

**City of Port Colborne
Regular Council Meeting 26-20
Minutes**

- Date:** September 28, 2020
- Time:** 7:05 p.m.
- Place:** Council Chambers, Municipal Offices, 66 Charlotte Street, Port Colborne
- Members Present:** M. Bagu, Councillor (via Zoom)
R. Bodner, Councillor
G. Bruno, Councillor (via Zoom)
F. Danch, Councillor (via Zoom)
A. Desmarais, Councillor
D. Kalailieff, Councillor
W. Steele, Mayor (presiding officer)
H. Wells, Councillor
- Absent:** E. Beauregard, Councillor
- Staff Present:** D. Aquilina, Director of Planning and Development Department (via Zoom)
B. Boles, Director of Corporate Services/Treasurer (via Zoom)
T. Cartwright, Fire Chief (via Zoom)
A. Grigg, Director of Community and Economic Development (via Zoom)
B. Kostuk, Development and Asset Inventory Supervisor (via Zoom)
A. LaPointe, Manager of Legislative Services/City Clerk
S. Lawson, Deputy Chief (via Zoom)
S. Luey, Chief Administrative Officer
C. Madden, Deputy Clerk (minutes)
S. Shypowskyj, Acting Director of Engineering and Operations (via Zoom)
M. Thomas, Facilities Supervisor (via Zoom)

Also in attendance was one member of WeeStream.

1. Call to Order:

Mayor Steele called the meeting to order.

Mayor Steele delivered his Mayor's Report, a copy of which is attached.

2. Introduction of Addendum Items:

None.

3. Confirmation of Agenda:

No. 192 Moved by Councillor M. Bagu
Seconded by Councillor D. Kalailieff

That the agenda dated September 28, 2020 be confirmed, as circulated.

CARRIED

4. Disclosures of Interest:

None.

5. Adoption of Minutes:

No. 193 Moved by Councillor A. Desmarais
Seconded by Councillor G. Bruno

- (a) That the minutes of the regular meeting of Council 23-20, held on September 14, 2020, be approved as presented.
- (b) That the minutes of the special meeting of Council 24-20, held on September 17, 2020 be approved as presented.
- (c) That the minutes of the special Committee of the Whole meeting 06-20 held on September 17, 2020, be approved as presented.

CARRIED

6. Determination of Items Requiring Separate Discussion:

The following items were identified for separate discussion:

Items 1, 2, 3, 4, 5, 7, and 11.

7. Approval of Items Not Requiring Separate Discussion:

No. 194 Moved by Councillor G. Bruno
Seconded by Councillor F. Danch

That Items 1 to 14 on the agenda be approved, with the exception of items that have been deferred, deleted or listed for separate discussion, and the recommendation contained therein adopted.

Items:

6. Engineering and Operations Department, Engineering Division, Report 202-131, Traffic Safety Review – Intersection of King Street and Sugarloaf Street

Council Resolved:

That Council direct staff to remove vegetation from City property, to move the westbound stop bar location, install “Trail Crossing” warning signs, and include the realignment of the pedestrian crossing in the upcoming Port Colborne Cruise Ship Berthing Facility project.

8. Corporate Services Department, Financial Services Division, Report No. 2020-133, Subject: Debt Management Policy

Council Resolved:

That the Debt Management Policy attached to Corporate Services Department, Financial Services Division, Report No. 2020-133 as Appendix A – Debt Management Policy, be approved;

That the reserve transfer and internal financing related to the balloon payment as described in Corporate Services Department, Financial Services Division, Report No. 2020-133, be approved.

9. Memo from Councillor Donna Kalailieff Re: Request for rehabilitation of helicopter pad at Urgent Care Centre

Council Resolved:

That Council request that the helicopter pad at the Port Colborne Urgent Care Centre be rehabilitated and put back into service to assist during medical emergencies; and

That this request be sent to the Niagara Hospital Services Board of Directors for consideration and approval.

10. 2021 Budget Development Process and City Finances

Council Resolved:

That the 2021 Budget Development Process and City Finances presentation, be received for information.

12. Memorandum from Thomas B. Cartwright, City Fire Chief Re: Request for Proclamation of Fire Prevention Week, October 4 -10, 2020

Council Resolved:

That the week of October 4 – 10, 2020 be proclaimed as “Fire Prevention Week” in the City of Port Colborne in accordance with the request received from Thomas B. Cartwright, City Fire Chief.

