and Parts	136,000	-	-	-	-	-	-	-	292,900	428,900
Repairs and Maintenance - Auto	151,800	-	-	-	-	-	-	-	-	151,800
R&M Playground	-	-	-	-	-	-	-	-	3,000	3,000
Repairs and Maintenance - Tree	-	-	-	-	-	-	-	-	21,200	21,200
Staff Training & Development	88,800	6,800	11,500	31,800	18,300	57,600	14,600	60,400	90,600	380,400
SME - Audit and Actuary	-	-	6,500	-	-	55,000	-	-	-	61,500
SME - Consultants	-	40,000	-	-	60,000	40,000	30,000	-	70,000	240,000
Subject Matter Experts - Legal	120,000	-	-	-	-	-	-	-	-	120,000
Subscriptions and Publications	-	-	-	-	1,200	3,000	800	1,500	3,500	10,000
Telephone/Internet	105,900	2,100	10,500	7,100	6,500	20,700	3,200	8,700	39,000	203,700
Travel	17,800	1,400	1,400	6,400	3,600	11,500	2,900	12,100	18,300	75,400
Utilities - Gas	170,400	-	-	-	-	-	-	-	-	170,400
Utilities - Hydro	1,053,800	-	-	-	-	-	-	-	-	1,053,800
Utilities - Water	194,400	-	-	-	-	-	-	-	-	194,400
Property Tax Charges	-	-	-	-	-	-	-	-	-	-
City Owned Property SS Charges	-	-	-	-	-	-	-	-	-	-
Tax Reassessment and Uncollect	323,996	-	-	-	-	-	-	-	-	323,996
Property Taxes - Rebates	37,000	-	-	-	-	-	-	-	-	37,000
Property Taxes - Tax Incentive Grants	34,000	-	-	-	-	-	-	-	-	34,000
Region Rate - Fixed	-	-	-	-	-	-	-	-	-	-
Region Rate - Variable	-	-	-	-	-	-	-	-	-	-
Operating Expenses	7,195,991	1,511,900	223,200	80,400	178,800	753,500	64,100	322,800	1,876,900	12,207,591
Total Expenses	7,244,529	1,898,900	1,114,200	315,500	1,134,462	3,649,200	861,000	3,590,000	6,784,600	26,592,391
Surplus/(Deficit) Before Allocations	18,290,986	(1,464,100)	(984,100)	(315,500)	(1,130,762)	(2,995,000)	(655,400)	(3,537,900)	(6,554,100)	654,124

Appendix B - Departmental Detail

		Levy									
		Global	PGA	BC	Council	CAO	Corporate Services	Legislative Services	Fire and Bylaw	Public Works	Total
BUDGET	Allocated Overhead (Credit Cards / Insurance)	(135,100)	-	53,500	-	-	-	-	-	-	(81,600)
	Cost of Borrowing - Internal - Interest	(7,794)	-	-	-	-	-	-	-	-	(7,794)
	Cost of Borrowing - Internal - Principal	(76,883)	-	-	-	-	-	-	-	-	(76,883)
	Capital and Related Project (SSE/BC only)	(55,000)	-	-	-	-	-	-	-	-	(55,000)
	COVID - Personnel	-	-	-	-	-	-	-	-	-	-
	COVID - Other	-	-	-	-	-	-	-	-	-	-
	Facility Costs	(348,900)	81,400	106,200	-	-	-	-	-	-	(161,300)
	Fleet and Equipment	-	-	-	-	-	-	-	-	-	-
	Personnel	-	-	-	-	(20,000)	-	-	-	-	(20,000)
	Technology	-	-	-	-	-	-	-	-	-	-
	Global Departmental Allocations	753,506	132,950	-	-	-	(218,250)	(70,500)	-	(809,106)	(211,400)
	Allocations (To)/From Departments	129,829	214,350	159,700	-	(20,000)	(218,250)	(70,500)	-	(809,106)	(613,977)
	Surplus/(Deficit) After Allocations	18,161,157	(1,678,450)	(1,143,800)	(315,500)	(1,110,762)	(2,776,750)	(584,900)	(3,537,900)	(5,744,994)	1,268,101
Transfer To/(From) Reserves	4,002,445	(208,400)	50,000	-	-	-	-	-	(445,000)	3,399,045	
Transfers To/(From) Rate	(2,130,944)	-	-	-	-	-	-	-	-	(2,130,944)	
Surplus/(Deficit)	16,289,656	(1,470,050)	(1,193,800)	(315,500)	(1,110,762)	(2,776,750)	(584,900)	(3,537,900)	(5,299,994)	-	

Appendix B - Departmental Detail

VARIANCE

	Levy									
	Global	PGA	BC	Council	CAO	Corporate Services	Legislative Services	Fire and Bylaw	Public Works	Total
Advertising and Sponsorship	-	(53,000)	1,000	-	-	(26,000)	-	-	-	(78,000)
Donations	-	1,000	(5,050)	-	-	-	-	600	-	(3,450)
Fines	-	-	(100)	-	-	-	-	34,000	-	33,900
Fundraising	-	-	600	-	-	-	-	-	-	600
Investment Income	87,000	-	-	-	-	-	-	-	-	87,000
Insurance Claim Proceeds	-	-	-	-	-	-	-	-	-	-
Lease Income	-	4,000	-	-	-	(16,200)	-	-	-	(12,200)
Licences and Permits	-	-	-	-	-	4,000	8,500	(19,000)	-	(6,500)
Rentals	-	2,295	(7,250)	-	-	(329,000)	-	-	(6,000)	(339,955)
Other Revenue	693,111	6,804	-	-	-	150	-	-	(79,000)	621,065
Chargebacks	-	-	-	-	-	-	-	42,000	13,871	55,871
Fees	-	(39,900)	(9,900)	-	-	(70,450)	(8,550)	87,400	22,000	(19,400)
Provincial Offences Act	22,260	-	-	-	-	-	-	-	-	22,260
Grants - Other	125,636	(37,200)	(31,100)	-	5,000	-	-	-	(5,000)	57,336
Grant - Federal	583,349	-	17,000	-	-	-	-	-	-	600,349
Grant - Provincial	21,300	642,916	24,093	-	(3,700)	-	-	9,100	-	693,709
Grant - PY	-	-	-	-	-	-	-	-	-	-
Sales	-	(25,000)	(11,300)	-	-	(4,800)	-	960	-	(40,140)
Penalties and Interest	129,500	20,000	-	-	-	-	-	-	-	149,500
Property Taxes	-	-	-	-	-	-	-	-	-	-
Payment In lieu	-	-	-	-	-	-	-	-	-	-
Supplemental Tax	-	-	-	-	-	-	-	-	-	-
Rate Revenue - Variable	-	-	-	-	-	-	-	-	-	-
Rate Revenue - Fixed	-	-	-	-	-	-	-	-	-	-
Bulk Haulers	-	-	-	-	-	-	-	-	-	-
Revenue	1,662,156	521,915	(22,007)	-	1,300	(442,300)	(50)	155,060	(54,129)	1,821,945
Salaries and Wages - Full Time	(35,138)	-	41,600	-	(18,175)	97,500	49,100	21,900	40,900	197,688
Salaries and Wages - Part Time	-	(128,500)	71,900	(3,100)	84,000	(3,716)	-	45,100	51,430	117,114
Salaries and Wages - Students	-	(40,000)	-	-	17,700	(62,900)	(18,000)	9,800	(70,600)	(164,000)
Overtime Pay	-	-	-	-	4,000	(15,500)	7,000	2,200	(28,700)	(31,000)
Honourariums	-	-	-	-	-	-	-	-	-	-
Employee Benefits	(13,400)	(43,500)	31,500	(18,375)	25,300	79,200	26,300	196,916	87,800	371,741
Personnel Expenses	(48,538)	(212,000)	145,000	(21,475)	112,826	94,584	64,400	275,916	80,830	491,543
Association/Membership Fees	-	(200)	(500)	-	(9,700)	(5,200)	(1,100)	(1,700)	(4,400)	(22,800)
Auto - Fuel	(18,500)	-	200	-	-	-	-	-	-	(18,300)
Cleaning Supplies	-	(9,800)	800	-	-	(6,500)	-	(500)	-	(16,000)
Library Collection	-	-	1,500	-	-	-	-	-	-	1,500
Comm and Public Relations	-	(32,000)	(1,700)	-	(6,400)	-	(2,000)	(5,800)	-	(47,900)
Computer Software	66,000	15,000	(270)	-	-	-	-	-	-	80,730
Contract Services	(7,500)	(74,308)	(29,800)	1,800	(8,000)	(93,100)	-	44,500	10,500	(155,908)
Cost of Borrowing External Interest	16,818	-	-	-	-	-	-	-	-	16,818
Cost of Borrowing External Principal	8,287	-	-	-	-	-	-	-	-	8,287
Cost of of Goods Sold	-	(15,000)	(4,500)	-	-	(500)	-	-	-	(20,000)

Appendix B - Departmental Detail

VARIANCE

	Levy									
	Global	PGA	BC	Council	CAO	Corporate Services	Legislative Services	Fire and Bylaw	Public Works	Total
Credit Card Fees	10,500	-	-	-	-	-	-	-	-	10,500
PAP / Online Incentives	31,300	-	-	-	-	-	-	-	-	31,300
Seniors Discount	-	-	-	-	-	-	-	-	-	-
Equipment - Purchase	-	-	(19,300)	-	-	-	-	(200)	500	(19,000)
Equipment - Rental	(5,400)	(115,000)	300	-	-	(3,400)	-	-	-	(123,500)
Financial Expenses	-	-	-	-	-	-	-	-	-	-
Land Leases	40,000	-	-	-	-	-	-	-	-	40,000
Grants and Sponsorship Expense	-	(45,300)	300	-	-	-	-	-	-	(45,000)
Hospitality Expense	-	-	(1,180)	(3,800)	(50)	-	-	(2,800)	(4,000)	(11,830)
Insurance - Contract	94,015	-	-	-	-	-	-	-	-	94,015
Insurance Ded and Adm cost	-	-	-	-	-	-	-	-	-	-
Office Supplies	-	(300)	(1,500)	(100)	-	(2,400)	-	400	(2,500)	(6,400)
Postage & Courier	-	200	(287)	1,200	(275)	(11,100)	(350)	(1,200)	200	(11,612)
Program Supplies	-	(88,980)	(4,300)	-	-	(11,600)	-	(24,000)	-	(128,880)
Protective & Uniform Clothing	-	(26,500)	(200)	-	-	400	-	10,000	3,600	(12,700)
R&M Grounds	-	(1,000)	2,000	-	-	(3,800)	-	-	(17,600)	(20,400)
R&M Trails	-	-	-	-	-	-	-	-	-	-
R&M Consumables and Parts	-	-	-	-	-	-	-	-	3,000	3,000
Repairs and Maintenance - Auto	28,200	-	-	-	-	-	-	-	-	28,200
R&M Playground	-	-	-	-	-	-	-	-	17,000	17,000
Repairs and Maintenance - Tree	-	1,500	-	-	-	-	-	-	-	1,500
Staff Training & Development	-	(6,800)	(5,700)	(21,800)	(9,400)	(34,200)	(5,600)	(24,400)	(30,700)	(138,600)
SME - Audit and Actuary	-	-	-	-	-	10,000	-	-	-	10,000
SME - Consultants	-	(35,500)	-	-	5,000	30,000	80,000	-	4,000	83,500
Subject Matter Experts - Legal	172,000	-	-	-	-	-	-	-	-	172,000
Subscriptions and Publications	-	-	-	-	1,800	(1,200)	(500)	(1,000)	(300)	(1,200)
Telephone/Internet	(24,900)	(150)	2,500	(5,100)	1,738	(6,080)	-	3,800	(5,950)	(34,142)
Travel	(17,800)	(1,300)	(600)	(6,400)	(3,400)	(9,500)	(2,900)	(7,100)	(16,300)	(65,300)
Utilities - Gas	(38,400)	-	-	-	-	-	-	-	-	(38,400)
Utilities - Hydro	(303,800)	-	-	-	-	-	-	-	-	(303,800)
Utilities - Water	(69,400)	-	-	-	-	-	-	-	-	(69,400)
Property Tax Charges	-	-	-	-	-	-	-	-	-	-
City Owned Property SS Charges	-	-	-	-	-	-	-	-	-	-
Tax Reassessment and Uncollect	-	-	-	-	-	-	-	-	-	-
Property Taxes - Rebates	-	-	-	-	-	-	-	-	-	-
Property Taxes - Tax Incentive Grants	-	-	-	-	-	-	-	-	-	-
Region Rate - Fixed	-	-	-	-	-	-	-	-	-	-
Region Rate - Variable	-	-	-	-	-	-	-	-	-	-
Operating Expenses	(18,580)	(435,438)	(62,237)	(34,200)	(28,687)	(148,180)	67,550	(10,000)	(42,950)	(712,722)
Total Expenses	(67,118)	(647,438)	82,763	(55,675)	84,139	(53,596)	131,950	265,916	37,880	(221,180)
Surplus/(Deficit) Before Allocations	1,729,274	1,169,353	(104,770)	55,675	(82,839)	(388,704)	(132,000)	(110,856)	(92,009)	2,043,125

Appendix B - Departmental Detail

		Levy									
		Global	PGA	BC	Council	CAO	Corporate Services	Legislative Services	Fire and Bylaw	Public Works	Total
VARIANCE	Allocated Overhead (Credit Cards / Insurance)	(103,469)	-	500	-	-	-	-	-	-	(102,969)
	Cost of Borrowing - Internal - Interest	-	-	-	-	-	-	-	-	-	-
	Cost of Borrowing - Internal - Principal	-	-	-	-	-	-	-	-	-	-
	Capital and Related Project (SSE/BC only)	-	-	-	-	-	-	-	-	-	-
	COVID - Personnel	-	414,800	(9,000)	-	(28,100)	(202,300)	(31,900)	(67,400)	(76,100)	-
	COVID - Other	270,000	(2,950)	-	-	-	(267,050)	-	-	-	-
	Facility Costs	100	(100)	-	-	-	-	-	-	-	-
	Fleet and Equipment	-	-	-	-	-	-	-	-	-	-
	Personnel	-	-	-	-	3,000	-	-	-	-	3,000
	Technology	-	-	-	-	-	-	-	-	-	-
	Global Departmental Allocations	(94,476)	(81,828)	-	-	41,828	10,400	19,700	-	150,076	45,700
	Allocations (To)/From Departments	72,155	329,923	(8,500)	-	16,728	(458,950)	(12,200)	(67,400)	73,976	(54,269)
	Surplus/(Deficit) After Allocations	1,657,119	839,431	(96,270)	55,675	(99,566)	70,246	(119,800)	(43,456)	(165,985)	2,097,394
	Transfer To/(From) Reserves	1,543,194	343,400	-	-	-	-	-	-	-	1,886,594
	Transfers To/(From) Rate	(380,900)	-	-	-	-	-	-	-	-	(380,900)
Surplus/(Deficit)	494,825	496,031	(96,270)	55,675	(99,566)	70,246	(119,800)	(43,456)	(165,985)	591,700	

Appendix B - Departmental Detail

FORECAST

	Levy: Self-Sustaining Entities					Rate				City Wide Total
	Sugarloaf Marina	Nickel Beach	Cemetery	Building	Total	Storm Sewer	Wastewater	Water	Total	
Advertising and Sponsorship	500	-	-	-	500	-	-	-	-	10,500
Donations	-	-	-	-	-	-	-	-	-	134,450
Fines	-	-	-	-	-	-	-	-	-	45,400
Fundraising	-	-	-	-	-	-	-	-	-	600
Investment Income	-	-	4,000	-	4,000	-	-	-	-	196,000
Insurance Claim Proceeds	-	-	-	-	-	-	-	-	-	-
Lease Income	127,700	-	-	-	127,700	-	-	-	-	325,400
Licences and Permits	-	-	-	400,000	400,000	-	-	-	-	451,500
Rentals	3,000	-	-	-	3,000	-	-	-	-	193,045
Other Revenue	19,000	-	-	-	19,000	-	-	85,000	85,000	867,565
Chargebacks	6,000	-	-	-	6,000	-	3,000	-	3,000	64,871
Fees	16,487	350,000	-	-	366,487	-	45,000	200	45,200	773,087
Provincial Offences Act	-	-	-	-	-	-	-	-	-	22,260
Grants - Other	-	-	-	-	-	-	-	-	-	179,936
Grant - Federal	-	-	-	-	-	-	-	-	-	1,155,704
Grant - Provincial	-	-	-	-	-	-	-	-	-	3,994,269
Grant - PY	-	-	-	-	-	-	-	-	-	-
Sales	1,100,000	-	40,000	-	1,140,000	-	-	1,000	1,000	1,143,160
Penalties and Interest	-	-	-	-	-	-	14,000	12,000	26,000	626,000
Property Taxes	-	-	-	-	-	-	-	-	-	20,577,600
Payment In lieu	-	-	-	-	-	-	-	-	-	384,000
Supplemental Tax	-	-	-	-	-	-	-	-	-	150,000
Rate Revenue - Variable	-	-	-	-	-	-	926,000	2,200,000	3,126,000	3,126,000
Rate Revenue - Fixed	-	-	-	-	-	850,000	5,705,000	2,571,000	9,126,000	9,126,000
Bulk Haulers	-	-	-	-	-	-	-	-	-	-
Revenue	1,272,687	350,000	44,000	400,000	2,066,687	850,000	6,693,000	4,869,200	12,412,200	43,547,347
Salaries and Wages - Full Time	82,000	-	-	99,000	181,000	-	258,400	387,600	646,000	10,006,888
Salaries and Wages - Part Time	131,000	18,500	-	65,000	214,500	-	50,000	7,600	57,600	1,768,514
Salaries and Wages - Students	103,000	111,000	-	-	214,000	-	14,400	21,600	36,000	450,700
Overtime Pay	-	-	-	12,000	12,000	-	4,800	7,200	12,000	293,500
Honourariums	-	-	-	-	-	-	-	-	-	25,000
Employee Benefits	79,000	18,000	-	56,000	153,000	-	96,000	144,000	240,000	4,097,841
Personnel Expenses	395,000	147,500	-	232,000	774,500	-	423,600	568,000	991,600	16,642,443
Association/Membership Fees	3,000	-	-	15,000	18,000	-	2,000	2,600	4,600	79,900
Auto - Fuel	-	-	-	-	-	-	-	-	-	190,200
Cleaning Supplies	5,000	2,750	-	-	7,750	-	-	-	-	43,950
Library Collection	-	-	-	-	-	-	-	-	-	74,300
Comm and Public Relations	4,500	4,000	-	-	8,500	-	5,000	5,000	10,000	94,900
Computer Software	20,000	-	-	-	20,000	-	5,000	7,900	12,900	388,630
Contract Services	100,000	67,600	2,100	10,000	179,700	40,000	187,550	170,760	398,310	3,169,902
Cost of Borrowing External Interest	-	-	-	-	-	-	-	-	-	961,000
Cost of Borrowing External Principal	-	-	-	-	-	-	-	-	-	1,471,000
Cost of of Goods Sold	180,000	-	-	-	180,000	-	-	-	-	180,500

Appendix B - Departmental Detail

FORECAST

	Levy: Self-Sustaining Entities					Rate				City Wide Total
	Sugarloaf Marina	Nickel Beach	Cemetery	Building	Total	Storm Sewer	Wastewater	Water	Total	
Credit Card Fees	-	-	-	-	-	-	-	-	-	95,000
PAP / Online Incentives	-	-	-	-	-	-	35,000	35,000	70,000	101,300
Seniors Discount	-	-	-	-	-	-	35,000	-	35,000	35,000
Equipment - Purchase	1,000	-	1,100	-	2,100	-	13,500	17,300	30,800	166,200
Equipment - Rental	-	-	6,900	-	6,900	18,000	-	2,900	20,900	497,400
Financial Expenses	-	-	-	-	-	-	-	-	-	7,000
Land Leases	-	-	-	-	-	-	-	-	-	40,000
Grants and Sponsorship Expense	-	-	-	-	-	-	-	-	-	328,500
Hospitality Expense	-	-	-	-	-	-	-	-	-	14,970
Insurance - Contract	-	-	-	-	-	-	-	-	-	611,515
Insurance Ded and Adm cost	-	-	-	-	-	-	-	-	-	150,000
Office Supplies	4,400	-	-	1,100	5,500	-	10,000	10,000	20,000	89,800
Postage & Courier	100	-	-	600	700	-	22,000	22,000	44,000	88,788
Program Supplies	1,000	100	-	-	1,100	-	-	-	-	81,520
Protective & Uniform Clothing	2,500	1,100	-	800	4,400	-	4,000	6,000	10,000	125,600
R&M Grounds	15,000	5,100	8,900	-	29,000	-	-	-	-	240,500
R&M Trails	-	-	-	-	-	-	-	-	-	113,800
R&M Consumables and Parts	60,000	-	-	-	60,000	8,500	25,000	70,000	103,500	595,400
Repairs and Maintenance - Auto	-	-	-	-	-	-	-	-	-	180,000
R&M Playground	-	-	-	-	-	-	-	-	-	20,000
Repairs and Maintenance - Tree	-	-	-	-	-	-	-	-	-	22,700
Staff Training & Development	2,000	-	-	5,000	7,000	-	15,000	15,000	30,000	278,800
SME - Audit and Actuary	-	-	-	-	-	-	-	-	-	71,500
SME - Consultants	-	-	-	50,000	50,000	-	25,000	30,000	55,000	428,500
Subject Matter Experts - Legal	-	-	-	-	-	-	-	-	-	292,000
Subscriptions and Publications	-	9,000	-	200	9,200	-	-	-	-	18,000
Telephone/Internet	16,000	800	-	2,200	19,000	-	-	8,300	8,300	196,858
Travel	300	-	-	-	300	-	-	200	200	10,600
Utilities - Gas	-	-	-	-	-	-	-	-	-	132,000
Utilities - Hydro	-	-	-	-	-	6,000	8,000	1,900	15,900	765,900
Utilities - Water	-	-	-	-	-	900	-	-	900	125,900
Property Tax Charges	-	-	-	-	-	10,440	-	-	10,440	10,440
City Owned Property SS Charges	-	-	-	-	-	26,700	-	-	26,700	26,700
Tax Reassessment and Uncollect	-	-	-	-	-	-	-	2,200	2,200	326,196
Property Taxes - Rebates	-	-	-	-	-	-	-	-	-	37,000
Property Taxes - Tax Incentive Grants	-	-	-	-	-	-	-	-	-	34,000
Region Rate - Fixed	-	-	-	-	-	-	4,805,000	590,000	5,395,000	5,395,000
Region Rate - Variable	-	-	-	-	-	-	-	1,500,000	1,500,000	1,500,000
Operating Expenses	414,800	90,450	19,000	84,900	609,150	110,540	5,197,050	2,497,060	7,804,650	19,908,669
Total Expenses	809,800	237,950	19,000	316,900	1,383,650	110,540	5,620,650	3,065,060	8,796,250	36,551,112
Surplus/(Deficit) Before Allocations	462,887	112,050	25,000	83,100	683,037	739,460	1,072,350	1,804,140	3,615,950	6,996,236

Appendix B - Departmental Detail

FORECAST

	Levy: Self-Sustaining Entities					Rate				City Wide Total
	Sugarloaf Marina	Nickel Beach	Cemetary	Building	Total	Storm Sewer	Wastewater	Water	Total	
Allocated Overhead (Credit Cards / Insurance)	127,269	35,000	2,300	20,000	184,569	-	-	-	-	-
Cost of Borrowing - Internal - Interest	7,794	-	-	-	7,794	-	-	-	-	-
Cost of Borrowing - Internal - Principal	76,883	-	-	-	76,883	-	-	-	-	-
Capital and Related Project (SSE/BC only)	15,000	-	40,000	-	55,000	-	-	-	-	-
COVID - Personnel	-	-	-	-	-	-	-	-	-	-
COVID - Other	-	-	-	-	-	-	-	-	-	-
Facility Costs	154,800	6,500	-	-	161,300	-	-	-	-	-
Fleet and Equipment	-	-	-	-	-	-	-	-	-	-
Personnel	-	-	17,000	-	17,000	-	-	-	-	-
Technology	-	-	-	-	-	-	-	-	-	-
Global Departmental Allocations	78,100	36,800	-	50,800	165,700	-	-	-	-	-
Allocations (To)/From Departments	459,846	78,300	59,300	70,800	668,246	-	-	-	-	-
Surplus/(Deficit) After Allocations	3,041	33,750	(34,300)	12,300	14,791	739,460	1,072,350	1,804,140	3,615,950	6,996,236
Transfer To/(From) Reserves	3,041	33,750	(34,300)	12,300	14,791	111,917	262,349	729,840	1,104,106	6,404,536
Transfers To/(From) Rate	-	-	-	-	-	627,543	810,001	1,074,300	2,511,844	-
Surplus/(Deficit)	-	-	-	-	-	-	-	-	-	591,700

Appendix B - Departmental Detail

BUDGET

	Levy: Self-Sustaining Entities					Rate				City Wide Total
	Sugarloaf Marina	Nickel Beach	Cemetery	Building	Total	Storm Sewer	Wastewater	Water	Total	
Advertising and Sponsorship	500	-	-	-	500	-	-	-	-	88,500
Donations	-	-	-	-	-	-	-	-	-	137,900
Fines	-	-	-	-	-	-	-	-	-	11,500
Fundraising	-	-	-	-	-	-	-	-	-	-
Investment Income	-	-	4,000	-	4,000	-	-	-	-	109,000
Insurance Claim Proceeds	-	-	-	-	-	-	-	-	-	-
Lease Income	127,700	-	-	-	127,700	-	-	-	-	337,600
Licences and Permits	-	-	-	331,700	331,700	-	-	-	-	389,700
Rentals	500	-	-	-	500	-	-	-	-	530,500
Other Revenue	-	-	-	-	-	-	-	-	-	142,500
Chargebacks	-	-	-	-	-	-	-	-	-	-
Fees	5,600	196,200	-	-	201,800	-	-	-	-	582,600
Provincial Offences Act	-	-	-	-	-	-	-	-	-	-
Grants - Other	-	-	-	-	-	-	-	-	-	122,600
Grant - Federal	-	-	-	-	-	-	-	-	-	555,355
Grant - Provincial	-	-	-	-	-	-	-	-	-	3,300,560
Grant - PY	-	-	-	-	-	-	-	-	-	-
Sales	934,900	-	42,900	-	977,800	-	-	-	-	1,020,100
Penalties and Interest	-	-	-	-	-	-	33,000	39,998	72,998	523,498
Property Taxes	-	-	-	-	-	-	-	-	-	20,577,600
Payment In lieu	-	-	-	-	-	-	-	-	-	384,000
Supplemental Tax	-	-	-	-	-	-	-	-	-	150,000
Rate Revenue - Variable	-	-	-	-	-	-	2,207,282	2,128,931	4,336,213	4,336,213
Rate Revenue - Fixed	-	-	-	-	-	854,720	4,519,326	2,572,569	7,946,615	7,946,615
Bulk Haulers	-	-	-	-	-	-	-	-	-	-
Revenue	1,069,200	196,200	46,900	331,700	1,644,000	854,720	6,759,608	4,741,498	12,355,826	41,246,341
Salaries and Wages - Full Time	149,000	-	-	231,300	380,300	-	417,300	417,300	834,600	10,197,100
Salaries and Wages - Part Time	58,800	-	-	-	58,800	-	-	-	-	1,438,100
Salaries and Wages - Students	92,300	80,900	-	-	173,200	-	-	-	-	537,900
Overtime Pay	-	-	-	2,000	2,000	-	20,650	20,650	41,300	343,800
Honourariums	-	-	-	-	-	-	-	-	-	25,000
Employee Benefits	66,100	8,800	-	69,800	144,700	-	123,400	123,400	246,800	3,724,600
Personnel Expenses	366,200	89,700	-	303,100	759,000	-	561,350	561,350	1,122,700	16,266,500
Association/Membership Fees	3,000	-	1,200	2,000	6,200	-	2,000	2,000	4,000	90,300
Auto - Fuel	-	-	-	-	-	-	-	-	-	208,500
Cleaning Supplies	5,000	2,500	-	-	7,500	-	-	-	-	59,700
Library Collection	-	-	-	-	-	-	-	-	-	72,800
Comm and Public Relations	4,500	4,000	-	1,000	9,500	-	10,000	10,000	20,000	153,800
Computer Software	-	-	-	-	-	-	5,000	7,900	12,900	287,900
Contract Services	59,000	36,700	2,100	2,500	100,300	137,700	187,550	170,760	496,010	3,344,110
Cost of Borrowing External Interest	-	-	-	-	-	-	-	-	-	944,182
Cost of Borrowing External Principal	-	-	-	-	-	-	-	-	-	1,462,713

Appendix B - Departmental Detail

BUDGET

	Levy: Self-Sustaining Entities					Rate				City Wide Total
	Sugarloaf Marina	Nickel Beach	Cemetary	Building	Total	Storm Sewer	Wastewater	Water	Total	
Cost of of Goods Sold	140,000	-	-	-	140,000	-	-	-	-	160,500
Credit Card Fees	-	-	-	-	-	-	-	-	-	84,500
PAP / Online Incentives	-	-	-	-	-	-	20,000	20,000	40,000	40,000
Seniors Discount	-	-	-	-	-	-	100,000	-	100,000	100,000
Equipment - Purchase	5,000	-	1,100	-	6,100	-	13,500	17,300	30,800	189,200
Equipment - Rental	-	-	6,900	-	6,900	12,000	-	2,900	14,900	614,900
Financial Expenses	-	-	-	-	-	-	-	-	-	7,000
Land Leases	-	-	-	-	-	-	-	-	-	-
Grants and Sponsorship Expense	-	-	-	-	-	-	-	-	-	373,500
Hospitality Expense	-	-	-	-	-	-	-	-	-	26,800
Insurance - Contract	-	-	-	-	-	-	-	-	-	517,500
Insurance Ded and Adm cost	-	-	-	-	-	-	-	-	-	150,000
Office Supplies	4,400	-	-	1,200	5,600	-	13,750	13,750	27,500	103,800
Postage & Courier	-	-	-	400	400	-	40,000	40,000	80,000	136,100
Program Supplies	1,500	100	-	-	1,600	-	-	-	-	210,900
Protective & Uniform Clothing	2,500	500	-	800	3,800	-	4,000	6,000	10,000	137,700
R&M Grounds	15,000	5,100	8,900	-	29,000	-	-	-	-	260,900
R&M Trails	-	-	-	-	-	-	-	-	-	113,800
R&M Consumables and Parts	45,000	-	-	-	45,000	8,500	45,100	104,500	158,100	632,000
Repairs and Maintenance - Auto	-	-	-	-	-	-	-	-	-	151,800
R&M Playground	-	-	-	-	-	-	-	-	-	3,000
Repairs and Maintenance - Tree	-	-	-	-	-	-	-	-	-	21,200
Staff Training & Development	5,200	2,000	-	11,700	18,900	-	18,400	18,400	36,800	436,100
SME - Audit and Actuary	-	-	-	-	-	-	-	-	-	61,500
SME - Consultants	-	-	-	-	-	-	25,000	34,000	59,000	299,000
Subject Matter Experts - Legal	-	-	-	-	-	-	-	-	-	120,000
Subscriptions and Publications	-	-	-	400	400	-	-	-	-	10,400
Telephone/Internet	16,000	800	-	2,400	19,200	-	-	8,800	8,800	231,700
Travel	1,000	-	-	2,300	3,300	-	1,800	1,800	3,600	82,300
Utilities - Gas	-	-	-	-	-	-	-	-	-	170,400
Utilities - Hydro	-	-	-	-	-	5,000	20,400	2,600	28,000	1,081,800
Utilities - Water	-	-	-	-	-	900	-	-	900	195,300
Property Tax Charges	-	-	-	-	-	10,440	-	-	10,440	10,440
City Owned Property SS Charges	-	-	-	-	-	28,330	-	-	28,330	28,330
Tax Reassessment and Uncollect	-	-	-	-	-	-	-	-	-	323,996
Property Taxes - Rebates	-	-	-	-	-	-	-	-	-	37,000
Property Taxes - Tax Incentive Grants	-	-	-	-	-	-	-	-	-	34,000
Region Rate - Fixed	-	-	-	-	-	-	4,805,000	590,000	5,395,000	5,395,000
Region Rate - Variable	-	-	-	-	-	-	-	1,622,840	1,622,840	1,622,840
Operating Expenses	307,100	51,700	20,200	24,700	403,700	202,870	5,311,500	2,673,550	8,187,920	20,799,211
Total Expenses	673,300	141,400	20,200	327,800	1,162,700	202,870	5,872,850	3,234,900	9,310,620	37,065,711
Surplus/(Deficit) Before Allocations	395,900	54,800	26,700	3,900	481,300	651,850	886,758	1,506,598	3,045,206	4,180,630

Appendix B - Departmental Detail

BUDGET

	Levy: Self-Sustaining Entities					Rate				City Wide Total
	Sugarloaf Marina	Nickel Beach	Cemetary	Building	Total	Storm Sewer	Wastewater	Water	Total	
Allocated Overhead (Credit Cards / Insurance)	53,500	9,800	2,300	16,000	81,600	-	-	-	-	-
Cost of Borrowing - Internal - Interest	7,794	-	-	-	7,794	-	-	-	-	-
Cost of Borrowing - Internal - Principal	76,883	-	-	-	76,883	-	-	-	-	-
Capital and Related Project (SSE/BC only)	15,000	-	40,000	-	55,000	-	-	-	-	-
COVID - Personnel	-	-	-	-	-	-	-	-	-	-
COVID - Other	-	-	-	-	-	-	-	-	-	-
Facility Costs	154,800	6,500	-	-	161,300	-	-	-	-	-
Fleet and Equipment	-	-	-	-	-	-	-	-	-	-
Personnel	-	-	20,000	-	20,000	-	-	-	-	-
Technology	-	-	-	-	-	-	-	-	-	-
Global Departmental Allocations	101,100	36,200	3,000	71,100	211,400	-	-	-	-	-
Allocations (To)/From Departments	409,077	52,500	65,300	87,100	613,977	-	-	-	-	-
Surplus/(Deficit) After Allocations	(13,177)	2,300	(38,600)	(83,200)	(132,677)	651,850	886,758	1,506,598	3,045,206	4,180,630
Transfer To/(From) Reserves	(13,177)	2,300	(38,600)	(83,200)	(132,677)	42,307	258,207	613,748	914,262	4,180,630
Transfers To/(From) Rate	-	-	-	-	-	609,543	628,551	892,850	2,130,944	-
Surplus/(Deficit)	-	-	-	-	-	-	-	-	-	-

Appendix B - Departmental Detail

VARIANCE

	Levy: Self-Sustaining Entities					Rate				City Wide Total
	Sugarloaf Marina	Nickel Beach	Cemetery	Building	Total	Storm Sewer	Wastewater	Water	Total	
Advertising and Sponsorship	-	-	-	-	-	-	-	-	-	(78,000)
Donations	-	-	-	-	-	-	-	-	-	(3,450)
Fines	-	-	-	-	-	-	-	-	-	33,900
Fundraising	-	-	-	-	-	-	-	-	-	600
Investment Income	-	-	-	-	-	-	-	-	-	87,000
Insurance Claim Proceeds	-	-	-	-	-	-	-	-	-	-
Lease Income	-	-	-	-	-	-	-	-	-	(12,200)
Licences and Permits	-	-	-	68,300	68,300	-	-	-	-	61,800
Rentals	2,500	-	-	-	2,500	-	-	-	-	(337,455)
Other Revenue	19,000	-	-	-	19,000	-	-	85,000	85,000	725,065
Chargebacks	6,000	-	-	-	6,000	-	3,000	-	3,000	64,871
Fees	10,887	153,800	-	-	164,687	-	45,000	200	45,200	190,487
Provincial Offences Act	-	-	-	-	-	-	-	-	-	22,260
Grants - Other	-	-	-	-	-	-	-	-	-	57,336
Grant - Federal	-	-	-	-	-	-	-	-	-	600,349
Grant - Provincial	-	-	-	-	-	-	-	-	-	693,709
Grant - PY	-	-	-	-	-	-	-	-	-	-
Sales	165,100	-	(2,900)	-	162,200	-	-	1,000	1,000	123,060
Penalties and Interest	-	-	-	-	-	-	(19,000)	(27,998)	(46,998)	102,502
Property Taxes	-	-	-	-	-	-	-	-	-	-
Payment In lieu	-	-	-	-	-	-	-	-	-	-
Supplemental Tax	-	-	-	-	-	-	-	-	-	-
Rate Revenue - Variable	-	-	-	-	-	-	(1,281,282)	71,069	(1,210,213)	(1,210,213)
Rate Revenue - Fixed	-	-	-	-	-	(4,720)	1,185,674	(1,569)	1,179,385	1,179,385
Bulk Haulers	-	-	-	-	-	-	-	-	-	-
Revenue	203,487	153,800	(2,900)	68,300	422,687	(4,720)	(66,608)	127,702	56,374	2,301,006
Salaries and Wages - Full Time	(67,000)	-	-	(132,300)	(199,300)	-	(158,900)	(29,700)	(188,600)	(190,213)
Salaries and Wages - Part Time	72,200	18,500	-	65,000	155,700	-	50,000	7,600	57,600	330,414
Salaries and Wages - Students	10,700	30,100	-	-	40,800	-	14,400	21,600	36,000	(87,200)
Overtime Pay	-	-	-	10,000	10,000	-	(15,850)	(13,450)	(29,300)	(50,300)
Honourariums	-	-	-	-	-	-	-	-	-	-
Employee Benefits	12,900	9,200	-	(13,800)	8,300	-	(27,400)	20,600	(6,800)	373,241
Personnel Expenses	28,800	57,800	-	(71,100)	15,500	-	(137,750)	6,650	(131,100)	375,943
Association/Membership Fees	-	-	(1,200)	13,000	11,800	-	-	600	600	(10,400)
Auto - Fuel	-	-	-	-	-	-	-	-	-	(18,300)
Cleaning Supplies	-	250	-	-	250	-	-	-	-	(15,750)
Library Collection	-	-	-	-	-	-	-	-	-	1,500
Comm and Public Relations	-	-	-	(1,000)	(1,000)	-	(5,000)	(5,000)	(10,000)	(58,900)
Computer Software	20,000	-	-	-	20,000	-	-	-	-	100,730
Contract Services	41,000	30,900	-	7,500	79,400	(97,700)	-	-	(97,700)	(174,208)
Cost of Borrowing External Interest	-	-	-	-	-	-	-	-	-	16,818
Cost of Borrowing External Principal	-	-	-	-	-	-	-	-	-	8,287
Cost of of Goods Sold	40,000	-	-	-	40,000	-	-	-	-	20,000

Appendix B - Departmental Detail

VARIANCE

	Levy: Self-Sustaining Entities					Rate				City Wide Total
	Sugarloaf Marina	Nickel Beach	Cemetery	Building	Total	Storm Sewer	Wastewater	Water	Total	
Credit Card Fees	-	-	-	-	-	-	-	-	-	10,500
PAP / Online Incentives	-	-	-	-	-	-	15,000	15,000	30,000	61,300
Seniors Discount	-	-	-	-	-	-	(65,000)	-	(65,000)	(65,000)
Equipment - Purchase	(4,000)	-	-	-	(4,000)	-	-	-	-	(23,000)
Equipment - Rental	-	-	-	-	-	6,000	-	-	6,000	(117,500)
Financial Expenses	-	-	-	-	-	-	-	-	-	-
Land Leases	-	-	-	-	-	-	-	-	-	40,000
Grants and Sponsorship Expense	-	-	-	-	-	-	-	-	-	(45,000)
Hospitality Expense	-	-	-	-	-	-	-	-	-	(11,830)
Insurance - Contract	-	-	-	-	-	-	-	-	-	94,015
Insurance Ded and Adm cost	-	-	-	-	-	-	-	-	-	-
Office Supplies	-	-	-	(100)	(100)	-	(3,750)	(3,750)	(7,500)	(14,000)
Postage & Courier	100	-	-	200	300	-	(18,000)	(18,000)	(36,000)	(47,312)
Program Supplies	(500)	-	-	-	(500)	-	-	-	-	(129,380)
Protective & Uniform Clothing	-	600	-	-	600	-	-	-	-	(12,100)
R&M Grounds	-	-	-	-	-	-	-	-	-	(20,400)
R&M Trails	-	-	-	-	-	-	-	-	-	-
R&M Consumables and Parts	15,000	-	-	-	15,000	-	(20,100)	(34,500)	(54,600)	(36,600)
Repairs and Maintenance - Auto	-	-	-	-	-	-	-	-	-	28,200
R&M Playground	-	-	-	-	-	-	-	-	-	17,000
Repairs and Maintenance - Tree	-	-	-	-	-	-	-	-	-	1,500
Staff Training & Development	(3,200)	(2,000)	-	(6,700)	(11,900)	-	(3,400)	(3,400)	(6,800)	(157,300)
SME - Audit and Actuary	-	-	-	-	-	-	-	-	-	10,000
SME - Consultants	-	-	-	50,000	50,000	-	-	(4,000)	(4,000)	129,500
Subject Matter Experts - Legal	-	-	-	-	-	-	-	-	-	172,000
Subscriptions and Publications	-	9,000	-	(200)	8,800	-	-	-	-	7,600
Telephone/Internet	-	-	-	(200)	(200)	-	-	(500)	(500)	(34,842)
Travel	(700)	-	-	(2,300)	(3,000)	-	(1,800)	(1,600)	(3,400)	(71,700)
Utilities - Gas	-	-	-	-	-	-	-	-	-	(38,400)
Utilities - Hydro	-	-	-	-	-	1,000	(12,400)	(700)	(12,100)	(315,900)
Utilities - Water	-	-	-	-	-	-	-	-	-	(69,400)
Property Tax Charges	-	-	-	-	-	-	-	-	-	-
City Owned Property SS Charges	-	-	-	-	-	(1,630)	-	-	(1,630)	(1,630)
Tax Reassessment and Uncollect	-	-	-	-	-	-	-	2,200	2,200	2,200
Property Taxes - Rebates	-	-	-	-	-	-	-	-	-	-
Property Taxes - Tax Incentive Grants	-	-	-	-	-	-	-	-	-	-
Region Rate - Fixed	-	-	-	-	-	-	-	-	-	-
Region Rate - Variable	-	-	-	-	-	-	-	(122,840)	(122,840)	(122,840)
Operating Expenses	107,700	38,750	(1,200)	60,200	205,450	(92,330)	(114,450)	(176,490)	(383,270)	(890,542)
Total Expenses	136,500	96,550	(1,200)	(10,900)	220,950	(92,330)	(252,200)	(169,840)	(514,370)	(514,600)
Surplus/(Deficit) Before Allocations	66,987	57,250	(1,700)	79,200	201,737	87,610	185,592	297,542	570,744	2,815,606

Appendix B - Departmental Detail

VARIANCE

Allocated Overhead (Credit Cards / Insurance)
 Cost of Borrowing - Internal - Interest
 Cost of Borrowing - Internal - Principal
 Capital and Related Project (SSE/BC only)
 COVID - Personnel
 COVID - Other
 Facility Costs
 Fleet and Equipment
 Personnel
 Technology
 Global Departmental Allocations
 Allocations (To)/From Departments
 Surplus/(Deficit) After Allocations
 Transfer To/(From) Reserves
 Transfers To/(From) Rate
 Surplus/(Deficit)

	Levy: Self-Sustaining Entities					Rate				City Wide Total
	Sugarloaf Marina	Nickel Beach	Cemetary	Building	Total	Storm Sewer	Wastewater	Water	Total	
Allocated Overhead (Credit Cards / Insurance)	73,769	25,200	-	4,000	102,969	-	-	-	-	-
Cost of Borrowing - Internal - Interest	-	-	-	-	-	-	-	-	-	-
Cost of Borrowing - Internal - Principal	-	-	-	-	-	-	-	-	-	-
Capital and Related Project (SSE/BC only)	-	-	-	-	-	-	-	-	-	-
COVID - Personnel	-	-	-	-	-	-	-	-	-	-
COVID - Other	-	-	-	-	-	-	-	-	-	-
Facility Costs	-	-	-	-	-	-	-	-	-	-
Fleet and Equipment	-	-	-	-	-	-	-	-	-	-
Personnel	-	-	(3,000)	-	(3,000)	-	-	-	-	-
Technology	-	-	-	-	-	-	-	-	-	-
Global Departmental Allocations	(23,000)	600	(3,000)	(20,300)	(45,700)	-	-	-	-	-
Allocations (To)/From Departments	50,769	25,800	(6,000)	(16,300)	54,269	-	-	-	-	-
Surplus/(Deficit) After Allocations	16,218	31,450	4,300	95,500	147,468	87,610	185,592	297,542	570,744	2,815,606
Transfer To/(From) Reserves	16,218	31,450	4,300	95,500	147,468	69,610	4,142	116,092	189,844	2,223,906
Transfers To/(From) Rate	-	-	-	-	-	18,000	181,450	181,450	380,900	-
Surplus/(Deficit)	-	-	-	-	-	-	-	-	-	591,700

Appendix C - Divisional Summary & Detail

Global Divisional Summary

Appendix C- Global Divisional Summary

		Global						
		Capital (Non-Debt Funding)	Capital (Borrowing Costs)	Global Facilities	Global Fleet	Global Operations	Global Revenue	Total
FORECAST	Total Revenue	1,683,969	125,000	-	-	24,942	25,363,760	27,197,671
	Personnel Expenses	-	-	-	-	-	-	-
	Operating Expenses	-	2,432,000	1,644,600	905,200	1,800,615	394,996	7,177,411
	Total Expense	-	2,432,000	1,644,600	905,200	1,800,615	394,996	7,177,411
	Surplus/(Deficit) Before Allocations	1,683,969	(2,307,000)	(1,644,600)	(905,200)	(1,775,673)	24,968,764	20,020,260
	Allocations: Within Departments	-	-	-	-	-	-	-
	Allocations: Between Departments	(55,000)	-	328,530	251,700	(238,569)	(84,677)	201,984
	Surplus/(Deficit) After Allocations	1,738,969	(2,307,000)	(1,973,130)	(1,156,900)	(1,537,104)	25,053,441	19,818,276
	Transfers to (from) Reserves	4,750,463	-	-	-	71,400	723,776	5,545,639
	Transfers to (from) Rate	(623,724)	(900,120)	-	-	(988,000)	-	(2,511,844)
	Surplus/(Deficit)	(2,387,770)	(1,406,880)	(1,973,130)	(1,156,900)	(620,504)	24,329,665	16,784,481
BUDGET	Total Revenue	974,115	125,000	-	-	-	24,436,400	25,535,515
	Personnel Expenses	-	-	-	-	-	48,538	48,538
	Operating Expenses	-	2,406,895	2,021,600	909,500	1,461,600	396,396	7,195,991
	Total Expense	-	2,406,895	2,021,600	909,500	1,461,600	444,934	7,244,529
	Surplus/(Deficit) Before Allocations	974,115	(2,281,895)	(2,021,600)	(909,500)	(1,461,600)	23,991,466	18,290,986
	Allocations: Within Departments	-	-	-	-	-	-	-
	Allocations: Between Departments	(55,000)	-	74,787	385,419	(135,100)	(140,277)	129,829
	Surplus/(Deficit) After Allocations	1,029,115	(2,281,895)	(2,096,387)	(1,294,919)	(1,326,500)	24,131,743	18,161,157
	Transfers to (from) Reserves	3,859,378	-	-	-	39,300	103,767	4,002,445
	Transfers to (from) Rate	(623,724)	(900,120)	-	-	(607,100)	-	(2,130,944)
	Surplus/(Deficit)	(2,206,539)	(1,381,775)	(2,096,387)	(1,294,919)	(758,700)	24,027,976	16,289,656
VARIANCE	Total Revenue	709,854	-	-	-	24,942	927,360	1,662,156
	Personnel Expenses	-	-	-	-	-	(48,538)	(48,538)
	Operating Expenses	-	25,105	(377,000)	(4,300)	339,015	(1,400)	(18,580)
	Total Expense	-	25,105	(377,000)	(4,300)	339,015	(49,938)	(67,118)
	Surplus/(Deficit) Before Allocations	709,854	(25,105)	377,000	4,300	(314,073)	977,298	1,729,274
	Allocations: Within Departments	-	-	-	-	-	-	-
	Allocations: Between Departments	-	-	253,743	(133,719)	(103,469)	55,600	72,155
	Surplus/(Deficit) After Allocations	709,854	(25,105)	123,257	138,019	(210,604)	921,698	1,657,119
	Transfers to (from) Reserves	891,085	-	-	-	32,100	620,009	1,543,194
	Transfers to (from) Rate	-	-	-	-	(380,900)	-	(380,900)
	Surplus/(Deficit)	(181,231)	(25,105)	123,257	138,019	138,196	301,689	494,825

Appendix C - Divisional Summary & Detail

Global Divisional Detail

Appendix C - Global Divisional Detail

Object Name	Total		Capital (Non-Debt Funding)		Capital (Borrowing Costs)		Global Facilities	
	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021
Donations	125,000	125,000	-	-	125,000	125,000	-	-
Investment Income	192,000	105,000	-	-	-	-	-	-
Lease Income	40,200	40,200	-	-	-	-	-	-
Rentals	18,000	18,000	-	-	-	-	-	-
Other Revenue	693,111	-	869	-	-	-	-	-
Provincial Offences Act	22,260	-	-	-	-	-	-	-
Grants - Other	125,636	-	125,636	-	-	-	-	-
Grant - Federal	1,138,704	555,355	1,138,704	555,355	-	-	-	-
Grant - Provincial	3,131,160	3,109,860	418,760	418,760	-	-	-	-
Penalties and Interest	600,000	470,500	-	-	-	-	-	-
Property Taxes	20,577,600	20,577,600	-	-	-	-	-	-
Payment In lieu	384,000	384,000	-	-	-	-	-	-
Supplemental Tax	150,000	150,000	-	-	-	-	-	-
Total Revenue	27,197,671	25,535,515	1,683,969	974,115	125,000	125,000	-	-
Salaries and Wages - Full Time	-	35,138	-	-	-	-	-	-
Employee Benefits	-	13,400	-	-	-	-	-	-
Association/Membership Fees	12,700	12,700	-	-	-	-	-	-
Auto - Fuel	190,000	208,500	-	-	-	-	-	-
Computer Software	340,000	274,000	-	-	-	-	-	-
Contract Services	633,600	641,100	-	-	-	-	457,600	457,600
Cost of Borrowing External Interest	961,000	944,182	-	-	961,000	944,182	-	-
Cost of Borrowing External Principal	1,471,000	1,462,713	-	-	1,471,000	1,462,713	-	-
Credit Card Fees	95,000	84,500	-	-	-	-	-	-
Equipment - Rental	422,200	427,600	-	-	-	-	4,000	9,400
Financial Expenses	7,000	7,000	-	-	-	-	-	-
Land Leases	40,000	-	-	-	-	-	40,000	-
Insurance - Contract	611,515	517,500	-	-	-	-	-	-
Insurance Ded and Adm cost	150,000	150,000	-	-	-	-	-	-
Protective & Uniform Clothing	32,300	32,300	-	-	-	-	-	-
R&M Consumables and Parts	136,000	136,000	-	-	-	-	136,000	136,000
Repairs and Maintenance - Auto	180,000	151,800	-	-	-	-	-	-
Staff Training & Development	88,800	88,800	-	-	-	-	-	-
Subject Matter Experts - Legal	292,000	120,000	-	-	-	-	-	-
Telephone/Internet	81,000	105,900	-	-	-	-	-	-
Travel	-	17,800	-	-	-	-	-	-
Utilities - Gas	132,000	170,400	-	-	-	-	132,000	170,400
Utilities - Hydro	750,000	1,053,800	-	-	-	-	750,000	1,053,800
Utilities - Water	125,000	194,400	-	-	-	-	125,000	194,400
Tax Reassessment and Uncollect	323,996	323,996	-	-	-	-	-	-
Property Taxes - Rebates	37,000	37,000	-	-	-	-	-	-
Property Taxes - Tax Incentive Grants	34,000	34,000	-	-	-	-	-	-
Total Expense	7,177,411	7,244,529	-	-	2,432,000	2,406,895	1,644,600	2,021,600

Appendix C - Global Divisional Detail

Object Name	Total		Capital (Non-Debt Funding)		Capital (Borrowing Costs)		Global Facilities	
	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021
Surplus/(Deficit) Before Allocations	20,020,260	18,290,986	1,683,969	974,115	(2,307,000)	(2,281,895)	(1,644,600)	(2,021,600)
Allocations: Within Departments	-	-	-	-	-	-	-	-
Allocated Overhead (Credit Cards / Insurance)	(238,569)	(135,100)	-	-	-	-	-	-
Cost of Borrowing - Internal - Interest	(7,794)	(7,794)	-	-	-	-	-	-
Cost of Borrowing - Internal - Principal	(76,883)	(76,883)	-	-	-	-	-	-
Capital and Related Project (SSE/BC only)	(55,000)	(55,000)	(55,000)	(55,000)	-	-	-	-
COVID - Other	270,000	-	-	-	-	-	270,000	-
Facility Costs	(348,800)	(348,900)	-	-	-	-	(348,800)	(348,900)
Technology - Hardware	659,030	753,506	-	-	-	-	407,330	423,687
Allocations: Between Departments	201,984	129,829	(55,000)	(55,000)	-	-	328,530	74,787
Surplus/(Deficit) (After Allocations)	19,818,276	18,161,157	1,738,969	1,029,115	(2,307,000)	(2,281,895)	(1,973,130)	(2,096,387)
Transfers to (from) Reserves	5,545,639	4,002,445	4,750,463	3,859,378	-	-	-	-
Transfers to (from) Rate	(2,511,844)	(2,130,944)	(623,724)	(623,724)	(900,120)	(900,120)	-	-
Total Transfers	3,033,795	1,871,501	4,126,739	3,235,654	(900,120)	(900,120)	-	-
Surplus/(Deficit)	16,784,481	16,289,656	(2,387,770)	(2,206,539)	(1,406,880)	(1,381,775)	(1,973,130)	(2,096,387)

Appendix C - Global Divisional Detail

Object Name	Global Fleet		Global Operations		Global Revenue	
	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021
Donations	-	-	-	-	-	-
Investment Income	-	-	-	-	192,000	105,000
Lease Income	-	-	-	-	40,200	40,200
Rentals	-	-	-	-	18,000	18,000
Other Revenue	-	-	24,942	-	667,300	-
Provincial Offences Act	-	-	-	-	22,260	-
Grants - Other	-	-	-	-	-	-
Grant - Federal	-	-	-	-	-	-
Grant - Provincial	-	-	-	-	2,712,400	2,691,100
Penalties and Interest	-	-	-	-	600,000	470,500
Property Taxes	-	-	-	-	20,577,600	20,577,600
Payment In lieu	-	-	-	-	384,000	384,000
Supplemental Tax	-	-	-	-	150,000	150,000
Total Revenue	-	-	24,942	-	25,363,760	24,436,400
Salaries and Wages - Full Time	-	-	-	-	-	35,138
Employee Benefits	-	-	-	-	-	13,400
Association/Membership Fees	-	-	12,700	12,700	-	-
Auto - Fuel	190,000	208,500	-	-	-	-
Computer Software	-	-	340,000	274,000	-	-
Contract Services	96,000	106,000	80,000	77,500	-	-
Cost of Borrowing External Interest	-	-	-	-	-	-
Cost of Borrowing External Principal	-	-	-	-	-	-
Credit Card Fees	-	-	95,000	84,500	-	-
Equipment - Rental	418,200	418,200	-	-	-	-
Financial Expenses	-	-	7,000	7,000	-	-
Land Leases	-	-	-	-	-	-
Insurance - Contract	-	-	611,515	517,500	-	-
Insurance Ded and Adm cost	-	-	150,000	150,000	-	-
Protective & Uniform Clothing	-	-	32,300	32,300	-	-
R&M Consumables and Parts	-	-	-	-	-	-
Repairs and Maintenance - Auto	180,000	151,800	-	-	-	-
Staff Training & Development	-	-	88,800	88,800	-	-
Subject Matter Experts - Legal	-	-	292,000	120,000	-	-
Telephone/Internet	21,000	25,000	60,000	79,500	-	1,400
Travel	-	-	-	17,800	-	-
Utilities - Gas	-	-	-	-	-	-
Utilities - Hydro	-	-	-	-	-	-
Utilities - Water	-	-	-	-	-	-
Tax Reassessment and Uncollect	-	-	-	-	323,996	323,996
Property Taxes - Rebates	-	-	-	-	37,000	37,000
Property Taxes - Tax Incentive Grants	-	-	-	-	34,000	34,000
Total Expense	905,200	909,500	1,800,615	1,461,600	394,996	444,934

Appendix C - Global Divisional Detail

Object Name	Global Fleet		Global Operations		Global Revenue	
	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021
Surplus/(Deficit) Before Allocations	(905,200)	(909,500)	(1,775,673)	(1,461,600)	24,968,764	23,991,466
Allocations: Within Departments	-	-	-	-	-	-
Allocated Overhead (Credit Cards / Insurance)	-	-	(238,569)	(135,100)	-	-
Cost of Borrowing - Internal - Interest	-	-	-	-	(7,794)	(7,794)
Cost of Borrowing - Internal - Principal	-	-	-	-	(76,883)	(76,883)
Capital and Related Project (SSE/BC only)	-	-	-	-	-	-
COVID - Other	-	-	-	-	-	-
Facility Costs	-	-	-	-	-	-
Technology - Hardware	251,700	385,419	-	-	-	(55,600)
Allocations: Between Departments	251,700	385,419	(238,569)	(135,100)	(84,677)	(140,277)
Surplus/(Deficit) (After Allocations)	(1,156,900)	(1,294,919)	(1,537,104)	(1,326,500)	25,053,441	24,131,743
Transfers to (from) Reserves	-	-	71,400	39,300	723,776	103,767
Transfers to (from) Rate	-	-	(988,000)	(607,100)	-	-
Total Transfers	-	-	(916,600)	(567,800)	723,776	103,767
Surplus/(Deficit)	(1,156,900)	(1,294,919)	(620,504)	(758,700)	24,329,665	24,027,976

Appendix C - Divisional Summary & Detail

Programs, Grants and Activities (PGA) Divisional Summary

Appendix C - PGA Divisional Summary

		Programs, Grants and Activities										
		Airport	Animal Control	Canal Days	CIP Incentives	Civic Celebrations	Community Grants	COVID-19	Crossing Guards	EcDev & Tourism Grants	Goderich Elevator	Municipal Election
FORECAST	Total Revenue	4,804	-	-	-	-	-	630,536	-	-	150,000	-
	Personnel Expenses	-	-	-	-	-	-	-	175,000	-	-	-
	Operating Expenses	29,406	183,100	-	68,000	18,000	144,200	126,686	2,400	6,500	85,000	2,000
	Total Expense	29,406	183,100	-	68,000	18,000	144,200	126,686	177,400	6,500	85,000	2,000
	Surplus/(Deficit) Before Allocations	(24,602)	(183,100)	-	(68,000)	(18,000)	(144,200)	503,850	(177,400)	(6,500)	65,000	(2,000)
	Allocations: Within Departments	-	-	-	-	-	-	-	-	-	-	-
	Allocations: Between Departments	-	3,700	23,238	-	23,238	14,700	411,850	-	2,789	-	-
	Surplus/(Deficit) After Allocations	(24,602)	(186,800)	(23,238)	(68,000)	(41,238)	(158,900)	92,000	(177,400)	(9,289)	65,000	(2,000)
	Transfers to (from) Reserves	-	-	-	-	-	15,000	92,000	-	-	-	28,000
	Transfers to (from) Rate	-	-	-	-	-	-	-	-	-	-	-
	Surplus/(Deficit)	(24,602)	(186,800)	(23,238)	(68,000)	(41,238)	(173,900)	-	(177,400)	(9,289)	65,000	(30,000)
BUDGET	Total Revenue	-	-	160,500	-	28,600	-	(78,900)	-	-	150,000	-
	Personnel Expenses	-	-	-	-	-	-	40,000	347,000	-	-	-
	Operating Expenses	30,000	189,800	285,500	68,000	45,200	144,200	134,500	12,700	25,000	85,000	-
	Total Expense	30,000	189,800	285,500	68,000	45,200	144,200	174,500	359,700	25,000	85,000	-
	Surplus/(Deficit) Before Allocations	(30,000)	(189,800)	(125,000)	(68,000)	(16,600)	(144,200)	(253,400)	(359,700)	(25,000)	65,000	-
	Allocations: Within Departments	-	-	-	-	-	-	-	-	-	-	-
	Allocations: Between Departments	-	3,700	66,475	-	53,180	14,700	-	-	3,989	-	-
	Surplus/(Deficit) After Allocations	(30,000)	(193,500)	(191,475)	(68,000)	(69,780)	(158,900)	(253,400)	(359,700)	(28,989)	65,000	-
	Transfers to (from) Reserves	-	-	-	-	-	15,000	(253,400)	-	-	-	30,000
	Transfers to (from) Rate	-	-	-	-	-	-	-	-	-	-	-
	Total Transfers	-	-	-	-	15,000	(253,400)	-	-	-	30,000	
	Surplus/(Deficit)	(30,000)	(193,500)	(191,475)	(68,000)	(69,780)	(173,900)	-	(359,700)	(28,989)	65,000	(30,000)
VARIANCE	Total Revenue	4,804	-	(160,500)	-	(28,600)	-	709,436	-	-	-	-
	Personnel Expenses	-	-	-	-	-	-	(40,000)	(172,000)	-	-	-
	Operating Expenses	(594)	(6,700)	(285,500)	-	(27,200)	-	(7,814)	(10,300)	(18,500)	-	2,000
	Total Expense	(594)	(6,700)	(285,500)	-	(27,200)	-	(47,814)	(182,300)	(18,500)	-	2,000
	Surplus/(Deficit) Before Allocations	5,398	6,700	125,000	-	(1,400)	-	757,250	182,300	18,500	-	(2,000)
	Allocations: Within Departments	-	-	-	-	-	-	-	-	-	-	-
	Allocations: Between Departments	-	-	(43,238)	-	(29,943)	-	411,850	-	(1,200)	-	-
	Surplus/(Deficit) After Allocations	5,398	6,700	168,238	-	28,543	-	345,400	182,300	19,700	-	(2,000)
	Transfers to (from) Reserves	-	-	-	-	-	-	345,400	-	-	-	(2,000)
	Transfers to (from) Rate	-	-	-	-	-	-	-	-	-	-	-
	Total Transfers	-	-	-	-	-	345,400	-	-	-	(2,000)	
	Surplus/(Deficit)	5,398	6,700	168,238	-	28,543	-	182,300	19,700	-	-	

Appendix C - PGA Divisional Summary

		Programs, Grants and Activities							
		Outdoor Vendors	Physician Recruitment	Residential Rebates	Roselawn	Showboat - Lighthouse	SportsFest	Transit	Total
FORECAST	Total Revenue	5,495	-	-	6,500	-	-	159,380	956,715
	Personnel Expenses	-	-	-	-	-	-	-	175,000
	Operating Expenses	-	87,000	1,000	6,670	25,500	-	291,000	1,076,462
	Total Expense	-	87,000	1,000	6,670	25,500	-	291,000	1,251,462
	Surplus/(Deficit) Before Allocations	5,495	(87,000)	(1,000)	(170)	(25,500)	-	(131,620)	(294,747)
	Allocations: Within Departments	-	-	-	-	-	-	-	-
	Allocations: Between Departments	3,359	-	-	61,400	-	-	-	544,273
	Surplus/(Deficit) After Allocations	2,136	(87,000)	(1,000)	(61,570)	(25,500)	-	(131,620)	(839,020)
	Transfers to (from) Reserves	-	-	-	-	-	-	-	135,000
	Transfers to (from) Rate	-	-	-	-	-	-	-	-
	Surplus/(Deficit)	2,136	(87,000)	(1,000)	(61,570)	(25,500)	-	(131,620)	(974,020)
BUDGET	Total Revenue	11,600	1,000	-	15,000	-	9,000	138,000	434,800
	Personnel Expenses	-	-	-	-	-	-	-	387,000
	Operating Expenses	6,000	148,000	-	4,300	25,000	5,000	303,700	1,511,900
	Total Expense	6,000	148,000	-	4,300	25,000	5,000	303,700	1,898,900
	Surplus/(Deficit) Before Allocations	5,600	(147,000)	-	10,700	(25,000)	4,000	(165,700)	(1,464,100)
	Allocations: Within Departments	-	-	-	-	-	-	-	-
	Allocations: Between Departments	4,259	-	-	61,400	-	6,648	-	214,350
	Surplus/(Deficit) After Allocations	1,341	(147,000)	-	(50,700)	(25,000)	(2,648)	(165,700)	(1,678,450)
	Transfers to (from) Reserves	-	-	-	-	-	-	-	(208,400)
	Transfers to (from) Rate	-	-	-	-	-	-	-	-
	Total Transfers	-	-	-	-	-	-	-	(208,400)
	Surplus/(Deficit)	1,341	(147,000)	-	(50,700)	(25,000)	(2,648)	(165,700)	(1,470,050)
VARIANCE	Total Revenue	(6,105)	(1,000)	-	(8,500)	-	(9,000)	21,380	521,915
	Personnel Expenses	-	-	-	-	-	-	-	(212,000)
	Operating Expenses	(6,000)	(61,000)	1,000	2,370	500	(5,000)	(12,700)	(435,438)
	Total Expense	(6,000)	(61,000)	1,000	2,370	500	(5,000)	(12,700)	(647,438)
	Surplus/(Deficit) Before Allocations	(105)	60,000	(1,000)	(10,870)	(500)	(4,000)	34,080	1,169,353
	Allocations: Within Departments	-	-	-	-	-	-	-	-
	Allocations: Between Departments	(900)	-	-	-	-	(6,648)	-	329,923
	Surplus/(Deficit) After Allocations	795	60,000	(1,000)	(10,870)	(500)	2,648	34,080	839,431
	Transfers to (from) Reserves	-	-	-	-	-	-	-	343,400
	Transfers to (from) Rate	-	-	-	-	-	-	-	-
	Total Transfers	-	-	-	-	-	-	-	343,400
	Surplus/(Deficit)	795	60,000	(1,000)	(10,870)	(500)	2,648	34,080	496,031

