



**City of Port Colborne
Regular Meeting of Committee of the Whole 04-19
Monday, January 28, 2019 – 6:30 p.m.
Council Chambers, 3rd Floor, 66 Charlotte Street**

Agenda

- 1. Call to Order:** Mayor William C. Steele
- 2. National Anthem:**
- 3. Introduction of Addendum and Delegation Items:**
- 4. Confirmation of Agenda:**
- 5. Disclosures of Interest:**
- 6. Adoption of Minutes:**
 - (a) Regular meeting of Committee of the Whole 01-19, held on January 14, 2019.
- 7. Determination of Items Requiring Separate Discussion:**
- 8. Approval of Items Not Requiring Separate Discussion:**
- 9. Presentations:**
 - (b) Lynne Cunningham, Account Manager, Municipal Property Assessment Corporation will be providing an Overview of MPAC's Services
- 10. Delegations (10 Minutes Maximum):**
 - (a) Michael Smith, President, Hometown Properties Inc., regarding a request to include 176 Elm Street within the Community Improvement Plan Boundary (Page No. 7)
- 11. Mayor's Report:**
- 12. Regional Councillor's Report:**
- 13. Councillors' Items:**
 - (a) Councillors' Issues/Enquiries
 - (b) Staff Responses to Previous Councillors' Enquiries
- 14. Consideration of Items Requiring Separate Discussion:**
- 15. Notice of Motion:**
- 16. Adjournment:**

Upcoming Committee of the Whole and Council Meetings

Monday, February 11, 2019	Committee of the Whole/Council – 6:30 P.M.
Monday, February 25, 2019	Committee of the Whole/Council – 6:30 P.M.
Monday, March 11, 2019	Committee of the Whole/Council – 6:30 P.M.
Monday, March 25, 2019	Committee of the Whole/Council – 6:30 P.M.
Monday, April 8, 2019	Committee of the Whole/Council – 6:30 P.M.
Tuesday, April 23, 2019	Committee of the Whole/Council – 6:30 P.M.

Note: If not otherwise attached to the staff report, by-laws are published and available for review under the "Consideration of By-laws" section of the Council agenda.

Committee Items:

Notes	Item	Description / Recommendation	Page
WCS MB EB RB GB FD AD DK HW	1.	<p><u>Planning and Development Department, Building Division, Report 2019-8, Subject: Rates and Fees By-law – Building Division Fees</u></p> <p>That the Council of the City of Port Colborne adopt the fees and charges in Schedule X of Appendix A to By-Law No. 6558/13/18 as provided in this report.</p> <p><u>Public Meeting</u></p> <ul style="list-style-type: none"> a) Presentation of Planning & Development Department, Building Division, Report 2019-8, Subject: Rates and Fees By-law – Building Division Fees by Todd Rogers, Chief Building Official b) Comments or Questions by Council c) Oral Presentations and/or Questions from the Public d) Closing Comments – Adjourn <p>Note: This item must be pulled for separate discussion and consideration.</p>	9
WCS MB EB RB GB FD AD DK HW	2.	<p><u>Motion by Councillor Beauregard Re: Rezoning of Certain Lands within the East Waterfront Secondary Plan Area to Industrial/Employment Purposes</u></p> <p>That Planning and Development staff be directed to bring forward applications under the Planning Act to propose changes in land use for certain properties within the East Waterfront Secondary Plan Area that are federally and privately owned from Parks and Open Space to Industrial/Employment purposes.</p> <p>Note: Notice of Motion was given at the January 14, 2019 Council meeting.</p>	-----
WCS MB EB RB GB FD AD DK HW	3.	<p><u>Planning and Development Department, Planning Division, Report 2019-10, Subject: Bill 66 – Proposed Amendment to the Growth Plan</u></p> <p>That Council receive Planning and Development Department, Planning Division Report 2019-10 for information.</p>	23

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WCS RB AD	MB GB DK	EB FD HW	4.	<p><u>Planning and Development Department, By-law Division, Report 2019-9, Subject: Parking and Traffic – Elgin Street</u></p> <p>That the amendment to By-law 89-2000 being a By-law regulating traffic and parking on City roads be approved as follows:</p> <p>That Schedule 'E' Limited Parking Restrictions, to By-law 89-2000 as amended, be amended by deleting therefrom the following:</p> <table border="1"> <thead> <tr> <th><u>Column 1</u></th> <th><u>Column 2</u></th> <th colspan="2"><u>Column 3</u></th> <th><u>Column 4</u></th> <th><u>Column 5</u></th> </tr> <tr> <td>Highway</td> <td>Side</td> <td>From</td> <td>To</td> <td>Times/ Days</td> <td>Maximum</td> </tr> </thead> <tbody> <tr> <td>Elgin St.</td> <td>South</td> <td>Steele St.</td> <td>Fielden Ave.</td> <td>Anytime</td> <td>1 Hour</td> </tr> </tbody> </table>	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>		<u>Column 4</u>	<u>Column 5</u>	Highway	Side	From	To	Times/ Days	Maximum	Elgin St.	South	Steele St.	Fielden Ave.	Anytime	1 Hour	27
<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>		<u>Column 4</u>	<u>Column 5</u>																		
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Elgin St.	South	Steele St.	Fielden Ave.	Anytime	1 Hour																		
WCS RB AD	MB GB DK	EB FD HW	5.	<p><u>Corporate Services Department, Finance Division, Report 2019-11, Subject: Consolidated Fees and Charges By-law – 2019</u></p> <p>That the Consolidated Fees and Charges By-law attached to Corporate Services Department, Finance Division report 2019-11 be approved; and</p> <p>That the Mayor and City Clerk be authorized to execute the appropriate By-law.</p>	33																		
WCS RB AD	MB GB DK	EB FD HW	6.	<p><u>Corporate Services Department, Finance Division, Report 2019-6, Subject: Cancellation, Reduction or Refund of Realty Tax</u></p> <p>That the applications pursuant to Section 357/358 of the <i>Municipal Act, 2001</i>, as amended, 2018-04 (566 Pleasant Beach Road) and 2018-05 (4443 Koabel Road) be approved to cancel or reduce taxes in the total amount of \$244.60.</p>	85																		
Miscellaneous Correspondence																							
WCS RB AD	MB GB DK	EB FD HW	7.	<p><u>National Eating Disorder Information Centre Re: Request for Proclamation of Eating Disorder Awareness Week (EDAW), February 1 – 7, 2019</u></p> <p>That the week of February 1 - 7, 2019 be proclaimed as Eating Disorder Awareness Week in the City of Port Colborne in accordance with the request received from the National Eating Disorder Information Centre.</p>	89																		

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WCS RB AD	MB GB DK	EB FD HW	8.	<p><u>Cathy Boyko and Peter Van Caulart, Co-Chairs, 2019 ARC Terminus Committee Re: Request for Proclamation of Air Race Week, June 19-24, 2019</u></p> <p>That the week of June 19 - 24, 2019 be proclaimed as "Air Race Week" in the City of Port Colborne in accordance with the request received from Cathy Boyko and Peter Van Caulart, Co-Chairs, 2019 ARC Terminus Committee.</p> <p>Note: At the January 21, 2019 Budget meeting a funding request was made by Peter Van Caulart regarding the Air Race Classic Event.</p>	91
WCS RB AD	MB GB DK	EB FD HW	9.	<p><u>Municipal Property Assessment Corporation Re: 2018 Year-End Assessment Report</u></p> <p>That the correspondence received from the Municipal Property Assessment Corporation (MPAC) Re: 2018 Year-End Assessment Report, be received for information.</p>	95
WCS RB AD	MB GB DK	EB FD HW	10.	<p><u>Memorandum from Vance Badawey, Member of Parliament, Niagara Centre Re: National Trade Corridors Fund – 3rd Call for Proposals</u></p> <p>That the Memorandum from Vance Badawey, Member of Parliament, Niagara Centre Re: National Trade Corridors Fund – 3rd Call for Proposals, be received for information.</p>	99
Outside Resolutions – Requests for Endorsement					
WCS RB AD	MB GB DK	EB FD HW	11.	<p><u>Municipalities in the Niagara Region Re: Responses regarding their decision on retail cannabis whether to "Opt-In" or "Opt-Out" to allow retail cannabis in their Municipality</u></p> <p>That the resolutions received from the municipalities within Niagara Region regarding retail cannabis, be received for information.</p> <p>Note: At its Meeting of January 14, 2019 Council approved Planning and Development Department, Planning Division, Report 2019-01 to "opt-in" to permit cannabis retail stores in Port Colborne.</p>	103

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WCS RB AD	MB GB DK	EB FD HW	12.	<p><u>City of St. Catharines Re: Support for Ontario Wine and Beer in Retail Stores as Part of Modernizing Alcohol Sales</u></p> <p>That the resolution received from the City of St. Catharines Re: Support for Ontario Wine and Beer in Retail Stores as Part of Modernizing Alcohol Sales, be supported.</p>	111
WCS RB AD	MB GB DK	EB FD HW	13.	<p><u>Town of Niagara-on-the-Lake Re: Support for Locally grown and produced wine and craft beer</u></p> <p>That the resolution received from the Town of Niagara-on-the-Lake Re: Support for Locally grown and produced wine and craft beer, be received for information.</p>	113
WCS RB AD	MB GB DK	EB FD HW	14.	<p><u>City of St. Catharines Re: Plastic Straw and Plastic Stir Stick Ban in City Facilities</u></p> <p>That the resolution received from the City of St. Catharines Re: Plastic Straw and Plastic Stir Stick Ban in City Facilities, be received for information.</p>	115
WCS RB AD	MB GB DK	EB FD HW	15.	<p><u>Town of Georgina, Township of Wilmot, Town of Orangeville Re: Bill 66 – “Restoring Ontario’s Competitiveness Act” – Oppose Schedule 10 of Bill 66 “Open for Business” Planning By-law</u></p> <p>That the resolutions received from the Town of Georgina, Township of Wilmot and the Town of Orangeville Re: Bill 66 “Restoring Ontario’s Competitiveness Act” – Oppose Schedule 10 of Bill 66 “Open for Business” Planning By-law, be received for information.</p>	117
Responses to City of Port Colborne Resolutions					
WCS RB AD	MB GB DK	EB FD HW	16.	<p><u>City of Welland Re: Transit Agreement approval with the City of Port Colborne</u></p> <p>That the resolution received from the City of Welland Re: Transit Agreement with the City of Port Colborne, be received for information.</p> <p>Note: At its meeting of November 13, 2018 Council approved Corporate Services, Finance Division, Report 2018-146 to renew Transit Services with Welland Transit.</p>	123

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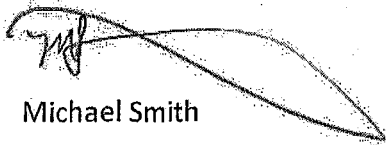
CORPORATE SERVICES
DEPARTMENT**HOMETOWN PROPERTIES INC.****555 CEDAR BAY RD****PORT COLBORNE, ONTARIO****905 650 4741**

December 12, 2018

To the Attention of Port Colborne City Council

The Smith Family over the past decade have successfully acquired and improved over 60 residential units throughout the Southwest neighbourhoods of Port Colborne providing quality affordable homes and apartment units for the families and individuals of the City. On February 15th 2019 we will be acquiring the Port Colborne 1st Presbyterian Church with the intent to convert the facility into a mixed use location offering up to 20 residential units, including bachelor, 1 bed and 2 bed units, 1 property management office and a community non profit room intended to support local charities through fund raising and events. With over 10 years of property management experience in the city we are aware of the desperate need for affordable senior housing and are excited to move forward on our biggest project to date. This project will have a budget in excess of 2 million dollars and believe due to its prime location it will have a positive impact on the downtown community providing an ideal location for seniors to enjoy ground floor living just steps from all the amenities that the city has to offer. When complete this location will add 10's of thousands of dollars to the city tax base. From a heritage prospective we intend on respecting its current facade and will stand now for decades to come for the citizens of Port Colborne to enjoy and utilize. We are aware that there are several grants and incentives available to assist in the redevelopment and residential intensification but would require the CIP boundary to be adjusted by City Council in order to qualify for these opportunities. Currently the property sits adjacent the boundary and we respectfully request a modification to encompass 176 Elm street to be included within the CIP boundary. We look forward to working with the City and various levels of government in the redevelopment of this exciting project.

Sincerely,



Michael Smith

Hometown Properties Inc. President

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Report Number: 2019-8

Date: January 28, 2019

SUBJECT: Rates & Fees By-Law, Building Division Fees

1) PURPOSE

To request that Council increase the current fees and charges and adopt the proposed fees related to 'Permits for Construction, Demolition, Occupancy and Change of Use, Transfer of Permits and Inspection.'

2) HISTORY, BACKGROUND, COUNCIL POLICY, PRACTICES

Council established a new fee schedule for building permits and related fees in 2018 when it adopted the Consolidated Fees and Charges By-Law. This provided an increase to the fees that had been in place since 2012.

The volume of construction activity continues to grow steadily. In the period from 2012 through 2017, permit activity grew almost 25%. In the single year alone from 2017 to 2018 permit activity grew almost 25%. This has resulted in an increase in the cost of enforcement. The largest increase to expenses has been the cost to hire part-time building inspectors to assist in managing the field inspections and technical review of permit applications. Almost \$11,000 was spent on this extra help in 2018. This expense would have been much greater but for the lack of available, qualified personnel.

Understanding that achieving cost recovery through permit fees is desirable, the proposed increased fees will assist in maintaining the full cost recovery we have achieved for the last three years.

3) STAFF COMMENTS AND DISCUSSIONS

Fees Increased

The fees for the more common permit applications are proposed to increase by 1-3 cents per square foot (less than 2% on average). These would include fees for construction of all new buildings as well as additions, decks, sheds and similar structures.

Staff also propose an increase to the minimum permit fee and the Permit Application Fee from \$110 to \$115.

Fees and Charges with No Change

Most of the individual fees in the schedule are proposed to remain unchanged. All of the deposit amounts will remain unchanged.

New Fee for Third Party Review of Applications

One new fee has been proposed; 'Third Party Review of Building Permit Application'.

Some proposed projects may be very large or very complex. The capacity of the Building Division and Chief Building Official may necessitate that a third-party consultant be retained to assist in the review of the application. The consultant would be selected and retained by the City. This would be invoked for applications such as high-rise buildings that require a great deal of time to review, large multi-use buildings that have complex features, and buildings with complex structural designs that require validation of the designs such as multi-level underground parking garages. Third Party Review of applications are undertaken at the discretion of the Chief Building Official.

The costs of the third party reviews would become a part of the building permit fee, payable by the applicant. The Chief Building Official may require that the estimated or actual costs associated with the third party review be payable at any time prior to permit issuance. This will ensure that the City is not in a position of fronting or carrying the actual costs of a third party review.

Public Meeting

The Building Code Act requires that a Public Meeting be held and that notice of this meeting provided to the public. A public meeting will be held at Council's meeting of January 28, 2019 to hear any input from Council and the public with respect to the proposed building permit fees and charges. Notice of this meeting was given via newspaper advertisement on December 27, 2018 and the City's website.

Where requested prior to the public meeting, a copy of this report and the proposed fee schedule will be provided as required by the Building Code Act.

4) OPTIONS AND FINANCIAL CONSIDERATIONS

- a) Adopt the proposed fee schedule.**
- b) Do Nothing**

The Council of the Corporation can choose to do nothing and continue using the current by-law and permit fee structure.

The existing permit fees could be maintained at the current rates. The municipality would risk falling short of recovering the expenses of enforcement of the Building Code Act and supplement that expense with tax revenues. Provincial legislation only requires the City to justify the fees it charges so that fees do not exceed the costs to administer and enforce the permit process. The municipality is not under any obligation to recover all costs through permit fees if it chooses to keep fees lower than is necessary to achieve complete cost recovery.

5) COMPLIANCE WITH STRATEGIC PLAN INITIATIVES

This section is not applicable.

6) **ATTACHMENTS**

Appendix I - Proposed Schedule X to Appendix A of the Consolidated Fees and Charges By-Law.

7) **RECOMMENDATION**

That the Council of the City of Port Colborne adopt the fees and charges in Schedule X of Appendix A to By-Law No. 6558/13/18 as provided in this report.

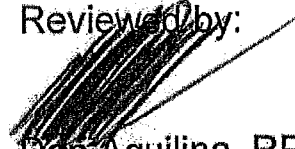
8) **SIGNATURES**

Prepared by:



Todd Rogers, MAATO, CBCO
Chief Building Official

Reviewed by:



Dan Aquilina, RPP, MCIP, CPT
Director of Planning and Development

Reviewed and Respectfully Submitted:



Scott Luey
Chief Administrative Officer

**Schedule X of Appendix A to By-law 6558/13/18
Permits for Construction, Demolition, Occupancy and Change of Use, Transfer of Permits and Inspections**

Construction				
New Building Construction and Additions^{6,8}	Permit Fee Details¹⁻¹⁶	2017 Fee	2018 Fee	2019 Fee (Proposed)
Minimum Fee for All Building Permits⁹		\$105.00	\$110.00	\$115.00
Major Occupancy⁷				
Group A – Assembly Occupancies Examples: School, church, restaurant, daycare, hall, transit, recreation facility, other	Per square foot	\$1.15	\$1.21	\$1.23
Group B – Institutional Occupancies Examples: Hospital, retention facility, nursing home, other	Per square foot	\$1.26	\$1.50	\$1.53
Group C – Residential Occupancies				
Single detached dwelling	Per square foot	\$1.05	\$1.15	\$1.17
Semi-detached dwelling, duplex dwelling	Per square foot	\$1.05	\$1.15	\$1.17
Townhouse	Per square foot	\$1.05	\$1.15	\$1.17
Multiple unit dwellings, apartment building, townhouse	Per square foot	\$0.84	\$1.15	\$1.17
Hotels, motels	Per square foot	\$0.84	\$1.15	\$1.17
Other residential	Per square foot	\$0.84	\$1.15	\$1.17
Group D – Business/Personal Services Occupancies Examples: Office, bank, medical, police station, other	Per square foot	\$1.05	\$1.15	\$1.17
Group E – Mercantile Occupancies Examples: Store, shopping mall/plaza, shop, market, retail, other	Per square foot	\$1.05	\$1.15	\$1.17
Group F – Industrial Occupancies Examples:				
Industrial mall/plaza/garage, plant, factory, warehouse, other	Per square foot	\$0.68	\$0.75	\$0.77
Industrial buildings with no partitions, no plumbing and no mechanical	Per square foot	\$0.37	\$0.45	\$0.46
Special Categories/Occupancies				
Farm building, greenhouse	Per square foot	\$0.27	\$0.28	\$0.29
Park Model Trailer		\$160.00	\$200.00	\$200.00
Tent, temporary fabric structure	Each	\$0.10 sq.ft	\$200.00	\$200.00
Renewable Energy Projects		See note 12	See note 12	See note 12 (Min. \$200.00)
Houses:¹⁴				
Garage, carport	Per square foot	\$0.53	\$0.56	\$0.57
Covered deck/porch	Per square foot	\$0.32	\$0.34	\$0.35
Uncovered deck/porch	Per square foot	\$0.27	\$0.28	\$0.25

Sunroom/solarium	Per square foot	\$0.63	\$0.66	\$0.67
Shed/accessory building	Per square foot	\$0.32	\$0.34	\$0.57
Alterations	Permit Fee Details¹⁻¹⁶	2017 Fee	2018 Fee	2019 Fee
Unfinished basement (new or replaced foundation) Under pinning foundation	Per square foot	\$0.27 See note 12	\$0.28 See note 12	\$0.28 See note 12 (Min. \$200.00)
Roof structure Fireplace, woodstove, chimney	Per square foot	\$0.11 \$105.00	\$0.12 \$110.00	\$0.12 \$115.00
Interior Alterations: Interior alterations, all occupancies, except finished basements	Per square foot	\$0.32	\$0.55	\$0.55
Finishing basement	Per square foot	\$0.48	\$0.55	\$0.55
Other minor alteration		See note 12	See note 12	See note 12

Partial Permit/Staged Construction¹¹	2017 Fee	2018 Fee	2019 Fee
All partial permits subject to a surcharge applied to the stage permit value	50%	50%	50%
Foundation Stage¹¹ Complete to grade including or excluding underground services within building	15%	15%	15%
Building Shell Stage¹¹ Completed structural shell stage	40%	40%	40%
Completed architectural shell stage	80%	80%	80%
Building Completion Stage¹¹ Includes completed building stage	100%	100%	100%

Plumbing Only	Permit Fee Details¹⁻¹⁶	2017 Fee	2018 Fee	2019 Fee
Fixture; plumbing appliance; stack; interceptor; tank; floor drain; sewage ejector; sump; manhole; catchbasin; rain water leader; other	Each	\$8.50	\$8.93	\$9.11
All buried piping including building drain and sewer; building storm drain and sewer; storm drainage piping; water service pipe	Per linear loot	\$1.00	\$1.05	\$1.15
Water distribution pipe inside a building	Each	\$105.00	\$110.00	\$115.00
Residential¹⁴ Replace buried water service, sanitary drains or storm drains (single fee applies if multiple services are replaced at the same time)	Each	N/A	\$200.00	\$200.00

Mechanical HVAC Only	Permit Fee Details¹⁻¹⁶	2017 Fee	2018 Fee	2019 Fee
Group A, B, C (except houses), D E	Per square foot	\$0.07	\$0.08	\$0.08
Houses		\$105.00	\$110.00	\$115.00
Group F	Per square foot	\$0.06	\$0.07	\$0.07
Commercial type Kitchen Exhaust		See note 12	See note 12	See note 12

Pool	2017 Fee	2018 Fee	2019 Fee
Public pool	\$315.00	\$331.00	\$331.00
Private pool	\$125.00	\$131.00	\$131.00

Designated Structure	2017 Fee	2018 Fee	2019 Fee
As defined in the Ontario Building Code	See note 12	See note 12	See note 12

Demolition	Permit Fee Details¹⁻¹⁶	2017 Fee	2018 Fee	2019 Fee
Houses ¹⁴ and buildings less than 3,000 square feet (gross area)	Per square foot	\$105.00	\$110.00	\$115.00
Other demolitions		\$0.06	\$0.07	\$0.07

Conditional¹⁵	2017 Fee	2018 Fee	2019 Fee
Surcharge	50%	50%	50%

Change of Use	2017 Fee	2018 Fee	2019 Fee
Permit for the change of use of a building or part thereof (additional fees apply where construction is proposed)	\$105.00	\$120.00	\$120.00

Occupancy	2017 Fee	2018 Fee	2019 Fee
<i>Permit to allow occupancy</i>			
Houses, semi-detached dwellings, townhouses	\$105.00	\$110.00	\$115.00
Other buildings	\$105.00	\$110.00	\$115.00
<i>Permit to allow partial occupancy</i>			
For area of building to be occupied (per square foot gross floor to be occupied)	N/A	\$0.07	\$0.07
Review of proposed application	N/A	\$100/hour	\$100/hour

Transfer	2017 Fee	2018 Fee	2019 Fee
Transfer of permit to a new owner	\$105.00	\$110.00	\$110.00

Deposits Required for Permits		2017 Fee	2018 Fee	2019 Fee
New Main Buildings	Houses	\$1,000.00	\$1,050.00	\$1,050.00
	Other than Houses	\$500.00	\$525.00	\$525.00
Additions, Accessory	Houses	\$500.00	\$525.00	\$525.00
	Other than Houses	\$500.00	\$525.00	\$525.00
Alterations	Houses	\$500.00	\$525.00	\$525.00
	Other than Houses	\$500.00	\$525.00	\$525.00
Demolitions	Main Building	\$2,000.00	\$2,100.00	\$2,100.00
	Accessory, Partial	\$500.00	\$525.00	\$525.00
Pools	In ground	\$500.00	\$525.00	\$525.00
Other	See note 4	\$500.00	\$525.00	\$525.00
New Main Buildings and Additions and Renovations	Industrial, Commercial Institutional and Residential other than Houses	\$1,000.00	\$1,050.00	\$1,050.00
	Houses	\$1,000.00	\$1,050.00	\$1,050.00
Lot Grading Deposit	All categories of construction (as necessary)	\$2,000.00	\$2,100.00	\$2,100.00

Notes regarding Deposits:

- a. No deposit is required for the following:
 - i. Uncovered decks on piers
 - ii. Tents and fabric structures
- b. "Houses" includes single detached, semi-detached, duplexes, triplexes and townhouses.
- c. "Other than Houses" includes Plumbing only, Mechanical HVAC only, Designated Structures, etc.
- d. The requirement for a new deposit may be waived where the City already holds a deposit with an owner on the same property with respect to an open permit file with the City, provided:
 - i. The deposit already held is equal or larger than the amount specified in this Schedule.
 - ii. There is no existing damage to City property as a result of work on the lot.
 - iii. The existing deposit is recorded on all applicable permit files as being held as security for other permits.

Additional Fees and Charges	2017 Fee	2018 Fee	2019 Fee
Discharge of an Order from property title	\$735.00	\$772.00	\$772.00
Submitting an application for Permit Minimum non-refundable fee for submitting all permit applications	\$105.00	\$105.00	\$115.00
<i>Alternative Solution</i> application (per hour, minimum 4 hours)	N/A	\$100.00	\$100.00
Third Party Review of Building Permit Application ¹⁷	N/A	N/A	Actual Cost

Refund of Permit Fees	2016 Fee	2018 Fee	2019 Fee
Permit Issued. Administration functions only have been performed. No field inspections have been performed.	50%	50%	50%
Additional deduction from eligible refund for each field inspection that had been performed.	\$50.00	\$100.00	\$100.00
Notes regarding Refunds:			
a) No refund will apply one year after date of permit issuance.			
b) If the calculated refund is less than the minimum fee applicable to any permit, no refund shall be made of the fees paid.			
c) No permit fee shall be refunded where the permit has been revoked by the Chief Building Official in accordance with the Act.			

¹ Permit fee is \$/square foot, \$/linear foot, or \$ (flat rate).

² Square foot is gross of all floors above grade measured from the outer face of exterior walls, unless noted otherwise. Mezzanines, lofts, habitable attics and dwelling units below grade are included as floor areas for permit fee calculations.

³ Where there is no floor or exterior walls for the project, square foot is the greatest horizontal area of the structure. For example, buildings or structures supported by posts or columns.

⁴ \$115.00 paid at time of application plus \$50.00 for each additional inspection in excess of one where the building is not ready for occupancy and which must be paid prior to issuance of Occupancy Permit.

⁵ There are no deductions from the gross floor area for openings such as stairs, elevators, shafts, etc.

⁶ Cellars, unfinished basements and crawl spaces are not used in the fee calculation for new construction.

⁷ Major occupancy is based upon the Ontario Building Code.

⁸ New construction and additions include plumbing, HVAC and all other regulated building services/components.

⁹ Minimum permit fee for all Building Permits is \$115.00.

¹⁰ Revision or amendment to an open permit is a minimum \$50.00 fee plus \$50.00 per hour of administration time.

¹¹ For a Partial Permit, the percentage shown for the applicable stage of construction (minus the percentage for any previous Partial Permits) must be multiplied by the applicable permit application fee shown for new construction and then increased by a 50% administrative surcharge to obtain the required total fee for that stage.

¹² If the work regulated by the permit cannot be described otherwise, the permit application fee shall be \$13.00 for each \$1,000.00 value of work proposed.

¹³ Houses in Special Categories and Alterations includes semi-detached, duplexes, triplexes, and townhouses.

¹⁴ See "Deposits Required for Permits" for deposits which may be required.

¹⁵ The fee for a Conditional Permit is equal to the regular permit fee described above plus an additional administrative surcharge of 50% of the regular permit fee. If the Conditional Permit also happens to be a Partial Permit, the Partial Permit fee already increased by 50% must be increased by an additional 50% to obtain the required total fee.

¹⁶ A 50% reduction in the fees payable will be applicable to all properties that are located within the project area boundaries of the Olde Humberstone Main Street Community Improvement Plan, Downtown Central Business District Community Improvement Plan, Brownfield Community Improvement Plan and East Waterfront Community Improvement Plan.

¹⁷ Third Party Review of applications are undertaken at the discretion of the Chief Building Official and may be required for very large or complex developments. The Chief Building Official may require that the estimated or actual costs associated with the third party review be payable at any time prior to permit issuance.

Schedule X of Appendix A to By-law 6558/13/18

Permits for Construction, Demolition, Occupancy and Change of Use, Transfer of Permits and Inspections

Construction				
New Building Construction and Additions^{6,8}	Permit Fee Details¹⁻¹⁶	2017 Fee	2018 Fee	2019 Fee (Proposed)
Minimum Fee for All Building Permits⁹		\$105.00	\$110.00	\$115.00
Major Occupancy⁷				
Group A – Assembly Occupancies	Per square foot	\$1.15	\$1.21	\$1.23
Examples: School, church, restaurant, daycare, hall, transit, recreation facility, other				
Group B – Institutional Occupancies	Per square foot	\$1.26	\$1.50	\$1.53
Examples: Hospital, retention facility, nursing home, other				
Group C – Residential Occupancies				
Single detached dwelling	Per square foot	\$1.05	\$1.15	\$1.17
Semi-detached dwelling, duplex dwelling	Per square foot	\$1.05	\$1.15	\$1.17
Townhouse	Per square foot	\$1.05	\$1.15	\$1.17
Multiple unit dwellings, apartment building, townhouse	Per square foot	\$0.84	\$1.15	\$1.17
Hotels, motels	Per square foot	\$0.84	\$1.15	\$1.17
Other residential	Per square foot	\$0.84	\$1.15	\$1.17
Group D – Business/Personal Services Occupancies				
Examples: Office, bank, medical, police station, other	Per square foot	\$1.05	\$1.15	\$1.17
Group E – Mercantile Occupancies				
Examples: Store, shopping mall/plaza, shop, market, retail, other	Per square foot	\$1.05	\$1.15	\$1.17
Group F – Industrial Occupancies				
Examples:				
Industrial mall/plaza/garage, plant, factory, warehouse, other	Per square foot	\$0.68	\$0.75	\$0.77
Industrial buildings with no partitions, no plumbing and no mechanical	Per square foot	\$0.37	\$0.45	\$0.46
Special Categories/Occupancies				
Farm building, greenhouse	Per square foot	\$0.27	\$0.28	\$0.29
Park Model Trailer		\$160.00	\$200.00	\$200.00
Tent, temporary fabric structure	Each	\$0.10 sq.ft	\$200.00	\$200.00
Renewable Energy Projects		See note 12	See note 12	See note 12 (Min. \$200.00)
Houses:¹⁴				
Garage, carport	Per square foot	\$0.53	\$0.56	\$0.57
Covered deck/porch	Per square foot	\$0.32	\$0.34	\$0.35
Uncovered deck/porch	Per square foot	\$0.27	\$0.28	\$0.35

Sunroom/solarium	Per square foot	\$0.63	\$0.66	\$0.67
Shed/accessory building	Per square foot	\$0.32	\$0.34	\$0.57
Alterations	Permit Fee Details¹⁻¹⁶	2017 Fee	2018 Fee	2019 Fee
Unfinished basement (new or replaced foundation) Under pinning foundation	Per square foot	\$0.27 See note 12	\$0.28 See note 12	\$0.28 See note 12 (Min. \$200.00)
Roof structure Fireplace, woodstove, chimney	Per square foot	\$0.11 \$105.00	\$0.12 \$110.00	\$0.12 \$115.00
Interior Alterations: Interior alterations, all occupancies, except finished basements	Per square foot	\$0.32	\$0.55	\$0.55
Finishing basement	Per square foot	\$0.48	\$0.55	\$0.55
Other minor alteration		See note 12	See note 12	See note 12

Partial Permit/Staged Construction¹¹	2017 Fee	2018 Fee	2019 Fee
All partial permits subject to a surcharge applied to the stage permit value	50%	50%	50%
Foundation Stage¹¹ Complete to grade including or excluding underground services within building	15%	15%	15%
Building Shell Stage¹¹ Completed structural shell stage	40%	40%	40%
Completed architectural shell stage	80%	80%	80%
Building Completion Stage¹¹ Includes completed building stage	100%	100%	100%

Plumbing Only	Permit Fee Details¹⁻¹⁶	2017 Fee	2018 Fee	2019 Fee
Fixture; plumbing appliance; stack; interceptor; tank; floor drain; sewage ejector; sump; manhole; catchbasin; rain water leader; other	Each	\$8.50	\$8.93	\$9.11
All buried piping including building drain and sewer; building storm drain and sewer; storm drainage piping; water service pipe	Per linear loot	\$1.00	\$1.05	\$1.15
Water distribution pipe inside a building	Each	\$105.00	\$110.00	\$115.00
Residential¹⁴ Replace buried water service, sanitary drains or storm drains (single fee applies if multiple services are replaced at the same time)	Each	N/A	\$200.00	\$200.00

Mechanical HVAC Only	Permit Fee Details¹⁻¹⁶	2017 Fee	2018 Fee	2019 Fee
Group A, B, C (except houses), D E Houses	Per square foot	\$0.07 \$105.00	\$0.08 \$110.00	\$0.08 \$115.00
Group F Commercial type Kitchen Exhaust	Per square foot	\$0.06 See note 12	\$0.07 See note 12	\$0.07 See note 12

Pool	2017 Fee	2018 Fee	2019 Fee
Public pool	\$315.00	\$331.00	\$331.00
Private pool	\$125.00	\$131.00	\$131.00

Designated Structure	2017 Fee	2018 Fee	2019 Fee
As defined in the Ontario Building Code	See note 12	See note 12	See note 12

Demolition	Permit Fee Details¹⁻¹⁶	2017 Fee	2018 Fee	2019 Fee
Houses ¹⁴ and buildings less than 3,000 square feet (gross area)	Per square foot	\$105.00	\$110.00	\$115.00
Other demolitions		\$0.06	\$0.07	\$0.07

Conditional¹⁵	2017 Fee	2018 Fee	2019 Fee
Surcharge	50%	50%	50%

Change of Use	2017 Fee	2018 Fee	2019 Fee
Permit for the change of use of a building or part thereof (additional fees apply where construction is proposed)	\$105.00	\$120.00	\$120.00

Occupancy	2017 Fee	2018 Fee	2019 Fee
<i>Permit to allow occupancy</i>			
Houses, semi-detached dwellings, townhouses	\$105.00	\$110.00	\$115.00
Other buildings	\$105.00	\$110.00	\$115.00
<i>Permit to allow partial occupancy</i>			
For area of building to be occupied (per square foot gross floor to be occupied)	N/A	\$0.07	\$0.07
Review of proposed application	N/A	\$100/hour	\$100/hour

Transfer	2017 Fee	2018 Fee	2019 Fee
Transfer of permit to a new owner	\$105.00	\$110.00	\$110.00

Deposits Required for Permits		2017 Fee	2018 Fee	2019 Fee
New Main Buildings	Houses	\$1,000.00	\$1,050.00	\$1,050.00
	Other than Houses	\$500.00	\$525.00	\$525.00
Additions, Accessory	Houses	\$500.00	\$525.00	\$525.00
	Other than Houses	\$500.00	\$525.00	\$525.00
Alterations	Houses	\$500.00	\$525.00	\$525.00
	Other than Houses	\$500.00	\$525.00	\$525.00
Demolitions	Main Building	\$2,000.00	\$2,100.00	\$2,100.00
	Accessory, Partial	\$500.00	\$525.00	\$525.00
Pools	In ground	\$500.00	\$525.00	\$525.00
Other	See note 4.	\$500.00	\$525.00	\$525.00
New Main Buildings and Additions and Renovations	Industrial, Commercial Institutional and Residential other than Houses	\$1,000.00	\$1,050.00	\$1,050.00
Lot Grading Deposit	All categories of construction (as necessary)	\$2,000.00	\$2,100.00	\$2,100.00

Notes regarding Deposits:

- a. No deposit is required for the following:
 - i. Uncovered decks on piers
 - ii. Tents and fabric structures
- b. "Houses" includes single detached, semi-detached, duplexes, triplexes and townhouses.
- c. "Other than Houses" includes Plumbing only, Mechanical HVAC only, Designated Structures, etc.
- d. The requirement for a new deposit may be waived where the City already holds a deposit with an owner on the same property with respect to an open permit file with the City, provided:
 - i. The deposit already held is equal or larger than the amount specified in this Schedule.
 - ii. There is no existing damage to City property as a result of work on the lot.
 - iii. The existing deposit is recorded on all applicable permit files as being held as security for other permits.

