

Schedule K - Port Colborne Historical and Marine Museum, Roselawn and Archives

Museum	Term	2025 Fee (plus HST as applicable)	2026 Proposed Fee (plus HST as applicable)
Retrieval Fees:			
Artifact/ Photograph - (Appointment Required)	Per item	\$22.00	\$23.00
Tours:			
Group Tours (Minimum 5 people)	Per person	\$5.00	\$5.00
School Tours	Per student	\$5.00	\$5.00
Off Site Tours – Cemetery, West St Humberstone, etc.	Per person	\$5.00	\$5.00
Admission Fees:			
Museum & Village		Donation Box Sponsored By Donation	Donation Box Sponsored By Donation
Canal Days			
Christmas Festival			
Membership Fees:			
Students/Seniors (60+)		\$5.00	\$5.00
Individual		\$8.00	\$8.00
Family		\$10.00	\$11.00
Life Patron		\$100.00	\$105.00
Sustaining (Corporate)		By Donation	By Donation

APPENDIX K: Schedule K - Port Colborne Historical and Marine Museum, Roselawn and Archives

Roselawn Centre (Rental rates are based on a 6 hour event use.)	Term	2025 Fee (plus HST as applicable)	2026 Proposed Fee (plus HST as applicable)
President's Room Rental (no alcohol)*		\$345.00	\$362.00
President's Room Rental (with alcohol)*		\$375.00	\$394.00
Roselawn - All Rooms (no alcohol)*		\$630.00	\$662.00
Roselawn - All Rooms (with alcohol)*		\$660.00	\$693.00
Roselawn - All Rooms (no alcohol) 12 hour		\$1,260.00	\$1,323.00
Roselawn - All Rooms (with alcohol) 12 hour		\$1,320.00	\$1,386.00
Daily Dishwasher Fee (Dish rental)		\$55.00	\$58.00
Table Linens	Per table	\$6.00	\$7.00
Cruiser Tables	Per table	\$3.00	\$3.00
Outdoor Garden (Tents, tables and chairs are not supplied)		\$210.00	\$221.00
Door Open Fee (plus staff time) (Wedding Pictures, Event Set-up, etc.)		\$60.00	\$63.00

*Includes applicable User Group Liability Insurance

APPENDIX K: Schedule K - Port Colborne Historical and Marine Museum, Roselawn and Archives

Archives	Term	2025 Fee (plus HST as applicable)	2026 Proposed Fee (plus HST as applicable)
Research Fees: (The following applies to research conducted by Museum staff for others.)			
Commercial Use	Per Hour	\$65.00	\$68.00
Personal Use	Per Hour	\$22.00	\$23.00
Student Use	Per Hour	\$12.00	\$13.00
Unassisted Research	Per Item	By Donation	By Donation
Retrieval Fees:			
Artifact/ Photograph - (Appointment Required)	Per Item	\$22.00	\$23.00
Photo Reproduction Fees: Copyright Restrictions Apply and a Reproduction Agreement must be signed:			
Commercial Use	Per Image	\$54.00	\$57.00
Personal Use	Per Image	\$32.00	\$34.00
Publication (print, digital)	Per Image	\$106.00	\$111.00
Photocopies: *Copyright Restrictions Apply			
Black & White 8 x 10 copy paper	Per Copy	\$0.30	\$0.35
Black & White > 8 x 10 copy paper	Per Copy	\$0.60	\$0.65
Colour Copy (Retrieval fees may apply)	Per Page	\$1.10	\$1.20
Rental Fees for MacDonald Conference Hall:*			
Daily Rental up to 8 hours (Requires signed contract)	Daily	\$160.00	\$168.00

*Includes applicable User Group Liability Insurance premium