Appendix C - Divisional Summary & Detail

Programs, Grants and Activities (PGA) Divisional Detail

Appendix C - PGA Divisional Detail

Object Name	Total		Airport		Animal Control		Canal Days		CIP Incentives	
	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021
Advertising and Sponsorship	-	53,000	-	-	-	-	-	52,500	-	-
Donations	1,000	-	-	-	-	-	-	-	-	-
Fundraising	-	-	-	-	-	-	-	-	-	-
Lease Income	155,000	151,000	-	-	-	-	-	-	-	-
Rentals	(5)	(2,300)	-	-	-	-	-	45,000	-	-
Other Revenue	6,804	-	4,804	-	-	-	-	-	-	-
Fees	9,000	48,900	-	-	-	-	-	38,000	-	-
Grants - Other	4,000	41,200	-	-	-	-	-	-	-	-
Grant - Provincial	780,916	138,000	-	-	-	-	-	-	-	-
Sales	-	25,000	-	-	-	-	-	25,000	-	-
Penalties and Interest	-	(20,000)	-	-	-	-	-	-	-	-
Total Revenue	956,715	434,800	4,804	-	-	-	-	160,500	-	-
Salaries and Wages - Part Time	145,000	273,500	-	-	-	-	-	-	-	-
Salaries and Wages - Students	-	40,000	-	-	-	-	-	-	-	-
Employee Benefits	30,000	73,500	-	-	-	-	-	-	-	-
Association/Membership Fees	-	200	-	-	-	-	-	-	-	-
Cleaning Supplies	10,900	20,700	-	-	-	-	-	-	-	-
Comm and Public Relations	10,000	42,000	-	-	-	-	-	20,000	-	-
Computer Software	15,000	-	-	-	-	-	-	-	-	-
Contract Services	577,192	651,500	29,406	30,000	183,100	189,800	-	75,000	-	-
Cost of of Goods Sold	-	15,000	-	-	-	-	-	15,000	-	-
Equipment - Purchase	-	-	-	-	-	-	-	-	-	-
Equipment - Rental	-	115,000	-	-	-	-	-	115,000	-	-
Financial Expenses	-	-	-	-	-	-	-	-	-	-
Grants and Sponsorship Expense	328,200	373,500	-	-	-	-	-	4,500	68,000	68,000
Hospitality Expense	-	-	-	-	-	-	-	-	-	-
Insurance - Contract	-	-	-	-	-	-	-	-	-	-
Office Supplies	200	500	-	-	-	-	-	-	-	-
Postage & Courier	200	-	-	-	-	-	-	-	-	-
Program Supplies	18,720	107,700	-	-	-	-	-	56,000	-	-
Protective & Uniform Clothing	21,500	48,000	-	-	-	-	-	-	-	-
R&M Grounds	86,500	87,500	-	-	-	-	-	-	-	-
Repairs and Maintenance - Tree	1,500	-	-	-	-	-	-	-	-	-
Staff Training & Development	-	6,800	-	-	-	-	-	-	-	-
SME - Consultants	4,500	40,000	-	-	-	-	-	-	-	-
Subscriptions and Publications	-	-	-	-	-	-	-	-	-	-
Telephone/Internet	1,950	2,100	-	-	-	-	-	-	-	-
Travel	100	1,400	-	-	-	-	-	-	-	-
Total Expense	1,251,462	1,898,900	29,406	30,000	183,100	189,800	-	285,500	68,000	68,000
Surplus/(Deficit) Before Allocations	(294,747)	(1,464,100)	(24,602)	(30,000)	(183,100)	(189,800)	-	(125,000)	(68,000)	(68,000)

Appendix C - PGA Divisional Detail

Object Name	Total		Airport		Animal Control		Canal Days		CIP Incentives	
	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021
Allocations: Within Departments	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) - Directly Attributable	(294,747)	(1,464,100)	(24,602)	(30,000)	(183,100)	(189,800)	-	(125,000)	(68,000)	(68,000)
COVID - Personnel	414,800	-	-	-	-	-	-	-	-	-
COVID - Other	(2,950)	-	-	-	-	-	-	-	-	-
Facility Costs	81,300	81,400	-	-	3,700	3,700	-	-	-	-
Personnel	-	-	-	-	-	-	-	-	-	-
Technology - Hardware	51,123	132,950	-	-	-	-	23,238	66,475	-	-
Allocations: Between Departments	544,273	214,350	-	-	3,700	3,700	23,238	66,475	-	-
Surplus/(Deficit) (After Allocations)	(839,020)	(1,678,450)	(24,602)	(30,000)	(186,800)	(193,500)	(23,238)	(191,475)	(68,000)	(68,000)
Transfers to (from) Reserves	135,000	(208,400)	-	-	-	-	-	-	-	-
Total Transfers	135,000	(208,400)	-	-	-	-	-	-	-	-
Surplus/(Deficit)	(974,020)	(1,470,050)	(24,602)	(30,000)	(186,800)	(193,500)	(23,238)	(191,475)	(68,000)	(68,000)

Appendix C - PGA Divisional Detail

Object Name	Civic Celebrations		Community Grants		COVID-19		Crossing Guards	
	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021
Advertising and Sponsorship	-	-	-	-	-	-	-	-
Donations	-	-	-	-	-	-	-	-
Fundraising	-	-	-	-	-	-	-	-
Lease Income	-	-	-	-	-	-	-	-
Rentals	-	-	-	-	-	(58,900)	-	-
Other Revenue	-	-	-	-	-	-	-	-
Fees	-	2,400	-	-	-	-	-	-
Grants - Other	-	26,200	-	-	-	-	-	-
Grant - Provincial	-	-	-	-	630,536	-	-	-
Sales	-	-	-	-	-	-	-	-
Penalties and Interest	-	-	-	-	-	(20,000)	-	-
Total Revenue	-	28,600	-	-	630,536	(78,900)	-	-
Salaries and Wages - Part Time	-	-	-	-	-	-	145,000	273,500
Salaries and Wages - Students	-	-	-	-	-	40,000	-	-
Employee Benefits	-	-	-	-	-	-	30,000	73,500
Association/Membership Fees	-	-	-	-	-	-	-	-
Cleaning Supplies	-	-	-	-	10,000	20,000	-	-
Comm and Public Relations	-	-	-	-	10,000	20,000	-	-
Computer Software	-	-	-	-	15,000	-	-	-
Contract Services	-	-	-	-	71,686	49,500	-	-
Cost of of Goods Sold	-	-	-	-	-	-	-	-
Equipment - Purchase	-	-	-	-	-	-	-	-
Equipment - Rental	-	-	-	-	-	-	-	-
Financial Expenses	-	-	-	-	-	-	-	-
Grants and Sponsorship Expense	-	-	144,200	144,200	-	-	-	-
Hospitality Expense	-	-	-	-	-	-	-	-
Insurance - Contract	-	-	-	-	-	-	-	-
Office Supplies	-	-	-	-	-	-	200	500
Postage & Courier	-	-	-	-	-	-	-	-
Program Supplies	18,000	42,700	-	-	-	-	600	1,000
Protective & Uniform Clothing	-	-	-	-	20,000	45,000	1,500	3,000
R&M Grounds	-	2,500	-	-	-	-	-	-
Repairs and Maintenance - Tree	-	-	-	-	-	-	-	-
Staff Training & Development	-	-	-	-	-	-	-	6,800
SME - Consultants	-	-	-	-	-	-	-	-
Subscriptions and Publications	-	-	-	-	-	-	-	-
Telephone/Internet	-	-	-	-	-	-	-	-
Travel	-	-	-	-	-	-	100	1,400
Total Expense	18,000	45,200	144,200	144,200	126,686	174,500	177,400	359,700
Surplus/(Deficit) Before Allocations	(18,000)	(16,600)	(144,200)	(144,200)	503,850	(253,400)	(177,400)	(359,700)

Appendix C - PGA Divisional Detail

Object Name	Civic Celebrations		Community Grants		COVID-19		Crossing Guards	
	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021
Allocations: Within Departments	-	-	-	-	-	-	-	-
Surplus/(Deficit) - Directly Attributable	(18,000)	(16,600)	(144,200)	(144,200)	503,850	(253,400)	(177,400)	(359,700)
COVID - Personnel	-	-	-	-	414,800	-	-	-
COVID - Other	-	-	-	-	(2,950)	-	-	-
Facility Costs	-	-	14,700	14,700	-	-	-	-
Personnel	-	-	-	-	-	-	-	-
Technology - Hardware	23,238	53,180	-	-	-	-	-	-
Allocations: Between Departments	23,238	53,180	14,700	14,700	411,850	-	-	-
Surplus/(Deficit) (After Allocations)	(41,238)	(69,780)	(158,900)	(158,900)	92,000	(253,400)	(177,400)	(359,700)
Transfers to (from) Reserves	-	-	15,000	15,000	92,000	(253,400)	-	-
Total Transfers	-	-	15,000	15,000	92,000	(253,400)	-	-
Surplus/(Deficit)	(41,238)	(69,780)	(173,900)	(173,900)	-	-	(177,400)	(359,700)

Appendix C - PGA Divisional Detail

Object Name	EcDev and Tourism Grants		Goderich Elevator		Municipal Election		Outdoor Vendors	
	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021
Advertising and Sponsorship	-	-	-	-	-	-	-	-
Donations	-	-	-	-	-	-	-	-
Fundraising	-	-	-	-	-	-	-	-
Lease Income	-	-	150,000	150,000	-	-	5,000	-
Rentals	-	-	-	-	-	-	(5)	11,600
Other Revenue	-	-	-	-	-	-	500	-
Fees	-	-	-	-	-	-	-	-
Grants - Other	-	-	-	-	-	-	-	-
Grant - Provincial	-	-	-	-	-	-	-	-
Sales	-	-	-	-	-	-	-	-
Penalties and Interest	-	-	-	-	-	-	-	-
Total Revenue	-	-	150,000	150,000	-	-	5,495	11,600
Salaries and Wages - Part Time	-	-	-	-	-	-	-	-
Salaries and Wages - Students	-	-	-	-	-	-	-	-
Employee Benefits	-	-	-	-	-	-	-	-
Association/Membership Fees	-	-	-	-	-	-	-	-
Cleaning Supplies	-	-	-	-	-	-	-	700
Comm and Public Relations	-	-	-	-	-	-	-	-
Computer Software	-	-	-	-	-	-	-	-
Contract Services	-	-	-	-	2,000	-	-	300
Cost of of Goods Sold	-	-	-	-	-	-	-	-
Equipment - Purchase	-	-	-	-	-	-	-	-
Equipment - Rental	-	-	-	-	-	-	-	-
Financial Expenses	-	-	-	-	-	-	-	-
Grants and Sponsorship Expense	6,500	25,000	-	-	-	-	-	-
Hospitality Expense	-	-	-	-	-	-	-	-
Insurance - Contract	-	-	-	-	-	-	-	-
Office Supplies	-	-	-	-	-	-	-	-
Postage & Courier	-	-	-	-	-	-	-	-
Program Supplies	-	-	-	-	-	-	-	5,000
Protective & Uniform Clothing	-	-	-	-	-	-	-	-
R&M Grounds	-	-	85,000	85,000	-	-	-	-
Repairs and Maintenance - Tree	-	-	-	-	-	-	-	-
Staff Training & Development	-	-	-	-	-	-	-	-
SME - Consultants	-	-	-	-	-	-	-	-
Subscriptions and Publications	-	-	-	-	-	-	-	-
Telephone/Internet	-	-	-	-	-	-	-	-
Travel	-	-	-	-	-	-	-	-
Total Expense	6,500	25,000	85,000	85,000	2,000	-	-	6,000
Surplus/(Deficit) Before Allocations	(6,500)	(25,000)	65,000	65,000	(2,000)	-	5,495	5,600

Appendix C - PGA Divisional Detail

Object Name	EcDev and Tourism Grants		Goderich Elevator		Municipal Election		Outdoor Vendors	
	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021
Allocations: Within Departments	-	-	-	-	-	-	-	-
Surplus/(Deficit) - Directly Attributable	(6,500)	(25,000)	65,000	65,000	(2,000)	-	5,495	5,600
COVID - Personnel	-	-	-	-	-	-	-	-
COVID - Other	-	-	-	-	-	-	-	-
Facility Costs	-	-	-	-	-	-	1,500	1,600
Personnel	-	-	-	-	-	-	-	-
Technology - Hardware	2,789	3,989	-	-	-	-	1,859	2,659
Allocations: Between Departments	2,789	3,989	-	-	-	-	3,359	4,259
Surplus/(Deficit) (After Allocations)	(9,289)	(28,989)	65,000	65,000	(2,000)	-	2,136	1,341
Transfers to (from) Reserves	-	-	-	-	28,000	30,000	-	-
Total Transfers	-	-	-	-	28,000	30,000	-	-
Surplus/(Deficit)	(9,289)	(28,989)	65,000	65,000	(30,000)	(30,000)	2,136	1,341

Appendix C - PGA Divisional Detail

Object Name	Physician Recruitment		Residential Rebates		Roselawn		Showboat - Lighthouse	
	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021
Advertising and Sponsorship	-	-	-	-	-	-	-	-
Donations	-	-	-	-	1,000	-	-	-
Fundraising	-	-	-	-	-	-	-	-
Lease Income	-	1,000	-	-	-	-	-	-
Rentals	-	-	-	-	-	-	-	-
Other Revenue	-	-	-	-	1,500	-	-	-
Fees	-	-	-	-	-	-	-	-
Grants - Other	-	-	-	-	4,000	15,000	-	-
Grant - Provincial	-	-	-	-	-	-	-	-
Sales	-	-	-	-	-	-	-	-
Penalties and Interest	-	-	-	-	-	-	-	-
Total Revenue	-	1,000	-	-	6,500	15,000	-	-
Salaries and Wages - Part Time	-	-	-	-	-	-	-	-
Salaries and Wages - Students	-	-	-	-	-	-	-	-
Employee Benefits	-	-	-	-	-	-	-	-
Association/Membership Fees	-	200	-	-	-	-	-	-
Cleaning Supplies	-	-	-	-	900	-	-	-
Comm and Public Relations	-	-	-	-	-	-	-	-
Computer Software	-	-	-	-	-	-	-	-
Contract Services	-	-	-	-	-	3,200	-	-
Cost of of Goods Sold	-	-	-	-	-	-	-	-
Equipment - Purchase	-	-	-	-	-	-	-	-
Equipment - Rental	-	-	-	-	-	-	-	-
Financial Expenses	-	-	-	-	-	-	-	-
Grants and Sponsorship Expense	83,000	106,800	1,000	-	-	-	25,500	25,000
Hospitality Expense	-	-	-	-	-	-	-	-
Insurance - Contract	-	-	-	-	-	-	-	-
Office Supplies	-	-	-	-	-	-	-	-
Postage & Courier	-	-	-	-	200	-	-	-
Program Supplies	-	-	-	-	120	-	-	-
Protective & Uniform Clothing	-	-	-	-	-	-	-	-
R&M Grounds	-	-	-	-	1,500	-	-	-
Repairs and Maintenance - Tree	-	-	-	-	1,500	-	-	-
Staff Training & Development	-	-	-	-	-	-	-	-
SME - Consultants	4,000	40,000	-	-	500	-	-	-
Subscriptions and Publications	-	-	-	-	-	-	-	-
Telephone/Internet	-	1,000	-	-	1,950	1,100	-	-
Travel	-	-	-	-	-	-	-	-
Total Expense	87,000	148,000	1,000	-	6,670	4,300	25,500	25,000
Surplus/(Deficit) Before Allocations	(87,000)	(147,000)	(1,000)	-	(170)	10,700	(25,500)	(25,000)

Appendix C - PGA Divisional Detail

Object Name	Physician Recruitment		Residential Rebates		Roselawn		Showboat - Lighthouse	
	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021
Allocations: Within Departments	-	-	-	-	-	-	-	-
Surplus/(Deficit) - Directly Attributable	(87,000)	(147,000)	(1,000)	-	(170)	10,700	(25,500)	(25,000)
COVID - Personnel	-	-	-	-	-	-	-	-
COVID - Other	-	-	-	-	-	-	-	-
Facility Costs	-	-	-	-	61,400	61,400	-	-
Personnel	-	-	-	-	-	-	-	-
Technology - Hardware	-	-	-	-	-	-	-	-
Allocations: Between Departments	-	-	-	-	61,400	61,400	-	-
Surplus/(Deficit) (After Allocations)	(87,000)	(147,000)	(1,000)	-	(61,570)	(50,700)	(25,500)	(25,000)
Transfers to (from) Reserves	-	-	-	-	-	-	-	-
Total Transfers	-	-	-	-	-	-	-	-
Surplus/(Deficit)	(87,000)	(147,000)	(1,000)	-	(61,570)	(50,700)	(25,500)	(25,000)

Appendix C - PGA Divisional Detail

Object Name	SportsFest		Transit	
	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021
Advertising and Sponsorship	-	500	-	-
Donations	-	-	-	-
Fundraising	-	-	-	-
Lease Income	-	-	-	-
Rentals	-	-	-	-
Other Revenue	-	-	-	-
Fees	-	8,500	9,000	-
Grants - Other	-	-	-	-
Grant - Provincial	-	-	150,380	138,000
Sales	-	-	-	-
Penalties and Interest	-	-	-	-
Total Revenue	-	9,000	159,380	138,000
Salaries and Wages - Part Time	-	-	-	-
Salaries and Wages - Students	-	-	-	-
Employee Benefits	-	-	-	-
Association/Membership Fees	-	-	-	-
Cleaning Supplies	-	-	-	-
Comm and Public Relations	-	2,000	-	-
Computer Software	-	-	-	-
Contract Services	-	-	291,000	303,700
Cost of of Goods Sold	-	-	-	-
Equipment - Purchase	-	-	-	-
Equipment - Rental	-	-	-	-
Financial Expenses	-	-	-	-
Grants and Sponsorship Expense	-	-	-	-
Hospitality Expense	-	-	-	-
Insurance - Contract	-	-	-	-
Office Supplies	-	-	-	-
Postage & Courier	-	-	-	-
Program Supplies	-	3,000	-	-
Protective & Uniform Clothing	-	-	-	-
R&M Grounds	-	-	-	-
Repairs and Maintenance - Tree	-	-	-	-
Staff Training & Development	-	-	-	-
SME - Consultants	-	-	-	-
Subscriptions and Publications	-	-	-	-
Telephone/Internet	-	-	-	-
Travel	-	-	-	-
Total Expense	-	5,000	291,000	303,700
Surplus/(Deficit) Before Allocations	-	4,000	(131,620)	(165,700)

Appendix C - PGA Divisional Detail

Object Name	SportsFest		Transit	
	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021
Allocations: Within Departments	-	-	-	-
Surplus/(Deficit) - Directly Attributable	-	4,000	(131,620)	(165,700)
COVID - Personnel	-	-	-	-
COVID - Other	-	-	-	-
Facility Costs	-	-	-	-
Personnel	-	-	-	-
Technology - Hardware	-	6,648	-	-
Allocations: Between Departments	-	6,648	-	-
Surplus/(Deficit) (After Allocations)	-	(2,648)	(131,620)	(165,700)
Transfers to (from) Reserves	-	-	-	-
Total Transfers	-	-	-	-
Surplus/(Deficit)	-	(2,648)	(131,620)	(165,700)

Appendix C - Divisional Summary & Detail

Boards and Committees Divisional Summary

Appendix C - Boards and Committees
Divisional Summary

		Boards and Committees					Total
		Committees	Heritage Archives	Library Board	Museum	NSCTA	
FORECAST	Total Revenue	-	10,100	40,900	57,093	-	108,093
	Personnel Expenses	-	85,500	611,200	339,300	-	1,036,000
	Operating Expenses	-	-	114,800	31,163	15,000	160,963
	Total Expense	-	85,500	726,000	370,463	15,000	1,196,963
	Surplus/(Deficit) Before Allocations	-	(75,400)	(685,100)	(313,370)	(15,000)	(1,088,870)
	Allocations: Within Departments	-	31,300	-	(31,300)	-	-
	Allocations: Between Departments	-	8,800	109,000	33,400	-	151,200
	Surplus/(Deficit) After Allocations	-	(115,500)	(794,100)	(315,470)	(15,000)	(1,240,070)
	Transfers to (from) Reserves	-	-	45,000	5,000	-	50,000
	Transfers to (from) Rate	-	-	-	-	-	-
	Total Transfers	-	-	45,000	5,000	-	50,000
Surplus/(Deficit)	-	(115,500)	(839,100)	(320,470)	(15,000)	(1,290,070)	
BUDGET	Total Revenue	-	11,900	40,900	77,300	-	130,100
	Operating Expenses	14,600	3,400	116,900	58,300	30,000	223,200
	Total Expense	14,600	67,800	716,000	285,800	30,000	1,114,200
	Surplus/(Deficit) Before Allocations	(14,600)	(55,900)	(675,100)	(208,500)	(30,000)	(984,100)
	Allocations: Within Departments	-	28,600	-	(28,600)	-	-
	Allocations: Between Departments	-	11,600	108,500	39,600	-	159,700
	Surplus/(Deficit) After Allocations	(14,600)	(96,100)	(783,600)	(219,500)	(30,000)	(1,143,800)
	Transfers to (from) Reserves	-	-	45,000	5,000	-	50,000
	Transfers to (from) Rate	-	-	-	-	-	-
	Total Transfers	-	-	45,000	5,000	-	50,000
	Surplus/(Deficit)	(14,600)	(96,100)	(828,600)	(224,500)	(30,000)	(1,193,800)
VARIANCE	Total Revenue	-	(1,800)	-	(20,207)	-	(22,007)
	Personnel Expenses	-	21,100	12,100	111,800	-	145,000
	Operating Expenses	(14,600)	(3,400)	(2,100)	(27,137)	(15,000)	(62,237)
	Total Expense	(14,600)	17,700	10,000	84,663	(15,000)	82,763
	Surplus/(Deficit) Before Allocations	14,600	(19,500)	(10,000)	(104,870)	15,000	(104,770)
	Allocations: Within Departments	-	2,700	-	(2,700)	-	-
	Allocations: Between Departments	-	(2,800)	500	(6,200)	-	(8,500)
	Surplus/(Deficit) After Allocations	14,600	(19,400)	(10,500)	(95,970)	15,000	(96,270)
	Transfers to (from) Reserves	-	-	-	-	-	-
	Transfers to (from) Rate	-	-	-	-	-	-
	Total Transfers	-	-	-	-	-	-
Surplus/(Deficit)	14,600	(19,400)	(10,500)	(95,970)	15,000	(96,270)	

Appendix C - Divisional Summary & Detail

Boards and Committees Divisional Detail

Appendix C - Boards and Committees

Divisional Detail

Object Name	Total		Committees		Heritage Archives		Library Board	
	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021
Advertising and Sponsorship	1,000	-	-	-	-	-	-	-
Donations	7,850	12,900	-	-	1,500	500	1,350	400
Fines	400	500	-	-	-	-	400	500
Fundraising	600	-	-	-	200	-	400	-
Rentals	4,050	11,300	-	-	-	4,000	50	300
Fees	6,600	16,500	-	-	1,200	2,100	400	1,400
Grants - Other	45,300	76,400	-	-	-	5,000	38,300	38,300
Grant - Federal	17,000	-	-	-	7,000	-	-	-
Grant - Provincial	24,093	-	-	-	-	-	-	-
Sales	1,200	12,500	-	-	200	300	-	-
Total Revenue	108,093	130,100	-	-	10,100	11,900	40,900	40,900
Salaries and Wages - Full Time	601,200	559,600	-	-	35,800	-	411,400	407,000
Salaries and Wages - Part Time	190,400	118,500	-	-	29,400	54,700	52,700	42,000
Employee Benefits	244,400	212,900	-	-	20,300	9,700	147,100	150,100
Association/Membership Fees	1,300	1,800	-	-	-	200	700	800
Auto - Fuel	200	-	-	-	-	-	-	-
Cleaning Supplies	800	-	-	-	-	-	-	-
Library Collection	74,300	72,800	-	-	-	-	72,800	72,800
Comm and Public Relations	4,900	6,600	-	-	-	100	900	1,000
Computer Software	730	1,000	-	-	-	-	500	1,000
Contract Services	18,000	47,800	-	14,600	-	-	3,000	3,200
Cost of of Goods Sold	500	5,000	-	-	-	-	-	-
Equipment - Purchase	8,000	27,300	-	-	-	1,500	6,000	7,300
Equipment - Rental	300	-	-	-	-	-	-	-
Grants and Sponsorship Expense	300	-	-	-	-	-	-	-
Hospitality Expense	720	1,900	-	-	-	300	600	1,100
Office Supplies	5,000	6,500	-	-	-	-	3,000	3,500
Postage & Courier	2,113	2,400	-	-	-	-	100	400
Program Supplies	14,000	18,300	-	-	-	800	3,000	3,000
Protective & Uniform Clothing	1,700	1,900	-	-	-	-	1,200	1,200
R&M Grounds	2,000	-	-	-	-	-	-	-
Staff Training & Development	5,800	11,500	-	-	-	300	5,000	7,100
SME - Audit and Actuary	6,500	6,500	-	-	-	-	6,500	6,500
Telephone/Internet	13,000	10,500	-	-	-	-	11,000	7,500
Travel	800	1,400	-	-	-	200	500	500
Total Expense	1,196,963	1,114,200	-	14,600	85,500	67,800	726,000	716,000
Surplus/(Deficit) Before Allocations	(1,088,870)	(984,100)	-	(14,600)	(75,400)	(55,900)	(685,100)	(675,100)

Appendix C - Boards and Committees
Divisional Detail

Object Name	Total		Committees		Heritage Archives		Library Board	
	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021
Allocations: Within Departments	-	-	-	-	31,300	28,600	-	-
Surplus/(Deficit) - Directly Attributable	(1,088,870)	(984,100)	-	(14,600)	(106,700)	(84,500)	(685,100)	(675,100)
Allocated Overhead (Credit Cards / Insurance)	54,000	53,500	-	-	4,800	4,800	36,300	35,800
COVID - Personnel	(9,000)	-	-	-	(2,800)	-	-	-
Facility Costs	106,200	106,200	-	-	6,800	6,800	72,700	72,700
Allocations: Between Departments	151,200	159,700	-	-	8,800	11,600	109,000	108,500
Surplus/(Deficit) (After Allocations)	(1,240,070)	(1,143,800)	-	(14,600)	(115,500)	(96,100)	(794,100)	(783,600)
Transfers to (from) Reserves	50,000	50,000	-	-	-	-	45,000	45,000
Total Transfers	50,000	50,000	-	-	-	-	45,000	45,000
Surplus/(Deficit)	(1,290,070)	(1,193,800)	-	(14,600)	(115,500)	(96,100)	(839,100)	(828,600)

Appendix C - Boards and Committees

Divisional Detail

Object Name	Museum		NSCTA	
	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021
Advertising and Sponsorship	1,000	-	-	-
Donations	5,000	12,000	-	-
Fines	-	-	-	-
Fundraising	-	-	-	-
Rentals	4,000	7,000	-	-
Fees	5,000	13,000	-	-
Grants - Other	7,000	33,100	-	-
Grant - Federal	10,000	-	-	-
Grant - Provincial	24,093	-	-	-
Sales	1,000	12,200	-	-
Total Revenue	57,093	77,300	-	-
Salaries and Wages - Full Time	154,000	152,600	-	-
Salaries and Wages - Part Time	108,300	21,800	-	-
Employee Benefits	77,000	53,100	-	-
Association/Membership Fees	600	800	-	-
Auto - Fuel	200	-	-	-
Cleaning Supplies	800	-	-	-
Library Collection	1,500	-	-	-
Comm and Public Relations	4,000	5,500	-	-
Computer Software	230	-	-	-
Contract Services	-	-	15,000	30,000
Cost of of Goods Sold	500	5,000	-	-
Equipment - Purchase	2,000	18,500	-	-
Equipment - Rental	300	-	-	-
Grants and Sponsorship Expense	300	-	-	-
Hospitality Expense	120	500	-	-
Office Supplies	2,000	3,000	-	-
Postage & Courier	2,013	2,000	-	-
Program Supplies	11,000	14,500	-	-
Protective & Uniform Clothing	500	700	-	-
R&M Grounds	2,000	-	-	-
Staff Training & Development	800	4,100	-	-
SME - Audit and Actuary	-	-	-	-
Telephone/Internet	2,000	3,000	-	-
Travel	300	700	-	-
Total Expense	370,463	285,800	15,000	30,000
Surplus/(Deficit) Before Allocations	(313,370)	(208,500)	(15,000)	(30,000)

Appendix C - Boards and Committees
Divisional Detail

Object Name	Museum		NSCTA	
	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021
Allocations: Within Departments	(31,300)	(28,600)	-	-
Surplus/(Deficit) - Directly Attributable	(282,070)	(179,900)	(15,000)	(30,000)
Allocated Overhead (Credit Cards / Insurance)	12,900	12,900	-	-
COVID - Personnel	(6,200)	-	-	-
Facility Costs	26,700	26,700	-	-
Allocations: Between Departments	33,400	39,600	-	-
Surplus/(Deficit) (After Allocations)	(315,470)	(219,500)	(15,000)	(30,000)
Transfers to (from) Reserves	5,000	5,000	-	-
Total Transfers	5,000	5,000	-	-
Surplus/(Deficit)	(320,470)	(224,500)	(15,000)	(30,000)

Appendix C - Divisional Summary & Detail

Council Divisional Detail

Appendix C - Council Divisional Detail

Object Name	Council	
	Forecast 2021	Budget 2021
Total Revenue	-	-
Salaries and Wages - Part Time	138,300	141,400
Employee Benefits	75,325	93,700
Contract Services	25,900	24,100
Hospitality Expense	3,500	7,300
Office Supplies	3,500	3,600
Postage & Courier	1,300	100
Staff Training & Development	10,000	31,800
Telephone/Internet	2,000	7,100
Travel		6,400
Total Expense	259,825	315,500
Surplus/(Deficit) Before Allocations	(259,825)	(315,500)
Allocations: Within Departments	-	-
Surplus/(Deficit) - Directly Attributable	(259,825)	(315,500)
Allocations: Between Departments	-	-
Surplus/(Deficit) (After Allocations)	(259,825)	(315,500)
Total Transfers	-	-
Surplus/(Deficit)	(259,825)	(315,500)

Appendix C - Divisional Summary & Detail

Chief Administrative Officer Divisional Summary

**Appendix C - Chief Administrative Officer
Divisional Summary**

		Chief Administrative Officer			
		CAO	Economic Development	Marketing and Communication	Total
FORECAST	Total Revenue	-	5,000	-	5,000
	Personnel Expenses	528,900	322,483	217,105	1,068,488
	Operating Expenses	18,370	73,973	57,770	150,113
	Total Expense	547,270	396,456	274,875	1,218,601
	Surplus/(Deficit) Before Allocations	(547,270)	(391,456)	(274,875)	(1,213,601)
	Allocations: Within Departments	-	-	-	-
	Allocations: Between Departments	(21,800)	24,828	(6,300)	(3,273)
	Surplus/(Deficit) After Allocations	(525,470)	(416,283)	(268,575)	(1,210,328)
	Transfers to (from) Reserves	-	-	-	-
	Transfers to (from) Rate	-	-	-	-
	Total Transfers	-	-	-	-
	Surplus/(Deficit)	(525,470)	(416,283)	(268,575)	(1,210,328)
	BUDGET	Total Revenue	-	3,700	-
Personnel Expenses		443,300	293,662	218,700	955,662
Operating Expenses		47,300	50,100	81,400	178,800
Total Expense		490,600	343,762	300,100	1,134,462
Surplus/(Deficit) Before Allocations		(490,600)	(340,062)	(300,100)	(1,130,762)
Allocations: Within Departments		-	-	-	-
Allocations: Between Departments		-	(20,000)	-	(20,000)
Surplus/(Deficit) After Allocations		(490,600)	(320,062)	(300,100)	(1,110,762)
Transfers to (from) Reserves		-	-	-	-
Transfers to (from) Rate		-	-	-	-
Total Transfers		-	-	-	-
Surplus/(Deficit)		(490,600)	(320,062)	(300,100)	(1,110,762)
VARIANCE		Total Revenue	-	1,300	-
	Personnel Expenses	85,600	28,821	(1,595)	112,826
	Operating Expenses	(28,930)	23,873	(23,630)	(28,687)
	Total Expense	56,670	52,694	(25,225)	84,139
	Surplus/(Deficit) Before Allocations	(56,670)	(51,394)	25,225	(82,839)
	Allocations: Within Departments	-	-	-	-
	Allocations: Between Departments	(21,800)	44,828	(6,300)	16,728
	Surplus/(Deficit) After Allocations	(34,870)	(96,221)	31,525	(99,566)
	Transfers to (from) Reserves	-	-	-	-
	Transfers to (from) Rate	-	-	-	-
	Total Transfers	-	-	-	-
	Surplus/(Deficit)	(34,870)	(96,221)	31,525	(99,566)

Appendix C - Divisional Summary & Detail

Chief Administrative Officer Divisional Detail

**Appendix C - Chief Administrative
Officer Divisional Detail**

Object Name	Total		CAO		Economic Development		Marketing and Communication	
	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021
Grants - Other	5,000	-	-	-	5,000	-	-	-
Grant - Provincial	-	3,700	-	-	-	3,700	-	-
Total Revenue	5,000	3,700	-	-	5,000	3,700	-	-
Salaries and Wages - Full Time	699,688	717,862	367,900	349,000	217,883	212,662	113,905	156,200
Salaries and Wages - Part Time	84,000	-	44,000	-	-	-	40,000	-
Salaries and Wages - Students	44,700	27,000	-	-	28,000	9,000	16,700	18,000
Overtime Pay	4,000	-	-	-	-	-	4,000	-
Employee Benefits	236,100	210,800	117,000	94,300	76,600	72,000	42,500	44,500
Association/Membership Fees	14,100	23,800	2,700	2,900	10,000	19,500	1,400	1,400
Comm and Public Relations	45,000	51,400	-	-	-	-	45,000	51,400
Contract Services	2,000	10,000	-	-	-	-	2,000	10,000
Hospitality Expense	850	900	500	300	150	400	200	200
Office Supplies	2,800	2,800	1,500	1,200	1,100	800	200	800
Postage & Courier	25	300	-	100	25	100	-	100
Staff Training & Development	8,900	18,300	3,000	8,700	2,000	5,700	3,900	3,900
SME - Consultants	65,000	60,000	10,000	30,000	55,000	20,000	-	10,000
Subscriptions and Publications	3,000	1,200	-	-	-	-	3,000	1,200
Telephone/Internet	8,238	6,500	670	2,400	5,498	2,500	2,070	1,600
Travel	200	3,600	-	1,700	200	1,100	-	800
Total Expense	1,218,601	1,134,462	547,270	490,600	396,456	343,762	274,875	300,100
Surplus/(Deficit) Before Allocations	(1,213,601)	(1,130,762)	(547,270)	(490,600)	(391,456)	(340,062)	(274,875)	(300,100)
Allocations: Within Departments	-	-	-	-	-	-	-	-
Surplus/(Deficit) - Directly Attributable	(1,213,601)	(1,130,762)	(547,270)	(490,600)	(391,456)	(340,062)	(274,875)	(300,100)
COVID - Personnel	(28,100)	-	(21,800)	-	-	-	(6,300)	-
Personnel	(17,000)	(20,000)	-	-	(17,000)	(20,000)	-	-
Technology - Hardware	41,828	-	-	-	41,828	-	-	-
Allocations: Between Departments	(3,273)	(20,000)	(21,800)	-	24,828	(20,000)	(6,300)	-
Surplus/(Deficit) (After Allocations)	(1,210,328)	(1,110,762)	(525,470)	(490,600)	(416,283)	(320,062)	(268,575)	(300,100)
Total Transfers	-	-	-	-	-	-	-	-
Surplus/(Deficit)	(1,210,328)	(1,110,762)	(525,470)	(490,600)	(416,283)	(320,062)	(268,575)	(300,100)

Appendix C - Divisional Summary & Detail

Corporate Services & Recreation Divisional Summary

**Appendix C - Corporate Services & Recreation
Divisional Summary**

		Corporate Services & Recreation							Total
		Community Sports and Recreation (VHWC)	Corporate Services - Global	Customer Service	Events	Financial Services	Human Resources	Information Technology	
FORECAST	Total Revenue	185,750	-	-	-	26,150	-	-	211,900
	Personnel Expenses	695,000	212,300	334,184	98,000	916,100	459,300	275,400	2,990,284
	Operating Expenses	368,100	102,500	1,620	200	113,000	17,600	2,300	605,320
	Total Expense	1,063,100	314,800	335,804	98,200	1,029,100	476,900	277,700	3,595,604
	Surplus/(Deficit) Before Allocations	(877,350)	(314,800)	(335,804)	(98,200)	(1,002,950)	(476,900)	(277,700)	(3,383,704)
	Allocations: Within Departments	57,750	(187,300)	21,400	(5,250)	65,400	30,300	17,700	-
	Allocations: Between Departments	(308,450)	(124,100)	(56,500)	(92,950)	-	(44,200)	(51,000)	(677,200)
	Surplus/(Deficit) After Allocations	(626,650)	(3,400)	(300,704)	-	(1,068,350)	(463,000)	(244,400)	(2,706,504)
	Transfers to (from) Reserves	-	-	-	-	-	-	-	-
	Transfers to (from) Rate	-	-	-	-	-	-	-	-
Total Transfers	-	-	-	-	-	-	-	-	
Surplus/(Deficit)	(626,650)	(3,400)	(300,704)	-	(1,068,350)	(463,000)	(244,400)	(2,706,504)	
BUDGET	Total Revenue	625,500	-	-	-	28,700	-	-	654,200
	Personnel Expenses	777,100	213,000	256,700	132,800	727,300	439,200	349,600	2,895,700
	Operating Expenses	488,300	87,900	8,300	5,400	129,600	22,100	11,900	753,500
	Total Expense	1,265,400	300,900	265,000	138,200	856,900	461,300	361,500	3,649,200
	Surplus/(Deficit) Before Allocations	(639,900)	(300,900)	(265,000)	(138,200)	(828,200)	(461,300)	(361,500)	(2,995,000)
	Allocations: Within Departments	90,050	(215,600)	17,800	(5,250)	57,700	31,000	24,300	-
	Allocations: Between Departments	-	(85,300)	-	(132,950)	-	-	-	(218,250)
	Surplus/(Deficit) After Allocations	(729,950)	-	(282,800)	-	(885,900)	(492,300)	(385,800)	(2,776,750)
	Transfers to (from) Reserves	-	-	-	-	-	-	-	-
	Transfers to (from) Rate	-	-	-	-	-	-	-	-
Total Transfers	-	-	-	-	-	-	-	-	
Surplus/(Deficit)	(729,950)	-	(282,800)	-	(885,900)	(492,300)	(385,800)	(2,776,750)	
VARIANCE	Total Revenue	(439,750)	-	-	-	(2,550)	-	-	(442,300)
	Personnel Expenses	(82,100)	(700)	77,484	(34,800)	188,800	20,100	(74,200)	94,584
	Operating Expenses	(120,200)	14,600	(6,680)	(5,200)	(16,600)	(4,500)	(9,600)	(148,180)
	Total Expense	(202,300)	13,900	70,804	(40,000)	172,200	15,600	(83,800)	(53,596)
	Surplus/(Deficit) Before Allocations	(237,450)	(13,900)	(70,804)	40,000	(174,750)	(15,600)	83,800	(388,704)
	Allocations: Within Departments	(32,300)	28,300	3,600	-	7,700	(700)	(6,600)	-
	Allocations: Between Departments	(308,450)	(38,800)	(56,500)	40,000	-	(44,200)	(51,000)	(458,950)
	Surplus/(Deficit) After Allocations	103,300	(3,400)	(17,904)	-	(182,450)	29,300	141,400	70,246
	Transfers to (from) Reserves	-	-	-	-	-	-	-	-
	Transfers to (from) Rate	-	-	-	-	-	-	-	-
Total Transfers	-	-	-	-	-	-	-	-	
Surplus/(Deficit)	103,300	(3,400)	(17,904)	-	(182,450)	29,300	141,400	70,246	

Appendix C - Divisional Summary & Detail

Corporate Services & Recreation Divisional Detail

Appendix C - Corporate Services & Recreation Divisional Detail

Object Name	Total		Community Sports and Recreation (VHWC)		Corporate Services - Global		Customer Service		Events	
	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021
Advertising and Sponsorship	9,000	35,000	9,000	35,000	-	-	-	-	-	-
Lease Income	2,500	18,700	2,500	18,700	-	-	-	-	-	-
Licences and Permits	20,000	16,000	-	-	-	-	-	-	-	-
Rentals	168,000	497,000	168,000	497,000	-	-	-	-	-	-
Other Revenue	150	-	-	-	-	-	-	-	-	-
Fees	12,250	82,700	6,250	70,000	-	-	-	-	-	-
Sales	-	4,800	-	4,800	-	-	-	-	-	-
Total Revenue	211,900	654,200	185,750	625,500	-	-	-	-	-	-
Salaries and Wages - Full Time	2,040,500	1,943,000	475,000	478,600	169,800	147,900	133,100	123,100	64,600	64,200
Salaries and Wages - Part Time	183,284	187,000	30,000	120,600	-	-	120,384	66,400	-	-
Salaries and Wages - Students	18,000	80,900	-	-	-	-	8,000	9,000	10,000	44,900
Overtime Pay	23,000	38,500	-	-	-	28,500	3,000	4,000	-	-
Employee Benefits	725,500	646,300	190,000	177,900	42,500	36,600	69,700	54,200	23,400	23,700
Association/Membership Fees	9,200	14,400	-	-	1,000	2,400	-	1,200	-	-
Cleaning Supplies	15,000	21,500	15,000	21,500	-	-	-	-	-	-
Contract Services	300,000	393,100	300,000	382,100	-	10,000	-	-	-	-
Cost of of Goods Sold	-	500	-	500	-	-	-	-	-	-
Equipment - Purchase	8,500	8,500	8,500	8,500	-	-	-	-	-	-
Equipment - Rental	-	3,400	-	3,400	-	-	-	-	-	-
Hospitality Expense	3,500	3,500	-	-	3,500	3,500	-	-	-	-
Office Supplies	26,800	29,200	800	3,100	26,000	26,100	-	-	-	-
Postage & Courier	38,100	49,200	-	100	100	700	-	-	-	-
Program Supplies	2,000	13,600	2,000	13,600	-	-	-	-	-	-
Protective & Uniform Clothing	1,400	1,000	1,400	1,000	-	-	-	-	-	-
R&M Grounds	24,000	27,800	24,000	27,800	-	-	-	-	-	-
Staff Training & Development	23,400	57,600	6,000	15,000	1,200	3,700	1,000	4,800	200	3,200
SME - Audit and Actuary	65,000	55,000	-	-	-	-	-	-	-	-
SME - Consultants	70,000	40,000	-	-	70,000	40,000	-	-	-	-
Subscriptions and Publications	1,800	3,000	-	-	-	-	-	500	-	-
Telephone/Internet	14,620	20,700	8,400	8,700	700	800	620	800	-	1,600
Travel	2,000	11,500	2,000	3,000	-	700	-	1,000	-	600
Total Expense	3,595,604	3,649,200	1,063,100	1,265,400	314,800	300,900	335,804	265,000	98,200	138,200
Surplus/(Deficit) Before Allocations	(3,383,704)	(2,995,000)	(877,350)	(639,900)	(314,800)	(300,900)	(335,804)	(265,000)	(98,200)	(138,200)

Appendix C - Corporate Services & Recreation Divisional Detail

Object Name	Total		Community Sports and Recreation (VHWC)		Corporate Services - Global		Customer Service		Events	
	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021
Allocations: Within Departments	-	-	57,750	90,050	(187,300)	(215,600)	21,400	17,800	(5,250)	(5,250)
Surplus/(Deficit) - Directly Attributable	(3,383,704)	(2,995,000)	(935,100)	(729,950)	(127,500)	(85,300)	(357,204)	(282,800)	(92,950)	(132,950)
COVID - Personnel	(202,300)	-	(41,400)	-	(9,200)	-	(56,500)	-	-	-
COVID - Other	(267,050)	-	(267,050)	-	-	-	-	-	-	-
Technology - Hardware	(207,850)	(218,250)	-	-	(114,900)	(85,300)	-	-	(92,950)	(132,950)
Allocations: Between Departments	(677,200)	(218,250)	(308,450)	-	(124,100)	(85,300)	(56,500)	-	(92,950)	(132,950)
Surplus/(Deficit) (After Allocations)	(2,706,504)	(2,776,750)	(626,650)	(729,950)	(3,400)	-	(300,704)	(282,800)	-	-
Total Transfers	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit)	(2,706,504)	(2,776,750)	(626,650)	(729,950)	(3,400)	-	(300,704)	(282,800)	-	-

Appendix C - Corporate Services & Recreation Divisional Detail

Object Name	Financial Services		Human Resources		Information Technology	
	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021
Advertising and Sponsorship	-	-	-	-	-	-
Lease Income	-	-	-	-	-	-
Licences and Permits	20,000	16,000	-	-	-	-
Rentals	-	-	-	-	-	-
Other Revenue	150	-	-	-	-	-
Fees	6,000	12,700	-	-	-	-
Sales	-	-	-	-	-	-
Total Revenue	26,150	28,700	-	-	-	-
Salaries and Wages - Full Time	656,600	540,300	344,900	330,600	196,500	258,300
Salaries and Wages - Part Time	30,500	-	-	-	2,400	-
Salaries and Wages - Students	-	9,000	-	9,000	-	9,000
Overtime Pay	20,000	4,000	-	-	-	2,000
Employee Benefits	209,000	174,000	114,400	99,600	76,500	80,300
Association/Membership Fees	3,600	4,800	4,600	4,800	-	1,200
Cleaning Supplies	-	-	-	-	-	-
Contract Services	-	1,000	-	-	-	-
Cost of of Goods Sold	-	-	-	-	-	-
Equipment - Purchase	-	-	-	-	-	-
Equipment - Rental	-	-	-	-	-	-
Hospitality Expense	-	-	-	-	-	-
Office Supplies	-	-	-	-	-	-
Postage & Courier	38,000	48,000	-	400	-	-
Program Supplies	-	-	-	-	-	-
Protective & Uniform Clothing	-	-	-	-	-	-
R&M Grounds	-	-	-	-	-	-
Staff Training & Development	5,000	13,600	10,000	10,800	-	6,500
SME - Audit and Actuary	65,000	55,000	-	-	-	-
SME - Consultants	-	-	-	-	-	-
Subscriptions and Publications	-	500	1,400	1,500	400	500
Telephone/Internet	1,400	4,000	1,600	2,400	1,900	2,400
Travel	-	2,700	-	2,200	-	1,300
Total Expense	1,029,100	856,900	476,900	461,300	277,700	361,500
Surplus/(Deficit) Before Allocations	(1,002,950)	(828,200)	(476,900)	(461,300)	(277,700)	(361,500)

**Appendix C - Corporate Services &
Recreation Divisional Detail**

Object Name	Financial Services		Human Resources		Information Technology	
	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021
Allocations: Within Departments	65,400	57,700	30,300	31,000	17,700	24,300
Surplus/(Deficit) - Directly Attributable	(1,068,350)	(885,900)	(507,200)	(492,300)	(295,400)	(385,800)
COVID - Personnel	-	-	(44,200)	-	(51,000)	-
COVID - Other	-	-	-	-	-	-
Technology - Hardware	-	-	-	-	-	-
Allocations: Between Departments	-	-	(44,200)	-	(51,000)	-
Surplus/(Deficit) (After Allocations)	(1,068,350)	(885,900)	(463,000)	(492,300)	(244,400)	(385,800)
Total Transfers	-	-	-	-	-	-
Surplus/(Deficit)	(1,068,350)	(885,900)	(463,000)	(492,300)	(244,400)	(385,800)

Appendix C - Divisional Summary & Detail

Legislative Services Divisional Summary

Appendix C - Legislative Services Divisional Summary

		Legislative Services			
		Clerks	Planning and Development	Planning Global	Total
FORECAST	Total Revenue	30,550	175,000	-	205,550
	Personnel Expenses	411,700	292,000	157,600	861,300
	Operating Expenses	6,300	106,350	19,000	131,650
	Total Expense	418,000	398,350	176,600	992,950
	Surplus/(Deficit) Before Allocations	(387,450)	(223,350)	(176,600)	(787,400)
	Allocations: Within Departments	63,400	62,400	(125,800)	-
	Allocations: Between Departments	(30,100)	(1,800)	(50,800)	(82,700)
	Surplus/(Deficit) After Allocations	(420,750)	(283,950)	-	(704,700)
	Transfers to (from) Reserves	-	-	-	-
	Transfers to (from) Rate	-	-	-	-
	Total Transfers	-	-	-	-
Surplus/(Deficit)	(420,750)	(283,950)	-	(704,700)	
BUDGET	Total Revenue	22,700	182,900	-	205,600
	Personnel Expenses	388,300	237,100	171,500	796,900
	Operating Expenses	13,500	12,900	37,700	64,100
	Total Expense	401,800	250,000	209,200	861,000
	Surplus/(Deficit) Before Allocations	(379,100)	(67,100)	(209,200)	(655,400)
	Allocations: Within Departments	85,500	53,200	(138,700)	-
	Allocations: Between Departments	-	-	(70,500)	(70,500)
	Surplus/(Deficit) After Allocations	(464,600)	(120,300)	-	(584,900)
	Transfers to (from) Reserves	-	-	-	-
	Transfers to (from) Rate	-	-	-	-
	Total Transfers	-	-	-	-
Surplus/(Deficit)	(464,600)	(120,300)	-	(584,900)	
VARIANCE	Total Revenue	7,850	(7,900)	-	(50)
	Personnel Expenses	23,400	54,900	(13,900)	64,400
	Operating Expenses	(7,200)	93,450	(18,700)	67,550
	Total Expense	16,200	148,350	(32,600)	131,950
	Surplus/(Deficit) Before Allocations	(8,350)	(156,250)	32,600	(132,000)
	Allocations: Within Departments	(22,100)	9,200	12,900	-
	Allocations: Between Departments	(30,100)	(1,800)	19,700	(12,200)
	Surplus/(Deficit) After Allocations	43,850	(163,650)	-	(119,800)
	Transfers to (from) Reserves	-	-	-	-
	Transfers to (from) Rate	-	-	-	-
	Total Transfers	-	-	-	-
Surplus/(Deficit)	43,850	(163,650)	-	(119,800)	

Appendix C - Divisional Summary & Detail

Legislative Services Divisional Detail

Appendix C - Legislative Services
Divisional Detail

Object Name	Total		Clerks		Planning and Development		Planning Global	
	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021
Licences and Permits	30,000	21,500	30,000	21,500	-	-	-	-
Fees	175,550	184,100	550	1,200	175,000	182,900	-	-
Total Revenue	205,550	205,600	30,550	22,700	175,000	182,900	-	-
Salaries and Wages - Full Time	634,300	585,200	306,700	288,200	208,600	160,100	119,000	136,900
Salaries and Wages - Students	9,000	27,000	-	9,000	9,000	18,000	-	-
Overtime Pay	7,000	-	-	-	7,000	-	-	-
Employee Benefits	211,000	184,700	105,000	91,100	67,400	59,000	38,600	34,600
Association/Membership Fees	2,800	3,900	1,000	2,400	800	300	1,000	1,200
Comm and Public Relations	3,000	5,000	-	-	2,000	5,000	1,000	-
Hospitality Expense	1,200	1,200	-	-	-	-	1,200	1,200
Office Supplies	2,000	2,000	-	-	-	1,600	2,000	400
Postage & Courier	150	500	100	400	50	100	-	-
Staff Training & Development	9,000	14,600	4,000	7,200	2,000	4,000	3,000	3,400
SME - Consultants	110,000	30,000	-	-	100,000	-	10,000	30,000
Subscriptions and Publications	300	800	-	500	300	300	-	-
Telephone/Internet	3,200	3,200	1,200	1,600	1,200	800	800	800
Travel	-	2,900	-	1,400	-	800	-	700
Total Expense	992,950	861,000	418,000	401,800	398,350	250,000	176,600	209,200
Surplus/(Deficit) Before Allocations	(787,400)	(655,400)	(387,450)	(379,100)	(223,350)	(67,100)	(176,600)	(209,200)
Allocations: Within Departments	-	-	63,400	85,500	62,400	53,200	(125,800)	(138,700)
Surplus/(Deficit) - Directly Attributable	(787,400)	(655,400)	(450,850)	(464,600)	(285,750)	(120,300)	(50,800)	(70,500)
COVID - Personnel	(31,900)	-	(30,100)	-	(1,800)	-	-	-
Personnel	-	-	-	-	-	-	-	-
Allocations: Between Departments	(82,700)	(70,500)	(30,100)	-	(1,800)	-	(50,800)	(70,500)
Surplus/(Deficit) (After Allocations)	(704,700)	(584,900)	(420,750)	(464,600)	(283,950)	(120,300)	-	-
Total Transfers	-	-	-	-	-	-	-	-
Surplus/(Deficit)	(704,700)	(584,900)	(420,750)	(464,600)	(283,950)	(120,300)	-	-

Appendix C - Divisional Summary & Detail

Fire & Bylaw Divisional Summary

Appendix C - Fire & Bylaw Divisional Summary

		Fire and Bylaw		
		Bylaws	Fire	Total
FORECAST	Total Revenue	96,500	110,660	207,160
	Personnel Expenses	386,800	3,156,316	3,543,116
	Operating Expenses	81,300	231,500	312,800
	Total Expense	468,100	3,387,816	3,855,916
	Surplus/(Deficit) Before Allocations	(371,600)	(3,277,156)	(3,648,756)
	Allocations: Within Departments	99,072	(99,072)	-
	Allocations: Between Departments	(15,400)	(52,000)	(67,400)
	Surplus/(Deficit) After Allocations	(455,272)	(3,126,084)	(3,581,356)
	Transfers to (from) Reserves	-	-	-
	Transfers to (from) Rate	-	-	-
	Total Transfers	-	-	-
Surplus/(Deficit)	(455,272)	(3,126,084)	(3,581,356)	
BUDGET	Total Revenue	31,500	20,600	52,100
	Personnel Expenses	353,500	2,913,700	3,267,200
	Operating Expenses	32,800	290,000	322,800
	Total Expense	386,300	3,203,700	3,590,000
	Surplus/(Deficit) Before Allocations	(354,800)	(3,183,100)	(3,537,900)
	Allocations: Within Departments	99,072	(99,072)	-
	Allocations: Between Departments	-	-	-
	Surplus/(Deficit) After Allocations	(453,872)	(3,084,028)	(3,537,900)
	Transfers to (from) Reserves	-	-	-
	Transfers to (from) Rate	-	-	-
	Total Transfers	-	-	-
Surplus/(Deficit)	(453,872)	(3,084,028)	(3,537,900)	
VARIANCE	Total Revenue	65,000	90,060	155,060
	Personnel Expenses	33,300	242,616	275,916
	Operating Expenses	48,500	(58,500)	(10,000)
	Total Expense	81,800	184,116	265,916
	Surplus/(Deficit) Before Allocations	(16,800)	(94,056)	(110,856)
	Allocations: Within Departments	-	-	-
	Allocations: Between Departments	(15,400)	(52,000)	(67,400)
	Surplus/(Deficit) After Allocations	(1,400)	(42,056)	(43,456)
	Transfers to (from) Reserves	-	-	-
	Transfers to (from) Rate	-	-	-
	Total Transfers	-	-	-
Surplus/(Deficit)	(1,400)	(42,056)	(43,456)	

Appendix C - Divisional Summary & Detail

Fire & Bylaw Divisional Detail

**Appendix C - Fire & Bylaw Divisional
Detail**

Object Name	Total		Bylaws		Fire	
	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021
Donations	600	-	-	-	600	-
Fines	45,000	11,000	45,000	11,000	-	-
Licences and Permits	1,500	20,500	1,500	20,500	-	-
Chargebacks	42,000	-	42,000	-	-	-
Fees	108,000	20,600	8,000	-	100,000	20,600
Grant - Provincial	9,100	-	-	-	9,100	-
Sales	960	-	-	-	960	-
Total Revenue	207,160	52,100	96,500	31,500	110,660	20,600
Salaries and Wages - Full Time	1,924,100	1,902,200	213,400	245,400	1,710,700	1,656,800
Salaries and Wages - Part Time	483,700	438,600	45,100	-	438,600	438,600
Salaries and Wages - Students	29,100	19,300	29,100	10,300	-	9,000
Overtime Pay	75,000	72,800	10,000	14,000	65,000	58,800
Honourariums	25,000	25,000	-	-	25,000	25,000
Employee Benefits	1,006,216	809,300	89,200	83,800	917,016	725,500
Association/Membership Fees	1,500	3,200	-	1,200	1,500	2,000
Cleaning Supplies	2,500	3,000	-	-	2,500	3,000
Comm and Public Relations	10,500	16,300	500	500	10,000	15,800
Contract Services	150,300	105,800	60,000	15,500	90,300	90,300
Equipment - Purchase	26,000	26,200	-	-	26,000	26,200
Hospitality Expense	3,200	6,000	-	-	3,200	6,000
Office Supplies	8,400	8,000	2,000	1,600	6,400	6,400
Postage & Courier	1,400	2,600	800	2,000	600	600
Program Supplies	20,000	44,000	-	-	20,000	44,000
Protective & Uniform Clothing	35,000	25,000	10,000	1,000	25,000	24,000
Staff Training & Development	36,000	60,400	1,000	6,500	35,000	53,900
Subscriptions and Publications	500	1,500	-	-	500	1,500
Telephone/Internet	12,500	8,700	7,000	3,200	5,500	5,500
Travel	5,000	12,100	-	1,300	5,000	10,800
Total Expense	3,855,916	3,590,000	468,100	386,300	3,387,816	3,203,700
Surplus/(Deficit) Before Allocations	(3,648,756)	(3,537,900)	(371,600)	(354,800)	(3,277,156)	(3,183,100)
Allocations: Within Departments	-	-	99,072	99,072	(99,072)	(99,072)
Surplus/(Deficit) - Directly Attributable	(3,648,756)	(3,537,900)	(470,672)	(453,872)	(3,178,084)	(3,084,028)
COVID - Personnel	(67,400)	-	(15,400)	-	(52,000)	-
Allocations: Between Departments	(67,400)	-	(15,400)	-	(52,000)	-
Surplus/(Deficit) (After Allocations)	(3,581,356)	(3,537,900)	(455,272)	(453,872)	(3,126,084)	(3,084,028)
Total Transfers	-	-	-	-	-	-
Surplus/(Deficit)	(3,581,356)	(3,537,900)	(455,272)	(453,872)	(3,126,084)	(3,084,028)

Appendix C - Divisional Summary & Detail

Public Works Divisional Summary

Appendix C - Public Works Divisional Summary

		Public Works									
		Drainage	Enviromental Compliance	Facilities	Fleet	Parks and Trails	Project Management	Public Works (Global)	Stores	Transportation	Total
FORECAST	Total Revenue	118,671	2,700	-	-	9,000	-	-	-	46,000	176,371
	Personnel Expenses	189,700	184,700	400,730	201,400	1,034,100	904,400	368,900	159,000	1,545,600	4,988,530
	Operating Expenses	8,000	19,550	14,000	38,100	475,300	25,300	123,400	4,500	1,125,800	1,833,950
	Total Expense	197,700	204,250	414,730	239,500	1,509,400	929,700	492,300	163,500	2,671,400	6,822,480
	Surplus/(Deficit) Before Allocations	(79,029)	(201,550)	(414,730)	(239,500)	(1,500,400)	(929,700)	(492,300)	(163,500)	(2,625,400)	(6,646,109)
	Allocations: Within Departments	15,000	15,500	31,600	18,200	114,800	70,900	(481,600)	12,400	203,200	-
	Allocations: Between Departments	-	-	(433,830)	(251,700)	(3,300)	-	(10,700)	(16,700)	(18,900)	(735,130)
	Surplus/(Deficit) After Allocations	(94,029)	(217,050)	(12,500)	(6,000)	(1,611,900)	(1,000,600)	-	(159,200)	(2,809,700)	(5,910,979)
	Transfers to (from) Reserves	85,000	-	-	-	-	-	-	-	(530,000)	(445,000)
	Transfers to (from) Rate	-	-	-	-	-	-	-	-	-	-
	Total Transfers	85,000	-	-	-	-	-	-	-	(530,000)	(445,000)
Surplus/(Deficit)	(179,029)	(217,050)	(12,500)	(6,000)	(1,611,900)	(1,000,600)	-	(159,200)	(2,279,700)	(5,465,979)	
BUDGET	Total Revenue	189,000	-	-	-	14,000	-	-	-	27,500	230,500
	Personnel Expenses	198,400	199,500	371,000	312,700	925,700	810,100	454,700	148,900	1,486,700	4,907,700
	Operating Expenses	6,700	20,400	15,400	38,800	471,500	30,400	122,100	3,400	1,168,200	1,876,900
	Total Expense	205,100	219,900	386,400	351,500	1,397,200	840,500	576,800	152,300	2,654,900	6,784,600
	Surplus/(Deficit) Before Allocations	(16,100)	(219,900)	(386,400)	(351,500)	(1,383,200)	(840,500)	(576,800)	(152,300)	(2,627,400)	(6,554,100)
	Allocations: Within Departments	1,554	21,220	37,287	33,919	133,477	81,107	(576,800)	14,697	253,540	-
	Allocations: Between Departments	-	-	(423,687)	(385,419)	-	-	-	-	-	(809,106)
	Surplus/(Deficit) After Allocations	(17,654)	(241,120)	0	(0)	(1,516,677)	(921,607)	-	(166,997)	(2,880,940)	(5,744,994)
	Transfers to (from) Reserves	85,000	-	-	-	-	-	-	-	(530,000)	(445,000)
	Transfers to (from) Rate	-	-	-	-	-	-	-	-	-	-
	Total Transfers	85,000	-	-	-	-	-	-	-	(530,000)	(445,000)
Surplus/(Deficit)	(102,654)	(241,120)	0	(0)	(1,516,677)	(921,607)	-	(166,997)	(2,350,940)	(5,299,994)	
VARIANCE	Total Revenue	(70,329)	2,700	-	-	(5,000)	-	-	-	18,500	(54,129)
	Personnel Expenses	(8,700)	(14,800)	29,730	(111,300)	108,400	94,300	(85,800)	10,100	58,900	80,830
	Operating Expenses	1,300	(850)	(1,400)	(700)	3,800	(5,100)	1,300	1,100	(42,400)	(42,950)
	Total Expense	(7,400)	(15,650)	28,330	(112,000)	112,200	89,200	(84,500)	11,200	16,500	37,880
	Surplus/(Deficit) Before Allocations	(62,929)	18,350	(28,330)	112,000	(117,200)	(89,200)	84,500	(11,200)	2,000	(92,009)
	Allocations: Within Departments	13,446	(5,720)	(5,687)	(15,719)	(18,677)	(10,207)	95,200	(2,297)	(50,340)	-
	Allocations: Between Departments	-	-	(10,143)	133,719	(3,300)	-	(10,700)	(16,700)	(18,900)	73,976
	Surplus/(Deficit) After Allocations	(76,375)	24,070	(12,500)	(6,000)	(95,223)	(78,993)	-	7,797	71,240	(165,985)
	Transfers to (from) Reserves	-	-	-	-	-	-	-	-	-	-
	Transfers to (from) Rate	-	-	-	-	-	-	-	-	-	-
	Total Transfers	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit)	(76,375)	24,070	(12,500)	(6,000)	(95,223)	(78,993)	-	7,797	71,240	(165,985)	