13. Town of Amherstburg Re: AODA Website Compliance Extension Request

Council Resolved:

That the resolution received from the Town of Amherstburg Re: AODA Website Compliance Extension, be received for information.

14. Town of Amherstburg Re: Request for Consideration of Amendments to Bill 108 Re: The Ontario Heritage Act

Council Resolved:

That the resolution received from the Town of Amherstburg Re: Request for Consideration of Amendments to Bill 108 Re: The Ontario Heritage Act, be received for information.

CARRIED

8. Delegations/Presentations

- (a) **Presentation:** Sharon Schilz, Centre Manager, Port Colborne YMCA Re: Port Colborne YMCA Re-Opening Plan, Phase One

Sharon Schilz, Centre Manager, Port Colborne YMCA, provided a presentation with respect to the Port Colborne YMCA Re-Opening Plan, Phase One and responded to questions received from Council. A copy of her presentation is attached.

9. Consideration of Items Requiring Separate Discussion:

- 1. Chief Administrative Officer Department, Report 2020-134, Subject: COVID-19 Update #6**

Scott Luey, Chief Administrative Officer, provided a verbal update with respect to this item and responded to questions received from Council.

No. 195 Moved by Councillor H. Wells
 Seconded by Councillor A. Desmarais

That Chief Administrative Officer Report No. 2020-134, Subject: COVID-19 Update #6, be received for information.

CARRIED

2. Planning and Development Department, Planning Division, Report 2020-63, Subject: Meadow Heights Subdivision Agreement Amendment – Phase 2

Matt Kernahan, Senior Planner from Upper Canada Planning & Engineering Ltd. Was in attendance during the discussion of this item and responded to questions received from Council.

No. 196 Moved by Councillor M. Bagu
Seconded by Councillor G. Bruno

That the amending Agreement to the Meadow Heights Subdivision attached as Appendix A, be approved; and

That the Mayor and Clerk be authorized to sign the amending Agreement and that it be registered on title to the lands.

CARRIED

3. Planning and Development Department, Planning Division, Report 2020-118, Subject: Joint Agency Review Team Public Liaison Committee (JARTPLC)

No. 197 Moved by Councillor M. Bagu
Seconded by Councillor R. Bodner

That Council approve the Terms of Reference for the Joint Agency Review Team Public Liaison Committee (JARTPLC) attached hereto as Appendix A.

CARRIED

4. Engineering and Operations Department, Engineering Division, Report 2020-128, Subject: By-Law Revision – Parking Restrictions on Bell Street

No. 198 Moved by Councillor H. Wells
Seconded by Councillor D. Kalailieff

That Council direct staff to amend Parking and Traffic By-Law 89-2000 to add new restrictions to "No Stopping" limitations on Bell Street as outlined in this report.

CARRIED

5. Engineering and Operations Department, Engineering Division, Report 2020-130, Subject: Traffic Safety Review – Intersection of Stanley Street and Wood Lane

No. 199 Moved by Councillor M. Bagu
Seconded by Councillor H. Wells

That Council receive Engineering and Operations Department, Engineering Division Report No. 2020-130, Subject: Traffic Safety Review – Intersection of Stanley Street and Wood Lane, for information.

CARRIED

7. Corporate Services Department, Financial Services Division, Report No. 2020-132, Subject: Tangible Capital Asset Policy

No. 200 Moved by Councillor H. Wells
Seconded by Councillor A. Desmarais

That the Tangible Capital Asset Policy attached to Corporate Services Department, Financial Services Division, Report No. 2020-132 as Appendix A – Tangible Capital Asset Policy, be approved.

CARRIED

11. Corporate Services Department, Financial Services Division, Report No. 2020-125, Subject: 2021 Capital and Related Projects Budget

No. 201 Moved by Councillor M. Bagu
Seconded by Councillor H. Wells

That the Corporate Service Department, Financial Services Division, Report No. 2020-125, Subject: 2021 Capital and Related Projects Budget, be received; and

That the 2021 Capital and Related Projects Budget as outlined in Report 2020-125, be approved and that the projects identified in the 2021 Capital and Related Projects Budget can begin immediately where feasible.