Additional Fees and Charges	2017 Fee	2018 Fee	2019 Fee
Discharge of an Order from property title	\$735.00	\$772.00	\$772.00
Submitting an application for Permit Minimum non-refundable fee for submitting all permit applications	\$105.00	\$105.00	\$115.00
<i>Alternative Solution</i> application (per hour, minimum 4 hours)	N/A	\$100.00	\$100.00
Third Party Review of Building Permit Application ¹⁷	N/A	N/A	Actual Cost

Refund of Permit Fees	2016 Fee	2018 Fee	2019 Fee
Permit Issued. Administration functions only have been performed. No field inspections have been performed.	50%	50%	50%
Additional deduction from eligible refund for each field inspection that had been performed.	\$50.00	\$100.00	\$100.00
Notes regarding Refunds:			
a) No refund will apply one year after date of permit issuance.			
b) If the calculated refund is less than the minimum fee applicable to any permit, no refund shall be made of the fees paid.			
c) No permit fee shall be refunded where the permit has been revoked by the Chief Building Official in accordance with the Act.			

¹ Permit fee is \$/square foot, \$/linear foot, or \$ (flat rate).

² Square foot is gross of all floors above grade measured from the outer face of exterior walls, unless noted otherwise. Mezzanines, lofts, habitable attics and dwelling units below grade are included as floor areas for permit fee calculations.

³ Where there is no floor or exterior walls for the project, square foot is the greatest horizontal area of the structure. For example, buildings or structures supported by posts or columns.

⁴ \$115.00 paid at time of application plus \$50.00 for each additional inspection in excess of one where the building is not ready for occupancy and which must be paid prior to issuance of Occupancy Permit.

⁵ There are no deductions from the gross floor area for openings such as stairs, elevators, shafts, etc.

⁶ Cellars, unfinished basements and crawl spaces are not used in the fee calculation for new construction.

⁷ Major occupancy is based upon the Ontario Building Code.

⁸ New construction and additions include plumbing, HVAC and all other regulated building services/components.

⁹ Minimum permit fee for all Building Permits is \$115.00.

¹⁰ Revision or amendment to an open permit is a minimum \$50.00 fee plus \$50.00 per hour of administration time.

¹¹ For a Partial Permit, the percentage shown for the applicable stage of construction (minus the percentage for any previous Partial Permits) must be multiplied by the applicable permit application fee shown for new construction and then increased by a 50% administrative surcharge to obtain the required total fee for that stage.

¹² If the work regulated by the permit cannot be described otherwise, the permit application fee shall be \$13.00 for each \$1,000.00 value of work proposed.

¹³ Houses in Special Categories and Alterations includes semi-detached, duplexes, triplexes, and townhouses.

¹⁴ See "Deposits Required for Permits" for deposits which may be required.

¹⁵ The fee for a Conditional Permit is equal to the regular permit fee described above plus an additional administrative surcharge of 50% of the regular permit fee. If the Conditional Permit also happens to be a Partial Permit, the Partial Permit fee already increased by 50% must be increased by an additional 50% to obtain the required total fee.

¹⁶ A 50% reduction in the fees payable will be applicable to all properties that are located within the project area boundaries of the Olde Humberstone Main Street Community Improvement Plan, Downtown Central Business District Community Improvement Plan, Brownfield Community Improvement Plan and East Waterfront Community Improvement Plan.

¹⁷ Third Party Review of applications are undertaken at the discretion of the Chief Building Official and may be required for very large or complex developments. The Chief Building Official may require that the estimated or actual costs associated with the third party review be payable at any time prior to permit issuance.

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Report Number: 2019-10

Date: January 28, 2019

SUBJECT: Bill 66 – Proposed Amendment to the Growth Plan

1) PURPOSE:

The purpose of this report is to provide Council with information on Bill 66.

2) HISTORY, BACKGROUND, COUNCIL POLICY, PRACTICES:

Recently, the Ministry of Municipal Affairs and Housing has proposed Amendment 1 to the Growth Plan for the Greater Golden Horseshoe, 2017. Amendment 1 introduced under Bill 66 sets out proposed modifications and refers to definitions and policies included in the Growth Plan.

Amendment 1 is tied to other provincial proposals being considered:

- Proposed Modifications to O. Reg. 311/06 (Transitional Matters - Growth Plans) made under the *Places to Grow Act, 2005* to implement the Proposed Amendment to the Growth Plan for the Greater Golden Horseshoe, 2017
- Proposed Modifications to O. Reg. 525/97 (Exemption from Approval – Official Plan Amendments) made under the *Planning Act* to implement the Proposed Amendment to the Growth Plan for the Greater Golden Horseshoe, 2017
- Proposed Framework for Provincially Significant Employment Zones

The Growth Plan was first put in place to provide a long-term framework for growth. It aims to:

- Increase and promote economic growth; reduce congestion and provide residents easy access to businesses and services;
- Build communities that maximize infrastructure investments, while balancing local needs for the agricultural industry and natural areas.

Recently, the Province has sent and stated the following to the City:

“Our government is committed to making it faster and easier for municipalities in the region to plan for growth, increase housing supply, attract investment, and create and protect jobs. That is why we are proposing changes to the Growth Plan

for the Greater Golden Horseshoe, 2017 and its transition regulation. We encourage you to visit www.placestogrow.ca. Your municipality is invited to provide feedback by February 28, 2019.

Given the rising number of people who will live and work in the Greater Golden Horseshoe in the next 20 years, the Growth Plan provides a long-term framework for growth. It aims to:

- Increase and promote economic growth, reduce congestion and provide residents easy access to businesses and services
- Build communities that maximize infrastructure investments, while balancing local needs for the agricultural industry and natural areas

We have heard that planning for growth in the Greater Golden Horseshoe Region is needed. However, we have also heard that there are some issues with how best to implement the Growth Plan. The proposed changes build on feedback that the Ministry of Municipal Affairs and Housing heard from the business, research and development sectors, municipalities, and others during engagement sessions last fall.

The proposed changes respect the ability of local governments to make decisions about how they grow. The province will maintain protections for the Greenbelt, agricultural lands, the agri-food sector, and natural heritage systems.”

3) STAFF COMMENTS AND DISCUSSIONS:

The Province informs that the changes proposed were drafted after input was received from key stakeholders at a stakeholder forum and ten implementation working groups held in the fall of 2018. They want the changes to provide greater flexibility and address barriers to building homes, creating jobs, attracting investments and putting in place the right infrastructure while protecting the environment and agricultural areas.

Bill 66: Key Facts related to the Planning Act

- Bill 66 introduces a new option for local municipalities to pass an “open-for-business by-law” (“OFB-BL”).
- There is no obligation for the City to pass an OFB-BL.
- Certain Provincial Plans and legislation will not apply to OFB-BLs. Other *Planning Act, 1990* processes will also not apply.
- At a future time, the Minister will pass regulations that set limits on what can be contained in an OFB-BL.
- A draft regulation is not yet released. The regulation proposal suggests OFB-BL will be limited to major employment uses (for example, 50 jobs for municipalities with populations less than 250,000).
- OFB-BLs would be available to municipalities throughout the Province, and is not specific to the Greenbelt Plan area.

- Municipalities may impose conditions in an OFB-BL.
- The first version of the Bill was provided on December 6, 2018. The Province is accepting comments until January 20, 2019.

These changes would apply across six broad categories:

Employment Planning

- A modernized employment area designation system that ensures lands used for employment are appropriately protected while unlocking land for residential development

Settlement Area Boundary Expansions

- A system that enables local municipal decisions on reasonable changes to settlement area boundaries in a timely manner so as to unlock land faster for residential and commercial development and support more jobs and housing

Small Rural Settlements

- Small Rural Settlement: A system that recognizes small rural settlements as areas that are not expected to face significant growth pressures

Natural Heritage and Agricultural Systems

- Greater Golden Horseshoe regional mapping systems that are factual and reflect the local mapping realities, while providing for the appropriate level of protections for our natural resources and continuing to build the economic viability of our agri-food industry

Intensification and Density Targets

- A simplified approach to minimum intensification and density targets that reflects the objective of supporting provincial transit investments, planned growth rates and local realities, including market demand for housing

Major Transit Station Areas

- A streamlined approach that enables the determination of major transit station areas to happen faster so that zoning and development can occur sooner

The proposed changes are intended to quickly address identified implementation challenges with the Plan and to not unfairly disrupt housing and other developments currently underway.

This proposal reflects input the Ministry of Municipal Affairs and Housing received from key stakeholders at a stakeholder forum and ten implementation working groups held in the fall of 2018.

Amendment 1 is posted on the Environmental Registry of Ontario and comments can be made until February 28, 2019. After review, staff feel there are no adverse comments to the Province's proposed amendment for Port Colborne.

4) OPTIONS AND FINANCIAL CONSIDERATIONS:

City Council can provide any comment to the Ministry of Municipal Affairs and Housing regarding Amendment 1 to the Growth Plan.

5) COMPLIANCE WITH STRATEGIC PLAN INITIATIVES:

N/A

6) ATTACHMENTS:

N/A

7) RECOMMENDATION:

That Council receive Planning and Development Department, Planning Division Report 2019-10 for information.

8) SIGNATURES:

Prepared on January 18, 2019:

Reviewed and Respectfully Submitted:



Dan Aquilina, MCIP, RPP, CPT
Director of Planning and Development



C. Scott Luey
Chief Administrative Officer

Report Number: 2019-09

Date: January 28, 2019

Subject: Parking and Traffic, Elgin Street

1) PURPOSE

This report was prepared by Sherry Hanson, Manager of By-law Services under the direction of Dan Aquilina, Director of Planning & Development. The report is a result of a request from Ann Kennerly, Principal, Port Colborne High School to review the parking and traffic on Elgin Street at the high school.

2) HISTORY, BACKGROUND, COUNCIL POLICY, PRACTICES

Port Colborne High School is located on Elgin Street between Fielden and Steele Streets. The existing conditions on Elgin Street in this location are as follows:

- This is a 13m wide highway;
- This is a one-way highway;
- There is parking along both sides of the highway;
- There is “no stopping” restrictions on the north side of the highway at the east end for access for fire services;
- There is “no standing” school bus loading zones on the north side of the highway;
- There is “15 minute” time limited parking on the north side of the highway at the west end for daycare drop-off;
- There are two (2) fire hydrants on the south side of the highway;
- This is a mixed Residential and Institutional zones;
- The speed limit on Elgin Street is 50 km/hr at this area; and

Parking requirements:

- No parking within 3m of fire hydrant;
- No parking within 1.5m of a driveway;
- No parking to obstruct or block a driveway;
- No parking over the time limit as per the signage.

3) STAFF COMMENTS AND DISCUSSIONS

Staff received complaints regarding vehicles parking over the time limit, parking in front of fire hydrants and blocking driveways. Staff attended the area and red tagged (provided education) 14 vehicles that were in potential violation (time limit) of infractions. Staff then met with the administrative support staff to advise of the complaints and action taken.

An email from the principal was received and several phone calls from area users inquiring where they could park, since the parking off-street has been removed with the construction of the track on the north side of the high school.

Staff attended the area residences located on Elgin Street between Fielden and Steele Streets to inquire if the residents had any objection with the removal of the 1-hour parking located on the south side of the street. However, it was determined that the marking of parking stalls to ensure proper parking of vehicles would be beneficial.

Staff attended the 3 residential properties located in the subject area and offer the following:

- 190 Elgin, owner not opposed to removal of 1hour parking restriction;
- 212 Elgin, owner not opposed to removal of 1hour parking restriction;
- 236 Elgin, owner not opposed to removal of 1hour parking restriction.

The By-law Enforcement Division is not opposed to the removal of the one-hour time limited zone located on the south side of Elgin Street. The Department of Engineering and Operations have been consulted and also have no objections to the removal of the parking time limit.

4) OPTIONS AND FINANCIAL CONSIDERATIONS

Minimal staff time will be required in the removal of the six (6) "Time Limit Parking" signs located on nearby hydro poles.

a) Do Nothing

This is not a viable option as the existing condition would remain, causing difficulties for all attending Port Colborne High School and First Friends day care.

b) Other Options

This section is not applicable.

5) COMPLIANCE WITH STRATEGIC PLAN INITIATIVES

This section is not applicable.

6) ATTACHMENTS

Appendix 1 – Aerial view of the area

Appendix 2 – Email from Principal, Port Colborne High School;

Appendix 2 – Proposed By-law amendment

7) RECOMMENDATION

That the amendment to By-law 89-2000 being a By-law regulating traffic and parking on City roads be approved as follows:

That Schedule 'E' Limited Parking Restrictions, to By-law 89-2000 as amended, be amended by deleting therefrom the following:

<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>		<u>Column 4</u>	<u>Column 5</u>
Highway	Side	From	To	Times /Days	Maximum
Elgin Street	South	Steele St.	Fielden Ave.	Anytime	1 hour

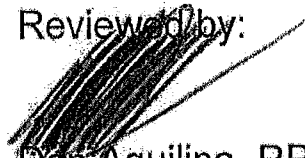
8) SIGNATURES

Prepared on January 14, 2019 by:



Sherry Hanson, C.P.S.O.
Manager of By-law Services

Reviewed by:



Dan Aquilina, RPP, MCIP, CPT
Director of Planning and Development

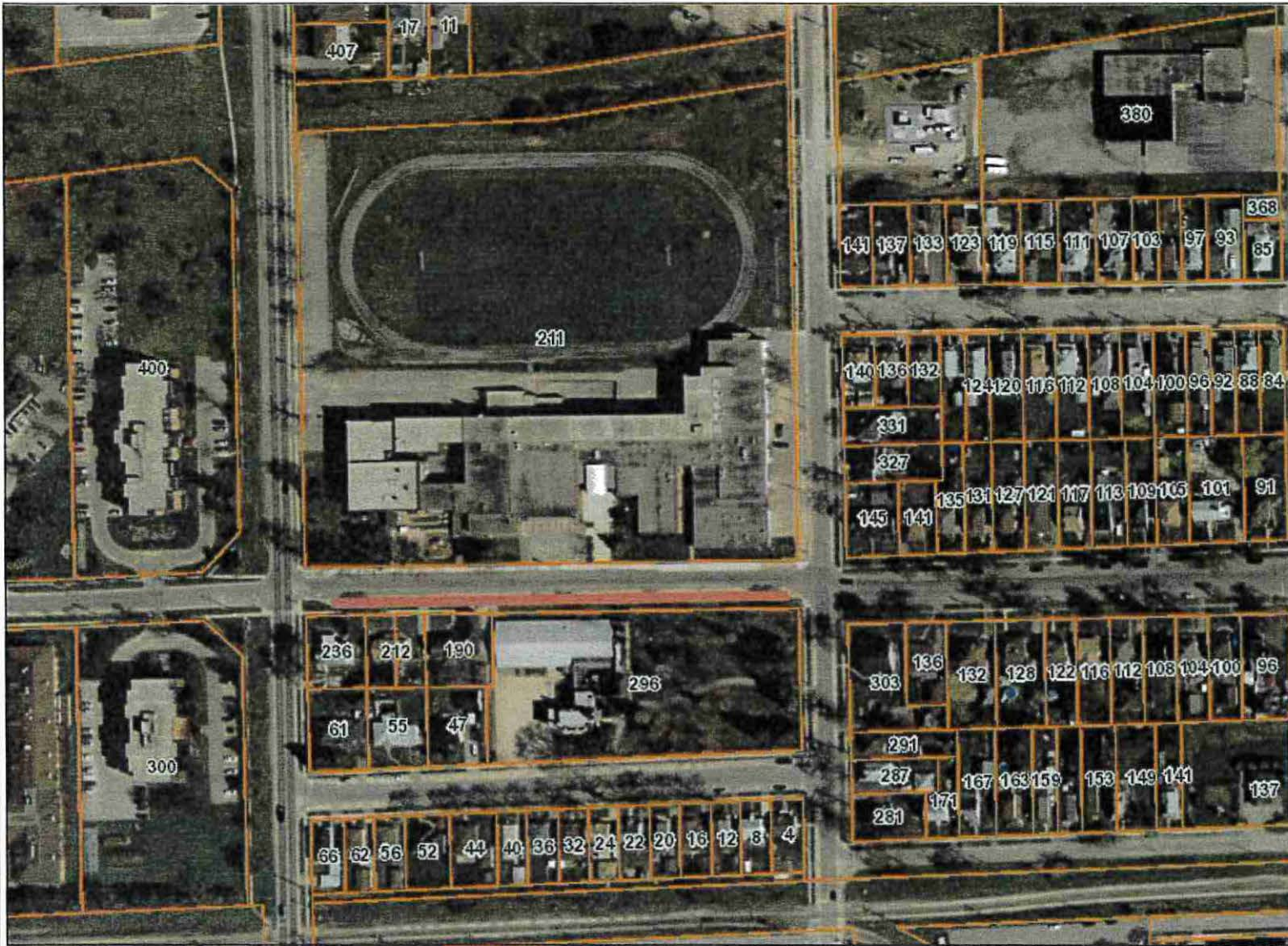
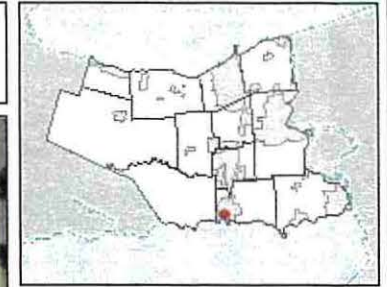
Reviewed and respectfully submitted by: Reviewed by:



C. Scott Luey
Chief Administrative Officer



Chris Lee
Director of Engineering & Operations



Legend

 Parcel Fabric

127.0 0 63.50 127.0 Meters

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This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. This map is not to be used for navigation.



Notes

Removal of 1 hour time limited parking on the south side of Elgin Street



Parking on Elgin

Kennerly, Ann to: sherryhanson@portcolborne.ca

2019-01-11 04:10 PM

History:

This message has been replied to.

Hi Sherry,

I have a request regarding the parking limits on the south side of Elgin Street in front of the school: I would like to request that the parking time limit be removed or revised for the south side of Elgin Street between Fielden and Steele (not including obviously bus area and the daycare side of street which is no parking and 15 minutes). This request is due to the recent growth at the school and the required removal of some of the school and student parking spots.

Please advise.

Regards,
Ann Kennerly, PhD
Principal, Port Colborne High School
TRADITION COMMUNITY INNOVATION
211 Elgin Street
Port Colborne, Ontario L3K 3K4
Phone: 905-835-1186
Ann.Kennerly@dsbn.org
www.porthigh.com
Twitter: @port_high

"One book, one pen, one child and one teacher can change the world..."

-Malala

Yousafzai

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The Corporation of the City of Port Colborne

By-law No. _____

Being a by-law to amend by-law no. 89-2000,
being a by-law regulating
traffic and parking on city roads
(Elgin Street)

Whereas the Council of the Corporation of the City of Port Colborne is desirous of amending the provisions of By-law 89-2000, as amended, in accordance with the recommendations of Planning & Development, Report #2019-9, Parking & Traffic Elgin Street.

Now therefore the Council of The Corporation of the City of Port Colborne enacts as follows:

1. That Schedule 'E' Limited Parking Restrictions, to By-law 89-2000 as amended, be further amended by deleting therefrom the following:

<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>		<u>Column 4</u>	<u>Column 5</u>
Highway	Side	From	To	Times /Days	Maximum
Elgin Street	South	Steele St	Fielden Ave	Anytime	1 Hour

Enacted and passed this 28th day of January, 2019.

William C Steele
Mayor

Amber LaPointe
City Clerk



Report Number: 2019-11

Date: January 28, 2019

Subject: Consolidated Fees and Charges By-law - 2019

1) PURPOSE

This report is provided to request Council approval of the Consolidated Fees and Charges By-law for 2019 for the City of Port Colborne.

2) HISTORY, BACKGROUND, COUNCIL POLICY, PRACTICES

At its meeting of November 14, 2016, Council approved a motion directing staff to “revisit the user fees charged for programs and services” by the City as part of the 2017 Budget Process. Staff reviewed the fees and charges with each department to create a “Consolidated Fees and Charges By-law” – a by-law that will consolidate all of the user fees and charges applicable to the various City departments into one document that is approved by Council.

3) STAFF COMMENTS AND DISCUSSIONS

The City’s primary form of revenue is property tax, however, a second stream of revenue exists for the City that amounts to over \$2.5 million in annual revenue: fees and charges for programs and services offered by the City.

The issue of City user fees was referred to and approved in the 2017 budget process. Staff created a “Consolidated Fees and Charges By-Law” to compile most City user fees into one location that can be easily accessed by Council members, staff and users of City programs and facilities.

This Consolidated By-law is presented to Council, which provides for the fees charged in 2017 and 2018 and the proposed 2019 fees. The 2019 fees were provided by each of the City’s departments who reviewed their fees and calculated fee increases where appropriate. Building Division fees were increased to realign with market fees charged and are subject to a statutory public meeting as part of the Committee of the Whole meeting of Council.

4) OPTIONS AND FINANCIAL CONSIDERATIONS:

The collection of User Fees results in revenue to the City in excess of \$2.5 million annually.

a) Do nothing.

If Council chooses not to adopt the Consolidated Fees and Charges By-law, staff will continue to charge the 2018 fees and charges for City services which may not be keeping up with inflation and market costs.

b) Other Options

Council could further direct staff to make changes to the Fees and Charges and bring a report back to Council for approval.

Council could approve the attached Consolidated Fees and Charges By-law.

5) COMPLIANCE WITH STRATEGIC PLAN INITIATIVES

Not Applicable.

6) ATTACHMENTS

Appendix I - Consolidated Fees and Charges By-law with attached Fees Schedules

7) RECOMMENDATION

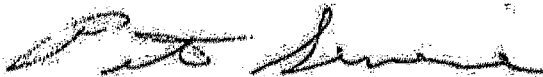
That the Consolidated Fees and Charges By-law attached to Corporate Services Department, Finance Division report 2019-11 be approved; and

That the Mayor and City Clerk be authorized to execute the appropriate By-law.

8) SIGNATURES

Prepared on January 17, 2019 by:

Reviewed and respectfully submitted by:



Peter M. Senese
Director of Corporate Services

C. Scott Luey
Chief Administrative Officer

The Corporation of the City of Port Colborne

By-law No. _____

Being a by-law to establish fees and charges for various services and to repeal by-law 6558/13/18

Whereas the *Municipal Act, 2001, S.O. 2001, c. 25*, as amended, provides a municipality may pass by-laws imposing fees or charges on any class or persons; and

Whereas the *Building Code Act, 1992, S.O. 1992, c. 23*, as amended provides a municipality may pass by-laws imposing fees and charges; and

Whereas the *Cemeteries Act (Revised), R.S.O. 1990, c. C.4*, as amended, provides a municipality may pass by-laws imposing fees and charges; and

Whereas the *Planning Act, R.S.O. 1990, c. P.13*, as amended, provides a municipality may pass by-laws imposing tariffs, fees and charges; and

Whereas at its meeting of January 28, 2019 the Council of The Corporation of the City of Port Colborne approved the recommendation of Corporate Services Finance Division Report No. 2019-11, Subject: Consolidated Fees and Charges By-law - 2019.

Now therefore the Council of The Corporation of the City of Port Colborne enacts as follows:

1. That the fees and charges, outlined in Appendix "A" attached hereto and forming part of this by-law, be enacted.
2. That if a court of competent jurisdiction should declare any section or part of a section of this by-law to be invalid, such section or part of a section shall not be construed as having persuaded or influenced Council to pass the remainder of this by-law, and it is hereby declared that the remainder of this by-law shall be valid and shall remain in full force and effect.
3. That any By-law previously enacted for the purpose of establishing fees and charges be hereby repealed, and/or the appropriate sections be hereby amended, and the remainder of any by-law amended shall survive and remain in full force and effect.
4. That should this by-law conflict with any other by-law or resolution of Council, or any staff report approved by Council, in relation to fees and charges imposed under the *Municipal Act, Planning Act, Building Code Act* or any other act, this by-law shall take precedence, unless specifically stated to the contrary.
5. That By-law 6558/13/18 is hereby repealed.

6. That this by-law come into force and take effect on the day of passing.

Enacted and passed this 28th day of January, 2019.

William C. Steele
MAYOR

Amber LaPointe
CITY CLERK

Appendix A to By-law No. _____
CONSOLIDATED FEES AND CHARGES

1 The City hereby imposes the fees and charges outlined in Schedules A-Y, as listed below:

- Schedule A Commemorative Park Bench, Tree, Stone Marker and Plaque
- Schedule B Dog Licensing
- Schedule C Services by Fire and Emergency Division
- Schedule D Services by Engineering and Operations Division
- Schedule E Vale Health and Wellness Centre and Arena
- Schedule F Advertising
- Schedule G Recreation Programs
- Schedule H Parks and Pavilions
- Schedule I Playing Fields and Sport Courts
- Schedule J Nickel Beach
- Schedule K Roselawn Centre
- Schedule L Sugarloaf Marina
- Schedule M Marina Storage/Services and Pavilion
- Schedule N Event Services
- Schedule O Tax Registration and Tax Sales
- Schedule P Corporate Services
- Schedule Q Port Colborne Historical and Marine Museum
- Schedule R L.R. Wilson Heritage Research Archives
- Schedule S Port Colborne Market
- Schedule T Services by By-Law Enforcement Division
- Schedule U Cemeteries of the City of Port Colborne
- Schedule V Services by Planning and Development Division
- Schedule W Maintenance and Occupancy of Property
- Schedule X Permits for Construction, Demolition, Occupancy and Change of Use, Transfer of Permits and Inspections
- Schedule Y User Group Liability Insurance

2 The Treasurer of the City may add fees and charges imposed by the City, as outlined in Schedules A-Y, to the tax roll for the following property in the City and collect them in the same manner as municipal taxes:

- i) in the case of fees and charges for the supply of a public utility, the property to which the public utility was supplied; and,
- ii) in all other cases, any property for which all of the owners are responsible for paying the fees and charges.

3 If the City uses a registered collection agency in good standing under the Collection Agencies Act to recover a debt, including taxes, payable to the City, the collection agency may also

recover its reasonable costs of collecting the debt but those costs shall not exceed an amount approved by the City.

- 4 The powers of a Director to increase, decrease or waive a fee outlined in section 5 below, should only be used in exceptional circumstances, as determined by the Director.
- 5 The fees and charges imposed on a person by the City, as outlined in Schedules A-Y, may be increased, decreased or waived completely by the Director to whose department the fee or charge relates in the following circumstances:
 - i) where there is a material change to the program or service being offered;
 - ii) where a large-scale event, such as a conference or trade show, is being held at a City facility or on City-owned or City-operated property and where a negotiated agreement is required;
 - iii) where, by imposing a fee or charge, the City is decreasing access or imposing a barrier to a person with a disability or their support person;
 - iv) where a fee is set incorrectly by way of an administrative error; or,
 - v) where imposing a fee or charge would be, in the opinion of the Director, unreasonable, given the circumstances.
- 6 A Director may only increase the amount of a fee or charge pursuant to section 5 in order to recover or partially recover the City's actual costs in delivering the applicable program or service.
- 7 A Director may impose a new fee or charge not outlined in Schedules A-Y to this by-law, but still under the provisions of the Municipal Act, where a new program or service is being offered by the City. The new fee or charge imposed by a Director shall:
 - i) not exceed the City's actual cost to deliver the new program or service; and,
 - ii) shall be included in Schedules A-Y as soon as is practicable.
- 8 All fees and charges imposed in the schedules:
 - i) do not include applicable taxes (taxes may be in addition to the fees), unless otherwise indicated; and,
 - ii) be in full force and effect on the effective date noted in the schedule, unless no effective date is noted, in which case, they shall be in full force and effect immediately following their passage by Council.