Appendix C - Divisional Summary & Detail

Public Works Divisional Detail

**Appendix C - Public Works Divisional
Detail**

Object Name	Total		Drainage		Enviromental Compliance		Facilities		Fleet	
	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021
Rentals	-	6,000	-	-	-	-	-	-	-	-
Other Revenue	63,500	142,500	63,000	140,000	-	-	-	-	-	-
Chargebacks	13,871	-	6,671	-	2,700	-	-	-	-	-
Fees	50,000	28,000	-	-	-	-	-	-	-	-
Grants - Other	-	5,000	-	-	-	-	-	-	-	-
Grant - Provincial	49,000	49,000	49,000	49,000	-	-	-	-	-	-
Total Revenue	176,371	230,500	118,671	189,000	2,700	-	-	-	-	-
Salaries and Wages - Full Time	3,280,100	3,239,200	141,200	145,500	134,800	154,300	261,300	277,500	139,400	237,000
Salaries and Wages - Part Time	271,730	220,300	-	-	2,000	-	16,730	-	1,000	-
Salaries and Wages - Students	99,900	170,500	-	-	-	-	-	-	-	-
Overtime Pay	160,500	189,200	4,000	5,000	-	-	30,000	-	-	-
Employee Benefits	1,176,300	1,088,500	44,500	47,900	47,900	45,200	92,700	93,500	61,000	75,700
Association/Membership Fees	15,700	20,100	500	500	2,400	2,400	300	300	-	-
Cleaning Supplies	7,000	7,000	-	-	-	-	-	-	-	-
Comm and Public Relations	3,000	3,000	-	-	-	-	-	-	-	-
Contract Services	884,900	874,400	-	-	12,500	12,500	-	-	-	-
Equipment - Purchase	90,800	90,300	500	-	-	-	1,500	1,500	5,000	5,000
Equipment - Rental	47,100	47,100	-	-	-	-	-	-	-	-
Hospitality Expense	2,000	6,000	-	-	-	-	-	-	-	-
Office Supplies	15,600	18,100	-	-	-	-	-	-	-	-
Postage & Courier	800	600	-	-	-	-	-	-	600	100
Program Supplies	25,700	25,700	-	-	-	-	-	-	25,000	25,000
Protective & Uniform Clothing	19,300	15,700	-	-	-	-	1,800	1,800	-	-
R&M Grounds	99,000	116,600	-	-	-	-	-	-	-	-
R&M Trails	113,800	113,800	-	-	-	-	-	-	-	-
R&M Consumables and Parts	295,900	292,900	-	-	-	-	-	-	-	-
R&M Playground	20,000	3,000	-	-	-	-	-	-	-	-
Repairs and Maintenance - Tree	21,200	21,200	-	-	-	-	-	-	-	-
Staff Training & Development	59,900	90,600	3,800	3,800	3,900	3,900	6,900	6,900	5,900	5,900
SME - Consultants	74,000	70,000	-	-	-	-	-	-	-	-
Subscriptions and Publications	3,200	3,500	-	-	-	-	-	300	800	800
Telephone/Internet	33,050	39,000	3,200	1,600	750	800	3,500	3,200	800	800
Travel	2,000	18,300	-	800	-	800	-	1,400	-	1,200
Total Expense	6,822,480	6,784,600	197,700	205,100	204,250	219,900	414,730	386,400	239,500	351,500
Surplus/(Deficit) Before Allocations	(6,646,109)	(6,554,100)	(79,029)	(16,100)	(201,550)	(219,900)	(414,730)	(386,400)	(239,500)	(351,500)

**Appendix C - Public Works Divisional
Detail**

Object Name	Total		Drainage		Enviromental Compliance		Facilities		Fleet	
	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021
Allocations: Within Departments	-	-	15,000	1,554	15,500	21,220	31,600	37,287	18,200	33,919
Surplus/(Deficit) - Directly Attributable	(6,646,109)	(6,554,100)	(94,029)	(17,654)	(217,050)	(241,120)	(446,330)	(423,687)	(257,700)	(385,419)
COVID - Personnel	(76,100)	-	-	-	-	-	(26,500)	-	-	-
Technology - Hardware	(659,030)	(809,106)	-	-	-	-	(407,330)	(423,687)	(251,700)	(385,419)
Allocations: Between Departments	(735,130)	(809,106)	-	-	-	-	(433,830)	(423,687)	(251,700)	(385,419)
Surplus/(Deficit) (After Allocations)	(5,910,979)	(5,744,994)	(94,029)	(17,654)	(217,050)	(241,120)	(12,500)	0	(6,000)	(0)
Transfers to (from) Reserves	(445,000)	(445,000)	85,000	85,000	-	-	-	-	-	-
Total Transfers	(445,000)	(445,000)	85,000	85,000	-	-	-	-	-	-
Surplus/(Deficit)	(5,465,979)	(5,299,994)	(179,029)	(102,654)	(217,050)	(241,120)	(12,500)	0	(6,000)	(0)

**Appendix C - Public Works Divisional
Detail**

Object Name	Parks and Trails		Project Management		Public Works - Global		Stores		Transportation	
	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021
Rentals	-	6,000	-	-	-	-	-	-	-	-
Other Revenue	-	-	-	-	-	-	-	-	500	2,500
Chargebacks	4,000	-	-	-	-	-	-	-	500	-
Fees	5,000	3,000	-	-	-	-	-	-	45,000	25,000
Grants - Other	-	5,000	-	-	-	-	-	-	-	-
Grant - Provincial	-	-	-	-	-	-	-	-	-	-
Total Revenue	9,000	14,000	-	-	-	-	-	-	46,000	27,500
Salaries and Wages - Full Time	536,100	501,800	630,400	592,500	287,300	212,800	115,000	113,000	1,034,600	1,004,800
Salaries and Wages - Part Time	136,000	108,500	-	-	-	-	-	-	116,000	111,800
Salaries and Wages - Students	75,000	123,100	15,900	26,900	-	-	-	-	9,000	20,500
Overtime Pay	50,000	-	40,000	-	1,000	184,200	500	-	35,000	-
Employee Benefits	237,000	192,300	218,100	190,700	80,600	57,700	43,500	35,900	351,000	349,600
Association/Membership Fees	2,500	7,100	2,600	3,400	4,000	3,000	-	-	3,400	3,400
Cleaning Supplies	7,000	7,000	-	-	-	-	-	-	-	-
Comm and Public Relations	-	-	2,000	2,000	-	-	-	-	1,000	1,000
Contract Services	55,000	44,500	-	-	-	-	-	-	817,400	817,400
Equipment - Purchase	83,800	83,800	-	-	-	-	-	-	-	-
Equipment - Rental	47,100	47,100	-	-	-	-	-	-	-	-
Hospitality Expense	-	-	-	-	2,000	6,000	-	-	-	-
Office Supplies	-	-	-	-	15,600	18,100	-	-	-	-
Postage & Courier	-	-	-	-	200	500	-	-	-	-
Program Supplies	700	700	-	-	-	-	-	-	-	-
Protective & Uniform Clothing	5,600	2,000	-	-	11,900	11,900	-	-	-	-
R&M Grounds	99,000	116,600	-	-	-	-	-	-	-	-
R&M Trails	113,800	113,800	-	-	-	-	-	-	-	-
R&M Consumables and Parts	-	-	-	-	-	-	3,000	-	292,900	292,900
R&M Playground	20,000	3,000	-	-	-	-	-	-	-	-
Repairs and Maintenance - Tree	15,600	15,600	-	-	-	-	-	-	5,600	5,600
Staff Training & Development	13,900	15,900	16,000	14,800	8,000	8,700	1,500	2,800	-	27,900
SME - Consultants	-	-	-	-	74,000	70,000	-	-	-	-
Subscriptions and Publications	-	-	900	900	600	600	-	-	900	900
Telephone/Internet	10,300	11,200	3,800	6,300	7,100	1,600	-	-	3,600	13,500
Travel	1,000	3,200	-	3,000	-	1,700	-	600	1,000	5,600
Total Expense	1,509,400	1,397,200	929,700	840,500	492,300	576,800	163,500	152,300	2,671,400	2,654,900
Surplus/(Deficit) Before Allocations	(1,500,400)	(1,383,200)	(929,700)	(840,500)	(492,300)	(576,800)	(163,500)	(152,300)	(2,625,400)	(2,627,400)

**Appendix C - Public Works Divisional
Detail**

Object Name	Parks and Trails		Project Management		Public Works - Global		Stores		Transportation	
	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021
Allocations: Within Departments	114,800	133,477	70,900	81,107	(481,600)	(576,800)	12,400	14,697	203,200	253,540
Surplus/(Deficit) - Directly Attributable	(1,615,200)	(1,516,677)	(1,000,600)	(921,607)	(10,700)	-	(175,900)	(166,997)	(2,828,600)	(2,880,940)
COVID - Personnel	(3,300)	-	-	-	(10,700)	-	(16,700)	-	(18,900)	-
Technology - Hardware	-	-	-	-	-	-	-	-	-	-
Allocations: Between Departments	(3,300)	-	-	-	(10,700)	-	(16,700)	-	(18,900)	-
Surplus/(Deficit) (After Allocations)	(1,611,900)	(1,516,677)	(1,000,600)	(921,607)	-	-	(159,200)	(166,997)	(2,809,700)	(2,880,940)
Transfers to (from) Reserves	-	-	-	-	-	-	-	-	(530,000)	(530,000)
Total Transfers	-	-	-	-	-	-	-	-	(530,000)	(530,000)
Surplus/(Deficit)	(1,611,900)	(1,516,677)	(1,000,600)	(921,607)	-	-	(159,200)	(166,997)	(2,279,700)	(2,350,940)

Appendix C - Divisional Summary & Detail

Self Sustaining Entities (SSE) Divisional Summary

Appendix C - Self Sustaining Entities (SSE)

Divisional Summary

		Self Sustaining Entities (SSE)				
		Building Inspection	Cemetery	Beaches	Sugarloaf Marina	Total
FORECAST	Total Revenue	400,000	44,000	350,000	1,272,687	2,066,687
	Personnel Expenses	232,000	-	147,500	395,000	774,500
	Operating Expenses	84,900	19,000	90,450	414,800	609,150
	Total Expense	316,900	19,000	237,950	809,800	1,383,650
	Surplus/(Deficit) Before Allocations	83,100	25,000	112,050	462,887	683,037
	Allocations: Within Departments	-	-	-	-	-
	Allocations: Between Departments	70,800	59,300	78,300	459,846	668,246
	Surplus/(Deficit) After Allocations	12,300	(34,300)	33,750	3,041	14,791
	Transfers to (from) Reserves	12,300	(34,300)	33,750	3,041	14,791
	Transfers to (from) Rate	-	-	-	-	-
	Total Transfers	12,300	(34,300)	33,750	3,041	14,791
Surplus/(Deficit)	-	-	-	-	-	
BUDGET	Total Revenue	331,700	46,900	196,200	1,069,200	1,644,000
	Personnel Expenses	303,100	-	89,700	366,200	759,000
	Operating Expenses	24,700	20,200	51,700	307,100	403,700
	Total Expense	327,800	20,200	141,400	673,300	1,162,700
	Surplus/(Deficit) Before Allocations	3,900	26,700	54,800	395,900	481,300
	Allocations: Within Departments	-	-	-	-	-
	Allocations: Between Departments	87,100	65,300	52,500	409,077	613,977
	Surplus/(Deficit) After Allocations	(83,200)	(38,600)	2,300	(13,177)	(132,677)
	Transfers to (from) Reserves	-	-	-	-	-
	Transfers to (from) Rate	(83,200)	(38,600)	2,300	(13,177)	(132,677)
	Total Transfers	(83,200)	(38,600)	2,300	(13,177)	(132,677)
Surplus/(Deficit)	-	-	-	-	-	
VARIANCE	Total Revenue	68,300	(2,900)	153,800	203,487	422,687
	Personnel Expenses	(71,100)	-	57,800	28,800	15,500
	Operating Expenses	60,200	(1,200)	38,750	107,700	205,450
	Total Expense	(10,900)	(1,200)	96,550	136,500	220,950
	Surplus/(Deficit) Before Allocations	79,200	(1,700)	57,250	66,987	201,737
	Allocations: Within Departments	-	-	-	-	-
	Allocations: Between Departments	(16,300)	(6,000)	25,800	50,769	54,269
	Surplus/(Deficit) After Allocations	95,500	4,300	31,450	16,218	147,468
	Transfers to (from) Reserves	12,300	(34,300)	33,750	3,041	14,791
	Transfers to (from) Rate	83,200	38,600	(2,300)	13,177	132,677
	Total Transfers	95,500	4,300	31,450	16,218	147,468
Surplus/(Deficit)	-	-	-	-	-	

Appendix C - Divisional Summary & Detail

Self Sustaining Entities (SSE) Divisional Detail

Appendix C - Self Sustaining Entities (SSE)

Divisional Detail

Object Name	Total		Building Inspection		Cemetery		Beaches		Sugarloaf Marina	
	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021
Advertising and Sponsorship	500	500	-	-	-	-	-	-	500	500
Investment Income	4,000	4,000	-	-	4,000	4,000	-	-	-	-
Lease Income	127,700	127,700	-	-	-	-	-	-	127,700	127,700
Licences and Permits	400,000	331,700	400,000	331,700	-	-	-	-	-	-
Rentals	3,000	500	-	-	-	-	-	-	3,000	500
Other Revenue	19,000	-	-	-	-	-	-	-	19,000	-
Chargebacks	6,000	-	-	-	-	-	-	-	6,000	-
Fees	366,487	201,800	-	-	-	-	350,000	196,200	16,487	5,600
Sales	1,140,000	977,800	-	-	40,000	42,900	-	-	1,100,000	934,900
Total Revenue	2,066,687	1,644,000	400,000	331,700	44,000	46,900	350,000	196,200	1,272,687	1,069,200
Salaries and Wages - Full Time	181,000	380,300	99,000	231,300	-	-	-	-	82,000	149,000
Salaries and Wages - Part Time	214,500	58,800	65,000	-	-	-	18,500	-	131,000	58,800
Salaries and Wages - Students	214,000	173,200	-	-	-	-	111,000	80,900	103,000	92,300
Overtime Pay	12,000	2,000	12,000	2,000	-	-	-	-	-	-
Employee Benefits	153,000	144,700	56,000	69,800	-	-	18,000	8,800	79,000	66,100
Association/Membership Fees	18,000	6,200	15,000	2,000	-	1,200	-	-	3,000	3,000
Cleaning Supplies	7,750	7,500	-	-	-	-	2,750	2,500	5,000	5,000
Comm and Public Relations	8,500	9,500	-	1,000	-	-	4,000	4,000	4,500	4,500
Computer Software	20,000	-	-	-	-	-	-	-	20,000	-
Contract Services	179,700	100,300	10,000	2,500	2,100	2,100	67,600	36,700	100,000	59,000
Cost of of Goods Sold	180,000	140,000	-	-	-	-	-	-	180,000	140,000
Equipment - Purchase	2,100	6,100	-	-	1,100	1,100	-	-	1,000	5,000
Equipment - Rental	6,900	6,900	-	-	6,900	6,900	-	-	-	-
Office Supplies	5,500	5,600	1,100	1,200	-	-	-	-	4,400	4,400
Postage & Courier	700	400	600	400	-	-	-	-	100	-
Program Supplies	1,100	1,600	-	-	-	-	100	100	1,000	1,500
Protective & Uniform Clothing	4,400	3,800	800	800	-	-	1,100	500	2,500	2,500
R&M Grounds	29,000	29,000	-	-	8,900	8,900	5,100	5,100	15,000	15,000
R&M Consumables and Parts	60,000	45,000	-	-	-	-	-	-	60,000	45,000
Staff Training & Development	7,000	18,900	5,000	11,700	-	-	-	2,000	2,000	5,200
SME - Consultants	50,000	-	50,000	-	-	-	-	-	-	-
Subscriptions and Publications	9,200	400	200	400	-	-	9,000	-	-	-
Telephone/Internet	19,000	19,200	2,200	2,400	-	-	800	800	16,000	16,000
Travel	300	3,300	-	2,300	-	-	-	-	300	1,000
Total Expense	1,383,650	1,162,700	316,900	327,800	19,000	20,200	237,950	141,400	809,800	673,300
Surplus/(Deficit) Before Allocations	683,037	481,300	83,100	3,900	25,000	26,700	112,050	54,800	462,887	395,900

Appendix C - Self Sustaining Entities (SSE)

Divisional Detail

Object Name	Total		Building Inspection		Cemetery		Beaches		Sugarloaf Marina	
	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021
Allocations: Within Departments	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) - Directly Attributable	683,037	481,300	83,100	3,900	25,000	26,700	112,050	54,800	462,887	395,900
Allocated Overhead (Credit Cards / Insurance)	184,569	81,600	20,000	16,000	2,300	2,300	35,000	9,800	127,269	53,500
Cost of Borrowing - Internal - Interest	7,794	7,794	-	-	-	-	-	-	7,794	7,794
Cost of Borrowing - Internal - Principal	76,883	76,883	-	-	-	-	-	-	76,883	76,883
Capital and Related Project (SSE/BC only)	55,000	55,000	-	-	40,000	40,000	-	-	15,000	15,000
Facility Costs	161,300	161,300	-	-	-	-	6,500	6,500	154,800	154,800
Personnel	17,000	20,000	-	-	17,000	20,000	-	-	-	-
Technology - Hardware	165,700	211,400	50,800	71,100	-	3,000	36,800	36,200	78,100	101,100
Allocations: Between Departments	668,246	613,977	70,800	87,100	59,300	65,300	78,300	52,500	459,846	409,077
Surplus/(Deficit) (After Allocations)	14,791	(132,677)	12,300	(83,200)	(34,300)	(38,600)	33,750	2,300	3,041	(13,177)
Transfers to (from) Reserves	14,791	(132,677)	12,300	(83,200)	(34,300)	(38,600)	33,750	2,300	3,041	(13,177)
Total Transfers	14,791	(132,677)	12,300	(83,200)	(34,300)	(38,600)	33,750	2,300	3,041	(13,177)
Surplus/(Deficit)	-	-	-	-	-	-	-	-	-	-

Appendix C - Divisional Summary & Detail

Rates Divisional Summary

Appendix C - Rates Divisional Summary

		Rates			
		Storm Sewer	Wastewater	Water	Total
FORECAST	Total Revenue	850,000	6,693,000	4,869,200	12,412,200
	Personnel Expenses	-	423,600	568,000	991,600
	Operating Expenses	110,540	5,197,050	2,497,060	7,804,650
	Total Expense	110,540	5,620,650	3,065,060	8,796,250
	Surplus/(Deficit) Before Allocations	739,460	1,072,350	1,804,140	3,615,950
	Allocations: Within Departments	-	-	-	-
	Allocations: Between Departments	-	-	-	-
	Surplus/(Deficit) After Allocations	739,460	1,072,350	1,804,140	3,615,950
	Transfers to (from) Reserves	111,917	262,349	729,840	1,104,106
	Transfers to (from) Rate	627,543	810,001	1,074,300	2,511,844
	Total Transfers	739,460	1,072,350	1,804,140	3,615,950
Surplus/(Deficit)	-	-	-	-	
BUDGET	Total Revenue	854,720	6,759,608	4,741,498	12,355,826
	Personnel Expenses	-	561,350	561,350	1,122,700
	Operating Expenses	202,870	5,311,500	2,673,550	8,187,920
	Total Expense	202,870	5,872,850	3,234,900	9,310,620
	Surplus/(Deficit) Before Allocations	651,850	886,758	1,506,598	3,045,206
	Allocations: Within Departments	-	-	-	-
	Allocations: Between Departments	-	-	-	-
	Surplus/(Deficit) After Allocations	651,850	886,758	1,506,598	3,045,206
	Transfers to (from) Reserves	42,307	258,207	613,748	914,262
	Transfers to (from) Rate	609,543	628,551	892,850	2,130,944
	Total Transfers	651,850	886,758	1,506,598	3,045,206
Surplus/(Deficit)	-	-	-	-	
VARIANCE	Total Revenue	(4,720)	(66,608)	127,702	56,374
	Personnel Expenses	-	(137,750)	6,650	(131,100)
	Operating Expenses	(92,330)	(114,450)	(176,490)	(383,270)
	Total Expense	(92,330)	(252,200)	(169,840)	(514,370)
	Surplus/(Deficit) Before Allocations	87,610	185,592	297,542	570,744
	Allocations: Within Departments	-	-	-	-
	Allocations: Between Departments	-	-	-	-
	Surplus/(Deficit) After Allocations	87,610	185,592	297,542	570,744
	Transfers to (from) Reserves	69,610	4,142	116,092	189,844
	Transfers to (from) Rate	18,000	181,450	181,450	380,900
	Total Transfers	87,610	185,592	297,542	570,744
Surplus/(Deficit)	-	-	-	-	

Appendix C - Divisional Summary & Detail

Rates Divisional Detail

Appendix C - Rates Divisional Detail

Object Name	Total		Storm Sewer		Wastewater		Water	
	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021
Other Revenue	85,000	-	-	-	-	-	85,000	-
Chargebacks	3,000	-	-	-	3,000	-	-	-
Fees	45,200	-	-	-	45,000	-	200	-
Sales	1,000	-	-	-	-	-	1,000	-
Penalties and Interest	26,000	72,998	-	-	14,000	33,000	12,000	39,998
Rate Revenue - Variable	3,126,000	4,336,213	-	-	926,000	2,207,282	2,200,000	2,128,931
Rate Revenue - Fixed	9,126,000	7,946,615	850,000	854,720	5,705,000	4,519,326	2,571,000	2,572,569
Total Revenue	12,412,200	12,355,826	850,000	854,720	6,693,000	6,759,608	4,869,200	4,741,498
Salaries and Wages - Full Time	646,000	834,600	-	-	258,400	417,300	387,600	417,300
Salaries and Wages - Part Time	57,600	-	-	-	50,000	-	7,600	-
Salaries and Wages - Students	36,000	-	-	-	14,400	-	21,600	-
Overtime Pay	12,000	41,300	-	-	4,800	20,650	7,200	20,650
Employee Benefits	240,000	246,800	-	-	96,000	123,400	144,000	123,400
Association/Membership Fees	4,600	4,000	-	-	2,000	2,000	2,600	2,000
Comm and Public Relations	10,000	20,000	-	-	5,000	10,000	5,000	10,000
Computer Software	12,900	12,900	-	-	5,000	5,000	7,900	7,900
Contract Services	398,310	496,010	40,000	137,700	187,550	187,550	170,760	170,760
PAP / Online Incentives	70,000	40,000	-	-	35,000	20,000	35,000	20,000
Seniors Discount	35,000	100,000	-	-	35,000	100,000	-	-
Equipment - Purchase	30,800	30,800	-	-	13,500	13,500	17,300	17,300
Equipment - Rental	20,900	14,900	18,000	12,000	-	-	2,900	2,900
Office Supplies	20,000	27,500	-	-	10,000	13,750	10,000	13,750
Postage & Courier	44,000	80,000	-	-	22,000	40,000	22,000	40,000
Protective & Uniform Clothing	10,000	10,000	-	-	4,000	4,000	6,000	6,000
R&M Consumables and Parts	103,500	158,100	8,500	8,500	25,000	45,100	70,000	104,500
Staff Training & Development	30,000	36,800	-	-	15,000	18,400	15,000	18,400
SME - Consultants	55,000	59,000	-	-	25,000	25,000	30,000	34,000
Telephone/Internet	8,300	8,800	-	-	-	-	8,300	8,800
Travel	200	3,600	-	-	-	1,800	200	1,800
Utilities - Hydro	15,900	28,000	6,000	5,000	8,000	20,400	1,900	2,600
Utilities - Water	900	900	900	900	-	-	-	-
Property Tax Charges	10,440	10,440	10,440	10,440	-	-	-	-
City Owned Property SS Charges	26,700	28,330	26,700	28,330	-	-	-	-
Tax Reassessment and Uncollect	2,200	-	-	-	-	-	2,200	-
Region Rate - Fixed	5,395,000	5,395,000	-	-	4,805,000	4,805,000	590,000	590,000
Region Rate - Variable	1,500,000	1,622,840	-	-	-	-	1,500,000	1,622,840
Total Expense	8,796,250	9,310,620	110,540	202,870	5,620,650	5,872,850	3,065,060	3,234,900
Surplus/(Deficit) Before Allocations	3,615,950	3,045,206	739,460	651,850	1,072,350	886,758	1,804,140	1,506,598

Appendix C - Rates Divisional Detail

Object Name	Total		Storm Sewer		Wastewater		Water	
	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021	Forecast 2021	Budget 2021
Allocations: Within Departments	-	-	-	-	-	-	-	-
Surplus/(Deficit) - Directly Attributable	3,615,950	3,045,206	739,460	651,850	1,072,350	886,758	1,804,140	1,506,598
Allocations: Between Departments	-	-	-	-	-	-	-	-
Surplus/(Deficit) (After Allocations)	3,615,950	3,045,206	739,460	651,850	1,072,350	886,758	1,804,140	1,506,598
Transfers to (from) Reserves	1,104,106	914,262	111,917	42,307	262,349	258,207	729,840	613,748
Transfers to (from) Rate	2,511,844	2,130,944	627,543	609,543	810,001	628,551	1,074,300	892,850
Total Transfers	3,615,950	3,045,206	739,460	651,850	1,072,350	886,758	1,804,140	1,506,598
Surplus/(Deficit)	-	-	-	-	-	-	-	-

Appendix D - 2021 and Prior Capital and Related Projects Forecast

This appendix summarizes capital and related projects with approved budget and spend to date:

Project ID	Project Name	Approved Budget	Actuals (January - August)	Under/(Over) Budget	Transfer (to) /from Reserve	Repurposed in 2022 Capital Budget	Forecast (September - December)	Forecasted Carryforward to 2022	Comments
20C-CE-L56	Overholt Cemetery Expansion	80,330	-	80,330				80,330	Project to be carried out in 2022
20C-CS-L01	Modernization Grant Projects	440,779	36,767	404,012		(350,000)		54,012	Project will continue past 2021
20C-CS-L53	IT-Access Control Door Reader	2,000	-	2,000			(2,000)	-	Project will be completed before YE
20C-CS-L54	Genetec Security System Upgrade	3,000	-	3,000			(3,000)	-	Project will be completed before YE
20C-CS-L55	IT - Server Room Relocation	180,000	-	180,000		(82,000)		98,000	Project to be carried out in 2022
20C-ED-L46	Cruise Ship Berthing Facility	10,000	-	10,000			(10,000)	-	Project will be completed before YE
20C-ED-L47	Tourism Strategy & Cruise DST	185,148	41,027	144,121				144,121	Project will continue past 2021
20C-ED-L48	Industrial Land clearing	60,000	-	60,000				60,000	Project to be carried out in 2022
20C-MA-L57	HarbourMaster Building Repairs	24,500	-	24,500				24,500	Project to be carried out in Spring 2022
20C-MU-L59	Museum - Exhibit Cases	5,000	-	5,000			(5,000)	-	Project will be completed before YE
20C-MU-L60	Museum - Cedar shingles	10,000	21,512	(11,512)	11,512			-	Project completed
20C-MU-L61	Museum Archive Building HVAC	18,500	11,133	7,367	(7,367)			-	Project completed
20C-MU-L62	Repair Sidewalks to Archive	5,000	-	5,000	(3,478)			1,522	Project completed
20C-MU-L63	Archive Shelving/Art Rack	25,000	-	25,000				25,000	Project delayed due to shortage of supply, will be completed in 2022
20C-MU-L64	Museum Lifeboat/Garage Upgrade	10,000	7,768	2,232	(2,232)			-	Project completed
20C-PL-L65	Planning - Plotter	10,000	-	10,000			(10,000)	-	Project will be completed before YE
20C-PW-L02	Picnic Tables In Various Parks	26,307	5,802	20,505	(20,505)			-	Project completed
20C-PW-L03	Flashing Amber Beacons	18,355	526	17,829	(17,829)			-	Project completed
20C-PW-L04	VHWC BOCCE Insulation	4,600	1,522	3,078	(3,078)			-	Project completed
20C-PW-L05	VHWC Rink 1 Insulation	16,500	17,446	(946)	946			-	Project completed

Appendix D - 2021 and Prior Capital and Related Projects Forecast

This appendix summarizes capital and related projects with approved budget and spend to date:

Project ID	Project Name	Approved Budget	Actuals (January - August)	Under/(Over) Budget	Transfer (to) /from Reserve	Repurposed in 2022 Capital Budget	Forecast (September - December)	Forecasted Carryforward to 2022	Comments
20C-PW-L06	City Hall - Window Replacement	85,000	4,939	80,061			(80,061)	-	Project will be completed before YE
20C-PW-L07	City Hall - HVAC Units Upgrade	20,000	-	20,000				20,000	Project to be carried out in Spring 2022
20C-PW-L08	City Hall - Roof Repairs	12,000	-	12,000				12,000	Project to be carried out in Spring 2022
20C-PW-L09	City Hall - Flat Roof Repairs	10,000	-	10,000				10,000	Project to be carried out in Spring 2022
20C-PW-L10	City Hall - Bus Vestibule Vent	2,500	-	2,500	(2,500)			-	Cancel Project
20C-PW-L11	City Hall - Carpeting/painting	5,000	19,550	(14,550)	14,550			-	Project completed
20C-PW-L12	City Hall -3rd Floor Furniture	54,420	34,420	20,000	8,220		(28,219)	-	Project will be completed before YE
20C-PW-L13	City Hall - Monitoring System	5,000	-	5,000				5,000	Project to be carried out in Spring 2022
20C-PW-L14	Fire Hall - Facility Repairs	67,500	42,356	25,144			(25,144)	-	Project will be completed before YE
20C-PW-L15	Fire Hall - Monitoring System	5,000	-	5,000				5,000	Project to be carried out in Spring 2022
20C-PW-L16	Elm St & Elgin St Intersection	50,000	-	50,000				50,000	Project to be carried out in 2022
20C-PW-L17	Lake End Access Gates	22,500	-	22,500				22,500	Project on hold, waiting for road-end study
20C-PW-L18	11 King St Facility Demolition	35,000	3,867	31,133			(31,133)	-	Project will be completed before YE
20C-PW-L19	Bethel Furnace Replacement	16,000	-	16,000				16,000	Project to be carried out in Spring 2022
20C-PW-L20	Bethel Roof Replacement	51,000	13,341	37,659	(1,000)	(36,659)		-	This project will be combined with a 2022 capital project asking
20C-PW-L21	Bethel Security /Accessibility	3,500	-	3,500	(3,500)			-	Project completed in 2020, close-out
20C-PW-L22	New solar lighting for Parks	45,000	-	45,000				45,000	Project on hold, need to develop project scope and strategy
20C-PW-L23	Centennial Park LED Lighting	6,500	-	6,500	(6,500)			-	Project completed in 2020, close-out
20C-PW-L24	Centennial Park Pavilion Roof	17,400	-	17,400			(17,400)	-	Project will be completed before YE
20C-PW-L25	HH Knoll Park Band Shell roof	16,500	13,046	3,454	(3,454)			-	Project completed

Appendix D - 2021 and Prior Capital and Related Projects Forecast

This appendix summarizes capital and related projects with approved budget and spend to date:

Project ID	Project Name	Approved Budget	Actuals (January - August)	Under/(Over) Budget	Transfer (to) /from Reserve	Repurposed in 2022 Capital Budget	Forecast (September - December)	Forecasted Carryforward to 2022	Comments
20C-PW-L26	Friendship Trail Repair	32,938	-	32,938			(32,938)	-	Project will be completed before YE
20C-PW-L27	Soccer Complex Bridge Repair	17,600	18,752	(1,152)	1,152			-	Project completed
20C-PW-L28	Skateboard Park Parking Lot	4,000	-	4,000				4,000	Project on hold, waiting for region's response on location
20C-PW-L29	HH Knoll Park Walkways Repairs	55,326	-	55,326			(55,326)	-	Project will be completed before YE
20C-PW-L30	Sherkston Accessibility Issues	2,500	-	2,500	(2,500)			-	Project completed in 2020, close-out
20C-PW-L31	Sherkston Roof Repairs	12,000	-	12,000				12,000	Project to be carried out in 2022
20C-PW-L32	Sherkston Chimney/HotWaterTank	7,500	-	7,500				7,500	Project to be carried out in 2022
20C-PW-L33	Sherkston Septic System	47,800	-	47,800	(47,800)			-	Cancel Project - Inspection done, do not need to replace
20C-PW-L34	Soccer Complex Sanitary Pump	5,000	-	5,000				5,000	Project to be carried out in Spring 2022
20C-PW-L35	VHWC Main Entrance Pylon Sign	70,000	-	70,000			(70,000)	-	Project will be completed before YE
20C-PW-L36	VHWC Fitness Areas Water Drips	10,000	-	10,000			(10,000)	-	Project will be completed before YE
20C-PW-L37	VHWC Pool Rehab of Tiles	42,000	-	42,000		(42,000)		-	This project will be combined with a 2022 capital project asking
20C-PW-L38	VHWC Monitoring system	5,000	-	5,000				5,000	Project to be carried out in Spring 2022
20C-PW-L39	PC Operations Centre Upgrades	193,230	10,145	183,085			(183,085)	-	Project will be completed before YE
20C-PW-L40	Nickel Area Storm Sewer Project	573,072	-	573,072		(300,000)		273,072	Unallocated debt funding
20C-PW-L41	Wastewater Capital Projects	519,403	-	519,403		(519,403)		-	Allocated in 2022 capital budget
20C-PW-L42	Bulk Water Station Project	170,134	6,966	163,168	(63,168)		(100,000)	-	Project will be completed before YE
20C-PW-L43	Water Capital Projects	437,516	198,216	239,300		(239,300)		-	Allocated in 2022 capital budget
20C-PW-L44	Sunset Park Asphalt Walkway	18,055	-	18,055			(18,055)	-	Project will be completed before YE

Appendix D - 2021 and Prior Capital and Related Projects Forecast

This appendix summarizes capital and related projects with approved budget and spend to date:

Project ID	Project Name	Approved Budget	Actuals (January - August)	Under/(Over) Budget	Transfer (to) /from Reserve	Repurposed in 2022 Capital Budget	Forecast (September - December)	Forecasted Carryforward to 2022	Comments
20C-PW-L67	Dawg's Project	30,888	21,238	9,650	(9,650)			-	Project completed
20O-ED-L49	Economic Development Strategy	30,000	-	30,000			(30,000)	-	Project will be completed before YE
20O-ED-L50	New Tourism Branding	10,000	-	10,000			(10,000)	-	Project to be carried out in 2022
20O-ED-L52	Affordable Housing Strategy	75,000	-	75,000				75,000	Project to be carried out in 2022
20O-MA-L58	Marina Business Plan Study	44,786	20,550	24,236			(24,236)	-	Project will be completed before YE
20O-PL-L66	Building Inspection Technology	46,500	-	46,500	(46,500)			-	Alternative funding obtained through grant in 2022 capital budget
20O-PW-L45	Urban Forest Management Plan	85,000	-	85,000				85,000	Project to be carried out in 2022
20O-PW-L51	Active Transportation Masterpl	50,000	-	50,000				50,000	Project to be carried out in 2022
21C-CE-B34	Cemetery - Columbarium repairs	40,000	29,963	10,037				10,037	Project to be carried out in 2022
21C-CS-B01	ITS - Server Back-up	52,000	-	52,000			(52,000)	-	Project will be completed before YE
21C-CS-B02	ITS - Evergreening	150,000	114,363	35,637			(35,637)	-	Project will be completed before YE
21C-FD-B08	Edraulic Combi Tool	20,000	17,696	2,304	(2,304)			-	Project completed
21C-FD-B09	Fire Hose Replacement	75,000	64,008	10,992	(10,992)			-	Project completed
21C-LB-B31	Library Capital	45,000	-	45,000	(45,000)			-	Transferred to reserves to fund future capital projects
21C-LB-G43	OTF Resilient Communities Gran	121,200	-	121,200			(121,200)	-	Project will be completed before YE
21C-LB-R42	NRBN Fibre and Voice Services	50,000	-	50,000			(50,000)	-	Project will be completed before YE
21C-LB-R44	Building Condition Assessment	20,000	11,041	8,959	(8,959)			-	Project completed
21C-MA-B33	Marina - Hydro Pedestals	15,000	14,324	676			(676)	-	Project completed
21C-MU-B32	Museum Capital	5,000	7,958	(2,958)	2,958			-	Project completed
21C-PW-B03	Multi-Use Trail Repairs	335,000	-	335,000			(335,000)	-	Project will be completed before YE

Appendix D - 2021 and Prior Capital and Related Projects Forecast

This appendix summarizes capital and related projects with approved budget and spend to date:

Project ID	Project Name	Approved Budget	Actuals (January - August)	Under/(Over) Budget	Transfer (to) /from Reserve	Repurposed in 2022 Capital Budget	Forecast (September - December)	Forecasted Carryforward to 2022	Comments
21C-PW-B04	East / West Wig Wags	82,360	9,688	72,672				72,672	Project on hold
21C-PW-B05	Splash Pad Pump Replacement	8,000	-	8,000			(8,000)	-	Project will be completed before YE
21C-PW-B06	VHWC - Berm Headwall	20,000	18,914	1,086			(1,086)	-	Project will be completed before YE
21C-PW-B07	West St Electrical Infra.	10,000	-	10,000				10,000	Project to be carried out in Spring 2022
21C-PW-B10	Railway Crossing Improvements	75,000	-	75,000				75,000	Project in progress, will be completed in 2022
21C-PW-B11	Bridges Culverts Walls Repairs	105,500	-	105,500				105,500	Project in progress, will be completed in 2022
21C-PW-B12	CIMCO System Gantry Crane	18,000	-	18,000				18,000	Project to be carried out in 2022
21C-PW-B13	COPC Welcome Centre Upgrades	14,500	-	14,500			(14,500)	-	Project will be completed before YE
21C-PW-B14	VHWC Air Removal Unit	18,000	-	18,000				18,000	Project to be carried out in 2022
21C-PW-B15	Downtown CIP	1,000,000	-	1,000,000		(250,000)		750,000	Project to be carried out following Secondary Phase
21C-PW-B16	Fire Station HVAC Upgrades	18,000	-	18,000			(18,000)	-	Project will be completed before YE
21C-PW-B17	Fire Station Security Upgrades	24,000	-	24,000			(24,000)	-	Project will be completed before YE
21C-PW-B18	Fleet replacement/Purchase	300,000	-	300,000		(300,000)		-	Allocated in 2022 capital budget
21C-PW-B19	Flow Monitors - Wastewater	100,000	-	100,000			(100,000)	-	Project will be completed before YE
21C-PW-B20	Glycol Pipe Insulation	52,000	48,215	3,785	(3,785)			-	Project completed

Appendix D - 2021 and Prior Capital and Related Projects Forecast

This appendix summarizes capital and related projects with approved budget and spend to date:

Project ID	Project Name	Approved Budget	Actuals (January - August)	Under/(Over) Budget	Transfer (to) /from Reserve	Repurposed in 2022 Capital Budget	Forecast (September - December)	Forecasted Carryforward to 2022	Comments
21C-PW-B21	Harbourmaster Roof Replacement	12,500	5,866	6,634	(6,634)			-	Project completed
21C-PW-B22	Infrastructure Needs Studies	750,000	-	750,000			(150,000)	600,000	Project in progress, will be completed in 2022
21C-PW-B23	PCOC Facilities Upgrades	83,500	-	83,500			(83,500)	-	Project will be completed before YE
21C-PW-B24	Programmable Speed Radar Signs	20,000	-	20,000			(20,000)	-	Project will be completed before YE
21C-PW-B25	Programmable Speed Zone Beacon	12,000	-	12,000				12,000	Project to be carried out in 2022
21C-PW-B26	Roads Resurfacing Program	960,000	77,213	882,787			(882,787)	-	Project will be completed before YE
21C-PW-B28	Sidewalk Construction	100,000	100,912	(912)	912			-	Project completed
21C-PW-B29	Site Remediation	130,000	-	130,000				130,000	Project to be carried out in 2022
21C-PW-B30	Tennessee Ave Gate Inspection	30,000	-	30,000				30,000	Project to be carried out in 2022
21C-PW-B36	Water Capital Projects	150,000	-	150,000	(45,000)	(105,000)		-	Allocated in 2022 capital budget
21C-PW-B37	Wastewater Capital Projects	250,000	-	250,000		(250,000)		-	Allocated in 2022 capital budget
21C-PW-B38	Storm Sewer Capital Projects	23,724	-	23,724		(23,724)		-	Allocated in 2022 capital budget
21C-PW-R35	Clarence Sidewalk Construction	165,000	120,060	44,940	(44,940)			-	Project completed
21C-PW-R39	City Hall Elevator Repairs	100,000	-	100,000				100,000	Project in progress, will be completed in spring 2022
21C-PW-R40	Chippawa Road Construction	35,000	-	35,000				35,000	Project will be completed in 2022
21C-PW-R45	Erie St Wtmain Replc Design & Inspec	198,216	-	198,216			(110,000)	88,216	Design portion of the project will be completed by YE, Inpection portion carryforward
21O-PW-R41	Project Management	147,600	-	147,600				147,600	Project in progress, will be completed in 2022
		10,201,187	1,191,111	9,010,076	(368,425)	(2,498,086)	(2,751,982)	3,391,583	
21C-CS-B39	Capital Contingency Fund	225,654	88,000	137,654				137,654	Available capital contingency
		10,426,841	1,279,111	9,147,730	(368,425)	(2,498,086)	(2,751,982)	3,529,237	
								2,498,086	
								6,027,323	

Appendix E - Reserves

This appendix summarizes reserve balances:

	Year End Balance Before Surplus / (Deficit)	2021 Budget	Council Approved Transfers	In-Year Forecast	Forecasted 2021 Year End Balance	Net 2022 Capital and Related Project Budget	Forecasted Reserve Balance	Funding Target	Progress
Grants Committee Reserve (W)	12,250				12,250		12,250	Varies - Dependent on Activity^	Achieved
Library Bequest Reserve	4,188				4,188		4,188	Varies - Dependent on Library Board Requirements^	Achieved
Library Employee Future Benefit Reserve	54,129				54,129		54,129	75% of Employee Future Benefit and WSIB Liability (Estimated target \$126,300)	Not Achieved - Long-Term Target
Library Capital	120,712		45,000	(70,000)	95,712		95,712	Varies - Dependent on Library Board Requirements	Requires Facility Condition Study - Public Works is reviewing options with the Library to complete
Library Contingency Reserve	52,602				52,602		52,602	5% of the gross Library budget (Estimated at \$83,000)	Not Achieved - Mid -Term Target
Local Architectural Conservation Advisory Committee (LACAC) Reserve (W)	10,184				10,184		10,184	Varies - Dependent on Activity^	Achieved
NEW Community Safety Committee (W)	3,947				3,947		3,947	Varies - Dependent on Activity^	Achieved
Mayors Youth Council Committee (MYCC) Reserve (W)	3,217				3,217		3,217	Varies - Dependent on Activity^	Achieved
Museum Bequest Reserve	51,473				51,473		51,473	Varies - Dependent on Library Board Requirements^	Achieved
Museum Capital	31,667			(1,393)	30,274	(20,000)	10,274	Varies - Dependent on Library Board Requirements^	Achieved
Seniors Advisory Committee (SAC) Reserve (W)	4,392				4,392		4,392	Varies - Dependent on Activity^	Achieved
Niagara South Coast Tourism (W)	35,402				35,402		35,402	Varies - Dependent on Activity^	Achieved
Total Boards and Committees Reserves	384,163	-	45,000	(71,393)	357,770	(20,000)	337,770		

Appendix E - Reserves

This appendix summarizes reserve balances:

	Year End Balance Before Surplus / (Deficit)	2021 Budget	Council Approved Transfers	In-Year Forecast	Forecasted 2021 Year End Balance	Net 2022 Capital and Related Project Budget	Forecasted Reserve Balance	Funding Target	Progress
Canada Summer Games Reserve	30,000	15,000			45,000		45,000	Council Commitment	Achieved
Canal Days Reserve	50,000				50,000		50,000	5% of the gross Canada Days budget (Estimated target at \$44,000)	Achieved
CIP Incentives Reserve (W)	110,054				110,054		110,054	Council Commitment	Awaiting Study approved Report 2021-81*
Roselawn	679,299				679,299	(122,500)	556,799	TBD	Requires Roselawn Plan
Transit (W)	166,078				166,078		166,078	Bridge Funding	Achieved
Municipal Election Reserve (W)	90,585	30,000			120,585		120,585	Clerk proposed budget	Achieved
Total Programs, Grants and Activities	1,126,016	45,000	-	-	1,171,016	(122,500)	1,048,516		
Building Department Reserve (RF)	83,220	(83,220)		95,520	95,520		95,520	Funded by User Fees - Surplus / (Deficit) - Zero	Achieved - User fees will need to increase in the future to maintain
Beach Reserve	212,729	2,300		31,450	246,479	(114,500)	131,979	Funded by User Fees - Surplus / (Deficit) - 5% of gross Beach budget plus pay-as-you-go balance required for capital and related projects	Achieved
Overholt Cemetery Reserve	23,397	(38,600)		4,300	(10,903)	(130,000)	(140,903)	Funded by User Fees - Surplus / (Deficit) - 5% of gross Overholt Cemetery budget plus pay-as-you-go balance required for capital and related projects	Business Plan being developed
Sugarloaf Marina Reserve	175,851	(13,177)		16,218	178,892	(61,000)	117,892	Funded by User Fees - Surplus / (Deficit) - 5% of gross Marina budget plus pay-as-you-go balance required for capital and related projects	Business Plan being developed
Marina Internal Financing	(367,950)	76,883			(291,067)	(635,427)	(926,494)	Council approved to be repaid through Sugarloaf Marina budget over 5 years	
Total Self Sustaining Entities	127,247	(55,814)	-	147,488	218,921	(940,927)	(722,006)		

Appendix E - Reserves

This appendix summarizes reserve balances:

	Year End Balance Before Surplus / (Deficit)	2021 Budget	Council Approved Transfers	In-Year Forecast	Forecasted 2021 Year End Balance	Net 2022 Capital and Related Project Budget	Forecasted Reserve Balance	Funding Target	Progress
Economic Development Reserve (W)	-	-	500,000		500,000	(195,000)	305,000	Varies - Dependent on Activity^	Achieved
Encumbrance Reserve (W)	197,285	-	(197,285)	60,000	60,000	(60,000)	-	Zero	Achieved
Future Liabilities Reserve (W)	1,355,755	8,014	208,000		1,571,769		1,571,769	75% of Employee Future Benefit and WSIB Liability (Estimated target \$7,078,650)	Not Achieved - Long-Term Target
General Stabilization	2,240,562	(253,400)	253,400		2,240,562		2,240,562	10% of the Levy (Estimated target \$2,058,000)	Achieved
Opportunities Fund	2,000,000	-	-		2,000,000		2,000,000	Established at \$2 million from successful NRBN initiative	Achieved
Subject Matter Experts Reserves (W)	208,598	-	-		208,598	(100,000)	108,598	0.25% of the City's consolidated budget (Estimated target of \$51,000)	Achieved
Working Capital Reserve	2,018,700	39,300	-	129,400	2,187,400		2,187,400	10% of the Levy (Estimated target \$2,058,000)	Achieved
Total General Government	8,020,900	(206,086)	764,115	189,400	8,768,329	(355,000)	8,413,329		
(A) Development Charges (RF)	339,713	2,010	-		341,723		341,723	Varies - Dependent on requirements identified in multi-year forecasts	Public Works is leading infrastructure needs studies / planning, including facilities condition assessments. These will be used to establish these reserve levels when complete.
Drain Reserve	343,955	85,000	-		428,955	(74,500)	354,455		
Facilities Reserve	131,386	-	-		131,386		131,386		
Fleet and Equipment Reserve	704,237	-	-	340,000	1,044,237	(1,044,237)	-		
Goderich Maintenance Agreement (W)	83,852	-	-		83,852		83,852		
(A) Grants - Federal Gas Tax (RF)	1,069,588	(1,063,258)	318,349	492,269	816,948	(732,000)	84,948		
(A) Grants - Ontario Community Infrastructure Fund (RF)	755,955	(751,485)	213,057	(213,057)	4,470	134,245	138,715		
General TCA Reserve	2,441,383	(282,360)	-	13,296	2,172,319	(225,254)	1,947,065		
Storm Sewer Reserve	235,832	43,697	-	(173,766)	105,763	50,121	155,884	10% of budget plus pay-as-you go balance required for capital and related projects (Estimated target \$85,000 plus capital and related projects)	

Appendix E - Reserves

This appendix summarizes reserve balances:

	Year End Balance Before Surplus / (Deficit)	2021 Budget	Council Approved Transfers	In-Year Forecast	Forecasted 2021 Year End Balance	Net 2022 Capital and Related Project Budget	Forecasted Reserve Balance	Funding Target	Progress
Waste Water Reserve	84,936	258,468	-	4,142	347,546	413,191	760,737	10% of budget plus pay-as-you go balance required for capital and related projects (Estimated target \$676,000 plus capital and related projects)	Public Works is leading infrastructure needs studies / planning, including facilities condition assessments. These will be used to establish these reserve levels when complete.
Water Reserve	900,730	618,148	-	(1,402,786)	116,092	703,685	819,777	10% of budget plus pay-as-you go balance required for capital and related projects (Estimated target based on budget = \$474,000 plus capital and related projects)	
Total Capital (including DR)	7,091,567	(1,089,780)	531,406	(939,902)	5,593,291	(774,749)	4,818,542		
Less: Deferred Revenue (Sum of A's) recognizing these are recorded on the Balance Sheet as an Asset	(2,165,256)	1,812,733	(531,406)	(279,212)	(1,163,141)	597,755	(565,386)		
Total Capital	4,926,311	722,953	-	(1,219,114)	4,430,150	(176,994)	4,253,156		
Total Reserves before WIP	14,584,637	506,053	809,115	(953,619)	14,946,186	(1,615,421)	13,330,765		
Work-in-progress (WIP)	4,540,195	5,329,738	300,000	(4,142,610)	6,027,323	-	6,027,323	Note: "Forecast" reflects actual spend from Appendix D - Capital and Related Projects	
Total Reserves	19,124,832	5,835,791	1,109,115	(5,096,229)	20,973,509	(1,615,421)	19,358,088		

Appendix F - Debt Management

In accordance with policy FIN - 03 the following debt management appendix has been prepared. The figures in this appendix are in '000s.

A multi-year forecast of internal and external borrowing and lease financing and the related cost of borrowing and lease financing:

('000s in millions)	2020	2021	2022	2023	2024	2025
Projected Year End Debt	30,270	30,270	30,270	30,270	30,270	30,270
Committed Capital Leases	58	58	58	58	58	58
Total Borrowing (External)	30,328	30,328	30,328	30,328	30,328	30,328
Internal Financing	368	292	216	140	64	-
Total Borrowing (External & Internal)	30,696	30,620	30,544	30,468	30,392	30,328
Interest	915	961	920	878	840	804
Principal	1,975	1,471	1,444	1,289	1,155	1,191
External Borrowing Charges	2,890	2,432	2,364	2,167	1,995	1,995
Illustrative In-Year ARL*		6.5%	6.0%	5.3%	4.7%	4.5%
City Self Imposed Max		15.0%	15.0%	15.0%	15.0%	15.0%
Provincial Imposed Max		25.0%	25.0%	25.0%	25.0%	25.0%

* This projection utilized a 4% increase in own source revenue (2% inflation, 2% infrastructure).

~ This has not been updated for 2022 budget approvals

At the present time there is no future borrowing planned for illustrative purposes. Staff are working on updating the Tangible Capital Asset Management Plan in accordance with Ontario Regulation 588/17. The timing of this project is June 30, 2022 and will align with the City's infrastructure needs work. A forecasted funding model will accompany the updated Tangible Capital Asset Management Plan.

Presently the two primary risk associated with borrowing are the perceived opportunity cost associated with interest rate levels and the City itself maintain a strong fiscal framework to support on-going investments.

Financial Services advises that decision to borrow are based on matching project requirements to cash flow needs and related funding requirements. These decisions are often made a year or more prior to borrowing is to occur. They are also subject to the borrowing windows allotted by the Niagara Region. Borrowing decisions are therefore not recommended based on trying to time interest rates and as such Financial Services advises while some may identify an opportunity cost associate with timing interest rates, Financial Services assesses no risk recognizing decisions to recommend borrowing are not interest rate dependent.

At the time of writing this report, borrowing is consistent with the Debt Management Policy except for the fact certain tangible capital assets would have been below the current borrowing threshold at the time the original debt was issued. Financial Services recommends no related action to be taken.

Appendix G - Investment Report

Investment Report

Investment income in the second trimester was \$59,916.

At the time of writing this report, FIN – 01 stipulates no more than 50% of the City’s investments should be concentrated in any one Schedule I Bank. As previously communicated the City’s investments were historically in one Schedule I Bank. Financial Services added one Credit Union and is in the processes of adding one additional bank to bring the City in compliance with its policy.

Investment Performance

The City experienced a favorable budget to actual variance in Trimester 1 despite the low interest rate environment. As the City's remaining GIC's are maturing Council can expect investment income to moderate in the following trimesters.

	Trimester 1	Trimester 2	Trimester 3 Forecast	Total	Annualized Return
Actual	69,737	59,916	62,300	191,953	2.54%
Budget	35,000	35,000	35,000	105,000	
Variance	34,737	24,916	27,300	86,953	

Investment Term Holdings

Funds	Book Value	Weight
Investments < 1 Year	4,500,000	20.8%
Cash	17,162,568	79.2%
Total Portfolio	21,662,568	100.0%

Financial Services highlights that the investment to cash ratio is temporarily skewed to cash as a result of declining interest rates and the interest rate floor that our bank account has provided.

Investments

Institution	Type of Investment^	Purchased Amount	Interest Rate	Maturity Date	Percentage of Holdings
Meridian	Credit Union - GIC	500,000	0.95%	2022-06-25	11.1%
Meridian	Credit Union - GIC	500,000	1.10%	2022-12-25	11.1%
Meridian	Credit Union - GIC	500,000	1.24%	2023-06-25	11.1%
Scotiabank	Bank - GIC	3,000,000	0.75%	2021-06-23	66.7%
Total excluding cash		4,500,000			100.0%
Primarily CIBC	Chequing Account	16,575,412	0.450%/ 0.600%		
Total including Cash *		21,075,412			

^The City does not own any of its own long-term or short-term debentures.

* All figures are in Canadian dollars.

Transactions

Transactions in the second quarter (May 1 to August 31) are as follows:

Transaction Date	Type	Type of Investment	Purchase Balance	Interest Rate
2021-06-17	Maturity	GIC	108,903	2.05%
2021-06-23	Maturity	GIC	1,184,965	2.05%
2021-06-23	Maturity	GIC	5,189,522	2.05%
2021-06-23	Purchase	GIC	3,000,000	0.75%
2021-06-25	Purchase	GIC	500,000	0.95%
2021-06-25	Purchase	GIC	500,000	1.10%
2021-06-25	Purchase	GIC	500,000	0.75%



Subject: H.H. Knoll Lakeview Park – Parkette Concept Plan

To: Council

From: Chief Administrative Office

Report Number: 2021-257

Meeting Date: October 12, 2021

Recommendation:

That Chief Administrative Office Report 2021-257 be received; and

That Council approve the new concept plan for the Parkette at H.H. Knoll Lakeview Park attached as Appendix A to Chief Administrative Office Report 2021-257.

Purpose:

The purpose of this report is to update Council on the community’s preferences and comments on the four proposed concept plans for the Parkette at H.H. Knoll Lakeview Park, to present a new concept plan for approval, and to receive Council’s direction to ensure project completion by the spring/summer of 2022 to coincide with celebrations for the 100th anniversary of H.H. Knoll Lakeview Park.

Background:

At the July 26, 2021 meeting, Council provided comments on Report 2021-194 and directed staff to survey local residents to obtain their preferences on the four proposed concept plans for the Parkette at H.H. Knoll Lakeview Park. City staff issued a media release on August 5, 2021 and initiated a social media campaign to encourage local residents to participate in the online survey. The survey was available from August 5th to August 20th and generated a favourable response, with 658 residents voting on their preferred concept plan and 260 providing additional comments.

Discussion:

Staff engaged The MBTW Group, who have been involved in this project since the fall of 2020, to review comments and preferences on the four proposed concept plans and then create a new concept plan that incorporates feedback from both the community and Council. The key themes and objectives expressed include the following:

- create a more attractive entry sequence to the marina that suits the waterfront setting;
- create a plan that supports a concession program with food truck access and a shaded seating area;
- integrate the adjacent basin/pond area, concrete seawall and docks into the design;
- create a simple yet functional design that maximizes flexible use of the site;
- integrate potential partnership opportunities with other organizations (i.e., pollinator gardens with the local Conservation Authority); and
- take into account the environmental hazards of high winds, high water levels, flooding, and wave overtopping.

The MBTW Group has prepared a summary report that includes the four proposed concept plans and their respective cost estimates, as well as a new concept plan for Council to approve. This summary report is attached as Appendix A.

The estimated cost of the new concept plan is \$73,650 plus a 10 percent contingency of \$7,365.00 for a total project cost of \$81,015. As per Report 2021-194, the City Project Team recommends that a new concrete pad be poured to replace the existing pad, which is old, unlevel, and deteriorating in some areas. In addition, before new landscape amenities and various structures are permanently fixed to the concrete pad, it would be beneficial to have a new concrete pad in place that will last for several years.

Engineering/Public Works have recommended that a new concrete pad be tied into the existing sidewalk in front of the pond area. The estimated cost of this concrete work is \$45,000 to \$50,000.

Internal Consultations:

The four proposed concept plans and the new concept plan included with this staff report have been reviewed by a City Project Team comprised of key staff from Parks, Engineering/Public Works, and Economic Development and Tourism Services.

Financial Implications:

The project is approved at \$150,000. This includes the estimated project of \$81,015 to execute the new concept plan plus \$50,000 for a new concrete pad, leaving \$18,985 as a contingency for any unexpected costs.

Public Engagement:

An online survey was created that asked local residents to review the four proposed concept plans, select their preferred concept plan, and provide comments. This survey was announced on August 5th through a City media release and promoted on the City's social media channels.

Strategic Plan Alignment:

The initiative contained within this report supports the following pillar(s) of the strategic plan:

- Attracting Business Investment and Tourists to Port Colborne
 - City-Wide Investments in Infrastructure and Recreational/Cultural Spaces
 - Governance: Communications, Engagement, and Decision-Making
-

Conclusion:

A new concept plan for the Parkette at H.H. Knoll Lakeview Park was created that incorporates the community's preferences and comments from an online survey conducted in late August as well as comments made by Council. Staff are seeking additional comments from Council and approval to proceed with the next steps of this project to ensure it will be completed by the spring/summer of 2022, which will coincide with celebrations for the 100th anniversary of H.H. Knoll Lakeview Park.

Appendices:

- a. Report from The MBTW Group, including new concept plan

Respectfully submitted,

Gary Long
Manager of Strategic Initiatives
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gary.long@portcolborne.ca

Luke Rowe
Events and Volunteer Coordinator
905-835-2900 x.566
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Greg Higginbotham
Tourism Coordinator
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greg.higginbotham@portcolborne.ca

Report Approval:

All reports reviewed and approved by the Department Director and also the City Treasurer when relevant. Final review and approval by the Chief Administrative Officer.

HH Knoll Lakeview Park Preferred Concept Plan

Prepared for the City of Port Colborne
September 28, 2021



HH Knoll Lakeview Park Preferred Concept Plan

Prepared By:

The MBTW Group

Jana Joyce, Principal

Graham MacInnes, Landscape Designer

Draft Date: September 28, 2021

Contact:

Jana Joyce OALA, CSLA, ASLA

Principal, Urban Landscapes, Special Projects

Tel: 647-402-8356

Email: jana@mbtw.com



Introduction

The MBTW Group was retained by the City of Port Colborne to assist in the development of a concept plan for the entrance parkette at HH Knoll Lakeview Park. The City has removed a number of obsolete structures on the site including a mini-putt course and concession building. A solution is needed to provide an attractive space for seasonal food and beverage services.

HH Knoll Lakeview Park was established in 1922 and the City will be celebrating the Park's 100th anniversary in 2022. The goal is to open the new entrance parkette in the spring/summer of 2022 to commemorate the park's anniversary.

The following information includes conceptual design and costing for four (4) options for initial consideration, a summary of what we heard through public consultation, and a preferred concept plan.

The objectives for the parkette are as follows:

- Provide areas for food truck parking;
- Provide a seating area with perimeter treatment that meets the requirements of the Alcohol and Gaming Commission of Ontario for seasonal licensing;
- Improve the aesthetics of the remaining concrete slabs;
- Provide shade within the seating area; and
- Have regard for environmental hazards related to high winds, high water levels, flooding and wave overtopping.



A - Overall parkette site

B - Area to receive improvements

1.0 Preliminary Concept Plans

1.1 OPTION ONE - Wood Deck

Design includes:

- Low profile wood deck (with a ramp) constructed over both slabs, consolidating a larger seating area
- Railing at the edge of the deck
- Picnic tables with individual umbrellas
- Decorative pavement painting on the adjacent asphalt parking area
- String lights suspended between support poles
- Muskoka-style seating

Estimated probable cost: \$168,674.00

Note: Refer to Section 2.0 for costing breakdown.



1.0 Preliminary Concept Plans

1.2 OPTION TWO - Basic Treatment

Design includes:

- Concrete slab
- Ramp apron
- Railing at the edge of slab
- Picnic tables with individual umbrellas
- Decorative pavement painting on the adjacent asphalt parking area
- String lights suspended between support poles
- Informal seating (wooden pallets with cushion or astroturf)

Estimated probable cost: \$95,029.00

Note: Refer to Section 2.0 for costing breakdown.



1.0 Preliminary Concept Plans

1.3 OPTION THREE - Tensile Shade Structure

Design includes:

- Concrete slab
- Ramp apron
- Railing at the edge of slab
- Tensile shade structure
- Picnic tables
- Decorative pavement painting on the adjacent asphalt parking area
- Muskoka-style seating
- Optional fire pit

Estimated probable cost: \$136,345.00

Note: Refer to Section 2.0 for costing breakdown.



1.0 Preliminary Concept Plans

1.4 OPTION FOUR - Planter Boxes

Design includes:

- Concrete slab
- Ramp apron
- Planter boxes at edge of slab
- Picnic tables
- Decorative pavement painting on the adjacent asphalt parking area
- String lights suspended between support poles
- Wooden seating platform (to cover low point in asphalt)
- Informal seating (wooden pallets with cushion or astroturf)

Estimated probable cost: \$94,523.00

Note: Refer to Section 2.0 for costing breakdown.



2.0 Opinion of Probable Costs

2.1 OPTION ONE - Wood Deck

November 20, 2020



ITEM NO	ITEM DESCRIPTION	EST. QTY.	UNIT TYPE	UNIT PRICE	TOTAL COST
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Option 1 - Wood Deck

1.1	Wooden Deck and Ramp	177	m ²	\$ 215.00	\$ 38,055.00
1.2	Railing	58	m	\$ 180.00	\$ 10,440.00
1.3	Picnic Tables (Landscape Forms - Polysite)	17	ea.	\$ 3,240.00	\$ 55,080.00
1.4	Umbrellas (Landscape Forms)	11	ea.	\$ 2,065.00	\$ 22,715.00
1.5	String Lights	2	ea.	\$ 150.00	\$ 300.00
1.6	Exterior Metal Post (10 ft)	4	ea.	\$ 350.00	\$ 1,400.00
1.7	Fire Pit	1	l.s.	\$ 400.00	\$ 400.00
1.8	Muskoka Chairs	5	ea.	\$ 250.00	\$ 1,250.00
1.9	Custom Asphalt Paint	280	m ²	\$ 60.00	\$ 16,800.00
1.10	Utility Shed	1	l.s.	\$ 6,900.00	\$ 6,900.00

SUBTOTAL 1.0 = \$ 153,340.00

SUBTOTAL =	\$ 153,340.00
CONTINGENCY 10% =	\$ 15,334.00
TOTAL	\$ 168,674.00

2.0 Opinion of Probable Costs

2.2 OPTION TWO - Basic Treatment

November 20, 2020



ITEM NO	ITEM DESCRIPTION	EST. QTY.	UNIT TYPE	UNIT PRICE	TOTAL COST
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Option 2 - Basic Treatment

1.1	Railing	54	m	\$ 180.00	\$ 9,720.00
1.2	Picnic Tables (Landscape Forms - Polysite)	12	ea.	\$ 3,240.00	\$ 38,880.00
1.3	Umbrellas (Landscape Forms)	6	ea.	\$ 2,065.00	\$ 12,390.00
1.4	String Lights	2	ea.	\$ 150.00	\$ 300.00
1.5	Exterior Metal Post (10 ft)	4	ea.	\$ 350.00	\$ 1,400.00
1.6	Custom Asphalt Paint	280	m ²	\$ 60.00	\$ 16,800.00
1.7	Utility Shed	1	l.s.	\$ 6,900.00	\$ 6,900.00

SUBTOTAL 1.0 = \$ 86,390.00

SUBTOTAL =	\$ 86,390.00
CONTINGENCY 10% =	\$ 8,639.00
TOTAL	\$ 95,029.00

2.0 Opinion of Probable Costs

2.3 OPTION THREE - Tensile Structure

November 20, 2020

ITEM NO	ITEM DESCRIPTION	EST. QTY.	UNIT TYPE	UNIT PRICE	TOTAL COST
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Option 3 - Tensile Structure

1.1	Railing	54	m	\$ 180.00	\$ 9,720.00
1.2	Picnic Tables (Landscape Forms - Polysite)	12	ea.	\$ 3,240.00	\$ 38,880.00
1.3	Shade Sails	1	l.s.	\$ 50,000.00	\$ 50,000.00
1.4	Fire Pit	1	l.s.	\$ 400.00	\$ 400.00
1.5	Muskoka Chairs	5	ea.	\$ 250.00	\$ 1,250.00
1.6	Custom Asphalt Paint	280	m ²	\$ 60.00	\$ 16,800.00
1.7	Utility Shed	1	l.s.	\$ 6,900.00	\$ 6,900.00

SUBTOTAL 1.0 = \$ 123,950.00

SUBTOTAL =	\$ 123,950.00
CONTINGENCY 10% =	\$ 12,395.00
TOTAL	\$ 136,345.00

2.0 Opinion of Probable Costs

2.4 OPTION FOUR - Planter Boxes

November 20, 2020



ITEM NO	ITEM DESCRIPTION	EST. QTY.	UNIT TYPE	UNIT PRICE	TOTAL COST
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Option 4 - Planter Boxes

1.1	Planter Boxes	35	ea.	\$ 150.00	\$ 5,250.00
1.2	Plants	1	l.s.	\$ 1,000.00	\$ 1,000.00
1.3	Picnic Tables (Landscape Forms - Polysite)	12	ea.	\$ 3,240.00	\$ 38,880.00
1.4	Umbrellas (Landscape Forms)	6	ea.	\$ 2,065.00	\$ 12,390.00
1.5	String Lights	2	ea.	\$ 150.00	\$ 300.00
1.6	Exterior Metal Post (10 ft)	4	ea.	\$ 350.00	\$ 1,400.00
1.7	Raised Wooden Seating Platform	14	m ²	\$ 215.00	\$ 3,010.00
1.8	Custom Asphalt Paint	280	m ²	\$ 60.00	\$ 16,800.00
1.9	Utility Shed	1	l.s.	\$ 6,900.00	\$ 6,900.00

SUBTOTAL 1.0 = \$ 85,930.00

SUBTOTAL =	\$ 85,930.00
CONTINGENCY 10% =	\$ 8,593.00
TOTAL	\$ 94,523.00

3.0 What We Heard

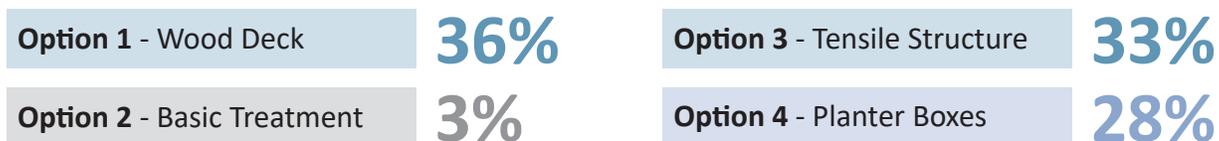
The City of Port Colborne prepared an online survey to engage the community and receive input on the four preliminary concept plans for the entrance parkette at HH Knoll Lakeview Park.

