



PORT COLBORNE

**Invitation to Tender
Project No. 2022-10
City Hall Hydraulic Elevator Modernization
City of Port Colborne**

E-mailed Bids, plainly marked as to contents, will be received by the office of the City Clerk until **2:00:00 p.m. local time** on: **Wednesday April 6, 2022.**

This Invitation to Tender (the ITT) is an invitation by the City of Port Colborne to prospective proponents to submit tenders for the supply and delivery of labour and materials to modernize the hydraulic elevator located in Port Colborne City Hall at 66 Charlotte Street.

To obtain ITT documents, interested bidders are required to respond to Janice Peyton, Executive Administrative Assistant to Director of Public Works, at janicepeyton@portcolborne.ca, **by email only** and by no later than **Monday March 21, 2022 at 12:00:00pm**. Due to the scheduling of the site visit, if a response is not received by the deadline, no documents will be available to your firm.

There will not be a public tender opening.

The lowest or any bid will not necessarily be accepted.

Amber LaPointe
City Clerk

Chuck Maclean
Procurement Specialist