CARRIED

10. Proclamations:

(a) Fire Prevention Week, October 4 – 10, 2020

No. 202 Moved by Councillor R. Bodner
Seconded by Councillor H. Wells

That October 4-10, 2020 be proclaimed as "Fire Prevention Week" in the City of Port Colborne in accordance with the request received from Thomas B. Cartwright, City Fire Chief.
CARRIED

11. Minutes of Boards, Commissions & Committees:

No. 203 Moved by Councillor M. Bagu
Seconded by Councillor D. Kalailieff

(a) Minutes of the Port Colborne Historical & Marine Museum Board of Management of February 18, 2020
CARRIED

12. Councillors' Items:

Staff Responses to Previous Councillors' Enquiries

None.

Councillors' Issues/Enquiries

(a) One Hour Parking on Pleasant Beach Road (Wells)

In response to Councillor Wells' inquiry with respect to whether the one hour parking restriction on an area of Pleasant Beach Road is still in place if the business in that area is closed, the Director of Planning and Development confirmed that the one hour parking restriction is still in place at this location even if the business is closed. The Councillor further inquired as to whether signage could be put up at this location indicating this information, and the Director of Planning and Development confirmed that this could be completed.

(b) Enforcement of Electronic Bikes Speeding on Sidewalks (Danch)

Councillor Danch reported to Council that there has been an issue with electronic bikes speeding along the sidewalks on Main Street West. The Director of Planning and Development informed Council that if electronic bikes are speeding on sidewalks, then By-law Enforcement staff can enforce this violation; however staff have to witness the violation in person in order to

provide enforcement. He further reported that if electronic bikes are speeding on the road, then it is the responsibility of the Niagara Regional Police to provide enforcement.

(c) Signs on Highway 3 and Highway 140 notifying drivers of Nickel Beach Capacity (Danch)

In response to Councillor Danch's inquiry regarding whether the City will be returning the rented signs located on Highway 3 and Highway 140 that notify drivers of Nickel Beach's capacity, the Director of Community and Economic Development confirmed that these signs will be returned to the supplier at the end of the month.

(d) Curb on Fielden Avenue (Danch)

In response to Councillor Danch's request to have staff look into the damaged curb located on Fielden Avenue before the train tracks, the Acting Director of Engineering and Operations confirmed that he will ask staff to investigate this issue and that repairs could be completed via the concrete contract in 2021.

(e) Councillors' Items (Bruno)

In response to Councillor Bruno's inquiry with respect to whether "Councillors' Items" could be moved towards the beginning of the agenda sooner than when the Procedural By-law is to be amended, the City Clerk confirmed that this change could be made to the next agenda as long as Council passes a motion.

No. 204 Moved by Councillor G. Bruno
 Seconded by Councillor M. Bagu

That the Rules of the Procedural By-law be waived for all electronic meetings in order to add Councillors' Items after Item 8 Delegations/Presentations on the agenda.

CARRIED

(f) Bridge Closure Signage/Warnings (Bruno)

In response to Councillor Bruno's inquiry with the respect to whether an additional warning point with signage could be posted to notify drivers of a bridge closure in order to avoid traffic backup, the Mayor confirmed that he will confer with staff and bring this request forward at his upcoming meeting with the St. Lawrence Seaway.

13. Consideration of By-laws:

No. 205 Moved by Councillor D. Kalailieff

Seconded by Councillor A. Desmarais

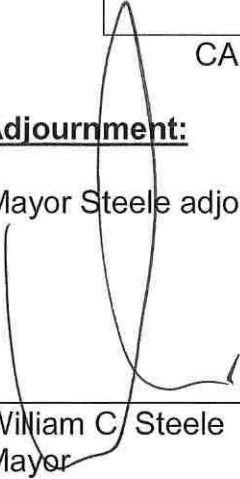
That the following by-laws be enacted and passed:

6822/72/20	Being a By-law to Establish a Joint Agency Review Team Public Liaison Committee
6823/73/20	Being a By-law to Adopt, Ratify and Confirm the Proceedings of the Council of The Corporation of the City of Port Colborne at its Special and Regular Meetings of September 28, 2020

CARRIED

14. Adjournment:

Mayor Steele adjourned the meeting at approximately 8:55 p.m.