658 participants voted for their preferred concept plan and over **260** comments were shared.

The MBTW Group reviewed and organized all of the input from the community to determine which elements from each preliminary concept plan should be carried forward to create the preferred concept plan. Some new elements were also included.

Below is a summary of what we heard:

1. Which one (1) concept do you find the most desirable?



2. Please provide any comments or feedback.



“Prefer the Muskoka-style seating.”

“Need to include accessible seating for seniors.”

“Don’t like the pallet seating, it looks unattractive and uncomfortable.”



“Prefer the tensile shade structure.”

“Plant more trees for additional shade.”

“Umbrellas won’t be secure, and could be stolen or vandalized.”



“Position the picnic tables so they have an unobstructed view of the water.”



“Love the planter boxes.”

“Add the planters instead of the metal railing.”



“Simply seal the concrete slab.”

“Wood decking won’t have longevity.”



“Prefer the colourful asphalt paint.”

“Like the string lights.”

“Consider vandalism and theft prevention.”

4.0 Preferred Concept Plan

Design includes:

- Concrete slab
- Ramp apron
- Planter boxes at the edge of slab
- Tensile shade structure
- Picnic tables
- Backed benches with armrests
- Decorative pavement painting on the adjacent asphalt parking area
- String lights suspended between support poles
- Muskoka-style seating

Estimated probable cost: \$81,015.00

Note: Refer to Section 5.0 for costing breakdown.



5.0 Opinion of Probable Costs

5.0 Preferred Concept Plan

September 28, 2021



ITEM NO	ITEM DESCRIPTION	EST. QTY.	UNIT TYPE	UNIT PRICE	TOTAL COST
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Preferred Concpet Plan

1.1	Planter Boxes	35	ea.	\$ 150.00	\$ 5,250.00
1.2	Plants	1	l.s.	\$ 1,000.00	\$ 1,000.00
1.3	Picnic Tables (Pressure Treated)	9	ea.	\$ 2,300.00	\$ 20,700.00
1.4	Metal Benches	4	ea.	\$ 400.00	\$ 1,600.00
1.5	String Lights	2	ea.	\$ 150.00	\$ 300.00
1.6	Exterior Metal Posts (3m)	2	ea.	\$ 350.00	\$ 700.00
1.7	Shade Sail (Posts, 9x6m Shade, and Installation)	1	l.s.	\$ 25,000.00	\$ 25,000.00
1.8	Double Muskoka Chairs	3	ea.	\$ 500.00	\$ 1,500.00
1.9	Single Muskoka Chairs	2	ea.	\$ 250.00	\$ 500.00
1.10	Custom Asphalt Paint	170	m ²	\$ 60.00	\$ 10,200.00
1.11	Utility Shed / Storage	1	l.s.	\$ 6,900.00	\$ 6,900.00

SUBTOTAL 1.0 = \$ 73,650.00

SUBTOTAL =	\$ 73,650.00
CONTINGENCY 10% =	\$ 7,365.00
TOTAL	\$ 81,015.00

In Summary

The four preliminary concept plans explored in this report were intended to illustrate a series of possible options for the site, with different design components that could be interchanged depending on preferences.

Input received from the community through the online survey helped to inform the design of the preferred concept plan. Components from the four preliminary concept plans were included in the design as well some new components and ideas.

To be judicious with costs, it is recommended that the concept be considered a permanent park feature that would be integrated into a more comprehensive vision for the park space.

It is also noted that there may be partnership/sponsorship opportunities with local businesses to assist in the supply of picnic tables, seating, planters, lighting etc.

END OF REPORT



Subject: Municipal Modernization Program – Funding Application

To: Council

From: Chief Administrative Office

Report Number: 2021-255

Meeting Date: October 12, 2021

Recommendation:

That Chief Administrative Office Report 2021-255 be received;

That Council direct the Manager of Strategic Initiatives to submit funding applications to the Municipal Modernization Program, Intake Three (3); and

That Council commits to fund the City’s share of the projects from the 2022 Capital Budget.

Purpose:

The purpose of this report is to inform Council of the Municipal Modernization Program (MMP) Intake Three (3), staff’s intention of submitting applications by the deadline of October 19th, and to seek Council’s support.

Background:

The Province created the Municipal Modernization Program (MMP) in 2019 to provide municipalities with funding to modernize services and processes and find cost savings and efficiencies in their operating budget. The province committed \$125 million in funding over four years.

The City of Port Colborne was successful in securing MMP funding from Intake One and Intake Two, and staff intend to submit applications to Intake Three as municipalities are permitted to submit more than one application. There are two streams for Intake 3:

- 1) The implementation stream will provide provincial cost-sharing for municipalities to undertake projects that increase municipal efficiency and effectiveness. Municipalities can apply under this stream for projects that implement the

findings of previous reviews or other evidence-based reports. The maximum funding available is \$250,000. This includes a cost sharing component, so total project cost could be over \$250,000.

- 2) The review stream will provide funding for municipalities to undertake expenditure reviews with the goal of finding efficiencies and lowering costs in the longer term. The maximum funding available is \$150,000.

According to MMP program guidelines, priority may be given to projects that address digital modernization; service integration; streamlined development approvals, and shared services/alternative service delivery.

KPMG completed a Service Delivery Review for Port Colborne in August 2020. This was funded by Intake One of the MMP. The overall goal of the service delivery review was to better understand the current service levels and processes, identify opportunities for improvement and efficiencies, and make recommendations for implementation based on best practices from other jurisdictions and emerging trends in service delivery.

The context for the review is that Port Colborne, along with other municipalities, is dealing with rapid change, growth and development, increased responsibilities, competing priorities, budget constraints and limited opportunity to grow revenues. KPMG partnered with the University of Toronto in creating a new public service delivery framework based on leading best practices and insights from around the world. This framework proposed five different methods to improve efficiency and effectiveness of service delivery: modernizing bureaucratic processes; reassignment of roles between levels of government; digitization; devolution; and alternative financing and procurement.

The City's application to Intake Two focused on digitization and modernizing bureaucratic processes by utilizing enhancements in new technologies to improve service delivery, enhance communication and information sharing between and within departments and with the public, and modernizing the City's financial system and improving online transparency of capital and operating budget.

Discussion:

Staff will be submitting applications to the implementation and review streams. MMP officials have confirmed that municipalities can submit more than one application.

The applications to the implementation and review streams are for City capital projects and corporate priorities planned for 2022 and align with the "digital modernization" and "service integration" and "streamlined development approvals" namely:

GIS Online Data	\$20,000
Route Patrol Software	\$12,000
Public Works Online Permit Applications	\$20,000
Lotus Notes Database Migration and Transition	\$100,000
Organization Reviews	\$35,000
HR Management Systems – External Review	\$50,000
Planning & Building Rates/Fees and Process Review	\$35,000
Cloud Based Telephone System with NRBN	<u>\$80,000</u>
Total	\$352,000

City staff will collaborate on MMP applications between now and October 19th.

In addition to the KPMG report, the City's new strategic plan includes a key pillar focused on "Service and Simplicity: Quality and Innovative Delivery of Customer Service" and these projects align with this pillar. The goal is to make interacting with our City simple through clear communication, efficient and effective processes, and making the best use of appropriate technologies.

Internal Consultations:

The MMP and potential projects were discussed by the City's Corporate Leadership Team. There was also follow up discussions with the Manager of IT, Director of Corporate Services, and City Clerk/Acting Director of Planning and Development.

Financial Implications:

Several of the proposed projects are included in the 2022 Capital Budget. The following projects are not included in the Capital Budget: (1) Planning and Building Fee Review, if successful, will be funded 100% from the MMP; (2) Cloud Based Telephone System fits under the implementation review stream and the province will fund up to 65% of the project; (3) HR Management Systems Review, if successful, will be 100% funded from the MMP; and (4) Lotus Notes Migration and Database Transition, if successful, will be funded 65% from the MMP.

The City's portion (35%) of the projects under the implementation stream can be funded from the MMP contribution to the projects previously budgeted in the 2020 Capital Budget. In the event the other projects are not approved, funding is recommended from the capital contingency fund.

Strategic Plan Alignment:

The initiative contained within this report supports the following pillars of the strategic plan:

- Service and Simplicity - Quality and Innovative Delivery of Customer Services
 - Value: Financial Management to Achieve Financial Sustainability
 - Governance: Communications, Engagement, and Decision-Making
-

Conclusion:

The City of Port Colborne was successful in securing Municipal Modernization Program (MMP) funding from Intake One and Intake Two. Staff intend to submit applications to the MMP's implementation and review streams that are part of Intake 3 by the deadline of October 19th. City staff are committed to exploring and implementing different service delivery models as part of a culture of innovation. This is a strategic focus on how the City wants to improve service delivery and modernize our processes.

Appendices:

- a. Letter from Municipal Affairs Minister Steve Clark re: MMP – Intake 3

Respectfully submitted,

Gary Long
Manager of Strategic Initiatives
905-835-2900 x.502
gary.long@portcolborne.ca

Report Approval:

All reports reviewed and approved by the Department Director and also the City Treasurer when relevant. Final review and approval by the Chief Administrative Officer.

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister
777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre
777, rue Bay, 17^e étage
Toronto ON M7A 2J3
Tél. : 416 585-7000



234-2021-3561

August 16, 2021

Dear Head of Council:

Our government is committed to modernizing local service delivery and respecting taxpayers' dollars. That is why we launched the Municipal Modernization Program in 2019. Through this program, the Ontario government is providing funding to help small and rural municipalities modernize service delivery and identify new ways to be more efficient and effective.

At the Association of Municipalities of Ontario 2021 conference, I announced the launch of the third intake under the Municipal Modernization Program. The impacts of the COVID-19 pandemic have highlighted the importance of efficient municipal services that are financially sustainable. Even as municipalities continue to face challenges, there are also opportunities to transform services and stimulate new ways of doing business.

The third intake will allow municipalities to benefit from provincial funding to conduct third party reviews as well as to implement projects to increase efficiency and effectiveness and lower costs in the longer term. As with previous intakes, I encourage you to work with your neighbouring municipalities to find innovative joint projects that can benefit each of you. The government is excited to learn about your project applications that support the following priorities:

- Digital modernization
- Service integration
- Streamlined development approvals
- Shared services/alternative delivery models

To apply, you must submit a completed Expression of Interest form with attached supporting documents via the Transfer Payment Ontario system by **October 19, 2021**. To get started, visit www.Ontario.ca/getfunding to access program guidelines and the Expression of Interest form.

My ministry will also be hosting upcoming webinars to provide you with information that will help you complete your applications and ensure that they meet program guidelines and criteria. More information on when these information sessions will take place will be available to you shortly.

If you have questions on the program, or want to attend an information webinar, or would like to discuss a proposal, I encourage you to contact your [Municipal Services Office](#) or e-mail municipal.programs@ontario.ca.

I look forward to continuing to work together to support your municipality in delivering efficient, effective and modern services for your residents and businesses.

Sincerely,



Steve Clark
Minister

c. Chief Administrative Officers and Treasurers



Office of the Mayor

WAYNE H. REDEKOP

September 24, 2021

Sent Via Email: premier@ontario.ca

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Honourable and Dear Sir:

Re: Request the Provincial Government to Implement a Right-of-Passage along the Lake Erie Shoreline

I have the privilege of being the mayor of a thriving municipality located at the confluence of Lake Erie and the Niagara River. For literally millennia humans have congregated and lived by these waters. From the earliest days of our Indigenous people to current residents, Lake Erie has been a place of renewal and comfort. Generations of people have enjoyed peacefully walking along the shore of Lake Erie, respecting the rights of those who may own property to the water's edge.

The Town corresponded with you on August 28, 2018 regarding a resolution passed the previous night by the Council of the Town of Fort Erie. I do not believe that you responded to our letter, a copy of which is attached hereto, or that resolution.

The Municipal Council of the Town of Fort Erie, at its meeting of September 20, 2021, passed the following resolution:

Whereas access along the Lake Erie Shoreline remains an important issue in the Town of Fort Erie; and

Whereas the Council for the Town of Fort Erie has previously requested that the Provincial Government to pass legislation permitting a right-of-passage along the Lake Erie shoreline, without success;

Now therefore be it resolved;

That: Council again requests the Premier of Ontario, The Honourable Doug Ford, to implement legislation that will provide individuals the right to pass peaceably along the Lake Erie shoreline and any other of the Great Lakes within 5 feet of the water's edge, respecting the rights of any private property owners across whose property the individuals may pass, and further

.../2

Mailing Address:

The Corporation of the Town of Fort Erie
1 Municipal Centre Drive, Fort Erie ON L2A 2S6

Office Hours 8:30 a.m. to 5:00 p.m. Phone: (905) 871-1600 FAX: (905) 871-4022

Web-site: www.forterie.ca

That: The Mayor is directed to send a letter to the Premier providing background on the matter and the rationale for this request, and further

That: This Resolution be circulated to the Association of Municipalities of Ontario, the Region of Niagara, all municipalities in Niagara, the Members of Provincial Parliament in Niagara and the Members of Parliament in Niagara for their support.

The value of our Great Lakes as a life-sustaining resource can best be understood and appreciated by the public if it has access to their shores. That access is and should be the birthright of all members of our society who are respectful of any private property rights that may exist. I very much look forward to discussing with you how to move this initiative.

Thank you for your attention to this matter.

Yours very truly,



Wayne H. Redekop,
Mayor

WHR:dlk

wredekop@forterie.ca

Attach.

c.c. Chris Bittle, MP, St. Catharines chris.bittle@parl.gc.ca
Tony Baldinelli, MP, Niagara Falls Tony.Baldinelli@parl.gc.ca
Vance Badawey, MP, Niagara Centre vance.badawey@parl.gc.ca
Dean Ellison, MP dean.allison@parl.gc.ca
Jeff Burch, MPP, Niagara Centre jburch-qp@ndp.on.ca
Sam Oosterhoff, MPP, Niagara West sam.oosterhoff@pc.ola.org
Jennifer Stevens, MPP, St. Catharines JStevens-co@ndp.on.ca
Wayne Gates, MPP, Niagara Falls wgates-co@ndp.on.ca
Niagara Region
Local Area Municipalities
Town of Fort Erie Council



Community Services

Legislative Services

August 28, 2018

Sent via email: premier@ontario.ca

The Honourable Doug Ford, Premier of Ontario
Room 281, Legislative Building, Queen's Park
Premier's Office
Toronto, ON M7A 1A1

Honourable and Dear Sir:

Re: The Right of Passage

The Municipal Council of the Town of Fort Erie at its meeting of August 27, 2018 passed the following resolution.

Whereas the people of Ontario are blessed with the Great Lakes and miles of diverse waterfront, and

Whereas the waters of the Great Lakes constitute the largest reservoir of fresh water in the world, and

Whereas the value of these waters as a life-sustaining resource can best be understood and appreciated by the public if it has access to the waterfront along the shoreline of the Great Lakes, and

Whereas MPP's for Niagara Falls-Fort Erie-Niagara-on-the-Lake have presented Private Member's Bills (The Right of Passage Bills) to ensure public walking rights along Ontario's Great Lakes shoreline, and

Whereas none of these Private Member's Bills have been passed by the Ontario Legislature, and

Whereas now, more than ever, the right of the public to walk along the Great Lakes shoreline should be confirmed by statute;

Now therefore be it resolved,

That: Council of the Town of Fort Erie calls upon the Premier, Doug Ford, to present and enact government legislation, The Right of Passage Act, to:

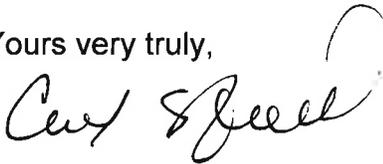
.../2

- a) Ensure that the public has the right to walk along all Great Lake shorelines between the water's edge and the high water mark,
- b) Require removal by property owners of all fences running vertical to the shoreline a distance of no less than 10 feet from the water's edge and any other obstructions to the public's right to walk the shore,
- c) Permit public access to the Great Lakes shoreline only via public lands, such as parks, road allowances or easements, and
- d) Prohibit the public from any activity on privately owned waterfront, other than a right to walk along the shoreline, and further

That: A copy of this resolution be delivered to the Premier, The Honourable Doug Ford, for action and to the MPP's and MP's in Niagara, the Clerk of the Niagara Region and of the area municipalities for information and support. **(Carried)**

We thank you for your attention and action on this very important matter.

Yours very truly,



Carol Schofield,
Manager, Legislative Services/Clerk
cschofield@forterie.ca

CS:dlk
Attach.

cc: Rob Nicholson, MP-Niagara Falls, Parliament of Canada *Sent via email:* rob.nicholson@parl.gc.ca
Vance Badawey, MP-Niagara Centre, *Sent via email:* vance.badawey@parl.gc.ca
Chris Bittle, MP-St. Catharines *Sent via email:* chris.bittle@parl.gc.ca
Wayne Gates, MPP-Niagara Falls, Legislative Assembly of Ontario *Sent via email:* wgates-co@ndp.on.ca
Sam Oosterhoff, MPP-Niagara West-Glanbrook, Legislative Assembly of Ontario *Sent via email:* sam.oosterhoff@pc.ola.org
Jennifer Stevens, MPP-St. Catharines *Sent via email:* JStevens-CO@ndp.on.ca
Jeff Burch, MPP-Niagara Centre *Sent via email:* JBurch-QP@ndp.on.ca
Ann-Marie Norio, Regional Clerk, Niagara Region *Sent via email:* Ann-Marie.Norio@niagararegion.ca
Niagara Local Area Municipalities *Sent via email*



**THE CORPORATION OF THE CITY OF SARNIA
City Clerk's Department**

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Sarnia ON Canada N7T 7N2
519-332-0330 (phone) 519-332-3995 (fax)
519-332-2664 (TTY)
www.sarnia.ca clerks@sarnia.ca

September 17, 2021

Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Dear Premier,

RE: Renovictions

At its meeting held on September 13, 2021, Sarnia City Council adopted the following resolution with respect to "Renovictions":

That Sarnia City Council request that the Government of Ontario take additional and meaningful steps to address the ever increasing problem of "Renovictions" in The Province of Ontario. Citizens and communities are hurt by these unscrupulous practices which can and does directly impact the affordable housing crisis, as well as inflict damage (both financially and mentally) particularly on our most vulnerable citizens; and

That this correspondence also be sent to other Municipalities in Ontario for their consideration and possible endorsement.

Your consideration of this matter is respectfully requested.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Amy Burkhart', written in a cursive style.

Amy Burkhart
City Clerk

Cc: The Honourable Doug Downey, Attorney General
Bob Bailey, MPP
All Ontario Municipalities

September 24, 2021

CL 18-2021, September 23, 2021

**LOCAL AREA MUNICIPALITIES
NIAGARA PENINSULA CONSERVATION AUTHORITY
NIAGARA REGIONAL POLICE SERVICE**

SENT ELECTRONICALLY

Re: Report CAO 15-2021 – Updated Land Acknowledgement Statements

Regional Council, at its meeting held on September 23, 2021, passed the following motion:

That Report CAO 15-2021, dated August 26, 2021, respecting Updated Land Acknowledgement Statements, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That the short, long and documents versions of Land Acknowledgement Statements outlined in Report CAO 15-2021 **BE APPROVED** and that the short version be recited at Council and Committee meetings on a go forward basis;
2. That the Region's Land Acknowledgement Statements **BE REVIEWED** and updated as new understandings of treaties and agreements in the Niagara Region evolve; and
3. That this report **BE SHARED** by the Regional Clerk with Local Area Municipalities, the Niagara Peninsula Conservation Authority and Niagara Regional Police Service.

A copy of Report CAO 15-2021 is attached for your reference.

Yours truly,



Ann-Marie Norio
Regional Clerk

CLK-C 2021-151

Subject: Updated Land Acknowledgement Statements

Report to: Regional Council

Report date: Thursday, August 26, 2021

Recommendations

1. That the short, long and documents versions of Land Acknowledgement Statements outlined in Report CAO 15-2021 **BE APPROVED** and that the short version be recited at Council and Committee meetings on a go forward basis;
2. That the Region's Land Acknowledgement Statements **BE REVIEWED** and updated as new understandings of treaties and agreements in the Niagara Region evolve; and
3. That this report **BE SHARED** by the Regional Clerk with Local Area Municipalities.

Key Facts

- Land Acknowledgement Statements are increasingly being used as a practice of reconciliation aimed at recognizing the traditional or treaty territories of Indigenous peoples. The statements are typically made at the introduction of meetings, gatherings, events, or presentations
- Various versions of a Land Acknowledgement are currently in use by the Local Area Municipalities and the Region
- At the request of community members and the Local Area Municipalities, and as one step in demonstrating the Region's commitment to advancing the recommendations in the Creating our Way Forward Indigenous Engagement report (<https://www.niagararegion.ca/health/equity>) and Niagara's Community Safety and Well-Being Plan (<https://www.niagararegion.ca/projects/community-safety-well-being/>), a consultation was undertaken with multiple Indigenous organizations to develop an updated Land Acknowledgement for the Region
- There are diverse perspectives surrounding the treaties relevant to Niagara. Due to these complexities, there is not consensus among First Nations to the treaties and the historical details relevant to the proposed Land Acknowledgement
- It is proposed that the Region's Land Acknowledgement be reviewed and updated as new understandings of treaties and agreements in relation to the Niagara region evolve

- Staff have created three versions of the Land Acknowledgement for different purposes (long, short, and documents versions)

Financial Considerations

There are no financial considerations associated with this report.

Analysis

Traditional land acknowledgement statements are increasingly being used in Canada by governments, schools, post-secondary institutions, non-governmental organizations, and other civil institutions as a practice of reconciliation aimed at recognizing the traditional or treaty territories of Indigenous peoples. The statements are typically made at the introduction of meetings, gatherings, events, or presentations. Some are featured on organization websites or event description pages. Understanding and recognizing Indigenous history, and an individual's personal and ancestral relationship to this history, is the foundation of respect and reciprocity, which are the building blocks of reconciliation between settlers and First Nations.

Updating the Land Acknowledgement is one step among many that the Region has committed to as a means to improve local understanding and relationships with First Nations communities and those living off-reserve in Niagara. Additional events slated for this Fall will provide opportunities for senior-level staff, Regional Council and Local Area Municipal Councils to engage, learn, and work together with local Indigenous organizations and First Nation governments.

Through consultation with the Mississaugas of the Credit First Nation, Six Nations of the Grand River Elected Council, and leaders from the Niagara Indigenous Community Executives, staff have developed an updated Land Acknowledgement. The history of this land is complex and there are diverse perspectives surrounding the treaties. Due to these complexities, there is not consensus among First Nations to the treaties relevant in Niagara and the historical details relevant to the Land Acknowledgement.

The Land Acknowledgement is a dynamic, living document and should be reviewed on a regular basis as new understandings of treaties and agreements in relation to the Niagara Region evolve.

Feedback from Indigenous community members encourages any person reading or using an acknowledgement to take time to consider its content so that it is not

something that is said and forgotten, or checked off an agenda, but requires thought and intention. The statement should also be part of an integrated process of moving words to action by establishing meaningful relationships and a path towards reconciliation with First Nations, Métis, and Inuit people and organizations in the area.

Staff strongly recommend that everyone who uses a Land Acknowledgement receive locally relevant Indigenous Cultural Safety Training so that the terms, treaties, history, and Nations included become familiar and staff feel comfortable using it. Supports and reference material are being developed. Staff reading the Acknowledgement should practice the pronunciation of the Nations.¹

Proposed Land Acknowledgement

Staff have created three versions of the Land Acknowledgement for different purposes. The short version of the Acknowledgement was designed to fit on a presentation slide and would be used by Niagara Regional Council and related Committee meetings and events. This can be used for official openings, large public gatherings, and at any event when a prominent Indigenous person (Chief or Band Councillor), or political representative of the Provincial or Federal government is present. The long version has more details and can be read at the beginning of other meetings, presentations, or gatherings where you would like to provide a bit more context. The document option is the most direct and can be used in written documents (such as strategies, engagement reports, etc), job postings, newsletters, training sessions, websites, and in email signatures.

Long version

As we take a moment today to reflect on the importance of the land on which we gather, our provider and sustainer, we look to understand the history of the land. Niagara Region is situated on treaty land. These lands are steeped in the rich history of the First Nations such as the Hatiwendaronk, the Haudenosaunee, and the Anishinaabe, including the Mississaugas of the Credit First Nation.

¹ You can watch a video on how to pronounce Anishinaabe here, <https://www.youtube.com/watch?v=RHFqWyZQ4T0>. You can watch a video on how to pronounce Haudenosaunee here, <https://www.youtube.com/watch?v=jKV9u-pEevk>

Intended to guide the relationship between the First Nations and Europeans, the Two Row Wampum is an important symbol of everlasting equality, peace, and friendship. It remains the foundation upon which Canada was built, and we recognize that this mutually respectful relationship between nations is essential for reconciliation today.

There are many First Nations, Métis, and Inuit people from across Turtle Island that live and work in Niagara today. The Regional Municipality of Niagara stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live. We recognize that we must do more to learn about the history and current situation of Indigenous people. This will help us better understand our roles and take responsibility towards reconciliation as treaty people, residents, and caretakers.

Short version

Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk (Hat-i-wen-DA-ronk), the Haudenosaunee (Hoe-den-no-SHOW-nee), and the Anishinaabe (Ah-nish-ih-NAH-bey), including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit people from across Turtle Island that live and work in Niagara today. The Regional Municipality of Niagara stands with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

Documents

Niagara Region is situated on treaty land. This land has a rich history of First Nations such as the Hatiwendaronk, the Haudenosaunee, and the Anishinaabe, including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit people from across Turtle Island that live and work in Niagara today.

Alternatives Reviewed

Land Acknowledgements established by other municipalities that fall within the traditional territory of the respective First Nations were consulted to ensure consistency and accuracy of Indigenous history and language is reflected in the new Niagara Region Land Acknowledgement.

Relationship to Council Strategic Priorities

The Land Acknowledgement relates to the strategic priority of Sustainable and Engaging Government by providing a statement that is supported by the local Indigenous community.

Other Pertinent Reports

[CAO 12-2021](#) – Niagara’s Community Safety and Well-Being Plan 2021-2025

Prepared by:

Cassandra Ogunniyi
Diversity, Equity, and Inclusion Program
Manager
Corporate Strategy and Innovation

Recommended by:

Natalie Early
Director
Corporate Strategy and Innovation

Submitted by:

Ron Tripp, P.Eng.
Acting Chief Administrative Officer

This report was prepared in consultation with Gina van den Burg, Government and Stakeholder Relations Specialist, and Michelle Johnston, Community Safety and Well-being Program Manager, Mississaugas of the Credit First Nation, Six Nations of the Grand River Elected Council, leaders from the Niagara Indigenous Community Executives, ASI Heritage Consultants, and reviewed by Ann-Marie Norio, Regional Clerk.

Administration

Office of the Regional Clerk

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September 28, 2021

CL 18-2021, September 23, 2021
PEDC 9-2021, September 15, 2021
PDS 35-2021, September 15, 2021

Ms. Amber LaPointe, City Clerk
City of Port Colborne
66 Charlotte St.
Port Colborne, ON L2K 3C8

SENT ELECTRONICALLY

Initiation Report for Port Colborne Quarry Regional Official Plan Amendment 20
PDS 35-2021

Regional Council, at its meeting held on September 23, 2021, passed the following recommendations of its Planning and Economic Development Committee:

That Report PDS 35-2021, dated September 15, 2021, respecting
Initiation Report for Port Colborne Quarry Regional Official Plan
Amendment 20, **BE RECEIVED** and **BE CIRCULATED** to the City of Port
Colborne, the Niagara Peninsula Conservation Authority, and IBI Group.

A copy of Report PDS 35-2021 is enclosed for your reference.

Yours truly,



Ann-Marie Norio
Regional Clerk

:cv

CLK-C 2021-153

cc: D. Sisco, Senior Planner/Associate, IBI Group
G. Bivol, Clerk, Niagara Peninsula Conservation Authority
M. Sergi, Commissioner, Planning and Development Services
B. Fricke, Senior Planner, Planning and Development Services
N. Oakes, Executive Assistant, Planning and Development Services

Subject: Initiation Report for Port Colborne Quarry Regional Official Plan Amendment 20

Report to: Planning and Economic Development Committee

Report date: Wednesday, September 15, 2021

Recommendations

1. That Report PDS 35-2021 **BE RECEIVED** for information; and
2. That a copy Report PDS 35-2021 **BE CIRCULATED** to the City of Port Colborne, the Niagara Peninsula Conservation Authority and IBI Group.

Key Facts

- The purpose of this report is to advise Regional Council that applications to amend the Regional Official Plan (ROP), the Port Colborne local Official Plan (LOP) and the Port Colborne Zoning By-law have been made by Port Colborne Quarries Inc.
- The Region is the approval authority of the Regional Official Plan Amendment (ROPA) and local Official Plan Amendment (LOPA).
- The application is proposed to facilitate an expansion of the existing quarry. The proposed ROPA consists of text and schedule changes to add the subject lands to Section 13 (Site Specific Policies) of the ROP.
- The applicant has also filed an application for a Category 2 (Below Water Quarry) - Class A Licence to the Ministry of Northern Development, Mines, Natural Resources and Forestry (MNDMNR) under the Aggregate Resources Act.

Financial Considerations

There are no financial considerations arising from this report, as the cost of work associated with application review is recovered through planning fees (\$130,315) in accordance with the Council approved Schedule of Rates and Fees. Costs of advertising for open houses and public meetings are also paid by the applicant, and the Region has entered into a Cost Acknowledgement Agreement with the applicant to cover other costs associated with the application (i.e. peer reviews).

Analysis

The application proposes that the ROP be amended to permit an expansion of the existing quarry. If approved, this expansion would occur on lands located on the north side of Main Street East/ Highway 3, south of Second Concession Road, and west of Miller Road in the City of Port Colborne (Appendix 1). The lands are currently occupied by a mix of uses including: a car racing track, agricultural field crops, rural residential uses and environmental features. The proposed site is located immediately adjacent to the existing Port Colborne Quarry Pit 3.

The subject lands are designated Good General Agriculture and Environmental Conservation Area in the ROP. Based on the policies of the ROP, where a new pit or quarry or an extension to an existing licensed pit or quarry are to be located outside a possible aggregate area (illustrated on Schedule D4), a ROPA is required. The subject lands are not shown on ROP Schedule D4, therefore, a ROPA is required.

The ROPA application was submitted on March 17, 2021. Based on a Staff review, the application was deemed incomplete (April 15, 2021). Subsequent Environmental Site Assessment and Soil Management Plans were submitted and the application was deemed complete on July 8, 2021. Concurrent applications for a local Official Plan Amendment and a Zoning By-law Amendment have been submitted to the City of Port Colborne. The ROPA and LOPA will be processed concurrently.

A joint open house for the ROPA and LOPA has been scheduled for September 9, 2021 via Zoom. Advertising for the open house was posted on the Region's website, in Niagara This Week, and via mail to all property owners within 1km of the subject lands. The open house is not required by the Planning Act, but is being held to solicit feedback given the scale of the application. A statutory public meeting, in accordance with the requirements of the Planning Act, will be scheduled at a later date. Comments received from the public in either the joint public open house or the statutory public meeting will be brought forward to Committee for consideration.

An application for a Category 2 (Below Water Quarry) - Class A Licence has also been submitted to the MNDMNR under the Aggregate Resources Act. The total area to be licensed is 106.29 hectares, of which 71.12 hectares is proposed for extraction. Prior to the final approval of the provincial Aggregate Resources Act license, the appropriate municipal land use approvals must be in place.

JART Process

As previously communicated to Council, a Joint Agency Review Team (JART) has been formed to coordinate the technical review of the applications. The JART is a team of planning staff from the Region, the City of Port Colborne, and the Niagara Peninsula Conservation Authority (NPCA). The purpose of JART is to share information, resources, and expertise so that the applications and the associated studies are reviewed in a streamlined and coordinated manner. Staff from interested provincial ministries will be engaged through the JART process as well. The JART does not make a recommendation on the applications, but works collaboratively to review the studies and ensure coordinated public and stakeholder engagement and consultation. Once all reviews are complete, a technical JART report will be prepared on the applications for use independently by staff at each agency as the technical basis to develop a recommendation report, which is then considered by the decision-makers at each individual agency.

Alternatives Reviewed

As this report is for information, there are no alternatives reviewed.

Relationship to Council Strategic Priorities

This report is provided to execute Regional Council's Strategic Priority for a Sustainable and Engaging Government and Responsible Growth and Infrastructure Planning. By reviewing development planning applications for conformity with the planning policy regime, the Region fulfills our commitment to high quality, efficient and coordinated service through enhanced communication, partnership and collaboration. Review of the applications in a coordinated manner will also ensure that Council's priority for preservation of the natural environment is addressed in a holistic manner.

Other Pertinent Reports

- [CWCD 166-2020](#)

Prepared by:

Britney Fricke, MCIP, RPP
Senior Planner
Planning and Development Services

Recommended by:

Michelle Sergi, MCIP, RPP
Commissioner
Planning and Development Services

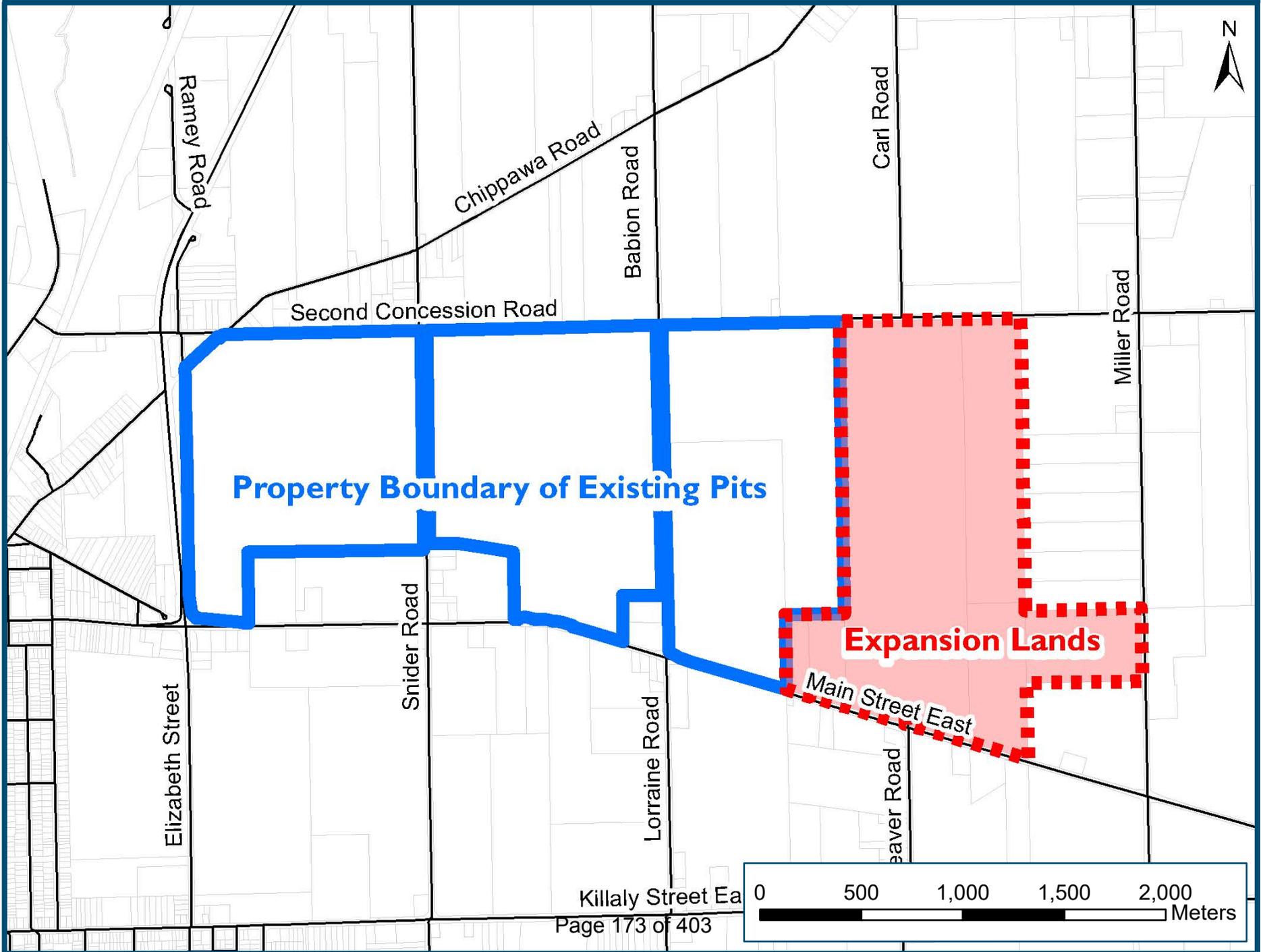
Submitted by:

Ron Tripp, P.Eng.
Acting Chief Administrative Officer

This report was prepared in consultation with Sean Norman, MCIP, RPP, Senior Planner, and reviewed by Erik Acs, MCIP, RPP, Manager of Community Planning and Doug Giles, Director of Community and Long Range Planning.

Appendices

Appendix 1 Location Map



Administration

Office of the Regional Clerk

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www.niagararegion.ca

September 28, 2021

CL 18-2021, September 23, 2021
PEDC 9-2021, September 15, 2021
PDS 36-2021, September 15, 2021

LOCAL AREA MUNICIPALITIES

SENT ELECTRONICALLY

Consultation Response and Further Policy Development on Niagara Region Official Plan
PDS 36-2021

Regional Council, at its meeting held on September 23, 2021, passed the following recommendations of its Planning and Economic Development Committee:

That Report PDS 36-2021, dated September 15, 2021, respecting
Consultation Response and Further Policy Development, **BE RECEIVED**
and **BE CIRCULATED** to the Local Area Municipalities.

A copy of PDS 36-2021 is enclosed for your reference.

Yours truly,



Ann-Marie Norio
Regional Clerk

:cv

CLK-C 2021-154

cc: D. Heyworth, Official Plan Consultant, Planning and Development Services
M. Sergi, Commissioner, Planning and Development Services
N. Oakes, Executive Assistant, Planning and Development Services

Subject: Consultation Response and Further Policy Development

Report to: Planning and Economic Development Committee

Report date: Wednesday, September 15, 2021

Recommendations

1. That Report PDS 36-2021 **BE RECEIVED** for information; and
2. That a copy of Report PDS 36-2021 **BE CIRCULATED** to the Local Area Municipalities.

Key Facts

- This report outlines responses to consultation received on draft Niagara Official Plan (NOP) policies included in the Joint Consolidated Draft Report PDS 17-2021, being Growth Management, Infrastructure, Transportation, District and Secondary Planning and Urban Design.
- It highlights future consultation to take place regarding Natural Environment System and Agricultural mapping changes.
- A timeline for completion and adoption of the NOP is provided.
- A draft Introduction Chapter (Chapter 1) attached as Appendix 4.2 establishes the context and framework for the NOP.
- The Pillar Statements and Directives outlined in the draft Introduction (Chapter 1) were developed from extensive public input and Council consultation.

Financial Considerations

Council approved the resources to complete the new NOP over a five year period as part of the 2017 Budget Process, predominantly funded through Development Charges.

Analysis

This report has four parts:

1. Responding to consultation received from the release of the May PDS 17-2021 Report;
2. Consultation moving forward;

3. Niagara Official Plan timelines; and,
4. Further policy development being Chapter 1, Introduction.

1. Responding to Consultation Received

In the Joint Consolidated May Report (PDS 17-2021), detailed information was provided on the purpose of an Official Plan, the importance of a new Official Plan and the Pillar Statements and Directives. Also included for further consultation were draft policies pertaining to Growth Management and supporting draft policies on Infrastructure, Transportation, District and Secondary Planning and Urban Design for the Niagara Official Plan.

Consultation input received on the Joint Consolidated May Report has been through two venues. Input received at Public Information Centres provided by questions and some comments, and the often more detailed written submissions on the draft policies contained in the Report.

June 2021 Public Information Centres

As mentioned in Report PDS 32-2021- Update on Niagara Official Plan-Further Draft Policy Development, five virtual Public Information Centres were held in June, with each session focusing on policy topics from a different chapter of the NOP. There were 238 attendees, and 204 questions and comments submitted. The majority of questions were answered live by staff during the webinar, however, answers to questions left unanswered at the webinars due to lack of time or available information, have been posted to the NOP website. Further, recordings of the PIC webinars are also posted on the Region's website.

Report PDS 32-2021 provided an update of the key themes/questions from the PICS for reference. For the Committee's reference, the updates are attached as Appendix 1.

Received Submissions

As mentioned in Report PDS 32-2021, there were 73 written submissions received on the draft growth management policies, settlement area boundary requests and employment conversions. Key themes from this consultation were outlined in Report PDS 32-2021 and are made available for the Committee's convenience as Appendix 2. [Comments](https://www.niagararegion.ca/official-plan/commenting-may-july.aspx) (https://www.niagararegion.ca/official-plan/commenting-may-july.aspx) received on the Joint Consolidated May Report can be found by clicking the link above.

In addition, there were numerous written submissions received relative to land needs, allocations and settlement (urban) area boundary expansions. These were outlined in Report PDS 33-2021.

The NOP website also has a [Settlement Area Boundary Review \(SABR\) mapping and commenting tool](#)

(<https://navigator.niagararegion.ca/portal/apps/webappviewer/index.html?id=eb1c2537526b44a4a275372e76e10939>). This can be found by clicking the link above. The last day for providing comments through the SABR mapping and commenting tool is October 1, 2021.

Staff will be providing recommendations on these requests in late Fall.

All the written submissions received on the Joint Consolidated May Report and referred to in Reports PDS 32-2021 and PDS 33-2021 are summarized in Appendices 3.1 to 3.5. These Appendices also outline action to be taken. There are numerous revisions being made and contemplated to all policy sections of the Plan based on public input. Where staff are considering making policy changes the text is coloured blue and where staff have decided to make policy changes the text is bolded.

It is important to note that the revisions are in response to the draft policies presented in the Joint Consolidated May Report. Further revisions will be made as the consultation and policy development moves forward.

After the Committee considers this Report, it will be placed on the NOP website.

2. CONSULTATION MOVING FORWARD

As the Committee is aware, staff have had ongoing consultation with the public local municipal planning staff, local Councils, stakeholder groups and Indigenous groups. This consultation will continue.

Based on feedback from Planning and Economic Development Committee, staff will be advising individual property owners where Regional mapping changes may have an impact on the development potential of their property. In this regard staff will contact property owners directly relative to the following:

- Where lands will be changed from Rural to Agricultural unless the properties are already designated or zoned Rural; and,

- Where a new natural heritage feature, being a feature not currently mapped in the Regional Official Plan, is identified on a property in the urban area and is not a feature directly identified by the Province such as a provincially significant wetland.

As previously mentioned to the Committee, staff have been discussing technical boundary adjustments to the urban area boundaries with local planning staff. These refinements are being done in accordance with criteria and will not result in significant impacts on development potential. As a result, Staff will not be consulting individual property owners on these technical refinements.

This Fall, staff will update the Committee on all the draft policy sections that have undergone revisions as a result of consultation, highlighting any key changes in policy direction. This would include the Introduction, growth management policies and supporting draft policies on Infrastructure, Transportation, District and Secondary Planning and Urban Design, as well as Source Water Protection, Excess Solis, Petroleum and Mineral Resources and Monitoring.

Once a complete draft consolidated Official Plan is provided to Planning Committee at the end of the year there will be the normal continued public consultation with stakeholder groups and the public. Public consultation will be via three open houses and the formal public meeting required under the Planning Act.

3. NIAGARA OFFICIAL PLAN TIMELINES MOVING FORWARD

The chart below outlines the general timeline for the NOP. Staff intend to have a draft Consolidated Official Plan for consultation for the end of the year. The statutory public meeting date identified in March is in association with 90 review period of the Province. Open Houses will be scheduled prior to the public meeting.



4. FURTHER POLICY DEVELOPMENT

Chapter 1 - Introduction

The Introduction, being Chapter 1 establishes the planning context in Niagara, the Plan’s legislative basis, process for planning in a two tiered system and the Niagara Official Plan structure and frame work. The Introduction also contains Pillar Statements setting the Vision for Niagara and direction for the manner in which Niagara will grow. These were developed after substantial consultation with the public and Council. The Executive Overview for this Chapter is attached as Appendix 4 and the draft Introduction is attached as Appendix 5. The Draft Introduction will be provided for consultation in the same manner as previous policy sets.

Alternatives Reviewed

There are no alternatives to this report. This report is for information purposes providing an update on consultation and action being taken on certain draft policy sections, consultation moving forward, Official Plan timelines, and a draft Introduction Chapter for consultation.

Relationship to Council Strategic Priorities

The Niagara Official Plan will support the following Strategic Priority Objectives:

Objective 1.1: Economic Growth and Development

- Enhance integration with local municipalities' economic development and planning departments to provide supports and improve interactions with businesses to expedite and navigate development processes.
- Forward thinking approach to economic development in Niagara through long term strategic planning and leveraging partnerships with post-secondary institutions.

Objective 1.4: Strategically Target Industry Sectors

- Define Niagara's role in tourism including areas such as sport, eco, agricultural and culture tourism.

Objective 2.3: Addressing Affordable Housing Needs

- Retain, protect and increase the supply of affordable housing stock to provide a broad range of housing to meet the needs of the community.

Objective 3.2: Environmental Sustainability and Stewardship

- A holistic and flexible approach to environmental stewardship and consideration of the natural environment, such as in infrastructure, planning and development, aligned with a renewed Official Plan
- Drive environmental protection and addressing climate change such as through increasing waste diversion rates and reducing our carbon footprint

Objective 3.3: Maintain Existing Infrastructure

- Sound asset management planning to ensure sustainable investments in the infrastructure needed to support existing residents and businesses, as well as future growth in Niagara.

Other Pertinent Reports

- Joint Consolidated May Report [PDS 17-2021](https://www.niagararegion.ca/official-plan/consolidated-policy-report.aspx)
(<https://www.niagararegion.ca/official-plan/consolidated-policy-report.aspx>)
- PDS 32-2021 Update on Niagara Official Plan - Further Draft Policy Development
- PDS 33-2021 Niagara Official Plan: Land Needs Assessment and Settlement Area Boundary Review Update

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Appendices

- Appendix 1 June 2021 Public Information Centre Key Themes
- Appendix 2 Themes Emerging from Feedback on Joint Consolidated May Report
- Appendix 3.1 Chapter 2: Growing Region
- Appendix 3.2 Chapter 3: Sustainable Region
- Appendix 3.3 Chapter 4: Competitive Region
- Appendix 3.4 Chapter 5: Connected Region

Appendix 3.5 Chapter 6: Vibrant Region

Appendix 4.1 Executive Overview

Appendix 4.2 Chapter 1 – Introduction (Draft)

Themes Emerging From Feedback on Joint Consolidated May Report

The following table outlines the key themes emerging from feedback received on the Joint Consolidated May Report (PDS 17-2021) between May-July 2021.

A summary of the comments and regional response can be found within Appendix 3.1 to 3.5 of this covering report.

Detailed comments of the submissions below are available at the Region’s website: [Niagara Official Plan \(https://www.niagararegion.ca/official-plan/\)](https://www.niagararegion.ca/official-plan/)

Chapter	Consistent/Key Comment or Question
Chapter 2: Growing Region	<p>2.1 - Growth Allocations & Land Needs</p> <ul style="list-style-type: none"> • Some municipalities suggested higher populations may be more appropriate for them and there were private sector submissions suggesting different distributions. <p>2.2 - Regional Structure</p> <ul style="list-style-type: none"> • Requests for clarification on concepts and policies. <p>2.3 - Housing</p> <ul style="list-style-type: none"> • Concerns for appropriate housing mix, separation between dwellings, and secondary dwelling units. <p>Settlement Area Boundary Review (SABR)</p> <ul style="list-style-type: none"> • Various requests for urban boundary expansions/adjustments in Niagara, including Niagara Falls, West Lincoln, Pelham, Fort Erie, Thorold, Welland, and St. Catharines.
Chapter 3: Sustainable Region	<p>3.1 - Natural Environment System</p> <ul style="list-style-type: none"> • Questions about balance of protecting natural environment with urban boundary expansions. • Emphasis on protection of natural spaces, including trails and parks. <p>3.5 - Climate Change</p>

Chapter	Consistent/Key Comment or Question
	<ul style="list-style-type: none"> • The importance of making climate change prominent throughout the plan to address transit, watershed planning, natural heritage system and agriculture. • The need to protect mature trees in addition to planting new trees across the region.
<p>Chapter 4: Competitive Region</p>	<p>4.1 - Agriculture</p> <ul style="list-style-type: none"> • Requests to expand agricultural areas as well as requests for removal of land in the Greenbelt Plan area. • Comments on recognizing agricultural infrastructure in the NOP. <p>4.2 - Employment Areas</p> <ul style="list-style-type: none"> • Specific requests to remove employment areas and letters of support for employment conversions. <p>4.3 - Aggregates</p> <ul style="list-style-type: none"> • Questions with respect to technical studies required for new aggregate operations, haul routes, and rehabilitation requirements. • Concern over local and regional amendments for new operations and concern over haul route and rehabilitation policies.
<p>Chapter 5: Connected Region</p>	<p>5.1 - Transportation</p> <ul style="list-style-type: none"> • Concern with heavy truck traffic along the Niagara Escarpment crossing to QEW. • Support for lands designated as Major Transit Station Areas and growth surrounding those areas.

Chapter	Consistent/Key Comment or Question
	<ul style="list-style-type: none"> • Requests for clarity on local-regional jurisdictional matters. <p>5.2 - Infrastructure</p> <ul style="list-style-type: none"> • Specific request with respect to servicing outside the urban area. • Requests for clarity on local-regional jurisdictional matters.
Chapter 6: Vibrant Region	<p>6.1 - District and Secondary Planning</p> <ul style="list-style-type: none"> • Comments on requirements to add secondary plan policies into local official plans. • Concern over expanded scope and study for Secondary Plans. <p>6.2 - Urban Design</p> <ul style="list-style-type: none"> • Comments on local and regional urban design guidelines. • Concern over Region's oversight relative to urban design matters. <p>6.3 - Archaeology</p> <ul style="list-style-type: none"> • Questions regarding when archaeological assessments should be required and exemptions.

Chapter 2: Growing Region

Below is a summary of written comments received on [PDS 17-2021](#) between May 2021 and July 15, 2021, related specifically to the Land Needs Assessment, Regional Structure, Housing, Settlement Area Boundary Review, and employment conversions.

Where text is bolded under ‘Regional response’, revisions will be occurring to draft policy. Where the ‘Regional response’ box is highlighted in blue, revisions will be considered.

Comments received verbally through municipal meetings and Public Information Centres (PIC) are not summarized below. Video recordings, presentations, as well as Regional responses to comments not addressed at the June PICs can be found at the Region’s website: [Niagara Official Plan \(https://www.niagararegion.ca/official-plan/public-information-centres.aspx\)](https://www.niagararegion.ca/official-plan/public-information-centres.aspx)

Detailed comments of the submissions below are available at the Region’s website: [Niagara Official Plan \(https://www.niagararegion.ca/official-plan/\)](https://www.niagararegion.ca/official-plan/)

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Comments Received	Regional Response
Preservation of Agricultural Land Society (PALS)	Stakeholder	Niagara-on-the-Lake	2.1	PALS regards the use of a higher population projection by Niagara than that provided by the province as subversive of good land use planning across Ontario. Comments with respect to rejecting provincial population projections.	The Region must plan for the population forecasted in the Growth Plan, as a minimum. Decision of Regional Council must conform to the Growth Plan. In developing forecasts, Staff consider all planning matters, including climate change, the natural environment system, and core housing needs/affordability.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Comments Received	Regional Response
					<p>The Made-in-Niagara Forecasts best address these matters.</p> <p>Staff recommend proceeding with the Made-in-Niagara Forecasts for the reasons identified here and in PDS 33-2021.</p>
<p>Preservation of Agricultural Land Society (PALS)</p>	<p>Stakeholder</p>	<p>Niagara-on-the-Lake</p>	<p>2.1</p>	<p>Understands that a 460 hectare urban expansion for residential needs has been determined. Comments that this figure hasn't been defended and logically explained. Confusion with this being subject to change and why there is need for expansion of employment lands, with no precise figure provided. This does appear to eliminate however, the notion that residential needs can be accommodated through re-designating employment lands.</p>	<p>A detailed May 2021 Draft Land Needs Assessment (LNA) is provided in Appendix 3.2 of PDS 17-2021. An updated version of the LNA is attached PDS 33-2021 as Appendix 1. This LNA was developed in conformity to the Provincial Land Needs Assessment Methodology, which identifies the specific components, inputs and assumptions required.</p> <p>Employment Areas are a component of the LNA. The additional Community Area land cannot be supported through re-designating employment lands. A reduction in existing Employment Areas to support Community Area development</p>

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Comments Received	Regional Response
					<p>would create a greater need for Employment Area.</p> <p>Staff recommend proceeding with the Made-in-Niagara Forecasts for the reasons identified here and in PDS 33-2021</p>
City of Welland	PA Circulated Agency		2.1	Section 1: Growth Allocations and Land Needs (p.1). If the Housing Report explains housing need will get worse if growth continues at this level, why is the Traffic Zone study showing a decrease in population in established neighbourhoods?	Established neighbourhoods generally have an older demographic than new neighbourhoods; as a result, the average number of people per unit is expected to decline slightly from 2021- 2051.
City of Welland	PA Circulated Agency		2.1	Table 2- Accessory Dwelling Unit forecast seems low as the City of Welland itself has been processing approximately 50 accessory dwelling unit permits a year.	<p>Through consultation with Welland staff after receipt of this comment, the Region and City agreed that 50 additional units per year for Secondary Suites was an achievable target.</p> <p>Welland is assigned an additional 1,600 apartment units in the Made-in-Niagara Forecast. The majority of additional</p>

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Comments Received	Regional Response
					apartment units are anticipated to be Secondary Units.
City of Welland	PA Circulated Agency		2.1	Table 3 (Welland). As discussed, this forecast seems low for Welland. Planning applications and pre-consultations alone is higher than these figures, especially for apartment units. These projects will commence within the next half decade or less. How will the Region work with municipalities to address these issues? Does the apartments figure also take into consideration accessory dwelling units?	Based on a detailed review of development proposals and servicing to 2051, more population is needed in Welland’s built-up area. In the updated Made-in-Niagara Forecast, Welland is assigned an additional 10,000 people to 2051, exclusively in the built-up area. This results in an intensification rate of 75% and no additional need for Community Area lands to 2051.
City of Welland	PA Circulated Agency		2.1	Table 12- Employment Area Land Need Figure will be greater once you take into consideration the updated natural heritage mapping.	Refinements to the Natural Environment System (NES) have been on going since the May report. Since that time, the Region has protected more environmental lands in Employment Areas, including in Welland. This results in less developable Employment Area in Welland.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Comments Received	Regional Response
					The revised LNA has a small need for additional Employment Area land in Welland. NES work, including consultation on it, is ongoing. Thus, the final land need may have minor adjustments prior to completion in the Official Plan.
City of Welland	PA Circulated Agency		2.1	Natural Environment System impacts (p.27, paragraph 4)- The document states 'The approach set out in the Methodology is to remove all natural features and systems from the developable land supply (i.e. DGA).' Yet, the NES Options characterize developed and already excavated and cut lands as Natural Heritage. Does this mean our Employment Area land need is not actually as great as what is stated?	The Employment Area calculations for the LNA are based on developable land supply and remove natural heritage features and encumbered lands.
City of Welland	PA Circulated Agency		2.1.1.9 c) 2.1.2.1	The City is currently having its own forecasts being created as part of our own Official Plan review. These forecasts will be included in the	The Growth Plan identifies that the Region is responsible for allocating forecasts. Until the Region allocates forecasts, the forecasts that existed on

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Comments Received	Regional Response
			2.1.2.2 a)	updated Official Plan document. The city will consider policies in its Zoning and OP where necessary that are in adherence to the requirements of Provincial Policy.	August 28, 2020 remain in effect. Future forecasts established by Welland must conform to the Niagara Official Plan and Growth Plan.
Township of West Lincoln	PA Circulated Agency		2.1	West Lincoln supports the Regional growth allocations as provided to West Lincoln.	Staff acknowledge the Township’s support of the Region’s work to date on the forecasts.
Timberlee Glen Development Ltd. (IBI Group)	Stakeholder		2.1	IBI Group representing Timberlee Glen Development Ltd., respecting lands in the Port Weller East area of St. Catharines, south of Lakeshore Road, between Read Rd and the Welland Canal, outlines reasons for making these lands a mixed-use area. These lands are currently employment and comprise approximately 18.4ha.	This matter is the subject of an OLT appeal relating to St. Catharines OPA 26. At this time, the Region does not agree to change the designation on these lands from employment area. Employment Area conversions remain under consideration as part of the SABR process, for reporting in Fall 2021.
City of Thorold	PA Circulated Agency		2.1	Identified excess lands through the Regions' LNA need to be addressed through tools and policies in the Region's Official Plan. However, at	Work is ongoing on policies and tools to manage lands that are currently designated beyond the 2051 planning horizon.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Comments Received	Regional Response
				<p>this time those policies and tools have not yet been prepared. Development of these policies and tools should be done in conjunction with local Planning staff.</p>	<p>Additional policies are forthcoming in Fall 2021 to address this comment. Region and Thorold staff will meet to collaboratively work on policies.</p>
Town of Lincoln	PA Circulated Agency		2.1	<p>Staff are of the opinion that the population growth forecast for Lincoln is low considering current development proposals and the planned higher densities in the Beamsville GO Station Area and Prudhommes area. As such, staff are of the opinion that further consultation is needed with Niagara Region prior to finalizing growth allocations for Lincoln.</p>	<p>Based on a detailed review of the development proposals and servicing to 2051, more population is needed in Lincoln’s built-up area.</p> <p>Lincoln is assigned an additional 10,000 people to 2051, exclusively in the delineated built-up area. This results in an intensification rate of 90% and no additional need for Community Area lands to 2051.</p>
Town of Lincoln	PA Circulated Agency		2.1	<p>The Region has allocated an additional 900 households to Lincoln’s Designated Greenfield Area (DGA) over the next 30 years. Staff are of the opinion that this figure is low, considering the majority of Lincoln’s vacant DGA is</p>	<p>The DGA lands in the Beamsville GO Transit Station Area Secondary Plan Land Use Schedule are predominately Office Commercial and Transit Station Area. Thus, only 900 residential units are</p>

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Comments Received	Regional Response
				located in the Beamsville Go Transit Station area, which has planned for higher transit-oriented densities.	forecast. However, this unit forecast is a minimum target. Minor refinements may be made to the housing unit mix prior to the completion of the Niagara Official Plan.
Town of Lincoln	PA Circulated Agency		2.1	Consistent with these policies, the Region has allocated 0.5% of Lincoln’s growth to the Rural Area. Town staff are supportive of this.	Staff acknowledge the Town’s support of the Region’s work.
Town of Lincoln	PA Circulated Agency		2.1	Staff are of the opinion that the LNA be refined for Lincoln prior to finalizing. A larger proportion of growth should be allocated to apartment unit types. This considers both market demand based on development proposals the Town has been receiving in the Built Up Area (BUA), the planned densities in the BUA, and the limited supply of vacant land available in the BUA.	On further data review, Staff have adjusted the unit mix and included a greater share of apartment units. This is assigned exclusively within the built-up area. Lincoln is assigned an additional 4,225 apartment units through the Made-in-Niagara Forecast.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Comments Received	Regional Response
City of Niagara Falls	PA Circulated Agency		2.1	The City accepts the 2051 population target of 141, 560 people and housing growth of 20, 220 units for the 2021 to 2051 period.	Staff acknowledge the City's support of the Region's the work to date on the forecasts
City of Niagara Falls	PA Circulated Agency		2.1	Recognizing the City's Housing Needs and Supply Report, the City requests that the intensification rate currently set at 50% for the Built Up Area be revised to 60%. A change in the intensification rate will result in the need to amend Tables 3-6 and Table 8 in the Draft LNA summary.	<p>Niagara Region staff support the City's Housing work. The Region's Intensification Rates are based on the Land Needs Assessment Methodology released by the Province. The City's Housing work suggested increased intensification to address Housing needs, but did not include analysis of land needs, including market demand.</p> <p>The Region will continue to work with the City to support the City's Housing work. The City is encouraged to apply a greater intensification rate, above the minimum identified in the Niagara Official Plan, through the City's future Official Plan conformity exercise. At this time, in the Region's Official Plan, we do not</p>

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Comments Received	Regional Response
					intend to change the City’s intensification rate from 50% to 60%.
Town of Fort Erie	PA Circulated Agency		2.1	Town Staff reviewed the Draft LNA and Draft Forecasting Polices and are generally satisfied with the proposed intensification rates, growth allocation numbers and land needs assessment. However, the Town felt although close, more employment area was needed based on its consultant findings (Report PDS-54-2021).	Staff acknowledge Town’s support of Region’s work on the LNA and allocations. The revised Made-in-Niagara Forecast and updated LNA has more employment area in Fort Erie than the May Forecast and LNA. Region Planning staff will continue to consult with Fort Erie staff on the LNA and related processes.
Amie Chung	Other		2.2.2.5 2.2.2.10	Request for information pertaining to the designation of the Niagara Falls MTSA as a Strategic Growth Area	Staff responded to Amie with report links and information.
Ramune Angela Bell	Public	NOTL	2.2	Contends that a hospital in Niagara-on-the-Lake is necessary given population growth and projections for NOTL.	Decisions for hospital locations are decided by the Ministry. This comment was received previously through the Glendale District Plan.
Susan Murphy	Public		2.2	Clarification regarding 'complete communities' and if it describes new	Complete communities is a guiding principle applying to both infill and

