



# PORT COLBORNE

**PROJECT NO. 2021-39  
REQUEST FOR Proposals  
Private Property Inflow Inspections, Education & Remediation Services  
City of Port Colborne**

E-mailed bids, plainly marked as to contents, will be received by the office of the City Clerk until  
2:00:00 p.m. local time on:  
**Monday, December 13th, 2021**

This Request for Proposals (the "RFP") is an invitation by the Corporation of the City of Port Colborne (the "City") to prospective proponents to submit proposals for **Private Property Inflow Inspections, Development/Distribution of Educational Materials and Management of Remediation Services.**

The City of Port Colborne's wastewater collection system has a significant inflow and infiltration (I/I) issue and has been battling escalating levels over the past 30 years. I/I studies, including door-to-door investigations for private property sources of inflow, have been conducted for three sanitary sewersheds in the City, and all private property sources of I/I have been addressed in two of the areas. In the third area, the Omer Area, not all properties were investigated, nor were all private property sources of I/I addressed. Participation in the door-to-door investigation was voluntary, and approximately only 64% of the properties in the Omer Area were inspected, leaving over 250 properties that have never been investigated.

The purpose of this project will be to complete the investigation of private property I/I sources and to address both the newly identified issues along with the outstanding issues from the original study in the Omer Area.

Interested bidders are required to respond to Janice Peyton, Executive Administrative Assistant to Public Works Director, at [Janice.peyton@portcolborne.ca](mailto:Janice.peyton@portcolborne.ca), **by email only** and by no later than **Friday, December 3rd, 2021 at 12:00:00pm**. If a response is not received by the deadline, no documents will be available to your firm.

**Bids will not be opened publicly.**

Charlotte Madden  
Deputy Clerk

Chuck MacLean  
Purchasing Specialist