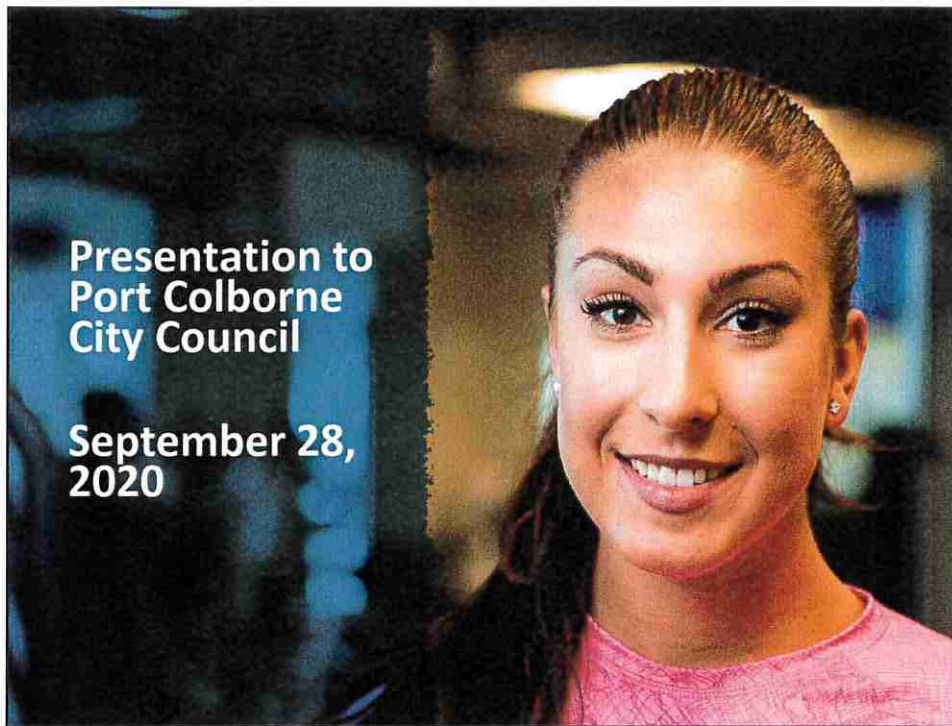


William C. Steele
Mayor

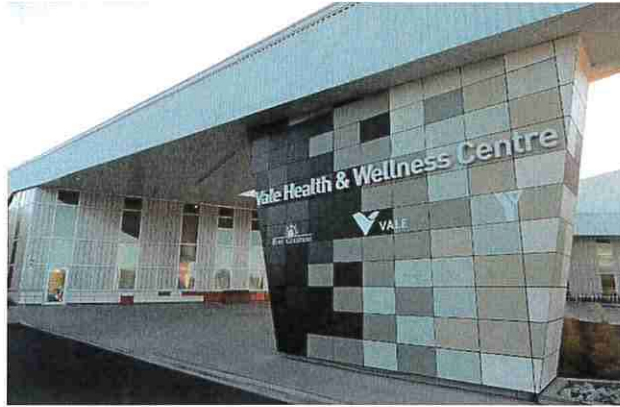


Amber LaPointe
City Clerk

AL/cm



Port Colborne YMCA – Reactivation Plan



- Phase One Reactivation Schedule
- Outdoor Fitness Classes
- Highlights of Safety Measures and Protocols
- What to Expect Video
- Questions and Comments



Phase One Reactivation Schedule – Gym 1



YMCA of Niagara

Port Colborne YMCA

Phase 1 Reactivation Schedule

Effective September 30, 2020

PHASE 1 REACTIVATION HOURS OF OPERATION & GYMS SCHEDULE

Operating Hours

Closed daily for cleaning: 12:00-1:00pm & 4:00-5:00pm
 Monday - Friday: 8:00am - 8:00pm
 Saturday: 8:00am - 4:00pm
 Sunday: Closed

Pool Hours

Monday - Friday: 9:00am - 12:00pm & 5:00pm - 8:00pm
 Saturday: 9:00am - 12:00pm & 1:00pm - 3:00pm
 Sunday: Closed

GYM 1 SCHEDULE

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		Basketball 8:00-10:00am			
Basketball 10:00am-12:00pm	Basketball 10:00am-12:00pm		Pickleball 10:00am-12:00pm		Basketball 10:00am-12:00pm
Pickleball 1:00-4:00pm	Pickleball 1:00-4:00pm			Pickleball 1:00-4:00pm	Basketball 1:00pm-4:00pm
Basketball 5:00-8:00pm	Basketball 5:00-8:00pm	Basketball 5:00-8:00pm	Basketball 5:00-8:00pm	Basketball 5:00-8:00pm	