Schedule A
Commemorative Park Bench, Tree, Stone, Marker Stone and Plaque

Commemorative Items	Size	2017 Fee	2018 Fee	2019 Fee
Contour Bench Maintenance Price includes installation and concrete pad for bench	6'	\$1,110.00 \$100.00	\$1,132.00 \$102.00	\$1,245.00 \$104.00
Tree Variety: Silver Queen Maple Tree Maple Tree Shademaster, Honey Locust Tree London Plane Tree	10 Gallon Pot, 8' Tall	\$305.00 \$295.00 \$300.00 \$325.00	\$311.00 \$301.00 \$306.00 \$332.00	\$311.00 \$301.00 \$306.00 \$332.00
Oak, Red, Pin, Bur, Etc Tree Linden, Greenspire Maintenance Prices include tree planting. Above is a sample of trees offered will work with the Parks Division for other tree options. Specific tree requests for individual parks are subject to approval of the Parks Division Gardener.	20 Gallon Pot, 8' Tall	\$305.00 \$295.00 \$100.00	\$311.00 \$301.00 \$102.00	\$311.00 \$301.00 \$104.00
Stone Type: Granite Granite Granite Maintenance Price includes sandblasting and lettering. Foundation work and installation are not included in these prices and will be determined by the size and scope of work. Sizes/shapes will vary with Natural Stone.	78" w x 10" d x 42" h 36" w x 12" d x 40" h 34" w x 10" d x 29" h	\$3,284.00 \$1,250.00 \$1,087.00 \$100.00	\$3,350.00 \$1,275.00 \$1,109.00 \$102.00	n/a n/a n/a n/a
Marker Stone Type: Granite – Natural Shaped River Rock Random Shapes, Blended Colour Maintenance	24"x14"x14"	\$350.00 \$100.00	\$357.00 \$102.00	n/a n/a
Plaque Type: Bronze Bronze Bronze Prices are for pick-up only. Installation/Maintenance	8" w x 2" h 12" w x 3" h 18" w x 12" h	\$155.00 \$206.00 \$727.00 \$100.00	\$158.00 \$210.00 \$742.00 \$102.00	n/a n/a n/a n/a

**Schedule B
Dog Licensing**

Dog Licensing**	2017 Fee	2018 Fee	2019 Fee
1. Early purchase discount rate on or before March 15 th of each year:			
Licence, Neutered/Spayed dog*	\$15.00	\$15.00	\$15.00
Licence, Un-Neutered/Un-Spayed dog	\$25.00	\$25.00	\$25.00
Vicious Dog	\$100.00	\$100.00	\$100.00
2. After March 15 th of each year where sections 3 and 4 of this Schedule are not applicable:			
Licence, Neutered/Spayed dog*	\$25.00	\$25.00	\$25.00
Licence, Un-Neutered/Un-Spayed dog	\$35.00	\$35.00	\$35.00
Vicious Dog	\$100.00	\$100.00	\$100.00
3. Replacement Tag—verification of original tag purchase required	\$5.00	\$5.00	\$5.00
4. Application for Hearing—non refundable	\$180.00	\$184.00	\$184.00
Kennel Licensing	2017 Fee	2018 Fee	2019 Fee
Kennel License	\$80.00	\$80.00	\$80.00

Notes:

- * Proof is required
- ** No HST is applicable

Schedule C
Services by Fire and Emergency Division

Emergency Response	2017 Fee	2018 Fee	2019 Fee
<i>All fees identified with an asterisk will be billed using the applicable MTO Rate at the time of billing. Administrative Fee of \$50.00 to be charged to all invoices.</i>			
*Nuisance false alarms and nuisance deployments: First false alarm in any calendar year: Subsequent false alarms in calendar year:	Nil MTO Rate per apparatus dispatched	Nil MTO Rate per apparatus dispatched	Nil MTO Rate per apparatus dispatched
Billing for fire fighting services using a third party, as necessary.			Applicable MTO Rates Per apparatus dispatched
Failure to Extinguish Open Air Burning (liable for costs under Section 2.5 By-Law 6280/106/15). Owner responsible for any and all additional expenses – to retain a private Contractor, rent special equipment, preserve property or evidence, or in order to eliminate an emergency or risk of an emergency situation.	Actual Costs	Actual Costs	Actual Costs
Hourly Rate of Personnel			Current
*Motor vehicle accident/vehicle fire and providing firefighting or other emergency services to a non-resident: a) For the first hour or any part thereof b) For each additional one half hour or part thereof <i>Note: MTO Rates are applicable to residents when Fire Department services are provided on Hwy. No's 3, 58 and 140.</i>	\$410.00 Per apparatus dispatched \$205.00 Per apparatus dispatched	\$410.00 Per apparatus dispatched \$205.00 Per apparatus dispatched	Applicable MTO Rates Per apparatus dispatched
Response to fires on or beside rail lines caused by Railway Company – owner responsible for any and all additional expenses – to retain a private Contractor, rent special equipment, preserve property or evidence, or in order to eliminate an emergency or risk of an emergency situation.	Actual Costs	Actual Costs	Actual Costs
*For attending a natural gas incident a) For the first hour or any part thereof b) For each additional one half hour or part thereof	\$410.00 Per apparatus dispatched \$205.00 Per apparatus dispatched	\$410.00 Per apparatus dispatched \$205.00 Per apparatus dispatched	Applicable MTO Rates Per apparatus dispatched

Extraordinary expenses – Owner responsible for any and all additional expenses that the Fire Chief or Deputy Fire Chief determines – to retain a private Contractor, rent special equipment, preserve property or evidence, or in order to eliminate an emergency or risk of an emergency situation.	Actual Costs	Actual Costs	Actual Costs
*For responding to non-emergency assistance requests a) For the first hour or any part thereof b) For each additional one half hour or part thereof	\$410.00 Per apparatus dispatched \$205.00 Per apparatus dispatched	\$410.00 Per apparatus dispatched \$205.00 Per apparatus dispatched	Applicable MTO Rates Per apparatus dispatched
Fire Prevention	2017 Fee	2018 Fee	2019 Fee
<i>Commercial (GROUP A, D & E OCCUPANCY)</i> Refreshment Vehicle	\$125.00	\$125.00	\$125.00
Inspect base building, less than 3,000 sq. ft. (gross area) Plus inspect each additional 3,000 sq. ft. Plus inspect each suite in addition to base building	\$250.00 \$125.00 \$25.00	\$250.00 \$125.00 \$25.00	\$250.00 \$125.00 \$25.00
Day Cares: Home Day Cares with less than 5 children Licenced Day Cares with occupant load of 40 or less Licenced Day Cares with occupant load of more than 40	\$75.00 \$150.00 \$250.00	\$75.00 \$150.00 \$250.00	\$75.00 \$150.00 \$250.00
Repeat follow-up inspections on a violation	\$75.00	\$75.00	\$75.00
<i>Institutional (GROUP B) or Residential (GROUP C containing a Care Facility)</i>			
Inspect base building, less than 3,000 sq. ft. (gross area) Plus inspect each additional 3,000 sq. ft. Plus each dwelling/unit/sleeping room in addition to base building	\$275.00 \$125.00 \$10.00	\$275.00 \$125.00 \$10.00	\$275.00 \$125.00 \$10.00
Repeat follow-up inspections on a violation	\$75.00	\$75.00	\$75.00
<i>Residential (GROUP C, Not Including Care Facilities) (Includes Hotels, Motels, Apartments and Bed and Breakfast)</i>			
Small building – 3,000 sq. ft. or less – containing single dwelling unit Small building – 3,000 sq. ft. or less – containing two dwelling units Large building – more than 3,000 sq. ft. OR contains 3 to 5 dwelling units/suites of residential occupancy 6 to 18 dwelling units/suites of residential occupancy More than 18 dwelling units/suites of residential occupancy Repeat follow-up inspections on a violation	\$75.00 \$300.00 \$500.00 \$750.00 \$1,500.00 \$75.00	\$75.00 \$300.00 \$500.00 \$750.00 \$1,500.00 \$75.00	\$75.00 \$300.00 \$500.00 \$750.00 \$1,500.00 \$75.00

Bed and Breakfast – up to four (4) sleeping rooms	\$275.00	\$275.00	\$275.00
Industrial (GROUP F OCCUPANCY)			
Inspect base building, less than 3,000 sq. ft. (gross area)	\$175.00	\$175.00	\$175.00
Plus inspect each additional 3,000 sq. ft.	\$75.00	\$75.00	\$75.00
Plus inspect each suite in addition to base building	\$25.00	\$25.00	\$25.00
Repeat follow-up inspections on a violation	\$75.00	\$75.00	\$75.00
Fire Prevention (Cont'd)	2017 Fee	2018 Fee	2019 Fee
Miscellaneous Inspections/Application Review			
Open Air Burning Site Inspection and Clearance	\$75.00	\$75.00	\$75.00
Fireworks Vendor – Site Inspection	\$75.00	\$75.00	\$75.00
Propane Licence Application Review (Basic)	\$100.00	\$100.00	\$100.00
Propane Licence Application Review (Complex)	\$60.00/hour	\$60.00/hour	\$60.00/hour
Marijuana Grow-Op/Drug Lab Compliance Inspection	\$250.00	\$250.00	\$250.00
Review of Site Plans	\$60.00/hour	\$60.00/hour	\$60.00/hour
Sale of Consumer Fireworks Vendor Permit	n/a	n/a	\$100.00/annually
Display Fireworks Discharge Permit	n/a	n/a	\$150.00/per event
Fire Department Assistance			
Fire Watch	\$60.00/hour	\$60.00/hour	\$60.00/hour
Securing Buildings	\$60.00/hour	\$60.00/hour	\$60.00/hour
Fire Prevention Assistance	\$60.00/hour	\$60.00/hour	\$60.00/hour
Training Assistance	\$60.00/hour	\$60.00/hour	\$60.00/hour
File Reports and File Searches			
File Search/File Reports – Environmental Issues	\$250.00	\$250.00	\$250.00
File Search/File Reports – Information	\$125.00	\$125.00	\$125.00
Letters and Produce Incident Reports to Insurance Companies	\$125.00	\$125.00	\$125.00
LLBO – Letters of Compliance	\$125.00	\$125.00	\$125.00
Smoke and Carbon Monoxide Alarm Installations			
Installation of Smoke Alarm	\$10.00 each	\$10.00 each	\$10.00 each
Installation of Carbon Monoxide Alarm (Plug-In)	\$25.00 each	\$25.00 each	\$25.00 each
Installation of Carbon Monoxide Alarm (Combination)	\$30.00 each	\$30.00 each	\$30.00 each
Fire Department Services			
Refilling of Air Cylinders	\$12.00 each	\$12.00 each	\$12.00 each

Fire Extinguisher Rentals	\$10.00 each	\$10.00 each	\$10.00 each
Photographs	\$5.00 each	\$5.00 each	\$5.00 each
I.D. Photos	\$10.00 each	\$10.00 each	\$10.00 each
Meeting Room Rental	\$100.00 daily	\$100.00 daily	\$100.00 daily

Refund of Permit Fees	2017 Fee	2018 Fee	2019 Fee
Permit Issued. Administration functions only have been performed. No field inspections have been performed.	50%	50%	50%
Additional deduction from eligible refund for each field inspection that had been performed.	\$50.00	\$100.00	\$100.00
Notes: <ol style="list-style-type: none"> 1. No refund will apply one year after date of permit issuance. 2. If the calculated refund is less than the minimum fee applicable to any permit, no refund shall be made of the fees paid. 3. No permit fee shall be refunded where the permit has been revoked by the Chief Building Official in accordance with the Act. 			

Schedule D
Services by Engineering and Operations Division

Engineering and Operations Division	2017 Fee	2017 Minimum Charge	2018 Fee	2018 Minimum Charge	2019 Fee	2019 Minimum Charge
Municipal Consent Permit Fee – (includes permit preparation and inspection)	\$179.00		\$183.00		\$188.00	
Water turn off or turn on: - Regular hours - After hours	\$58.00 each \$412.00 each	\$412.00 each**	\$59.00 each \$420.00 each	\$420.00 each**	\$60.00 each \$420.00 each	\$430.00 each**
Unscheduled water meter reading	\$30.00 each		\$31.00 each		\$32.00 each	
Water meter testing	Actual cost		Actual cost		Actual cost	
Private hydrant maintenance	Actual cost		Actual cost		Actual cost	
Sewer rodding: - Regular hours - After hours	\$137.00 each \$721.00 each	\$526.00 each**	\$139.00 each \$735.00 each	\$536.00 each**	\$139.00 each \$735.00 each	\$536.00 each**
Driveway culverts: - Up to 450 mm - Over 450 mm	\$363.00/m Actual cost		\$450.00/m Actual cost		\$450.00/m Actual cost	
Driveway installation	\$252.00/m		\$50.00/m		\$51.00/m. sq.	\$102.00
Curb cuts	\$101.00/m	\$327.00	\$135.00/m	\$330.00	\$138.00/m	\$338.00
Curb Installation	\$101.00/m	\$327.00	\$180.00/m	\$330.00	\$185.00/m	\$370.00
Sidewalk repairs	\$109.00/m. sq.		\$147.00/m. sq.		\$151.00/m. sq.	\$302.00
Installation of Water Service - 25 mm. - Greater than 25 mm.	\$321.00/m. Actual Cost	\$1,607.00	\$327.00/m. Actual Cost	\$1,639.00	\$327.00/m. Actual Cost	\$1,639.00

Engineering and Operations Division	2017 Fee	2017 Minimum Charge	2018 Fee	2018 Minimum Charge	2019 Fee	2019 Minimum Charge
Water Service tapping: - 25 mm. - Greater than 25 mm.	\$178.00 each Actual Cost		\$182.00 each Actual Cost		\$187.00 each Actual Cost	
Installation of a sanitary sewer lateral: - 100 mm. - Greater than 100 mm.	\$376.00/m Actual cost	\$1,882.00	\$384.00/m Actual cost	\$1,920.00	\$384.00/m Actual cost	\$1,920.00
Sanitary service connection: - 100 mm. - Larger than 100 mm.	\$267.00 Actual Cost		\$272.00 Actual Cost		\$279.00 Actual Cost	
Installation of a storm sewer service: - 125 mm - Larger than 125 mm.	\$268.00/m Actual Cost	\$1,342.00	\$272.00/m Actual Cost	\$1,369.00	\$279.00/m Actual Cost	\$1,395.00
Storm service connection: - 125 mm. - Larger than 125 mm.	\$267.00 Actual Cost		\$272.00 Actual Cost		\$279.00 Actual Cost	
Rock removal in trench cuts	\$125.00/hr		\$128.00/hr		\$131.00/hr	
Foreman Call Out - Flat Rate	\$40.00/hr		\$60.00/hr		\$61.00/hr	
Street sweeping	\$125.00/hr		\$135.00/hr		\$138.00/hr	

*** Note:**

All works to be done on Private property, contact the City's Building Department.

All works to be done on the right of way (ROW.), contact Engineering and Operations.

Any services carried out by Engineering and Operations Staff within the right of way will require a Municipal Consent Permit, however, no Municipal Consent Permit fee is charged the applicant.

Any services carried out by a private contractor for the applicant, will require a Municipal Consent Permit, however a Municipal Consent Permit fee will apply as per the rates set out above.

All fees and charges listed are exclusive of any applicable taxes.

** de-notes a minimum callout charge for after-hours request.

Schedule E
Vale Health and Wellness Centre and Arena

Arena		2017/2018 Fee	2018/2019 Fee	2019/2020 Fee
Adult Prime (Mon to Sat 5.00pm – 10.00pm and Sun 8.00am – 10.00pm)	Per hour	\$189.55	\$193.00	\$193.00
Adult Non-Prime (Mon to Fri 8.00am – 4.00pm)	Per hour	\$134.70	\$137.00	\$137.00
Adult League/Tournament *Rental of 3 or more hours for Adults	Per hour	\$177.99	\$182.00	\$182.00
Minor Hockey	Per hour	\$125.08	\$128.00	\$128.00
Junior Hockey Team - Game	Per hour	\$155.65	\$159.00	\$159.00
Junior Hockey Team - Practice	Per hour	\$76.97	\$79.00	\$79.00
Individual Training (half ice) *per player w/one coach, *50% of minor hockey	Per hour	\$62.55	\$64.00	\$64.00
Public Schools – Physical Education Classes	Per hour	\$48.10	\$49.00	\$49.00
Public Schools – Varsity Team Practices	Per hour	\$57.73	\$59.00	\$59.00
Public/Catholic Schools – Varsity Hockey Team – Games	Per hour	\$125.08	\$128.00	\$128.00
Youth Prime *non-affiliated minor hockey organization i.e. school group	Per hour	\$125.08	\$128.00	\$128.00
Youth Non-Prime (Adult Supervision) (Mon to Fri 8.00am – 4.00pm)	Per hour	\$76.97	\$79.00	\$79.00
Walk-in/Day of Rental	Per hour	\$102.00	\$104.00	\$104.00
Ice time rental agreements for the season September 2017 to March 2018, will pay the 2017/2018 rates listed above. Ice time rental agreements for the season September 2018 to March 2019, will pay the 2018/2019 rates listed above. Ice time rental agreements for the season September 2016 to March 2017, will pay the 2019/2020 rates listed above.				
Family and Public Ice Skating		2017/2018 Fee	2018/2019 Fee	2019/2020 Fee
Pre-School	Per session	Nil	Nil	Nil
Students	Per session	\$2.65	\$2.65	\$2.65
Adults	Per session	\$3.54	\$3.54	\$3.54
Seniors	Per session	\$2.65	\$2.65	\$2.65
Seniors Pay-As-You-Play (PAYP)	Per session	\$2.65	\$2.65	\$2.65
PAYP	Per session	\$4.42	\$4.42	\$4.42
Stick and Puck (*Adult and 1 child)	Per session	\$4.42	\$4.42	\$4.42
*Each additional child	Per session	\$2.65	\$2.65	\$2.65
Tots and Adults	Per session	\$4.42	\$4.42	\$4.42
Public Skate Group Pass (Max 5 people. Min 1 adult 18+)	Per session	\$8.85	\$8.85	\$8.85

Summer Arena Floor/Facility Rental (No Ice)		2017/2018	2018/2019	2019/2020
		Fee	Fee	Fee
Entire Facility	Per hour	N/A	N/A	N/A
Washrooms and Parking Lot ONLY	Per hour	N/A	N/A	N/A
Rink 1 – Floor (Non-Profit; Youth Sport Groups)	Per hour	\$47.17	\$48.00	\$48.96
Rink 1 – Floor (Adult Sport Group; Commercial – Trade Show/Event)	Per hour	\$70.74	\$72.00	\$73.44
*Does not include associated staging and removal costs and access to the Golden Puck Community Room				
Golden Puck Community Room (GPCR) (Includes 2 6ft tables and 12 chairs)		2016/2017	2018/2019	2019/2020
		Fee	Fee	Fee
For Profit/Commercial Use (Full Room)	Daily	\$282.99	\$289.00	\$289.00
	Hourly	\$61.31	\$63.00	\$63.00
Not for Profit/Community Groups (Full Room)	Daily	\$141.49	\$144.00	\$144.00
	Hourly	\$33.01	\$34.00	\$34.00
For Profit/Commercial Use (Half Room)	Daily	N/A	\$144.00	\$144.00
	Hourly	N/A	\$31.00	\$31.00
Not for Profit/Community Groups (Half Room)	Daily	N/A	\$72.00	\$72.00
	Hourly	N/A	\$17.00	\$17.00
Additional Tables	Each	\$2.36	\$2.50	\$2.50
Additional Chairs	Each	\$0.94	\$1.00	\$1.00
*Tournaments and Trade Shows will have access with floor/facility booking at negotiated rates				
Other Rates		2016/2017	2018/2019	2019/2020
		Fee	Fee	Fee
Upper or Lower Lobby – Not for Profit/Community Group	Hourly	\$16.50	\$17.00	\$17.34
Upper or Lower Lobby – For Profit/Commercial	Hourly	\$30.66	\$31.00	\$31.62
Dressing Room (special events/tournaments)	Each/Daily	\$30.60	\$31.00	\$31.62
Swipe Card (Replacement)	Each	\$10.20	\$11.00	\$11.22
Keys (Additional)	Each	\$10.20	\$11.00	\$11.22
Power Cart & Hydro	Each	\$15.30	\$16.00	\$16.32
Stairs – mandatory for events/trade shows*	Each	\$40.80	\$42.00	\$42.84
*To comply with occupancy and emergency exit regulations				
Staffing		2017/2018	2018/2019	2019/2020
		Fee	Fee	Fee
Assistant Arena Attendant Chargeback*	Per hour	\$5.75	\$6.00	\$6.12
*Trade shows, tournaments, large scale events, etc.				

NOTE: Applicable User Group Liability Insurance rates will be applied, as per Schedule Y, as amended.

**Schedule F
Advertising**

Advertising Subject to developing policy framework for Advertising and Licensing Agreements		2017 Fee	2018 Fee	2019 Fee
West Side Road MESSAGE BOARD (STATIC) Community Groups and Organisations	Per week	\$36.87	\$38.00	\$38.00
Vale Health and Wellness Centre MARQUE (SCROLL)	Per week	\$18.43	\$19.00	\$19.00
Vale Health and Wellness Centre VIDEO MONITORS	Per week	\$36.87	\$38.00	\$38.00
Discount – Not for Profit/Community Group *with proof of Registered Charitable Number		50%	50%	50%
Discount – Multi-Booking *If 2 or more outlets are reserved for 2 or more weeks *Only one (1) discount can be applied		25%	25%	25%
Vale Health and Wellness Centre – Hockey Dressing Rooms	Each/Yearly	\$204.40	\$209.00	\$209.00
Rink 1 – 4x8 Boards	Each/Yearly	\$1,225.20	\$1,250.00	\$1,250.00
Rink 1 – Press Box Wrap	Each/Yearly	\$7,147.00	\$7,290.00	\$7,290.00
Rink 1 – Score Clock	Each/Yearly	\$2,552.50	\$2,604.00	\$2,604.00
*Contract terms are based on 5 years				

Ice Logos**	2017 Fees			2018 Fees			2019 Fees		
	Year 1	Year 2	Year 3	Year 1	Year 2	Year 3	Year 1	Year 2	Year 3
Rink 1 – Logo #2	\$1,450.00	\$662.50	\$662.50	\$1,479.00	\$676.00	\$676.00	\$1,479.00	\$676.00	\$676.00
Rink 2 – Logo #2	\$1,275.00	\$525.00	\$525.00	\$1,301.00	\$536.00	\$536.00	\$1,301.00	\$536.00	\$536.00
Rink 1&2 – Logo #2 - 1 yr term	\$2,316.25	N/A	N/A	\$2,363.00	N/A	N/A	\$2,363.00	N/A	N/A
Rink 1&2 – Logo #2 - 3 yr term (15% discount*)	\$2,725.00	\$805.00	\$805.00	\$2,780.00	\$821.00	\$821.00	\$2,780.00	\$821.00	\$821.00
Rink 1 – Goal Lines– Logo #6 (two logos)	\$1,400.00	\$1,153.00	\$1,153.00	\$1,428.00	\$1,176.00	\$1,176.00	\$1,428.00	\$1,176.00	\$1,176.00
Rink 2 – Goal Lines– Logo #6 (two logos)	\$1,200.00	\$934.25	\$934.25	\$1,224.00	\$953.00	\$953.00	\$1,224.00	\$953.00	\$953.00

*15% discount does not apply for 2 logos on the same ice surface.

**The design and creation of logo not included.

The opportunity to bundle advertising/sponsorship to be negotiated using approved rates.

**Schedule G
Recreation Programs**

Recreation Programs	Term	2017 Fee	2018 Fee	2019 Fee
Private Lessons (Child 0-14 years)*	8-10 weeks	\$100.00 - \$135.00	\$102.00 - \$138.00	\$102.00 - \$138.00
Private Lessons (Adult 15+ years)	8 weeks	\$113.00 - \$124.30	\$115.00 - \$127.00	\$115.00 - \$127.00
Private Lessons (Adult 15+ years)	10 weeks	\$141.25 - \$152.55	\$144.00 - \$156.00	\$144.00 - \$156.00
Child/Youth Recreation Programs (0-14 years)*	1-10 weeks	\$24.00 - \$40.00	\$25.00 - \$130.00	\$25.00 - \$160.00
Adult/Older Adult Recreation Programs (15+ years)	1-10 weeks	\$24.00 - \$62.15	\$33.00 - \$106.00	\$33.00 - \$149.00
Pickle Ball - Adult (15+ years) PAYP	Per week	\$4.43	\$8.85	\$8.85
Pickle Ball - Adult (15+ years) PAYP	Per class	-	\$4.43	\$4.43
Zumba - Adult (15+ years) PAYP	Per class	\$4.43	\$4.43	\$4.43
Yoga - Adult (15+ years) PAYP	Per class	\$4.43	\$4.43	\$4.43
*HST exempt				
Additional Fees:				
\$1.00 capital surcharge to programs				
Administrative Charge (Approved Refund/Withdrawal) – 15% charge against program fee.				
Note:				
The range of rates is due to the variety of programs offered. Example: One-off art class vs weeklong day camp.				

**Schedule H
Parks and Pavilions**

Park Pavilions	Term	2017 Fee	2018 Fee	2019 Fee
HH Knoll – Large		\$33.01	\$35.00	\$35.70
HH Knoll – Small		\$28.30	\$30.00	\$30.60
Bandshell		N/A	\$50.00	\$51.00
Lock 8		\$33.01	\$35.00	\$35.70
Lock 8 Pavilion Fire Pit (on request)		\$14.14	\$15.00	\$15.30
Cedar Bay Centennial – North		\$33.01	\$35.00	\$35.70
Cedar Bay Centennial – South		\$33.01	\$35.00	\$35.70
Additional Picnic Tables	Each	\$2.36	\$5.00	n/a
Hydro	Per Booking	\$4.71	\$5.00	\$5.10
Washroom Rental Rate (non-public, after hours before Labour Day Weekend or after Thanksgiving)	Per Day	\$44.25	\$46.00	\$46.92
Washroom Damage Deposit (non-public, after hours before Labour Day Weekend or after Thanksgiving)	Per Day		\$100.00	\$102.00
Parks Labour (Refer to Parks Division cost recovery as per payroll costs) (after hours before Labour Day Weekend or after Thanksgiving)				
Park Permit (events) *Park permit does not include pavilion fee		\$70.74	\$75.00	\$76.50
Production Application Fee		N/A	\$50.00	\$51.00

**Schedule I
Playing Fields and Sport Courts**

Playing Fields and Sport Courts	Term	2017 Fee	2018 Fee	2019 Fee
Soccer Fields – Youth	Per game (2 hours)	\$7.14	\$7.28	\$7.28
Soccer Fields – Youth Tournament	Per field/Per hour	\$7.14	\$7.28	\$7.28
Soccer Fields – Adult	Per game (2 hours)	\$52.92	\$54.00	\$54.00
Soccer Fields – Adult Tournament	Per field/Per hour	\$25.50	\$26.00	\$26.00
Lighting	Add/Per field	\$14.10	\$14.50	\$14.50
Lining	Add/Per field	\$15.10	\$15.50	\$15.50
Baseball/Softball Diamonds – Youth	Per game (2 hours)	\$7.14	\$7.28	\$7.28
Baseball/Softball Diamonds – Youth Tournament	Per field/Per hour	\$7.14	\$7.28	\$7.28
Baseball/Softball Diamonds – Adult	Per game (2 hours)	\$53.44	\$55.00	\$55.00
Baseball/Softball Diamonds – Adult Tournament/League	Per field/Per hour	\$25.50	\$26.00	\$26.00
Floating	Add/Per field	\$15.09	\$15.50	\$15.50
Lighting	Add/Per field	\$15.09	\$15.50	\$15.50
Lining	Add/Per field	\$15.10	\$15.50	\$15.50
Tennis Courts Cedar Bay Centennial or West Side Tennis Courts *Tournaments on request	Per court/Per hour	\$3.77	\$4.43	\$4.43
Volleyball Courts Cedar Bay Centennial Park *Tournaments on request	Per court/Per hour	\$9.43	\$9.74	\$9.74
Horse Paddock Skateboard & BMX Park *Sanctioned OR Un-Sanctioned Competitions terms to be negotiated				

**Schedule J
Nickel Beach**

Nickel Beach	2017 Fee	2018 Fee	2019 Fee
Daily Pass Weekdays (Per vehicle)	\$8.85	\$8.85	\$13.28
Daily Pass Weekends & Statutory Holidays (per vehicle)	\$8.85	\$8.85	\$17.70
Walk-ins	Nil	Nil	Nil
<i>Season Passes:</i>			
Resident – 1 st car	\$88.50	\$88.50	\$106.20
Resident – 2 nd car	Nil	Nil	Nil
Non-Resident – 1 st car	\$110.62	\$110.62	\$132.74
Non-Resident – 2 nd car	Nil	Nil	Nil
Resident Senior – 1 st car	\$66.37	\$66.37	\$88.50
Resident Senior – 2 nd car	Nil	Nil	Nil
Non-Resident Senior – 1 st car	\$88.50	\$88.50	\$106.20
Non-Resident Senior – 2 nd car	Nil	Nil	Nil
<i>Public Restricted Production Permits:</i>			
Half Day Permit (4/- hours)	-	-	\$450
Full Day Permit (4/+ hours)	-	-	\$800

Roselawn - Schedule K

		2017 Fee	2018 Fee	2019 Fee
President's Room Rental (plus meal cost)		\$159.89	\$163.00	\$163.00
Present's Room Rental (without meal)		\$186.53	\$190.00	\$190.00
Double Parlour		\$159.89	\$163.00	\$163.00
Sun Porch		\$106.59	\$109.00	\$109.00
Back Stage Area		\$159.89	\$163.00	\$163.00
Roselawn – All Rooms		\$532.95	\$544.00	\$544.00
Bar Opening	Per bar	\$26.65	\$27.00	\$27.00
Table Linens	Per table	\$2.13	\$2.25	\$4.25
Linen Napkins	Per napkin	-	-	\$1.00
Cruiser Tables	Per table	-	\$2.50	\$2.50
Outdoor Garden		\$186.53	\$190.00	\$190.00
(Tents, tables and chairs are not supplied)				
Door Open Fee (plus staff time)		\$50.00	\$50.00	\$50.00
(Wedding Pictures, Event Set-up, etc.)				
Menu rates are driven by seasonal market rates for food/beverage and the range of food services being provided.				
Negotiated rates will include food preparation, service and gratuity.				
Menus are market driven and Roselawn staff will provide the best possible service and value to meet your budget requirements.				
Bar pricing: Roselawn is licensed under the AGCO and is governed by the Municipal Alcohol Policy.				
Food and beverage pricing is subject to change.				
		2017 Fee	2018 Fee	2019 Fee
Beer	Per serving	\$3.98	\$3.98	\$3.98
House Wine	Per serving	\$3.98	\$3.98	\$3.98
House Wine	Per bottle	\$25.00	\$25.00	\$25.00
Mixed Drinks	Per serving	\$5.31	\$5.31	\$5.31
Bar Shot	Each	\$6.64	\$6.64	\$6.64
Coffee/Tea/Water (with rental)	Per person	\$1.25	\$1.25	\$1.25
Coffee/Tea/Water (at bar)	Per serving	\$0.88	\$0.88	\$0.88
Pop/Juice (at bar)	Per serving	\$1.33	\$1.33	\$1.33
Punch (with rental)	Per person	\$1.50	\$1.50	\$2.00
Corkage Fee		\$10.00	\$10.00	\$10.00
Gratuity charge		15%	15%	15%
Dishwasher Fee (Dish rental)	Per hour	\$11.25	\$11.25	\$11.25
(Refer to Gratuity Policy)				
Rental rates are based on a 6 hour event use.				

Theatre Rental and Box Office Charges		2017	2018	2019
		Fee	Fee	Fee
Box Office Administration/Ticket sales/Dispensing (*Negotiable item up to \$2.00, but not less than \$1.50 per ticket)		\$1.50 - \$2.00	\$1.50 - \$2.00	\$1.50 - \$2.00
Ticket Printing (on request)	Per ticket	\$1.00	\$1.00	\$1.00
Capital Recovery cost (*Per tickets valued at \$8.00 or more)		\$1.00	\$1.00	\$1.00
Ticket/Seat Exchange/Transfer		\$4.42	\$4.42	\$4.42
Technician (4 hours minimum)	Per hour	\$65.00	\$66.00	\$66.00
Additional house cleaning (4 hours minimum)	Per hour	\$20.00	\$21.00	\$21.00
Bartender	Per hour	-	-	\$14.00
House Manager	Per hour	\$12.00	\$14.00	\$14.00
Server	Per hour	\$11.25	\$14.00	\$14.00
AV/Sound System	Per day	\$100.00	\$100.00	\$100.00
Microphone	Per unit/day	\$5.00	\$5.00	\$5.00
Lighting		As quoted	As quoted	As quoted
Theatre Set Up		As quoted	As quoted	As quoted
Theatre – Per performance		\$706.69	\$721.00	\$721.00
Two performances in the same day		\$1,032.86	\$1,054.00	\$1,054.00
Theatre – Non-performance move in and move out (A day is comprised of an 8 hour period – includes Dressing Room and Green Room)	Per day	\$190.26	\$194.00	\$194.00
Cancellation Fee – Non Refundable		\$150.00	\$150.00	\$150.00
Damage Deposit – conditional refund		\$500.00	\$500.00	\$500.00
SOCAN Fee		3%	3%	3%
Consignment Sale items (Gross sales)		10-15%	10-15%	10-15%

Conditions of Performance Ticket Sales (Box Office)

Info is stated on back of every ticket:

*NO CASH REFUNDS

*48 Hours' notice is required on all ticket exchanges plus \$5.00 per order admin fee.

*In the interest of all patrons, latecomers will be seated at the discretion of the House Manager.

*Please check your tickets for date and curtain times.

Rental Status

Roselawn Centre Rooms and Theatre Rental Rates are discounted by 50% for registered 'Not for Profit' organisations, local community groups and school boards with proof of a Registered Charitable Number.

Note: Roselawn Centre currently facilitates the Sewing and Knitters Club and has grandfathered their former Oakwood Park/Scout Hall rental rate of \$10 per session per week for 2016-2019.

Additional Rentals		2017 Fee	2018 Fee	2019 Fee
Screen	Per rental	\$5.22	\$5.50	\$5.50
Projector	Per rental	\$31.33	\$32.00	\$32.00
Laptop	Per rental	\$20.89	\$21.00	\$21.00
Screen, Projector and Laptop Package	Per rental	\$52.22	\$53.00	\$53.00

NOTE: Applicable User Group Liability Insurance rates will be applied, as per Schedule Y, as amended.