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Comments Received	Regional Response
				infill development or greenfield development.	greenfield development.
Susan Murphy	Public		2.2	Are there opportunities to incentivize intensification in urban areas and transit corridors?	<p>The Regional Structure policies are allowing higher densities, in this way incentivizing this type of development to occur in urban areas and along transit corridors.</p> <p>The Region is also undertaking an incentive review. For more information please visit the Regional Incentive Review website: https://niagararegion.ca/projects/regional-incentive-review/default.aspx</p>
Susan Murphy	Public		2	What impact will the Regional Council's recent request for more mapping of the Natural Heritage System have on the expected timeline on completing the Growth Management policies of the Official Plan?	Report PDS 33-2021 addresses NHS impacts with growth management policies.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Comments Received	Regional Response
City of Thorold	PA Circulated Agency		2.2	Build Complete Communities introduction, second paragraph: complete communities should include reference to outdoor amenities, so that the whole live, work, play concept of a complete community is achieved.	Staff will update the introduction to reference outdoor amenities.
City of Thorold	PA Circulated Agency		2.2.1.3 c)	This policy refers to tenure and unit size. Staff cannot regulate tenure in any planning document and unit size is regulated through the Ontario Building Code.	Staff will consider removing tenure and keeping unit size.
City of Thorold	PA Circulated Agency		2.2.1.3 I ii)	How will this policy be implemented? Will the Region be requiring green infrastructure and LID practices at the Site Plan Approval stage?	The intention was not to make this a requirement. Staff will revise policy to clarify.
City of Thorold	PA Circulated Agency		2.2.2.12	The phrase 'where permitted by scale' should be removed to avoid confusion. The phrase is unnecessary and it is unclear whether a scale requirement is	Staff will consider removing 'where permitted by scale'.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Comments Received	Regional Response
				intended to apply to the whole list of uses, or just to employment uses.	
City of Thorold	PA Circulated Agency		2.2.3.3 c)	Promoting redevelopment of brownfields in the rural area is a bit peculiar. Remediation of a brownfield is done to allow a more sensitive land use, i.e. residential. Encouraging redevelopment is good, but provincial policy may limit what you can actually allow in a rural area. This is really an "urban" policy.	Thank you, Staff will consider this comment.
City of Thorold	PA Circulated Agency		2.2.6.1 k)	An application cannot be predetermined as suggested in this policy. The density is to be achieved across the entire DGA or Built Boundary. Some sites may warrant being down zoned/designated based on site criteria/surrounding area/built form/local concern and should be assessed accordingly.	Staff will consider revising the language of this policy.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Comments Received	Regional Response
City of Thorold	PA Circulated Agency		2.2.6.1 l)	Secondary plans cannot be prepared for future urban areas. Secondary plans should be prepared after the urban area expansion has been approved.	Staff agree language does not consider approval of secondary plans prior to expansion.
City of Thorold	PA Circulated Agency		2.2.6.3	Local municipalities should have the flexibility to add these policies at the time of preparing the local OP update.	Staff will revise policy to address comment.
City of Thorold	PA Circulated Agency		2.3.1.5 d) and e)	Not sure how the Region can ask developers to provide a mix of household sizes and incomes and minimize the cost of housing.	Staff will revise policy to address comment.
City of Thorold	PA Circulated Agency		2.2.6.2	Local growth centres: this term is used to provide direction to the local municipalities to identify 'local growth centres'. The term is italicized but there is no definition. Including a definition will provide more clarity.	Staff will include a definition for local growth centres in the glossary of the plan.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Comments Received	Regional Response
City of Welland	PA Circulated Agency		2.2.5.6	This policy states 'The Region will develop criteria to guide the review of settlement area boundary expansions and adjustments as set out in Policies 2.2.5.2 to 2.2.5.5'. Should municipalities not be included in the development of this review process? Has the Province already created this type of criteria?	Staff will revise policy to address comment.
City of Welland	PA Circulated Agency		2.2.6	The City will consider policies in its Zoning and OP where necessary that are in adherence to the requirements of Provincial Policy.	Local Official Plans must comply with both Regional and Provincial Policy where relevant.
City of Welland	PA Circulated Agency		2.2	How will new strategic growth areas be identified? Will there be criteria created to determine this?	Policy 2.2.2.7 references new strategic growth areas.
City of Welland	PA Circulated Agency		2.2	When will the Smart City policies be developed?	Smart City policies will be developed following completion of the new Niagara Official Plan.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Comments Received	Regional Response
City of Welland	PA Circulated Agency		2.2	Map is missing Innio lands as part of Delineated Built Up Area.	The Province establishes the delineated built up area in 2008, which is what is reflected in the Regional Structure Schedule.
Better Neighbourhoods	Stakeholder		2.2.1.3 c)	Suggested policy language change from 'provide' a diverse range and mix of housing types to 'prioritize.	Staff are satisfied with the current language.
Better Neighbourhoods	Stakeholder		2.2.1.3 e)	Suggested policy language inclusion of 'minimize vehicle miles travelled' (VMT).	The objective is to provide alternative or diverse forms of transportation, not to specifically minimize vehicle miles travelled. Public forms of travel may increase miles travelled.
Better Neighbourhoods	Stakeholder		2.2.1.3 f)	Suggested policy language inclusion of 'by introducing quality bike infrastructure and pedestrian walkways within new development'.	Thank you for your suggestion. This is addressed in Section 5.1 Transportation.
Better Neighbourhoods	Stakeholder		2.2.1.3 h)	Suggested policy language inclusion of 'by promoting human-scaled design and the development of rear lanes, greenways, and pedestrian walkways'.	The Official Plan will focus on integrating urban design concepts and provides flexibility in urban design.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Comments Received	Regional Response
Better Neighbourhoods	Stakeholder		2.2.1.3 g)	Suggestion of an additional sub-policy: 'Promote the design of Regional and local roads that prioritizes public safety, particularly those of vulnerable road users over the management of vehicle through-put, levels-of-service, and <i>goods movement</i> . Road design speeds within urban areas should never exceed 50 km/h and 30 - 40 km/h engineering design speeds should be broadly encouraged, explored and implemented'.	Road safety is considered through an environmental assessment process.
Better Neighbourhoods	Stakeholder		2.2.4.1 b)	Suggested policy language change from 'encourage' compact built forms to 'prioritize'.	Staff will revise policy to address comment.
Town of Lincoln	PA Circulated Agency		2.2	Comments on Regional Structure and information as to what the Town will be required to do for their local official plans and zoning by-laws.	No action required. Comments received.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Comments Received	Regional Response
Town of Fort Erie	PA Circulated Agency		2.2	<p>The overall intensification rate for Fort Erie is proposed to be 50%. The Town's actual intensification rate tends to average around 60%. In 2019 it was 59% and 2020 is was 63%. Staff is confident a target of 50% is achievable. Staff are of the opinion that the higher rate is more reflective of the existing and planned growth in the future.</p> <p>Staff has no issues with the Draft Regional Structure Policies or Schedule B, which identifies the Town's Urban Area Boundaries (UAB) and Greenfield Areas. Staff assumes that Schedule B will be updated when the Land Needs Assessment is completed and any expansions to the UAB will be captured at this time.</p> <p>Council has identified a priority list of areas where Secondary Plans</p>	Staff have received these comments.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Comments Received	Regional Response
				should be prepared and will continue to move forward based on these priorities.	
Sheila Jennings	Public	NOTL	2.3	Question regarding the provision of an appropriate housing mix and who is responsible for monitoring	The housing mix is established by local municipalities with guidance from the Niagara Official Plan.
Victoria Berk	Public	Fort Erie	2.3	Concerned about the size of residential lots and lack of separation between dwellings	Thank you for your comment. Size of residential lots and separation between dwellings is a local responsibility.
Dave Nicholson	Public		2.3	Question regarding permitting secondary dwelling units and how it will affect housing affordability. Will rezoning existing residential properties to permit secondary dwelling units increase the price of a property / dwelling?	The authorization of secondary units within single-detached, semi-detached and townhouse dwellings is a legislated requirement under Section 16 (3) and 35.1 (1) of the Planning Act. It is for this reason that municipalities must provide

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Comments Received	Regional Response
					<p>as-of-right permissions for these units in Official Plans and Zoning By-laws.</p> <p>With that in mind, data related to secondary units has historically been limited in Niagara. With the new Official Plan, we intend to work with local municipalities to establish more consistent and comprehensive monitoring to understand their prevalence and impacts on our housing market.</p> <p>Staff provided commenter with the Canada Mortgage and Housing Commission (CMHC) 'Housing Market Insights' report centered on secondary units in Ontario.</p> <p>The report confirms that secondary units can help to increase the overall supply of rental units in established neighbourhoods using a more gentle form of intensification. This gap in rental</p>

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Comments Received	Regional Response
					<p>accommodations is particularly needed by households in core housing need.</p> <p>Staff outside of the Niagara Official Plan itself are also considering other strategies, such as incentives that cover a portion of costs needed to add secondary units to a dwelling.</p>
City of Thorold	PA Circulated Agency		2.3.2.3	Staff are supportive of this policy but tools need to be developed by the Province and/or the Region to assist with implementing affordable housing. Inclusionary zoning is not an option, as the City does not have a major transit station area or a development permit system.	Thank you, Staff will continue working with city staff to reach goals of affordable housing
City of Thorold	PA Circulated Agency		2.3.2.7 c)	The intent of this policy needs to be clarified. All municipalities are regulated by the Province to complete asset management plans for all assets.	Staff will revise policy to address comment.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Comments Received	Regional Response
City of Thorold	PA Circulated Agency		2.3.3	Some policies under this section are duplication of policy already identified in the Provincial Policy Statement and Places to Growth Plan.	The Region is required to implement policy from the Province.
City of Thorold	PA Circulated Agency		2.3.3.1 e)	Vacancy rate is normally looked at over a 3-year period rather than at current situation/time of submission. This policy could lead to the conversion of much of the rental market if the vacancy rate is above 3% at a specific time. Controlling it over a longer period manages the conversion better.	Thank you, we will reconsider based on this comment.
City of Thorold	PA Circulated Agency		2.3	Many of the policies in this section are missing direction for who will implement. For example, policies 2.3.1.4, 2.3.1.6, 2.3.2.8, 2.3.2.9 do not provide direction for who will implement the policy. Some of the policies may only be appropriate for the local municipalities to implement and some may be a combination of	Thank you, we will reconsider based on this comment.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Comments Received	Regional Response
				both the Region and the local municipalities.	
City of Welland	PA Circulated Agency		2.3.1.5 b)	The City will use its own Urban Design Guidelines where applicable.	The policy refers to Chapter 6: Urban Design, where local urban design guidance can be used if available.
City of Welland	PA Circulated Agency		2.3.2.4	Priority will be given to the sale or lease of surplus municipal property for the development of affordable housing while ensuring the objectives and policies of this Plan are met.' Does this only apply to Regional surplus land?	Thank you, Staff will look at the relevance of this policy.
City of Welland	PA Circulated Agency		2.3.3	The City will consider policies in its Zoning and OP where necessary that are in adherence to the requirements of Provincial Policy.	Thank you, Staff will look at the relevance of this policy.
City of Welland	PA Circulated Agency		2.3.3.1 e)	Prohibit the demolition or conversion of rental housing to ownership tenure'. The City's current OP applies this to residential rental	If a local municipality has a policy that covers this in their local OP or zoning by-law, that will apply.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Comments Received	Regional Response
				properties containing six or more dwelling units. Would this still apply, or is more clarification needed?	
Better Neighbourhoods	Stakeholder		2.3.1.1	Suggested policy language change from 'support' the development of a range and mix of housing types to 'encourage'.	Staff will consider this suggestion.
Better Neighbourhoods	Stakeholder		2.3.1.1 e)	Suggested sub-policy to be added: 'Do not regulate housing on the basis of human relationship in accordance with the Planning Act and Ontario Human Rights Code'.	Staff will revise policy to address comment.
Better Neighbourhoods	Stakeholder		2.3.3.2 b)	Suggested policy language change from 'allow for' flexibility in the scale, form and types of residential uses permitted as-of-right to 'encourage'.	Staff will revise policy to address comment.
Better Neighbourhoods	Stakeholder		2.3.3.2 c)	Suggested policy language inclusion of 'flat maximum GFAs rather than a % of principle dwelling (see O.Reg 384/94)'.	The direction for this policy is to local municipalities and includes site standard examples. It would not preclude this from being implemented at the local conformity stage.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Comments Received	Regional Response
Better Neighbourhoods	Stakeholder		2.3.3.2 c)	Why is this more optimal than basic height requirements? FARs are bad proxies for land use compatibility	The direction for this policy is to local municipalities and includes site standard examples. It would not preclude this from being implemented at the local conformity stage.
Town of Lincoln	PA Circulated Agency		2.3	<p>Town staff are generally in support of the housing theme changes, and several are already within the Town’s Official Plan. A wide mix of housing types will help meet market needs as well as attract diverse populations to Niagara across all ages, incomes and backgrounds. One area of concern is how the “Affordable Housing” will be defined.</p> <p>On account of the varying average household incomes, what may be considered affordable in Lincoln may not be in other lower tier municipalities.</p> <p>Town staff can work with Regional planners to fine tune this definition to</p>	It is Provincial policy that states affordable housing is defined using the regional market area.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Comments Received	Regional Response
				ensure that it better reflects the reality in Lincoln.	
Town of Fort Erie	PA Circulated Agency		2.3	<p>Staff have reviewed the Draft Housing Policies and are satisfied that they will provide overall guidance for the Town in encouraging a mix of housing types and tenures.</p> <p>The policies support the work that the Town has already done through the Housing Action Strategy (April 2019) and Housing Needs Study (November 2019).</p> <p>Staff has initiated an Official Plan Amendment to address affordability in the Town as well as a Community Improvement Plan to provide incentives for affordable housing development.</p> <p>While not outlined specifically</p>	Thank you for your comments.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Comments Received	Regional Response
				<p>through these policies, Staff note that the Region is encouraging municipalities to create incentive programs for affordable housing.</p> <p>The Town encourages the Region to develop matching or additional programs through the Smarter Niagara Incentive Program (SNIP) that will complement the incentives the Town is currently working to implement.</p>	
Niagara Escarpment Commission	PA Circulated Agency		Glossary	<p>The <i>Niagara Escarpment Planning and Development Act</i> (NEPDA) defines development as including “a change in the use of any land, building or structure”. There is no exception for development approved through an environmental assessment. As such, infrastructure projects which have been subject to environmental assessment may still be subject to the requirement to obtain a Development Permit from</p>	<p>Staff will add policy to separate section of the Niagara Official Plan to address comment.</p>

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Comments Received	Regional Response
				the NEC, if the project is within the Area of Development Control.	
Frank & Lisa McGee	Public	Niagara Falls	SABR	Question about potential redevelopment and land use designation changes to the lands west of Garner Road, north of McLeod Road, and south of Lundy's Lane in NF.	This is to be considered as part of the Region's SABR process. Planning staff communicated with commenter to outline SABR and reasons why the process is needed.
P. Coletto & Mr. D. Bartels T. Johns Consulting Group	Other		SABR	Preliminary letter expressing rural settlement area boundary expansion request - 8250 Mud Street West and 3498 Grassie Rd, being totaling approximately 31 ha. in West Lincoln	Comments received. Rural expansion consideration is under review as part of SABR process, for reporting in Fall 2021.
Marco Marchionda (Marcasa Homes Inc.)	Stakeholder	Grimsby	SABR	Submission made in respect of lands on the north side of Regional Road No. 81 in the area of Cline Rd. comprised of approximately 2.4 ha. in Grimsby. How does the ROP identify the lands between Casablanca and Kelson	Area identified is within Greenbelt and currently prohibited from being considered for expansion. Lands would need to be removed from the Greenbelt through Provincial process prior to consideration for expansion. Staff have

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Comments Received	Regional Response
				Ave? Question about the potential for a MCR in Grimsby rather than NOTL given available infrastructure for development.	advised commenter of Provincial prohibition for expansion.
Gloria Katch	Public	Welland	SABR	Has the Region changed the land use designation of the lands on the east side of Rice Road from agricultural land to rural or urban? Contends that it should be redesignated due to LAM zoning, extension of services, and dormant agricultural fields.	This area is under consideration for possible expansion. Expansion consideration is under review as part of SABR process, for reporting in Fall 2021.
Mark Zuidersma	Public	Pelham	SABR	Will 1538 RR20 will be brought into Bismark Hamlet in West Lincoln? Region should review hamlet boundaries to capture all of the R1A zone	Staff are reviewing request to determine if request is an expansion or technical adjustment. The change requested will not add building lots in hamlet. Staff communicated with requestor to outline process and provide location for materials.
Owner	Stakeholder	Welland	SABR	Request to include south side Forkes Street (25 acres south-west of Forks Rd and Elm St) that spans	This area is under consideration for possible expansion.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Comments Received	Regional Response
(Antrix Architects Inc.)				both Welland and Port Colborne municipal boundaries, be brought into Urban Area. Total lands comprise approximately 45.2 ha.	Expansion consideration is under review as part of SABR process, for reporting in Fall 2021.
Preservation of Agricultural Land Society (PALS)	Stakeholder		SABR	Supportive of urban boundary expansion in Welland as it has been carefully planned for 10 years, has a linked natural heritage system, and can be logically serviced by transit. PALS not supportive of urban boundary expansions in Fort Erie and West Lincoln, for reasons of lack of transit support and loss of agricultural land, natural heritage and water resource features.	Comment received. Expansions remain under consideration as part of SABR process.
Township of West Lincoln	PA Circulated Agency		SABR	Township staff recently prepared report PD-077-21 which identifies the rural hamlet review work that staff intend to complete over the summer months in accordance with Appendix 18.3. We will connect with Regional Staff and hope to deliver	Regional planning staff acknowledge the Township’s work plan and are available to consult as needed. Region will work with Town and consultant as needed during their study.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Comments Received	Regional Response
				our recommendations to you by the end of August 2021.	
502 Winston Road Inc. (IBI Group)	Stakeholder	Grimsby	SABR	Request for consideration of an urban boundary expansion - Lands at 502 Winston Rd. in Grimsby comprised of approximately 5.8 ha.	Area identified is within Greenbelt. Provincial policy prohibits the Region from expansion in the Greenbelt, unless lands are removed from it. Regional Planning staff have advised agent of the Provincial Plan prohibition.
Iron Horse Stables (Niagara) Inc. (JV Consulting)	Stakeholder	Niagara Falls	SABR	Request for consideration of an urban boundary expansion - Iron Horse Stables (Niagara) Inc. adjacent to existing settlement area boundary in Chippawa. 95 ha in size and bound by Sodom Road (west) and Willoughby Drive (east)- Niagara Falls	Comments received. Expansion consideration is under review as part of SABR process, for reporting in Fall 2021.
(1) Niagara Falls Park Inc. (2) Niagara Estates of Chippawa (3)	Stakeholder	Niagara Falls	SABR	Request for urban boundary expansion in 3 separate locations in Niagara Falls – (1) 5021 Gardner Rd (81.2 ha.), (2) east side Sodom Rd between Willick Rd and Weaver Rd	Comments received. Expansion consideration is under review as part of SABR process, for reporting in Fall 2021.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Comments Received	Regional Response
Lyons Creek Niagara Falls (Trans Global Partners Canada)				(36.9 ha.) and (3) northeast corner of Stanley and Logan Rd (36.6 ha.)	
Owners (Weston Consulting)	Stakeholder	Niagara Falls	SABR	Request for urban boundary expansion at 9941 Lundy's Lane in Niagara Falls being approximately 24.5 ha.	Comments received. Expansion consideration is under review as part of SABR process, for reporting in Fall 2021.
Grand Niagara (The Planning Partnership)	Stakeholder	Niagara Falls	SABR	Grand Niagara request for urban boundary expansion in Niagara Falls being approximately 138 ha. west of the existing Grand Niagara golf course lands.	Comments received. Expansion consideration is under review as part of SABR process, for reporting in Fall 2021.
River Realty, Club Italia, Redeemer Bible Church (Niagara Planning Group)	Stakeholder	Niagara Falls	SABR	Request for urban boundary expansion of approximately 40 ha. in Northwest Niagara Falls between the QEW and Montrose, south of Niagara Sports Centre Limited lands (Regency Motel).	Comments received. Expansion consideration is under review as part of SABR process, for reporting in Fall 2021.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Comments Received	Regional Response
Anthony Romano, Andrew Zhongan, and Young Hong (Niagara Planning Group)	Stakeholder	Niagara Falls	SABR	Request for urban boundary expansion – northeast Corner of Lundy's Lane and Beechwood in Niagara Falls and comprising approximately 12.9 ha.	Comments received. Expansion consideration is under review as part of SABR process, for reporting in Fall 2021.
Niagara Sports Centre Limited (Douglas, Morningstar & Bonin LLP)	Stakeholder	Niagara Falls	SABR	Letter of support for Niagara Sports Centre Limited and Ralph Biamonte for expansion of the northwest quadrant in Niagara Falls to include lands of approximately 64.8 ha.	Comments received. Expansion consideration is under review as part of SABR process, for reporting in Fall 2021.
Grand Niagara Legends Estate Inc. (MHBC Planning)	Stakeholder	Niagara Falls	SABR	Grand Niagara Legends Estate Inc. request for urban boundary expansion of lands on the north side of Weaver Rd, east of Willoughby Drive, and south of Legend's way in Niagara Falls. Total area requested expansion is approximately 206 ha.	Comments received. Expansion consideration is under review as part of SABR process, for reporting in Fall 2021.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Comments Received	Regional Response
Owner G. Douglas Vallee Limited	Stakeholder	Pelham	SABR	Request for urban boundary expansion at 949 Clare Ave in Pelham are comprised of approximately 4.1 ha.	Comments received. Expansion consideration is under review as part of SABR process, for reporting in Fall 2021.
Owner G. Douglas Vallee Limited	Stakeholder	Pelham	SABR	Water and waste water calculations for 949 Clare Ave potential expansion in Pelham	Comments received.
Kaneff Properties Limited (MHBC Planning)	Stakeholder	St Catharines	SABR	Request for urban boundary expansion at 590 Glendale Avenue in St. Catharines being a portion of the site and totaling approximately 17 ha.	Lands currently awaiting decision from Niagara Escarpment Commission (NEC) on designation. Expansion consideration is under review as part of SABR process, for reporting in Fall 2021.
Prca Global Enterprises Inc. (The Planning Partnership)	Stakeholder	Thorold	SABR	Request for both an employment area conversion and settlement area expansion involving lands totaling approximately 16.3 ha. - Price Global Enterprises Inc. at 38 Merritville Inc. and Schmon Parkway.	Comments received. Expansion and employment conversions are under consideration as part of SABR process, for reporting in Fall 2021.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Comments Received	Regional Response
P. Coletto & Mr. D. Bartels (T. Johns Consulting Group)	Stakeholder	West Lincoln	SABR	Rural settlement area boundary expansion request - 8250 Mud Street West and 3498 Grassie Rd, West Lincoln totaling approximately 31 ha.	Comments received. Rural expansion consideration is under review as part of SABR process, for reporting in Fall 2021.
Owner	Stakeholder	West Lincoln	SABR	Consultant for 5415 Hwy 20 West Lincoln inquiring about the property and potential expansion of the Bismark Hamlet Boundary. Inquires about studies/reports required and the overall process for the expansion.	Planning staff responded to inquiry to provide information relating to rural settlement area expansion criteria. Rural expansion consideration is under review as part of SABR process, for reporting in Fall 2021.
P. Coletto & Mr. D. Bartels T. Johns Consulting Group	Stakeholder	West Lincoln	SABR	Preliminary letter expressing rural settlement area boundary expansion request - 8250 Mud Street West and 3498 Grassie Rd, being totaling approximately 31 ha. in West Lincoln	Comments received. Rural expansion consideration is under review as part of SABR process, for reporting in Fall 2021.
Andre Leblanc (IBI Group)	Stakeholder	West Lincoln	SABR	Rural Settlement area boundary expansion request in the Caistorville Hamlet - Part Lot 20, Concession 1, West Lincoln. Request area is approximately 7.1 ha.	Comments received. Rural expansion consideration is under review as part of SABR process, for reporting in Fall 2021.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Comments Received	Regional Response
Stuart Wright (Quartek)	Stakeholder	Fort Erie	SABR	Request for urban boundary expansion- 1555 Nigh Road- Lands West of Buffalo Rd to Rosehill Rd- Town of Fort Erie. Site totals approximately 10.7 ha.	Comments received. Expansion consideration is under review as part of SABR process, for reporting in Fall 2021.
Marz Homes (A.J. Clarke and Associates Ltd.)	Stakeholder	Fort Erie	SABR	Engineering Feasibility Report for expansion at Schooley Rd and Michener Rd in Fort Erie totaling approximately 8.3 ha.	Comments received. Expansion consideration is under review as part of SABR process, for reporting in Fall 2021.
Marz Homes (A.J. Clarke and Associates Ltd.)	Stakeholder	Fort Erie	SABR	Planning Rationale Report for expansion at Schooley Rd and Michener Rd in Fort Erie totaling approximately 8.3 ha.	Comments received. Expansion consideration is under review as part of SABR process, for reporting in Fall 2021.
Marina (Green Acres) Development s Inc. (Niagara	Stakeholder	Fort Erie	SABR	Request for settlement area boundary expansion for lands on the south side of Bertie Street, east of the Fort Erie Golf club and comprised of approximately 10.2 ha. in Fort Erie.	Comments received. Expansion consideration is under review as part of SABR process, for reporting in Fall 2021.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Comments Received	Regional Response
Planning Group)					
Jukic Group Inc. (Bousfields Inc.)	Stakeholder	Fort Erie	SABR	Request for urban boundary expansion for 'Black Creek Commons' by Jukic Group Inc. in Fort Erie. Materials provided include planning rationale, concept master plan, and responses to MCR criteria. Total of lands is approximately 371 ha. between Stevensville and Douglstown.	Comments received. Expansion consideration is under review as part of SABR process, for reporting in Fall 2021.
Owners (LANDx Development s Ltd.)	Stakeholder	Thorold	SABR	Request of for technical mapping adjustment for 100 Dock Road in Thorold.	Comments received. Staff are working on technical boundary adjustments, for reporting in Fall 2021.
LJM Development s (Niagara Planning Group)	Stakeholder	Niagara Falls	SABR	Request for urban boundary expansion for Pt Lot 154 Garner Rd on the west side of Garner between Lundy's Lane and McLeod Road in Niagara Falls, comprised of approximately 24.1 ha.	Comments received. Expansion consideration is under review as part of SABR process, for reporting in Fall 2021.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Comments Received	Regional Response
Town of Lincoln	PA Circulated Agency	Lincoln	SABR	Town staff previously requested a number of technical amendments as part of the Provincial Plans Review and Municipal Comprehensive Review. The Town’s suggested boundary amendments that were included in staff report PL 16-13 continue to be carried forward to the Region for consideration. Town staff request to be provided with draft mapping from the Region when it becomes available for comment.	Region staff acknowledge receipt of technical boundary adjustments, and will comment at a later time. Technical adjustments are not the same as boundary expansions – these are minor and intended to fix a technical matter. Staff are working on technical boundary adjustments for reporting in Fall 2021.
Niagara Escarpment Commission	PA Circulated Agency		SABR	We request that if any of the proposed urban designations in the Region’s Official Plan are for properties within the NEP Area, that the NEC be consulted as the Region cannot approve urban amendments, unless the change in designation has first been approved by the Province (see email for more info). Comment that NEC would like to assist with mapping discrepancies,	Any boundaries changes related to the NEP area, including technical adjustments, will be discussed with the NEC and local planning staff. Region has ongoing meetings with the NEC and will address this topic at future meetings.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Comments Received	Regional Response
				mentioning that new digital maps for the NEC Area of Development Control will be available starting July 1.	
Town of Fort Erie	PA Circulated Agency	Fort Erie	SABR	The Town, through the approved Urban Area Boundary Expansion Study, has forwarded candidate sites to the Region. These sites will be assessed based on the SABR criteria.	<p>Staff received the Town’s reports on preferred expansions. These will be reviewed as part of the Region’s SABR process.</p> <p>Region Planning staff will continue to work with Fort Erie staff on the SABR expansion process.</p>
Town of Fort Erie	PA Circulated Agency	Fort Erie	SABR	The Town has the ability to legislatively advance 40 ha expansions outside of the MCR process. Addendum 2 of the Urban Area Boundary Expansion Study, identified sites and priorities for these expansions, should candidate sites not be considered by the Region.	<p>Only the Region can expand boundaries.</p> <p>The Growth Plan has a policy that allow expansions for up to 40 Ha in advance of a municipal comprehensive review (i.e. new Official Plan), subject to specific requirements. The Region is not processing 40 Ha expansion requests at this time since it is not in advance of a municipal comprehensive review.</p>

Chapter 3: Sustainable Region

Below is a summary of written comments received on [PDS 17-2021](#) between May 2021 and July 15, 2021, related specifically to the Natural Environment System, Niagara Watershed Plan, and Climate Change.

Comments received verbally through municipal meetings and Public Information Centres (PIC) are not summarized below. Video recordings, presentations, as well as Regional responses to comments not addressed at the June PICs can be found at the Region’s website: Niagara Official Plan (<https://www.niagararegion.ca/official-plan/public-information-centres.aspx>)

Detailed comments of the submissions below are available at the Region’s website: Niagara Official Plan (<https://www.niagararegion.ca/official-plan/>)

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
Marcie Jacklin	Public	Fort Erie	3	Question about where the presence of Indigenous communities are in the process	Staff have engaged with Indigenous communities throughout the NOP process, most recently in May 2021 on the topics of the Natural Environment System, Climate Change, and the Archaeological Management Plan (AMP).
Debra Kassay	Public	Fort Erie	3.1	3C please.	Thank you for your comment.
Susan Murphy	Public		3.1	Has the Region considered "hard" urban boundaries to incentivise intensification and protect agricultural areas and natural heritage?	Urban boundaries are based on community needs after a land needs assessment. In determining expansions, the impact on agricultural areas and the natural environment is considered. Municipalities with boundaries within the

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
					specialty crop area designation of the Greenbelt Plan have fixed boundaries.
Kenneth Goddard	Public	NOTL	3.1	Stop urban sprawl in St. Davids, Virgil, and Niagara region. Stop habitat loss, developing farmland, and bulldozing natural habitat.	Thank you for your comments. The balanced policy approach considers these factors. Urban expansion is considered on a land needs basis.
Victoria Berk	Public	Fort Erie	3.1	Emphasis on natural spaces, trails and parks should be focused on so that people are not all crowding into one space.	Thank you for your comments. This is taken into account through secondary planning at the local level. This is being encouraged by the Region for growth management purposes.
Preservation of Agricultural Land Society (PALS)	Stakeholder		3.1	One significant change that should be made to environmental policies is that peer review of Environmental Impact Studies (EIS) should be required, not just imposed at the discretion of the Regional Planning Director as is now the situation. Peer Reviewers should have access to the site to study field conditions and draft reports for public comments. Complaint of EIS studies by consultants missing key features. Comment that municipalities are limited in their	There is the option for the Commissioner to request a peer review, however, staff also have the option. We frequently identify EIS's for peer review at a staff level.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
				planning to protect wildlife and suggestion for more naturalist groups to provide habitat information.	
Preservation of Agricultural Land Society (PALS)	Stakeholder		3.1	PALS supports the more restrictive Option 3C to move forward with but also believes phosphorous trading should be included. To achieve a net phosphorous reduction, efforts should be made to examine how some of the heavy sums spent on storm and sanitary disconnections could achieve a larger net reduction if used for such purposes as riparian tree buffer plantings, purchase of conservation easements and acquisition of natural habitats.	Thank you for your comments. Staff will consider further when developing climate change policies.
Lynda Goodridge	Public	Fort Erie	3.1	Planning process needs to be addressed with reliance on Environmental Impact Studies to show negative effects on properties for development. Comment on the accuracy of these assessments when	EIS's are prepared by qualified professionals and reviewed by staff.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
				consultants are hired by the developer.	
Maria Featherston	Public	Fort Erie	3.1	The general public clearly supported 3C and yet 3B, which is supported by developers, is still being considered. The amount of land involved is only 1.5%; is the physical and mental health of our residents not worth that? We need natural green spaces in which to walk and encounter all of nature's creatures. We need buffers and linkages to support the movement of wildlife, reduce roadkill and protect biodiversity.	Thank you for your comment. Regional Council has chosen to move forward with Option 3B and 3C.
Maria Featherston	Public	Fort Erie	3.1	Comment on conflict of interest with EIS' being paid for by developers ,the need to improve the process, and have endangered species reported by local residents included in the reports.	EIS's are prepared by qualified professionals and reviewed by staff. The MNRF has jurisdiction for endangered species in the province.
Town of Lincoln	PA Circulated Agency		3.1	Comments supporting Option 2 for additional local flexibility, however recognizes Option 3B does propose enhanced protection and that it may be possible through assessments to	Thank you for your comments. Regional Council has chosen to move forward with Option 3B and 3C.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
				conclude a feature or linkage is not necessary.	
Niagara Escarpment Commission	PA Circulated Agency		3.1	Support Option 3B, note that key natural heritage features (NEP policy Part 2.6.1 and 2.7.1) include all wetlands and not just provincially significant wetlands, and want to continue to be consulted.	Thank you for your comments. You are correct, within the NEP area all wetlands are considered key natural heritage features. Staff are aware of the NEP's definition of wetland through discussions with NEC staff. Outside of the NEP area, other provincial plans apply.
Town of Fort Erie	PA Circulated Agency		3.1	Staff previously reviewed the mapping options and provided information to Council. Feedback based on the draft mapping was provided to Regional Staff at that time. Staff have no further comments at this time and look forward to reviewing the mapping and policies when they are available.	Thank you for your comments.
Marcie Jacklin Dawn Pierrynowski	Public	Fort Erie Welland	3.1	Mapping should be done first and who is doing the mapping? Ground truthing needs to be done. Also statement that there should not be an appeal process for developers.	Thank you for your comment. The Planning Act allows for an appeal process by land owners and the public.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
Marcie Jacklin Dawn Pierrynowski	Public	Fort Erie Welland	3.1	Question that given climate change, why is the region even considering 3B? Comment recommending 3C+, sighting Niagara as being an area mentioned in study by Nature Conservancy Canada as being in an eco-crisis area. It is not good enough to exceed provincial standards. The residents of Niagara deserve more protection. It is after all only 1.5% of land. There should be no appeal process by developers, who will use natural events like Emerald Ash Borer to their advantage.	Thank you for your comment. The Planning Act allows for an appeal process by land owners and the public.
Marcie Jacklin Dawn Pierrynowski	Public	Fort Erie Welland	3.1	Shouldn't a cost-benefit analysis be done to find out how much money a Natural Heritage System actually save the community in Niagara? Requiring all the municipalities to have a Natural Assets Plan is a good solution. https://mnai.ca/	Thank you for your comment.
Marcie Jacklin Dawn Pierrynowski	Public	Fort Erie Welland	3.1	It should be obvious to everyone how much the natural areas in Niagara have been a source of therapy, wellness and enjoyment	Thank you for your comment.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
				<p>during the stressful time of the pandemic. Shouldn't the region be looking to expand these areas rather than reduce them given the expected increase in population growth?</p>	
<p>Marcie Jacklin Dawn Pierrynowski</p>	<p>Public</p>	<p>Fort Erie Welland</p>	<p>3.1</p>	<p>I was surprised that you did not respond to my question at the webinar on June 23/21 about what will be done to fix the EIS process. Here are some key points: *the EIS is paid for by the developer. I can't imagine a developer paying for an EIS that won't allow them to build. *what does qualified biologist or environmental planner mean? What are appropriate qualifications? Why isn't this process regulated? This shows a real need for option 3C+ *there is a lack of qualified experts at the region, NPCA, and municipalities to properly assess EIS. MNRF staff are not allowed to do site visits. *what is the penalty for an incomplete or inaccurate EIS?</p>	<p>Thank you for your comments. All questions not responded to verbally at the PICs have been replied to and can be found on the Niagara Official Plan website: https://niagararegion.ca/official-plan/public-information-centres.aspx</p>

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
				<p>Essential the peer review process is not functional. In some cases, many of the proposed developments in Niagara that are opposed by the community are as a result of the numerous flaws in this process. This process needs to be fixed and many of us are waiting for a response about this issue.</p>	
<p>Preservation of Agricultural Land Society (PALS)</p>	<p>Stakeholder</p>		<p>3.2</p>	<p>The Niagara Watershed Plan policy has a clear position that watershed plans will be a pre-requisite to be considered before any urban boundary expansion. No watershed plans have been done to evaluate the urban boundary expansions being considered in Fort Erie, Welland and West Lincoln. Any more work on the urban area boundaries features of this plan, should wait until such watershed studies are completed. This should not</p>	<p>The Niagara Watershed Plan project is underway. It is being completed in conjunction with the NOP work program. Volume 3 of the plan will analyze potential growth scenario in the region.</p>

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
				prevent approval of other aspects of this plan.	
Town of Fort Erie	PA Circulated Agency		3.2	Staff will provide more specific comments when the NWP is made available but is generally supportive of the creation of an overarching watershed plan for the Region.	Thank you for your comments.
Marcie Jacklin Dawn Pierrynowski	Public	Fort Erie Welland	3.3	The basics of life include clean air and water. We can't survive without them. Relying on municipalities to have the expertise and the will to deal with higher level threats and actions is inadequate. We are at the tipping point and more importance needs to be given to this area immediately.	Thank you for your comment.
Town of Fort Erie	PA Circulated Agency		3.5	Staff will provide more specific comments, if applicable, when the Climate Change Policies are made available but are generally supportive of the identification and inclusion of policy that supports planning for climate change.	Thank you for your comments.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
Susan Murphy	Public		3.5	When you talk about creating "complete communities" in terms of mitigating and adapting to climate change, are you talking about developing new areas from the ground up or redeveloping underutilized, already serviced lands within existing urban boundaries?	Thank you for your question. Through Chapter 2: Growing Region, the majority of growth will be directed to urban areas with existing or planned municipal service in order to support complete communities.
Susan Murphy	Public		3.5	How is the loss of agricultural lands and natural areas and their associated ecosystem services (climate mitigation / adaptation) weighed when evaluating the benefits of greenfield development and growth management?	The purpose of the planning process is to evaluate a range of factors when making a decision. Community benefits, natural services, and agricultural potential are important considerations that go into making a decision under the Planning Act.
Ellen Qualls	Public	NOTL	3.5	I recently saw that Niagara-on-the-Lake only has 10% tree canopy and it needs 30% to support biodiversity. I would like to see funds allocated to planting a significant number of native trees and other plants on public lands and rights-of-way. And I would like to see some sort of program to reward landowners for planting native species.	Thank you for your comments and suggestions. The purpose of the Regional Greening Initiative is to increase vegetative cover across the region. Your feedback will be explored through that initiative.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
Maria Featherston	Public	Fort Erie	3.5	Comment that climate change should be on everyone's mind and the importance of trees and wetlands providing natural infrastructure. Comment on needing to prevent trees from being cut down and new trees do not provide the same benefits as mature trees.	Thank you for your comments. Staff will consider your feedback related to the planting of new trees and maintaining existing mature trees as part of the Regional Greening Initiative.
Grape Growers of Ontario	Stakeholder		3.5	Emphasizes the risk that climate change poses to the viability of agriculture in the Region. Due to increasing frequency of extreme weather events, water for irrigation is becoming more critically important and the need for access to irrigation water and infrastructure should be recognized as part of planning for climate change. We encourage the Region to add a policy section for agriculture infrastructure.	Section 4.1 Agricultural System contains policy 4.1.7.1 "The Region encourages the continued operation and expansion of agricultural infrastructure including irrigation systems". Staff will also consider this comment through the development of climate change policies.
Dawn Pierrynowski	Public	Welland	3.1 3.3 3.5	Comment on trying to contact regional representatives and only having one response. Expressed difficulty with reception during June PIC webinar and was unable to watch the entire webinar.	Official Plan Team confirms receipt of comments as well as comments received February 3, 2021. The June public information centre (PIC) videos, presentations, and outstanding questions not responded to verbally at

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					<p>the PICs have been replied to and can be found on the Niagara Official Plan website: https://niagararegion.ca/official-plan/public-information-centres.aspx</p>
<p>Marcie Jacklin Dawn Pierrynowski</p>	<p>Public</p>	<p>Fort Erie Welland</p>	<p>3.1, 3.5</p>	<p>Comment that climate change has not been as prominent as it should be driving this plan and it should be the number 1 priority. Suggestion that there needs to be bigger emphasis on mitigation and adaptation strategies particularly for transit, watershed planning, natural heritage system, and agriculture. Planting trees isn't enough, need to save the mature trees. Concerns that buffers are inadequate and other regions have 120 m buffers, whereas in Niagara we only have 30m.</p>	<p>Thank you for your comment. The climate change section will reference the topic areas of transportation, watershed planning, the natural environment system, and agriculture as part of climate change mitigation and adaptation.</p> <p>The Regional Greening Initiative will focus on increasing vegetative cover across the region. Your feedback with respect to planting and preserving mature trees will be considered through that initiative.</p> <p>We are not aware of other Regions that require 120m buffers. 120m is typically the radius used around certain features to trigger a study on a site-specific basis.</p>

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
Lynda Goodridge	Public	Fort Erie	3.1, 3.5	<p>Comment on the importance of climate change and questions why climate change is not the main issue for a sustainable region? Comment that it is to be integrated within the entire plan but seems to be lost in the text. Comment that best defence is enhancing our 'green infrastructure', maintaining and expanding woodlands, wetlands and other natural features but many are destroyed through planning policies. Importance of Option 3C for the Natural Environment System.</p>	<p>Climate change impacts many of the topic areas addressed through a Regional Official Plan. The Niagara Official Plan will have a climate change section, as well as policies throughout the plan. Planning for climate change from a land use planning perspective includes supporting the development of complete communities that are compact, walkable and transit-supportive; protecting agricultural lands for agricultural use; protecting the natural environment system; encouraging and supporting the use of sustainable construction materials; supporting existing and planned transit and active transportation; supporting energy conservation for existing and planned developments; assessing infrastructure risks and vulnerabilities, among others.</p>

Chapter 4: Competitive Region

Below is a summary of written comments received on [PDS 17-2021](#) between May 2021 and July 15, 2021, related specifically to the Agricultural System, Employment Areas, and Mineral Aggregate Resources.

Where text is bolded under ‘Regional response’, revisions will be occurring to draft policy. Where the ‘Regional response’ box is highlighted in blue, revisions will be considered.

Comments received verbally through municipal meetings and Public Information Centres (PIC) are not summarized below. Video recordings, presentations, as well as Regional responses to comments not addressed at the June PICs can be found at the Region’s website: Niagara Official Plan (<https://www.niagararegion.ca/official-plan/public-information-centres.aspx>)

Detailed comments of the submissions below are available at the Region’s website: Niagara Official Plan (<https://www.niagararegion.ca/official-plan/>)

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
Marco Marchionda (Marcasda Homes Inc.)	Stakeholder	Grimsby	4.1	Question about removing Greenbelt designation for lands between Kelson and Oak Road on Main Street W as the lands are not actively farmed.	Land cannot be redesignated in the Greenbelt Plan area.
Ellen Qualls	Public	NOTL	4.1	Request for limits on agricultural pesticides and more education on organic and no till farming practices	Thank you for your comments.
Susan Murphy	Public	NOTL	4.1	What Regional policies are available to protect prime agricultural lands? How is the loss of agricultural lands	Thank you for your comments. Section 4.1.1 specifically protects prime agricultural areas in accordance with

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
				weighed when considering new greenfield development?	the policies throughout Section 4.1 Agricultural System.
Town of Lincoln	PA Circulated Agency		4.1	Town staff note that minor changes may need to be undertaken to the Agricultural Land Base map should minor urban boundary changes be made for technical reasons. Should these revisions be required, the Town would also have to undertake minor mapping exercises to conform with the Region and Province’s maps.	No action required.
Town of Lincoln	PA Circulated Agency		4.1.10.2-4.1.10.4	Sections 4.1.10.2 – 4.1.10.4 require the completion of an agricultural impact assessment for any expansion of a legal non-conforming use or the conversion of a legal use to a non-conforming use in the Specialty Crop Area. The wording for this should be changed to state that one may be required depending on the context of the property and the nature of the use being expanded.	Thank you for your suggestion. Staff will not be revising this policy. No exemptions for agricultural impact assessments (AIAs) will be allowed for this section.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
Town of Lincoln	PA Circulated Agency		4.1.11.12 f)	Section 4.1.11.12(f) states that short-term accommodations shall not exceed 6 bedrooms. Regional staff have expressed support for short-term accommodations on farms and wineries in the range of 10 – 12 guest rooms provided that they meet other policy requirements for on-farm and Agri-tourism uses. Town staff feel that the number of potential allowable guest rooms should be increased slightly to account the economies of scale needed to make such accommodations viable for bonafide farmers, provided that items such as private service are possible.	The requirement of not exceeding 6 bedrooms comes from the Ontario Building Code and Fire Code. Staff will not be revising this policy.
Town of Lincoln	PA Circulated Agency		4.1.4-4.1.6	Policies for consents in Prime Agricultural Area appear to be more stringent. For example, consents related to Agricultural land uses must submit a Planning Justification Report to the Region to justify the proposed lot size even if it meets the Town’s OP policies for such applications. Town staff feel that this requirement is too stringent and the wording should be	Thank you for your comment. Staff will review and consider revisions.

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				relaxed to account for applications that meet the general intent of the Town and Region’s OP policies and whose sizes may be deficient in a minor nature.	
Town of Lincoln	PA Circulated Agency		4.1.4.2	The wording of this policy seems to indicate that the Region will not permit any lot severances or existing lots of record, to connect to municipal infrastructure if it runs in front of the newly created lot. While the vast majority of rural properties in Lincoln do not have municipal water and/or sanitary services, those that do may be unable to hook up to such infrastructure in future consent applications. This is not consistent with the Town’s Official Plan as staff’s position is that if infrastructure is available across a property’s frontage, then a lateral connection is permitted and does not constitute an extension of a service outside the urban boundaries which is not permitted under the Greenbelt Plan.	The Niagara Official Plan will maintain existing policy direction on servicing outside the urban boundary. This policy reflects Greenbelt Plan policy 4.2.2.2.

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City of Welland	PA Circulated Agency		4.1.6.1 b) iii.	Why would an agricultural impact assessment be required for a consent for an agriculture-related use? Consider more flexibility for the requirement of an agricultural impact assessment ("may require").	Staff will review policy and consider revisions.
City of Welland	PA Circulated Agency		4.1.11.2	The City will consider policies in its Zoning and OP where necessary that are in adherence to the requirements of Provincial Policy.	Local Official Plans must comply with both Regional and Provincial Policy where relevant.
Niagara Escarpment Commission	PA Circulated Agency		4.1.8.2 e)	We note that proposed policy 4.1.8.2 (e) would allow cemeteries on rural lands. Cemeteries in the NEP Area are included in the definition of institutional uses and include governmental, religious, charitable or other similar uses for a public or social purpose to serve the immediate community. Institutional uses are Permitted Uses in the Escarpment Protection and Rural Areas but not in the Escarpment Natural Area. Large-scale commercial cemeteries and associated facilities would most likely require an amendment to the NEP to be a Permitted Use. We request that	The new Niagara Official Plan will reference the NEP and that NEP policies apply.

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				the Region consider these NEP land use restrictions in relation to the proposed cemetery policy in the ROP.	
Niagara Escarpment Commission	PA Circulated Agency		4.1.11.12 g)	We advise that events within the NEP Area must be accessory to a Permitted Use on the property where the event is to be held. Depending on the scale and nature of the event, a Development Permit may be required. NEC staff are developing Guidance Material with respect to special events. A recent staff report on this topic (May 19, 2021) is available from our website.	The new Niagara Official Plan will reference the NEP and that NEP policies apply.
Grape Growers of Ontario	Stakeholder		4.1	We are pleased that the importance of agriculture, and the continued operation and expansion of agricultural infrastructure including irrigation systems, are recognized in the Agriculture System Chapter 4 of the Consolidated Policy Report.	Thank you for your comments.

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Preservation of Agricultural Land Society (PALS)	Stakeholder		4.1	Comments that PALS is pleased to see a larger agricultural area proposed in the new plan. Comments that the Rural designation encourages estate lot residential development and dry industrial uses and may be land use conflicts with livestock operations. Comments on how rural estate development negatively impacts the environment. PALS believes consents are bad land use planning.	The policies comply to Provincial policy, which limits rural estate residential development to 3 lots and reviewed against minimum distance separation (MDS). The area where this is permitted has been limited in the new plan.
City of Thorold	PA Circulated Agency		4.1.2.3	Secondary uses' should be noted in a separate policy, as they are not the same thing as agricultural uses.	Thank you for your comment. This policy complies with Provincial policy.
City of Thorold	PA Circulated Agency		4.1.5.1 a)	It should be clarified that the minimum of 16 ha applies to both the severed and retained lots. Is a dwelling also a permitted use for the severed and retained lots?	Staff have revised policy to include that it applies to both the severed and retained lots.
City of Thorold	PA Circulated Agency		4.1.5.1 b)	Does the retained lot need to be 16 ha in this case?	Yes.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
City of Thorold	PA Circulated Agency		4.1.7	This section should be moved ahead closer to the beginning of this section of the ROP.	Staff will consider this revision.
City of Thorold	PA Circulated Agency		4.1.9.3 (c,d,e)	These are really matters that should be addressed through site plan control rather than OP policy. Do they need an amendment to the ROP if they don't meet these policies? Perhaps the directive should be that rural non-farm residential development should be subject to local site plan control to address such items described in the policy?	Staff are satisfied with current policy.
City of Thorold	PA Circulated Agency		4.1.10.2	A sidebar with examples of expansions that bring a use more into conformity would be useful to augment these requirements.	Staff will consider adding a side bar with examples.
City of Thorold	PA Circulated Agency		4.1.11.1	Doesn't this direction come from the MOE? The City has a site alteration by-law in place already.	Staff will consider revising this policy.
City of Thorold	PA Circulated Agency		4.1.11.5	could be added to policy 4.1.2.2 (existing ag uses)	Thank you for your suggestion. Staff will review and consider.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
City of Thorold	PA Circulated Agency		4.1	The proposed Agricultural designation of the Port Robinson East Special Policy Area is not consistent with the City's Official Plan and does not reflect the actual built form and land use of this area. Staff have discussed this issue with Regional staff and will continue to work with them to find a solution.	Thank you, comments received.
George Trifunovic	Public	Grimsby	4.1	Provides a number of comments with respect to being supportive of the Livingston Avenue Extension and wishes to see land removed from the specialty crop area of the Greenbelt Plan area.	Changes to the specialty crop area mapping has to be completed by the Province. The Region has supported local municipal requests twice to change the specialty crop area designation. Staff do not anticipate changes to the specialty crop area mapping in time for the completion of the Niagara Official Plan.
Town of Fort Erie	PA Circulated Agency		4.1	Staff have had the opportunity to review the Draft Agricultural Policies and have no comments or concerns. Council on August 10, 2020, through PDS-34-2020, endorsed in principal the proposed Regional Agricultural Systems Mapping for the Town and	Thank you, comments received.

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				<p>Staff can confirm that Schedule E maintains what was endorsed by Council through that report.</p> <p>Council on March 22, 2021, through PDS-24-2021, approved OPA 51, a housekeeping amendment to the Official Plan that included adding Value Added Agricultural uses as part of the secondary uses section of the Town's Official Plan and updated Appendix A: Glossary of Terms to include a definition of Value Added. These policies are in keeping with the farm diversification policies that the Region has developed and ensure a broad range of flexible uses are permitted in the agricultural area to maintain viability.</p>	
City of Welland	PA Circulated Agency		4.2.5.19 b)	<p>What is this policy intended to mean? Are 'virtual work arrangements' intended to function as satellite offices? How is this different than something that would be normally permitted in this designation?</p>	Staff are reviewing for possible modifications

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City of Welland	PA Circulated Agency		4.2.12.1 d)	It should say that these policies shall be included where applicable at the municipal level. The City of Welland does not have an airport, so it's not necessary for these policies to be included.	Staff have revised this policy.
City of Thorold	PA Circulated Agency		4.2	<p>Comment on excess lands. Since Thorold's Employment Areas are not in the Designated Greenfield Areas, it is our opinion that they are not 'excess lands' as defined by the Growth Plan. Can you please confirm your understanding of this definition and advise how these 56 ha of employment area land will be addressed going forward in the ROP?</p> <p>Comment on tools for excess lands and that this is one of Thorold's major concerns as they don't want to see existing land use designations change.</p>	Staff are reviewing for possible modifications and will continue to work with City of Thorold staff.
City of Thorold	PA Circulated Agency		4.2	Comment on 680 jobs within Employment Areas in City of Thorold quite low given the City is within the	The Province provided employment numbers, which represent

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
				Niagara Economic Centre, proximity to canal and major highways.	minimums. Staff will work with City of Thorold staff to revise.
City of Thorold	PA Circulated Agency		4.2	The difference between 'employment areas' and 'employment lands' should be provided in the ROP for clarity. Policies need to be rearranged to sort out the differences up front in the document. Employment lands are typically the lands within the Community Area where non-employment area "jobs" are located.	Staff are reviewing for possible modifications.
City of Thorold	PA Circulated Agency		4.2.2	This policy needs to implement the Growth Plan and should be removed, as it is talking about institutional uses not employment areas. It is not until you read policy 4.2.2.11 where you understand what is prohibited from employment areas. Overall, staff find this section confusing and suggest revision.	Staff are reviewing for possible modifications.

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City of Thorold	PA Circulated Agency		4.2.5.5	Employment areas: the Growth Plan directs major office and major institution out of employment areas (see policy 2.2.5(2)). The Knowledge and Innovation designation shouldn't be within an Employment Area, they are directed to downtowns (UGC) and other strategic areas which are within Community lands not employment areas. Employment Areas should be Prestige Industrial and General Industrial designation. Supporting retail and commercial uses as noted previously and office associated with the industrial use is what the Growth Plan envisions for Employment Areas.	Staff are reviewing for possible modifications.
City of Thorold	PA Circulated Agency		4.2.5.6	Density targets: concerned with how high the density targets are for THO-1, THO-2 and THO-3. A new standalone industrial use in the Brock District would have an extremely difficult time meeting 81 jobs/ha. True industrial uses have more lower densities in the area of 25 j/ha.	Staff will discuss with City of Thorold staff.

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City of Thorold	PA Circulated Agency		4.2.5.12	We were advised that brownfields were not included in the LNA, so why are they a priority for redevelopment? Also, brownfields typically don't get remediated if they are going to be used for continued industrial uses. Only remediated to allow a more sensitive land use like commercial, residential, open space, which are not employment uses.	Staff are reviewing for possible modifications.
City of Thorold	PA Circulated Agency		4.2.5.19	The components of this policy are not the responsibility of the City. Many of the elements in this policy are up to the business and City/Region can't require it. This section, Knowledge and Innovation EA, should be removed. For Brock District, this should be a Strategic Growth Area designation separate for Employment.	Staff are reviewing for possible modifications.
City of Thorold	PA Circulated Agency		4.2.9	This section needs to be clarified. It is unclear if this is the identification of lands outside of a current settlement boundary. If so, only an LNA can determine how much future employment will be needed based on projections beyond 2051. Does this	Staff are reviewing to clarify.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
				relate to our surplus of employment area lands if not DGA?	
City of Thorold	PA Circulated Agency		4.2.11.4	This policy is not an OP policy but a Regional issue.	Comment received.
City of Thorold	PA Circulated Agency		4.2.12.1	Much of this policy is duplication of policies already in this section.	Staff are reviewing the comments and will be considering modifications where appropriate.
Rankin Construction (MHBC Planning)	Stakeholder		4.2	Martindale Employment Conversion Request from MHBC Planning on behalf of Rankin Construction for 218, 222, 250 Martindale Rd & 20, 25,75 Corporate Park Dr in St.Catharines.	Staff responded to MHBC that we are in receipt of this request.
Owner (Bousfields Inc.)	Stakeholder		4.2	Employment land conversion request for 4431 Victoria Ave in Niagara Falls.	The property is not within an Employment Area as set out by the Region. Employment Land change in land use is a locally led initiative. Staff will review Niagara Falls policies as they relate to MTSA and SGA to determine if additional discussion is required with City in respect of this request.

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Zoran Cocov (MHBC Planning)	Stakeholder		4.2	Employment conversion request from MHBC Planning for client (owner) Mr. Zoran Cocov for 4620 and 4415 Buttrey Street, Niagara Falls	The property is not within an Employment Area as set out by the Region. Employment Land change in land use is a locally led initiative. Staff will review Niagara Falls policies as they relate to MTSA and SGA to determine if additional discussion is required with City in respect of this request.
Mr. Albanese	Public		4.2	Spoke to Dave Heyworth on the phone and inquiring whether his land (55 Fares St., Port Colborne) would be impacted by the Niagara Official Plan work going on (specifically the draft employment area)	Staff have corresponded with Mr. Albanese explaining his lands are not shown as being within an Employment Area and any changes to designation or zoning impacting his lands is a city matter.
Town of Fort Erie	PA Circulated Agency		4.2.5.14	Fort Erie has 3 identified Employment Areas (FE1- Stevensville Industrial Cell with a min density target of 13 jobs/ha; FE2- Interational Peace Bridge Trade Hub with a min density target of 13 jobs/ha; FE3-Bridgeburg Rail Zone with a min density target of 11 jobs/ha. While the Town generally meets or exceeds these targets, Staff have concerns about the repercussions if a development does	The Growth Plan requires density targets be established for Employment Areas (2.2.5.13). The target densities are the result of observed densities of existing sites and through consultation with local planning staff. While density targets are minimums, the expectation that target density be achieved is not unrealistic given the target is only slightly higher than observed in these locations for Fort Erie.

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				not meet the minimum density target and requests clarification.	<p>The Region will be seeking the target densities be identified in the local OP through conformity and expect the Town to do its utmost to promote higher density. It can be noted the target applies to the entirety of individual Employment Areas, so while some sites might be slightly less, others may be slightly higher. While repercussions are not a focus, promoting intensified development of industrial lands both from a local and regional perspective is good planning.</p> <p>The Region will be monitoring as part of its ongoing measure to inform on any potential changes for subsequent review of the new NOP.</p>
Town of Fort Erie	PA Circulated Agency		4.2	As noted, Town Staff have forwarded the results of the Urban Boundary Expansion study to the Region. This study prioritized Employment Lands for inclusion in the Urban Boundary. Staff anticipate that Schedule F will be	Ultimately, any additions to the urban settlement areas as a result of the SABR process that are support by Regional Council will be displayed in the draft Niagara Official Plan at the time of adoption, whether community or employment in purpose.

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				updated accordingly, if new lands are included in the UAB.	
Town of Fort Erie	PA Circulated Agency		4.2	The proposed study requirements in Section 4.2.5.14 seem onerous and extensive for dry industrial uses. Staff recommend scaling back the requirements, or allowing for scoping based on individual proposals.	Staff will consider the request to review the studies associated with this type of development.
Town of Fort Erie	PA Circulated Agency		4.2	Staff requests that FE1 (Stevensville Industrial Cell) be included in the Niagara Gateway Economic Zone, so that future development can leverage the 10-year tax increment-based grant as opposed to the 5-year grant currently available.	<p>The Region is currently reviewing its incentive programs and reporting to Committee of the Whole in August 2021.</p> <p>The Town can expect consultation in the near future respecting outcomes related to Gateway CIP programs and how that may impact on the nature of this request. Regional staff responsible for incentives will be reaching out to municipalities in near future.</p>

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Jack Hellinga	Public	Port Colborne	4.3.3.3 4.3.3.4	<p>These clauses are vague, and can and will be interpreted in different ways by different readers. They should be clear and concise as to what is allowed and what is not. If these clauses refer to setbacks, than it should say so. It should be recognized that there is more at stake than transportation when aggregate operations impinge on road allowances.</p> <p>Quote from the Ministry of Environment, Conservation, and Parks (MECP) Statement of Environmental Values regarding cumulative effects</p> <p>The MECP's responsibility extends to the Region for these considerations and protection.</p>	<p>In order to minimize impacts and to ensure the efficient use of the resource there are range of factors that need to be considered. In the case of adjacent operations, or operations that are separated by a Regional road there are a number of site specific factors that will need to be considered. These policies are not specifically related to setbacks.</p> <p>Staff have reviewed the proposed wording of the policies and are satisfied that they are appropriate policies for inclusion in the Niagara Official Plan.</p>

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Rankin Construction	Stakeholder	St Catharines	4.3 Executive Overview	Under the Summary, it provides a brief but helpful discussion on aggregates in general and definitions for pits and quarries. However, it does not provide any explanation for wayside pits and wayside quarries nor accessory uses such as portable asphalt plants and portable concrete plants. I acknowledge that there are definitions provided under 4.3.8, but I'm wondering if some additional text in the Executive Overview would be helpful as well.	The Executive Overview is part of the PDS 17-2021 report and will not be included as part of the policy set.
Rankin Construction	Stakeholder	St Catharines	4.3.4.3	This policy provides a listing of the information that will be required for new aggregate applications and I) states; "Potential geotechnical consideration as appropriate". I don't know what this means or what technical implications it would involve.	Geotechnical considerations would be reviewed on a site-specific basis, it is not anticipated to apply to all applications in the Region.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
Rankin Construction	Stakeholder	St Catharines	4.3.4.9	<p>This policy related to agricultural impact seems to be a one-off and unsure why it is not just included as part of general listing of issues to be reviewed under Policy 4.3.4.3. Furthermore, the policy does stipulate that an AIA is to be undertaken “in accordance with Provincial guidance”, and then that is followed by a statement that the AIA “shall provide guidance on how to maintain or improve connectivity of the agricultural system”. Is this latter report requirement an expectation above and beyond the provincial guidance or is it not already part of the AIA review. Lastly, pertaining to the AIA, this is the only study that the Policy states it is to be “completed by a qualified professional” I might suggest that the expectation for professional authors be part of Policy 4.3.4.3 so that it pertains to all the land use matters listed. It might be good to have Sean Colville comment on this as well?</p>	<p>Thank you for your comment. A stand alone policy for agricultural impact assessments was included to ensure conformance with Growth Plan policy 4.2.8.3. It is the policy of the Region that an AIA must be completed by a qualified professional.</p>

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
Rankin Construction	Stakeholder	St Catharines	4.3.5.2	<p>Suggestion to forward proposed policy to consultant that conducted commenter’s Traffic Impact Study. Concerned about c) where the TIS (which is already a highly technical document) and assesses all traffic users, they have introduced an expectation to specifically look at “potential mix with residential traffic, school buses, agricultural vehicles, pedestrians, cyclists, and other sensitive road users”. It just feels like a rabbit-hole where we would never be able to satisfy with a valid technical response.</p> <p>As well, under d) “Social and environmental impacts and any mitigation measures”. How does a TIS respond to social issues? Once again it feels like a slimy policy that you could never satisfy if we had the wrong Regional planner at the helm reviewing the reports.</p>	Staff have reviewed and are comfortable that the proposed policy is appropriate and can be implemented.

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Rankin Construction	Stakeholder	St Catharines	4.3.5.3	This policy deals with external haul routes and I need to check with our consultants to better understand where the changes to the ARA landed on this. I know there was a LPAT decision a few years ago (near Uxbridge) where the Municipality won the ability to assign maintenance costs, but I'm not sure they ever hammered out a nuts and bolts of the deal as to what it looks like.	Staff are aware that there have been ongoing discussions regarding this issue and the ARA. The policy specifically includes a note "in accordance with the ARA".
Rankin Construction	Stakeholder	St Catharines	4.3.5.6	I think you just need to better define the term 'shipping routes' although I suspect you mean by ship.	Yes, by ship is correct.
Rankin Construction	Stakeholder	St Catharines	4.3.6.2	Regarding Progressive and Final Rehabilitation, and the need to achieve the following; d) states "Mitigate negative impacts to the extent possible". I don't understand the practical context of what this statement means in terms of rehabilitation.	The intent of the policy is that applications must be supported by rehabilitation plans. The rehabilitation plans must consider the negative impacts of the operation and of the rehabilitation plan, and demonstrate how they are being rehabilitated.

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Rankin Construction	Stakeholder	St Catharines	4.3.6.8	This policy is directed toward sites where the final rehabilitation is proposed to be recreation, natural area or open space and the last line of this policy says, "...the Region supports safe public access" and "Opportunities for public ownership should explored where feasible and desirable". My concern is that this sounds like a socialist public body looking for a free land grab. I'm not sure what your position on the matter is, but to me, they wouldn't ask this of any other land owner.	Thank you for your comment.
Rankin Construction	Stakeholder	St Catharines	4.3.7.1	The over-arching support for recycling is commendable but this policy is actually hollow since the policy says nothing about supporting the activity within an ARA license which is the key focus of PPS 2.5.2.3 which states; "Mineral aggregate resource conservation shall be undertaken, including through the use of accessory aggregate recycling facilities within operations, wherever" feasible.	Thank you for your comment.