Phase One Reactivation Schedule – Gym 2

GYM 2 SCHEDULE

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Cardio Mix 9:15-10:00am	AquaFit 9:05-9:50am		Arriba 9:15-10:00am	AquaFit 9:05-9:50am	Strength 9:15-10:00am
		Strength 10:15-11:00am		Yoga 10:15-11:00am	
	Gentlefit 1:00-1:45pm	Yoga 1:00-1:45pm		Gentlefit 1:00-1:45pm	
Strength 5:45-6:30pm		Arriba 5:45-6:30pm			
	Cardio Mix 6:15-7:00pm		Cardio Mix 6:00-6:45pm		

• SCHEDULES ARE SUBJECT TO CHANGE •



Phase One Reactivation Schedule - Aquatics

PHASE 1 REACTIVATION AQUATICS INFORMATION & SCHEDULE

The change rooms are closed with the exception of limited access for pre-booked swimmers only.

The pool is open for Lane Swims and AquaFit classes.

A Lane Swim and AquaFit spot is booked using EZ Facility in 60-minute blocks of time. This includes arrival, use of a change stall, a cleansing shower (required before entering the pool), 45 minutes of swim time, and exit.

Swimmers should arrive with their suit on at the top of the hour and be prepared to exit the pool after their 45 minutes of swim time so disinfection can take place.

Lane swim times can be used for swimming lengths, water walking, therapeutic exercise with one person per lane.

Swimmers may be asked to complete a swim test.



Phase One Reactivation Schedule - Aquatics

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Lane swim 9:00am-12:00pm	Aquafit 9:05-9:50am Lane swim 10:00am-12:00pm	Lane swim 9:00am-12:00pm	Lane swim 9:00am-12:00pm	Aquafit 9:05-9:50am Lane swim 10:00am-12:00pm	Lane swim 9:00am-12:00pm
Closed	Closed	Closed	Closed	Closed	Closed
Lane swim 5:00-8:00pm	Lane swim 5:00-8:00pm	Lane swim 5:00-8:00pm	Lane swim 5:00-8:00pm	Lane swim 5:00-8:00pm	Lane swim 1:00-3:00pm Closed



Phase One Reactivation Schedule – General Information

Masks must be worn upon entry to the facility, and worn while moving about, but may be removed ONLY when using equipment or engaged in exercise.

GENERAL INFORMATION

The change rooms are closed with the exception of limited access for pre-booked swimmers only.
 Members are expected to physically distance themselves in the facility.
 Please do not bring valuables with you to the YMCA as there will be no locker use.
 Members should arrive dressed in their exercise gear—coat racks will be provided adjacent to each workout area.
 Members should bring their own water bottle and towel as there is no towel service at this time.
 Water bottle filling stations will be available.
 There are no drop ins, day passes or guest passes, access is only available to YMCA of Niagara members at this time.

CLEANING CLOSURES:

Please note we are closed everyday from 12:00-1:00 PM, and 4:00-5:00 PM for deep cleaning and disinfection of our facility and equipment.

PRE-BOOKED CLASSES & ACTIVITIES

The following classes and activities must be pre-booked using EZ Facility:

- Fitness Classes | indoors/outdoors weather dependant
- Lane Swim | 60 minutes including change time
- Basketball Nets | 30-minute time blocks (max 2 consecutive), one person per net, must bring your own ball
- Pickleball | 60-minute time block



Phase One Reactivation Schedule – General Information

HEALTH CHECK

A health check, including a temperature check, is required prior to entering the facility.

Each member **MUST** complete the digital health check up to two hours prior to arriving at the Y.

Visit ymcaofniagara.org/screening and complete the health check. Be prepared to show your mobile 'green' screen upon entering the YMCA where you swipe your membership card to enter.

Health checks can also be completed in person upon arrival.

FITNESS CENTRE

For your convenience the Fitness Centre does not need to be booked in advance.

For physical distancing, the Fitness Centre will have a maximum number of members able to attend per hour.

Fitness staff on the floor will help members to navigate available equipment and space.

We appreciate your patience and understanding as we adhere to physical distancing standards.