SCHEDULE L - SUGARLOAF MARINA RATES & FEES

	2017	2018	2019	HST	Total
Dock #3, A or J Run Only - 16 & 17 foot docks un-serviced					
Boats up to 16 ft.	\$520.00	\$520.00	\$530.00	\$68.90	\$598.90
Boats 17-19 ft.	\$620.00	\$620.00	\$630.00	\$81.90	\$711.90
Boats >19 ft. (max. 21' subject to Marina Supervisor approval)	\$820.00	\$820.00	\$830.00	\$107.90	\$937.90
Use of 15A/110V power for the season	\$50.00	\$50.00	\$50.00	\$6.50	\$56.50
B Run (20 dock to max. 22') Service Optional for fee	\$910.00	\$910.00	\$930.00	\$120.90	\$1,050.90
Oversized boats on B Run (> 22') add (per foot)	\$50.00	\$50.00	\$80.00	\$10.40	\$90.40
Use of 15A/110V power for the season	\$50.00	\$50.00	\$50.00	\$6.50	\$56.50
30 Amp shore power required add	\$80.00	\$80.00	\$80.00	\$10.40	\$90.40
Dock #4 (21 dock to max. 23') un-serviced	\$940.00	\$940.00	\$960.00	\$124.80	\$1,084.80
Oversized boats on Dock #4 (> 23') add (per foot)	\$85.00	\$85.00	\$85.00	\$11.05	\$96.05
I Run (23 dock to max. 25') Service Optional for fee	\$970.00	\$970.00	\$990.00	\$128.70	\$1,118.70
Oversized boats on I Run (> 25') add (per foot)	\$185.00	\$185.00	\$185.00	\$24.05	\$209.05
Use of 15A/110V power for the season	\$50.00	\$50.00	\$50.00	\$6.50	\$56.50
30 Amp shore power required add	\$185.00	\$185.00	\$185.00	\$24.05	\$209.05
C & H Run (24 dock to max. 26') Service Optional for fee	\$1,015.00	\$1,015.00	\$1,040.00	\$135.20	\$1,175.20
Oversized boats on C & H Run (>26') add (per foot)	\$185.00	\$185.00	\$185.00	\$24.05	\$209.05
Use of 15A/110V power for the season	\$50.00	\$50.00	\$50.00	\$6.50	\$56.50
30 Amp shore power required add	\$185.00	\$185.00	\$185.00	\$24.05	\$209.05
Dock #6 (25 unserviced dock to max. 26')	\$1,040.00	\$1,040.00	\$1,060.00	\$137.80	\$1,197.80
Oversized boats on dock #6 (> 26') add (per foot)	\$185.00	\$185.00	\$185.00	\$24.05	\$209.05
Dock #5 (25' serviced dock to max. 26')	\$1,280.00	\$1,280.00	\$1,310.00	\$170.30	\$1,480.30
Oversized boats on dock #5 (>26') add (per foot)	\$100.00	\$100.00	\$100.00	\$13.00	\$113.00
D, G, F & F Run (27' serviced dock to max. 32')	\$1,480.00	\$1,480.00	\$1,510.00	\$196.30	\$1,706.30
Oversized boats on 27' dock (>32') add (per foot)	\$115.00	\$115.00	\$115.00	\$14.95	\$129.95
Dock #1, #5 & F Run (30' serviced dock to max. 35')	\$1,600.00	\$1,600.00	\$1,630.00	\$211.90	\$1,841.90
Oversized boats on 30' dock (>35') add (per foot)	\$250.00	\$250.00	\$250.00	\$32.50	\$282.50
Dock #2 (35' serviced dock to max. 42')	\$1,920.00	\$1,920.00	\$1,960.00	\$254.80	\$2,214.80
Oversized boats on dock #2 (>42') add (per foot)	\$250.00	\$250.00	\$250.00	\$32.50	\$282.50
E Run (36' serviced dock to max. 39')	\$2,000.00	\$2,000.00	\$2,040.00	\$265.20	\$2,305.20
Oversized boats on 36' dock (>39) add (per foot)	\$250.00	\$250.00	\$250.00	\$32.50	\$282.50
F Run (40' serviced dock to max. 46')	\$2,130.00	\$2,130.00	\$2,180.00	\$283.40	\$2,463.40
Oversized boat on 40' dock (>46') add (per foot)	\$400.00	\$400.00	\$400.00	\$52.00	\$452.00

Along Main Runs (various sizes) inquire with Marina Supervisor					
POCOMAR recognition fee (based on size of boat/dock)	1%	1%	1%		
Second Boat (Must be same owner w/valid proof of insurance)					
On A or J Run (16 ft. dock)	\$165.00	\$165.00	\$170.00	\$22.10	\$192.10
On Dock #3 (17 ft. dock)	\$185.00	\$185.00	\$190.00	\$24.70	\$214.70
On all other docks 50% of regular price	N/C				
Transient Rates (per foot)					
Daily	\$1.65	\$1.65	\$1.70	\$0.22	\$1.92
Weekly	\$8.75	\$8.75	\$8.90	\$1.16	\$10.06
Monthly (un-serviced)	\$22.00	\$22.00	\$22.50	\$2.93	\$25.43
Monthly (serviced)	\$26.00	\$26.00	\$26.50	\$3.45	\$29.95
Launch Ramp Rates					
Pay & Display Daily Launch Pass	\$13.27	\$13.27	\$13.27	\$1.73	\$15.00
Seasonal Pass (Regular)	\$101.77	\$101.77	\$101.77	\$13.23	\$115.00
Seasonal Pass (Senior)	\$61.95	\$61.95	\$61.95	\$8.05	\$70.00
Additional Fees					
Trailer Storage (season)	\$85.00	\$85.00	\$90.00	\$11.70	\$101.70
Trailer Storage (wk. or less)	\$10.00	\$10.00	\$10.00	\$1.30	\$11.30
Dock Box Rental (season)	\$75.00	\$75.00	\$85.00	\$11.05	\$96.05
Pump-out (Seasonal boaters)	N/C	N/C	N/C		N/C
Pump-out (Transient boaters)	\$15.00	\$15.00	\$15.00	\$1.95	\$16.95

Schedule M

**Sugarloaf Marina
Storage and Service Rates 2018-2019**

**Sugarloaf Marina
Storage and Service Rates 2019-2020**

Storage and Service	Seasonal Slip holder	Non-Seasonal Slip holder	Storage and Service	Seasonal Slip holder	Non-Seasonal Slip holder
Winter Storage for Seasonal Slip Holders	\$1.05/ sq. ft.	\$2.10/sq. ft.	Winter Storage for Seasonal Slip Holders	\$1.26/ sq. ft.	\$2.52/sq. ft.
Summer Storage (Begins June 1st if no slip deposit has been paid)	N/A	\$0.35/sq. ft.	Summer Storage (Begins June 1st if no slip deposit has been paid)	N/A	\$0.75/sq. ft.
Launch	\$8.50/ft.	\$9.50/ft.	Launch	\$8.50/ft.	\$9.50/ft.
Haul Out	\$8.50/ft.	\$9.50/ft.	Haul Out	\$8.50/ft.	\$9.50/ft.
Block & Stand Rental	\$5.50/ft.	\$6.00/ft.	Block & Stand Rental	\$5.50/ft.	\$6.00/ft.
Power Washing Hull Bottom	\$0.00 (if hauling out and storing with us)	\$2.75/ft.	Power Washing Hull Bottom	\$0.00 (if hauling out and storing with us)	\$2.75/ft.
Mid Season Lift (1 hour booking)	\$8.50/ft.	\$9.50/ft.	Mid Season Lift (1 hour booking)	\$8.50/ft.	\$9.50/ft.
Mid Season Lift (After 1st hour)	\$50 per hour	\$60 per hour	Mid Season Lift (After 1st hour)	\$50 per hour	\$60 per hour
Yard Equipment Fee	\$ 100.00 per hour	\$ 115.00.00 per hour	Yard Equipment Fee	\$ 100.00 per hour	\$ 115.00.00 per hour

Mast Stepping - Prepared	\$ 2.25 per foot LOA	\$ 3.50 per foot LOA	Mast Stepping - Prepared	\$ 2.25 per foot LOA	\$ 3.50 per foot LOA
Mast Stepping - Unprepared	\$ 3.50 per foot LOA	\$ 5.00 per foot LOA	Mast Stepping - Unprepared	\$ 3.50 per foot LOA	\$ 5.00 per foot LOA
Mast Storage (per season)	\$ 1.50 per foot LOA	\$ 2.65 per foot LOA	Mast Storage (per season)	\$ 1.50 per foot LOA	\$ 2.65 per foot LOA
Cradle Storage (per season)	\$0	\$75	Cradle Storage (per season)	\$85.00	\$170.00

Marina Pavilion Fees & Rates					
Full day rental is based up to a 6 hr. period; half day rental based up to a 3 hr. period.					
All Pavilion rentals include tables & chairs based on rental agreement, however additional charges may apply.					
Pavilion Capacity = 224					
	2017	2018	2018	2019	2019
Organization	Half Day	Full Day	Half Day	Full Day	Half Day
Seasonal boaters	\$50.00	\$75.00	\$50.00	\$75.00	\$50.00
Transient boaters	\$75.00	\$150.00	\$75.00	\$150.00	\$75.00
Business/Corporate	\$300.00	\$450.00	\$300.00	\$450.00	\$300.00
Registered Not-For-Profit	\$125.00	\$225.00	\$125.00	\$225.00	\$125.00
General Public	\$200.00	\$350.00	\$200.00	\$350.00	\$200.00
Additional charges:					
BBQ (incl. propane)	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00
Clean-up fee is charged	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
Commercial rental clean-up fee	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00
Bar set-up	\$50.00	NA	NA	NA	NA
Additional chairs & tables	\$1.50 -2.50	\$1.50 -2.50	\$1.50 -2.50	\$1.50 -2.50	\$1.50-\$2.50
Damage deposit (refundable w/o damage to property)	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00
Portable Stage	\$12/section	\$12/section	\$12/section	\$12/section	\$12/section
Set-up and tear down min. 2.5h	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
Additional time for set-up or tear down charged	\$15/30 min.	\$15/30 min.	\$15/30 min.	\$15/30 min.	\$15/30 min.
Ice per bag	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50
Note: Table covers/linens/cutlery/plates and serving dishes are the responsibility of the renter.					
Sugarloaf Marina Pavilion Cancellation Policy					
1. Rentals are required to be paid in full upon the completion and return of required documents and service agreement.					
2. A Cancellation fee applicable to 50% of the total rental will be applied to all bookings if cancelled 14 days prior to the rental.					
3. NO refunds will be issued for cancellations made within 14 days of the rental agreement.					
4. For boat clubs unable to make the journey due to weather conditions, a full refund will be issued.					

**Schedule N
Event Services**

Vender Type	2017 Fee				2018 Fee				2019 Fee			
	10x10	10x20	10x30	10x40	10x10	10x20	10x30	10x40	10x10	10x20	10x30	10x40
Food Vendor - Full Menu (Self-contained)	\$1,500	\$2,000	\$2,500	\$3,000	\$1,500	\$2,000	\$2,500	\$3,000	\$1,550	\$2,050	\$2,550	\$3,050
Food Vendor - Full Menu (Non self-contained) (Hydro & Water Req'd)	\$1,800	\$2,300	\$2,800	\$3,300	\$1,800	\$2,300	\$2,800	\$3,300	\$1,850	\$2,350	\$2,850	\$3,350
Food Vendor - Liquids & Specialty Products (Self-contained)	\$1,000	\$1,500	\$2,000	\$2,500	\$1,000	\$1,500	\$2,000	\$2,500	\$1,050	\$1,550	\$2,050	\$2,550
Food Vendor - Liquids & Specialty Products (Non Self-contained) (Hydro & Water Req'd)	\$1,300	\$1,800	\$2,300	\$2,800	\$1,300	\$1,800	\$2,300	\$2,800	\$1,350	\$1,850	\$2,350	\$2,850
Retail Vendor – Commercial	\$1,000	\$1,500	\$2,000	\$2,500	\$1,000	\$1,500	\$2,000	\$2,500	\$1,050	\$1,550	\$2,050	\$2,550
Retail Vendor – Artisan	\$750	\$1,100	\$1,450	\$1,800	\$750	\$1,100	\$1,450	\$1,800	\$800	\$1,150	\$1,500	\$1,850
Community Groups & Organizations	\$150	\$250	\$350	\$450	\$150	\$250	\$350	\$450	\$175	\$275	\$375	\$475

Cruise Tickets*	Age	2017 Fee	2018 Fee	2019 Fee
*Cruise ticket fees include HST				
Cruise Through the Locks	0 – 2 years	\$115.00	\$115.00	\$115.00
Cruise Through the Locks	13-59 years	\$120.00	\$120.00	\$120.00
Cruise Through the Locks	60+ years	\$115.00	\$115.00	\$115.00
Fireworks/Dinner Cruise	0 – 2 years	\$95.00	\$95.00	\$95.00
Fireworks/Dinner Cruise	13-59 years	\$100.00	\$100.00	\$100.00
Fireworks/Dinner Cruise	60+ years	\$95.00	\$95.00	\$95.00
Dinner Cruise	0 – 2 years	\$75.00	\$75.00	\$75.00
Dinner Cruise	13-59 years	\$80.00	\$80.00	\$80.00
Dinner Cruise	60+ years	\$75.00	\$75.00	\$75.00
Morning/Afternoon/Evening Cruise	0 – 2 years	\$25.00	\$25.00	\$25.00
Morning/Afternoon/Evening Cruise	13-59 years	\$30.00	\$30.00	\$30.00
Morning/Afternoon/Evening Cruise	60+ years	\$25.00	\$25.00	\$25.00

		2016 Fee	2017 Fee	2019 Fee
Event Application Fee		\$25.00	\$25.00	\$25.00

Mayor's Cup Hockey Tournament			2017 Fee	2018 Fee	2019 Fee
SportsFest Non-Resident	Per Team		\$700.00	\$700.00	\$700.00
SportsFest Resident	Per Team		\$500.00	\$500.00	\$500.00

Equipment*			2017 Fee	2018 Fee	2019 Fee
Steel Barricade Fencing	Per 8' section		\$2.50	\$2.50	\$2.55
Plastic Snow Fencing	Per 10' section		\$1.00	\$1.00	\$1.02
Waste Containers, including garbage bags	Each		\$1.00	\$1.00	\$1.02
Recycle Containers, Apply through region	Each		N/A	N/A	N/A
Parking Barricades	Each		N/A	N/A	N/A
Traffic Cones	Each		N/A	N/A	N/A
Tents	10x10		\$5.00	\$5.00	\$5.10
Tables	Rectangle		\$2.00	\$2.00	\$3.06
Tables	Round		\$3.00	\$3.00	\$3.06

* A Damage Deposit of \$50.00 is required when equipment is rented, which is refunded when equipment is returned undamaged.

Schedule O
Procedures for Tax Registration and Tax Sales

Whereas Section 385 of the *Municipal Act, 2001* provides that a municipality may fix a scale of costs to be charged as reasonable costs of proceedings under Part XI of said Act, the scale of costs per property shall be as follows:

Scale of Costs		2017 Fee	2018 Fee	2019 Fee
Tax Registration				
Set up files and prepare for tax registration		\$400.00	\$400.00	Actual Cost of 3 rd Party
Tax registration		\$385.00	\$385.00	
Cancellation certificate		\$185.00	\$185.00	
Notices under the <i>Farm Debt Mediation Act</i>	Per address	\$50.00	\$50.00	
Additional Notices under the <i>Farm Debt Mediation Act</i>	Admin fee	\$100.00	\$100.00	
<i>PLUS</i>	Per address	\$50.00	\$50.00	
Execution searches	Each	\$20.00	\$20.00	
Copies of executions (writs of seizure and sale)	Each	\$20.00	\$20.00	
Corporate searches	Each	\$50.00	\$50.00	
Notice of Registration of a Tax Arrears Certificate ("First Notices")	Per letter	\$20.00	\$20.00	
Final Notices (including updating title search)	Each	\$185.00	\$185.00	
<i>PLUS</i>	Per letter	\$20.00	\$20.00	
Additional First Notices of Final Notices	Admin fee			
<i>PLUS</i>	Per letter			
Tax Sale		\$700.00	\$700.00	Actual Cost of 3 rd Party
Costs of advertising, auctioneer if required and survey if required are additional				
Listing tax sale property with Ontario Tax Sales (advertising)		\$675.00	\$675.00	
Notices to interested parties and Public Trustee after payment into court has been made	Each	\$20.00	\$20.00	
Payment out of Court		\$975.00	\$975.00	
<i>City's administrative fee for tax sale</i>		\$250.00	\$250.00	\$255.00
Extension Agreement				
Prepare Extension Agreement and present to Council for consideration		\$250.00	\$250.00	\$255.00
Other direct incidental costs:				
Costs for other direct incidental items not considered above to be established as incurred based on invoice cost, plus ten percent (10%).				

**Schedule P
Corporate Services**

Corporate Services	2017 Fee	2018 Fee	2019 Fee
Tax Arrears Certificate (includes water arrears)	\$40.00	\$40.00	\$40.00
Tax Inquiry / Water Inquiry	\$7.00	\$7.00	\$7.00
Returned Cheque Charge	\$25.00	\$25.00	\$25.00
Tax Bill Reprint	\$7.00	\$7.00	\$7.00
New Tax Roll Administration (New Account)	\$30.00	\$30.00	\$30.00
Assessment Roll Information (other than in person) – prepaid	\$15.00	\$15.00	\$15.00
Marriage License	\$125.00	\$125.00	\$125.00
Commissioner for Taking Affidavits (including HST) (per oath or declaration) (City business and pensions exempt)	\$15.00	\$15.00	\$15.00
Death Registrations	\$20.00	\$20.00	\$20.00
Photocopying (per page)	\$0.25	\$0.25	\$0.25
Certified Copy of Document	\$15.00	\$15.00	\$15.00
Encroachment Agreement – Application	\$300.00	\$300.00	\$300.00
– Annual	\$50.00	\$50.00	\$50.00
(survey and legal costs borne by applicant)			
Lease Agreements – Application	\$300.00	\$300.00	\$300.00
– Annual Minimum	\$100.00	\$100.00	\$100.00

Schedule Q
Port Colborne Historical and Marine Museum

		2017 Fee	2018 Fee	2019 Fee
Research Fees: The following applies to research conducted by Museum staff for others.				
Commercial Use	Per hour	\$60.00	\$60.00	\$60.00
Business Use	Per hour	\$40.00	\$40.00	\$40.00
Personal Use	Per hour	\$20.00	\$20.00	\$20.00
Student Use	Per hour	\$10.00	\$10.00	\$10.00
Unassisted Research		By Donation	By Donation	By Donation
Retrieval Fees: (Appointment Required)				
Artifact	Per item	\$15.00	\$20.00	\$20.00
Photograph	Per item	\$10.00	\$15.00	\$15.00
Photo Reproduction Fees: Copyright Restrictions Apply and a Reproduction Agreement must be signed				
Commercial Use	Per image	\$50.00	\$50.00	\$50.00
Business Use	Per image	\$30.00	\$30.00	\$30.00
Personal Use	Per image	\$30.00	\$20.00	\$20.00
*Excluding mailing costs				
Photocopies: *Copyright Restrictions Apply				
Black & White 8 x 10 copy paper	Per copy	\$0.25	\$0.25	\$0.25
Black & White > 8 x 10 copy paper	Per copy	\$0.50	\$0.50	\$0.50
Colour Copy (Retrieval fees may apply)	Per page	\$2.00	\$2.00	\$2.00
Tours:				
Group Tours (Minimum 10 people)	Per person	\$2.00	\$2.00	\$2.00
School Tours	Per student	\$2.00	\$2.00	\$2.00
Summer Camp	Per week	\$165.00	\$165.00	\$165.00
Off Site Tours - Cemetery, West St. Humberstone, etc.	Per person	\$5.00	\$5.00	\$5.00
Admission Fees:				
Museum & Village		Donation Box	Donation Box	Donation Box
Canal Days - 13+ years	Per person	\$2.00	\$2.00	\$2.00
- 0 to 12 years	Per person	Nil	Nil	Nil
Christmas Festival		By Donation	By Donation	By Donation
Membership Fees:				
Students/Seniors (60+)		\$3.00	\$3.00	\$3.00
Individual		\$5.00	\$5.00	\$5.00
Family		\$10.00	\$10.00	\$10.00
Life Patron		\$100.00	\$100.00	\$100.00
Sustaining (Corporate)		By Donation	By Donation	By Donation

Schedule R
L.R. Wilson Heritage Research Archives

		2017 Fee	2018 Fee	2019 Fee
Research Fees: The following applies to research conducted by Museum staff for others.				
Commercial Use	Per hour	\$60.00	\$60.00	\$60.00
Business Use	Per hour	\$40.00	\$40.00	\$40.00
Personal Use	Per hour	\$20.00	\$20.00	\$20.00
Student Use	Per hour	\$10.00	\$10.00	\$10.00
Unassisted Research		By Donation	By Donation	By Donation
Retrieval Fees: (Appointment Required)				
Artifact/Archive	Per item	\$15.00	\$20.00	\$20.00
Photograph	Per item	\$10.00	\$15.00	\$15.00
Photo Reproduction Fees: Copyright Restrictions Apply and a Reproduction Agreement must be signed				
Commercial Use	Per image	\$50.00	\$50.00	\$50.00
Business Use	Per image	\$30.00	\$30.00	\$30.00
Personal Use	Per image	\$30.00	\$20.00	\$20.00
*Excluding mailing costs				
Photocopies: *Copyright Restrictions Apply				
Black & White 8 x 10 copy paper	Per copy	\$0.25	\$0.25	\$0.25
Black & White > 8 x 10 copy paper	Per copy	\$0.50	\$0.50	\$0.50
Colour Copy	Per page	\$2.00	\$2.00	\$2.00
(Retrieval fees may apply)				
Rental Fees for MacDonald Conference Hall: Contract must be signed				
4 hour rental		\$60.00	\$60.00	\$60.00
8 hour rental		\$100.00	\$100.00	\$100.00
Use of the following within MacDonald Conference Hall:				
Slide, Projector and Screen		\$5.00	\$5.00	\$10.00
Overhead Projector and Screen		\$5.00	\$10.00	\$10.00
Digital Projector and Screen		\$10.00	\$10.00	\$10.00
Sound System		\$10.00	Nil	Nil

Schedule S
Port Colborne Market

Schedule of Fees		2017 Fee	2018 Fee	2019 Fee
Large Stalls A, B, C, D (72 & 73) (1 & 1A), (15 & 16), (45 & 45A), (59 & 60), (61 & 62)	Per year	\$230.00	\$235.00	\$240.00
	Per year	\$220.00	\$225.00	\$230.00
All Others 2 stalls 1½ stalls 1 stall	Per year	\$210.00	\$214.00	\$220.00
	Per year	\$180.00	\$184.00	\$190.00
	Per year	\$145.00	\$148.00	\$155.00
Fee Per Use Additional stalls – yearly vendors (one only per vendor where feasible) 1 stall – daily vendors ½ stall – yearly & daily vendors	Per use	\$40.00	\$41.00	\$42.00
	Per use	\$40.00	\$41.00	\$42.00
	Per use	\$28.00	\$29.00	\$30.00
Electrical Supply One outlet:	Per year	\$95.00	\$97.00	\$100.00
	Per month	\$20.00	\$21.00	\$22.00
	Per day	\$6.50	\$6.75	\$7.25
Insurance* Yearly vendors Daily vendors	Per year	\$26.00	\$27.00	\$28.50
	Per day	\$5.50	\$5.75	\$6.25
*HST Exempt				
Daily Stall Cost* Rate Insurance Total	Per day	\$46.50	\$47.00	\$48.75
	Per day	\$5.50	\$5.75	\$6.25
	Per day	\$52.00	\$53.00	\$55.00
*HST included				

All Market Vendor fees shall be adjusted annually, without amendment to this By-Law, by the Consumer Price Index (CPI).

Schedule T
Services by By-Law Enforcement Division

Cutting Weeds

Lot Size	2017 Fee	2018 Fee	2019 Fee
1 to 7,500 square feet	\$322.00		
7,501 to 15,000 square feet	\$354.00		
15,001 to 30,000 square feet	\$386.00		
30,000 square feet to 1 acre	\$442.00	Actual costs	Actual costs
> 1 acre to 1.5 acres	\$489.00		
> 1.5 acres to 2 acres	\$512.00		
Each additional acre	\$69.50		

Erection and Maintenance of Signs and Other Advertising Devices

Sign Type	Size		2017 Fee	2018 Fee	2019 Fee
Awning	Each		\$50.00	\$51.00	\$51.00
Banner	Not exceeding 6.7 square meters	Per 15 days	\$15.00	\$16.00	\$16.00
Banner	Exceeding 6.7 square meters	Per 15 days	\$30.00	\$31.00	\$31.00
Billboard	Maximum 50 square meters	Per square meter	\$5.00	\$5.50	\$5.50
Facia	Maximum 15 square meters	Per square meter	\$5.00	\$5.50	\$5.50
Ground	Maximum 10 square meters		\$50.00	\$51.00	\$51.00
Mall		Per square meter	\$5.00	\$5.50	\$5.50
Pole / Pylon	Maximum 20 square meters	Per square meter	\$5.00	\$5.50	\$5.50
Portable	Maximum 9 square meters	Per 15 days	\$15.00	\$16.00	\$16.00
Projecting	Maximum 10 square meters		\$50.00	\$51.00	\$51.00
Roof	Maximum 50 square meters	Per square meter	\$5.00	\$5.50	\$5.50
Fees					
Sign Variance (non-refundable)			\$700.00	\$714.00	\$714.00
Order to Comply — administration fee			\$204.00	\$208.00	\$208.00

By-Law Enforcement Division Miscellaneous Fees

Schedule of Fees	2017 Fee	2018 Fee	2019 Fee
Fence By-Law			
Fence Variance (non-refundable)	\$450.00	\$459.00	\$459.00
Fence By-Law Order to Comply – application fee	\$204.00	\$208.00	\$208.00
Removal of Snow and Ice By-Law			
Snow clearing - per meter	\$10.50	\$11.00	\$11.00
Snow and Ice Removal By-Law Order to Comply – application fee	\$204.00	\$208.00	\$208.00
Regulate Noise By-Law			
Noise Variance – Private function taking place on private property (non-refundable)	\$150.00	\$153.00	\$153.00
Noise Variance – Private function taking place on City property (non-refundable)	\$100.00	\$102.00	\$102.00
On Street Parking Permits			
Initial Fee (per vehicle)	\$25.00	\$26.00	\$26.00
Replacement Fee (per vehicle)	\$40.00	\$41.00	\$41.00
Fail to display permit prominently	\$25.00	\$26.00	\$26.00
Park without permit	\$50.00	\$51.00	\$51.00

Maintenance of Property and Land

Schedule of Fees	2017 Fee	2018 Fee	2019 Fee
Re-inspection fee*	\$95.00	\$97.00	\$97.00
Minimum maintenance fee	\$170.00	\$174.00	\$174.00
Administration fee	Add 15%	Add 15%	Add 15%
Mailing fee	\$25.00	\$26.00	\$26.00
*Re-inspection fee is payable where violation still exists.			

Site Alteration

Schedule of Fees		2017 Fee	2018 Fee	2019 Fee
Basic fee for affected land area of 1 hectare for a 6 month permit	Per application	\$100.00	\$102.00	\$102.00
Additional fee per hectare or fraction thereof over one hectare (Example: 15 ha site = \$100 + (\$20 x 14 ha) = \$380)	Per hectare	\$20.00	\$21.00	\$21.00
Maximum fee for a 6 month permit	Per application	\$1,000.00	\$1,020.00	\$1,020.00
NOTE: Fees include inspection of control plans and site by City staff				
Permit extension fee – per hectare (Example: same 15 ha site = (\$20 x 15 ha) = \$300)	Per hectare	\$20.00	\$21.00	\$21.00

Trees

Schedule of Fees		2017 Fee	2018 Fee	2019 Fee
Tree Trimming	Per hour	\$200.00	\$204.00	\$204.00
Tree Removal	Per hour	\$300.00	\$306.00	\$306.00
Stump Removal	Per hour	\$100.00	\$102.00	\$102.00
Tree Replacement	Per tree	\$350.00	\$357.00	\$357.00
Tree Inspection – by Arborist	Per report	\$500.00	\$510.00	\$510.00
Municipal Consent for Tree Removal		NIL	NIL	NIL

Exotic Pets

Schedule of Fees		2017 Fee	2018 Fee	2019 Fee
For the first animal of each species		\$20.00	\$21.00	\$21.00
For the second and third animal of each species		\$2.00	\$2.50	\$2.50
For each species the aggregate of which exceed three in number		\$1.00	\$1.50	\$1.50
Maximum Licensing fee*		\$5,000.00	\$5,100.00	\$5,100.00
*regardless of the number of animals, animal species or sub-species held in a single location				

Schedule U
Cemeteries of the City of Port Colborne

		2017 Fee	2018 Fee	2019 Fee
Opening and Closing Fees and Charges				
Regular Single Grave				
Summer (April – November): Grave Opening and Closing	Monday to Friday	\$950.00	\$969.00	\$969.00
Summer (April – November): Grave Opening and Closing	Saturday and Holidays	\$1,050.00	\$1,071.00	\$1,071.00
Winter (December – March): Grave Opening and Closing	Monday to Friday	\$1,150.00	\$1,173.00	\$1,173.00
Winter (December – March): Grave Opening and Closing	Saturday and Holidays	\$1,250.00	\$1,275.00	\$1,275.00
Baby Grave Opening and Closing	Monday to Friday	\$350.00	\$357.00	\$357.00
Baby Grave Opening and Closing	Saturday and Holidays	\$370.00	\$377.00	\$377.00
Cremation Openings (no vault, cremation plot or lot)	Monday to Friday	\$500.00	\$510.00	\$510.00
Cremation Openings (no vault, cremation plot or lot)	Saturday and Holidays	\$575.00	\$586.00	\$586.00
Cremation Openings (plus vault no larger than 15" x 15")	Monday to Friday	\$560.00	\$571.00	\$571.00
Cremation Openings (plus vault no larger than 15" x 15")	Saturday and Holidays	\$650.00	\$663.00	\$663.00
Cremation Lot Fee (2 nd , 3 rd , 4 th)	On Existing Plot	\$200.00	\$204.00	\$204.00
Columbarium Openings and Closing	Monday to Friday	\$125.00	\$128.00	\$128.00
Columbarium Openings and Closing	Saturday and Holidays	\$150.00	\$200.00	\$200.00
Cemetery Services and Interment Rights Prices				
Columbarium, each crypt (includes perpetual care of 40%)	R1 Top	\$1,500.00	\$1,530.00	\$1,530.00
	R2	\$1,450.00	\$1,479.00	\$1,479.00
	R3	\$1,400.00	\$1,428.00	\$1,428.00
	R4	\$1,350.00	\$1,377.00	\$1,377.00
Single Lot or Grave (includes perpetual care of 40%)	3.5' x 9.0'	\$1,350.00	\$1,377.00	\$1,377.00
Cremation Lot (includes perpetual care of 40%)	2' x 2'	\$475.00	\$485.00	\$485.00
Baby Lot (includes perpetual care of 40%)	Size determinant	\$350.00	\$357.00	\$357.00
Corner Posts	Per set of four	\$225.00	\$230.00	\$230.00
Installation of footing foundation for marker or monument	Per cubic foot	\$30.00	\$40.00	\$40.00
Monument or marker (>42" above grade)	Per inch	\$25.00	\$25.00	\$25.00
Perpetual care markers (owner supplied)	Flat stone on grade	\$50.00	\$50.00	\$50.00
Perpetual care markers (owner supplied)	Marker above grade <48"	\$100.00	\$100.00	\$100.00
Perpetual care markers (owner supplied)	Marker above grade >48"	\$200.00	\$200.00	\$200.00
Disinter (opening fee plus actual cost to disinter)		\$950.00	\$969.00	\$969.00
Transfer Fee		\$25.00	\$26.00	\$26.00

Schedule V
Services by Planning and Development Division

Application	2017 Fee	2018 Fee	2019 Fee
Official Plan			
Official Plan Amendment	\$4,400.00	\$4,400.00	\$4,488.00
Adjournment of an Official Plan Amendment (at applicant's request)	\$700.00	\$700.00	\$714.00
Zoning By-Law			
Zoning By-Law Amendment	\$3,900.00	\$3,900.00	\$3,978.00
Adjournment of a Zoning By-Law (at owner's request)	\$700.00	\$700.00	\$714.00
Removal of a Holding Symbol	\$1,000.00	\$1,000.00	\$1,020.00
Temporary Use By-Law	\$3,900.00	\$3,900.00	\$3,978.00
Preparation of a Temporary Use Agreement	\$1,800.00	\$1,800.00	\$1,836.00
Extension of a Temporary Use	\$1,500.00	\$1,500.00	\$1,530.00
Plan of Subdivision/Condominium			
Draft Plan Approval	\$6,500.00	\$6,500.00	\$6,630.00
Redline Revisions/Change of Conditions to Draft Plan	\$2,000.00	\$2,000.00	\$2,040.00
Extension to Draft Plan Approval	\$1,500.00	\$1,500.00	\$1,530.00
Condominium Conversion	\$6,500.00	\$6,500.00	\$6,630.00
Final Plan Approval	\$1,500.00	\$1,500.00	\$1,530.00
Amendment to Subdivision/Condo Agreement	\$2,000.00	\$2,000.00	\$2,040.00
Part Lot Control	\$1,000.00	\$1,000.00	\$1,020.00
Deeming By-Law	\$400.00	\$400.00	\$408.00
Discharge of a Subdivision/Condominium Agreement	\$1,000.00	\$1,000.00	\$1,020.00
Validation Order By-Law	N/A	N/A	N/A
Site Plan Control			
Site Plan Control Approval	\$3,400.00	\$3,400.00	\$3,468.00
Amendment to Site Plan Agreement	\$1,500.00	\$1,500.00	\$1,530.00
Discharging of a Site Plan Agreement	\$1,000.00	\$1,000.00	\$1,020.00
Commitment of Adjustment			
Minor Variance/Expansion of Non-Conforming Use	\$1,150.00	\$1,150.00	\$1,173.00
Minor Variance (Building without a Permit)	\$1,500.00	\$1,500.00	\$1,530.00
Consent (new lot)	\$1,600.00	\$1,600.00	\$1,632.00
Easement	\$1,100.00	\$1,100.00	\$1,122.00
Lot Addition/Boundary Adjustment	\$1,100.00	\$1,100.00	\$1,122.00
Adjournment of a Consent or Variance (at applicant's request)	\$500.00	\$500.00	\$510.00
Changes to Consent Conditions	\$500.00	\$500.00	\$510.00
Final Certification Fee	\$200.00	\$200.00	\$204.00
Validation of Title	\$900.00	\$900.00	\$918.00

Application	2017 Fee	2018 Fee	2019 Fee
Miscellaneous			
Quarry/Pit Establishment or Expansion	\$60,000.00	\$60,000.00	\$61,200.00
Telecommunication Facilities Consultation Process	\$1,500.00	\$1,500.00	\$1,530.00
Compliance Letter	\$125.00	\$125.00	\$127.50
Compliance Letter Express (within 3 days)	\$180.00	\$180.00	\$183.60
Development Agreement	\$2,400.00	\$2,400.00	\$2,448.00
Discharging of a Development Agreement	\$900.00	\$900.00	\$918.00
Front Ending Agreement	\$1,500.00	\$1,500.00	\$1,530.00
OMB Subpoena — first day	\$600.00	\$600.00	\$612.00
— thereafter	\$400.00	\$400.00	\$408.00
Pre-consultation Report (when requested)	N/A	N/A	N/A
Combined Applications			
Official Plan & Zoning By-Law Amendments	\$7,500.00	\$7,500.00	\$7,650.00
Official Plan, Zoning By-Law Amendments & Draft Plan of Subdivision/Condo.	\$12,500.00	\$12,500.00	\$12,750.00
Zoning By-Law Amendment & Draft Plan of Subdivision/Condo.	\$8,500.00	\$8,500.00	\$8,670.00
Official Plan & Zoning By-Law Amendment & Site Plan Control	\$9,500.00	\$9,500.00	\$9,690.00
Zoning By-Law Amendment & Site Plan Control	\$5,500.00	\$5,500.00	\$5,610.00
Consent & Minor Variance	\$2,100.00	\$2,100.00	\$2,142.00
Consent & Development Agreement	\$3,500.00	\$3,500.00	\$3,570.00
Consent/Lot Addition & Zoning By-law Amendment	\$4,500.00	\$4,500.00	\$4,590.00
Minor Variance & Development Agreement	\$3,000.00	\$3,000.00	\$3,060.00
Submission Deadlines and Accelerated Applications			
Please be advised that the Planning Act requires Notice of Public Hearing be given no later than 20 days before a scheduled public meeting for a Zoning By-Law Amendment and Official Plan Amendment, 14 days for a Plan of Subdivision and Consent Application, and 10 days for a Minor Variance application. In order to allow sufficient review time of an application, all applications should be submitted at least 14 days before the last day for giving Notice of Public Hearing under the Planning Act.			
While it is an objective of the Planning and Development Division to process applications in an expeditious manner within the time frame established in the Planning Act, an applicant may wish to consider an accelerated application in the event processing is needed immediately and City resources and/or notice requirements are limited. Fees for an accelerated application will be assessed based on overtime incurred by staff to process the application at the rates listed below:			
Staff Rates:	Director of Planning and Development	\$220/hour	
	Planner	\$150/hour	
	Planning Technician / Clerical	\$100/hour	
Applicants should note that no application shall take priority over other applications being processed solely on the basis of the applicant having paid an accelerated fee.			