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City of Thorold	PA Circulated Agency		4.3.2.3	Would this limit the City from requiring Site Plan Approval for new or expanded buildings, structures, or ancillary facilities? Clarification should be provided on whether this reference pertains to local Official plans, Regional OP, or both.	This policy is related to existing licenced facilities. Changes to existing licenced facilities require an amendment to the ARA site plan.
City of Thorold	PA Circulated Agency		4.3.4.10	Clarify what is meant by ARA.	ARA stands for Aggregate Resources Act as noted in the text box on the first page of the policies.
Ed Lamb	Public	Welland	4.3	Comments on transportation related to heavy truck traffic utilizing local roads, specifically references Niagara Escarpment Crossing to QEW corridor. Has provided a drawing of potential route locations that could be utilized, such as, the possible uninterrupted traffic flow that connects to Hwy #3 at Canboro to take into consideration the potential for a provincial loop should this be determined to be the best solution. This also provides a route for transporting materials to support the	Official Plan Team confirms receipt of comments and attached PDF.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
				forecasted growth along the southern shores of Lake Erie.	
Ontario Stone, Sand & Gravel Association (OSSGA)	Stakeholder		4.3 Introduction	OSSGA would like to see a statement in the introduction highlighting that mineral aggregate resources are essential to the economy and to a number of sectors (e.g. the construction industry) and to be made available in the Region.	The introduction includes a statement on the importance of mineral aggregate resources.
Ontario Stone, Sand & Gravel Association (OSSGA)	Stakeholder		4.3.3.3	Requested that wording be kept as what was contained in previous draft (Policy C.3) worded as follows: where two ore more mineral aggregate operations are separated by a Regional road, allowing the operators to temporarily re-route and then replace the road at a lower elevation will be considered, as appropriate, to enable operators to efficiently remove viable material between operations. OSSGA would also like to refer to Policy 2.5.2.1 contained within the PPS which states 'as much of the mineral aggregate resources as is realistically possible shall be made	Staff have reviewed and are satisfied with the policy as currently written. This issue would be considered on a site-specific basis.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
				available close to markets as possible...'	
Ontario Stone, Sand & Gravel Association (OSSGA)	Stakeholder		4.3.4.3 d)	<p>“Social impact” is addressed through a combination of more specific studies including noise, air quality, vibration, traffic, visual, cultural heritage, archaeology, water quality and natural environment. Policies, standards and guidelines are established to measure impact more specifically for these more ‘tangible’ impacts. By including the terms “social” and “health”, there is ambiguity on what additional ‘impacts’ need to be addressed by including these terms. OSSGA therefore requests that terms “social” and “health” be removed from this policy if this policy is intended to be the basis for deterring the extent of technical studies needed to support a mineral aggregate application.</p>	<p>This language is consistent with Provincial Policy. PPS policy 2.5.2.2 specifically references social impacts.</p>

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
Ontario Stone, Sand & Gravel Association (OSSGA)	Stakeholder		4.3.4.4	<p>Comments that this policy needs to be implemented so its not more restrictive than the Growth Plan (Policy 4.2.8.2). In order to be consistent with Policy 4.2.8.2 of the Growth Plan, the proposed policy 4.3.4.4 in the Region’s OP must only be relative to the “Natural Heritage System for the Growth Plan”. This is a critical change that must be reflected in the Region’s OP.</p> <p>Requested that the wording “to the satisfaction of the Region” be removed from this policy or, at a minimum, be changed to “to the satisfaction of the approval authority”. In the case that applications are appealed to a different approval authority, it may not be possible or reasonable to require satisfying the Region if Council is opposed to the application.</p>	<p>The term provincial natural heritage system is intended to include both the Growth Plan natural heritage system and Greenbelt Plan natural heritage system. Staff will italicize the definition to ensure it is clear.</p> <p>Staff will change references to approval authority in the policy set.</p>

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
Ontario Stone, Sand & Gravel Association (OSSGA)	Stakeholder		4.3.4.5	It is requested that the wording included in Part b) of policy 4.3.4.5 stating “on another part of the site or on adjacent lands within the same sub-watershed;” be revised. Although OSSGA is generally accepting that such features which are lost or significantly altered are required to be replaced, the wording “on adjacent lands within the same sub-watershed;” is deemed to be restrictive on applicants in replacing key natural heritage features and key hydrologic features as such lands may not be readily available or suitable to accommodate such features. Furthermore, obtaining such lands may pose an obstacle which could possibly hinder future mineral aggregates proposals from a financial and timing perspective.	The policy has been updated in alignment with the policies of the Growth Plan.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
Ontario Stone, Sand & Gravel Association (OSSGA)	Stakeholder		4.3.4.8	It is requested that Draft Policy 4.3.4.8 be revised so that the wording “avoided first and mitigated where avoidance in not possible” is removed and replaced with the word “mitigated”. Applications for mineral aggregate operations frequently include extraction below the water table and therefore impacts on both water quality and quantity are generally unavoidable. It should also be noted that proposed mineral aggregate operations are dependent on the location of mineral resources and therefore are limited in alternative site location options without hindering extraction quantities. Furthermore, proposed mineral aggregate operations are subject to Provincial Standards of Ontario which outline standards regarding ground and surface water resources.	Staff are satisfied with the proposed policy. The policy as written does not preclude the use of mitigation, the proposed policy simply states the importance of attempting to avoid impacts first, before looking to opportunities to mitigate.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
Ontario Stone, Sand & Gravel Association (OSSGA)	Stakeholder		4.3.4.10	<p>It is requested that Draft Policy 4.3.4.10 be revised so that the wording “avoided first and mitigated where avoidance in not possible” is removed and replaced with the word “mitigated”. Requested that part c) of this policy be removed.</p> <p>The specific wording “type of licence” implies the depth of extraction relating to mineral aggregate operation applications. In this instance OSSGA would like to refer to PPS policy 2.5.2.4 which outlines that where the Aggregate Resources Act applies, those ARA processes shall address the depth of extraction. This builds on present provisions of the Aggregate Resources Act and Municipal Act to help confirm the ARA as the primary regulatory tool. This reduces instances where two levels of government are attempting to regulate the same thing. PPS policy 2.5.2.4 states that 'where the ARA applies, only processes under the ARA shall address the depth of extraction of new</p>	The policy does not read the depth of extraction. Staff are aware of PPS policy 2.5.2.4.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
				or existing mineral aggregate operations'.	
Ontario Stone, Sand & Gravel Association (OSSGA)	Stakeholder		4.3.5.1	Truck traffic, including mineral aggregate truck traffic, will need to serve and travel into settlement areas where the market is (i.e. growth / construction / road projects).	Thank you for your comment. It is understood that truck traffic will eventually need to enter into settlement areas. The purpose of the policy is that truck traffic should be directed away from settlement areas on route to the final destination.
Ontario Stone, Sand & Gravel Association (OSSGA)	Stakeholder		4.3.5.2	Requested that parts c) and d) be removed from this policy. With respect to (c), a number of uses generate truck traffic that 'mix with residential traffic, school buses, agricultural vehicles, pedestrians, cyclists and other sensitive road users'. While safety is important, this policy wrongfully targets aggregate trucks. This policy should be a general	Thank you for your comment, it is Staff's position that the policy should remain as written.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
				transportation policy for all types of truck traffic and not specific to mineral aggregate truck traffic. Policy (d) seems to be redundant with proposed Policy 4.3.4.3(d) and should be removed for the reasons identified in our response to Policy 4.3.4.3(d).	
Ontario Stone, Sand & Gravel Association (OSSGA)	Stakeholder		4.3.5.3	This policy is unnecessary and goes beyond what should be a clear and reasonable test for new mineral aggregate operations. If trucks are using appropriate roads then such industry-specific considerations are redundant (see submission for more detail).	Thank you for your comment, it is Staff's position that the policy should remain as written.
Ontario Stone, Sand & Gravel Association (OSSGA)	Stakeholder		4.3.5.4 4.3.5.5	In response to Policies 4.3.5.4 and 4.3.5.5, approval of truck routes by the Region should not be specific to mineral aggregate operations. See response to 4.3.5.3 above.	Thank you for your comment, it is Staff's position that the policy should remain as written.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
Ontario Stone, Sand & Gravel Association (OSSGA)	Stakeholder		4.3.6.1 4.3.6.2 4.3.6.3	<p>The above draft policies (4.3.6.1, 4.3.6.2 and 4.3.6.3) are not necessary as the ARA requires detailed rehabilitation plans as a component of an ARA licence application, which must meet Provincial requirements. As a commenting agency, the Region is circulated licence applications including detailed ARA Site Plans proposed by the applicant.</p> <p>For draft policy 4.3.6.3, the word “required” should be replaced with the word “encouraged” to be consistent with the PPS. Official Plans cannot be more restrictive than Provincial Plan rehabilitation requirements.</p>	<p>Policy 2.3.5 of the PPS deals with rehabilitation of mineral aggregate operations. Rehabilitation is also a land use matter.</p> <p>The Niagara Official Plan can use the word required and still be consistent with the PPS.</p>
Ontario Stone, Sand & Gravel Association (OSSGA)	Stakeholder		4.3.6.4	<p>Given that this policy is primarily derived from section 4.2.8.4 of the Growth Plan, OSSGA requests that the wording, terminology and definitions referred to in policy 4.3.6.4 in the Official Plan be verbatim to policy 4.2.8.4 in the Growth Plan to ensure consistency.</p>	<p>The Regional Official Plan is not required to be verbatim of the Growth Plan.</p>

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
Ontario Stone, Sand & Gravel Association (OSSGA)	Stakeholder		4.3.6.5	Given that this policy is primarily derived from section 4.2.8.5 of the Growth Plan, OSSGA requests that the wording terminology and definitions referred to in policy 4.3.6.5 in the draft Official Plan be verbatim to policy 4.2.8.5 in the Growth Plan. For example, the term "Provincial Natural Heritage System" should be replaced and similarly defined as "Natural Heritage System for the Growth Plan", as defined in the Growth Plan.	The Regional Official Plan is not required to be verbatim of the Growth Plan.
Ontario Stone, Sand & Gravel Association (OSSGA)	Stakeholder		4.3.6.6	<p>In order to be consistent with the PPS, the wording in the above policy “prime agricultural area or on prime agricultural lands” should be changed to “prime agricultural areas, on prime agricultural land”. The current wording used is not consistent with PPS as it applies to prime land or prime area whereas PPS applies requirement for agricultural rehabilitation in prime areas on prime land (i.e. both not either).</p> <p>Furthermore, given that this policy is</p>	Staff have revised policy to clarify. As noted above, Staff will make references to the approval authority.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
				<p>obtained from the PPS, OSSGA requests that the wording “to the satisfaction of the Region” in part c) be removed from this policy or, at a minimum, be changed to “to the satisfaction of the approval authority” for the reason identified earlier.</p>	
<p>Ontario Stone, Sand & Gravel Association (OSSGA)</p>	<p>Stakeholder</p>		<p>4.3.9.2</p>	<p>Given that this policy is primarily derived from section 4.3.2.5 of the Greenbelt Plan, OSSGA requests that the wording terminology and definitions referred to in policy 4.3.9.2 in the draft Official Plan be verbatim to policy 4.3.2.5 in the Greenbelt Plan.</p> <p>Furthermore, given that this policy is obtained from the Greenbelt Plan, OSSGA requests that the wording “to the satisfaction of the Region” in part d) be removed from this policy or, at a minimum, be changed to “to the satisfaction of the approval authority” for the reason identified earlier.</p>	<p>The Regional Official Plan is not required to be verbatim of the Growth Plan.</p> <p>As noted above, Staff will make references to the approval authority.</p>
<p>Ontario Stone, Sand</p>	<p>Stakeholder</p>		<p>4.3.11.1</p>	<p>These policies should ensure that the upper and lower tier policy</p>	<p>Thank you for your comment.</p>

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
& Gravel Association (OSSGA)				frameworks are complimentary and addressing different matters or levels of detail rather than duplicating each other. In all cases, policies must be consistent with Provincial Plan policy and not more restrictive when it comes to mineral aggregate applications.	
Ontario Stone, Sand & Gravel Association (OSSGA)	Stakeholder		4.3	Cover letter expressing concerns with: 1) consistency with PPS and Growth Plan 2) Need for Official Plan Amendment 3) Two-year Moratorium 4) Section 4.3.5- Define Haul Routes and Manage Aggregate Truck Traffic 5) Draft Schedules/Mapping Comments 6) Additional comments on the update (see letter for more information)	Thank you, comments received.
Walk Aggregates Inc.	Stakeholder		4.3	Very similar comments as OSSGA (See above comments and letter from Walker)	Thank you, comments received.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
Waterford Group	Stakeholder		4.3.2.1 4.3.2.4 4.3.4.2	<p>The "Possible Aggregate Area" mapping that is currently included on Schedule D4 of the Region's Official Plan should also be included on Schedule G3 and should carry forward the policies in the current Official Plan that <u>do not</u> require an Official Plan Amendment for expansions in identified in Possible Aggregate Areas. The removal of this designation effectively eliminates existing development rights.</p> <p>Request the Region consider eliminating the requirement for an ROPA for new or expanded mineral aggregate operations (see letter)</p>	It is Staff's position that a Regional Official Plan Amendment (ROPA) is required for new or expanded mineral aggregate operations.
Waterford Group	Stakeholder		4.3.4.9	The wording of this policy should be revised to align with the requirements of the ARA, Growth Plan, and Greenbelt Plan	It is the position of Staff that the policy aligns with the requirements of the Growth Plan and Greenbelt Plan.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
Waterford Group	Stakeholder		4.3.5.2 4.3.5.3 4.3.5.4 4.3.5.6	<p>Requirements outlined in proposed draft 4.3.5.2 and 4.3.5.3 are unreasonable and go above what is required for non-aggregate urban development in Niagara (i.e. large warehouse of factory). Unfairly targets the aggregate industry which is only a small portion of heavy track traffic in the region.</p> <p>Concerns within draft policy 4.3.5.3 (Haul Route Agreement requirements) , potential scope, and ability of Regional staff to administer these agreements. This proposed policy requirement is contrary to the Aggregate Resources Act and is unwarranted as each Licence pays an annual tonnage levy fee to both the Region and the local municipality. A haul route map should not be included as an appendix in the OP.</p>	Staff disagree that the policy is contrary to the ARA, in fact proposed policy 4.3.5.3 includes the statement "in accordance with the ARA".
Waterford Group	Stakeholder		4.3.6.1 4.3.6.3 4.3.6.4	The language in these policies should be revised to reflect the language verbatim in the PPS and Provincial Plans.	The Regional Official Plan is not required to be verbatim of the Provincial Plans.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
			4.3.6.5 4.3.6.6		
Waterford Group	Stakeholder		4.3.7.3	On-site overburden and soil management is addressed through ARA process. There is no requirement in the ARA to prepare a plan for off-site excess soil use and management. The Official Plan should encourage the beneficial re-use of excess soils where additional soil can be imported to improve a final rehabilitated landform.	Staff have removed reference to the ARA in the policy.
Waterford Group	Stakeholder		4.3	Looking for information on the approach the Region intends to take in order to transition active applications. For example, applications that started under the old Official Plan but remain active or are appealed can lose their status when the new Official Plan comes into effect if not properly addressed in the Repeal By-law.	Thank you for your comment, we are considering the issue of transition this as it could potentially impact a range of applications.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
Nelson Aggregates Co.	Stakeholder		4.3	Very similar comments as OSSGA (See above comments and letter from Nelson Aggregate Co.)	Thank you, comments received.
Town of Fort Erie	PA Circulated Agency		4.3	<p>The Town currently has one active quarry operation – Ridgemount Quarries (Walker Aggregates Inc.) east of Stevensville. In operation since 1960s it extracts various rock members to supply the large demand for local road construction projects. This location also recycles concrete and asphalt from local infrastructure reconstruction for the purpose of reuse in the market. The proposed policies will not have an impact on the uses or operation of this quarry.</p> <p>Staff have reviewed the proposed policies and mapping and offer no further comments at this time.</p>	Thank you, comments received.
Lafarge Canada Inc.	Stakeholder		4.3	The section 4.3 introductory paragraphs should include an objective that mineral aggregate resources must be made available from close to market locations. The readily available supply of close to	Staff have revised introduction to reflect comment.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
				market aggregates will be required to take into account the planned growth for the Region, the Province's goal of tackling infrastructure deficit and aggregate consumption in the Greater Golden Horseshoe (GGH). This would be consistent with the PPS.	
Lafarge Canada Inc.	Stakeholder		4.3	The mechanisms by which mineral aggregate resources will be made available need to be further reviewed and discussed with stakeholders. The current framework of requiring two Official Plan Amendments (upper and lower tier) in addition to rezoning and Aggregate Resources Act (ARA) licence is cumbersome and duplicative and should be removed.	It is Region staff position that a ROPA is required. Through draft policy 4.3.10.2, a JART process is recommended in an attempt to streamline the application process.
Lafarge Canada Inc.	Stakeholder		4.3	The current Regional Official Plan includes "Possible Aggregate Areas" adjacent to our Fonthill Pit. This is a good example of a mechanism that can be used to more effectively and proactively plan for the continued availability of aggregates close to market, which is essential to meet the specific growth needs of the Region.	It is Region's staff position that a ROPA is required for a mineral aggregate operation.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
				Lafarge objects to the removal of this possible aggregate area and encourages the Region to expand these areas to correspond with areas where aggregate is identified and Provincial Plans permit its extraction. No Official Plan Amendment should be required in these areas.	
Lafarge Canada Inc.	Stakeholder		4.3	Where (if) an Official Plan Amendment is required, the policies need to address that these applications will be permitted during the two-year period following the approval of the Official Plan. If mineral aggregate resources are to be made available only by OPA, then an exception to the Planning Act moratorium would have to be set out in the policies of the OP. The same should be required for Zoning by-law amendments where new comprehensive zoning by-laws are going to be required to implement the OP.	It is Region's staff position that an exemption to the 2 year moratorium should not be included in the policy, but should be considered on a site specific basis by Regional Council.
Lafarge Canada Inc.	Stakeholder		4.3.3	Lafarge generally supports the policies regarding efficient extraction of resources. We would like to see the	Local roads are a local planning matter and are not addressed through the

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
				policy for maximizing extraction in the vicinity of Regional Roads also include local roads and more specifically encourage access to road allowance aggregate between licenced operations as has been provided for in the recent updates to the ARA.	Regional Official Plan in regards to mineral aggregate operations.
Lafarge Canada Inc.	Stakeholder		4.3	Concerns with the economic and financial matters are addressed by the ARA licence fee distribution and should not be included in site specific application requirements. It is not clear what geotechnical considerations are to be addressed.	<p>There is a range of economic and financial matters that go beyond the ARA licence fee distribution. It is Region's staff position that it is appropriate to consider on a site-specific application.</p> <p>Geotechnical considerations do not apply to all individual sites. The need for a geotechnical study would be considered as part of the pre-consultation process.</p>
Lafarge Canada Inc.	Stakeholder		4.3.4.4	Policy 4.3.4.4 addresses requirements of the Provincial Growth Plan. We are looking for confirmation that the "Provincial Natural Heritage System" in the OP is the same area as identified in the Growth Plan. To conform with the Growth Plan it	The Provincial natural heritage system is intended to include both the Growth Plan natural heritage system and Greenbelt Plan natural heritage system. The issue of new vs. expanded is clearly explained as part of the draft policy.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
				should also be made very clear that these policies only apply to new mineral aggregate operations (not expansions).	
Lafarge Canada Inc.	Stakeholder		4.3.4	These policies should not include the requirement that provincial plan policies be addressed to the "satisfaction of the Region". It goes without saying that the Region must be satisfied and conformity is achieved before a planning approval is granted. The "to the satisfaction of the Region" is redundant, unclear and sets up potential for conflict with Provincial reviews as well as interpretations of policy that provide little comfort or certainty to aggregate operators.	As noted within the draft policies, some of the Provincial policies apply to new operations and some apply to expanded operations.
Lafarge Canada Inc.	Stakeholder		4.3.4.5	This policy does not conform with the Growth Plan policy that it intends to implement. The wording has been altered to add additional requirements that do not conform.	Revisions have been made to policy 4.3.4.5.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
Lafarge Canada Inc.	Stakeholder		4.3.4.8	This policy needs to be revised to be consistent with the PPS. The same standard of protection and mitigation should apply for the above and below water table extraction. The suggestion of avoidance first is not consistent with the PPS and could unreasonably constrain availability of important below water aggregate resources.	Region staff have reviewed and are satisfied that the policy is consistent with the PPS. The policy states where avoidance is not possible, the test of mitigation applies.
Lafarge Canada Inc.	Stakeholder		4.3.4.9	The Agricultural policies (4.3.4.9 and Appendix 9.2) need to be revised to specifically permit mineral aggregate operations in prime agricultural areas and specialty crop areas in accordance with the PPS and Provincial Plan policies. The draft Agricultural policies should be consistent with the PPS, which permits aggregate extraction in prime ag areas and specialty crop areas subject to certain criteria. The draft policies within the agriculture appendix go beyond this, and intend to "restrict" non-agricultural uses (which includes mineral aggregate	Policy 4.3.4.9 requires an agricultural impact assessment (AIA) to be completed when there is an application in prime agricultural areas.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
				operations) in prime agricultural areas and specialty crop areas.	
Lafarge Canada Inc.	Stakeholder		4.3.6.6	<p>This policy is not consistent with the PPS because it applies to prime land or prime area, whereas the PPS applies the requirement for agricultural rehabilitation in prime areas on prime land (i.e both not either).</p> <p>C) should be revised to be consistent with the PPS. The alternatives are to be considered and the suitability judged by the applicant not "to the satisfaction of the Region".</p>	<p>Thank you for the comment, we have corrected the discrepancy between prime agricultural land and prime agricultural area. As the application would require an amendment to the Regional Official Plan, Region planning staff and Regional Council need to be satisfied that the tests set out in all policies have been met.</p>
Lafarge Canada Inc.	Stakeholder		4.3.4.10	Concerns that this policy regarding source water protection may go beyond provincial legislated requirements.	Part 3 of the PPS states that policies represent minimum standards.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
Lafarge Canada Inc.	Stakeholder		4.3.5	<p>These policies are generally unacceptable:</p> <ol style="list-style-type: none"> 1) mineral aggregate truck traffic should be directed into settlement areas where the market is (not away) 2) potential for adverse impacts, safety and social and environmental considerations are matters to be considered in infrastructure planning not the responsibility of one specific truck generating industry 3) proposed policies requiring applicants to enter into a Haul Route Agreement should be removed. It is contrary to the ARA and unwarranted as each Licencee already pays an annual tonnage levy fee to both the Region and local municipality. 4) approval of truck routes by the Region should not be specific to mineral aggregate operations or decided on a case by case basis. Movement of goods is addressed in the transportation policies. 5)The consideration of alternative transport modes is not necessarily an opportunity that the Region should be 	Thank you for your comment, it is Staff's position that these policies should remain as written.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
				supporting. Trucks deliver aggregate to job sites- the requirement for individual applicants to address alternative modes should be removed.	
Lafarge Canada Inc.	Stakeholder		4.3.6.1	It is not clear what the Region is looking for in Policy 4.3.6.1. If the Region proposes a different standard than what is required by the Province then that would need to be identified in the policy. As proposed, the policy does not state what requirements might have to be met.	The requirements of the Region are set out in the policies of the official plan.
Lafarge Canada Inc.	Stakeholder		4.3	Comprehensive rehabilitation could be encouraged but not required. This would be consistent with the PPS and typically only pursued where there are larger concentrations of pits or quarries in different ownerships. If there are not any known circumstances where the Region proposes to complete comprehensive rehabilitation planning then it may be	It is the position of Region staff that comprehensive rehabilitation planning is essential for ensuring appropriate long term land use. It is the position of Region staff that comprehensive rehabilitation planning be a requirement.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
				better to remove this expectation from the OP. If there are areas where comprehensive rehabilitation is proposed, these should be identified, and open for discussion.	
Lafarge Canada Inc.	Stakeholder		4.3.7.3	There should be a policy in addition to this one that supports the use of imported excess soil for rehabilitation in all circumstances where the additional soil can improve the rehabilitated landform for its intended purpose. On-site overburden and soil management is addressed through the ARA process. An additional requirement to provide an "excess soil" plan to the Region is redundant.	Region staff have considered the comment and are of the position that importing fill would be an issue to be addressed as part of the ARA licence.
Lafarge Canada Inc.	Stakeholder		4.3.9.3 c)	This policy should only be applied to the new mineral aggregate operations.	Thank you for your comment, please see text box next to policy 4.3.4.6.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
Lafarge Canada Inc.	Stakeholder		4.3	For peer reviews, the policy should recognize that costs over and above the application fee may be the applicants' responsibility subject to agreement of the applicant. Peer review costs must be reasonable. Peer reviews should not duplicate where gov't agencies have the expertise to review the same subject matters. The Cost Acknowledgement Agreement should not be required as part of a complete application.	Thank you for the comment, Region staff have reviewed and of are the position that the policy should remain as written. It is Region staff's position that the cost acknowledgement agreement should be required as part of a complete application.

Chapter 5: Connected Region

Below is a summary of written comments received on [PDS 17-2021](#) between May 2021 and July 15, 2021, related specifically to Transportation and Infrastructure.

Where text is bolded under ‘Regional response’, revisions will be occurring to draft policy. Where the ‘Regional response’ box is highlighted in blue, revisions will be considered.

Comments received verbally through municipal meetings and Public Information Centres (PIC) are not summarized below. Video recordings, presentations, as well as Regional responses to comments not addressed at the June PICs can be found at the Region’s website: Niagara Official Plan (<https://www.niagararegion.ca/official-plan/public-information-centres.aspx>)

Detailed comments of the submissions below are available at the Region’s website: Niagara Official Plan (<https://www.niagararegion.ca/official-plan/>)

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
Marco Marchionda (Marcasca Homes Inc.)	Stakeholder	Grimsby	5.1	Contends that the speed on Main St W in Grimsby should not be 70 km/h and the street requires additional police surveillance.	Thank you for your comments. This is outside the scope of the official plan. Transportation staff at the Region review speed limits. Your comment will be forwarded to the appropriate staff.
Town of Lincoln	PA Circulated Agency		5.1	Town staff are supportive of the transportation policy framework.	Thank you, comment noted.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
Niagara Escarpment Commission	PA Circulated Agency		5.1.1.5	<p>Proposed policy 5.1.1.5 recognizes the applicability of NEP policy with respect to transportation infrastructure. We recommend a slight change to the proposed policy given policy changes in the NEP 2017. Rather than “minimize impact [sic] occurs on the Escarpment’s scenic quality, landform, and existing environmental features”, we recommend the following:</p> <p>“...ensure that the least possible impact occurs on the Escarpment environment, scenic resources, landform, key hydrologic and key natural heritage features”.</p>	Staff will review and revise policy accordingly.
Ed Lamb	Public	Welland	5.1	<p>Comment with respect to safety and operation issues associated with moving materials through the region as it pertains to traversing the Niagara Escarpment. Recommends substantially minimizing heavy truck traffic using local roads going through high-density urban areas.</p> <p>Attached a drawing of a potential route location that could be utilized to accomplish our present and</p>	Thank you for your comments, we will consider this once we undertake the Good Movements Study in accordance with official plan policies 5.1.7.1 and 5.1.7.2.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
				<p>future needs to isolate the heavy truck traffic that is required to move materials through the region and access the QEW corridor. As you will see, this image shows the possible uninterrupted traffic flow that connects to Hwy #3 at Canboro to take into consideration the potential for a provincial loop should this be determined to be the best solution. This also provides a route for transporting materials to support the forecasted growth along the southern shores of Lake Erie. Comment that our existing practices for safe passage of Heavy Trucks crossing the escarpment does not exist in the western part of the region and the need is substantial now and is increasing exponentially.</p>	
George Trifunovic	Public	Grimsby	5.1	<p>Provides a number of comments with respect to being supportive of the Livingston Avenue Extension and wishes to see land removed from the specialty crop area of the Greenbelt Plan area.</p>	<p>Changes to the specialty crop area mapping has to be completed by the Province. The Region has supported local municipal requests twice to change the specialty crop area designation. Staff do not anticipate changes to the specialty crop area</p>

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
					mapping in time for the completion of the Niagara Official Plan.
George Trifunovic	Public	Grimsby	5.1	The official plan makes no reference to the fact that both the Casablanca Blvd improvement plan and the Livingston Avenue Extension roadway have both been fully approved by the Region and are not shown in the OP mapping.	Thank you for your comment. Staff are reviewing to determine if this will be shown in the Schedule.
George Trifunovic	Public	Grimsby	5.1	The official plan does not refer to the recommendation in ROPA 13 for major transit station areas.	The GO Transit Station areas will be identified as strategic growth areas.
Town of Fort Erie	PA Circulated Agency		5.1.5.5 b)	Staff requests clarification on Policy 5.1.5.5 b). If the intent is that if traffic volumes increase and thereby increase traffic noise that the Region may retroactively require property owners to implement noise mitigation measures, the Town is not supportive of this Policy.	It was not the intent of this policy to retroactively require property owners to implement noise mitigation measures. Staff will revisit policy for clarity.

Committer	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
Town of Fort Erie	PA Circulated Agency		5.1	<p>Staff would like the opportunity to review and comment on any LAM roads that the Region may be planning on assuming.</p> <p>While the Town is generally supportive of the Complete Streets approach, there should be flexibility in cases where existing constraints (space, grade etc.) may limit the ability to meet all the requirements.</p>	<p>Thank you for your comments. Local staff would be consulted on any roads the Region may assume.</p> <p>With respect to flexibility for a complete streets approach, Growth Plan policy 3.2.2.3 states 'In the design, refurbishment, or reconstruction of the existing and planned street network, a complete streets approach will be adopted that ensures the needs and safety of all road users are considered and appropriately accommodated'.</p> <p>Staff will revisit official plan policy 5.1.8.1 d) for clarity.</p>
Town of Fort Erie	PA Circulated Agency		5.1.5.9	Staff requests clarification with respect to "Encourage co-location of linear infrastructure along regional roads" as noted in Policy 5.1.5.9.	The intent of the policy is to encourage utility lines or other infrastructure during any reconstruction to co-locate where possible and be consistent with requirements.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
Township of West Lincoln	PA Circulated Agency		5.1 Transportation Schedule	It is our position as well as our Mayor and Council that growth must occur in tandem with improved transportation linkages. We were not provided with adequate assurance that the proposed new Transportation Schedule (Appendix 12.3 and 12.4), will include the proposed new escarpment crossing along with the proper route for a Smithville East-West bypass. These have been discussed enough that they should be depicted on your proposed Transportation Draft Schedule, even if only conceptually for now.	The proposed new escarpment crossing and route for a Smithville East-West bypass are located in the Region's Transportation Master Plan. Policy 5.1.2.2 c) supports the expansion of public transit to improve linkages from nearby neighbourhoods to major trip generators. Policy 5.1.5.13 references the use of the Transportation Master Plan recommended actions and schedules. It is Staff's position is to reference the Transportation Master Plan recommended actions and schedules only.
Town of Lincoln	PA Circulated Agency		5.2	According to the Greenbelt Plan, extensions of municipal services outside of urban areas is not permitted unless to address an identified health issue. That said, as per the Town Official Plan, if an existing municipal service exists across a property frontage, then said property is permitted to connect laterally to this service. The lateral connection is not considered to be an extension of a service since the infrastructure is otherwise	The Greenbelt Plan policy 4.2.2.2 states where municipal water services exist outside of settlement areas, existing uses within the service area boundary as defined by the environmental assessment may be connected to such a service. Existing uses according to the Greenbelt Plan are those legally established prior to the date the Greenbelt Plan came into force (December 16, 2004).

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
				<p>already present. The Region however does not permit lateral connections to their infrastructure. As such, staff are of the opinion that flexibility should be afforded in these situations, subject of course to engineering considerations. While staff appreciate that there needs to be clear and concise thresholds for which to base these significant investments, there needs to be consideration of current growth trends and forecasts that lower area municipalities can provide.</p>	<p>Currently, Staff maintain the position to not allow for extensions of municipal services outside of urban areas to ensure enough supply for urban areas.</p>
City of Thorold	PA Circulated Agency		5.2.3	<p>Thorold has existing facilities outside of the urban area that need to be on full municipal services. Staff suggest that a policy be added to the Region's OP that permits municipally owned facilities located outside of the urban area to connect to existing infrastructure where adequate capacity exists. Since municipal facilities (Operations Yards, Fire Halls, and Community Centres) become an essential piece of the City's Emergency Plan and it is important</p>	<p>Although the consideration of connecting municipal services should be considered, it begins a dangerous precedent for other uses and requests.</p>

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
				<p>that they are fully serviced. The COVID-19 pandemic has confirmed this for us.</p> <p>The City's Operation Centre is located just outside the UAB but has a connection to the municipal water distribution. If the City proceeds with plans to retrofit the Operations Centre, Council has to make the financial decision to replace the existing septic system or connect into sewer that crosses the frontage of the property.</p>	
Niagara Escarpment Commission	PA Circulated Agency		5.2	<p>In Appendix 12.2 there is a proposed policy in relation to certain proposed significant transportation facilities including the “Niagara Escarpment Crossing” and the “NGTA”. Both of these facilities will involve Environmental Assessments (EA’s) where the NEC would be consulted and will comment from the perspective of the environmental policies of the NEP. Until the EA’s have been completed and all alternatives have been considered for lands within the NEP Area, the proposed policy</p>	Thank you for your comments.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
				to “plan for, improve, and protect” such corridors and facilities may be overly prescriptive in relation to NEP policy which requires the demonstration that infrastructure is in the public interest and that all alternatives have been considered before it can be considered a Permitted Use. This evaluation would be achieved through the EA process.	
Niagara Escarpment Commission	PA Circulated Agency		5.2.1.10	We note from Appendix 13.1 that the Region will be considering through the Water/Wastewater Master Servicing Plan Update, whether to allow urban service connections outside the urban boundary. There is very specific policy in the NEP, Part 2.12.7 and 2.12.8, which prohibit urban service connections to rural areas with only limited exceptions in the NEP Area. Any less restrictive policy approach in the Niagara Region Official Plan could be in conflict with the NEP. We do note, however the proposed infrastructure policy in Appendix 13.2 (Policy 5.2.1.10) which would address this matter to ensure that	Thank you for your comments. No action necessary.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
				there will be no conflict and that the more restrictive policy would apply.	
City of Welland	PA Circulated Agency		5.2.9.1	The City will consider policies in its Zoning and OP where necessary that are in adherence to the requirements of Provincial Policy.	This is required as well as complying with Regional policy where necessary.
Town of Fort Erie	PA Circulated Agency		5.2.1.22 5.2.2.9	Request clarification on Policies 5.2.1.22 and 5.2.2.9- if the intent is that the Region has to approve local infrastructure expansions within the UAB, the Town is not in support of this requirement.	Staff have reviewed and clarified policy for the approval to ensure the security and capacity of the systems.
Town of Fort Erie	PA Circulated Agency		5.2.2.2	Policy 5.2.2.2 states that the Region "discourages connections to Regional water and wastewater mains". If no local mains are available, private lateral connections should be permitted, in order to avoid doubling up on service mains, especially where multiple connections already exist.	Regional Planning staff will review these scenarios with Regional water/wastewater staff on a case-by-case basis.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
Town of Fort Erie	PA Circulated Agency		5.2.3.1	The NOP should consider creating definitions and mapping to differentiate between transmission mains and hybrid (transmission and distribution mains). Additionally, as discussed in Policy 5.2.3.1, the Region should state what size for a main that is purely transmission vs. hybrid.	It is Staff's position to keep policy language as is. Regional water/wastewater staff consider all regional mains to be transmission mains.
Town of Fort Erie	PA Circulated Agency		5.2.6.6	There does not appear to be a definition of "necessary utilities" identified in Policy 5.2.6.6. This should be defined and should include fibre optics.	Fibre optics are considered a utility.
Town of Fort Erie	PA Circulated Agency		5.2.3.2	Suggest adding "where connection from an urban to sewage treatment facility outside the urban area boundary is necessary be included in Policy 5.2.3.2.	Staff are satisfied with current policy.
Town of Fort Erie	PA Circulated Agency		5.2.3.3	The Town is not supportive of giving authority to the Region to permit or prohibit private lateral connections to LAM water mains or sewers that exist outside UABs as stated in Policy 5.2.3.3.	Urban services are dedicated for urban areas. The Region will comment on applications with respect to this policy.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
Queenston Quarry Reclamation Company (QQRC)	Stakeholder	NOTL	5.2.3.1	We understand that the policies restricting servicing outside urban areas will remain pending the outcome of the Master Servicing Plan Update. We would request that the Region fully consider the unique nature of the Queenston Quarry request and the fact that the NEP allows such a connection to occur subject to reaching an agreement with the Region.	This is noted for consideration based on future review and approval for the Queenston Quarry's Master Servicing Plan.

Chapter 6: Vibrant Region

Below is a summary of written comments received on [PDS 17-2021](#) between May 2021 and July 15, 2021, related specifically to District and Secondary Plans, Urban Design, and the Archaeological Management Plan (AMP).

Where text is bolded under ‘Regional response’, revisions will be occurring to draft policy. Where the ‘Regional response’ box is highlighted in blue, revisions will be considered.

Comments received verbally through municipal meetings and Public Information Centres (PIC) are not summarized below. Video recordings, presentations, as well as Regional responses to comments not addressed at the June PICs can be found at the Region’s website: Niagara Official Plan (<https://www.niagararegion.ca/official-plan/public-information-centres.aspx>)

Detailed comments of the submissions below are available at the Region’s website: Niagara Official Plan (<https://www.niagararegion.ca/official-plan/>)

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
City of Thorold	PA Circulated Agency		6.1.2	Brock District Plan: Secondary Plan already exists. Is it necessary to add additional policy?	It is Staff’s position to keep policy direction in the plan. Staff will consider modifications to refer to the Council-endorsed District Plan.
City of Thorold	PA Circulated Agency		6.1.3	An alternative to Secondary Plans is the block planning process, which puts it in the landowner's hands and expense. This resolves servicing issues as well. Staff	Thank you for your suggestion, staff will review and consider.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
				recommends that this be included as an option.	
City of Thorold	PA Circulated Agency		6.1.3.10	This policy needs to be clarified. The language "and is not yet in effect" is the issue. If the Secondary Plan is not in effect, why would development applications be processed?	This language was included to provide flexibility.
City of Welland	PA Circulated Agency		6.1.3.9	Secondary Plans will incorporate the City's Urban Design Guidelines. The Region's Urban Design Guidance and Guidelines will be considered where appropriate. Incorporating two sets of guidelines leads to duplication and confusion. Consider including a clause stating the municipalities UDG will take precedence if the municipality has their own or capacity to create them or the Region's UDG are only applicable in absence of local UDG.	Staff have revised this policy to clarify that the Region's Model Urban Design Guidelines should be used in the absence of local municipal urban design guidelines.
City of Welland	PA Circulated Agency		6.1.4	The City will consider policies where necessary that are in	Noted - will be considered through conformity review. There is flexibility in the "should" for SP policies. Shall for SGAs.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
				adherence to the requirements of Provincial policy.	
City of Welland	PA Circulated Agency		6.1.4.2 6.1.4.3	This can be considered but should not be required. Municipalities already have zoning and official plan provisions in these areas for a reason. Why would they require additional Secondary Planning? Who will be paying for the secondary plans?	Shall for 6.1.4.2 - for SGAs, Should for all others. Local municipalities have the ability to fund secondary plans through their development charges.
Town of Fort Erie	PA Circulated Agency		6.1	In consideration of the robust requirements for technical studies, the Town encourages the Region to continue or reinstate its funding program to support the preparation of Secondary Plans, whether performed by in-house staff or by a consultant.	Local municipalities have the ability to fund secondary plans through their development charges.
Town of Fort Erie	PA Circulated Agency		6.1	The document indicates that ‘Secondary Plans are tool for implementing District Plans’. Please clarify, where the Region undertakes a District Plan, if a Secondary Plan is also required, and if so, what agency will be	Secondary plans are an amendment to the local official plan. They should be prepared by the local municipality. Where a secondary plan is following a district plan, they should be following the vision and objectives of the district plan.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
				responsible for the preparation of the Secondary Plan.	
Town of Fort Erie	PA Circulated Agency		6.1	With the Region taking on this new role of approving Secondary Plans Terms of Reference, the Town has concerns regarding the Region’s capacity to process such reviews in a timely manner	The Guide is meant to assist locals with the preparation of TOR, similar to the work plans that development planning is preparing as part of the MOU. This is also referenced in the MOU. The intent is that the Region would review or work with the LAM on the development of the TOR
Town of Fort Erie	PA Circulated Agency		6.1	Identify provisions for ‘urban design direction’ when municipalities already have urban design guidelines in place and provide clarification with respect to the need for additional study.	Staff have revised policies to clarify that the Region's Model Urban Design Guidelines should be used in the absence of local municipal urban design guidelines.
Town of Fort Erie	PA Circulated Agency		6.1	Clarify if the Region will undertake Secondary Plans to implement regional planning priorities, or if this responsibility will fall to the local municipality	Local municipalities have the ability to fund secondary plans through their development charges.
Town of Fort Erie	PA Circulated Agency		6.1.3.7	Consider rewording Policy 6.1.3.7 to ‘may’ rather than ‘will’, as appropriate for the unique situation. Also, please make provisions for	It is staff’s position is to keep language as is. Scoping of the studies would be determined in accordance with policy 6.1.3.3.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
				recent studies that have already been undertaken, and that these studies do not need to be repeated.	
Town of Fort Erie	PA Circulated Agency		6.1	Staff is requesting clarification with respect to the requirement that all UAB expansions must complete a secondary plan including those those lands that will be brought online through the Land Needs Assessment. The Town has a number of smaller sites that have been advanced to the Region that based on size, may not warrant a full secondary plan process.	Thank you for your comment. Staff will review and consider the potential to use a block planning process.
Town of Fort Erie	PA Circulated Agency		6.1	Staff recommends setting a hectare threshold and/or reviewing each location on a case-by-case basis.	It is staff's position not to have a size threshold. The guidance document may provide assistance in considering thresholds on a case-by-case basis.
Ministry of Municipal Affairs and Housing (MMAH)	PA Circulated Agency		6.1 Brock District Policies	Reference to NEP and not the Greenbelt Plan - confirm the proper policy reference	Staff will consider comment and modify appropriately
Ministry of Municipal Affairs			6.1	Will these be incorporated? Please ensure the MMAH comments	Comment received.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
and Housing (MMAH)			Glendale District Policies	provided on ROPA 17 are reviewed and considered	
City of Welland	PA Circulated Agency		6.2.5	The City will consider policies where necessary that are in adherence to the requirements of Provincial policy.	Comment received.
City of Welland	PA Circulated Agency		6.2.5.1 e)	e) most municipalities already have their own UDGs or the capability to create their own. Imposing two sets of UDGs for a Secondary Plan seems to create duplication and confusion. A clause should be included in this section similar to clause 6.2.5.2 b). Consider a clause stating the municipalities UDG will take precedence if the municipality has their own or capacity to create them or the Region's UDG are only applicable in absence of UDGs.	Staff have revised this policy to clarify that the Region's Model Urban Design Guidelines should be used in the absence of local municipal urban design guidelines.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
Better Neighbourhoods	PA Circulated Agency	St Catharines	6.2.2	<p>The evolution of Regional roads and streetscapes will promote a balanced approach to road design, which is known as Complete Streets. This approach ensures that the needs of motorists, transit users, cyclists and pedestrians are considered in the design conversation. Examples of enhancements to Regional roads and streetscapes can include sustainable design features, street trees, traffic calming design measures, street furniture, enhanced lighting, wayfinding and public art.</p> <p>Regional transportation staff have indicated numerous times in the past that there will not be traffic calming on their roads.</p>	Physical barriers alone do not create traffic calming on roads. There are many elements and enhancements contributing to complete streets that contribute to traffic calming. This will be addressed through the Complete Streets Manual.
Better Neighbourhoods	PA Circulated Agency	St Catharines	6.2.2	This is an absolutely gross and disturbing position for their engineering staff to take considering engineers are	Comment received.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
				<p>responsible for upholding public safety above all else.</p> <p>There is no logical reason why the Region cannot simultaneously improve their roads to provide a more human-scaled design speed whilst also efficiently moving people, and not just 'vehicles'.</p>	
Better Neighbourhoods	PA Circulated Agency	St Catharines	6.2.1.1	6.2.1.1 Excellence and innovation shall be promoted in architecture, landscape architecture, site planning, transportation engineering, streetscape design and overall community design to ensure built environments are attractive, walkable, safe, diverse, and functional.	Staff will consider modifications to this policy. Transportation engineering is addressed in section 6.2.2.
Better Neighbourhoods	PA Circulated Agency	St Catharines	6.2.1.4	6.2.1.4 The promotion of active transportation is to be achieved through the coherent, evidenced based, and collaborative design of streets, building interfaces and public spaces.	Staff are of the position to keep language as is.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
Better Neighbourhoods	PA Circulated Agency	St Catharines	6.2	f) the development of private and rear laneways to enhance pedestrian safety, encourage active transportation, and discourage vehicle-dominant streetscapes	Thank you for your suggestion, these comments will be considered as part of the update to the Region's Model Urban Design Guidelines.
Better Neighbourhoods	PA Circulated Agency	St Catharines	6.2.1.6 b)	iv. Prioritize and encourage rear laneway neighbourhood design on new development and redevelopment where limited driveway access is desired for safety & transportation reasons and positively calibrated urban design is welcomed and achievable.	Thank you for your suggestion, these comments will be considered as part of the update to the Region's Model Urban Design Guidelines.
Better Neighbourhoods	PA Circulated Agency	St Catharines	6.2.1.6	f) Innovative municipal zoning standards that enforce human-scaled neighbourhood design principles such as maximum front yard setbacks.	Zoning is a local municipal matter.
Better Neighbourhoods	PA Circulated Agency	St Catharines	6.2.2.1	6.2.2.1 Regional road allowances shall be designed, in accordance with the Region's Model Urban Design Guidelines, and Complete Streets Design Manual to be walkable by providing sidewalks and walking connections to local	Staff will consider modifications to this policy.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
				streets, high quality bicycle facilities, trails, and destinations, where feasible.	
Better Neighbourhoods	PA Circulated Agency	St Catharines	6.2.2.2	considered? This should be a priority.	Staff have revised policy to clarify that alternative road designs will be considered as part of the Complete Streets Program.
Better Neighbourhoods	PA Circulated Agency	St Catharines	6.2.2.8	d) give priority to pedestrian and cycling infrastructure.	Staff will review and consider suggestion.
Better Neighbourhoods	PA Circulated Agency	St Catharines	6.2.4.1	The suburban neighbourhood models that are routinely approved do not create a sense of place. How can we create unique, authentic, memorable and vibrant places when we only allow cookie-cutter, detached housing to dominate development?	The Model Urban Design Guidelines do not support these types of development as described in your comment. An update to the Region's Model Urban Design Guidelines will encourage the vision set forth in this policy set.
Better Neighbourhoods	PA Circulated Agency	St Catharines	6.2.5.1	c) Streets, building interfaces and public spaces are to be designed to enhance the public realm and promote active transportation by prioritizing the reduction of vehicle dependency through human-scaled architecture, reduced front yard	Thank you for your suggestion. The Model Urban Design Guidelines will provide additional detail.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
				setbacks, large separations between pedestrians and road traffic...	
Better Neighbourhoods	PA Circulated Agency	St Catharines	6.2.5.2	Again, how do you create neighbourhood character and community identity when we allow “sameness” everywhere, where only one income category is able to own property throughout an entire neighbourhood?	The Model Urban Design Guidelines do not support these types of development as described in your comment. An update to the Region's Model Urban Design Guidelines will encourage the vision set forth in this policy set.
Better Neighbourhoods	PA Circulated Agency	St Catharines	6.2.5.2	iv. Function as destinations and not thoroughfares, v. Prioritize calm traffic speeds that improve safety, make the public realm more comfortable, reduce noise, improve business vitality and improve property values.	Staff have revised policy to clarify that alternative road designs will be considered as part of the Complete Streets Program.
Town of Fort Erie	PA Circulated Agency		6.2	Based upon the Regional oversight and approval proposed in this section, the Town has significant concern relative to the practicality, the Regions capacity to process such requests/reviews/applications in a timely manner, and the implications on local concerns.	Staff have revised policies to clarify that the Region's Model Urban Design Guidelines should be used in the absence of local municipal urban design guidelines.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
Town of Fort Erie	PA Circulated Agency		6.2	The Town of Fort Erie will have Town-wide urban design guidelines in place, by the time the NOP is approved. Please consider provisions for existing Urban Design Guidelines, and how this will be dealt with.	Staff have revised policies to clarify that the Region's Model Urban Design Guidelines should be used in the absence of local municipal urban design guidelines.
Town of Fort Erie	PA Circulated Agency		6.2	Staff are requesting clarification with respect to the requirement that Urban Design Guidelines are necessary for all municipal public infrastructure projects – be it a street, park, structure or other facility type. The Town is not supportive of this level of oversight and regulation, especially with no knowledge of what the updated and expanded Urban Design Guidelines will include	Staff have revised policies to clarify that the Region's Model Urban Design Guidelines should be used in the absence of local municipal urban design guidelines.
Town of Fort Erie	PA Circulated Agency		6.2.3.2 b)	The Town is not supportive of preparing and submitting to the Region for approval, terms of reference for urban design guidelines and related studies, or of submitting for review and approval,	Staff have revised policies to clarify that the Region's Model Urban Design Guidelines should be used in the absence of local municipal urban design guidelines.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
				urban design guidelines and studies, for every municipal project stated in Policy 6.2.3.2b.	
Town of Fort Erie	PA Circulated Agency		6.2.5.2 b)	In relation to Policy 6.2.5.2 b): Please clarify who the approval party is, as referenced in this section.	Staff have revised policies to clarify that the Region's Model Urban Design Guidelines should be used in the absence of local municipal urban design guidelines.
Town of Lincoln	PA Circulated Agency	Lincoln	6.3	<p>Town Planning staff are of the opinion that the Archaeological Assessment requirement should include exemptions for minor construction/development in these areas. These could include swimming pools, and structures under a certain size or perhaps buildings that don't require footings but can be built on slabs or without significant excavation.</p> <p>Staff recommend as an alternative to archaeological assessment that a clause be included in the decision and/or building permit which states if archaeological resources are</p>	The following comments will be addressed at the September Area Planners meeting with Regional staff and the consultants for the Archeological Management Plan (AMP). The delegated review process will be rolled out for comment as part of the next key deliverable in the project and the framework will speak to Planning Act applications, screening for archaeological potential and treatment of non-Planning Act applications. The AMP will offer standardized wording for conditions and clauses to be included as part of the local administration process. This will ensure the wording is consistent across the Region.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
				discovered during construction, the owner agrees to immediately cease construction and undertake an assessment (see email with more info).	
Niagara Escarpment Commission	PA Circulated Agency		6.3	Appendix 16 provides an overview of the proposed AMP. NEC staff support the continued development of the AMP as it is consistent with NEP policy in Part 2.10 which has the objective to conserve archaeological resources. The Appendix suggests that the AMP will be of assistance in reviewing Planning Act applications but we believe that it will also be helpful in the consideration of Niagara Escarpment Plan amendment and Development Permit applications under the Niagara Escarpment	Thank you for your comments.

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
				<p>Planning and Development Act that the NEC circulates to the Region for comment.</p>	
<p>Town of Fort Erie</p>	<p>PA Circulated Agency</p>		<p>6.3</p>	<p>The Town has an Archaeological Master Plan that was prepared by ASI in 2003. Policies from this plan were incorporated into the Town's Official Plan and include Schedule D- Cultural Heritage Archaeological Zone of Potential and D1-Cultural Heritage Archaeological Zone of Sensitivity.</p> <p>These areas identify when the Town can request appropriate Archaeological studies when managing development applications and Staff will ensure that the mapping and policies brought forward by the Region will complement, support and enhance the existing Town policies.</p>	<p>Thank you for your comments.</p>

Commenter	Participant Type	Municipality of Residence	Chapter Subsection	Summary of Comments	Regional Response
				The Town will be undertaking an Archaeological Master Plan for the Southend area in late 2021.	
Wood.	Stakeholder		6.3	Looking for information on when the Archaeological Management Plan will be ready.	Staff are looking to have the AMP endorsed by Council in Q4 2021. Staff provided commenter with information hosted on the website.

EXECUTIVE OVERVIEW

CHAPTER 1 – Introduction

SUMMARY

The Introduction establishes the planning context for Niagara, challenges and opportunities, the two-tier planning framework, pillar statements and directives as well as legislative basis and structure of the Official Plan. The Introduction addresses the following:

- An overview of Niagara’s past present and future. In this regard Niagara’s geographical context is also established. The legislative basis for the Plan and rationale for a new Official Plan are explained.
- The Introduction explains how planning decisions must comply with the Plan and that local Official Plans must be brought into conformity with the Niagara Official Plan within one year of provincial approval.
- The purpose of the Niagara Official Plan (NOP) in achieving conformity, integrating with other engineering and financial plans to manage growth and policies to assist in addressing housing affordability, protect our natural environment, address climate change and assist in achieving economic prosperity are highlighted.
- Managing growth in a manner where housing affordability can be addressed, vibrant communities developed and the natural environment protected is the critical challenge and opportunity.
- The usage of the NOP by Regional council, the local municipalities, agencies, departments, industry and citizens is identified.
- The utilization of the Plan leads in to the importance of the NOP having clear policy direction and roles with a balanced approach that provides flexibility and certainty where warranted.
- The Pillar Statements and Key Directives for the NOP are outlined.
- The NOP’s relationship with Provincial Plans, format. Planning horizon and how it is to be interpreted are all explained.
- The plans Chapter structure is then set out to conclude the Introduction.



Integration Guide for Sub-sections Reported in PDS 36-2021			
<input checked="" type="checkbox"/>	Regional Structure	<input checked="" type="checkbox"/>	Archaeology
<input checked="" type="checkbox"/>	Housing	<input checked="" type="checkbox"/>	Employment
<input checked="" type="checkbox"/>	Land Needs	<input checked="" type="checkbox"/>	Agriculture
<input checked="" type="checkbox"/>	SABR	<input checked="" type="checkbox"/>	Aggregates
<input checked="" type="checkbox"/>	Transportation	<input checked="" type="checkbox"/>	Natural Heritage incl.
<input checked="" type="checkbox"/>	Infrastructure	<input checked="" type="checkbox"/>	Water Systems Options
<input checked="" type="checkbox"/>	District/Secondary Plans	<input checked="" type="checkbox"/>	Watershed Planning
<input checked="" type="checkbox"/>	Urban Design	<input checked="" type="checkbox"/>	Climate Change

OVERVIEW

This Overview does not address all the content in the Introduction Chapter but expands on some of the points identified above.

The importance of Indigenous history, the War of 1812 and the Underground Railroad in shaping Niagara’s context is outlined. The current economic context of Niagara, the arrival of GO train service and Niagara being on the threshold of significant growth are highlighted.

With respect to Niagara’s Indigenous history it is important to note that once an Indigenous Corporate Land Acknowledgement (LA) is endorsed by Regional Council, the LA will then be placed in the appropriate place in the Introduction to the NOP.

Pillar Statements and Key Directives establish the foundational principles the policies are developed upon. These were developed based on public input. The public and Regional council were surveyed on the draft Pillar Statements and Key Directives with positive results.

The following are the Pillar Statements:

EXCEPTIONAL *development* and communities - Well planned, high quality *development* in appropriate locations that improves our communities, while protecting what is valuable.

DIVERSE housing types, jobs and population - A wide mix of housing types and employment opportunities that attract diverse populations to Niagara across all ages, incomes and backgrounds.

THRIVING agriculture and tourism - A prosperous agricultural industry and world-class tourism opportunities that grow our economy and elevate the Niagara experience.

RESILIENT urban and natural areas - Areas rich in biodiversity that mitigate and adapt to *climate change* while strengthening Niagara's ability to recover from extreme weather events.

The following are the Key Directives:

Growing Region – Manage growth strategically and diversify the housing stock to accommodate all ages and incomes.

Vibrant Region – Elevate the livability and engaging qualities of communities, facilities and attractions.

Connected Region – Provide connections within and between communities and outside the region.

Competitive Region – Plan and manage growth to position Niagara for economic prosperity.

Sustainable Region – Enhance the sustainability and *resilience* of Niagara's built and natural environment.

The NOP will replace the Region's current Official Plan in its entirety. The NOP will incorporate the policy and regulatory framework established by the *Province*, as outlined in the Provincial Policy Statement (2020), the Growth Plan for the Greater Golden Horseshoe (2019), the Niagara Escarpment Plan (2017), the Greenbelt Plan (2017), and other Provincial legislation. More importantly the NOP will:

- Integrate with and inform key engineering and finance programs to capture growth-related costs, so growth can pay for growth. Specifically, the Plan's timeline was aligned with the Development Charges update, Water and Wastewater Master Plan and Transportation Master Plan update.
- Substantially improve the natural environment system integrating the *natural heritage system* and the water resource system.
- Address *climate change* in order to achieve resiliency by directing for mitigation and adaptation.
- Create *complete communities* and identify where *intensification* and higher densities will be needed to achieve anticipated growth.
- Address critical housing affordability and market demand issues.

- Provide clearly defined *employment areas* to better direct *employment area* investment and restrict undesired conversion to non-employment uses.
- Guide *infrastructure* planning and strategic investment decisions to support and accommodate forecasted population and economic growth.

CHAPTER 1 – INTRODUCTION

This is the Niagara Official Plan (NOP), the Regional Municipality of Niagara’s long-term, strategic policy framework for managing inevitable growth coming to Niagara by guiding future land use and physical *development* thereby influencing economic, environmental, and planning decisions until 2051 and beyond.

Niagara is on the threshold of significant growth. A Place to Grow: Growth Plan for the Greater Golden Horseshoe (2020) challenges Niagara to effectively prepare for a significant increase in population and employment growth to the year 2051. Niagara is expected to accommodate a minimum population of 694,000 and 272,000 jobs. This growth will be shaped by the proactive growth management, community building, and other forward-thinking policies of this Plan - the Region and local municipalities will be ready for the future.

Proactive growth management will require this Plan to integrate with and inform key engineering and finance programs, namely: the Development Charges update, Water and Wastewater Master Plan and Transportation Master Plan update in order to ensure the necessary *infrastructure* is in place to accommodate growth.

The strategic policy direction of the NOP balances the input provided by the comments of thousands of individuals, agencies, boards, governments, academics, and organized interest groups. This input also shaped the Pillar Statements that form the foundations of policy development for the NOP. They describe what is most important to the community and how the region will change over the next 30 years. Like the policies, Pillar Statements are interconnected and must be considered holistically.

The following are the NOP Pillar Statements:

EXCEPTIONAL *development* and communities - Well planned, high quality *development* in appropriate locations that improves our communities, while protecting what is valuable.

DIVERSE housing types, jobs and population - A wide mix of housing types and employment opportunities that attract diverse populations to Niagara across all ages, incomes and backgrounds;

THRIVING agriculture and tourism - A prosperous agricultural industry and world-class tourism opportunities that grow our economy and elevate the Niagara experience.

RESILIENT urban and natural areas - Areas rich in biodiversity that mitigate and adapt to *climate change* while strengthening Niagara’s ability to recover from extreme weather events.

1.1 Overview - Niagara Past, Present, and Future

Formed in 1970¹, the Region is composed of twelve local municipalities, comprising urban and rural communities, with a growing population of over 450,000 and a land base of about 1,854 square kilometres.

Niagara is a geographically distinct area of land sheltered by Lake Ontario, Lake Erie, and the Niagara River. The Niagara Escarpment, a renowned UNESCO World biosphere reserve, is a prominent visual landmark and natural corridor transecting the region. These features are influencers on climate, and, combined with the sand and silt soils of the Fonthill kame moraine and along the Lake Ontario plain create irreplaceable unique areas for the growing of tender fruits and grapes. The Provincial Greenbelt Plan, which protects these lands, will require certain municipalities to intensify development to accommodate oncoming growth.

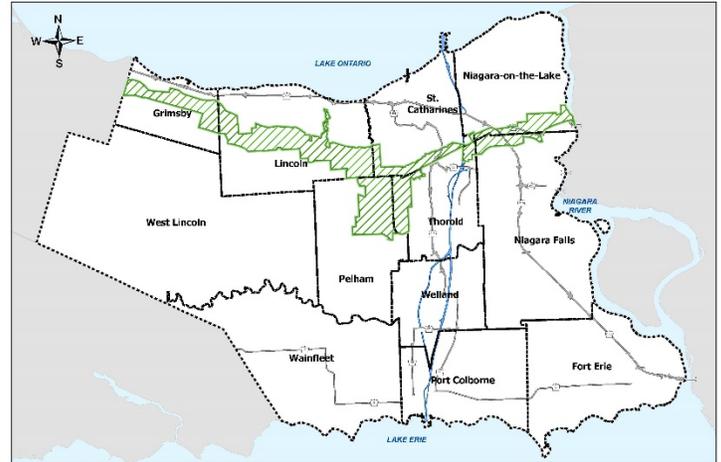


Figure 1: Niagara region and 12 local municipalities

Niagara's history spans more than 10,000 years of human history, beginning with the Indigenous peoples who hunted, fished, foraged and lived sustainably on the lands. There remains evidence of the role the Loyalist migration resulting from the American Revolutionary War, the War of 1812, and Underground Railroad played in how Niagara developed. Evidence of Niagara's rich history can be seen in the considerable number of historic trails, sites, buildings, and monuments that are located throughout the region

Today, Niagara is a region of contrasts where you can find quaint main streets and animated downtown cores, scenic parkways and busy highways, legendary waterfalls and reflective parks, historic pageantry, the glitz of an entertainment district, world class wineries and breweries, as well as beautiful natural areas and vineyards. These attributes together with Niagara's diverse economic base with major employment in the hospitality industry, manufacturing, agriculture, construction, service businesses, educational and medical facilities, and governments as well as recent GO train connection to the Greater Toronto and Hamilton Area (GTHA), makes Niagara a desirable destination for growth. The

¹ On June 26, 1969, the Province of Ontario enacted The Regional Municipality of Niagara Act. On January 1, 1970, 12 area municipal governments and 1 regional government replaced the 2 counties and 26 municipal structures.

challenge is managing growth sustainably to maintain and enhance all these attributes.

1.2 Planning Context

1.2.1. Legislative Basis

This Plan supersedes the Region's previous Official Plan. In 1973 the Region adopted a Regional Policy plan with amendments throughout the 1970's to solidify urban boundaries. Further core amendments to address natural heritage protection and growth management were approved. It was in 2014 that the Regional Policy Plan was reformatted into an Official Plan. An Official Plan is not intended to be a static document. In accordance with the provisions of the Planning Act, the Region is required to prepare and update its Official Plan.

In 2017, Regional Council determined that a new Official Plan was needed and directed Regional staff to commence a multi-year comprehensive study. The Planning Act requires that all Official Plans contain goals, objectives, and policies to manage and direct physical (land use) change and its effects on the cultural, social, economic, and natural environment within legislated boundaries. It is required to have policies and measures as are practicable to ensure the adequate provision of *affordable* housing, a description of the measures and procedures for informing and obtaining the views of the public, and other policies or measure as may be prescribed.

This Plan was adopted by Regional Council on XXXX, 2022. The *Province* is the approval authority for this Plan.

1.2.2. Plan Conformity

This Plan is a legal document. The Planning Act requires that all Regional and local *public works projects*, local Official Plans, amendments, land-use related by-laws, and all future *development* must conform to the approved Plan.

The Planning Act requires that local Official Plans must be updated to conform to this Plan within one year of Provincial approval.

Under the Planning Act, the Region is the approval authority for local Official Plan conformity. To assist local municipalities each policy section of this Plan contains policies to guide conformity of their Official Plans. Within this framework, local Official Plans are to provide the detailed community planning goals, objectives, and policies that implement this Plan in a manner that reflects unique local needs and circumstances.

Land-use planning is a shared responsibility between the Region and local municipalities. This responsibility is grounded in the idea that citizens are best served by effective regional and local municipal partnerships and collaboration, including the development and review of their respective Official Plans.

The NOP is required to comply with, where necessary the policy and regulatory framework established by the *Province*, as outlined in the Provincial Policy Statement (2020), the A Place to Grow: Growth Plan for the Greater Golden Horseshoe (2020), the Niagara Escarpment Plan (2017), the Greenbelt Plan (2017), and other Provincial legislation.

1.2.3. Review and Amendment

This Plan will be reviewed and amended as required in the opinion of Regional Council to meet the changing needs of the people of Niagara, and to reflect responses prompted by new issues, information, and societal values. Amendments to this Plan can be initiated by Regional Council, or in response to an application by an individual, the Council of a local municipality, or any other public body. The process for amending this Plan will be in accordance with the provisions of the Planning Act and may be exempt from Provincial approval.

1.2.4. Plan Utilization

This Plan will be used by Regional Council and local municipalities relative to making planning decisions and updating Official Plans and Zoning By-laws. This Plan will also be used by other government agencies, business, industry and private citizens in considering their own plans, investments, and programs.

1.3 How to Read the Plan

1.3.1. Relationship with Provincial Legislation

This Plan must be read in conjunction with the Provincial Policy Plans identified in 1.2.2 above.

This Plan builds upon the policy foundation provided by the Provincial legislation and provides additional and more specific land-use planning policies to address issues facing Niagara.

Within the Greenbelt Plan Area, policies of this Plan that address the same, similar, related, or overlapping matters as the Greenbelt Plan do not apply except where the policies of Growth Plan or the Greenbelt Plan provide otherwise.

Where there is a conflict between the Growth Plan, Greenbelt Plan, Niagara Escarpment Plan, or this Plan regarding the natural environment or human health, the direction that provides more protection to the natural environment or human health prevails.

1.3.2. Format

This Plan consists of text, tables, schedules, glossary of terms, figures, and comment boxes. The schedules, tables and glossary of terms must be read in the context of the related text. For the purpose of the Planning Act and the Municipal Act, Chapters 1 to 7 and the glossary of terms of this Plan, inclusive of text, schedules, and tables, shall be considered the Plan.