As a courtesy to all members, we ask you to limit your visits to 60 minutes once per day.

USING EZ FACILITY

Once you activate your membership, you will be sent a link to create your unique login for EZ Facility.

To book a session, go to ymcaofniagara.org/ezfacility.

Input your login information.

Click the "Book Sessions" tab in the left navigation bar, take a look at the available classes and activities.

Select "Book" beside your choice.

You will then be sent a confirmation email with your booking.

Please note, you can book your session up to seven days in advance.

MORE INFORMATION

Every day from 1:00pm – 2:00pm is reserved for Seniors only.

Financial Assistance is available. For more information, please email customerservice@niagara.ymca.ca.

During Stage One, members 13+ will be permitted to use the facility. All memberships for those under the age of 13 will remain on hold.



Free Outdoor Fitness Classes



- Free outdoor fitness classes started in August
- Classes include Cardio Mix, Yoga, Gentle Fit, Strength and Arriba,
- 35 participants, over 200 visits



Port Colborne YMCA Highlights of Safety Measures and Protocols

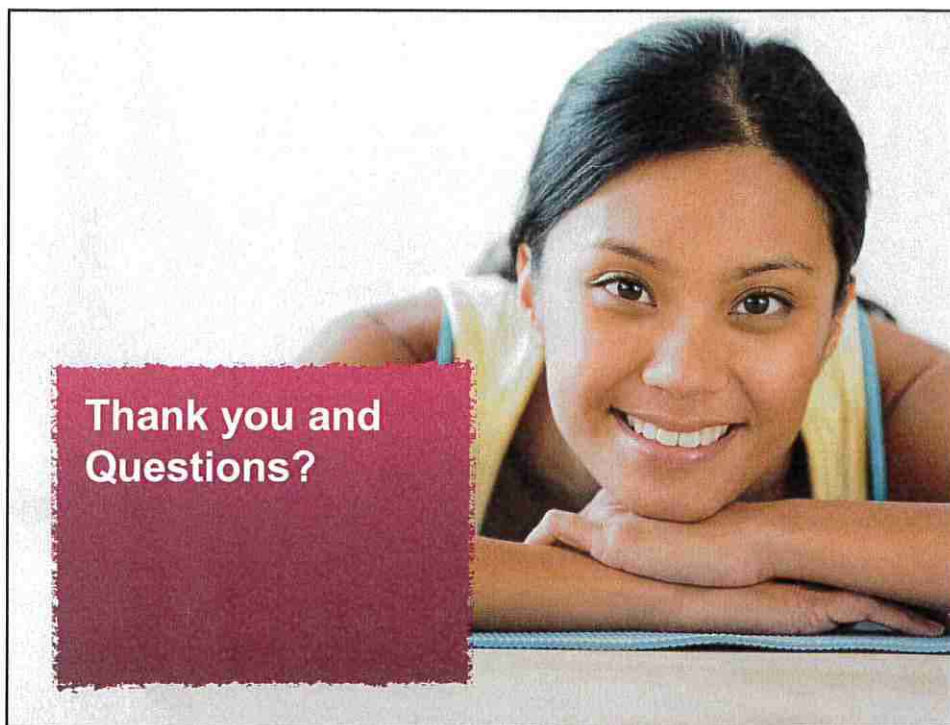
- Plexi glass barriers at Membership Desks
- Health checks prior to entry
- Contactless scan-in stations
- Single one-way directional entry and exit arrows
- Physical distancing measures to maintain 2 meters between other people
- Increased sanitization and disinfection
- Increased hand-sanitizing stations
- Masks worn by all members and staff (may be removed when one is settled into their workout station)
- No change rooms open at this time (with some exceptions for swimmers)
- Limited building access and capped fitness class sizes to support physical distancing
- No Day Passes, Guest Passes or Swim Passes during this first phase



What to Expect Video

<https://www.youtube.com/watch?v=yxfltRWUON4&feature=youtu.be>







MAYOR'S REPORT

SEPTEMBER 28, 2020 COUNCIL MEETING

COVID-19 UPDATE

Good evening and welcome to our virtual council meeting.

Tonight we are welcoming Councillors Bodner, Desmarais, Kalailieff and Wells into the council chambers. Also joining us are our CAO Scott Luey, Clerk Amber LaPointe, Deputy Clerk Charlotte Madden, and a member of Wee Stream who are live streaming this meeting for us.

