Port Colborne Short-Term Rental Accommodations Tool-Kit

Renter & Guest Register

Section 5.3 of By-law 7388/79/25, Short-Term Rental Accommodation Licensing By-law

Property Address:	
Licence Number:	

Reservation ID	Check-in Date (MM-DD-YYYY)	Check-out Date (MM-DD-YYYY)	License Plate #s	Renter Information				Guest Information*				
				Total number of renters (all ages)	Full name of all renters ages 18+	Total number of renters ages 2-16 years old	Total number of renters below age 2	Total number of guests	Full name of all guests ages 18+	Total number of guests ages 2-16 years old	Total number of guests below age 2	
EXAMPLE: ABC	06/15/2025	06/20/2025	CRCH905	10	Alex Smith Jamie Taylor Jordan Lee Casey Morgan	2	2	2	Riley Johnson Taylor Brown	1	0	
4564												

^{*}Guests must leave the property by 11 p.m. each day.

Reservation ID	Check-in Date (MM-DD-YYYY)	Check-out Date (MM-DD-YYYY)	License Plate #s	Renter Information				Guest Information*			
				Total number of renters (all ages)	Full name of all renters ages 18+	Total number of renters ages 2-16 years old	Total number of renters below age 2	Total number of guests	Full name of all guests ages 18+	Total number of guests ages 2-16 years old	Total number of guests below age 2