Figures show factual and/or conceptual information and are included in the Plan for illustrative purposes. Comment boxes are included within the Plan to add context and clarification. Figures and comment boxes are not part of the Plan and may be changed or updated from time to time by Regional Council without requiring an amendment to this Plan. Further, changes to certain schedules may be made without an amendment to the NOP where noted in policy.

Italicized terms contained in the Plan are included in the Glossary of Terms. Certain terms are used in this Plan for the purpose of achieving conformity with Provincial Plans and policies. Defined terms are intended to capture both the singular and plural forms of these terms.

Sections of this Plan may be re-numbered without amendment provided that the sequence and hierarchy of the sections are not affected by the re-numbering.

1.3.3. Horizon of this Plan

Where a specified planning horizon is required, this Plan uses the year 2051. However, in all planning decisions, it must be considered that land-use decisions may have an impact on the region well beyond this 30-year horizon. The objectives of this Plan are intended to be achieved within the horizon of this Plan. Nothing in this Plan limits the planning for *infrastructure* and *public service facilities* beyond the horizon of the Plan. However, planning for *infrastructure* will not predetermine the form, pattern, or extent of *settlement area* boundary expansions.

1.3.4. Interpretation

Where the term “Region” is used, it refers to the Corporation of the Regional Municipality of Niagara. Where the term “region” is used, it refers to the geographical area comprising the Niagara region.

It is important to consider the specific language of the policies. The choice of language is intended to distinguish between the types of policies and the nature of implementation. Auxiliary verbs, such as “shall”, “should”, and “may” are used throughout this Plan. “Shall” implies that the policy directive is mandatory and requires full compliance. For example, “Prime agricultural land and specialty crop areas shall be protected for long-term use for agriculture, *development* and site alteration shall not be permitted.” The term “should” implies that the policy should be complied with unless there is a good planning rationale. Other policies use enabling or supportive language, such as “may”, “promote”, and “encourage”, which implies that the policy is permissive and not mandatory or obligatory. There is some discretion when applying a policy with enabling or supportive language in contrast to a policy with a directive, limitation, or prohibition.

None of the policies are intended to formally commit Regional Council to provide funding for their implementation. Funding decisions will be made by Regional Council on a case-by-case basis.

1.3.5. Determining Applicability and Conformity

The Plan is intended to be read in its entirety. All policies must be considered together to determine applicability and conformity. Individual policies should not be read or interpreted in isolation. Relevant policies are to be applied to each situation. When more than one policy is relevant, a decision-maker should consider all of the relevant policies to understand how they work together. The language of each policy will assist in understanding how the policies are to be implemented.

While specific policies sometimes refer to other policies for ease of use, these cross-references do not take away from the need to read the Plan as a whole.

There is no implied priority in the order in which the policies appear, unless otherwise stated.

1.3.6. Policies Represent Minimum Standards

The policies of this Plan represent minimum standards. Decision-makers are encouraged to go beyond these minimum standards to

address matters of importance, unless doing so would conflict with any policy of this Plan.

1.4 Organization of the Niagara Official Plan

The Plan is organized into seven chapters and a Glossary of Terms.

1.4.1. Chapter 1 - Introduction – Making Our Mark

The introduction identifies Niagara’s planning context, the Pillar Statements and Directives upon which the Plan is based, the legislative basis of the Plan, a guide to reading the Plan and an outline of the plan’s structure and organization. Key Directives identify the main thrusts of work necessary to achieve the Pillar Statements relative to core Chapters and are outlined for each Chapter below.

1.4.2. Chapter 2 – Growing Region

Directive – Manage growth strategically and diversify the housing stock to accommodate all ages and incomes.

Growing Region identifies how and where growth and *development* are to occur within Niagara. It identifies population and employment forecasts, land needs and the distribution of forecasted growth, as well as Niagara’s growth strategy. This chapter contains general policies that support residential *intensification*, *redevelopment*, and other enhancements to the supply of housing to address affordability in Niagara. *Settlement area* boundaries and *fringe planning* are also addressed. There are several schedules and tables that must be read in conjunction with the policies.

1.4.3. Chapter 3 – Sustainable Region

Directive – Enhance the sustainability and *resilience* of Niagara’s built and natural environment.

Sustainable Region outlines the policy framework that will enhance the sustainability and *resilience* of the Region’s built and natural environment. Policies and schedules for the integrated Natural Environment System and watershed planning will provide for the protection of environmental features and ecological functions from adverse impacts. The policies of this chapter also give direction for climate change across all sectors, although climate change will also be addressed throughout the Plan.

1.4.4. Chapter 4 – Competitive Region

Directive – Plan and manage growth to position Niagara for economic prosperity.

The Competitive Region chapter focuses on the importance of a vital, competitive, and diverse economy, and sound tax base to position Niagara for economic prosperity. Agricultural policies direct for the protection and enhancement of Niagara's vital Agri-food sector. Employment policies identify and protect *employment areas*, establish density targets for *employment areas* and provide evaluation processes for use in converting existing or establishing future *employment areas*. Policies in this chapter also protect *mineral aggregate resources* from incompatible land uses and provide for extraction while minimizing environmental and social impacts.

1.4.5. Chapter 5 – Connected Region

Directive – Provide connections within and between communities, and outside the region.

The Connected Region chapter addresses Niagara's *infrastructure*, transportation and services existing and future needs. Policies direct for integrated planning and *development* and ensure capacity to support forecasted population and employment growth, financial sustainability and *climate change* resiliency. Transportation policies prioritize investments in public transit, the design and construction of *complete streets*, and active transportation. *Infrastructure* policies address the Region's *infrastructure* needs relating to drinking water, wastewater, waste, energy, and utility services.

1.4.6. Chapter 6 – Vibrant Region

Directive – Elevate the livability and engaging qualities of communities, facilities and attractions.

Vibrant Region focuses on elevating the livability of Niagara's communities and introduces policies related to creating vibrant urban and rural places. District Plans and Secondary Plans are identified as important areas of interest. Policies provide a framework for proactive, coordinated and comprehensive growth management planning within these defined areas. Urban design policies assist the Region in achieving a high-quality built environment through the design of the *built form* and mobility networks. Archaeology is also addressed in this chapter with policies directing for conservation of *cultural heritage resources* and early screening for *significant archaeological resources* as part of Planning Act applications.

1.4.7. Chapter 7 - Implementation

Implementation policies identify how the Plan is intended to be carried out to achieve the key directives, and focuses on identifying

consultation requirements, performance indicators, monitoring, coordination of roles, complete applications, phasing, and site-specific policies.

1.4.8. Glossary of Terms

Italicized terms contained in the Plan are defined in the Glossary of Terms.

DRAFT

September 24, 2021

CL 18-2021, September 23, 2021

Hon. Caroline Mulroney
Minister of Transportation
Ministry of Transportation
5th Flr, 777 Bay St,
Toronto, ON M7A 1Z8

SENT ELECTRONICALLY

Re: Request to Review and Amend Section 128 (Rate of Speed) of the Highway Traffic Act

Regional Council, at its meeting held on September 23, 2021, passed the following motion:

WHEREAS street design for safe driving behaviour, which includes features such as narrow lane widths, is the most important factor in creating safe streets, but lowering vehicle speeds is another important tool to improve road safety; and

WHEREAS pedestrian and cyclist fatalities increase as vehicle speed goes up and research studies have found that higher speed leads to more collisions involving children, who are more often injured in pedestrian and cycling injuries and casualties and that children are usually injured mid-block, often on residential streets, and in front of their home or a park; and

WHEREAS municipal, provincial, state, and federal governments across North America have invested in active transportation, complete streets design, and healthy community initiatives which has resulted in an increased number of pedestrians and cyclists that need to coexist with vehicles on roads, placing more pressure on setting appropriate speed limits; and

WHEREAS several municipalities across North America, including Edmonton, Toronto, Seattle, Portland, New York and hundreds of others, have reduced speed limits on local roads.

NOW THEREFORE BE IT RESOLVED:

1. That the Region of Niagara **SUPPORT** the motion brought forward by the City of St. Catharines and request the province (Ministry of Transportation Ontario) to review and amend Section 128 (Rate of Speed) of the Highway Traffic Act to adopt Vision Zero principles and reduce the statutory speed limit on a highway within a local municipality or within a built-up area from 50 kilometres per hour to 40 kilometres per hour; and

2. That this motion **BE CIRCULATED** to the local area municipalities.

Yours truly,



Ann-Marie Norio
Regional Clerk

CLK-C 2021-151

cc: Local Area Municipalities
Association of Municipalities of Ontario



NIAGARA POVERTY REDUCTION NETWORK

October 5, 2021

To: Fort Erie Council
Grimsby Council
Lincoln Council
Niagara Falls Council
Niagara-on-the-Lake Council
Pelham Council
Port Colborne Council
St. Catharines Council
Thorold Council
Wainfleet Council
Welland Council
West Lincoln Council
Niagara Regional Council

Cc: Wayne Gates, Niagara Falls MPP
Jennie Stevens, St. Catharines MPP
Jeff Burch, Niagara Centre MPP
Sam Oosterhoff, Niagara West MPP
Tony Baldinelli, Niagara Falls MP
Chris Bittle, St. Catharines MP
Vance Badawey, Niagara Centre MP
Dean Allison, Niagara West MP

To the members of our Niagara municipal councils (cc'ing our provincial and federal representatives):

We are writing on behalf of the Niagara Poverty Reduction Network (NPRN) in order to share some feedback regarding the inter-municipal Moving Transit Forward plan that our councils will be reviewing and voting on this fall. NPRN is a collective of over 30 agencies and individuals working to wipe out poverty in Niagara through education, collaboration, and advocacy to address poverty's root causes. Our vision is for all Niagara residents to live above the poverty line, which can be achieved through our mission of Niagara residents, businesses and organizations working together to improve the quality of life in Niagara.

We appreciate your consideration of our concerns. In an acute way, we recognize that investment in Niagara transit needs to come from provincial and federal governments just as much or more than from our over-burdened municipalities. In light of this, we are particularly grateful for our councils' leadership on the relevant file. Our MPPs

NIAGARA POVERTY REDUCTION NETWORK

www.WipeOutPoverty.ca

c/o United Way Niagara

63 Church St, Suite LC1, St. Catharines, ON L2R 3C4 email: info@wipeoutpoverty.ca



NIAGARA POVERTY REDUCTION NETWORK

and MPs are cc'd on this letter in order to also inform them of our concerns, and in hopes of hearing their feedback and relevant plans.

Thank you for the years of thought and consultation that you have put into the vital policy debate tied to the Moving Transit Forward plan. Thank you as well for your careful work in developing the plan's various pieces.

Re: Moving Transit Forward Service Plan, Financing, and Governance

The Moving Transit Forward model of improving transit through uploading, i.e. the Region uploading the existing lower-tier transit systems and combining them with the existing Regional system, is one that makes eminent sense to us, as this will improve coordination of our municipalities' scarce transit resources. We thus fully support the plan's core principle of funding transit through the Regional levy.

However, we are concerned by a principle simultaneously enshrined in the current version of Moving Transit Forward, to the effect that taxpayers in the lower tier municipalities are only to pay for the transit that their individual municipalities receive. This will severely limit the available municipal funds for transit expansion and improvement. The proposed rule will decrease the willingness of taxpayers both in the municipalities that currently use transit more and in the municipalities that currently use transit less from supporting significant new investment.

We thus urge you to consider a more collaborative financing model, pursuant to which higher-income Niagara municipalities agree to pay more for transit that their citizens are not currently using – so as to support our impoverished neighbours across the peninsula in a civic way, but also so as to encourage more transit and ridership within our higher-income communities, as taxpayers demand rightly demand better access to the transit that they pay for.

Our hope is that this direction will be fostered by the proposed Moving Transit Forward governance plan, which rightly enshrines a principle of representation from all municipalities on the regional transit governance body. Simultaneously, given the high economic and social stakes of transit policy, our hope is that councils' concerns about the exact appropriate structure of power-sharing within the governance model will not unduly delay the plan's implementation.

We appreciate the plan's proposal of a citizen advisory body within the transit governance model, separate from the primary governance committee. However, we urge you to incorporate citizens into the primary table, rather than leaving them out. This inclusion will permit our transit governance table to draw on the deep well of talent and goodwill among our communities' potential volunteers, and to leverage the lived experience of regular transit riders.

Transit and Intersectional Poverty Reduction

From an anti-poverty perspective, we strongly support the coordination of additional investment into transit for Niagara by all three levels of government, aimed at improving transit accessibility, availability, and quality. It is of course central to our analysis that transit is currently more used people in Niagara living in poverty than by non-impovertised people.

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Disproportionate ridership among people living in poverty flows from the reality that many people living in poverty cannot afford a car and/or gas (notwithstanding the fact that a car is generally essential in order to live anywhere in Niagara, even including the peninsula's denser/more urban areas).

As you know, better transit is key to developing our regional economy as a whole and to linking people to jobs. But our status quo in Niagara is insufficient transit (at both the lower tier/local and peninsular inter-municipal levels) and insufficiently coordinated transit (between our lower and upper tiers). The result is too many people unable to get to work opportunities in a reasonable amount of time, and/or simply unable to get to work opportunities at all.

The economic fall-out of this problem is of course felt most keenly by the low-income families and individuals who most rely on transit. Significantly, we note that the fall-out is intersectional: Indigenous, racialized, female, LGBTQ2S+, and/or disabled Niagarans are more likely to be impoverished than white, male, and/or cisgender Niagarans, due to systemic bigotry, and thus rely more on transit. On many levels, then, the Moving Transit Forward plan is justified from the perspective of human rights.

Transit and Public Health

Better transit is also important from the perspective of improving local health, for all people. In order to get to transit, people have to walk – a small but significant benefit. More use of transit would also be good from the perspective of decreasing emissions from our cars and slowing climate change – developments that would have positive implications for public health. Further, using transit is good from the perspective of mental health. It is certainly less stressful to travel by bus or train, than to drive on our increasingly congested roads.

Transit Improvement: A Positive Feedback Loop

It was observed at our NPRN Roundtable that it will be vital, precisely from an anti-poverty perspective, for our councils to develop Moving Transit Forward as a plan to make transit more appealing to people of all income levels. In reality and in public perception, transit in Niagara is currently a mode of transportation mostly for the impoverished. While the inconvenience and frequent non-availability of Niagara transit is the primary reason why higher-income people use Niagara transit much less frequently, the brand and image of Niagara transit as “the mode of the impoverished” are also a factor.

In a negative, circular way, the current result of this systemic discouragement of higher-income riders is less investment in Niagara transit, by all levels of government. Higher-income taxpayers are less likely to support investment in systems that they do not use and do not see themselves or their children using in the future. In order for Moving Transit Forward to be truly successful, then, it will have to improve the brand and image of transit. The way to achieve this (now in a positive, circular way) is to be more available and more coordinated.

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NIAGARA POVERTY REDUCTION NETWORK

Investment to achieve the necessary next stages of improvement will thus require courage and foresight on your part as council members. We are thus particularly grateful for your consideration. In light of the above, we add only that, as transit improves through the investments that you are contemplating, more taxpayers of all income levels will be able to use transit. Public support for even more investment in transit from all three levels of government will thus grow too. We urge you to embrace this positive, cascading effect.

More taxpayers across Niagara support significantly better funded and coordinated transit than is widely known. It is our privilege to speak for some of those citizens through this letter. We are grateful to you for considering their priorities.

Thank you to all of you for your leadership in these challenging, unprecedented days. The fact that our councils are prioritizing discussion of how to improve transit, as part of our pandemic recovery, is a cause for real celebration and hope.

Please feel free to reach out to NPRN regarding any aspect of this letter. We look forward to your feedback.

Best,

Aidan Johnson
(they/them/Mx)
Chair, Niagara Poverty Reduction Network

Jennifer Gauthier
(she/her/Ms)
Vice-Chair, Niagara Poverty Reduction Network



NIAGARA POVERTY REDUCTION NETWORK

NPRN Member Organizations:

Alzheimer Society of Niagara

Ample Labs

Bethlehem Housing and Support Services

CARP Niagara

Community Care of West Niagara

Community Care of St. Catharines

Credit Canada Debt Solutions

Cultivating Hope Foundation

District School Board of Niagara

ETFO Niagara Occasional Teachers

Goodwill Niagara

John Howard Society of Niagara

Niagara Catholic District School Board

Niagara College

Niagara Community Foundation

Niagara Community Legal Clinic

Niagara Falls Community Health Centre

Niagara Furniture Bank

Niagara Region Anti-Racism Association

Positive Living Niagara

Salvation Army Fort Erie

Social Justice Research Institute, Brock University

Start Me Up Niagara

St. Barnabus Anglican Church

Town of Fort Erie

United Way Niagara

Welland Public Library

Women's Place of South Niagara

YMCA

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TRANSPORTATION SERVICES

CAPITAL PROJECTS - 5 YR OVERVIEW



Agenda

- I-5 Year Capital Forecast
- 10 Year Capital Outlook
- Safety Initiatives
- Regional Vision

Capital Budget Allocation

Niagara Region's Capital Budget is broken down into four (4) main areas:

- Network Expansion
- Intersection Improvement Program
- Roads Rehabilitation Program
- Structure Rehabilitation Program

Program Definitions

➤ **Network Expansion** includes the construction of new roads, and the widening of existing roads to accommodate growth and development as part of the Region's 10-Year Capital Roads Program identified in the Transportation Master Plan.

➤ **Intersection Improvement Program** involves modifications to improve the safety of the intersection, such as adding turn lanes and curbs, resurfacing the road and changing pavement markings, installing new traffic signals, and creating roundabouts.

➤ **Roads Rehabilitation Program** involves reconstruction of roads to address deteriorating pavement conditions and improve the cross section. This may include new buried infrastructure, curb and gutter and active transportation.

➤ **Structure Rehabilitation Program** Will include one of the following strategies: **Bridge Rehabilitation** involves the modification, alteration or improvement of existing bridges on Regional Roads. The work is performed to correct deficiencies that will extend the service life or increase the load carrying capacity. **Bridge Replacement** involves the replacement of existing bridge structures that have reached the end of their service life.

I-5 Year Capital Forecast Roads Rehabilitation Program

Regional Road 3 Main Street E From Highway 140 to Barber Dr

Status
Future Project

RR 3 (Main Street E)
looking west to Dolphin St



I-5 Year Capital Forecast Roads Rehabilitation Program

Status
Road Resurfacing underway

Regional Road 98 Wilhelm Rd From Highway 3 to Forks Rd



6-10 Year Capital Forecast Structure Rehabilitation Program

Status
Future Project

Townline Road Bridge Structure Rehabilitation

Townline Rd Bridge – looking south

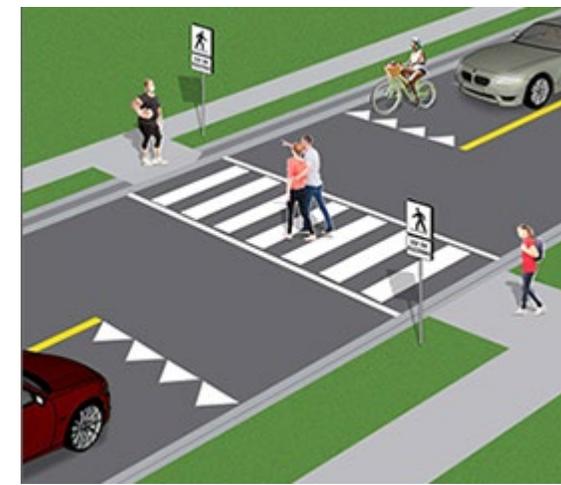
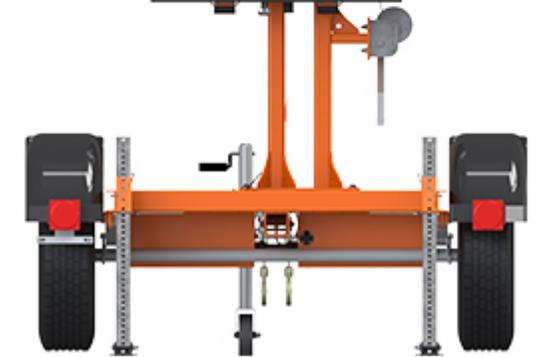
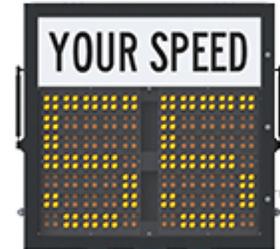


Townline Road Bridge
– west elevation



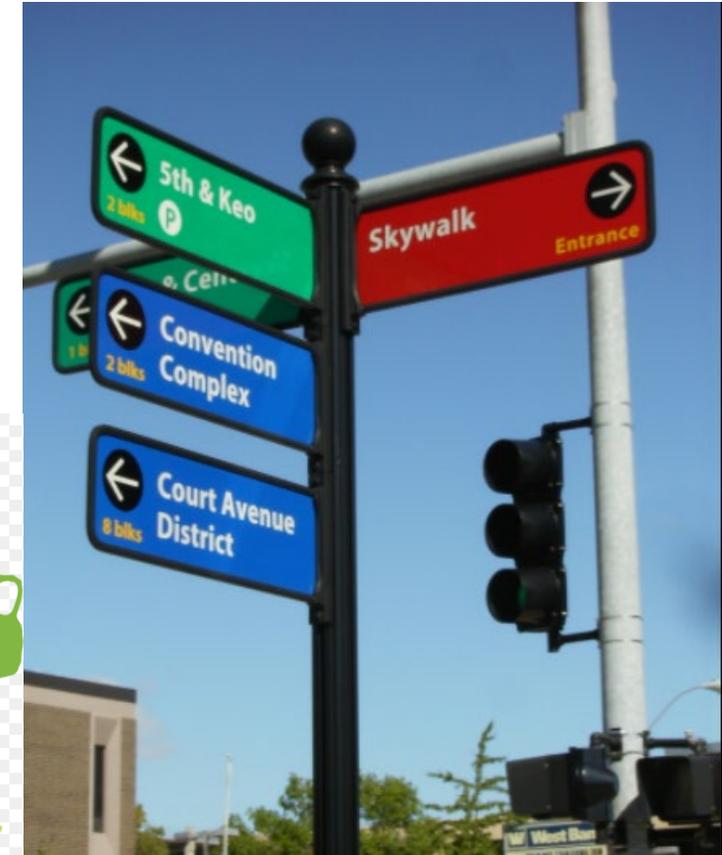
Safety Initiatives

- Vision Zero Road Safety Program
- Pavement Line Marking and Crosswalks
- Speed Display Trailer
- Sign Installations



Regional Vision

- Complete Streets
- Regional Wayfinding
- Niagara-Hamilton Trade Corridor
- New Escarpment Crossing



Thank-you

From: Jesse Boles <jessepocobia@gmail.com>
Sent: October 4, 2021 6:29 PM
To: Amber LaPointe <Amber.LaPointe@portcolborne.ca>
Subject: Delegation for BIA at Oct 12 Council

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hey Amber,

Hope this email finds you well. Could you please add me to next Monday's agenda to delegate to council regarding some downtown beautification plans we are working on. In speaking with city staff, our plans would require councils approval. Our request is for approval for us to string Edison lighting from lamppost to lamppost throughout the downtown core. Then BIA has sourced and purchased enough strings to cover a significant portion of the downtown and is prepared to pay the cost of professional installation from a licensed contractor as well as ongoing maintenance as well as reimburse the city for the electrical usage.

Attached for visualization is what they have done in downtown St. Catharines which is exactly what we are looking to do while of course avoiding crossing driveways, roadways or other obstructions. Chris and I have spoke and he has no objections subject to a list of stipulations he's provided.

Let me know if you require anything further.





Jesse W. Boles | Chair

Downtown Port Colborne
BIA Board of Management
P.O. Box 272
Port Colborne, ON L3K 4W1
Office (289) 836-9006
Direct (905) 359-5350
Sent from my iPhone

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PORT COLBORNE

Memorandum

To: Mayor Steele and Members of Council
From: Councillors Ron Bodner and Gary Bruno
Date: October 12, 2021
Re: Subject of Memo

The Niagara Central Dorothy Rungeling Airport Commission (NCDRAC) over the last 3 years has been focused on both efficiencies and revenue opportunities at the airport in order to limit the annual current municipal subsidy and over time to attempt to reduce it. To date the NCDRAC has not had to request any increase in the municipal subsidy during this term (including the upcoming 2022 budget).

On the revenue side the Commission has identified a shortage in the marketplace of rental hangars in the area. Currently we have a waiting list of 17 pilots requesting a hangar. The Commission has run a number of business case scenarios based on different types of hangars, construction material, layout configurations and market rents in the sector.

In appendix A, attached is that final business case analysis as well as the need for a loan of up to \$600,000 construction as well as the approved proposal by the City of Welland (Economic Development Fund). The Commission is finalizing its construction costs and will only proceed if the business plan still remains viable. The approval of having finance in place for up to \$600,000 is vital in order to sign building contracts and pilots committing too leases ahead of construction.

Like all operations at the airport, the 4 municipalities in the ownership group are ultimately responsible on a per capita proportional basis for all risks. At the time of writing this memo each of the other three partner municipalities have approved this proposal.

We are requesting that the following motion be approved:

That the Council of the City of Port Colborne supports the City of Welland's approval for a \$600,000 15-year loan (monthly payments) to the Niagara Central Dorothy Rungeling Airport Commission (NCDRAC) for the construction of 10 T hangars; and

That Council authorizes the City Clerk and Mayor to sign any necessary agreements and by-laws to advance the funding.

Respectfully submitted for your consideration,

Gary Bruno

Ron Bodner

City Councillor representatives on the NCDRA Commission



City of Welland
Corporate Services
Office of the City Clerk
60 East Main Street, Welland, ON L3B 3X4
Phone: 905-735-1700 Ext. 2159 | Fax: 905-732-1919
Email: clerk@welland.ca | www.welland.ca

Memo from Councillor
Bodner and Bruno
Appendix A

September 22, 2021

File No. 13-50

SENT VIA EMAIL

Town of Pelham
P.O. Box 400
20 Pelham Town Square
Fonthill, ON L0S 1E0

Attention: Ms. Holly Willford, Town Clerk

City of Port Colborne
66 Charlotte Street
Port Colborne, ON L3K 3C8

Attention: Ms. Amber LaPointe, City Clerk

Township of Wainfleet
P.O. Box 400
31940 Highway #3
Wainfleet, ON L0S 1V0

Attention: Mr. William Kolasa, Town Clerk

Dear Mr. Kolasa:

Re: September 14, 2021 – WELLAND CITY COUNCIL

At its meeting of September 14, 2021, Welland City Council passed the following motion:

“THAT THE COUNCIL OF THE CITY OF WELLAND approves the proposal for a \$600,000 15-year loan (monthly payments) to the Niagara Central Dorothy Rungeling Airport Commission (NCDRAC) for the construction of 10 T hangars; and further

September 22, 2021

THAT Welland City Council authorizes the City Clerk to prepare all necessary agreements and By-laws to advance the funding.”

Yours truly,



Tara Stephens
City Clerk

TS:cap

COUNCIL
CORPORATE SERVICES
FINANCE DIVISION

APPROVALS	
DIRECTOR	
CFO	
CAO	

13-50

REPORT FIN-2021-25
SEPTEMBER 7, 2021

SUBJECT: CITY OF WELLAND FINANCING OF NIAGARA CENTRAL
DOROTHY RUNGELING AIRPORT COMMISSION

AUTHOR: ELIZABETH PANKOFF, MBA, CPA, CGA
MANAGER OF BUDGETS & FINANCIAL REPORTING/DEPUTY
TREASURER

APPROVING DIRECTOR: STEVE ZORBAS, CPA, CMA, B.Comm, DPA,
CAO / DIRECTOR, CORPORATE SERVICES / CHIEF FINANCIAL
OFFICER / TREASURER

RECOMMENDATIONS:

THAT THE COUNCIL OF THE CITY OF WELLAND approves the proposal for a \$600,000 15-year loan (monthly payments) to the Niagara Central Dorothy Rungeling Airport Commission (NCDRAC) for the construction of 10 T hangars; and further

THAT Welland City Council authorizes the City Clerk to prepare all necessary agreements and By-laws to advance the funding.

ORIGIN AND BACKGROUND:

NCDRAC has provided a loan proposal requesting \$600,000 for the construction of 10 T hangars at the Niagara Central Dorothy Rungeling Airport for Council consideration as outlined in Appendix A.

COMMENTS AND ANALYSIS:

Staff recommends financing with a 15-year amortizing loan at an annual interest rate of 3.75%. The repayment of the loan from NCDRAC will commence in December 2021 as outlined in Appendix B.

FINANCIAL CONSIDERATION:

Appendix B summarizes the monthly payments. The total interest to be earned on the loan is approximately \$185,000.

This financing will be funded from the Infrastructure Renewal Reserve fund and all interest earned will remain in this fund.

OTHER DEPARTMENT IMPLICATIONS:

Not applicable.

SUMMARY AND CONCLUSION:

Staff recommends financing the construction of 10 T hangers with a 15-year loan (monthly payments) to NCDRAC. The loan will be funded from the Infrastructure Renewal Reserve fund with the repayment to commence in December 2021 as outlined in Appendix B.

ATTACHMENTS:

Appendix A – NCDRAC Hanger Loan Proposal

Appendix B – Monthly Payment Schedule for 15-year Period

Good Morning Steve

Last evening at our Commission meeting we brought forward the results of our recent discussion to the Commission. The Commission then authorized the attached financial plan that supports the request to the City of Welland for your consideration and response for a construction loan for up to \$600,000 for 10 T hangars at the NCDR Airport . See attachment!

The Commission wishes to thank the City of Welland for this opportunity and looks forward to any questions and your reply.

Sincerely

John MacLellan

Chair NCDRAC

NCDRA Commission Hangar Loan Proposal August 2021

Input Values	
SENARIO - 10 T Hangars	
Mortgage	\$600,000
Interest Rate	3.75
Term	15
Monthly Hangar Fee	635
Number of Hangars	10
Insurance	3000
Annual Property Tax	11000
Annual Misc	1000



Calculated Values Annually	
SENARIO - 10 T Hangars	
Revenue	
Annual Fee/hanger	\$76,200.00
Annual Operating Cost	
Insurance at \$3000	\$3,000.00
Property tax at \$11,000	\$11,000.00
Annual Misc at \$1,000	\$1,000.00
Mortgage (calculated value)	
Annual Mortgage Payments	\$52,256.61
Total CASH EXPENSE	-\$67,256.61
NET INCOME/LOSS	\$8,943.39
End of Term	15
Revenue	\$1,143,000.00
Expenses without Mortgage	\$225,000.00
Mortgage Payments	\$783,849.17
Net INCOME/LOSS	\$134,150.83

Calculated Values Monthly	
SENARIO - 10 T Hangars	
Revenue	
Annual Fee/hanger	\$6,350.00
Annual Operating Cost	
Insurance at 3,000	\$250.00
PROPERTY TAX AT \$11,000	\$916.67
Annual Misc at \$1,000	\$83.33
Mortgage (calculated value)	
Annual Mortgage Payments	\$4,354.72
Total CASH EXPENSE	-\$5,604.72
NET INCOME/LOSS	\$745.28

Monthly Payment Schedule

Principal Amount	\$ 600,000.00
Annual Interest Rate	3.75 %
Loan Term (Year)	15
Debenture Date (mm/dd/yyyy)	11-01-2021
Maturity Date (mm/dd/yyyy)	11-01-2036
Payment Frequency	Monthly
Loan Type	Amortizing

Payment Date	Total Payment	Principal Amount	Interest Amount	Principal Balance
12-01-2021	\$ 4,363.33	\$ 2,488.33	\$ 1,875.00	\$ 597,511.67
01-01-2022	\$ 4,363.33	\$ 2,496.11	\$ 1,867.22	\$ 595,015.56
02-01-2022	\$ 4,363.33	\$ 2,503.91	\$ 1,859.42	\$ 592,511.65
03-01-2022	\$ 4,363.33	\$ 2,511.73	\$ 1,851.60	\$ 589,999.92
04-01-2022	\$ 4,363.33	\$ 2,519.58	\$ 1,843.75	\$ 587,480.34
05-01-2022	\$ 4,363.33	\$ 2,527.45	\$ 1,835.88	\$ 584,952.89
06-01-2022	\$ 4,363.33	\$ 2,535.35	\$ 1,827.98	\$ 582,417.54
07-01-2022	\$ 4,363.33	\$ 2,543.28	\$ 1,820.05	\$ 579,874.26
08-01-2022	\$ 4,363.33	\$ 2,551.22	\$ 1,812.11	\$ 577,323.04
09-01-2022	\$ 4,363.33	\$ 2,559.20	\$ 1,804.13	\$ 574,763.84
10-01-2022	\$ 4,363.33	\$ 2,567.19	\$ 1,796.14	\$ 572,196.65
11-01-2022	\$ 4,363.33	\$ 2,575.22	\$ 1,788.11	\$ 569,621.43
12-01-2022	\$ 4,363.33	\$ 2,583.26	\$ 1,780.07	\$ 567,038.17
01-01-2023	\$ 4,363.33	\$ 2,591.34	\$ 1,771.99	\$ 564,446.83
02-01-2023	\$ 4,363.33	\$ 2,599.43	\$ 1,763.90	\$ 561,847.40
03-01-2023	\$ 4,363.33	\$ 2,607.56	\$ 1,755.77	\$ 559,239.84
04-01-2023	\$ 4,363.33	\$ 2,615.71	\$ 1,747.62	\$ 556,624.13
05-01-2023	\$ 4,363.33	\$ 2,623.88	\$ 1,739.45	\$ 554,000.25
06-01-2023	\$ 4,363.33	\$ 2,632.08	\$ 1,731.25	\$ 551,368.17
07-01-2023	\$ 4,363.33	\$ 2,640.30	\$ 1,723.03	\$ 548,727.87
08-01-2023	\$ 4,363.33	\$ 2,648.56	\$ 1,714.77	\$ 546,079.31
09-01-2023	\$ 4,363.33	\$ 2,656.83	\$ 1,706.50	\$ 543,422.48
10-01-2023	\$ 4,363.33	\$ 2,665.13	\$ 1,698.20	\$ 540,757.35
11-01-2023	\$ 4,363.33	\$ 2,673.46	\$ 1,689.87	\$ 538,083.89
12-01-2023	\$ 4,363.33	\$ 2,681.82	\$ 1,681.51	\$ 535,402.07
01-01-2024	\$ 4,363.33	\$ 2,690.20	\$ 1,673.13	\$ 532,711.87
02-01-2024	\$ 4,363.33	\$ 2,698.61	\$ 1,664.72	\$ 530,013.26
03-01-2024	\$ 4,363.33	\$ 2,707.04	\$ 1,656.29	\$ 527,306.22
04-01-2024	\$ 4,363.33	\$ 2,715.50	\$ 1,647.83	\$ 524,590.72
05-01-2024	\$ 4,363.33	\$ 2,723.98	\$ 1,639.35	\$ 521,866.74
06-01-2024	\$ 4,363.33	\$ 2,732.50	\$ 1,630.83	\$ 519,134.24
07-01-2024	\$ 4,363.33	\$ 2,741.04	\$ 1,622.29	\$ 516,393.20
08-01-2024	\$ 4,363.33	\$ 2,749.60	\$ 1,613.73	\$ 513,643.60
09-01-2024	\$ 4,363.33	\$ 2,758.19	\$ 1,605.14	\$ 510,885.41
10-01-2024	\$ 4,363.33	\$ 2,766.81	\$ 1,596.52	\$ 508,118.60
11-01-2024	\$ 4,363.33	\$ 2,775.46	\$ 1,587.87	\$ 505,343.14
12-01-2024	\$ 4,363.33	\$ 2,784.13	\$ 1,579.20	\$ 502,559.01
01-01-2025	\$ 4,363.33	\$ 2,792.83	\$ 1,570.50	\$ 499,766.18

Payment Date	Total Payment	Principal Amount	Interest Amount	Principal Balance
02-01-2025	\$ 4,363.33	\$ 2,801.56	\$ 1,561.77	\$ 496,964.62
03-01-2025	\$ 4,363.33	\$ 2,810.32	\$ 1,553.01	\$ 494,154.30
04-01-2025	\$ 4,363.33	\$ 2,819.10	\$ 1,544.23	\$ 491,335.20
05-01-2025	\$ 4,363.33	\$ 2,827.91	\$ 1,535.42	\$ 488,507.29
06-01-2025	\$ 4,363.33	\$ 2,836.74	\$ 1,526.59	\$ 485,670.55
07-01-2025	\$ 4,363.33	\$ 2,845.61	\$ 1,517.72	\$ 482,824.94
08-01-2025	\$ 4,363.33	\$ 2,854.50	\$ 1,508.83	\$ 479,970.44
09-01-2025	\$ 4,363.33	\$ 2,863.42	\$ 1,499.91	\$ 477,107.02
10-01-2025	\$ 4,363.33	\$ 2,872.37	\$ 1,490.96	\$ 474,234.65
11-01-2025	\$ 4,363.33	\$ 2,881.35	\$ 1,481.98	\$ 471,353.30
12-01-2025	\$ 4,363.33	\$ 2,890.35	\$ 1,472.98	\$ 468,462.95
01-01-2026	\$ 4,363.33	\$ 2,899.38	\$ 1,463.95	\$ 465,563.57
02-01-2026	\$ 4,363.33	\$ 2,908.44	\$ 1,454.89	\$ 462,655.13
03-01-2026	\$ 4,363.33	\$ 2,917.53	\$ 1,445.80	\$ 459,737.60
04-01-2026	\$ 4,363.33	\$ 2,926.65	\$ 1,436.68	\$ 456,810.95
05-01-2026	\$ 4,363.33	\$ 2,935.80	\$ 1,427.53	\$ 453,875.15
06-01-2026	\$ 4,363.33	\$ 2,944.97	\$ 1,418.36	\$ 450,930.18
07-01-2026	\$ 4,363.33	\$ 2,954.17	\$ 1,409.16	\$ 447,976.01
08-01-2026	\$ 4,363.33	\$ 2,963.40	\$ 1,399.93	\$ 445,012.61
09-01-2026	\$ 4,363.33	\$ 2,972.67	\$ 1,390.66	\$ 442,039.94
10-01-2026	\$ 4,363.33	\$ 2,981.96	\$ 1,381.37	\$ 439,057.98
11-01-2026	\$ 4,363.33	\$ 2,991.27	\$ 1,372.06	\$ 436,066.71
12-01-2026	\$ 4,363.33	\$ 3,000.62	\$ 1,362.71	\$ 433,066.09
01-01-2027	\$ 4,363.33	\$ 3,010.00	\$ 1,353.33	\$ 430,056.09
02-01-2027	\$ 4,363.33	\$ 3,019.40	\$ 1,343.93	\$ 427,036.69
03-01-2027	\$ 4,363.33	\$ 3,028.84	\$ 1,334.49	\$ 424,007.85
04-01-2027	\$ 4,363.33	\$ 3,038.31	\$ 1,325.02	\$ 420,969.54
05-01-2027	\$ 4,363.33	\$ 3,047.80	\$ 1,315.53	\$ 417,921.74
06-01-2027	\$ 4,363.33	\$ 3,057.32	\$ 1,306.01	\$ 414,864.42
07-01-2027	\$ 4,363.33	\$ 3,066.88	\$ 1,296.45	\$ 411,797.54
08-01-2027	\$ 4,363.33	\$ 3,076.46	\$ 1,286.87	\$ 408,721.08
09-01-2027	\$ 4,363.33	\$ 3,086.08	\$ 1,277.25	\$ 405,635.00
10-01-2027	\$ 4,363.33	\$ 3,095.72	\$ 1,267.61	\$ 402,539.28
11-01-2027	\$ 4,363.33	\$ 3,105.39	\$ 1,257.94	\$ 399,433.89
12-01-2027	\$ 4,363.33	\$ 3,115.10	\$ 1,248.23	\$ 396,318.79
01-01-2028	\$ 4,363.33	\$ 3,124.83	\$ 1,238.50	\$ 393,193.96
02-01-2028	\$ 4,363.33	\$ 3,134.60	\$ 1,228.73	\$ 390,059.36
03-01-2028	\$ 4,363.33	\$ 3,144.39	\$ 1,218.94	\$ 386,914.97
04-01-2028	\$ 4,363.33	\$ 3,154.22	\$ 1,209.11	\$ 383,760.75
05-01-2028	\$ 4,363.33	\$ 3,164.08	\$ 1,199.25	\$ 380,596.67
06-01-2028	\$ 4,363.33	\$ 3,173.97	\$ 1,189.36	\$ 377,422.70
07-01-2028	\$ 4,363.33	\$ 3,183.88	\$ 1,179.45	\$ 374,238.82
08-01-2028	\$ 4,363.33	\$ 3,193.83	\$ 1,169.50	\$ 371,044.99
09-01-2028	\$ 4,363.33	\$ 3,203.81	\$ 1,159.52	\$ 367,841.18
10-01-2028	\$ 4,363.33	\$ 3,213.83	\$ 1,149.50	\$ 364,627.35
11-01-2028	\$ 4,363.33	\$ 3,223.87	\$ 1,139.46	\$ 361,403.48
12-01-2028	\$ 4,363.33	\$ 3,233.94	\$ 1,129.39	\$ 358,169.54
01-01-2029	\$ 4,363.33	\$ 3,244.05	\$ 1,119.28	\$ 354,925.49

Payment Date	Total Payment	Principal Amount	Interest Amount	Principal Balance
02-01-2029	\$ 4,363.33	\$ 3,254.19	\$ 1,109.14	\$ 351,671.30
03-01-2029	\$ 4,363.33	\$ 3,264.36	\$ 1,098.97	\$ 348,406.94
04-01-2029	\$ 4,363.33	\$ 3,274.56	\$ 1,088.77	\$ 345,132.38
05-01-2029	\$ 4,363.33	\$ 3,284.79	\$ 1,078.54	\$ 341,847.59
06-01-2029	\$ 4,363.33	\$ 3,295.06	\$ 1,068.27	\$ 338,552.53
07-01-2029	\$ 4,363.33	\$ 3,305.35	\$ 1,057.98	\$ 335,247.18
08-01-2029	\$ 4,363.33	\$ 3,315.68	\$ 1,047.65	\$ 331,931.50
09-01-2029	\$ 4,363.33	\$ 3,326.04	\$ 1,037.29	\$ 328,605.46
10-01-2029	\$ 4,363.33	\$ 3,336.44	\$ 1,026.89	\$ 325,269.02
11-01-2029	\$ 4,363.33	\$ 3,346.86	\$ 1,016.47	\$ 321,922.16
12-01-2029	\$ 4,363.33	\$ 3,357.32	\$ 1,006.01	\$ 318,564.84
01-01-2030	\$ 4,363.33	\$ 3,367.81	\$ 995.52	\$ 315,197.03
02-01-2030	\$ 4,363.33	\$ 3,378.34	\$ 984.99	\$ 311,818.69
03-01-2030	\$ 4,363.33	\$ 3,388.90	\$ 974.43	\$ 308,429.79
04-01-2030	\$ 4,363.33	\$ 3,399.49	\$ 963.84	\$ 305,030.30
05-01-2030	\$ 4,363.33	\$ 3,410.11	\$ 953.22	\$ 301,620.19
06-01-2030	\$ 4,363.33	\$ 3,420.77	\$ 942.56	\$ 298,199.42
07-01-2030	\$ 4,363.33	\$ 3,431.46	\$ 931.87	\$ 294,767.96
08-01-2030	\$ 4,363.33	\$ 3,442.18	\$ 921.15	\$ 291,325.78
09-01-2030	\$ 4,363.33	\$ 3,452.94	\$ 910.39	\$ 287,872.84
10-01-2030	\$ 4,363.33	\$ 3,463.73	\$ 899.60	\$ 284,409.11
11-01-2030	\$ 4,363.33	\$ 3,474.55	\$ 888.78	\$ 280,934.56
12-01-2030	\$ 4,363.33	\$ 3,485.41	\$ 877.92	\$ 277,449.15
01-01-2031	\$ 4,363.33	\$ 3,496.30	\$ 867.03	\$ 273,952.85
02-01-2031	\$ 4,363.33	\$ 3,507.23	\$ 856.10	\$ 270,445.62
03-01-2031	\$ 4,363.33	\$ 3,518.19	\$ 845.14	\$ 266,927.43
04-01-2031	\$ 4,363.33	\$ 3,529.18	\$ 834.15	\$ 263,398.25
05-01-2031	\$ 4,363.33	\$ 3,540.21	\$ 823.12	\$ 259,858.04
06-01-2031	\$ 4,363.33	\$ 3,551.27	\$ 812.06	\$ 256,306.77
07-01-2031	\$ 4,363.33	\$ 3,562.37	\$ 800.96	\$ 252,744.40
08-01-2031	\$ 4,363.33	\$ 3,573.50	\$ 789.83	\$ 249,170.90
09-01-2031	\$ 4,363.33	\$ 3,584.67	\$ 778.66	\$ 245,586.23
10-01-2031	\$ 4,363.33	\$ 3,595.87	\$ 767.46	\$ 241,990.36
11-01-2031	\$ 4,363.33	\$ 3,607.11	\$ 756.22	\$ 238,383.25
12-01-2031	\$ 4,363.33	\$ 3,618.38	\$ 744.95	\$ 234,764.87
01-01-2032	\$ 4,363.33	\$ 3,629.69	\$ 733.64	\$ 231,135.18
02-01-2032	\$ 4,363.33	\$ 3,641.03	\$ 722.30	\$ 227,494.15
03-01-2032	\$ 4,363.33	\$ 3,652.41	\$ 710.92	\$ 223,841.74
04-01-2032	\$ 4,363.33	\$ 3,663.82	\$ 699.51	\$ 220,177.92
05-01-2032	\$ 4,363.33	\$ 3,675.27	\$ 688.06	\$ 216,502.65
06-01-2032	\$ 4,363.33	\$ 3,686.76	\$ 676.57	\$ 212,815.89
07-01-2032	\$ 4,363.33	\$ 3,698.28	\$ 665.05	\$ 209,117.61
08-01-2032	\$ 4,363.33	\$ 3,709.84	\$ 653.49	\$ 205,407.77
09-01-2032	\$ 4,363.33	\$ 3,721.43	\$ 641.90	\$ 201,686.34
10-01-2032	\$ 4,363.33	\$ 3,733.06	\$ 630.27	\$ 197,953.28
11-01-2032	\$ 4,363.33	\$ 3,744.73	\$ 618.60	\$ 194,208.55
12-01-2032	\$ 4,363.33	\$ 3,756.43	\$ 606.90	\$ 190,452.12
01-01-2033	\$ 4,363.33	\$ 3,768.17	\$ 595.16	\$ 186,683.95

Payment Date	Total Payment	Principal Amount	Interest Amount	Principal Balance
02-01-2033	\$ 4,363.33	\$ 3,779.94	\$ 583.39	\$ 182,904.01
03-01-2033	\$ 4,363.33	\$ 3,791.75	\$ 571.58	\$ 179,112.26
04-01-2033	\$ 4,363.33	\$ 3,803.60	\$ 559.73	\$ 175,308.66
05-01-2033	\$ 4,363.33	\$ 3,815.49	\$ 547.84	\$ 171,493.17
06-01-2033	\$ 4,363.33	\$ 3,827.41	\$ 535.92	\$ 167,665.76
07-01-2033	\$ 4,363.33	\$ 3,839.37	\$ 523.96	\$ 163,826.39
08-01-2033	\$ 4,363.33	\$ 3,851.37	\$ 511.96	\$ 159,975.02
09-01-2033	\$ 4,363.33	\$ 3,863.41	\$ 499.92	\$ 156,111.61
10-01-2033	\$ 4,363.33	\$ 3,875.48	\$ 487.85	\$ 152,236.13
11-01-2033	\$ 4,363.33	\$ 3,887.59	\$ 475.74	\$ 148,348.54
12-01-2033	\$ 4,363.33	\$ 3,899.74	\$ 463.59	\$ 144,448.80
01-01-2034	\$ 4,363.33	\$ 3,911.93	\$ 451.40	\$ 140,536.87
02-01-2034	\$ 4,363.33	\$ 3,924.15	\$ 439.18	\$ 136,612.72
03-01-2034	\$ 4,363.33	\$ 3,936.42	\$ 426.91	\$ 132,676.30
04-01-2034	\$ 4,363.33	\$ 3,948.72	\$ 414.61	\$ 128,727.58
05-01-2034	\$ 4,363.33	\$ 3,961.06	\$ 402.27	\$ 124,766.52
06-01-2034	\$ 4,363.33	\$ 3,973.43	\$ 389.90	\$ 120,793.09
07-01-2034	\$ 4,363.33	\$ 3,985.85	\$ 377.48	\$ 116,807.24
08-01-2034	\$ 4,363.33	\$ 3,998.31	\$ 365.02	\$ 112,808.93
09-01-2034	\$ 4,363.33	\$ 4,010.80	\$ 352.53	\$ 108,798.13
10-01-2034	\$ 4,363.33	\$ 4,023.34	\$ 339.99	\$ 104,774.79
11-01-2034	\$ 4,363.33	\$ 4,035.91	\$ 327.42	\$ 100,738.88
12-01-2034	\$ 4,363.33	\$ 4,048.52	\$ 314.81	\$ 96,690.36
01-01-2035	\$ 4,363.33	\$ 4,061.17	\$ 302.16	\$ 92,629.19
02-01-2035	\$ 4,363.33	\$ 4,073.86	\$ 289.47	\$ 88,555.33
03-01-2035	\$ 4,363.33	\$ 4,086.59	\$ 276.74	\$ 84,468.74
04-01-2035	\$ 4,363.33	\$ 4,099.37	\$ 263.96	\$ 80,369.37
05-01-2035	\$ 4,363.33	\$ 4,112.18	\$ 251.15	\$ 76,257.19
06-01-2035	\$ 4,363.33	\$ 4,125.03	\$ 238.30	\$ 72,132.16
07-01-2035	\$ 4,363.33	\$ 4,137.92	\$ 225.41	\$ 67,994.24
08-01-2035	\$ 4,363.33	\$ 4,150.85	\$ 212.48	\$ 63,843.39
09-01-2035	\$ 4,363.33	\$ 4,163.82	\$ 199.51	\$ 59,679.57
10-01-2035	\$ 4,363.33	\$ 4,176.83	\$ 186.50	\$ 55,502.74
11-01-2035	\$ 4,363.33	\$ 4,189.88	\$ 173.45	\$ 51,312.86
12-01-2035	\$ 4,363.33	\$ 4,202.98	\$ 160.35	\$ 47,109.88
01-01-2036	\$ 4,363.33	\$ 4,216.11	\$ 147.22	\$ 42,893.77
02-01-2036	\$ 4,363.33	\$ 4,229.29	\$ 134.04	\$ 38,664.48
03-01-2036	\$ 4,363.33	\$ 4,242.50	\$ 120.83	\$ 34,421.98
04-01-2036	\$ 4,363.33	\$ 4,255.76	\$ 107.57	\$ 30,166.22
05-01-2036	\$ 4,363.33	\$ 4,269.06	\$ 94.27	\$ 25,897.16
06-01-2036	\$ 4,363.33	\$ 4,282.40	\$ 80.93	\$ 21,614.76
07-01-2036	\$ 4,363.33	\$ 4,295.78	\$ 67.55	\$ 17,318.98
08-01-2036	\$ 4,363.33	\$ 4,309.21	\$ 54.12	\$ 13,009.77
09-01-2036	\$ 4,363.33	\$ 4,322.67	\$ 40.66	\$ 8,687.10
10-01-2036	\$ 4,363.33	\$ 4,336.18	\$ 27.15	\$ 4,350.92
11-01-2036	\$ 4,364.52	\$ 4,350.92	\$ 13.60	\$ 00.00
	\$ 785,400.59	\$ 600,000.00	\$ 185,400.59	



**Meeting
Environmental Advisory Committee
December 9, 2020, 6:00 p.m.**

The following were in attendance:

Staff: Darlene Suddard
Janice Peyton

Public Members: George McKibbon
Jack Hellinga
Ryan Waines
Steven Rivers
Clayton Nadeau
Norbert Gieger
Kerry Royer

As a COVID-19 precaution, city staff and the chair met in person at the Engineering and Operations Centre. The rest of the committee joined on Microsoft Teams.

1. Call to Order

George called the meeting to order at 6:05 p.m.

2. Adoption of the Agenda

Moved by Norbert Gieger
Seconded by Jack Hellinga

That the agenda dated December 9, 2020 be accepted as circulated.
CARRIED.

3. Disclosures of Interest

Nil.

4. Approval / Review of Previous Meeting Minutes

Moved by Ryan Waines
Seconded by Steven Rivers

That the minutes of October 14, 2020 be accepted as written.
CARRIED.

5. Guests: Niagara Peninsula Conservation Authority Representatives

NPCA CAO Chandra Sharma, Senior Manager of Water Resources Steve Miller, and Community Coordinator (EAC Member) Kerry Royer were in attendance to provide a presentation on actions that could be taken to address coastal and infrastructure concerns and actions that could be taken better protect the ground water aquifers. Mr. Miller gave the presentation. A copy of his powerpoint presentation and notes on his presentation written by George and confirmed by Mr. Miller by email are attached.

6. Items Arising from Previous Minutes

a) Additional Vale CBRA Recommendations

George provided a brief history of the Vale Community Based Risk Assessment. A copy is attached to the minutes. Norbert, Jack, Harry, Trent and George met and decided on the following additional recommendations:

1. That the City of Port Colborne add a map schedule or appendix to the City of Port Colborne Official Plan setting out the Nickel Concentrations throughout Port Colborne (Map #4 of the City Community Based Risk Assessment) and together with a statement setting out the requirements to undertake remediation and/or risk assessment where a land use change to a more sensitive use is proposed and nickel concentrations exceed Ontario Regulation 153/04 standards:
2. That the City of Port Colborne request from MECP a statement as to which aspects of a the CBRA risk assessment are agreed to by MECP and can be used in the preparation of a risk assessment when a land use change is proposed to a more sensitive use; and
3. That the City of Port Colborne set aside some of the community monies Vale proposes for the purpose of funding remediation/risk assessment within areas planned for urban growth which overlap the areas affected by Nickel Contamination (Map 4 above).

Moved by Norbert Gieger
Seconded by Jack Hellinga

That the Vale CBRA recommendations be provided to Council.
CARRIED.

In future, the committee will consider the suggestion of incorporating some of Map 4 into the Zoning by-law.

b) Provincial Policy Statement 2020 Follow-up

Jungbunzlauer representatives will speak to this item at the next committee meeting. Ryan will coordinate this.

c) Community Gardens Update and Review

Clayton and Trent have been working on this item. Further discussion will take place at the next meeting.

d) Development Charges and Parkland Dedication

Steven provided a review of Parkland Dedication, Development Charges and the New Community Benefits Charges. A copy is attached to the minutes. This information will be included in the committee's response to the community gardens request.

7. New/Other Business

Nil.

8. Next Meeting/Adjourn

With no further business to discuss, the meeting be adjourned at 7:30 p.m.

The next EAC meeting will be on February 10, 2021 at 6:00 pm.

Item 5



NIAGARA PENINSULA
CONSERVATION
AUTHORITY

Port Colborne Environmental Advisory Committee

Dec 9th, 2020



Conservation
ONTARIO

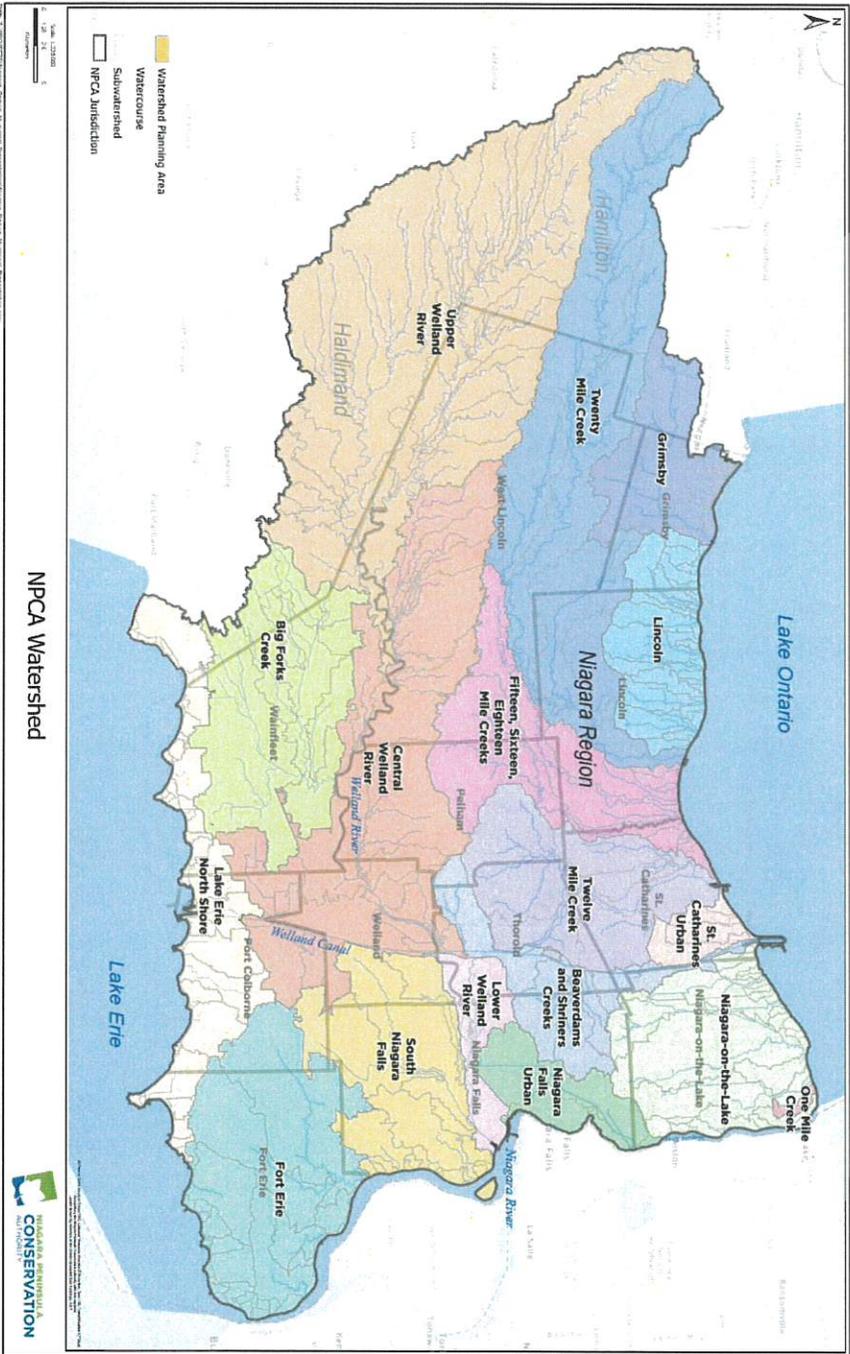


NIAGARA PENINSULA
CONSERVATION
AUTHORITY

Presentation Outline

-
- Jurisdiction and Context
 - Watershed Management
 - Floodplain Management
 - Flood Forecasting and Warning
 - Aquifer Protection – Potential Courses of Action
 - NPCA Resources and Support
 - Going Forward

Jurisdiction



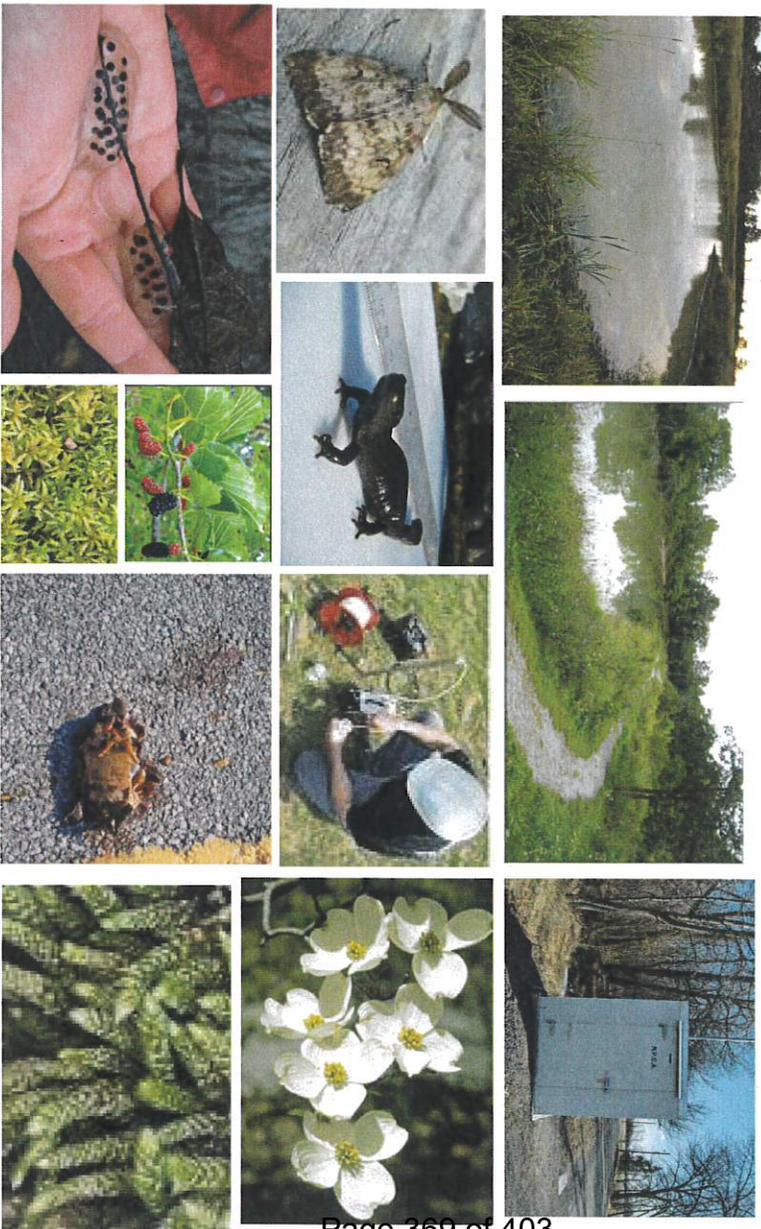
NPCA Watershed



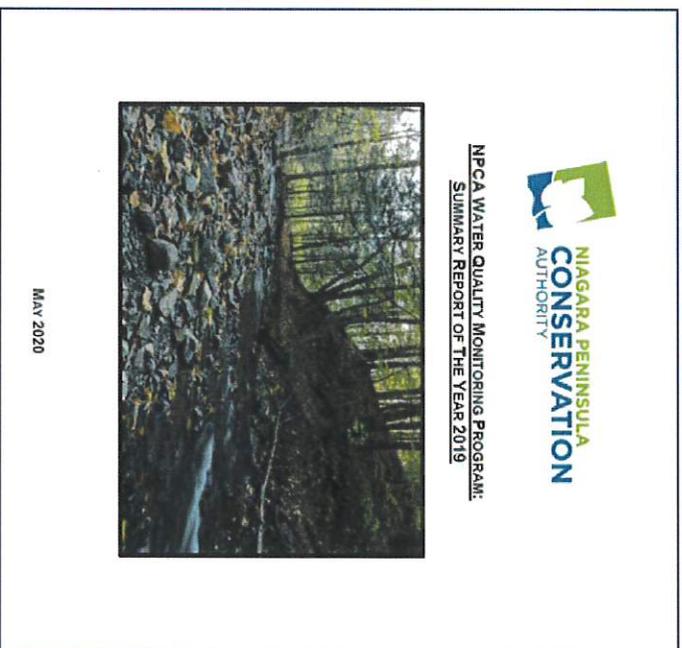
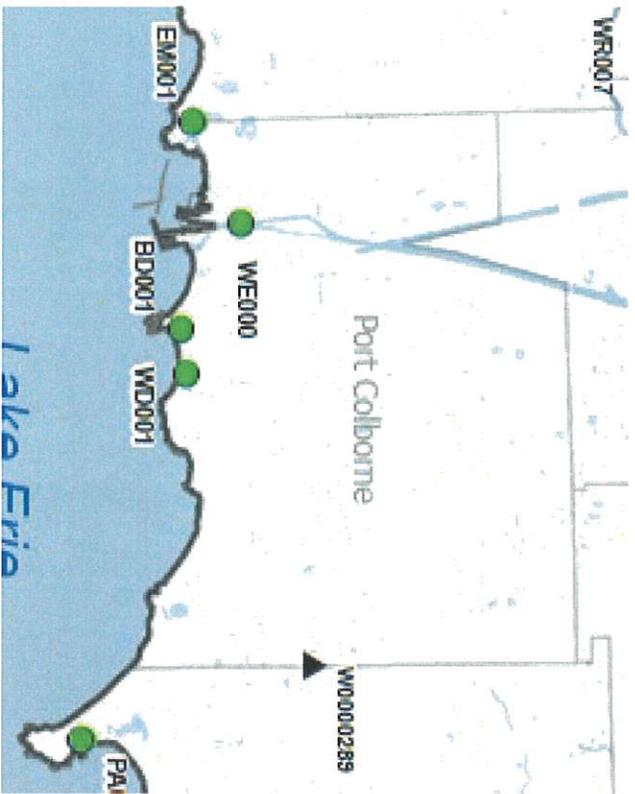
520,000 Residents
 242,900 ha Watershed
 Jurisdiction
 41 Conservation Areas
 2,853 ha NPCA Owned
 Land
 138 Local Waterways
 2 Great Lakes
 15 Municipal Partners

Integrated Watershed Management & Science

- Ecosystem Monitoring
- Watershed Planning
- Water Quality Monitoring
- Source Water Protection
- Ecosystem Restoration

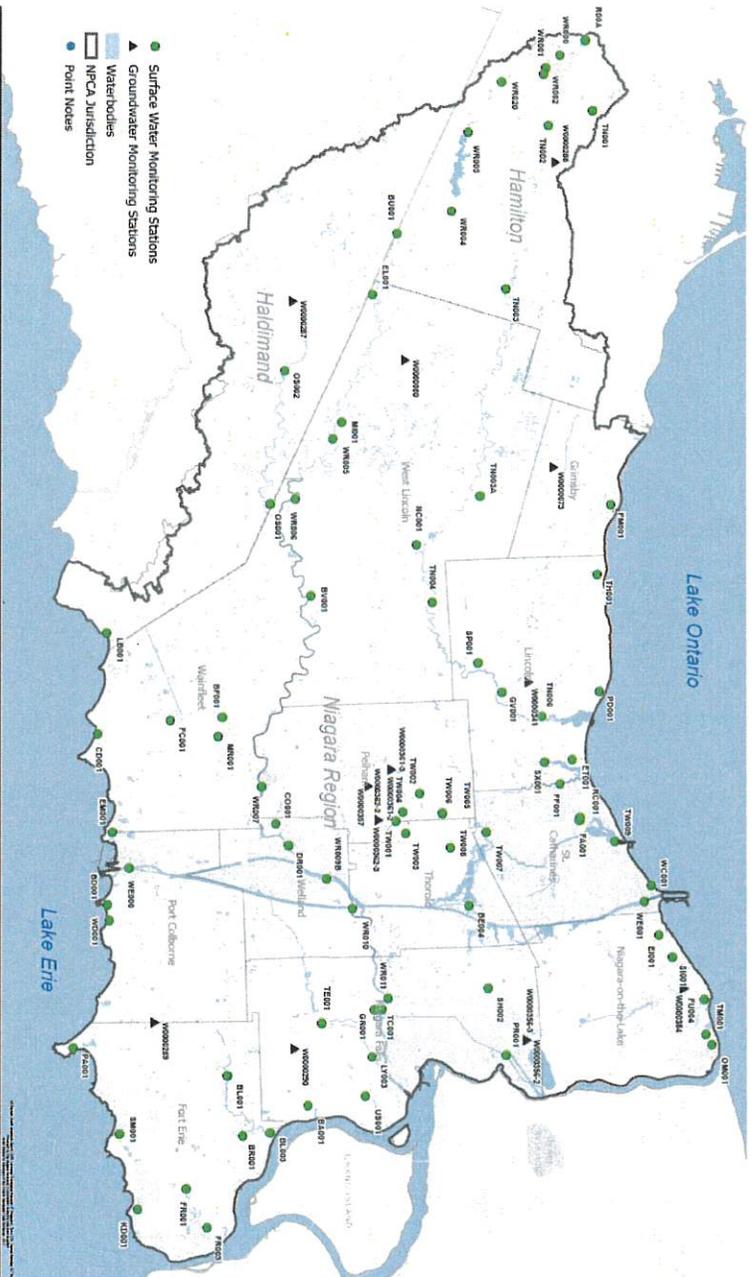


Water Quality Monitoring – Port Colborne



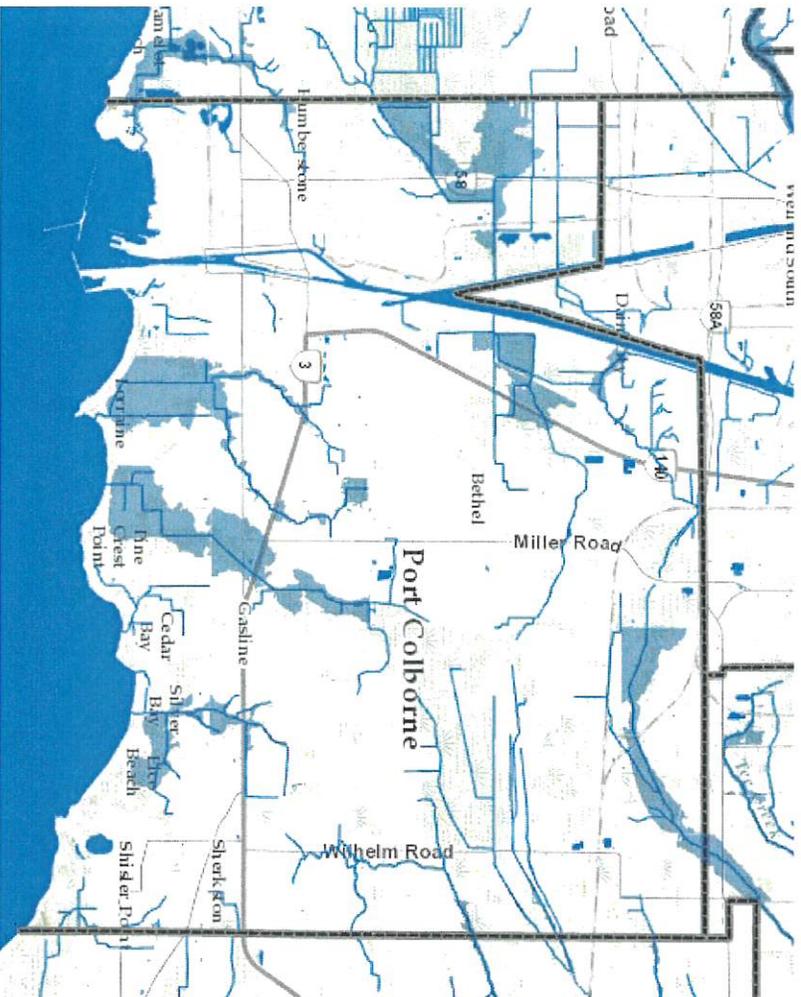
Over the last 20 years, the NPCA has monitored the quality of water at 4 surface water stations and 1 groundwater station in the City of Port Colborne. The results are posted to the NPCA's website.