Refund of Fees

If an application is withdrawn before circulation to commenting agencies, ninety percent (90%) of the fee will be refunded. If withdrawn after circulation, but before notice of the public meeting is given, fifty percent (50%) of the fee will be refunded and if withdrawn after the notice of public meeting is given, but before the Planning and Development Services division Recommendation Report is prepared, twenty five percent (25%) of the fee will be refunded.

Reactivation

Any application which has been withdrawn and/or has been inactive for one year shall be considered abandoned and a full fee shall be required to activate a new application.

Notes

Additional fees for most applications are required for Niagara Regional Development Services and the Niagara Peninsula Conservation Authority review. Applicants are recommended to contact each agency for their respective Fee Schedule. If fees are required, applicants must make out separate cheques payable to each agency at the time of application submission to the City.

A 50% reduction in the fees payable will be applicable to all properties that are located within the project area boundaries of the Olde Humberstone Main Street Community Improvement Plan, the Downtown Central Business District Community Improvement Plan and East Waterfront Community Improvement Plan.

The Regional Municipality of Niagara shall be exempt from this Fee Schedule.

Schedule W
Maintenance and Occupancy of Property

Schedule of Fees		2017 Fee	2018 Fee	2019 Fee
Issuance of Certificate of Compliance				
1-5 Dwelling Units	Per Dwelling Unit	\$50.00	\$51.00	\$51.00
More than 5, but not exceeding 25 Dwelling Units	Per certificate	\$250.00	\$255.00	\$255.00
<i>PLUS</i>				
More than 25 Dwelling Units	Per Dwelling Unit	\$10.00	\$10.50	\$10.50
<i>PLUS</i>				
Other	Per certificate	\$400.00	\$408.00	\$408.00
Vacant Property	Per Dwelling Unit	\$10.00	\$10.50	\$10.50
		\$75.00	\$77.00	\$77.00
		\$100.00	\$102.00	\$102.00
Inspection Fees				
Registering Order on Title	Per Title	\$50.00	\$51.00	\$51.00
Compliance Inspection & Removing Order <i>(Inspection Fee, Removal and Response to Lawyer)</i>	Per Order	\$100.00	\$102.00	\$102.00
Additional Inspection for Compliance	Each	\$30.00	\$31.00	\$31.00
Appeal Fees				
Apply for an Appeal (non-refundable)	Per Appeal	\$250.00	\$255.00	\$255.00
Other Fees				
Order to Comply		\$204.00	\$208.00	\$208.00

Schedule X

Permits for Construction, Demolition, Occupancy and Change of Use, Transfer of Permits and Inspections

Construction				
New Building Construction and Additions^{6,8}	Permit Fee Details^{1,16}	2017 Fee	2018 Fee	2019 Fee
Major Occupancy⁷				
Group A – Assembly Occupancies Examples: School, church, restaurant, daycare, hall, transit, recreation facility, other	Per square foot	\$1.15	\$1.21	\$1.23
Group B – Institutional Occupancies Examples: Hospital, retention facility, nursing home, other	Per square foot	\$1.26	\$1.50	\$1.53
Group C – Residential Occupancies				
Single detached dwelling	Per square foot	\$1.05	\$1.15	\$1.17
Semi-detached dwelling, duplex dwelling	Per square foot	\$1.05	\$1.15	\$1.17
Townhouse	Per square foot	\$1.05	\$1.15	\$1.17
Multiple unit dwellings, apartment building, townhouse	Per square foot	\$0.84	\$1.15	\$1.17
Hotels, motels	Per square foot	\$0.84	\$1.15	\$1.17
Other residential	Per square foot	\$0.84	\$1.15	\$1.17
Group D – Business/Personal Services Occupancies Examples: Office, bank, medical, police station, other	Per square foot	\$1.05	\$1.15	\$1.17
Group E – Mercantile Occupancies Examples: Store, shopping mall/plaza, shop, market, retail, other	Per square foot	\$1.05	\$1.15	\$1.17
Group F – Industrial Occupancies Examples:				
Industrial mall/plaza/garage, plant, factory, warehouse, other	Per square foot	\$0.68	\$0.75	\$0.77
Industrial buildings with no partitions, no plumbing and no mechanical	Per square foot	\$0.37	\$0.45	\$0.46
Special Categories/Occupancies				
Farm building, greenhouse	Per square foot	\$0.27	\$0.28	\$0.29
Park Model Trailer		\$160.00	\$200.00	\$200.00
Tent, temporary fabric structure	Each	\$0.10 sq-ft	\$200.00	\$200.00
Renewable Energy Projects		See note 12	See note 12	See note 12 (Min. \$200.00)
Houses: ¹⁴				
Garage, carport	Per square foot	\$0.53	\$0.56	\$0.57
Covered deck/porch	Per square foot	\$0.32	\$0.34	\$0.35
Uncovered deck/porch	Per square foot	\$0.27	\$0.28	\$0.35
Sunroom/solarium	Per square foot	\$0.63	\$0.66	\$0.67
Shed/accessory building	Per square foot	\$0.32	\$0.34	\$0.57

Alterations	Permit Fee Details¹⁻¹⁶	2017 Fee	2018 Fee	2019 Fee
Unfinished basement (new or replaced foundation) Under pinning foundation	Per square foot	\$0.27 See note 12	\$0.28 See note 12	\$0.28 See note 12 (Min. \$200.00)
Roof structure Fireplace, woodstove, chimney	Per square foot	\$0.11 \$105.00	\$0.12 \$110.00	\$0.12 \$115.00
Interior Alterations: Interior alterations, all occupancies, except finished basements	Per square foot	\$0.32	\$0.55	\$0.55
Finishing basement	Per square foot	\$0.48	\$0.55	\$0.55
Other minor alteration		See note 12	See note 12	See note 12

Partial Permit/Staged Construction¹¹	2017 Fee	2018 Fee	2019 Fee
All partial permits subject to a surcharge applied to the stage permit value	50%	50%	50%
Foundation Stage¹¹ Complete to grade including or excluding underground services within building	15%	15%	15%
Building Shell Stage¹¹ Completed structural shell stage	40%	40%	40%
Completed architectural shell stage	80%	80%	80%
Building Completion Stage¹¹ Includes completed building stage	100%	100%	100%

Plumbing Only	Permit Fee Details¹⁻¹⁶	2017 Fee	2018 Fee	2019 Fee
Fixture; plumbing appliance; stack; interceptor; tank; floor drain; sewage ejector; sump; manhole; catchbasin; rain water leader; other	Each	\$8.50	\$8.93	\$9.11
All buried piping including building drain and sewer; building storm drain and sewer; storm drainage piping; water service pipe	Per linear foot	\$1.00	\$1.05	\$1.15
Water distribution pipe inside a building	Each	\$105.00	\$110.00	\$115.00
Residential¹⁴ Replace buried water service, sanitary drains or storm drains. (single fee applies if multiple services are replaced at the same time)	Each	N/A	\$200.00	\$200.00

Mechanical HVAC Only	Permit Fee Details¹⁻¹⁶	2017 Fee	2018 Fee	2019 Fee
Group A, B, C (except houses), D-E	Per square foot	\$0.07	\$0.08	\$0.08
Houses		\$105.00	\$110.00	\$110.00
Group F	Per square foot	\$0.06	\$0.07	\$0.07
Commercial type Kitchen Exhaust		See note 12	See note 12	See note 12

Pool	2017 Fee	2018 Fee	2019 Fee
Public pool	\$315.00	\$331.00	\$331.00
Private pool	\$125.00	\$131.00	\$131.00

Designated Structure	2017 Fee	2018 Fee	2019 Fee
As defined in the Ontario Building Code	See note 12	See note 12	See note 12

Demolition	Permit Fee Details¹⁻¹⁶	2017 Fee	2018 Fee	2019 Fee
Houses ¹⁴ and buildings less than 3,000 square feet (gross area)	Per square foot	\$105.00	\$110.00	\$110.00
Other demolitions		\$0.06	\$0.07	\$0.07

Conditional¹⁵	2017 Fee	2018 Fee	2019 Fee
Surcharge	50%	50%	50%

Change of Use	2017 Fee	2018 Fee	2019 Fee
Permit for the change of use of a building or part thereof (additional fees apply where construction is proposed)	\$105.00	\$120.00	\$120.00

Occupancy	2017 Fee	2018 Fee	2019 Fee
<i>Permit to allow occupancy</i>			
Houses, semi-detached dwellings, townhouses	\$105.00	\$110.00	\$110.00
Other buildings	\$105.00	\$110.00	\$110.00
<i>Permit to allow partial occupancy</i>			
For area of building to be occupied (per square foot gross floor to be occupied)	N/A	\$0.07	\$0.07
Review of proposed application	N/A	\$100/hour	\$100/hour

Transfer	2017 Fee	2018 Fee	2019 Fee
Transfer of permit to a new owner	\$105.00	\$110.00	\$110.00

Deposits Required for Permits		2017 Fee	2018 Fee	2019 Fee
New Main Buildings	Houses	\$1,000.00	\$1,050.00	\$1,050.00
	Other than Houses	\$500.00	\$525.00	\$525.00
Additions, Accessory	Houses	\$500.00	\$525.00	\$525.00
	Other than Houses	\$500.00	\$525.00	\$525.00
Alterations	Houses	\$500.00	\$525.00	\$525.00
	Other than Houses	\$500.00	\$525.00	\$525.00
Demolitions	Main Building	\$2,000.00	\$2,100.00	\$2,100.00
	Accessory, Partial	\$500.00	\$525.00	\$525.00
Pools	In ground	\$500.00	\$525.00	\$525.00
Other	See note 4	\$500.00	\$525.00	\$525.00
New Main Buildings and Additions and Renovations	Industrial, Commercial Institutional and Residential other than Houses	\$1,000.00	\$1,050.00	\$1,050.00
Lot Grading Deposit	All categories of construction (as necessary)	\$2,000.00	\$2,100.00	\$2,100.00

Notes:

1. No deposit is required for the following:
 - a) Uncovered decks on piers
 - b) Tents and fabric structures
2. "Houses" includes single detached, semi-detached, duplexes, triplexes and townhouses.
3. "Other than Houses" includes Plumbing only, Mechanical HVAC only, Designated Structures, etc.
4. The requirement for a new deposit may be waived where the City already holds a deposit with an owner on the same property with respect to an open permit file with the City, provided:
 - a) The deposit already held is equal or larger than the amount specified in this Schedule.
 - b) There is no existing damage to City property as a result of work on the lot.
 - c) The existing deposit is recorded on all applicable permit files as being held as security for other permits.

Additional Fees and Charges	2017 Fee	2018 Fee	2019 Fee
Discharge of an Order from property title	\$735.00	\$772.00	\$772.00
Submitting an application for Permit Minimum non-refundable fee for submitting all permit applications	\$105.00	\$105.00	\$115.00
<i>Alternative Solution</i> application (per hour, minimum 4 hours)	N/A	\$100.00	\$100.00
Third Party Review of Building Permit Applications ¹⁷	N/A	N/A	Actual Cost

Refund of Permit Fees	2016 Fee	2018 Fee	2019 Fee
Permit Issued. Administration functions only have been performed. No field inspections have been performed.	50%	50%	50%
Additional deduction from eligible refund for each field inspection that had been performed.	\$50.00	\$100.00	\$100.00

Notes:

1. No refund will apply one year after date of permit issuance.
2. If the calculated refund is less than the minimum fee applicable to any permit, no refund shall be made of the fees paid.
3. No permit fee shall be refunded where the permit has been revoked by the Chief Building Official in accordance with the Act.

¹ Permit fee is \$/square foot, \$/linear foot, or \$ (flat rate).

² Square foot is gross of all floors above grade measured from the outer face of exterior walls, unless noted otherwise. Mezzanines, lofts, habitable attics and dwelling units below grade are included as floor areas for permit fee calculations.

³ Where there is no floor or exterior walls for the project, square foot is the greatest horizontal area of the structure. For example, buildings or structures supported by posts or columns.

⁴ \$105.00 paid at time of application plus \$50.00 for each additional inspection in excess of one where the building is not ready for occupancy and which must be paid prior to issuance of Occupancy Permit.

⁵ There are no deductions from the gross floor area for openings such as stairs, elevators, shafts, etc.

⁶ Cellars, unfinished basements and crawl spaces are not used in the fee calculation for new construction.

⁷ Major occupancy is based upon the Ontario Building Code.

⁸ New construction and additions include plumbing, HVAC and all other regulated building services/components.

⁹ Minimum permit fee is \$105.00

¹⁰ Revision or amendment to an open permit is a minimum \$50.00 fee plus \$50.00 per hour of administration time.

¹¹ For a Partial Permit, the percentage shown for the applicable stage of construction (minus the percentage for any previous Partial Permits) must be multiplied by the applicable permit application fee shown for new construction and then increased by a 50% administrative surcharge to obtain the required total fee for that stage.

¹² If the work regulated by the permit cannot be described otherwise, the permit application fee shall be \$13.00 for each \$1,000.00 value of work proposed.

¹³ Houses in Special Categories and Alterations includes semi-detached, duplexes, triplexes, and townhouses.

¹⁴ See "Deposits Required for Permits" for deposits which may be required.

¹⁵ The fee for a Conditional Permit is equal to the regular permit fee described above plus an additional administrative surcharge of 50% of the regular permit fee. If the Conditional Permit also happens to be a Partial Permit, the Partial Permit fee already increased by 50% must be increased by an additional 50% to obtain the required total fee.

¹⁶ A 50% reduction in the fees payable will be applicable to all properties that are located within the project area boundaries of the Olde Humberstone Main Street Community

¹⁷ Third Party Review of applications are undertaken at the discretion of the Chief Building Official and may be required for very large or complex developments.

USER GROUP RATING SCHEDULE – City of Port Colborne
\$2,000,000 Commercial General Liability

Sport Activities

Low Risk Activities: Badminton, Bowling, Curling, Dance Lessons, Horseshoes, Tennis

Medium Risk Activities: Baseball, Basketball, Field Hockey, Floor Hockey, Handball, Racquetball, Soccer, Softball, Squash, Swimming with Lifeguard, Non-Contact Touch / Flag Football, Track & Field, Volleyball

Excluded Activities: Alpine Skiing, Boxing, Climbing Walls, Contact Hockey, Contact Martial Arts, Cycling, Fireworks, Gymnastics, Horse Related, Kickboxing, Lacrosse, Minor Hockey (18 & under), Rugby, Skateboarding/Skateboard Parks, Snowboarding, Tackle Football

Refer to McAvoy, Belan & Campbell for all other sports

Insurance inquiries & non-Canadian User Groups must be referred to MBC

Type of Event	# of Participants	Premium		
		Low	Medium	High
Hourly Rate for Sports-occasional use (1 day or less) (Excluding hockey)	1-100	1.35	2.38	Refer
	100-250	2.39	6.35	Refer
One Day Sporting Events / Tournaments	1-100	\$23.68	\$45.36	Refer
	101-250	\$32.40	\$85.05	Refer
	251-500	\$56.70	\$113.40	Refer
Two to Three Day Sporting Events / Tournaments	1-100	\$45.36	\$90.72	Refer
	101-250	\$68.04	\$141.75	Refer
	251-500	\$113.40	\$192.78	Refer
Multi-day Sporting Events / Tournaments over 500 participants or more than 3 Days		Refer	Refer	Refer
All Season Sporting Activities (except hockey)	1-50	\$85.05	\$113.40	Refer
	51-100	\$113.40	\$141.75	Refer
	101-250	\$141.75	\$170.10	Refer
	over 250	Refer	Refer	Refer
Beer Garden – applicable to sporting events (Premium is in addition to Sport Tournament Rate)	1-100		\$113.40/day	
	101-250		\$170.10/day	
	251-500		\$226.80/day	
	Over 500		Refer	
Occasional Recreational Pool Use (if applicable)	Up to 2 hours	\$8.53	Over 2 hours	\$17.01

Recreational Non-Contact Ice Hockey	Season September – April	Season May - August
Adult pickup – max 30 players	\$141.75	\$113.40
Adult league	\$255.15/team	Refer
Adult tournaments	Up to 8 teams	\$283.50
	9 – 16 Teams	\$425.25
	Larger Tournaments	Refer
One time recreational adult hockey	1 – 30 players	\$8.10 (max. 1½ hrs)
One time recreational skating • No sticks or pucks	1 - 25 participants	\$8.51 (max. 1½ hrs)
	26 – 100 participants	\$15.88 (max. 1½ hrs)
	101 – 250 participants	\$28.35 (max. 1½ hrs)

Recreational Non-Contact Ball/Roller Hockey	Season September - April	Season May - August
Pickup – max. 30 players	\$108	\$113.40
League	Refer	Refer

Meetings & Events

Type of Event	# Participants	Premium	
Meetings - No Alcohol (including arts & craft, bridge, etc.) • seasonal - monthly: 3 times rate • seasonal - weekly: 5 times rate	1-500 over 500	\$2.84 Refer	
Events		No Alcohol	With Alcohol
	1-100	\$56.70	\$141.75
	101-250	\$113.40	\$255.15
	251-500	\$170.10	\$311.85
	501-1000 over 1000	\$283.50 Refer	Refer Refer
2-3 day meetings/events		Twice Daily Rate	
4-5 day meetings/events		Triple Daily Rate	
Annual Monthly Meetings		Five Times Daily Rate	
Children's Birthday Parties	Birthday Party and/or Meeting Room	\$2.27/hour	
	Party and/or Meeting Room and/or Sports (Sports include gym, pool or arena use)	\$4.54/hour	
Camp Programs		Refer	

PROVINCIAL TAXES INCLUDED

User Group Coverage for the City of Port Colborne

SPORT & RECREATION LIABILITY INSURANCE

Why Liability Insurance?

Because of your operations, or actions, you are open for possible suit from third parties. You may not be liable but you will need to be defended in court. A Liability policy pays for this defence as well as any costs found against you. Legal fees can be very expensive and this can be an affordable way to have them covered.

This policy covers your legal liability for bodily injury to or damage to property of others such as spectators, passers-by, property owners and others resulting from your activity. In addition, your legal liability for injury to participants is covered in most cases (a few sports disciplines may not be eligible).

Who Is Insured?

Any group using the facilities of the community centre or municipality who does not have access to other insurance.

Activities Covered

Consist of sports and recreation events sanctioned or authorized by you.

Who is Covered?

All members collectively including Executives, Managers, Coaches, Trainers, Officials, Event Organizers and Volunteers while acting within the scope of their duties on your behalf.

Eligibility

The program is designed principally for sport and recreation groups at local levels.

Coverage Provided

Through All Sport Insurance and Marketing Ltd., and Underwriting through Lloyd's of London.

Claims Service

Is available on a national basis from specialists who have a wide range of services at their disposal.

General Liability Insurance

Limit - \$2,000,000

Including the following extensions:

- Premises, Property and Operations
- Products and Completed Operations
- Blanket Contractual
- Personal Injury (libel and slander)
- Employees as Additional Insured
- Cross Liability
- Tenants Legal Liability

A deductible of \$500 applies to bodily injury, property damage and legal expenses.

The description of coverage contained herein is not complete, and reference must be made to the actual terms and conditions of the applicable policy forms. For further information please contact us.

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Report Number: 2019-06

Date: January 28, 2019

SUBJECT: Cancellation, Reduction or Refund of Realty Tax

1) PURPOSE

The purpose of this report is to seek approval of Council in order to cancel, reduce or refund realty tax of the applicant in accordance with the recommendations of the Municipal Property Assessment Corporation (MPAC) Assessor.

2) HISTORY, BACKGROUND, COUNCIL POLICY, PRACTICES

Under section 357/358 of the *Municipal Act, 2001*, as amended, an application to Council may be made by the taxpayer for the cancellation, reduction or refund of tax levied in the current and previous year for specific purposes. In some cases, a review may increase the property assessment and increase a property's tax levied.

Once an application is received from a taxpayer under Section 357/358 and processed by staff, the application is forwarded to MPAC for a revised assessment recommendation. These applications are then returned to the municipality for staff to calculate the amount of cancellation or adjustment of taxes.

Section 357 Application Numbers 2018-04 (566 Pleasant Beach Road), and 2018-05 (4443 Koabel Road) were received and are in the Treasurer's possession.

3) STAFF COMMENTS AND DISCUSSIONS

The attached summary report has been prepared encompassing the applications received to date in order to submit the report to Council for approval.

Staff recommends Council approval of the recommendation of the MPAC assessor for the Section 357 applications. It is a rarity that the taxpayer challenges any recommendation, however, if a challenge does occur, staff will request that MPAC attend the committee meeting to defend or amend the recommendation. Staff have received no objections from the taxpayers.

4) OPTIONS AND FINANCIAL CONSIDERATIONS:

Application Numbers 2018-04 (566 Pleasant Beach Road), and 2018-05 (4443 Koabel Road) under Section 357/358 have been received and require Council's approval. The total amount of reduction or cancellation of taxes is \$224.60, of which \$113.65 is the municipal portion.

5) COMPLIANCE WITH STRATEGIC PLAN INITIATIVES

Not applicable.

6) ATTACHMENTS

Schedule 1 - Calculation of adjustments based on the Assessor's reports and comments.

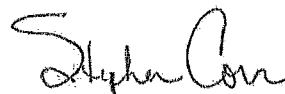
7) RECOMMENDATION

That the applications pursuant to Section 357/358 of the *Municipal Act, 2001*, as amended, 2018-04 (566 Pleasant Beach Road) and 2018-05 (4443 Koabel Road) be approved to cancel or reduce taxes in the total amount of \$244.60.

8) SIGNATURES

Prepared on January 8, 2019 by:

Reviewed by:



Andrea Hawkins
Tax Clerk

Stephen Corr
Manager of Revenue & Taxation

Reviewed and respectfully submitted by:

Reviewed by:



C. Scott Luey
Chief Administrative Officer

Peter Senese
Director of Community & Corporate
Services

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66 Charlotte Street
Port Colborne, Ontario L3K 3C8

To Whom It May Concern:

I am writing to request a proclamation from Port Colborne to recognize the week of February 1st to February 7th 2019 as Eating Disorder Awareness Week (EDAW). EDAW has been commemorated across Canada since 1988 by established eating disorder organizations, education and public health institutions, and concerned members of the public. It draws attention to the causes, prevalence and impact of eating disorders.

Eating disorders are the number one cause of death among all psychiatric illnesses and are the third most common cause of death in teenage girls. In fact, approximately 1,000,000 Canadians – almost the population of Saskatchewan – meet the diagnostic criteria for an eating disorder. Eating disorders can develop in anyone, regardless of age, ethno-racial background, socioeconomic status, gender or ability. Unfortunately, stigma and secrecy still surround eating disorders, causing many people who are suffering to refrain from seeking help, and to struggle in silence.

We know that through open, supportive dialogue, we can help break the shame and silence that affect Canadians that are living with a diagnosed eating disorder and the millions of others who are struggling with unhealthy food and weight preoccupation. EDAW is a time to increase awareness about eating disorders, their impact and to shed light on the dangerous and pervasive myths that surround them. It is a time of year when Canadians can learn more about eating disorders and about the resources that are available for individuals and family members who are impacted by them.

Municipal recognition of EDAW would help to affirm the experiences of those with a friend, family member, or important person in their life who is dealing with this life-threatening mental illness, and draw attention to the need for eating disorder prevention, research, treatment, and resources. Attached is a document outlining the stated goals of Eating Disorder Awareness Week 2019.

Please proclaim EDAW in Port Colborne and help raise awareness and hope among the many who are impacted by this illness.

For more information about Eating Disorder Awareness Week and this request, please contact me.

Thank You.

Kind Regards,

Stephanie
Outreach & Education Team Member

Proclamation

Eating Disorder Awareness Week (EDAW) February 1st - 7th 2019

WHEREAS: Eating Disorder Awareness Week will be from February 1 – 7, 2019; and

WHEREAS: Eating disorders have the highest mortality rate among all psychiatric illnesses and can develop in anyone, regardless of age, ethno-racial background, socioeconomic status, gender or ability; and

WHEREAS; Stigma, secrecy and stereotypes still surround eating disorders, causing many people who are suffering to refrain from seeking help; and

WHEREAS; Open supportive dialogue can help break the shame and silence that affect nearly 1 million Canadians living with diagnosable eating disorders and the millions of others who are struggling with food and weight preoccupation; and

WHEREAS; Eating Disorder Awareness Week seeks to raise awareness of eating disorders, shed light on dangerous and pervasive myths, and promote prevention. It is also a time of year for Canadians to learn about available resources and appropriate services for themselves and/or loved ones; and

WHEREAS, Eating Disorder Awareness Week aims to teach Canadians that eating disorders are not a choice, and that eating disorders are a serious and dangerous mental illness.

January 1, 2019

Re: **Air Race Classic (ARC)
Terminus, June 19-24, 2019**

City of St. Catharines
RECEIVED
JAN 02 2019
CORPORATE SERVICES
DEPARTMENT



Attention Municipal Councillors:

This letter is to apprise you of the upcoming 2019 Air Race Classic Terminus Event at Niagara Central Dorothy Rungeling Airport (NCDRA), your local general aviation airport* at 435 River Rd, Welland, ON L3B5N6. The Niagara Central Airport Commission (NCAC) through its four owner and partnering communities is hosting the event, which is expected to generate a **\$600,000** economic impact to the four municipalities.

The ARC is an international air race involving 55 teams of women racing 2,400 miles to compete for the best score. The race is a platform to demonstrate piloting skills and knowledge, and to encourage more women into aviation careers. This year's race begins in Tennessee, and swings back north eastward crossing through Northern Ontario and terminates at NCDRA on June 19-21, 2019. This is the first time that an ARC Terminus is in Ontario. The official finish time is 5p.m. local on June 21, 2019, and that's when the Terminus fun begins!

Friday evening the racers, ARC officials, sponsors, the public and media will participate in the Hangar Meltdown party to celebrate the fliers' accomplishments, and meet their favourite race teams. On Saturday afternoon there are public youth aviation activities and a career fair for young women interested in aviation. Afterwards, a dedication ceremony for the 99's Compass Rose Project, and a Dorothy Rungeling memorial plaque honouring her aviation achievements will be unveiled. An awards dinner at Lookout Golf & Country Club will occur on Sunday evening. All race participants will fly out en mass Monday morning. The public is welcome to attend all events.

Why are we telling you this? In the next month, we will approach each council for a **\$0.10/capita** donation to defray our upfront costs. Additionally, we will be asking that each partnering municipality declares **June 19-24, 2019** as "**Air Race Week**" in their respective communities to foster pride in NCDRA, Canada's only airport named after a woman, who pioneered aviation for both Niagara and Canada. Another way to honour Dorothy Rungeling and contribute to this exciting event is to purchase a municipal ad in the 2019 official ARC program/magazine.

Lastly, we wish to inform you of a personal tax deductible opportunity for anyone donating \$25 or more to the **Town of Pelham**, (re: memo for "2019 ARC Terminus" fund) to offset the cost of carrying out this important event. Only cash donations can be receipted for tax purposes, but gifts in kind are welcomed too. For more information about the ARC Terminus see:

<http://www.centralairport.ca/index.html>

For more information about the Air Race Classic see:

<https://www.airraceclassic.org/>

Want to help out, we're seeking volunteers?

Contact Co-Chair, Cathy Boyko at: roccit53@gmail.com

or Peter Van Caulart at: pvancaulart@bellnet.ca.

We look forward to your support and invite you to be a part of this premiere aviation event in your community.

Sincerely,

Cathy Boyko and Peter Van Caulart,
Co-Chairs, 2019 ARC Terminus Committee.

*A background note:

The Niagara Central Dorothy Rungeling Airport is a shared infrastructure asset of the four municipalities, Welland, Port Colborne, Pelham and Wainfleet, created by an Act of Parliament in 1976. A local board, the Niagara Central Airport Commission (NCAC) provides budgetary and policy oversight. An airport manager runs the day to day operations, leases, sales and development activity. The Canadian Owner's and Pilot's Association (COPA 149) and other community stakeholder partners provide aviation guidance and advisory insight for viable long term commercial success of the NCDRA.



Proclamation

“AIR RACE WEEK”

June 19-24, 2019

Whereas, the Air Race Classic (ARC) is the world’s pre-eminent longest running air race for women. Its mission is to emphasize the acknowledgement of female pilots through aviation based education and outreach programs.

Whereas, participant racers come from throughout the global community to enhance their experience by sharing skills and to provide opportunity and mentor support for those seeking aviation based careers.

Whereas, youth aviation careers or life choices are directly influenced by exposure to positive role models and flying experiences obtained at local general aviation airports.

Whereas, Port Colborne’s shared general aviation asset, the Niagara Central Dorothy Rungeling Airport (NCDRA) is named for such a role model and offers multiple ways for the public to experience aviation at a world class facility.

Whereas, the Air Race Classic has selected NCDRA to be the 2019 Terminus finish for the 43rd annual running of its 2,400 mile air race.

Therefore, be it resolved that the Corporation of the City of Port Colborne does hereby proclaim the week of June 19-24, 2019 as, **AIR RACE WEEK**.

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City of Port Colborne
RECEIVED

JAN 16 2019

CORPORATE SERVICES
DEPARTMENT

MUNICIPAL PROPERTY ASSESSMENT CORPORATION

December 14, 2018

To: Chief Administrative Officers, Chief Financial Officers, Clerks,
Treasurers and Tax Administrators

From: Carla Y. Nell, Vice President, Municipal and Stakeholder Relations

Subject: 2018 Year-End Assessment Report

As part of our continued commitment to stakeholder engagement and information sharing with our municipal partners, we have prepared the attached **2018 Year-End Assessment Report**, which will be of interest to both municipal administration and elected officials. This report provides a high-level summary of MPAC's 2018 activities that are relevant to the municipal sector, and also two municipal level snapshots of the assessment changes unique to your municipality.

This report will also be provided to Municipal Clerks for submission to municipal councils in January 2019. In the interim, I encourage you to review the report and share any questions with your MPAC Municipal and Stakeholder Relations Regional Manager and/or Account Manager.

Happy Holidays,

Carla Y. Nell
Vice-President, Municipal and Stakeholder Relations

Attachments

Copy Regional and Account Managers



2018
YEAR-END
ASSESSMENT
REPORT
FOR THE 2019
TAX YEAR

AS OF DECEMBER 2018



MUNICIPAL
PROPERTY
ASSESSMENT
CORPORATION



APPENDIX 1

Assessment Change Summary by Property Class City of Port Colborne

The following chart provides a comparison of the total assessment for the 2016 base years, as well as a comparison of the assessment change for 2018 and 2019 property tax year by property class.