Our other four city councillors and various city directors are each attending from home.

We remain in Stage 3 of the COVID-19 recovery process, however, in the past few days positive cases across the province and in Niagara have started to rise. We emphasize the need for social distancing, hand washing and face coverings where social distancing can't be maintained or where required by the Region's face covering by-law.

We ask that you continue to support our local businesses, including restaurants as patio season will be coming to an end soon and these businesses still need our support.

The YMCA in Port Colborne is working towards their reopening on September 30th and we have a presentation from them with all the details later in this meeting.

We will also be opening our walking track at the Vale Health and Wellness Centre on October 1st. The hours of operation will be Monday to Friday 8 a.m. to 4 p.m.

Walkers will be asked sign in and the track will be monitored by staff for maximum allowed occupancy.

Walkers will also be required to wear a mask at all times and currently, we will be allowing walking only on the track.

As we enter into our fall weather, this will give residents another outlet for exercise in a safe and controlled environment.

Fire Prevention Week

October 4-10 is Fire Prevention Week and while we aren't able to hold our traditional open house this year, we want to remind you that fire prevention is everyone's responsibility.

Fire Chief Tom Cartwright has provided us with the history of Fire Prevention Week.

National Fire Prevention Week was established in 1922 in memory of the Great Chicago Fire. The Great Chicago Fire was a conflagration that burned in the City of Chicago during October 8–10, 1871.

The fire killed approximately 300 people, destroyed roughly 3.3 square miles (9 km) of the city, and left more than 100,000 residents homeless.

Let that sink in, such devastation.

Every day is Fire Prevention Day within our City; your Fire Department strives to ensure the safety of our citizens at all times.

The theme of this year's Fire Prevention Week is "Serve Up Fire Safety In the Kitchen".

Cooking is the leading cause of home fires and injuries in Canada. Use Fire Prevention Week to educate yourself on cooking hazards, the dangers of unattended cooking and precautions you can take to prevent cooking-related fires.

Thank you Chief Cartwright.

Later in our meeting we will be passing a proclamation to declare the week of October 4 – 10, 2020, as Fire Prevention Week in the City of Port Colborne.

Also, remember to please check your smoke and carbon monoxide alarms to ensure they are in working order.

Memorandum of Understanding

On Friday, the City of Port Colborne entered into a Memorandum of Understanding with the City of Welland, City of Thorold and the Hamilton Oshawa Port Authority.

Each partner acknowledges the need for a collaborative and inclusive approach to building economic sustainability in Niagara.

By signing the Memorandum of Understanding, we're solidifying our partnership with these communities in order to achieve our goal of increasing marine infrastructure.

No longer are we working in silos, but joining forces to strategically create innovative approaches to moving goods to and from Niagara by means of the Welland Canal.

I have no doubt this will have a positive impact on the Port Colborne community and surrounding area.

Christmas Card Contest

One of my favourite Christmas traditions at the City of Port Colborne is our annual Christmas Card contest.

I always enjoy seeing the creative and colourful submissions we receive from our local students.

Although holiday activities may look a bit different this year, I hope this is just one of the many ways we can still engage the Port Colborne community and celebrate this festive season.

Submissions may be painted with fingers or brushes, or drawn with pencils, crayons, pastels, or markers on a standard white sheet of paper, 8 ½" X 11" in vertical or horizontal format. Remember that deep, dark colours produce a better illustration.

The contest is open to all children who live or go to school in Port Colborne; up to and including those in grade 8.

Time is of the essence: to be chosen and reproduced for printing in time for the holiday season, all submissions must be received at the Mayor's Office in City Hall by Thursday, Oct. 22, 2020 at 4 p.m.

Please include your child's name, address, and telephone number on the back of the artwork.

Repaving of Main Street

Last week the Region repaved Main Street from Welland Avenue to Highway 140. I would like to thank Regional Councillor Butters and staff at the Region for the hard work that has gone into getting this project moved forward. This project was a high priority for both myself and Regional Councillor Butters when we were first elected.

Closing

In closing, we ask for your patience while we all work together for a safe and gradual return of services. We must remain vigilant in fighting this virus.

Our number one priority is the health and safety of our staff and citizens as we continue the safe and gradual reopening of services and business activities. Please stay safe.