

APPENDIX J: Schedule J - Procedures for Tax Registration and Tax Sales

Whereas Section 385 of the *Municipal Act, 2001* provides that a municipality may fix a scale of costs to be charged as reasonable costs of proceedings under Part XI of said Act, the scale of costs per property shall be as follows:

Procedure	2022 Fee	2023 Proposed Fee
Tax Registration (per address)	Actual Cost for 3 rd Party Services	Actual Cost for 3 rd Party Services
Tax Sale (per address)	Actual Cost for 3 rd Party Services	Actual Cost for 3 rd Party Services
Administration Processing Fee	N/A	\$500.00
Extension Agreement Prepare Extension Agreement and present to Council for consideration	\$275.00	\$275.00
Other direct incidental costs: Costs for other direct incidental items not considered above to be established as incurred based on invoice cost, plus ten percent (10% Administration Fee).		