Property Class/Realty Tax Class	2016 Full CVA	2018 Phased-in CVA	2019 Phased-in CVA	Percent Change 2018 to 2019
R Residential	1,607,142,914	1,527,066,995	1,567,104,955	2.6%
M Multi-Residential	38,878,000	38,593,250	38,735,625	0.4%
N New Multi-Residential	600,000	600,000	600,000	0.0%
C Commercial	114,861,054	105,600,989	110,231,020	4.4%
S Shopping Centre	17,940,600	14,366,800	16,153,700	12.4%
G Parking Lot	317,500	269,000	293,250	9.0%
X Commercial (New Construction)	6,651,500	6,604,618	6,628,059	0.4%
I Industrial	30,978,600	28,442,890	29,710,745	4.5%
L Large Industrial	38,921,768	36,587,776	37,754,773	3.2%
J Industrial (New Construction)	11,689,600	11,126,000	11,407,800	2.5%
P Pipeline	10,484,000	9,964,591	10,224,296	2.6%
F Farm	56,739,600	50,796,146	53,767,874	5.9%
T Managed Forests	882,700	832,709	857,705	3.0%
(PIL) R Residential	1,491,400	1,102,300	1,296,850	17.6%
(PIL) C Commercial	11,917,800	11,312,923	11,615,362	2.7%
E Exempt	149,015,200	137,163,873	143,089,536	4.3%
TOTAL	2,098,512,236	1,980,430,860	2,039,471,550	3.0%



APPENDIX 2

Assessment Base Distribution Summary by Property Class City of Port Colborne

The following chart provides a comparison of the distribution of the total assessment for the 2016 base year, and the 2018 and 2019 phased-in assessment which includes the percentage of the total assessment base by property class.

Property Class/Realty Tax Class	2016 Full CVA	Percentage of Total 2016 CVA	2018 Phased-in CVA	Percentage of Total 2018 CVA	2019 Phased-in CVA	Percentage of Total 2019 CVA
R Residential	1,607,142,914	76.6%	1,527,066,995	77.1%	1,567,104,955	76.8%
M Multi-Residential	38,878,000	1.9%	38,593,250	1.9%	38,735,625	1.9%
N New Multi-Residential	600,000	0.0%	600,000	0.0%	600,000	0.0%
C Commercial	114,861,054	5.5%	105,600,989	5.3%	110,231,020	5.4%
S Shopping Centre	17,940,600	0.9%	14,366,800	0.7%	16,153,700	0.8%
G Parking Lot	317,500	0.0%	269,000	0.0%	293,250	0.0%
X Commercial (New Construction)	6,651,500	0.3%	6,604,618	0.3%	6,628,059	0.3%
I Industrial	30,978,600	1.5%	28,442,890	1.4%	29,710,745	1.5%
L Large Industrial	38,921,768	1.9%	36,587,776	1.8%	37,754,773	1.9%
J Industrial (New Construction)	11,689,600	0.6%	11,126,000	0.6%	11,407,800	0.6%
P Pipeline	10,484,000	0.5%	9,964,591	0.5%	10,224,296	0.5%
F Farm	56,739,600	2.7%	50,796,146	2.6%	53,767,874	2.6%
T Managed Forests	882,700	0.0%	832,709	0.0%	857,705	0.0%
(PIL) R Residential	1,491,400	0.1%	1,102,300	0.1%	1,296,850	0.1%
(PIL) C Commercial	11,917,800	0.6%	11,312,923	0.6%	11,615,362	0.6%
E Exempt	149,015,200	7.1%	137,163,873	6.9%	143,089,536	7.0%
TOTAL	2,098,512,236	100%	1,980,430,860	100%	2,039,471,550	100%

JAN 16 2019

**CORPORATE SERVICES
DEPARTMENT**

MEMORANDUM

**To: Niagara Centre
Mayor & Members of City Council
Chief Administrative Officer**

Date: January 16, 2019

From: Vance Badawey

**Subject: National Trade Corridors Fund
3rd Call for Proposals**



**Vance Badawey
Member of Parliament
Niagara Centre**

Constituency Office:

136 East Main Street,
Unit 103
Welland, ON L3B 3W6
Tel: 905-788-2204
Fax: 905-788-0071

Vance.Badawey.C1@parl.gc.ca

Hill Office:

House of Commons
Ottawa, ON K1A 0A6
Tel: 613-995-0988
Fax: 613-995-5245

Vance.Badawey@parl.gc.ca



**HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA**

The \$2 billion National Trade Corridors Fund (www.tc.gc.ca/en/programs-policies/programs/national-trade-corridors-fund.html) is one component of the \$180 billion Investing in Canada Plan, the Government of Canada's strategy for addressing long-term infrastructure needs in Canada and supporting middle-class growth and well-paying jobs. The quality of Canada's transportation infrastructure and the efficiency of the country's trade corridors are key to the success of Canadian firms in the global marketplace.

The Government of Canada is providing support for trade corridors that will allow Canadians to compete in key global markets and trade more efficiently with international partners. It represents a long-term commitment by the Government of Canada to work with stakeholders on strategic infrastructure projects that help to address transportation bottlenecks, vulnerabilities and congestion along Canada's trade corridors.

The National Trade Corridors Fund is also a key element of Transportation 2030, the Minister of Transport's strategic plan for the future of transportation. The development of this vision, including the National Trade Corridors Fund, has been informed by extensive engagement with Canadians from coast to coast to coast, along with insights contained in the 2015 *Canada Transportation Act* Review report.

The National Trade Corridors Fund is a merit-based program designed to help infrastructure owners and users invest in the critical assets that support economic activity and the physical movement of commercial goods and people in Canada.

A total of \$2 billion has been allocated for the National Trade Corridors Fund, including up to \$400 million in dedicated funding for Northern territorial transportation infrastructure.

In the first call for proposals in July 2017, provincial, territorial and municipal governments, Indigenous groups, not-for-profit and for-profit private-sector organizations, federal Crown Corporations, Canadian Port Authorities, and National Airport System Airport Authorities were invited to submit proposals to Transport Canada which were then evaluated against the eligibility criteria for the program.

Types of projects that met the eligibility criteria included, for example, ports, airports, roads, railways, intermodal facilities, international bridges and border crossings – assets that are the primary building blocks of the supply chains that enable the physical exchange of goods around the world and also support the critical movement of people and goods in Canada's Northern territories.

To date, the Minister of Transport has approved over \$800 million from the National Trade Corridors Fund for 39 projects, creating a total infrastructure investment of \$1.9 billion, with funding contributions from other levels of government and the private sector. The projects are located in each province and territory, and will strengthen the efficiency and resilience of the ports, roads, railways, airports and intermodal facilities that Canadian businesses rely on to access global markets.

As part of the National Trade Corridors Fund, the northern call for proposals was launched on November 19, 2018, and will allocate funding to address unique and urgent transportation infrastructure needs in Canada's territorial north. Transportation is a lifeline for northern communities and economic development projects, but infrastructure development is more costly in the territorial North than in southern Canada for reasons that include: a severe climate, difficult terrain, vast distances, limited access to materials and expertise, and a much shorter construction season.

The next call for proposals was launched on January 15, 2019 and will be open as long as there are funds available. Potential applicants will be informed in advance of the call closing. In this call, we will evaluate projects on specific trade-related criteria in support of the Government of Canada's new Export Diversification Strategy that was proposed in the 2018 Fall Economic Statement. We will be targeting projects that:

- Improve the fluidity and/or performance of the transportation system to contribute to an increase in the value and/or volume of goods exported from Canada to overseas markets.
- Increase existing or generate new overseas trade flows as a result of the investment.

In addition, the assessment will consider the extent to which a project will add capacity or address bottlenecks near major ports, airports, or along road and rail corridors in Canada that contribute to generating or increasing overseas trade.

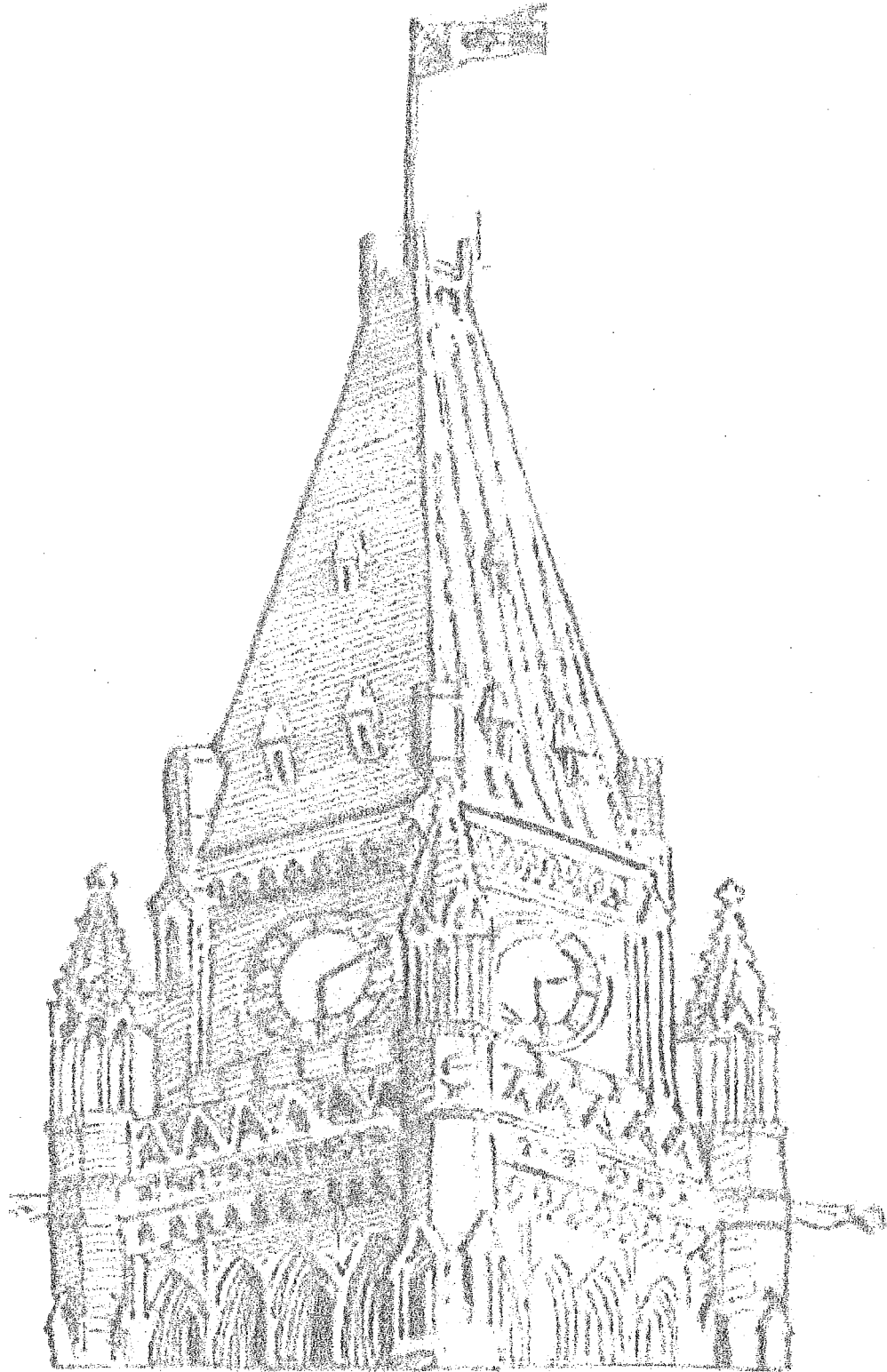
With the exception of projects submitted by federal agencies or Crown corporations, all eligible projects must demonstrate that they have secured funding for those costs not funded by the Government of Canada. The maximum federal contribution remains the same as during the first call – 50 percent with exceptions for federal agencies or Crown corporations (100 percent), territories (75 percent), and public-private partnerships (33 percent).

Transport Canada will assess the expressions of interest as they are received throughout the year. Applicants deemed eligible will have two months to submit a comprehensive project proposal.

The evaluation criteria for the expressions of interest phase are available on Transport Canada's website. Detailed information on the process and how to apply, along with the applicant guide, were added to the website on January 15, 2019.

In addition to the \$2 billion of investments under the National Trade Corridors Fund, the Canada Infrastructure Bank will invest at least an additional \$5 billion to address trade and transportation projects as part of the Investing in Canada Plan.

If you have any questions, please do not hesitate to contact me.



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JAN 15 2019

CORPORATE SERVICES
DEPARTMENT

January 15, 2019

Alcohol and Gaming Commission of Ontario
90 Sheppard Ave East, Suite 200-300
North York, ON M2N 0A4

Sent Via Email: municipal@agco.ca

**Re: Municipal opt-in / opt-out decision whether to allow the location of private recreational cannabis retail stores in St. Catharines
Our File No. 60.35.1 Vol AAH**

To whom it may concern:

At its meeting held on January 14, 2019, St. Catharines City Council approved the following motion:

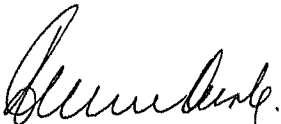
That Council notify the Ontario Alcohol and Gaming Commission (AGCO), on or before January 22, 2019, **that the City of St. Catharines opts-in** and does allow for the location of private recreational cannabis retail stores within the municipality; and

The municipality prepare and adopt a Municipal Cannabis Retail Store Policy Statement to be utilized as the primary guideline in providing municipal comments to the AGCO in response to applications for the establishment of private recreational cannabis retail stores within the municipality; and

That the Municipal Cannabis Retail Store Policy Statement be considered for Council adoption on or before February 25, 2019; and

Further, that a letter be sent to the Premier and appropriate Ministries, requesting that municipalities be given greater regulatory input and control regarding the location, distance separation and number of retail stores within their limits. FORTHWITH

If you have any questions, please contact the Office of the City Clerk at extension 1524.



Bonnie Nistico-Dunk, City Clerk
Legal and Clerks Services, Office of the City Clerk
:em

cc: Premier Doug Ford
Niagara area municipalities and MPPs



Community Services
Legislative Services

City of Port Colborne
RECEIVED
JAN 15 2019
CORPORATE SERVICES
DEPARTMENT

January 15, 2019
File #120203

Sent via Email: municipal@agco.ca

Alcohol and Gaming Commission of Ontario
90 Sheppard Avenue East
Suite 200-300
Toronto, ON M2N 0A4

Attention: Registrar

Re: Cannabis Retail Stores – Opt-In

The Municipal Council of The Corporation of the Town of Fort Erie at its meeting of January 14, 2019 passed the following resolution:

That: Council chooses to permit cannabis retail stores in the municipality.

Trusting this information will be of assistance to you.

Yours very truly,

Carol Schofield,
Manager, Legislative Services/Clerk
cschofield@forterie.ca

CS:dlk

cc: Niagara Local Area Municipalities *Sent via email*



City of Welland
Legislative Services
Office of the City Clerk
60 East Main Street, Welland, ON L3B 3X4
Phone: 905-735-1700 Ext. 2280 | Fax: 905-732-1919
Email: clerk@welland.ca | www.welland.ca

January 16, 2019

File No. 18-87

SENT VIA EMAIL

Alcohol and Gaming Commission of Ontario
90 Sheppard Avenue East, #200
North York, ON M2N 0A4

Attention: Registrar of Alcohol and Gaming

Dear Sir/Madam,

Re: January 15, 2019 – WELLAND CITY COUNCIL

At its meeting of January 15, 2019, Welland City Council passed the following motion:

**“THAT THE COUNCIL OF THE CITY OF WELLAND receives for information Report ENG-2019-01 regarding the decision of allowing retail cannabis stores to be located in the Municipality; and further
THAT Welland City Council Opt-in to allow Cannabis Retail Stores in Welland; and further
THAT Welland City Council direct the Clerk to advise the Alcohol and Gaming Commission of Ontario (AGCO) of Council's decision before January 22, 2019 and that if Council decides to OPT IN, powers be delegated to City's CAO or his designate to provide comments to the Alcohol and Gaming Commission of Ontario, on behalf of the City Council, with respect to any store licence application that does not meet the public interest of the City of Welland.”**

Yours truly,

Tara Stephens
City Clerk

TS:cap

- c.c.:
- The Honourable Doug Ford, Premier of Ontario, sent via email: premier@ontario.ca
 - Ann-Marie Norio, Niagara Regional Clerk, sent via email: Ann-Marie.Norio@niagararegion.ca
 - Ministry of Municipal Affairs and Housing, sent via email: minister.mah@ontario.ca
 - Area Municipal Clerks, sent via email
 - Eric Nickel, General Manager, Infrastructure & Development Services/City Engineer

Bridging the past, present and future

4800 SOUTH SERVICE RD
BEAMSVILLE, ON L0R 1B1
905-563-8205

JAN 21 2019

CORPORATE SERVICES
DEPARTMENT

January 21, 2019

Alcohol and Gaming Commission of Ontario
90 Sheppard Ave E #200
North York, ON M2N 0A4

SENT VIA EMAIL: municipal@agco.ca

Re: Town of Lincoln Council (Opt-in) Decision – Cannabis Retail Stores

To whom it may concern:

Please be advised that at the Special Council meeting held on January 21, 2019, Council for the Corporation of the Town of Lincoln passed the following resolution:

Resolution No. SC-2019-10

Moved By: Paul MacPherson
Seconded By: Adam Russell

THAT Council notify the Ontario Alcohol and Gaming Commission (AGCO), on or before January 22, 2019, that the Town of Lincoln opts-in and does allow for the location of private recreational cannabis retail stores within the municipality; and

THAT the municipality prepare and adopt a Municipal Cannabis Retail Store Policy Statement to be utilized as the primary guideline in providing municipal comments to the AGCO in response to applications for the establishment of private recreational cannabis retail stores within the municipality; and

THAT staff be directed to report back on other issues affecting the municipality related to legalization of Cannabis.

AND THAT a letter be sent to the Premier and appropriate Ministries, requesting that municipalities be given greater regulatory authority for input and control regarding:

- i. the location and distance separation from sensitive uses such as parks, schools, day care and health care facilities;
- ii. advertising and signage;
- iii. hours of operation;
- iv. ability to restrict or prohibit operations that violate municipal standards such as noise, nuisance or property standards; and
- v. the number of retail stores within their limits.

Carried

Regards,



Julie Kirkelos
Town Clerk
jkirkelos@lincoln.ca

cc: Premier of Ontario
MPPs
Ministry of Municipal Affairs and Housing
Niagara Region
Local Area Municipalities

January 22, 2019

Alcohol and Gaming Commission of Ontario
90 Sheppard Avenue East
Suite 200-300
Toronto, Ontario
M2N 0A4

municipal@agco.ca

Attention: AGCO Registrar

Dear Sirs:

Town of Pelham – Retail Cannabis – Opt Out

At their regular meeting of January 21st, 2019, Council of the Town of Pelham endorsed the following:

THAT Committee of the Whole for the Town of Pelham recommend that Council adopt the following resolution at their meeting of Monday, January 21, 2019, advising the Province of Ontario of the decision to opt out of retail cannabis sales within the municipal boundaries of the Town:

WHEREAS the Government of Canada has passed the Cannabis Act, which was also known as Bill C-45, as a law that having come into effect on October 17, 2018, legalized the recreational use of cannabis nationwide in Canada, when combined with Bill C-46, An Act to Amend the Criminal Code of Canada;

AND WHEREAS the Province of Ontario has passed the Cannabis Act 2017 which has come into force on October 17, 2018;

AND WHEREAS the Province of Ontario has directed that Municipalities must decide by January 22, 2019 if they choose to opt-out of permitting physical cannabis retail stores as of April 1, 2019 within their municipality;

AND WHEREAS the Government of Ontario has indicated that if a Municipality chooses to opt-in there is no subsequent opportunity to opt-out,

From the Clerk's Department



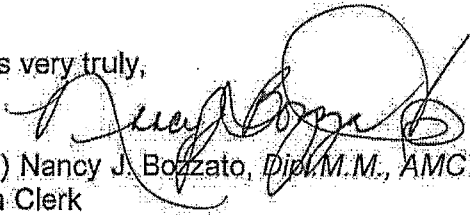
**Administrative
Services**

BE IT RESOLVED THAT the Council for the Town of Pelham advise the Province of Ontario that the Town of Pelham is opting out of permitting physical cannabis retail stores within the Town;

AND THAT the Clerk forward this resolution forthwith to the Alcohol and Gaming Commission of Ontario and the Ministry of Municipal Affairs to confirm that the Town of Pelham will not permit cannabis retail stores to be located within its boundary.

On behalf of Council, please accept this letter and resolution as the Town of Pelham's official notice of opting out of retail cannabis.

Yours very truly,



(Mrs.) Nancy J. Bozzato, Dip.M.M., AMCT
Town Clerk

/hw

cc: Hon. Steve Clark, Minister of Municipal Affairs and Housing, steve.clark@pc.ola.org
Hon. Victor Fedeli, Minister of Finance, vic.fedeli@pc.ola.org
Local Area Municipal Clerks
Local MPP's
Local MP's
Diane Ploss, Municipal Advisor for Niagara Region, Ministry of Municipal Affairs and Housing,
Diane.Ploss@ontario.ca

From the Clerk's Department



**Administrative
Services**

TOWN OF GRIMSBY

City of Port Colborne
RECEIVED

JAN 22 2019

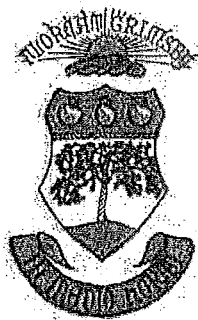
CORPORATE SERVICES
DEPARTMENT

TELEPHONE: (905) 945-9634
FAX: (905) 945-5010
www.town.grimsby.on.ca
160 LIVINGSTON AVENUE
P.O. BOX 159
GRIMSBY, ONTARIO
L3M 4G3

PLEASE REFER TO FILE NO.

L11

OFFICE OF THE CLERK
HAZEL SOADY-EASTON, CMO



January 22, 2019

Alcohol and Gaming Commission of Ontario
90 Sheppard Avenue East
Suite 200 – 300
Toronto, Ontario
M2N 0A4
municipal@agco.ca

Attention: AGCO Registrar

Town of Grimsby – Retail Cannabis – Opt Out

To Whom It May Concern:

The Council of the Town of Grimsby passed the following Resolution at the Council meeting on January 21, 2019:

Resolved that Report TM19-01 dated January 21, 2019 be received and that pursuant to Section 41(1) of the Cannabis License Act, the Council of the Town of Grimsby instructs the Town Clerk to inform the Registrar under the Alcohol, Cannabis and Gaming Regulation and Public Protection Act that the Town of Grimsby opts out of having cannabis retail stores located in the Municipality.

If you have questions with regard to the foregoing, please do not hesitate to contact me.

Yours truly,

H. Soady-Easton
Town Clerk

Cc: S. Clark, Minister of Municipal Affairs and Housing, steve.clark@pc.ola.org
LAM Clerks
D. Ploss, Municipal Advisor for Niagara Region, MMA, diane.ploss@ontario.ca

JAN 15 2019

CORPORATE SERVICES
DEPARTMENT

January 15, 2019

Hon. Victor Fedeli
Minister of Finance
Frost Building South 7th Floor, 7 Queen's Park Cres
Toronto, ON M7A 1Y7

Sent Via Email: Minister.fin@ontario.ca**Re: Support for Ontario Wine and Beer in Retail Stores as Part of Modernizing Alcohol Sales**

Honourable Minister Fedeli:

At its meeting held on January 14, 2019, St. Catharines City Council approved the following motion:

WHEREAS the Ontario's grape and wine industry is an important and unique part of Niagara's economy; and

WHEREAS Niagara also has an emerging craft beer sector that continues to grow and expand, creating jobs and investment across Niagara; and

WHEREAS the Government of Ontario has announced its plan to modernize alcohol sales by expanding the sale of beer and wine to corner stores, grocery stores and big-box stores, based on market demand, and has requested public input on its plan through an online survey until February 1, 2019; and

WHEREAS this decision represents a significant opportunity to strengthen Niagara's economy by growing Ontario's wine and craft beer industry through increased consumer access;

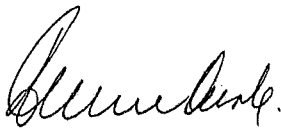
THEREFORE BE IT RESOLVED that the City of St. Catharines requests that the Provincial Government must include specific policies that support and expand the growth of 100 per cent Ontario-grown-and-produced wines and Ontario-made craft beer in its retail channel regulations; and

BE IT FURTHER RESOLVED that the City of St. Catharines submit this resolution to the Provincial Government and area MPPs as part of the public consultation on the Modernization of Alcohol Sales before February 1, 2019; and

BE IT FURTHER RESOLVED that this resolution be circulated to Niagara municipalities for consideration and support; and

BE IT FURTHER RESOLVED that City staff be directed to report back to Council on how the City of St. Catharines can increase its support of 100 per cent Niagara-grown-and-produced wines and Niagara-made craft beer at its City-owned facilities.

If you have any questions, please contact the Office of the City Clerk at extension 1524.



Bonnie Nistico-Dunk, City Clerk
Legal and Clerks Services, Office of the City Clerk
:em

cc: Niagara area municipalities and MPPs



OFFICE OF THE LORD MAYOR
Town of Niagara-on-the-Lake
1593 Four Mile Creek Road, P.O. Box 100, Virgil, ON L0S 1T0
905-468-3266 • betty.disero@notl.com

City of Port Colborne
RECEIVED

JAN 15 2019

CORPORATE SERVICES
DEPARTMENT

www.notl.org

January 15, 2019

BY E-MAIL ONLY: Minister.fin@ontario.ca

Minister of Finance
Frost Building South 7th Floor, 7 Queen's Park Cres
Toronto, ON M7A 1Y7
Attention: Doug Ford, Ontario Premier

Dear Mr. Fedeli:

Re: Support for locally grown and produced wine and craft beer

Please be advised the Council of The Corporation of the Town of Niagara-on-the-Lake, at its regular meeting held on January 14, 2019, approved the following resolution:

WHEREAS the Ontario's grape and wine industry is an important and unique part of Niagara's economy;

AND WHEREAS Niagara also has an emerging craft beer sector that continues to grow and expand creating jobs and investments across Niagara;

AND WHEREAS the Government of Ontario has announced its plan to modernize alcohol sales by expanding the sale of beer and wine to corner stores, grocery stores and big-box stores, based on market demand and has requested public input on its plan through an online survey until February 1, 2019;

AND WHEREAS this decision represents a significant opportunity to strengthen Niagara's economy by growing Ontario's wine and craft beer industry through increased consumer access;

THEREFORE, BE IT RESOLVED that the Council of The Corporation of the Town of Niagara-on-the-Lake requests that the Provincial Government must include in its retail channel regulations specific policies that support and expand growth of 100 percent Ontario grown and produced wines and Ontario-made craft beer;

AND FURTHER that The Corporation of the Town of Niagara-on-the-Lake submits this resolution to the Provincial Government and area MPPs as part of the public consultation on the Modernization of Alcohol Sales before February 1, 2019;

AND that this resolution be circulated to Niagara municipalities for consideration and support;

AND that Town staff be directed to report back to Council on how the Town of Niagara-on-the-Lake can increase its support of 100 percent Niagara grown and produced wines and Niagara made craft beer at its Town-owned facilities.

If you have any questions or require further information please contact our office at 905-468-3266.

Sincerely,

A handwritten signature in cursive script that reads "Betty Disero".

Betty Disero
Lord Mayor

cc: Local area municipalities and area MPP's

JAN 18 2019

CORPORATE SERVICES
DEPARTMENT

Town of Fort Erie
Town of Grimsby
Town of Lincoln
City of Niagara Falls
Town of Niagara-on-the-Lake
Town of Pelham
City of Port Colborne
City of Thorold
Township of Wainfleet
City of Welland
Township of West Lincoln

Sent via email

January 18, 2019

**Re: Plastic Straw and Plastic Stir Stick Ban in City Facilities
Our File No. 68.31.99 and 68.32.99**

At its meeting held on January 14, 2019, St. Catharines City Council approved the following motion:

WHEREAS environmental sustainability is one of the pillars of Council's Strategic Plan with a goal to lead in the protection of our environment for future generations; and

WHEREAS cities across North America have moved to eliminate plastic waste by banning plastic water bottles and plastic straws from city facilities; and

WHEREAS the City has implemented a plastic bottled water ban in municipal facilities, and directed staff to implement a comprehensive plastic bottle ban;

THEREFORE BE IT RESOLVED that the City of St. Catharines ban plastic straws and plastic stir sticks for sale and use in City facilities, parks, city events and public spaces, and require that non-plastic, compostable alternatives be used when necessary; and

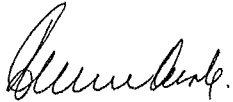
BE IT FURTHER RESOLVED that non-plastic, compostable alternatives that are AODA-compliant be used when necessary and that plastic only be used when a straw is required; and

BE IT FURTHER RESOLVED that City staff work with festivals and events held in St. Catharines to encourage organizers to adopt environmentally-friendly alternatives to plastics where possible; and

BE IT FURTHER RESOLVED that the City submit this resolution to the Great Lakes St. Lawrence Cities Initiative's Annual Policy Conference for adoption by the GLSLCI as a policy for member cities to adopt; and

BE IT FURTHER RESOLVED that staff circulate this motion to area municipalities, Brock University, Niagara College, the Association of Municipalities of Ontario (AMO) and to Federation of Canadian Municipalities (FCM).

If you have any questions, please contact the Office of the City Clerk at extension 1524.



Bonnie Nistico-Dunk, City Clerk
Legal and Clerks Services, Office of the City Clerk
:em

cc: Gervan Fearon, President and Vice-Chancellor, Brock University - president@brocku.ca
Dan Patterson, President, Niagara College - president@niagaracollege.ca
Association of Municipalities of Ontario - amo@amo.on.ca
Federation of Canadian Municipalities - info@fcm.ca



Council Resolution
January 16, 2019

City of Port Colborne
RECEIVED

JAN 18 2019

CORPORATE SERVICES
DEPARTMENT

Moved by Councillor Neeson, Seconded by Councillor Harding

RESOLUTION NO. C-2019-0021

WHEREAS the Provincial Government introduced Bill 66 entitled "Restoring Ontario's Competitiveness Act" on the final day of sitting in the 2018 Ontario Legislature, December 6th, 2018 and;

WHEREAS significant concerns have been communicated regarding schedule 10, among other schedules contained therein by residents, community leaders, legal and environmental organizations such as the Canadian Environmental Law Association (CELA), EcoJustice, Environmental Defence Canada, Ontario Nature, South Lake Simcoe Naturalists, The Simcoe County Greenbelt Coalition, The David Suzuki Foundation, AWARE-Simcoe, Lake Simcoe Watch and the North Gwillimbury Forest Alliance that provisions within Bill 66 will weaken environmental protection, undermine democratic processes and potentially endanger public health and;

WHEREAS provisions of Bill 66 allow for an "Open for Business" bylaw, which may be approved without any public consultation of the citizens of the Town of Georgina and;

WHEREAS provisions of Bill 66 allow an "Open for Business Bylaw" which would permit major development in the Town of Georgina which most notably would no longer have to have any legislative regard for certain sections of:

- *The Planning Act*
- *The Provincial Policy Statement*
- *The Clean Water Act*
- *The Great Lakes Protection Act*
- *The Greenbelt Act*
- *The Lake Simcoe Protection Act*
- *The Oak Ridges Moraine Conservation Act and;*

WHEREAS the Town of Georgina remains committed to source water protection, *The Lake Simcoe Protection Act*, the integrity of the Greenbelt and it understands the benefits for protecting these features in support of our local economy and quality of life, and

WHEREAS notwithstanding the potential future adoption of Bill 66, that the Town of Georgina will continue to remain committed to making sound decision regarding resource and environmental preservation that remain consistent with the Clean Water Act, 2006, the Provincial Policy Statement and other legislative tools which provide for good planning, while balancing the need for economic development and providing environmental and public health protection;

NOW THEREFORE BE IT RESOLVED THAT the Town of Georgina strongly recommends that schedule 10 of Bill 66 be immediately abandoned or withdrawn by the Ontario Government and;

BE IT FURTHER RESOLVED THAT The Town of Georgina declares that notwithstanding the potential future adoption of Bill 66, the Town of Georgina's Council will not exercise the powers granted to it in schedule 10 or any successor schedules or sections to pass an "open for business planning bylaw" without a minimum of two (02) public meetings which shall be advertised twenty (20) days in advance in the Georgina Advocate or its successor, and also shall be advertised in any other local media resource that is widely available to the public in the Town of Georgina, by way of bylaw and;

BE IT FURTHER RESOLVED THAT staff be directed to draft such a bylaw for Council's consideration should Bill 66 be given royal assent and be given force and effect and;

BE IT FURTHER RESOLVED THAT the Town of Georgina requests the Province of Ontario to release draft criteria and draft regulations, and to provide a commenting period in advance of consideration by the legislature, and;

BE IT FURTHER RESOLVED THAT a copy of this motion be sent to the Honourable Doug Ford, Premier of Ontario, the Honourable Steve Clark, Minister of Municipal Affairs, Andrea Horwath, MPP and Leader of the Official Opposition and the Ontario NDP Party, MPP John Fraser, Interim Leader of the Ontario Liberal Party, MPP and Leader of the Green Party of Ontario, Mike Schreiner, the Honourable Caroline Mulroney, MPP York-Simcoe, Attorney General and Minister Responsible for Francophone Affairs and;

BE IT FURTHER RESOLVED THAT a copy of this motion be sent to the Association of Municipalities Ontario (AMO), all MPP's in the Province of Ontario and all Municipalities in Ontario for their consideration.