Water Quality Monitoring - Watershed



In total, the NPCA monitors the quality of water at 80 surface water stations and 13 groundwater stations within our jurisdiction. The results are posted to the NPCA's website.

Floodplain Management



Eagle Marsh Drain flood gate.



The NPCA has mapped the floodplain of approximately 32km of watercourses in the City of Port Colborne.

Lake Erie Storm of November 15, 2020...



H.H. Knoll Park



Sherkston Shores



Aquifer Protection – Potential Courses of Action

Designating the Vulnerable Aquifer identified in Schedule B of the Official Plan as a Source Water for Rural Residents of Port Colborne

- Model Official Plan Policies after those of the Source Water Protection Plan
- Understand Aquifer Monitoring and Data Needs
- Establish an Aquifer Monitoring Program with clear parameters and thresholds
- Implement Protection Mechanisms and Enhancement Strategies
 - NPCA Water Well Decommissioning Program

Source Water Protection Program Limitations

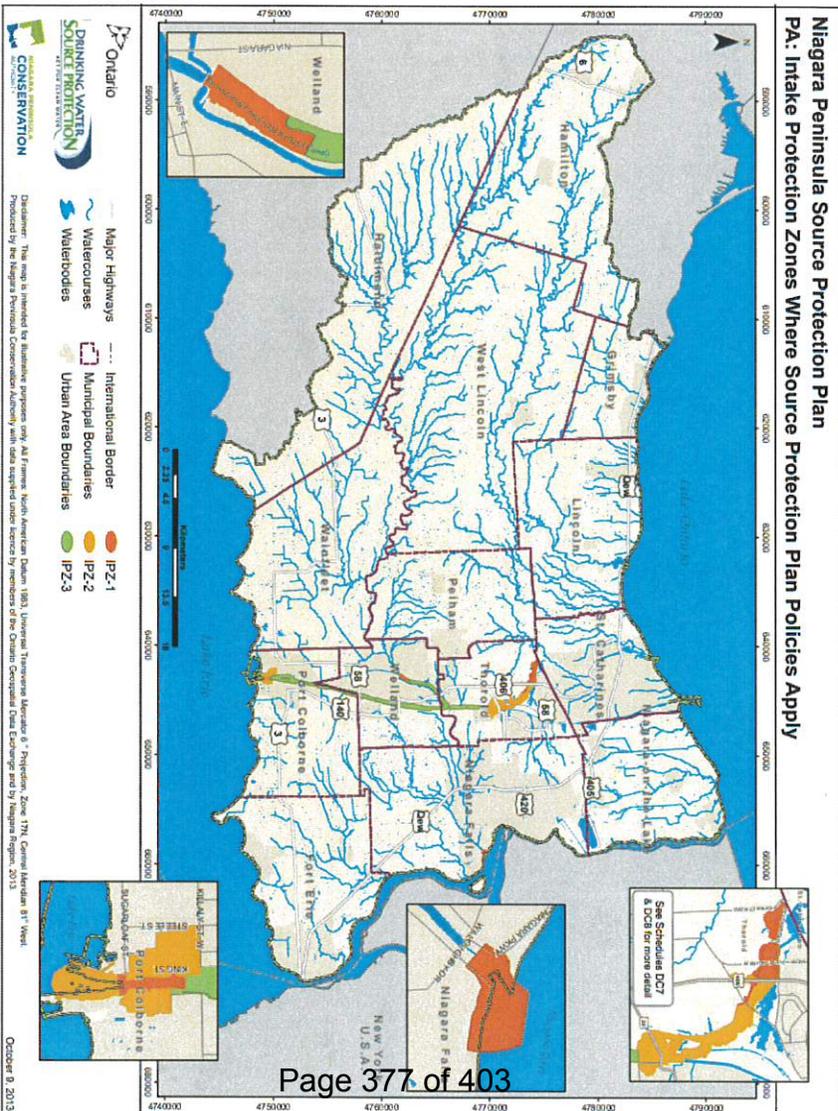
- The Clean Water Act has focused the mandate of the Source Water Protection Program to protect municipal drinking water supplies.
- There is presently no legislative or regulatory mechanism under this program to afford private rural drinking water wells the same protection as municipal drinking water supplies.

DRINKING WATER SOURCE PROTECTION

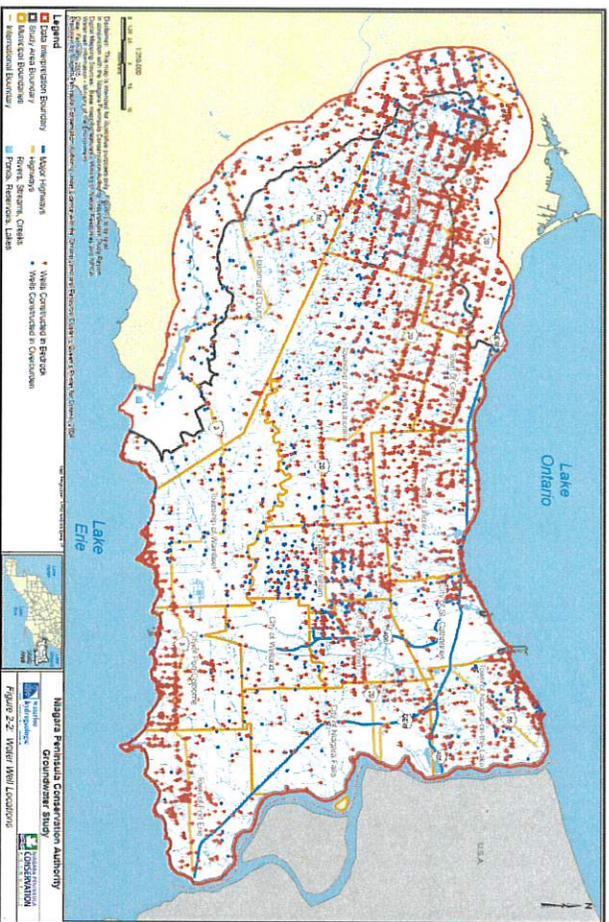
Niagara Peninsula Source Protection Area



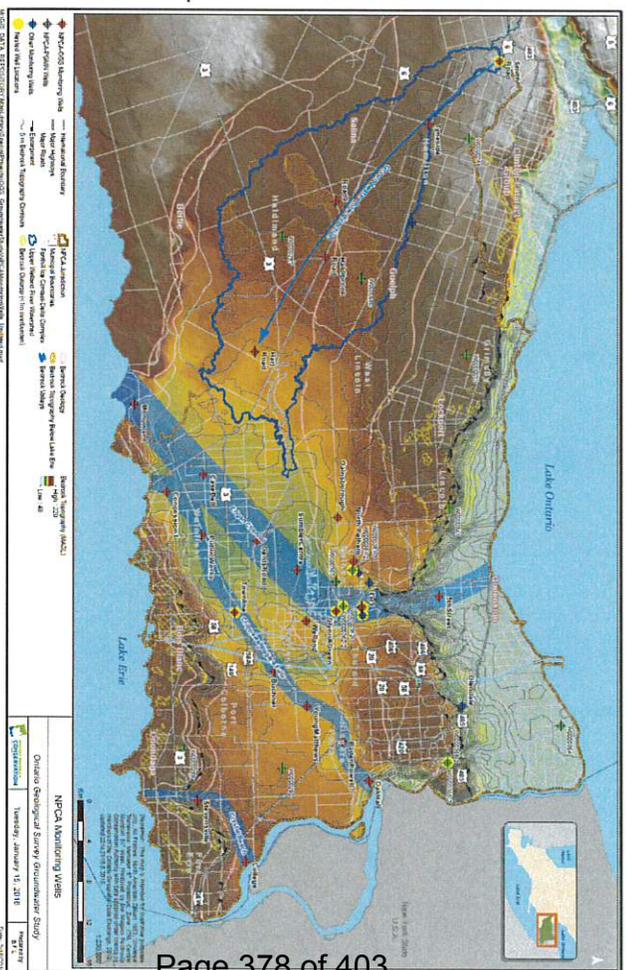
Niagara Peninsula Source Protection Plan
PA: Intake Protection Zones Where Source Protection Plan Policies Apply



NPCA's Existing Resources

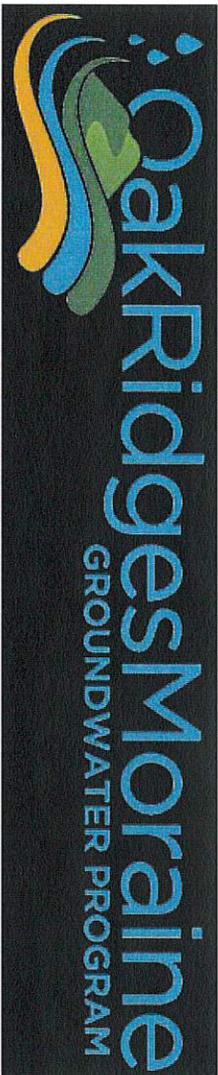


NPCA Groundwater Study, 2005



NPCA Regional Aquifer Study, 2019

Additional Resource



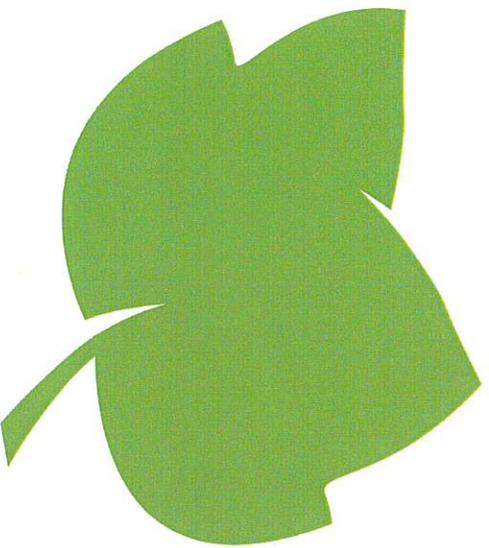
- Monitoring Network
 - Data Management
 - Data Interpretation
 - Decision Support
- <https://www.oakridgeswater.ca/>

Future NPPCA Support ...

- Expanded Restoration Strategy
- Expanded Private Land Stewardship Program
- Shoreline Resilience Strategy



Going Forward ... Opportunities and Challenges



➤ Strategic Plan (Climate Change Considerations)

➤ Bill 229 CA Act

Minute of Steve Miller's presentation

The NPCA's CAO, Ms. Chandra Sharma introduced herself and Niagara Peninsula Conservation Authority's Steve Miller (Senior Manager of Water Resources) and Kerry Royer (Community Coordinator) to Committee members. The Authority presentation to the Committee was made by Steve. Following the presentation, time was provided for questions and concerns to be raised and for the Committee to consider how the Authority and Committee might collaborate further.

Steve's Powerpoint presentation covering the following topics is attached to these minutes:

- Jurisdiction and context;
- Watershed management;
- Floodplain management;
- Flood forecasting and warning;
- Aquifer protection – potential courses of action;
- Niagara Peninsula Conservation Authority resources and support; and
- Going forward.

Steve described the Authority *jurisdiction*, watershed and member municipalities. The Authority is a science warehouse of useful information which municipalities and citizens can use. The Authority's purpose is to advance the conservation of environmental resources.

There are over 500,000 residents; over 240,000 hectares of land; and 41 Conservation Areas comprising over 2800 hectares in the watershed. There are also 138 local waterways bounded by two Great Lakes and 15 municipal partners including the Niagara Region, Haldimand County and the City of Hamilton.

He described *watershed* information resources available to Port Colborne. These include data and analysis from 4 surface water quality monitors and 1 ground water monitor. This information is analyzed each year and has been for the last 20 years. It is available on the Authority web site. In addition, there is information from 80 surface water quality monitors and 13 groundwater monitors throughout the NPCA watershed. All these results are amalgamated and included on reports available on the Authority website. He set out some trends the Authority is looking for in the screen share at the end of this presentation.

Then briefly Steve discussed *floodplain management*. Port Colborne overlaps three watersheds: Central Welland River; Lake Erie Northshore; and Fort Erie. He observed Port Colborne is the only municipality operating floodgates to limit inland flooding resulting for high Lake Erie water levels. The Authority also operates 21 water level stations as well as monitoring weather forecasts. This information is used to issue flood advisories and warnings. About 32 km of watercourses in Port Colborne have floodplain mapping based upon the 100 year storm.

On November 15 of this year, during a Lake Erie storm surge, water levels were 10 feet above normal with 6-8 foot waves. Both flood surge advisories and warnings were issued. Port Colborne experienced significant damage along Lake Erie shorelines and, in particular, Northland Manor was threatened at one point. He encouraged members of the committee to use a cell phone application 'Alertable' that the Authority had implemented to alert the public of *flood advisories and warnings*. The Alertable app can be freely downloaded from the Google Play Store and Apple itunes. For more information, please go to the following link:

<https://npca.ca/flood-status>

On *aquifer protection* and potential courses of action, Steve observed that the Authority has received the City correspondence on aquifer protection. The Authority Board will address it at its next meeting on December 17, 2020. It may be directed to the Source Water Committee for comment.

Port Colborne is looking for ways to better protect its sensitive aquifer. He suggested one potential course of action could be to model the aquifer protection policies in the Official Plan on the Source Water Protection Plan. The Source Water Protection Plan offers a template of actions from which to choose. However, we need to temper that understanding with what is in the Source Water Plan, what its strategies do and what data exists and doesn't exist.

A monitoring program is needed to track the effectiveness of proposed measures. Clear parameters and thresholds are needed in order to calibrate the monitoring standards. We also need to inventory what protection measures exist and what doesn't exist and how those which exist operate and can be made available. For example, a Conservation Authority funding program for the decommissioning of abandoned water wells exists. Unfortunately, there is no similar program for the decommissioning of abandoned gas wells.

He observed the Source Water Protection Program (under the Clean Water Act) addresses municipal drinking water supplies only. Nothing exists by way of policy to address private wells.

Two Conservation Authority reports are available and can assist Port Colborne: a 2005 Groundwater Study and a 2019 Regional Aquifer Study. These studies show groundwater flows through the watershed from west to east and there are major underground rivers through which water flows northwards from Lake Erie to Lake Ontario. These reports can be used to build up our *technical knowledge base*.

Steve also suggested we consult the work being done on the Oak Ridges Moraine. They have developed a monitoring system, that manages the data produced for the purposes of analysis and interpretation for decision making.

Future Conservation Authority support will include expanded *restoration strategies*; an expanded private land stewardship program and a shoreline resilience strategy. He briefly

explained the challenges shoreline resilience strategies face where the majority of the shoreline is in private ownership.

Chandra briefly described the Authority's Climate Change portion of the NPCA's Strategic Plan which began last July. A community engagement plan is underway. The Authority is working closely with Niagara Region. The Authority's restoration program will be an important component of this effort. However, like most activities, COVID-19 has prevented the advancement of some components of this effort.

Chandra ended the Authority presentation by thanking the City for supporting Authorities where the revisions of the Conservation Authorities Act are concerned. While amendments to the legislation were made before passing, key changes remain to Authority permitting procedures where hazard lands are concerned.

The floor was opened for questions.

Steven Rivers asked about the application of the two zone flood concept and whether the concept is available for use locally? Steve Miller described how the two zone concept takes a single zone and divides it into two based on flow and volume characteristics. The provision of this alternative was made available in 2018. Usually it is applied in the Province in urban settings where the build environment already exists in the floodplain. The procedure involves a petition by a municipality to the Ministry of Natural Resources and Forestry which is the approval agency. To date, no municipality in Niagara Region has sought this approval.

Norbert Geiger asked what are the implications of using the two zone concept where we are also concerned about climate warming effects on more extreme weather variability and associated storms? By comparison, Steve said the 100 year storm can be thought of as generating a rainfall of 4 inches in 12 hours. Other southern Ontario watersheds use Hurricane Hazel as their design storm. That translates into 11 inches of rain in 12 hours. Before 1989, we used Hurricane Hazel as our design storm. As a result of a petition the design storm was reduced to the 100 year flooding standard. It is reasonable to expect with climate warming, flooding will be more severe. This impact will be one of the topics considered in the Authority's Strategic Plan.

George observed that the Provincial Policy Statement 2020 includes text in the hazard land policies that the Province will discuss with Authorities how to address changing weather patterns in hazard land policy. Have those discussions begun? No, Steve answered he is unaware of any discussions to date.

George observed that the Clean Water Act and its regulations do make provision for private water supplies in designated settlement areas in the rural area. Can these provisions be considered? Steve answered be careful what you wish for. These policies are very stringent and their imposition may create unintended effects that create other difficulties. Other alternatives should be considered first.

Table 8: Summary of NPCA water quality data for Lake Erie tributaries (2015-2019).

STATION WATERSHED	WQI RATING ↔ Stable ↓ Declining ↑ Improving	HILSENHOFF FAMILY BIOTIC INDEX RATING	FACTORS AFFECTING WATER QUALITY (%)= PERCENTAGE OF SAMPLES EXCEEDING GUIDELINES THIS IS ONLY REPORTED WHEN >50% OF SAMPLES EXCEED GUIDELINE	TREND GREEN- DECREASING BLACK- NO TREND RED- INCREASING
BD001 Beaver Dam Drain	Poor ↔	Very Poor	<ul style="list-style-type: none"> Exceedances in chloride, copper (51%), <i>E. coli</i> (59%), nickel, nitrate, total phosphorus (97%), total suspended solids and zinc Potential stressors include: historic industrial pollution, agricultural and rural run-off 	<ul style="list-style-type: none"> Decreasing total suspended solids concentrations Stable chloride, <i>E. coli</i>, and total phosphorus concentrations
CD001 Casey Drain	Poor ↔	Very Poor	<ul style="list-style-type: none"> Exceedances in chloride, copper, <i>E. coli</i> (59%), nitrate, total phosphorus (97%), total suspended solids and zinc Potential stressors include: agricultural and rural run-off 	<ul style="list-style-type: none"> Decreasing chloride and total suspended solids concentrations Stable <i>E. coli</i> and total phosphorus concentrations
EM001 Eagle Marsh Drain	Marginal ↔	Very Poor	<ul style="list-style-type: none"> Exceedances in chloride (59%), <i>E. coli</i> (65%), total phosphorus (82%), total suspended solids and zinc. Potential stressors include: quarry dewatering, agricultural and rural run-off 	<ul style="list-style-type: none"> Decreasing chloride and total suspended solids concentrations Stable <i>E. coli</i>, and total phosphorus concentrations
KD001 Krafts Drain	Poor ↔	Very Poor	<ul style="list-style-type: none"> Exceedances in chloride, <i>E. coli</i> (76%), nitrate, total phosphorus (89%), total suspended solids and zinc Potential stressors include: rural and urban run-off Algae observed during summer months 	<ul style="list-style-type: none"> Decreasing total suspended solids concentrations Stable chloride and <i>E. coli</i>, concentrations Increasing total phosphorus concentrations
LB001 Low Banks Drain	Marginal ↔	Poor	<ul style="list-style-type: none"> Exceedances in copper, <i>E. coli</i>, nitrate, total phosphorus (95%), total suspended solids and zinc Potential stressors include: agricultural and rural run-off Severe algae growth observed during summer months 	<ul style="list-style-type: none"> Stable chloride, <i>E. coli</i>, total phosphorus and total suspended solid concentrations
PA001 Point Abino Drain	Fair	Poor	<ul style="list-style-type: none"> Exceedances in copper, <i>E. coli</i>, and total phosphorus (74%). 	<ul style="list-style-type: none"> Decreasing <i>E. coli</i> and total suspended solids concentrations

Source:

[https://npca.ca/images/uploads/common/NPCA Water Quality Monitoring Program Summary Report of the Year 2019.pdf](https://npca.ca/images/uploads/common/NPCA_Water_Quality_Monitoring_Program_Summary_Report_of_the_Year_2019.pdf)

Community Based Risk Assessment (CBRA)

Brief History

In 2000, based on historic emissions (1914-1984) from INCO (now Vale), and at the request of the Ministry of Environment, Conservation and Parks (MECP), INCO and the City agreed to a CBRA process based on the Site Specific Risk Assessment Process described in the MOE's "Guidelines for Use at Contaminated Sites in Ontario." On October 1, 2004, the Guideline was replaced by Ontario Regulation 153/04 (Records of Site Condition).

The MECP identifying that an adverse environmental affect occurred due to the release of Chemicals of Concern (CoC) from INCO's operations. There were four CoC identified above the Ministries Generic Guideline levels directly associated to Nickel, Copper, Cobalt and Arsenic.

Since 2010, three major studies were completed as part of the CBRA by Vale, namely: a Human Health Risk Assessment (HHRA) at 20,000 parts per million (ppm), Ecological Risk Assessments (ERA) for Crops at 750-2300 ppm and the Natural Environment at 3000-3500 ppm. Other studies included a Community Health Monitoring Study (CHAP). A Technical Subcommittee (TSC) undertook the task to review technical matters to the Public Liaison Committee (PLC) and experts (ECA) from the University of Toronto were involved in reviewing components of the CHAP study. An Integration Report was also completed by Vale to conclude Phase 1 of the CBRA and to address how remediation (Phase 2) would occur on a site by site basis. The Independent Consultant provided the PLC with technical review of Vale's reports. The PLC concluded Independent Consultant (Watters Environmental) prepared reports of their review and were forwarded to the MOE by the City. The PLC submitted it final report to the MECP in July 2010. All reports are located in the City's Library at 322 King Street.

Status

On June 10, 2019, Vale released their Community Based Action Plan to address the findings of the scientific risk assessment, both for human health and for the health of the ecosystem.

Vale's Action Plan includes the following key actions:

- Remediation activities at a handful of residential properties in close proximity to Vale's Port Colborne Refinery, such as sodding, ground cover and/or soil replacement. There are no unacceptable health risks to these residents and these actions are being taken on a precautionary basis. All residential property owners have already been contacted by Vale;
- Scoping studies to be conducted on the woodlot and municipal drains just east of the refinery to assess potential remediation activities. Results will be shared with the community when the studies are complete;
- Creation of a Community Improvement Fund to deliver both environmental and social benefit to Port Colborne, and to recognize more than 100 years of operations in the community. The Fund, still in development, is envisioned to be in place for the next four years providing support for priority improvement or development projects in the community. Vale will work collaboratively with the City of Port Colborne to prioritize and select local projects and initiatives, with specific consideration afforded to projects with environmental or sustainability themes;
- Work with a small number of local farmers to address crop yields.

To access the CBRA Action Plan please visit: <http://www.vale.com/canada/EN/aboutvale/communities/port-colborne/Documents/Community-Based%20Action%20Plan.pdf>

The MECP agrees in concept with the proposed Community-Based Action Plan and has asked Vale to proceed with City and stakeholder consultation including the development community to obtain feedback for consideration, along with ministry comments, as they finalize their Community Based Action Plan.

What this means for Development

Ontario Regulation 153/04 lays out the requirements for obtaining a Record of Site Condition (RSC). Any land use change to a more sensitive land use in the province of Ontario requires that a RSC be filed with the ministry. If nickel concentrations in soil are found at concentrations above O. Reg. 153/04 standards, then an overall site remediation can be completed using the soil standards found in O. Reg 153/04 or a risk assessment may be conducted. The MECP supports a Qualified Professional relying on MECP accepted components of the CBRA to evaluate potential risks from nickel and other metals in soil on the specific property that requires an RSC.

The following rules apply in determining which type of property use is the most sensitive type of property use:

1. An agricultural or other use is the most sensitive of any type of property use.

2. A residential use, parkland use or institutional use is more sensitive than an industrial use, commercial use or community use. O. Reg. 153/04, s. 3 (2).

A rezoning application to change the use of the property to any of the above uses will require a RSC as part of the approval process.

Maps

The attached MECP maps were produced from the surface soil chemistry data (0-5cm depth) for Nickel, Copper and Cobalt and will illustrate where historic emissions from INCO ended up being deposited.

Contact Information

City of Port Colborne:

Dan Aquilina, MCIP, RPP, CPT
Director of Planning and Development
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danaquilina@portcolborne.ca

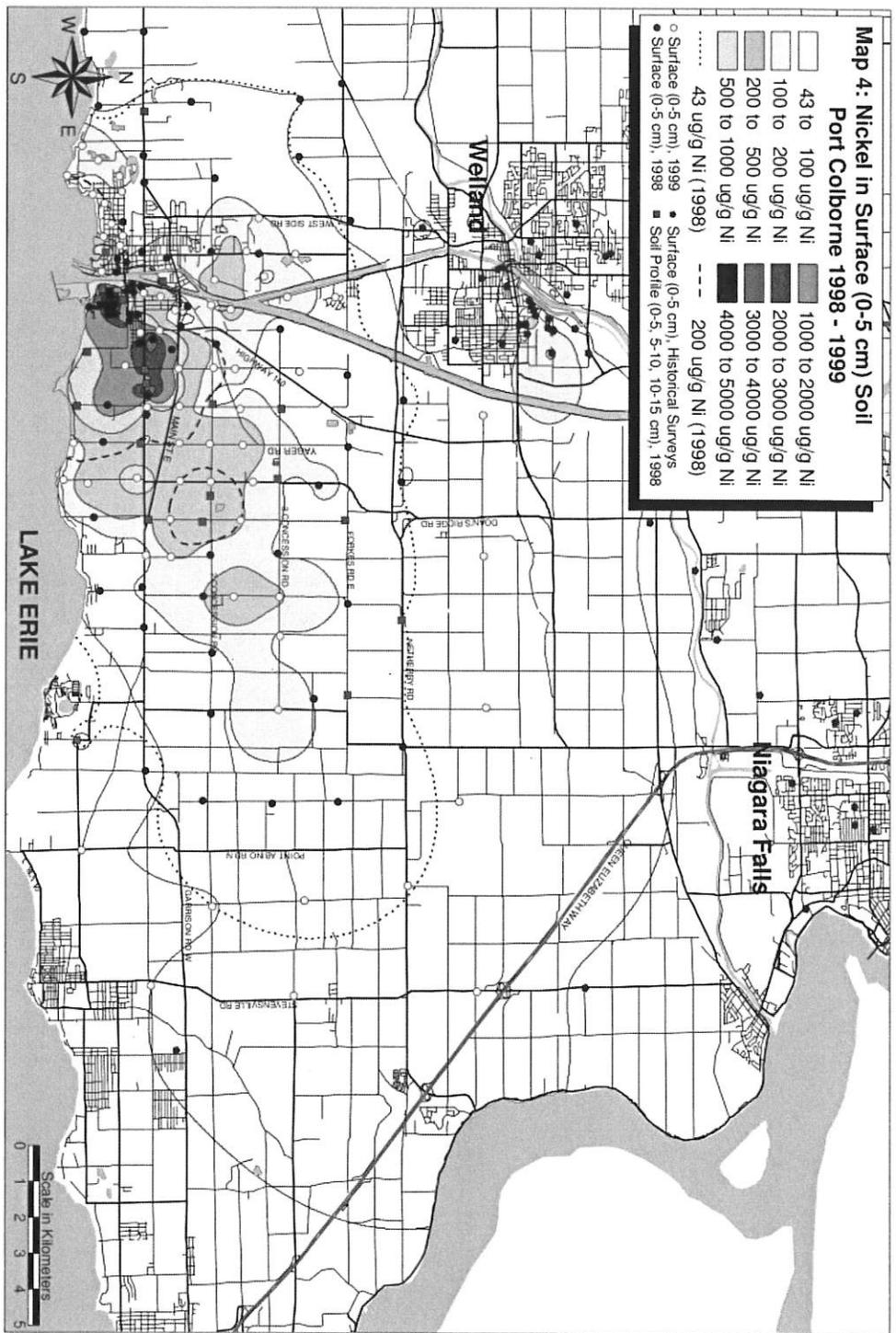
Ministry of Environment, Conservation and Parks:

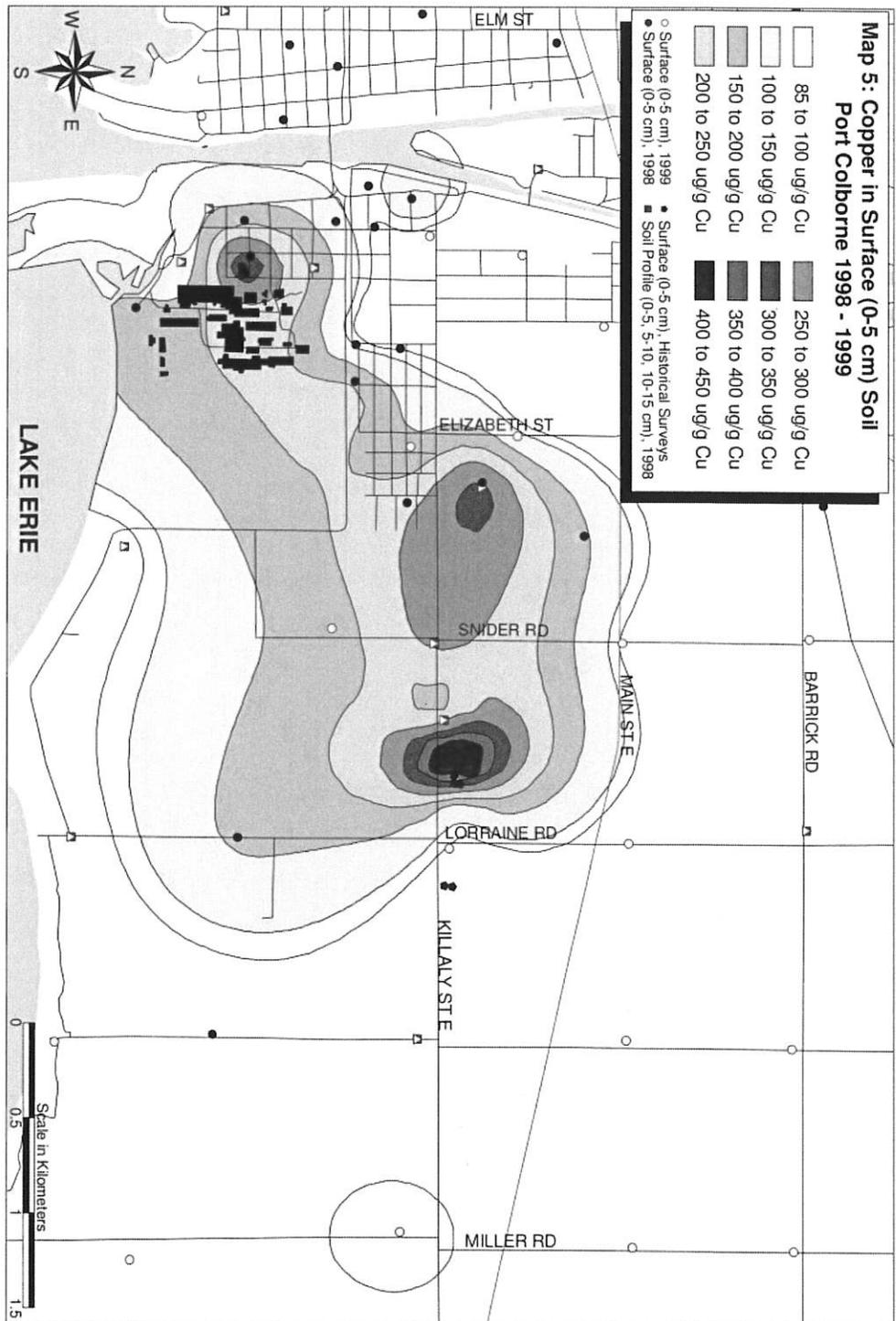
Kim Groombridge
District Manager
Niagara District Office
905-704-3914
Kim.Groombridge@ontario.ca

VALE

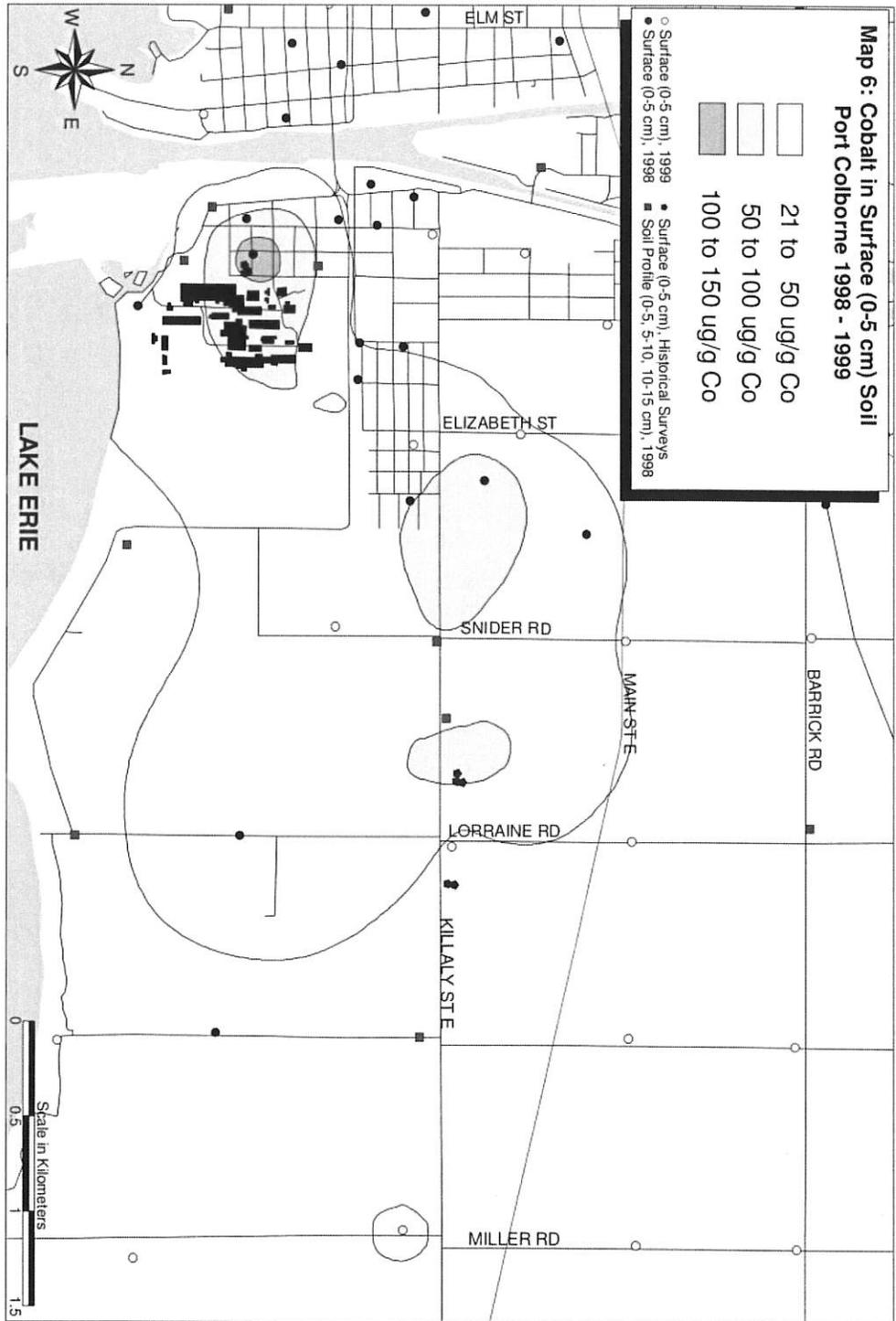
Eric Azzopardi
Community Based Action Plan Project Manager
905-835-6379 eric.azzopardi@vale.com

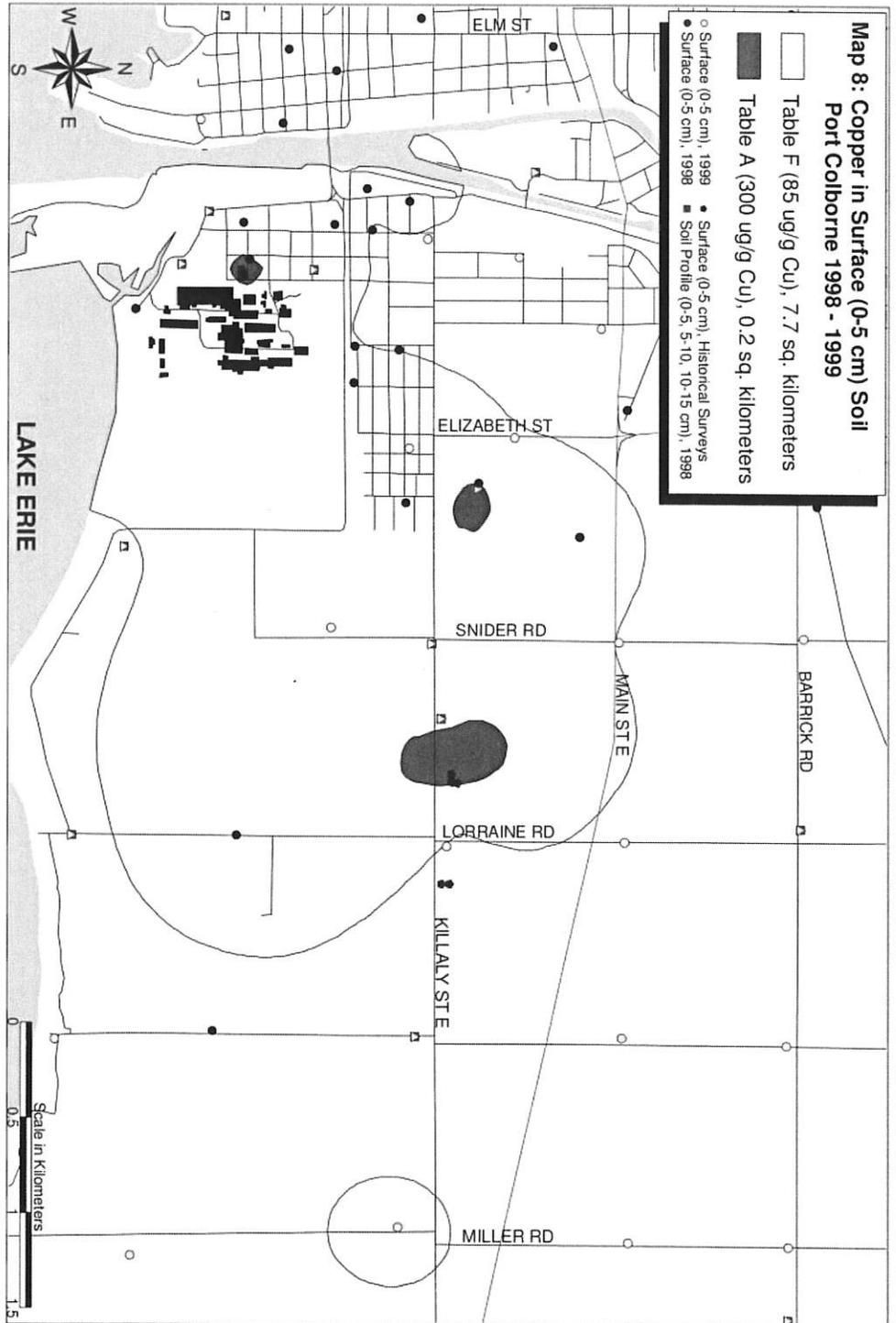
**Concentrations of Nickel, Copper, Cobalt in soil (0-5cm) collected in November 1999 – INCO Port Colborne
Ontario Ministry of the Environment**





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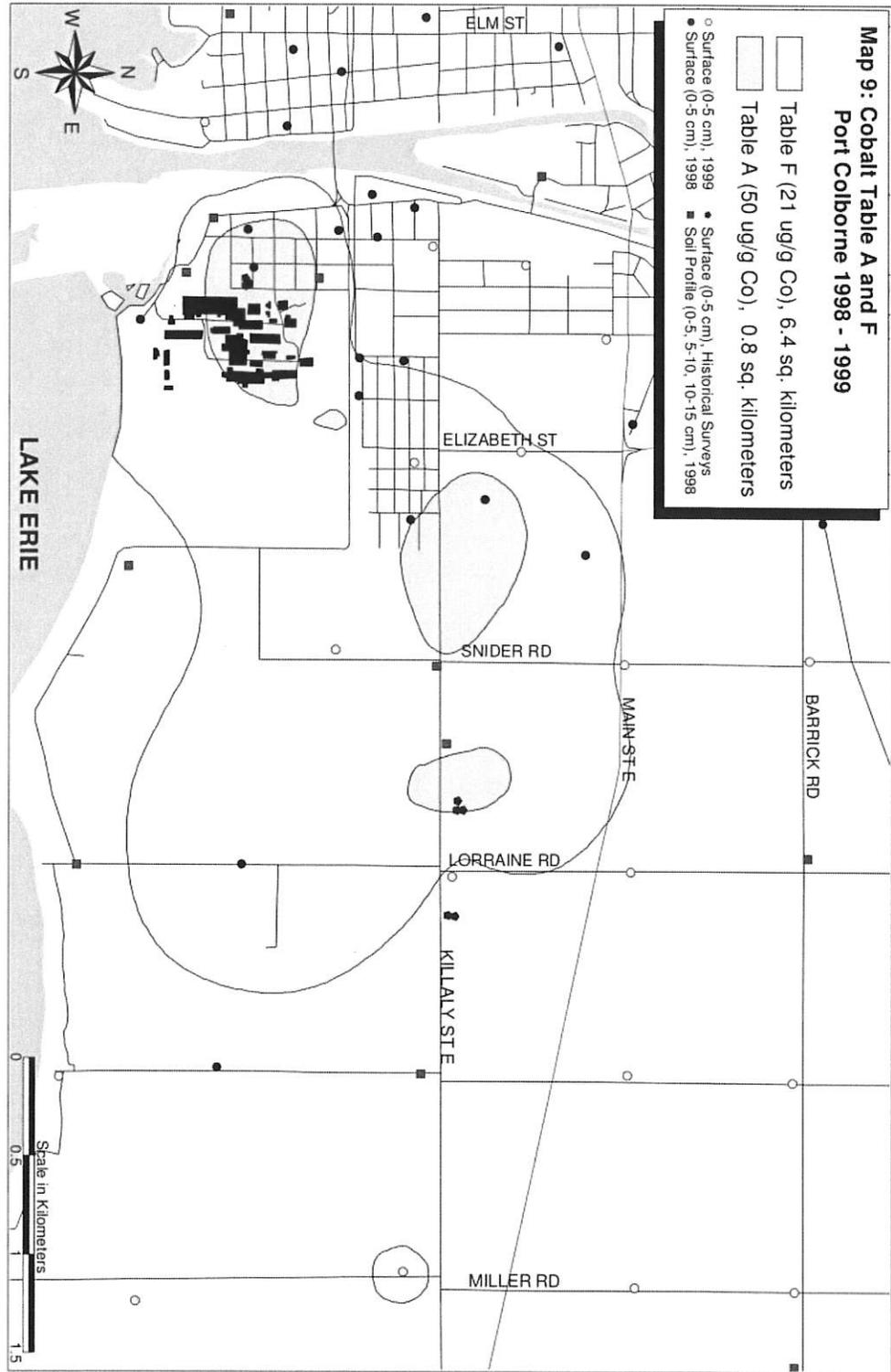




**Map 9: Cobalt Table A and F
Port Colborne 1998 - 1999**

- Table F (21 ug/g Co), 6.4 sq. kilometers
- Table A (50 ug/g Co), 0.8 sq. kilometers

- Surface (0-5 cm), 1999
- Surface (0-5 cm), Historical Surveys
- Surface (0-5 cm), 1998
- Soil Profile (0-5, 5-10, 10-15 cm), 1998



Further Vale Community Based Risk Assessment Recommendations

These are the further recommendations discussed by Norbert Geiger, Jack Hellinga, Harry Wells, Trent Doan and George McKibbon.

1. That the City of Port Colborne add a map schedule or appendix to the City of Port Colborne Official Plan setting out the Nickel Concentrations throughout Port Colborne (Map #4 of the City Community Based Risk Assessment) and together with a statement setting out the requirements to undertake remediation and/or risk assessment where a land use change to a more sensitive use is proposed and nickel concentrations exceed Ontario Regulation 153/04 standards:
2. That the City of Port Colborne request from MECP a statement as to which aspects of a the CBRA risk assessment are agreed to by MECP and can be used in the preparation of a risk assessment when a land use change is proposed to a more sensitive use; and
3. That the City of Port Colborne set aside some of the community monies Vale proposes for the purpose of funding remediation/risk assessment within areas planned for urban growth which overlap the areas affected by Nickel Contamination (Map 4 above).

Parkland Dedication, Development Charges and the New Community Benefits Charges

On July 8, 2020, a little over a year after proposing sweeping changes to the planning regime in Ontario through Bill 108, the provincial government introduced new legislation in July scaling back the proposed changes. The new legislation, known as Bill 197, would narrow the scope of the previously-proposed Community Benefits Charge (CBC) authority, and make related changes to Parkland Dedication and soft service Development Charges. The provincial government proposes changes as part of the government's efforts to stimulate the economy. The government clearly sees the development and construction industry as key to its economic recovery strategy.

The changes revisit the issue of the costs associated with development. The government had proposed sweeping changes to the Development Charges and Parkland Dedication regime but had not brought those changes into force. Many of the changes now proposed to be rolled back.

Parkland Dedication

The original amendments heavily curtailed municipalities' ability to require the conveyance of parkland, and instead provided for parkland acquisition to be funded through the CBC. The new proposal unwinds these amendments.

The now proposed changes effectively restore the municipalities' right to require development proponents to dedicate parkland at: the base rates of:

- 2% of the area of land developed for commercial / industrial lands, and
- 5% of the area of land developed for all other uses, or,
- for residential development, the alternative rate of 1 hectare per 300 dwelling units for land conveyances, and
- 1 hectare per 500 units for cash-in-lieu.

An important new feature introduced through the now proposed changes is landowners' ability to appeal the Parkland Dedication by-law providing for the use of the alternative Parkland Dedication or cash-in-lieu rates, to the Local Planning Appeal Tribunal (LPAT). On appeal, the LPAT can order an amendment to the use of the alternative rates set out in the by-law.

Although existing Parkland Dedication by-laws cannot be appealed, the now proposed changes provide that any existing Parkland Dedication by-law providing for the use of the alternative rates expires two years after the statutory provisions come into effect, unless repealed earlier. This will force municipalities to pass a new Parkland Dedication by-law if they wish to use the alternative rate, thereby giving landowners the opportunity to appeal the by-law to the LPAT. In the meantime, existing parkland by-laws remain in effect until they are replaced within the two year period noted above.

The now proposed changes continue to allow municipalities to impose a requirement to convey parkland or pay cash-in-lieu as a condition of approval of a draft plan of subdivision, consent, or condominium. Such a condition may require dedication or payment of cash-in-lieu of parkland at the alternative rates, although such conditions are subject to LPAT appeal.

Development Charges (DCs)

The provincial government originally proposed to remove soft services from Development Charges and have them funded through CBCs, The now proposed changes propose to revert the funding of most soft service categories back into the Development Charge.

The provincial government originally proposed to restrict the imposition of Development Charges to the following relatively narrow list, focussing on hard services:

- water supply services, including distribution and treatment services;
- waste water services, including sewers and treatment services;
- storm water drainage and control services;
- services related to a highway;
- electrical power services;
- policing services;
- ambulance services;
- fire protection services;
- transit services;
- waste diversion services; and
- other services as prescribed.

The intention of the initially proposed changes was that municipalities would instead fund soft services through their CBC. The now proposed changes propose to expand the above list of services to include most of the soft services municipalities typically fund through Development Charges. The following additional services are proposed to be funded through Development Charges:

- services provided by a public library board;

- services related to long-term care;
- parks and recreation services, except for the acquisition of parkland;
- services related to public health;
- child care and early years programs and services;
- housing services;
- services related to provincial offence proceedings, including by-law enforcement services and municipally administered court services;
- services related to emergency preparedness;
- for the Regional Municipality of Waterloo, services related to airports; and
- other services prescribed by regulation.

The now proposed changes propose to move the funding of most soft service categories back to Development Charges, it does not propose to reinstate the requirement that the capital cost of these services be reduced by 10%, which was removed by the provincial government's original proposal. Accordingly, Development Charges for these services will generally increase by 10%.

Other changes to the *Development Charge Act* introduced through provincial government's original proposal, including a freeze on development charge rates as of the date of site plan or rezoning application, and provisions for the phased payment of Development Charges for rental housing, institutional and non-profit development, are already in force and would not be impacted by the now proposed changes.

Community Benefit Charges (CBCs)

Services Funded through CBCs

The now proposed changes narrow the scope of what may be funded by a CBC.

Parkland Dedication and soft service Development Charges are no longer funded through CBCs, the CBC authority effectively replaces the contributions for height and / or density increases previously secured through section 37 of the Planning Act.

The now proposed changes provide a CBC can only be imposed to pay for the capital costs of facilities, services and matters required because of development or redevelopment. Before a by-law imposing a CBC is enacted, the municipality must undertake a strategy that assesses the services and costs to be funded by the CBC, but the same rules and restrictions that apply to the calculation of Development Charges do not apply. A CBC by-law is subject to appeal to the LPAT.

The now proposed changes provide a CBC can be imposed to fund services eligible for funding in a Development Charge, however the actual capital costs intended to be funded by a CBC cannot overlap with the capital costs intended to be funded by a Development Charge. Likewise, the legislation provides a CBC can be imposed with respect to land for park or other public recreational purposes, provided that the capital costs for parkland intended to be funded by the CBC do not overlap with the capital costs intended to be funded through the municipality's cash-in-lieu of parkland account. Given a municipality has fairly broad power to use the money in its cash-in-lieu of parkland account to acquire land for park or other public recreational purposes, the limitations on funding parkland acquisition through CBCs remain unclear.

The now proposed changes continue to provide the CBC payable is to be capped based on a percentage of land value that will be prescribed by regulation. When the scope of the CBC was much broader, the province proposed a land value cap of 15% (split 10% to the lower-tier municipality and 5% to the upper-tier municipality in areas subject to two-tier municipal government). The province has not indicated what land value cap is now proposed in light of the narrower scope of the CBC. The now proposed changes continue to provide a mechanism for disputes over land value to be resolved through an appraisal process.

Exemptions for Small-Scale Development

The now proposed changes propose to impose some important new restrictions on the use of CBCs. First, only single- and lower-tier municipalities may impose a CBC, but not upper-tier municipalities. Second, municipalities may not impose a CBC on developments with fewer than five storeys or 10 residential units and other types of development or redevelopment to be set out in regulations.

Accordingly, ground-related housing (singles, semis, townhouses, etc.), and other smaller-scale forms of housing, cannot be subject to the payment of CBCs.

Transition

During a transition period that ends on the earlier of two years after the legislation comes into effect and the date a municipality passes its first CBC by-law, the existing section 37 provisions of the *Planning Act* regarding density and height bonusing remain in effect. The provincial government originally proposed existing zoning by-laws requiring section 37 contributions would continue to apply even after a CBC by-law is enacted, and the lands to which those existing by-laws relate would not be subject to the payment of a CBC.

The Corporation of the City of Port Colborne

By-Law no. _____

Being a by-law to amend the assessment schedule and to levy the actual costs incurred for the maintenance of drainage works known as the Cook's Municipal Drain

Whereas By-law No. 4015/10/01, Being a By-law to Provide for Drainage Works in the City of Port Colborne in the Regional Municipality of Niagara Cook's Municipal Drain, was enacted the 29th day of January 2001, and provided for the update of assessment schedules, as submitted by Bryon Weibe, P. Eng from the firm Wiebe Engineering Group Inc.; and

Whereas Section 74, Chapter D.17 of the *Drainage Act, R.S.O. 1990* (the Act) compels each municipality to maintain that portion of a drainage works within its limits; and

Whereas Section 61(1) of the Act authorizes a municipality, upon the completion of the maintenance of the drainage works, to levy the final cost thereof to the lands and roads liable, as stated in the Engineer's Report, so as to recover the cost of said maintenance; and

Whereas in compliance with such duty, the municipality has carried out maintenance of said drainage works as per the design of the Engineer's Report, and the total actual cost incurred was \$38,130.53;

Now therefore the Council of The Corporation of the City of Port Colborne enacts as follows:

1. That the cost of the Cook's Municipal Drain as provided for in By-law No. 4015/10/01, be levied against the lands and roads as set out in the assessment schedule in the Engineer's Report dated January 29, 2001, as amended, pro rata and as listed in the actual assessment column, more particularly shown on Schedule A attached hereto, to be levied and collected in the same manner as taxes.
2. That the last date for making a commuted payment in cash shall be the 8th of December, 2021.
3. That the payments that have not been received by this date will be added to the final tax bill of this year and accrue interest of 1.5%.
4. That By-law 4015/10/01 is hereby amended by replacing the assessment schedule with Schedule A appended hereto.
5. That this by-law shall come into force and take effect on the day of its final passing.

Enacted and passed this 12th day of October, 2021.

William C. Steele
Mayor

Amber LaPointe
City Clerk

2010-2019 MAINTENANCE COOK'S DRAIN		TOTAL CURRENT COST -----			\$38,130.53		Pg 1 of 1	
BY-LAW No. 4015/10/01								
LAND USE	OWNER	CON or PLAN No.	LOT No.	ROLL NUMBER	AREA AFFECTED (ha)	CURRENT COST	OMAFRA GRANT	NET COST
Ag		4	29/30	040 03916600	41.80	\$13,577.54	\$4,518.29	\$9,059.24
		4	29	040 03916005	0.61	\$190.63	\$0.00	\$190.63
		4	29	040 03916030	0.65	\$223.99	\$0.00	\$223.99
		4	29	040 03916035	0.66	\$214.46	\$0.00	\$214.46
		4	29	040 03916020	0.63	\$200.16	\$0.00	\$200.16
		4	29	040 03916025	0.64	\$223.99	\$0.00	\$223.99
		4	29	040 03916010	0.62	\$195.39	\$0.00	\$195.40
		4	29	040 03916015	0.63	\$190.63	\$0.00	\$190.63
		4	29	040 03916500	6.64	\$1,896.76	\$0.00	\$1,896.76
		4	29	040 03916000	0.31	\$100.08	\$0.00	\$100.08
		4	29	040 03915900	0.31	\$95.31	\$0.00	\$95.32
Ag		4	29/30	040 03915200	1.40	\$462.27	\$153.83	\$308.44
		4	29	040 03915800	0.31	\$90.55	\$0.00	\$90.55
		4	29	040 03915700	0.30	\$76.25	\$0.00	\$76.25
		4	29	040 03915600	0.32	\$61.95	\$0.00	\$61.95
		4	29	040 03915500	0.39	\$66.72	\$0.00	\$66.72
		4	29	040 03915401	0.40	\$71.49	\$0.00	\$71.49
		4	29	040 03915400	0.41	\$76.25	\$0.00	\$76.25
		4	29	040 03915300	0.26	\$76.25	\$0.00	\$76.25
		4	29	040 03916400	0.28	\$76.25	\$0.00	\$76.25
		4	29	040 03916100	0.34	\$90.55	\$0.00	\$90.55
		4	29	040 03916300	0.24	\$66.72	\$0.00	\$66.72
		4	29	040 03916200	0.26	\$71.49	\$0.00	\$71.49
Ag		4	28	040 03915000	33.78	\$3,021.47	\$1,005.47	\$2,015.99
		4	27/28	040 03914800	0.80	\$52.42	\$0.00	\$52.43
	ST. LAWRENCE SEAWAY AUTH. TRANSPORTATION MINISTRY	4	27/28	030 03709220	2.00	\$104.85	\$0.00	\$104.84
				Highway 58	1.43	\$1,887.23	\$0.00	\$1,887.23
	CITY OF PORT COLBORNE			Nugent Road	0.12	\$157.27	\$0.00	\$157.27
	CITY OF PORT COLBORNE			Elm Street	1.48	\$1,572.69	\$0.00	\$1,572.68
	CITY OF PORT COLBORNE	(within Port Colborne)		Harbour Rail	1.85	\$3,712.50	\$0.00	\$3,712.50
	CITY OF PORT COLBORNE	(within Welland)		Harbour Rail	0.63	\$1,567.92	\$0.00	\$1,567.83
<u>CITY OF WELLAND LANDS</u>								
Ag		4	30	060 00208100	10.44	\$3,750.62	\$1,248.12	\$2,502.50
		4	29	060 00208200	1.50	\$371.73	\$0.00	\$371.73
		4	29	060 00200900	0.52	\$185.86	\$0.00	\$185.86
		4	29	060 00200801	2.00	\$714.86	\$0.00	\$714.85
		4	29	060 00200802	0.68	\$243.05	\$0.00	\$243.06
		4	29	060 00200600	0.18	\$47.66	\$0.00	\$47.66
		4	29	060 00200700	0.18	\$47.66	\$0.00	\$47.66
		4	29	060 00200701	0.30	\$81.02	\$0.00	\$81.02
		4	29	060 00200800	0.21	\$57.19	\$0.00	\$57.19
		4	29	060 00200500	0.09	\$23.83	\$0.00	\$23.83
Ag		4	28	060 00208800	10.14	\$1,391.59	\$463.09	\$928.50
	TRANSPORTATION MINISTRY			Highway 58	0.15	\$200.16	\$0.00	\$200.16
	CITY OF WELLAND			Elm Street	0.52	\$543.29	\$0.00	\$543.30
TOTAL NON-AGRICULTURAL ASSESSMENT					29.85	\$15,964.10		\$15,964.10
TOTAL AGRICULTURAL ASSESSMENT					97.56	\$22,166.43	\$7,388.81	\$14,777.62
TOTAL ASSESSMENT					127.41	\$38,130.53		\$30,741.72
OMAFRA GRANT							\$7,388.81	
CITY OF WELLAND PAYMENT								\$5,947.32
PORT COLBORNE LANDS ASSESSMENT								\$17,784.06
CITY OF PORT COLBORNE ASSESSMENT								\$7,010.34

ORIGINAL OUTLET ASSESSMENTS FROM REPORT & BY-LAW:

TOTAL NON-AGRICULTURAL LANDS	\$3,136.48
TOTAL AGRICULTURAL LANDS	\$4,659.00
TOTAL ASSESSMENT	\$7,795.48

The Corporation of the City of Port Colborne

By-Law No. _____

Being a by-law to adopt, ratify and confirm
the proceedings of the Council of The
Corporation of the City of Port Colborne at
its Regular Meeting of October 12, 2021

Whereas Section 5(1) of the *Municipal Act, 2001*, provides that the powers of a municipality shall be exercised by its council; and

Whereas Section 5(3) of the *Municipal Act, 2001*, provides that a municipal power, including a municipality's capacity rights, powers and privileges under section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

Whereas it is deemed expedient that the proceedings of the Council of The Corporation of the City of Port Colborne be confirmed and adopted by by-law;

Now therefore the Council of The Corporation of the City of Port Colborne enacts as follows:

1. Every action of the Council of The Corporation of the City of Port Colborne taken at its Regular Meeting of October 12, 2021 upon which a vote was taken and passed whether a resolution, recommendations, adoption by reference, or other means, is hereby enacted as a by-law of the City to take effect upon the passing hereof; and further
2. That the Mayor and Clerk are authorized to execute any documents required on behalf of the City and affix the corporate seal of the City and the Mayor and Clerk, and such other persons as the action directs, are authorized and directed to take the necessary steps to implement the action.

Enacted and passed this 12th day of October, 2021.

William C. Steele
Mayor

Amber LaPointe
City Clerk