



Meeting Notes

Accessibility Advisory Committee

June 17, 2019

5 p.m.

3rd floor committee room, City Hall
66 Charlotte Street Port Colborne

Note: Quorum was not obtained, however, the members in attendance engaged in an information discussion. These notes serve to document that discussion and will be presented to the Committee at its next meeting.

Attendees:

Committee:

Bryan Ingram, Chair
Andrea Mamo
Bobbie Broughton

Guests:

Amber LaPointe, City Clerk
Nancy Busch

1. Call to order

B. Ingram called the meeting to order at approximately 5 p.m.

2. Approval of the Agenda

Nil.

3. Approval of May 27, 2019 Minutes

Nil.

4. Business Arising

Discussion about the accessible beach chairs at Nickel Beach and what the policy/procedures might be about staff helping with transfers. C. McIntosh will inquire. A. Mamo and B. Broughton plan to go to beach to view the chairs once they are delivered to the beach.

5. Committee priorities

- Engagement with the business community

Suggestions included providing: flyers to the Chamber of Commerce, possible incentives for businesses outside of what is offered through the Community Improvement Plan incentives.

Discussion took place about the bottom line of businesses and how to convince them that they are missing out on a demographic of customers.

Discussion took place about AODA accessibility and functional/barrier free accessibility.

Discussion took place about members being careful when providing feedback to businesses about accessibility to ensure they are not representing themselves as a City representative or on behalf of the Committee. The Chair or Committee members may only speak on behalf of the AAC if authorized by resolution. Even then, as the AAC is an advisory committee to Council, it's authority to represent the City is minimal.

- Education of City staff and coming to council

Deferred.

- Other Festivals

Deferred.

6. Barriers Identified

Discussion took place about the Scotiabank entrance. Will need to take a look at it to determine issue.

Discussion took place about a complaint received about the speed at which the Avondale by Portal Village's door closes. A member who frequents the convenience store advised that there is not an accessible button on the door.

Discussion took place about a complaint received that the Museum does not have an automatic accessible door into their main building. C. McIntosh advised that she went to the Museum and the button is not on the same wall as the door but on the corner of the railing. This ensures someone using the accessible entrance does not have to back up after pressing the button and it was determined to be the best location at the time of renovations. Museum staff advised it would place signage on the Museum building directing visitors to the location of the button.

7. New Business

Discussion took place about the pop up patios.

Discussion took place about meeting decorum. The City Clerk advised that all members of boards and committees of Council must abide by proper procedures and practice decorum during meetings. Re-circulate code of conduct/committee tips at the next meeting for discussion.

8. Next Meeting

Will attempt to gain quorum at another date before Canal Days.

9. Adjournment

The discussion having been completed, the discussion ended at approximately 6:20 p.m.