A recorded vote was requested; the Deputy Clerk recorded the vote as follows:

	<u>YEA</u>	<u>NAY</u>
Mayor Quirk	X	
Councillor Waddington		X
Councillor Neeson	X	
Councillor Sebo	X	
Councillor Harding	X	
Regional Councillor Grossi		X
Councillor Fellini	X	

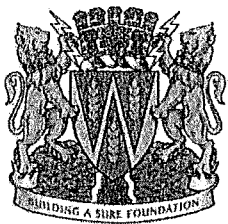
Yea – 5 Nay - 2

Carried.

JAN 18 2019

CORPORATE SERVICES
DEPARTMENT

The Corporation of the
Township of Wilmot 60 Snyder's Road West, Baden, Ontario N3A 1A1



Clerk's Services Department
t. 519-634-8444
f. 519-634-5522

Reply to: Tracey Murray
tracey.murray@wilmot.ca

January 16, 2019

Hon. Doug Ford
Premier's Office
Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Dear Hon. Doug Ford,

In addition to the staff report and resolution sent to the Ministry of Municipal Affairs and Housing, at its regular meeting on January 14, 2019, the Council of The Corporation of The Township of Wilmot adopted the following additional resolution:

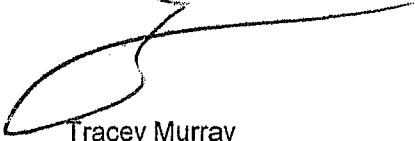
BE IT RESOLVED:

1. Whereas, Report DS2019-01 has given us ample logic and evidence to oppose schedule 10 of Bill 66,
2. Therefore be it resolved that, we send this report along with notification to the provincial government that Wilmot Township opposes this schedule in its entirety and request that the government removes this in its entirety before it passes.
3. Furthermore be it resolved that, a copy of this motion be sent to the Honourable Doug Ford, Premier of Ontario, the Honourable Steve Clark, Minister of Municipal Affairs, The Honourable Andrea Horwath, Leader of the Opposition and New Democratic Party and all MPP's in the Province of Ontario; and
4. Be it resolved that, a copy of this motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration; and
5. Be it resolved that, notwithstanding the future adoption of Bill 66, The Township of Wilmot commits to adhering to continued open consultations and proven land use strategies based on science. And respect for environmental protections within all applicable Planning Land Use and Environmental Acts
6. Be it further resolved that, as input into re-consideration, the Township of Wilmot reaffirms its support for the principles of the Countryside Line and the Protected

Countryside designation to appropriately manage growth through comprehensive planning review, analysis and community consultation.

CARRIED.

Sincerely,

A handwritten signature in black ink, consisting of a large, stylized loop followed by a long horizontal stroke.

Tracey Murray
Deputy Clerk

Corporate Services

CORPORATE SERVICES
DEPARTMENT

January 17, 2019

Via Email

The Honourable Doug Ford, M.P.P., Premier of Ontario, doug.ford@pc.ola.org
The Honourable Christine Elliott, M.P.P., Deputy Premier of Ontario, Minister of Health and Long Term Care, christine.elliott@pc.ola.org
The Honourable Steve Clark, M.P.P., Minister of Municipal Affairs and Housing, steve.clark@pc.ola.org
The Honourable Sylvia Jones, M.P.P., Minister of Community Safety and Correctional Services, sylvia.jones@pc.ola.org
Andrea Horwath, M.P.P., ahorwath-qp@ndp.on.ca

Dear Sir/Madam:

At the Town of Orangeville Council Meeting on January 14, 2019 Council passed the following resolution:

Whereas the protection of the integrity of the Green Belt is a paramount concern for our residents;

And whereas the continued legislative protection of our water – groundwater, surface water and waterways – is vitally important for the current and future environmental health of our community;

And whereas significant concerns have been raised by residents, community leaders and environmental organizations such as the Canadian Environmental Law Association (CELA), that provisions within Bill 66 will weaken environmental protections as it "...will enable municipalities to pass "open-for business" zoning by-laws that do not have to comply with..." important provincial environmental statutes;

And whereas an "Open for Business" by-law may be approved without public consultation;

And whereas provisions within Bill 66 may allow exemptions from municipal Official Plans;

And whereas the Town of Orangeville's Official Plan represents not only a significant investment of taxpayer resources but reflects our community's collective vision for current and future planning;

And whereas our Official Plan clearly designates land that is environmentally protected;

And whereas our Official Plan also provides clearly designated land to meet future employment land needs;

Now therefore be it hereby resolved:

1. That Orangeville Town Council opposes planned changes to the Planning Act in the proposed Bill 66 that may allow for an "open for business" planning by-law.
2. That the Government of Ontario be requested to reconsider the proposed changes to the Planning Act included in Bill 66 which speak to the creation of the open-for-business planning by-law.
3. That notwithstanding the future adoption of Bill 66, the Town of Orangeville will not exercise the powers granted to it in Schedule 10 or any successor sections or schedules to pass open-for-business planning by-laws.
4. That a copy of this resolution be sent to the Honourable Doug Ford, Premier of Ontario, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, the Honourable Christine Elliott, Deputy Premier of Ontario, the Honourable Sylvia Jones, Minister of Community Safety and Correctional Services, MPP Dufferin-Caledon and Andrea Horwath, MPP, Leader of the New Democratic Party.
5. That a copy of this resolution be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.

Yours truly,



Susan Greatrix | Clerk

Town of Orangeville | 87 Broadway | Orangeville, ON L9W 1K1

519-941-0440 Ext. 2242 | Toll Free 1-866-941-0440 Ext 2242 | Cell 519-278-4948

sgreatrix@orangeville.ca | www.orangeville.ca

TM

- cc The Honourable François-Philippe Champagne, M.P., Minister of Infrastructure and Communities,
Francois-Philippe.Champagne@parl.gc.ca
The Honourable Patricia A. Hajdu, M.P., Minister of Employment, Workforce Development and Labour,
Patty.Hajdu@parl.gc.ca
The Honourable Lawrence MacAulay, M.P., Minister of Agriculture and Agri-Food,
lawrence.macaulay@parl.gc.ca
The Honourable Catherine McKenna, M.P., Minister of Environment and Climate Change,
Catherine.McKenna@parl.gc.ca
The Honourable Amarjeet Sohi, M.P., Minister of Natural Resources, Amarjeet.Sohi@parl.gc.ca
David Tilson, M.P., Dufferin-Caledon, david.tilson.c1@parl.gc.ca
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities



City of Welland
Legislative Services
Office of the City Clerk
60 East Main Street, Welland, ON L3B 3X4
Phone: 905-735-1700 Ext. 2280 | Fax: 905-732-1919
Email: clerk@welland.ca | www.welland.ca

City of Port Colborne
RECEIVED

JAN 11 2019

CORPORATE SERVICES
DEPARTMENT

January 8, 2019

File No. 18-13

Welland Transit
75 Federal Road
Welland, ON L3B 3P2

Attention: Dave Stuart, Transit Manager

Dear Mr. Stuart:

Re: December 4, 2018 – WELLAND CITY COUNCIL

At its meeting of December 4, 2018, Welland City Council passed the following motion:

**“THAT THE COUNCIL OF THE CITY OF WELLAND approves Report TRANS-2018-12 Transit Agreement with Port Colborne for the renewal of Transit Services; and
THAT Welland City Council authorizes the Mayor and City Clerk to sign the agreement; and further
THAT Welland City Council authorizes the City Clerk to prepare any necessary By-laws to enter into the agreement.”**

Yours truly,

Tara Stephens
City Clerk

TS:cap

c.c.: - Amber La Pointe, City Clerk, City of Port Colborne, sent via email
- L. Eden, Law Clerk

Bridging the past, present and future

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**City of Port Colborne
Regular Committee of the Whole Meeting 01-19
Minutes**

Date: January 14, 2019

Time: 6:32 p.m.

Place: Council Chambers, Municipal Offices, 66 Charlotte Street, Port Colborne

Members Present: M. Bagu, Councillor
E. Beauregard, Councillor
G. Bruno, Councillor
F. Danch, Councillor
A. Desmarais, Councillor
D. Kalailieff, Councillor
W. Steele, Mayor (presiding officer)
H. Wells, Councillor

Absent: R. Bodner, Councillor (due to vacation)

Staff Present: D. Aquilina, Director of Planning and Development
T. Cartwright, Fire Chief
M. Cuthbert, Corporate Communications Officer
J. Douglas-Kameka, Economic Development Officer
A. Grigg, Director of Community and Economic Development
A. LaPointe, Manager of Legislative Services/City Clerk
C. Lee, Director of Engineering and Operations
S. Luey, Chief Administrative Officer
C. McIntosh, Deputy Clerk (minutes)
P. Senese, Director of Corporate Services

Also in attendance were interested citizens, members of the news media and WeeStream.

1. Call to Order:

Mayor Steele called the meeting to order.

2. National Anthem

Those in attendance stood for O Canada.

3. Introduction of Addendum Items:

Withdrawal:

The delegation by Michael Smith, under Section 10 was withdrawn at the request of the delegate. The City Clerk advised that Mr. Smith will attend the January 28, 2019 to present his request to include 176 Elm Street within the Community Improvement Plan boundary.

Additions:

Addition under Section 10, delegation by Marilyn Corey, resident.

Addition under Section 14, Item 1, delegation by Norbert Gieger.

Addition under Section 14, Item 3, addition of Chris Davis to the list of appointments for the Main Street Business Improvement Area Board.

4. Confirmation of Agenda:

Moved by Councillor G. Bruno
Seconded by Councillor H. Wells

That the agenda dated January 14, 2019 be confirmed, as circulated or as amended.

CARRIED.

5. Disclosures of Interest:

Nil.

6. Adoption of Minutes:

- (a) **Special meeting of Committee of the Whole 23-18, held on December 10, 2018.**
- (b) **Regular meeting of Committee of the Whole 24-18, held on December 10, 2018.**

Moved by Councillor E. Beauregard
Seconded by Councillor F. Danch

That the minutes of the special meeting of the Committee of the Whole 23-18 and the regular meeting of the Committee of the Whole 24-18, held on December 10, 2018, be approved as presented.

CARRIED.

7. Determination of Items Requiring Separate Discussion:

Items 1, 2, 4, and 5.

8. Approval of Items Not Requiring Separate Discussion:

Moved by Councillor A. Desmarais
Seconded by Councillor M. Bagu

That items 1 to 5 on the agenda be approved, with the exception of items that have been deferred, deleted or listed for separate discussion, and the recommendation contained therein adopted.

Item:**3. Corporate Services Department, Clerk's Division, Report 2019-03, Subject: Appointments to Boards and Committees**

That Bobbie Broughton, Robyn Garner, Bryan Ingram, and Cynthia Skinner be appointed to the Accessibility Advisory Committee for a term ending December 31, 2022.

That Tom Harrietta be appointed to the Active Transportation Advisory Committee for a term ending December 31, 2022.

That Dan O'Hara be appointed to the Committee of Adjustment for a term ending December 31, 2022.

That Larry Fontaine and Marilyn Barton be appointed to the Economic Development Advisory Committee for a term ending December 31, 2022.

That Jack Hellinga, George McKibbon, and Clayton Nadeau be appointed to the Environmental Advisory Committee for a term ending December 31, 2022.

That Bea Kenny be appointed to the Grant Policy Committee for a term ending December 31, 2022.

That Kim Danch, Juli Longaphie, Gino Spada, Mark Guilbeault, Chris Bull, and Chris Davis be appointed to the Main Street Business Improvement Area Board for a term ending December 31, 2022.

That Terry Huffman, Bonnie Johnston, and Jeffrey Piniak be appointed to the Port Colborne Historical and Marine Museum for a term ending December 31, 2022.

That Yvon Doucet and Bea Kenny be appointed to the Port Colborne Medical Education, Recruitment and Health Services Committee for a term ending December 31, 2022.

That Michael Cooper, Cheryl MacMillan, Brian Beck, Valerie Catton, Harmony Cooper, Jeanette Lyons Frenette, Bryan Ingram, and Ann Kennerly be appointed to the Port Colborne Library Board for a term ending December 31, 2022.

That Maggie Wahl-Horne and Betty Konc be appointed to the Port Colborne Senior Citizen Advisory Council for a term ending December 31, 2022.

That Melissa Bigford and Yvon Doucet be appointed to the Port Colborne Transit Advisory Council for a term ending December 31, 2022.

That Tim Hoyle be appointed to the Property Standards Committee for a term ending December 31, 2022.

CARRIED.

9. Presentations:

Nil.

10. Delegations:

- (a) **Michael Smith, President, Hometown Properties Inc., regarding a request to include 176 Elm Street within the Community Improvement Plan Boundary**

This delegation was withdrawn at the request of the delegate.

- (b) **Marilyn Corey regarding the new pedestrian crossover on Clarence Street**

Marilyn Corey expressed concerns with the new pedestrian crossover on Clarence Street advising that when she requested the crossover of Council she believed that a traffic light would be installed like the crossover at Wellington Street on Main Street East (Highway 3) on the west side of the intersection.

The Director of Engineering and Operations advised that Council determined the design of the crossover in line with the Regional standard and the decision to move the crossover to the east side of the intersection was made because that side of the street was more narrow and would not require a major, more costly, intersection modification. The Director of Engineering and Operations has invited Regional staff to a future meeting of Council to provide a presentation about the pedestrian crossover standard that it is trying to implement to create provincial consistency.

- (c) **Norbert Geiger regarding retail sale of cannabis in Port Colborne**

Norbert Geiger provided a verbal presentation with respect to the retail sale of cannabis in Port Colborne. Mr. Geiger provided a number of concerns with the City opting-in to retail cannabis. A copy of the presentation is attached.

11. Mayor's Report:

Mayor Steele announced that the City's website has a listing of the activities the City is holding on the January 19 school PD day as well as information about Sportsfest, February 8-10. Mayor Steele advised that nominations forms for the T. Roy Adams Humanitarian of the Year are available at www.niagararegion.ca, due March 31. Mayor Steele also announced that the City is holding a workshop to gain public consultation about the Parks and Recreation Master Plan on Thursday, January 24 from 6:30-8:30 p.m. Mayor Steele also advised about meetings with businesses and the Ontario Tourism Minister and Niagara Mayors with respect to creating a made in Niagara Tourism Plan.

12. Regional Councillor's Report:

Regional Councillor Butters advised that she has been busy attending Regional workshops and budget meetings and that she is on a number of standing and advisory committees including Public Health and Social Services, Corporate Services, Planning and Economic Development, Budget Review, Waste Management, Development Charges, Transportation, and the Niagara Regional Housing Board.

13. Councillors' Items:

Nil.

Staff responses to Councillors' enquiries:

Nil.

14. Consideration of Items Requiring Separate Discussion:**1. Planning and Development Department, Planning Division, Report 2019-01, Subject: Private Retail of Cannabis**

Moved by Councillor D. Kalailieff
Seconded by Councillor A. Desmarais

That the Council of The Corporation of the City of Port Colborne "opt-in" to permitting physical cannabis retail stores effective April 2019; and

That the Cannabis Retail Store Policy Statement be adopted; and

That a copy of this resolution be sent to the Premier of the Province of Ontario the Honourable Doug Ford, the Ontario Attorney General Minister, the Honourable Caroline Mulroney, the Minister of Finance, the Honourable Victor Fedeli.

CARRIED.

2. Corporate Services Department, Clerk's Division, Report 2019-04, Subject: Council Representation on Boards and Committees

Moved by Councillor A. Desmarais
Seconded by Councillor E. Beauregard

That Councillors Eric Beauregard, Donna Kalailieff, and Ron Bodner be appointed as the Council representatives on the Canal Days Committee for a term ending November 30, 2022.

That Councillors Angie Desmarais, Eric Beauregard, Donna Kalailieff, and Gary Bruno be appointed as the Council representatives to the Committee of Adjustment for a period ending November 30, 2022.

That Councillors Mark Bagu and Harry Wells be appointed as the Council representatives on the Environmental Advisory Committee for a term ending November 30, 2022.

That Councillors Gary Bruno and Eric Beauregard be appointed as the Council representatives on the Grant Policy Committee for a term ending November 30, 2022.

That Councillor Mark Bagu be appointed as the Council representative on the Niagara Community Foundation, Port Colborne Fund for a term ending November 30, 2022.

That Councillors Angie Desmarais, Eric Beauregard, Frank Danch, and Mark Bagu be appointed as the Council representatives on the Notice to Muzzle Appeal Committee for a term ending November 30, 2022.

That Councillors Eric Beauregard and Gary Bruno be appointed as the Council representatives on the Transit Advisory Committee for a term ending November 30, 2022.

That Councillor Angie Desmarais be appointed as primary back-up and Mark Bagu be appointed as secondary back-up to the Mayor in the activation of the Emergency Management Plan for a term ending November 30, 2022.

CARRIED.

4. Community and Economic Development, Health Services Division, Report 2019-02, Subject: Collaboration with Town of Fort Erie for Memory Clinic Services

Moved by Councillor M. Bagu
Seconded by Councillor F. Danch

That the two-year Memory Clinic collaboration with the Town of Fort Erie be approved, as outlined in Community and Economic Development, Health Services Report 2019-02, Subject: Collaboration with Town of Fort Erie for Memory Clinic Services; at a total cost of \$9,840 over a two-year period; and

That the Town of Fort Erie be so notified.

CARRIED.

5. International Women's Day, March 6, 2019 – Guild Hall, 72 Charlotte Street, Port Colborne

Moved by Councillor A. Desmarais
Seconded by Councillor E. Beauregard

That the International Women's Day Event to be held at the Guild Hall, 72 Charlotte Street, Port Colborne on March 6, 2019 from the hours of 5:00 p.m. to 10:00 p.m., is hereby declared a municipally significant event in accordance with the Municipal Alcohol Management Policy.

CARRIED.

15. Notice of Motion:

Councillor Beauregard provided notice of his intention to introduce a motion at the January 28, 2019 Committee of the Whole/Council meeting with respect to the rezoning of lands on the east side of Port Colborne.

Councillor Desmarais provided notice of her intention to introduce a motion at the January 28, 2019 Committee of the Whole/Council meeting with respect to direction to staff to engage with stakeholders to create a coordinated municipal affordable housing strategy/plan for the City of Port Colborne with the goal to create affordable options across the housing continuum.

16. Adjournment:

Moved by Councillor F. Danch
Seconded by Councillor E. Beauregard

That the Committee of the Whole meeting be adjourned at approximately 7:53 p.m.

CARRIED.

AL/cm

Cannabis has been legalized. This is a fact which cannot and will not be changed. Cannabis has already been broken down into two categories.

One is medicinal.....the second is recreational....which is what I will discuss tonight.

Although the two have been separated, they are still intertwined.

The decision to opt in or out regarding storefront cannabis sales in Port Colborne needs to be decided. Before taking your final vote I would like to know how much of your decision making process has addressed the following concerns.

Some of the key questions that have to be asked and answered are :

1. Have you asked for a risk assessment and impact statement from the Niagara Regional Police?
 2. Have you asked for a risk assessment and impact statement from the Niagara Regional School Board .Included should also be the same from the Teacher's Association?
 3. Have you asked for a risk assessment and impact statement from the Niagara Healthcare System, as well as physician, and other healthcare practitioners?
 4. Have you asked for a risk assessment and impact statement from the Niagara Regional Social Services?
 5. Have you asked for a risk assessment and impact statement from paramedics?
 6. Has the Newport facility and Port Cares been asked for a risk assessment and impact statement?
 7. Have you referred to the government of Canada website regarding how cannabis affects mental health, the negative health effects on youth especially under the age of 25 and how Cannabis use impairs brain development. There is also an increased risk of suicide, depression, anxiety disorders, as well as psychotic symptoms and mood disturbances?
-
1. Have we responded to Health Canada's request seeking feedback on draft regulations to minimize the public health and safety risks posed by the new classes of Cannabis being added...like Edible Cannabis, Cannabis extracts, and Cannabis topicals?

Have you asked yourselves what your risk assessment looks like?

As well, have you considered the future impact of your simple opt in or opt out vote?

Since a huge impact will be shouldered by the healthcare system alone, I would now like to point out your responsibilities as counsellors in this regard.

What impact will your decision have on your constituents between the ages 19-25?

Section 7 of the Charter of Rights, as determined in the Chaoulli Case, centred on Charter rights in the context of healthcare policy, in particular, section 7 of the Charter.

Before discussing the courts decision in that case, it is important to be clear on the nature of the section 7 rights and it's relationship to health care policy.

Section 7 of the Charter states that Canadians have the right to three key things:

.Life: Canadians have a right to be alive and not to be killed.

.Liberty: They also have the right to be free from the interference of the government in their actions.

.Security of the person: finally, they have the right not to be harmed physically, mentally, or psychologically.

While Canadians are entitled to life, liberty, and the security of the person, section 7 does not grant these rights absolutely. Instead, the section states that these rights may be taken away if, and only if, done so in a manner that is consistent with the principles of fundamental justice. In other words, these rights may be violated if it is done in a “just” manner.

Conclusion by the Majority Justices:

Healthcare is a pre-eminent value in Canadian society. It therefore stands to reason that fundamental health related interest should be constitutionally recognized, and healthcare decisions that will have a significant adverse effect on human dignity, autonomy, and physical and psychological integrity should respect the basic constitutional norms.

THIS IS THE DECISION YOU ARE NOW FACING

Requiring healthcare decision making to become more inclusive and accountable may generate better decisions at the individual treatment level. At the broader regulatory policy level, decision-making that is more equitable and rational may also be more cost-effective.

Seen from this perspective, the introduction of Charter values into the Canadian healthcare system is a positive development.

Therefore ask yourselvesare you causing physical, mental or psychological harm to the very constituents you are asked to serve and protect.

Let us therefore be fully informed of the consequences of a simple in or out vote.

From the way this has been downloaded on the municipalities you are being forced to shoulder the consequence of your vote, with no out.

In conclusion, this burden should not rest with you.

The burden of this responsibility must be shouldered by the Ontario government ONLY!!!!

That is why I am asking you to do your due diligence and opt out at this time.

Yours for responsible Representation and good governance

Norbert Gieger DD

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**City of Port Colborne
Regular Meeting of Council 02-19
Monday, January 28, 2019
following Committee of the Whole Meeting
Council Chambers, 3rd Floor, 66 Charlotte Street**

Agenda

- 1. Call to Order:** Mayor William C. Steele
- 2. Introduction of Addendum Items:**
- 3. Confirmation of Agenda:**
- 4. Disclosures of Interest:**
- 5. Adoption of Minutes:**
 - (a) Regular meeting of Council 01-19, held on January 14, 2019.
- 6. Determination of Items Requiring Separate Discussion:**
- 7. Approval of Items Not Requiring Separate Discussion:**
- 8. Consideration of Items Requiring Separate Discussion:**
- 9. Proclamations:**
 - (a) Eating Disorder Awareness Week, February 1 – 7, 2019
 - (b) Air Race Week, June 19 – 24, 2019
- 10. Minutes of Boards, Commissions & Committees:**

Nil.
- 11. Consideration of By-laws:**
- 12. Adjournment:**

Council Items:

Notes	Item	Description / Recommendation																		
WCS MB EB RB GB FD AD DK HW	1.	<p><u>Planning and Development Department, Building Division, Report 2019-8, Subject: Rates and Fees By-law – Building Division Fees</u></p> <p>That the Council of the City of Port Colborne adopt the fees and charges in Schedule X of Appendix A to By-Law No. 6558/13/18 as provided in this report.</p>																		
WCS MB EB RB GB FD AD DK HW	2.	<p><u>Motion by Councillor Beauregard Re: Rezoning of Certain Lands within the East Waterfront Secondary Plan Area to Industrial/Employment Purposes</u></p> <p>That Planning and Development staff be directed to bring forward applications under the Planning Act to propose changes in land use for certain properties within the East Waterfront Secondary Plan Area that are federally and privately owned from Parks and Open Space to Industrial/Employment purposes.</p> <p>Note: Notice of Motion was given at the January 14, 2019 Council meeting.</p>																		
WCS MB EB RB GB FD AD DK HW	3.	<p><u>Planning and Development Department, Planning Division, Report 2019-10, Subject: Bill 66 – Proposed Amendment to the Growth Plan</u></p> <p>That Council receive Planning and Development Department, Planning Division Report 2019-10 for information.</p>																		
WCS MB EB RB GB FD AD DK HW	4.	<p><u>Planning and Development Department, By-law Division, Report 2019-9, Subject: Parking and Traffic – Elgin Street</u></p> <p>That the amendment to By-law 89-2000 being a By-law regulating traffic and parking on City roads be approved as follows:</p> <p>That Schedule 'E' Limited Parking Restrictions, to By-law 89-2000 as amended, be amended by deleting therefrom the following:</p> <table border="1" data-bbox="432 1618 1513 1804"> <thead> <tr> <th><u>Column 1</u></th> <th><u>Column 2</u></th> <th colspan="2"><u>Column 3</u></th> <th><u>Column 4</u></th> <th><u>Column 5</u></th> </tr> </thead> <tbody> <tr> <td>Highway</td> <td>Side</td> <td>From</td> <td>To</td> <td>Times/ Days</td> <td>Maximum</td> </tr> <tr> <td>Elgin St.</td> <td>South</td> <td>Steele St.</td> <td>Fielden Ave.</td> <td>Anytime</td> <td>1 Hour</td> </tr> </tbody> </table>	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>		<u>Column 4</u>	<u>Column 5</u>	Highway	Side	From	To	Times/ Days	Maximum	Elgin St.	South	Steele St.	Fielden Ave.	Anytime	1 Hour
<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>		<u>Column 4</u>	<u>Column 5</u>															
Highway	Side	From	To	Times/ Days	Maximum															
Elgin St.	South	Steele St.	Fielden Ave.	Anytime	1 Hour															

WCS RB AD	MB GB DK	EB FD HW	5.	<p><u>Corporate Services Department, Finance Division, Report 2019-11, Subject: Consolidated Fees and Charges By-law – 2019</u></p> <p>That the Consolidated Fees and Charges By-law attached to Corporate Services Department, Finance Division report 2019-11 be approved; and</p> <p>That the Mayor and City Clerk be authorized to execute the appropriate By-law.</p>
WCS RB AD	MB GB DK	EB FD HW	6.	<p><u>Corporate Services Department, Finance Division, Report 2019-6, Subject: Cancellation, Reduction or Refund of Realty Tax</u></p> <p>That the applications pursuant to Section 357/358 of the <i>Municipal Act, 2001</i>, as amended, 2018-04 (566 Pleasant Beach Road) and 2018-05 (4443 Koabel Road) be approved to cancel or reduce taxes in the total amount of \$244.60.</p>
Miscellaneous Correspondence				
WCS RB AD	MB GB DK	EB FD HW	7.	<p><u>National Eating Disorder Information Centre Re: Request for Proclamation of Eating Disorder Awareness Week (EDAW), February 1 – 7, 2019</u></p> <p>That the week of February 1 - 7, 2019 be proclaimed as Eating Disorder Awareness Week in the City of Port Colborne in accordance with the request received from the National Eating Disorder Information Centre.</p>
WCS RB AD	MB GB DK	EB FD HW	8.	<p><u>Cathy Boyko and Peter Van Caulart, Co-Chairs, 2019 ARC Terminus Committee Re: Request for Proclamation of Air Race Week, June 19-24, 2019</u></p> <p>That the week of June 19 - 24, 2019 be proclaimed as “Air Race Week” in the City of Port Colborne in accordance with the request received from Cathy Boyko and Peter Van Caulart, Co-Chairs, 2019 ARC Terminus Committee.</p> <p>Note: At the January 21, 2019 Budget meeting a funding request was made by Peter Van Caulart regarding the Air Race Classic Event.</p>

WCS RB AD	MB GB DK	EB FD HW	9.	<p><u>Municipal Property Assessment Corporation Re: 2018 Year-End Assessment Report</u></p> <p>That the correspondence received from the Municipal Property Assessment Corporation (MPAC) Re: 2018 Year-End Assessment Report, be received for information.</p>
WCS RB AD	MB GB DK	EB FD HW	10.	<p><u>Memorandum from Vance Badawey, Member of Parliament, Niagara Centre Re: National Trade Corridors Fund – 3rd Call for Proposals</u></p> <p>That the Memorandum from Vance Badawey, Member of Parliament, Niagara Centre Re: National Trade Corridors Fund – 3rd Call for Proposals, be received for information.</p>
Outside Resolutions – Requests for Endorsement				
WCS RB AD	MB GB DK	EB FD HW	11.	<p><u>Municipalities in the Niagara Region Re: Responses regarding their decision on retail cannabis whether to “Opt-In” or “Opt-Out” to allow retail cannabis in their Municipality</u></p> <p>That the resolutions received from the municipalities within Niagara Region regarding retail cannabis, be received for information.</p> <p>Note: At its Meeting of January 14, 2019 Council approved Planning and Development Department, Planning Division, Report 2019-01 to “opt-in” to permit cannabis retail stores in Port Colborne.</p>
WCS RB AD	MB GB DK	EB FD HW	12.	<p><u>City of St. Catharines Re: Support for Ontario Wine and Beer in Retail Stores as Part of Modernizing Alcohol Sales</u></p> <p>That the resolution received from the City of St. Catharines Re: Support for Ontario Wine and Beer in Retail Stores as Part of Modernizing Alcohol Sales, be supported.</p>
WCS RB AD	MB GB DK	EB FD HW	13.	<p><u>Town of Niagara-on-the-Lake Re: Support for Locally grown and produced wine and craft beer</u></p> <p>That the resolution received from the Town of Niagara-on-the-Lake Re: Support for Locally grown and produced wine and craft beer, be received for information.</p>

WCS	MB	EB	14.	<p><u>City of St. Catharines Re: Plastic Straw and Plastic Stir Stick Ban in City Facilities</u></p> <p>That the resolution received from the City of St. Catharines Re: Plastic Straw and Plastic Stir Stick Ban in City Facilities, be received for information.</p>
RB	GB	FD		
AD	DK	HW		
WCS	MB	EB	15.	<p><u>Town of Georgina, Township of Wilmot, Town of Orangeville Re: Bill 66 – “Restoring Ontario’s Competitiveness Act” – Oppose Schedule 10 of Bill 66 “Open for Business” Planning By-law</u></p> <p>That the resolutions received from the Town of Georgina, Township of Wilmot and the Town of Orangeville Re: Bill 66 “Restoring Ontario’s Competitiveness Act” – Oppose Schedule 10 of Bill 66 “Open for Business” Planning By-law, be received for information.</p>
RB	GB	FD		
AD	DK	HW		
Responses to City of Port Colborne Resolutions				
WCS	MB	EB	16.	<p><u>City of Welland Re: Transit Agreement approval with the City of Port Colborne</u></p> <p>That the resolution received from the City of Welland Re: Transit Agreement with the City of Port Colborne, be received for information.</p> <p>Note: At its meeting of November 13, 2018 Council approved Corporate Services, Finance Division, Report 2018-146 to renew Transit Services with Welland Transit.</p>
RB	GB	FD		
AD	DK	HW		

**Consideration of By-laws
(Council Agenda Item 11)**

By-law No.	Title
6638/02/19	Being a By-law to Establish Fees and Charges for Various Services and to Repeal by-law 6558/13/18
6639/03/19	Being a By-law to Amend By-law No. 89-2000, Being a by-law Regulating Traffic and Parking on City Roads
6640/04/19	Being a By-law to Adopt, Ratify and Confirm the Proceedings of the Council of The Corporation of the City of Port Colborne at its Regular Meeting of January 28, 2019

The Corporation of the City of Port Colborne

By-law No. 6638/02/19

Being a by-law to establish fees and charges for various services and to repeal by-law 6558/13/18

Whereas the *Municipal Act, 2001, S.O. 2001, c. 25*, as amended, provides a municipality may pass by-laws imposing fees or charges on any class or persons; and

Whereas the *Building Code Act, 1992, S.O. 1992, c. 23*, as amended provides a municipality may pass by-laws imposing fees and charges; and

Whereas the *Cemeteries Act (Revised), R.S.O. 1990, c. C.4*, as amended, provides a municipality may pass by-laws imposing fees and charges; and

Whereas the *Planning Act, R.S.O. 1990, c. P.13*, as amended, provides a municipality may pass by-laws imposing tariffs, fees and charges; and

Whereas at its meeting of January 28, 2019 the Council of The Corporation of the City of Port Colborne approved the recommendation of Corporate Services Finance Division Report No. 2019-11, Subject: Consolidated Fees and Charges By-law - 2019.

Now therefore the Council of The Corporation of the City of Port Colborne enacts as follows:

1. That the fees and charges, outlined in Appendix "A" attached hereto and forming part of this by-law, be enacted.
2. That if a court of competent jurisdiction should declare any section or part of a section of this by-law to be invalid, such section or part of a section shall not be construed as having persuaded or influenced Council to pass the remainder of this by-law, and it is hereby declared that the remainder of this by-law shall be valid and shall remain in full force and effect.
3. That any By-law previously enacted for the purpose of establishing fees and charges be hereby repealed, and/or the appropriate sections be hereby amended, and the remainder of any by-law amended shall survive and remain in full force and effect.
4. That should this by-law conflict with any other by-law or resolution of Council, or any staff report approved by Council, in relation to fees and charges imposed under the *Municipal Act, Planning Act, Building Code Act* or any other act, this by-law shall take precedence, unless specifically stated to the contrary.
5. That By-law No. 6558/13/18 is hereby repealed.
6. That this by-law come into force and take effect on the day of passing.

