

Schedule J: Corporate Services and Clerks

Service	2024 Fee (plus HST as applicable)	2025 Proposed Fee (plus HST as applicable)
Tax Arrears Certificate (includes water arrears)	\$52.00	\$60.00
Drainage balance certificate (add-on to Tax Arrears Certificate)	\$26.00	\$30.00
Paper Copy - Tax Inquiry / Water Inquiry Returned	\$7.00	\$8.00
Cheque Charge	\$35.00	\$40.00
New Account Fee - Ownership Change	\$52.00	\$55.00
New Account Fee - New Roll Creation	\$52.00	\$55.00
New Account Fee - Water	\$52.00	\$55.00
Transfers to Tax for Over Due Accounts	\$52.00	\$55.00
POA Add to Tax Administration Fee	\$52.00	\$55.00
Administration Fee Accounts Sent to Collections	\$52.00	\$55.00
Marriage License	\$130.00	\$140.00
Civil Ceremony at City Hall for Port Colborne resident^	\$250.00	\$325.00
Civil Ceremony at City Hall for non-resident^	N/A	\$650.00
Civil Ceremony held at location other than City Hall* Port Colborne resident^	\$365.00	\$425.00
Civil Ceremony held at location other than City Hall* non-resident^	N/A	\$850.00
Lodging House Licensing Fee (up to 3000 Sq.Ft.)	N/A	\$1,100.00
Lodging House Licensing Fee (3001-6000 Sq.Ft.)	N/A	\$1,250.00
Lodging House Licensing Fee (6001-9000 Sq.Ft.)	N/A	\$1,400.00
Commissioner for Taking Affidavits (including HST)**	\$20.00	\$25.00
Death Registrations	\$25.00	\$30.00
Photocopying (per page)	\$0.25	\$0.30

* \$100.00 non-refundable fee due upon initial consultation with the officiant

** per oath or declaration (City business and pensions exempt)

^ After hours ceremony requests, to be considered on a case by case basis and subject to additional fees