Enacted and passed this 28th day of January, 2019.

William C. Steele
MAYOR

Amber LaPointe
CITY CLERK

Appendix A to By-law No. 6638/02/19

CONSOLIDATED FEES AND CHARGES

1 The City hereby imposes the fees and charges outlined in Schedules A-Y, as listed below:

Schedule A	Commemorative Park Bench, Tree, Stone Marker and Plaque
Schedule B	Dog Licensing
Schedule C	Services by Fire and Emergency Division
Schedule D	Services by Engineering and Operations Division
Schedule E	Vale Health and Wellness Centre and Arena
Schedule F	Advertising
Schedule G	Recreation Programs
Schedule H	Parks and Pavilions
Schedule I	Playing Fields and Sport Courts
Schedule J	Nickel Beach
Schedule K	Roselawn Centre
Schedule L	Sugarloaf Marina
Schedule M	Marina Storage/Services and Pavilion
Schedule N	Event Services
Schedule O	Tax Registration and Tax Sales
Schedule P	Corporate Services
Schedule Q	Port Colborne Historical and Marine Museum
Schedule R	L.R. Wilson Heritage Research Archives
Schedule S	Port Colborne Market
Schedule T	Services by By-Law Enforcement Division
Schedule U	Cemeteries of the City of Port Colborne
Schedule V	Services by Planning and Development Division
Schedule W	Maintenance and Occupancy of Property
Schedule X	Permits for Construction, Demolition, Occupancy and Change of Use, Transfer of Permits and Inspections
Schedule Y	User Group Liability Insurance

2 The Treasurer of the City may add fees and charges imposed by the City, as outlined in Schedules A-Y, to the tax roll for the following property in the City and collect them in the same manner as municipal taxes:

- i) in the case of fees and charges for the supply of a public utility, the property to which the public utility was supplied; and,
- ii) in all other cases, any property for which all of the owners are responsible for paying the fees and charges.

3 If the City uses a registered collection agency in good standing under the Collection Agencies Act to recover a debt, including taxes, payable to the City, the collection agency may also

recover its reasonable costs of collecting the debt but those costs shall not exceed an amount approved by the City.

- 4 The powers of a Director to increase, decrease or waive a fee outlined in section 5 below, should only be used in exceptional circumstances, as determined by the Director.
- 5 The fees and charges imposed on a person by the City, as outlined in Schedules A-Y, may be increased, decreased or waived completely by the Director to whose department the fee or charge relates in the following circumstances:
 - i) where there is a material change to the program or service being offered;
 - ii) where a large-scale event, such as a conference or trade show, is being held at a City facility or on City-owned or City-operated property and where a negotiated agreement is required;
 - iii) where, by imposing a fee or charge, the City is decreasing access or imposing a barrier to a person with a disability or their support person;
 - iv) where a fee is set incorrectly by way of an administrative error; or,
 - v) where imposing a fee or charge would be, in the opinion of the Director, unreasonable, given the circumstances.
- 6 A Director may only increase the amount of a fee or charge pursuant to section 5 in order to recover or partially recover the City's actual costs in delivering the applicable program or service.
- 7 A Director may impose a new fee or charge not outlined in Schedules A-Y to this by-law, but still under the provisions of the Municipal Act, where a new program or service is being offered by the City. The new fee or charge imposed by a Director shall:
 - i) not exceed the City's actual cost to deliver the new program or service; and,
 - ii) shall be included in Schedules A-Y as soon as is practicable.
- 8 All fees and charges imposed in the schedules:
 - i) do not include applicable taxes (taxes may be in addition to the fees), unless otherwise indicated; and,
 - ii) be in full force and effect on the effective date noted in the schedule, unless no effective date is noted, in which case, they shall be in full force and effect immediately following their passage by Council.

Schedule A
Commemorative Park Bench, Tree, Stone, Marker Stone and Plaque

Commemorative Items	Size	2017 Fee	2018 Fee	2019 Fee
Contour Bench Maintenance Price includes installation and concrete pad for bench	6'	\$1,110.00 \$100.00	\$1,132.00 \$102.00	\$1,245.00 \$104.00
Tree Variety: Silver Queen Maple Tree Maple Tree Shademaster, Honey Locust Tree London Plane Tree	10 Gallon Pot, 8' Tall	\$305.00 \$295.00 \$300.00 \$325.00	\$311.00 \$301.00 \$306.00 \$332.00	\$311.00 \$301.00 \$306.00 \$332.00
Oak, Red, Pin, Bur, Etc Tree Linden, Greenspire Maintenance Prices include tree planting. Above is a sample of trees offered will work with the Parks Division for other tree options. Specific tree requests for individual parks are subject to approval of the Parks Division Gardener.	20 Gallon Pot, 8' Tall	\$305.00 \$295.00 \$100.00	\$311.00 \$301.00 \$102.00	\$311.00 \$301.00 \$104.00
Stone Type: Granite Granite Granite Maintenance Price includes sandblasting and lettering. Foundation work and installation are not included in these prices and will be determined by the size and scope of work. Sizes/shapes will vary with Natural Stone.	78" w x 10" d x 42" h 36" w x 12" d x 40" h 34" w x 10" d x 29" h	\$3,284.00 \$1,250.00 \$1,087.00 \$100.00	\$3,350.00 \$1,275.00 \$1,109.00 \$102.00	n/a n/a n/a n/a
Marker Stone Type: Granite – Natural Shaped River Rock Random Shapes, Blended Colour Maintenance	24"x14"x14"	\$350.00 \$100.00	\$357.00 \$102.00	n/a n/a
Plaque Type: Bronze Bronze Bronze Prices are for pick-up only. Installation/Maintenance	8" w x 2" h 12" w x 3" h 18" w x 12" h	\$155.00 \$206.00 \$727.00 \$100.00	\$158.00 \$210.00 \$742.00 \$102.00	n/a n/a n/a n/a

**Schedule B
Dog Licensing**

Dog Licensing **	2017 Fee	2018 Fee	2019 Fee
1. Early purchase discount rate on or before March 15 th of each year: Licence, Neutered/Spayed dog* Licence, Un-Neutered/Un-Spayed dog Vicious Dog	\$15.00 \$25.00 \$100.00	\$15.00 \$25.00 \$100.00	\$15.00 \$25.00 \$100.00
2. After March 15 th of each year where sections 3 and 4 of this Schedule are not applicable: Licence, Neutered/Spayed dog* Licence, Un-Neutered/Un-Spayed dog Vicious Dog	\$25.00 \$35.00 \$100.00	\$25.00 \$35.00 \$100.00	\$25.00 \$35.00 \$100.00
3. Replacement Tag – verification of original tag purchase required	\$5.00	\$5.00	\$5.00
4. Application for Hearing – non refundable	\$180.00	\$184.00	\$184.00
Kennel Licensing	2017 Fee	2018 Fee	2019 Fee
Kennel License	\$80.00	\$80.00	\$80.00

Notes:

- * Proof is required
- ** No HST is applicable

Schedule C
Services by Fire and Emergency Division

Emergency Response	2017 Fee	2018 Fee	2019 Fee
<i>All fees identified with an asterisk will be billed using the applicable MTO Rate at the time of billing. Administrative Fee of \$50.00 to be charged to all invoices.</i>			
*Nuisance false alarms and nuisance deployments First false alarm in any calendar year: Subsequent false alarms in calendar year:	Nil MTO Rate per apparatus dispatched	Nil MTO Rate per apparatus dispatched	Nil MTO Rate per apparatus dispatched
Billing for fire fighting services using a third party, as necessary.			Applicable MTO Rates Per apparatus dispatched
Failure to Extinguish Open Air Burning (liable for costs under Section 2.5 By-Law 6280/106/15). Owner responsible for any and all additional expenses – to retain a private Contractor, rent special equipment, preserve property or evidence, or in order to eliminate an emergency or risk of an emergency situation.	Actual Costs	Actual Costs	Actual Costs
Hourly Rate of Personnel			Current
*Motor vehicle accident/vehicle fire and providing firefighting or other emergency services to a non-resident: a) For the first hour or any part thereof b) For each additional one half hour or part thereof <i>Note: MTO Rates are applicable to residents when Fire Department services are provided on Hwy. No's 3, 58 and 140.</i>	\$410.00 Per apparatus dispatched \$205.00 Per apparatus dispatched	\$410.00 Per apparatus dispatched \$205.00 Per apparatus dispatched	Applicable MTO Rates Per apparatus dispatched
Response to fires on or beside rail lines caused by Railway Company – owner responsible for any and all additional expenses – to retain a private Contractor, rent special equipment, preserve property or evidence, or in order to eliminate an emergency or risk of an emergency situation.	Actual Costs	Actual Costs	Actual Costs
*For attending a natural gas incident a) For the first hour or any part thereof b) For each additional one half hour or part thereof	\$410.00 Per apparatus dispatched \$205.00 Per apparatus dispatched	\$410.00 Per apparatus dispatched \$205.00 Per apparatus dispatched	Applicable MTO Rates Per apparatus dispatched

Extraordinary expenses – Owner responsible for any and all additional expenses that the Fire Chief or Deputy Fire Chief determines – to retain a private Contractor, rent special equipment, preserve property or evidence, or in order to eliminate an emergency or risk of an emergency situation.	Actual Costs	Actual Costs	Actual Costs
*For responding to non-emergency assistance requests a) For the first hour or any part thereof b) For each additional one half hour or part thereof	\$410.00 Per apparatus dispatched \$205.00 Per apparatus dispatched	\$410.00 Per apparatus dispatched \$205.00 Per apparatus dispatched	Applicable MTO Rates: Per apparatus dispatched
Fire Prevention	2017 Fee	2018 Fee	2019 Fee
<i>Commercial (GROUP A, D & E OCCUPANCY)</i> Refreshment Vehicle	\$125.00	\$125.00	\$125.00
Inspect base building, less than 3,000 sq. ft. (gross area)	\$250.00	\$250.00	\$250.00
Plus inspect each additional 3,000 sq. ft.	\$125.00	\$125.00	\$125.00
Plus inspect each suite in addition to base building	\$25.00	\$25.00	\$25.00
Day Cares:			
Home Day Cares with less than 5 children	\$75.00	\$75.00	\$75.00
Licensed Day Cares with occupant load of 40 or less	\$150.00	\$150.00	\$150.00
Licensed Day Cares with occupant load of more than 40	\$250.00	\$250.00	\$250.00
Repeat follow-up inspections on a violation	\$75.00	\$75.00	\$75.00
<i>Institutional (GROUP B) or Residential (GROUP C containing a Care Facility)</i>			
Inspect base building, less than 3,000 sq. ft. (gross area)	\$275.00	\$275.00	\$275.00
Plus inspect each additional 3,000 sq. ft.	\$125.00	\$125.00	\$125.00
Plus each dwelling/unit/sleeping room in addition to base building	\$10.00	\$10.00	\$10.00
Repeat follow-up inspections on a violation	\$75.00	\$75.00	\$75.00
<i>Residential (GROUP C, Not Including Care Facilities) (Includes Hotels, Motels, Apartments and Bed and Breakfast)</i>			
Small building – 3,000 sq. ft. or less – containing single dwelling unit	\$75.00	\$75.00	\$75.00
Small building – 3,000 sq. ft. or less – containing two dwelling units	\$300.00	\$300.00	\$300.00
Large building – more than 3,000 sq. ft. OR contains 3 to 5 dwelling units/suites of residential occupancy	\$500.00	\$500.00	\$500.00
6 to 18 dwelling units/suites of residential occupancy	\$750.00	\$750.00	\$750.00
More than 18 dwelling units/suites of residential occupancy	\$1,500.00	\$1,500.00	\$1,500.00
Repeat follow-up inspections on a violation	\$75.00	\$75.00	\$75.00

Bed and Breakfast – up to four (4) sleeping rooms	\$275.00	\$275.00	\$275.00
<i>Industrial (GROUP F OCCUPANCY)</i>			
Inspect base building, less than 3,000 sq. ft. (gross area)	\$175.00	\$175.00	\$175.00
Plus inspect each additional 3,000 sq. ft.	\$75.00	\$75.00	\$75.00
Plus inspect each suite in addition to base building	\$25.00	\$25.00	\$25.00
Repeat follow-up inspections on a violation	\$75.00	\$75.00	\$75.00
Fire Prevention (Cont'd)	2017 Fee	2018 Fee	2019 Fee
<i>Miscellaneous Inspections/Application Review</i>			
Open Air Burning Site Inspection and Clearance	\$75.00	\$75.00	\$75.00
Fireworks Vendor – Site Inspection	\$75.00	\$75.00	\$75.00
Propane Licence Application Review (Basic)	\$100.00	\$100.00	\$100.00
Propane Licence Application Review (Complex)	\$60.00/hour	\$60.00/hour	\$60.00/hour
Marijuana Grow-Op/Drug Lab Compliance Inspection	\$250.00	\$250.00	\$250.00
Review of Site Plans	\$60.00/hour	\$60.00/hour	\$60.00/hour
Sale of Consumer Fireworks Vendor Permit	n/a	n/a	\$100.00/annually
Display Fireworks Discharge Permit	n/a	n/a	\$150.00/per event
Fire Department Assistance			
Fire Watch	\$60.00/hour	\$60.00/hour	\$60.00/hour
Securing Buildings	\$60.00/hour	\$60.00/hour	\$60.00/hour
Fire Prevention Assistance	\$60.00/hour	\$60.00/hour	\$60.00/hour
Training Assistance	\$60.00/hour	\$60.00/hour	\$60.00/hour
File Reports and File Searches			
File Search/File Reports – Environmental Issues	\$250.00	\$250.00	\$250.00
File Search/File Reports – Information	\$125.00	\$125.00	\$125.00
Letters and Produce Incident Reports to Insurance Companies	\$125.00	\$125.00	\$125.00
LLBO – Letters of Compliance	\$125.00	\$125.00	\$125.00
Smoke and Carbon Monoxide Alarm Installations			
Installation of Smoke Alarm	\$10.00 each	\$10.00 each	\$10.00 each
Installation of Carbon Monoxide Alarm (Plug-In)	\$25.00 each	\$25.00 each	\$25.00 each
Installation of Carbon Monoxide Alarm (Combination)	\$30.00 each	\$30.00 each	\$30.00 each
Fire Department Services			
Refilling of Air Cylinders	\$12.00 each	\$12.00 each	\$12.00 each

Fire Extinguisher Rentals	\$10.00 each	\$10.00 each	\$10.00 each
Photographs	\$5.00 each	\$5.00 each	\$5.00 each
I.D. Photos	\$10.00 each	\$10.00 each	\$10.00 each
Meeting Room Rental	\$100.00 daily	\$100.00 daily	\$100.00 daily

Refund of Permit Fees	2017 Fee	2018 Fee	2019 Fee
Permit Issued. Administration functions only have been performed. No field inspections have been performed.	50%	50%	50%
Additional deduction from eligible refund for each field inspection that had been performed.	\$50.00	\$100.00	\$100.00
Notes: <ol style="list-style-type: none"> 1. No refund will apply one year after date of permit issuance. 2. If the calculated refund is less than the minimum fee applicable to any permit, no refund shall be made of the fees paid. 3. No permit fee shall be refunded where the permit has been revoked by the Chief Building Official in accordance with the Act. 			

Schedule D
Services by Engineering and Operations Division

Engineering and Operations Division	2017 Fee	2017 Minimum Charge	2018 Fee	2018 Minimum Charge	2019 Fee	2019 Minimum Charge
Municipal Consent Permit Fee – (includes permit preparation and inspection)	\$179.00		\$183.00		\$188.00	
Water turn off or turn on:						
- Regular hours	\$58.00 each	\$412.00 each**	\$59.00 each	\$420.00 each**	\$60.00 each	\$430.00 each**
- After hours	\$412.00 each		\$420.00 each		\$420.00 each	
Unscheduled water meter reading	\$30.00 each		\$31.00 each		\$32.00 each	
Water meter testing	Actual cost		Actual cost		Actual cost	
Private hydrant maintenance	Actual cost		Actual cost		Actual cost	
Sewer rodding:						
- Regular hours	\$137.00 each	\$526.00 each**	\$139.00 each	\$536.00 each**	\$139.00 each	\$536.00 each**
- After hours	\$721.00 each		\$735.00 each		\$735.00 each	
Driveway culverts:						
- Up to 450 mm	\$363.00/m		\$450.00/m		\$450.00/m	
- Over 450 mm	Actual cost		Actual cost		Actual cost	
Driveway installation	\$252.00/m		\$50.00/m		\$51.00/m. sq.	\$102.00
Curb cuts	\$101.00/m	\$327.00	\$135.00/m	\$330.00	\$138.00/m	\$338.00
Curb Installation	\$101.00/m	\$327.00	\$180.00/m	\$330.00	\$185.00/m	\$370.00
Sidewalk repairs	\$109.00/m. sq.		\$147.00/m. sq.		\$151.00/m. sq.	\$302.00
Installation of Water Service						
- 25 mm.	\$321.00/m.	\$1,607.00	\$327.00/m.	\$1,639.00	\$327.00/m.	\$1,639.00
- Greater than 25 mm.	Actual Cost		Actual Cost		Actual Cost	

Engineering and Operations Division	2017 Fee	2017 Minimum Charge	2018 Fee	2018 Minimum Charge	2019 Fee	2019 Minimum Charge
Water Service tapping: - 25 mm. - Greater than 25 mm.	\$178.00 each Actual Cost		\$182.00 each Actual Cost		\$187.00 each Actual Cost	
Installation of a sanitary sewer lateral: - 100 mm. - Greater than 100 mm.	\$376.00/m Actual cost	\$1,882.00	\$384.00/m Actual cost	\$1,920.00	\$384.00/m Actual cost	\$1,920.00
Sanitary service connection: - 100 mm. - Larger than 100 mm.	\$267.00 Actual Cost		\$272.00 Actual Cost		\$279.00 Actual Cost	
Installation of a storm sewer service: - 125 mm - Larger than 125 mm.	\$268.00/m Actual Cost	\$1,342.00	\$272.00/m Actual Cost	\$1,369.00	\$279.00/m Actual Cost	\$1,395.00
Storm service connection: - 125 mm. - Larger than 125 mm.	\$267.00 Actual Cost		\$272.00 Actual Cost		\$279.00 Actual Cost	
Rock removal in trench cuts	\$125.00/hr		\$128.00/hr		\$131.00/hr	
Foreman Call Out - Flat Rate	\$40.00/hr		\$60.00/hr		\$61.00/hr	
Street sweeping	\$125.00/hr		\$135.00/hr		\$138.00/hr	

*** Note:**

All works to be done on Private property, contact the City's Building Department.

All works to be done on the right of way (ROW.), contact Engineering and Operations.

Any services carried out by Engineering and Operations Staff within the right of way will require a Municipal Consent Permit, however, no Municipal Consent Permit fee is charged the applicant.

Any services carried out by a private contractor for the applicant, will require a Municipal Consent Permit, however a Municipal Consent Permit fee will apply as per the rates set out above.

All fees and charges listed are exclusive of any applicable taxes.

** de-notes a minimum callout charge for after-hours request.

Schedule E
Vale Health and Wellness Centre and Arena

Arena		2017/2018 Fee	2018/2019 Fee	2019/2020 Fee
Adult Prime (Mon to Sat 5.00pm – 10.00pm and Sun 8.00am – 10.00pm)	Per hour	\$189.55	\$193.00	\$193.00
Adult Non-Prime (Mon to Fri 8.00am – 4.00pm)	Per hour	\$134.70	\$137.00	\$137.00
Adult League/Tournament *Rental of 3 or more hours for Adults	Per hour	\$177.99	\$182.00	\$182.00
Minor Hockey	Per hour	\$125.08	\$128.00	\$128.00
Junior Hockey Team - Game	Per hour	\$155.65	\$159.00	\$159.00
Junior Hockey Team - Practice	Per hour	\$76.97	\$79.00	\$79.00
Individual Training (half ice) *per player w/one coach, *50% of minor hockey	Per hour	\$62.55	\$64.00	\$64.00
Public Schools – Physical Education Classes	Per hour	\$48.10	\$49.00	\$49.00
Public Schools – Varsity Team Practices	Per hour	\$57.73	\$59.00	\$59.00
Public/Catholic Schools – Varsity Hockey Team – Games	Per hour	\$125.08	\$128.00	\$128.00
Youth Prime *non-affiliated minor hockey organization i.e. school group	Per hour	\$125.08	\$128.00	\$128.00
Youth Non-Prime (Adult Supervision) (Mon to Fri 8.00am – 4.00pm)	Per hour	\$76.97	\$79.00	\$79.00
Walk-in/Day of Rental	Per hour	\$102.00	\$104.00	\$104.00
Ice time rental agreements for the season September 2017 to March 2018, will pay the 2017/2018 rates listed above. Ice time rental agreements for the season September 2018 to March 2019, will pay the 2018/2019 rates listed above. Ice time rental agreements for the season September 2016 to March 2017, will pay the 2019/2020 rates listed above.				
Family and Public Ice Skating		2017/2018 Fee	2018/2019 Fee	2019/2020 Fee
Pre-School	Per session	Nil	Nil	Nil
Students	Per session	\$2.65	\$2.65	\$2.65
Adults	Per session	\$3.54	\$3.54	\$3.54
Seniors	Per session	\$2.65	\$2.65	\$2.65
Seniors Pay-As-You-Play (PAYP)	Per session	\$2.65	\$2.65	\$2.65
PAYP	Per session	\$4.42	\$4.42	\$4.42
Stick and Puck (*Adult and 1 child)	Per session	\$4.42	\$4.42	\$4.42
*Each additional child	Per session	\$2.65	\$2.65	\$2.65
Tots and Adults	Per session	\$4.42	\$4.42	\$4.42
Public Skate Group Pass (Max 5 people. Min 1 adult 18+)	Per session	\$8.85	\$8.85	\$8.85

Summer Arena Floor/Facility Rental (No Ice)		2017/2018	2018/2019	2019/2020
		Fee	Fee	Fee
Entire Facility	Per hour	N/A	N/A	N/A
Washrooms and Parking Lot ONLY	Per hour	N/A	N/A	N/A
Rink 1 – Floor (Non-Profit; Youth Sport Groups)	Per hour	\$47.17	\$48.00	\$48.96
Rink 1 – Floor (Adult Sport Group; Commercial – Trade Show/Event)	Per hour	\$70.74	\$72.00	\$73.44
*Does not include associated staging and removal costs and access to the Golden Puck Community Room				
Golden Puck Community Room (GPCR) (Includes 2 6ft tables and 12 chairs)		2016/2017	2018/2019	2019/2020
		Fee	Fee	Fee
For Profit/Commercial Use (Full Room)	Daily	\$282.99	\$289.00	\$289.00
	Hourly	\$61.31	\$63.00	\$63.00
Not for Profit/Community Groups (Full Room)	Daily	\$141.49	\$144.00	\$144.00
	Hourly	\$33.01	\$34.00	\$34.00
For Profit/Commercial Use (Half Room)	Daily	N/A	\$144.00	\$144.00
	Hourly	N/A	\$31.00	\$31.00
Not for Profit/Community Groups (Half Room)	Daily	N/A	\$72.00	\$72.00
	Hourly	N/A	\$17.00	\$17.00
Additional Tables	Each	\$2.36	\$2.50	\$2.50
Additional Chairs	Each	\$0.94	\$1.00	\$1.00
*Tournaments and Trade Shows will have access with floor/facility booking at negotiated rates				
Other Rates		2016/2017	2018/2019	2019/2020
		Fee	Fee	Fee
Upper or Lower Lobby – Not for Profit/Community Group	Hourly	\$16.50	\$17.00	\$17.34
Upper or Lower Lobby – For Profit/Commercial	Hourly	\$30.66	\$31.00	\$31.62
Dressing Room (special events/tournaments)	Each/Daily	\$30.60	\$31.00	\$31.62
Swipe Card (Replacement)	Each	\$10.20	\$11.00	\$11.22
Keys (Additional)	Each	\$10.20	\$11.00	\$11.22
Power Cart & Hydro	Each	\$15.30	\$16.00	\$16.32
Stairs – mandatory for events/trade shows*	Each	\$40.80	\$42.00	\$42.84
*To comply with occupancy and emergency exit regulations				
Staffing		2017/2018	2018/2019	2019/2020
		Fee	Fee	Fee
Assistant Arena Attendant Chargeback*	Per hour	\$5.75	\$6.00	\$6.12
*Trade shows, tournaments, large scale events, etc.				

NOTE: Applicable User Group Liability Insurance rates will be applied, as per Schedule Y, as amended.

**Schedule F
Advertising**

Advertising Subject to developing policy framework for Advertising and Licensing Agreements		2017 Fee	2018 Fee	2019 Fee
West Side Road MESSAGE BOARD (STATIC) Community Groups and Organisations	Per week	\$36.87	\$38.00	\$38.00
Vale Health and Wellness Centre MARQUE (SCROLL)	Per week	\$18.43	\$19.00	\$19.00
Vale Health and Wellness Centre VIDEO MONITORS	Per week	\$36.87	\$38.00	\$38.00
Discount – Not for Profit/Community Group *with proof of Registered Charitable Number		50%	50%	50%
Discount – Multi-Booking *If 2 or more outlets are reserved for 2 or more weeks *Only one (1) discount can be applied		25%	25%	25%
Vale Health and Wellness Centre – Hockey Dressing Rooms	Each/Yearly	\$204.40	\$209.00	\$209.00
Rink 1 – 4x8 Boards	Each/Yearly	\$1,225.20	\$1,250.00	\$1,250.00
Rink 1 – Press Box Wrap	Each/Yearly	\$7,147.00	\$7,290.00	\$7,290.00
Rink 1 – Score Clock	Each/Yearly	\$2,552.50	\$2,604.00	\$2,604.00
*Contract terms are based on 5 years				

Ice Logos**	2017 Fees			2018 Fees			2019 Fees		
	Year 1	Year 2	Year 3	Year 1	Year 2	Year 3	Year 1	Year 2	Year 3
Rink 1 – Logo #2	\$1,450.00	\$662.50	\$662.50	\$1,479.00	\$676.00	\$676.00	\$1,479.00	\$676.00	\$676.00
Rink 2 – Logo #2	\$1,275.00	\$525.00	\$525.00	\$1,301.00	\$536.00	\$536.00	\$1,301.00	\$536.00	\$536.00
Rink 1&2 – Logo #2 - 1 yr term	\$2,316.25	N/A	N/A	\$2,363.00	N/A	N/A	\$2,363.00	N/A	N/A
Rink 1&2 – Logo #2 - 3 yr term (15% discount*)	\$2,725.00	\$805.00	\$805.00	\$2,780.00	\$821.00	\$821.00	\$2,780.00	\$821.00	\$821.00
Rink 1 – Goal Lines– Logo #6 (two logos)	\$1,400.00	\$1,153.00	\$1,153.00	\$1,428.00	\$1,176.00	\$1,176.00	\$1,428.00	\$1,176.00	\$1,176.00
Rink 2 – Goal Lines– Logo #6 (two logos)	\$1,200.00	\$934.25	\$934.25	\$1,224.00	\$953.00	\$953.00	\$1,224.00	\$953.00	\$953.00

*15% discount does not apply for 2 logos on the same ice surface.

**The design and creation of logo not included.

The opportunity to bundle advertising/sponsorship to be negotiated using approved rates.

**Schedule G
Recreation Programs**

Recreation Programs	Term	2017 Fee	2018 Fee	2019 Fee
Private Lessons (Child 0-14 years)*	8-10 weeks	\$100.00 - \$135.00	\$102.00 - \$138.00	\$102.00 - \$138.00
Private Lessons (Adult 15+ years)	8 weeks	\$113.00 - \$124.30	\$115.00 - \$127.00	\$115.00 - \$127.00
Private Lessons (Adult 15+ years)	10 weeks	\$141.25 - \$152.55	\$144.00 - \$156.00	\$144.00 - \$156.00
Child/Youth Recreation Programs (0-14 years)*	1-10 weeks	\$24.00 - \$40.00	\$25.00 - \$130.00	\$25.00 - \$160.00
Adult/Older Adult Recreation Programs (15+ years)	1-10 weeks	\$24.00 - \$62.15	\$33.00 - \$106.00	\$33.00 - \$149.00
Pickle Ball - Adult (15+ years) PAYP	Per week	\$4.43	\$8.85	\$8.85
Pickle Ball - Adult (15+ years) PAYP	Per class	-	\$4.43	\$4.43
Zumba - Adult (15+ years) PAYP	Per class	\$4.43	\$4.43	\$4.43
Yoga - Adult (15+ years) PAYP	Per class	\$4.43	\$4.43	\$4.43
*HST exempt				
Additional Fees:				
\$1.00 capital surcharge to programs				
Administrative Charge (Approved Refund/Withdrawal) – 15% charge against program fee.				
Note:				
The range of rates is due to the variety of programs offered. Example: One-off art class vs weeklong day camp.				

**Schedule H
Parks and Pavilions**

Park Pavilions	Term	2017 Fee	2018 Fee	2019 Fee
HH Knoll – Large		\$33.01	\$35.00	\$35.70
HH Knoll – Small		\$28.30	\$30.00	\$30.60
Bandshell		N/A	\$50.00	\$51.00
Lock 8		\$33.01	\$35.00	\$35.70
Lock 8 Pavilion Fire Pit (on request)		\$14.14	\$15.00	\$15.30
Cedar Bay Centennial – North		\$33.01	\$35.00	\$35.70
Cedar Bay Centennial – South		\$33.01	\$35.00	\$35.70
Additional Picnic Tables	Each	\$2.36	\$5.00	n/a
Hydro	Per Booking	\$4.71	\$5.00	\$5.10
Washroom Rental Rate (non-public, after hours before Labour Day Weekend or after Thanksgiving)	Per Day	\$44.25	\$46.00	\$46.92
Washroom Damage Deposit (non-public, after hours before Labour Day Weekend or after Thanksgiving)	Per Day		\$100.00	\$102.00
Parks Labour (Refer to Parks Division cost recovery as per payroll costs) (after hours before Labour Day Weekend or after Thanksgiving)				
Park Permit (events) *Park permit does not include pavilion fee		\$70.74	\$75.00	\$76.50
Production Application Fee		N/A	\$50.00	\$51.00

**Schedule I
Playing Fields and Sport Courts**

Playing Fields and Sport Courts	Term	2017 Fee	2018 Fee	2019 Fee
Soccer Fields – Youth	Per game (2 hours)	\$7.14	\$7.28	\$7.28
Soccer Fields – Youth Tournament	Per field/Per hour	\$7.14	\$7.28	\$7.28
Soccer Fields – Adult	Per game (2 hours)	\$52.92	\$54.00	\$54.00
Soccer Fields – Adult Tournament	Per field/Per hour	\$25.50	\$26.00	\$26.00
Lighting	Add/Per field	\$14.10	\$14.50	\$14.50
Lining	Add/Per field	\$15.10	\$15.50	\$15.50
Baseball/Softball Diamonds – Youth	Per game (2 hours)	\$7.14	\$7.28	\$7.28
Baseball/Softball Diamonds – Youth Tournament	Per field/Per hour	\$7.14	\$7.28	\$7.28
Baseball/Softball Diamonds – Adult	Per game (2 hours)	\$53.44	\$55.00	\$55.00
Baseball/Softball Diamonds – Adult Tournament/League	Per field/Per hour	\$25.50	\$26.00	\$26.00
Floating	Add/Per field	\$15.09	\$15.50	\$15.50
Lighting	Add/Per field	\$15.09	\$15.50	\$15.50
Lining	Add/Per field	\$15.10	\$15.50	\$15.50
Tennis Courts Cedar Bay Centennial or West Side Tennis Courts *Tournaments on request	Per court/Per hour	\$3.77	\$4.43	\$4.43
Volleyball Courts Cedar Bay Centennial Park *Tournaments on request	Per court/Per hour	\$9.43	\$9.74	\$9.74
Horse Paddock Skateboard & BMX Park *Sanctioned OR Un-Sanctioned Competitions terms to be negotiated				

**Schedule J
Nickel Beach**

Nickel Beach	2017 Fee	2018 Fee	2019 Fee
Daily Pass Weekdays (Per vehicle)	\$8.85	\$8.85	\$13.28
Daily Pass Weekends & Statutory Holidays (per vehicle)	\$8.85	\$8.85	\$17.70
Walk-ins	Nil	Nil	Nil
<i>Season Passes:</i>			
Resident – 1 st car	\$88.50	\$88.50	\$106.20
Resident – 2 nd car	Nil	Nil	Nil
Non-Resident – 1 st car	\$110.62	\$110.62	\$132.74
Non-Resident – 2 nd car	Nil	Nil	Nil
Resident Senior – 1 st car	\$66.37	\$66.37	\$88.50
Resident Senior – 2 nd car	Nil	Nil	Nil
Non-Resident Senior – 1 st car	\$88.50	\$88.50	\$106.20
Non-Resident Senior – 2 nd car	Nil	Nil	Nil
<i>Public Restricted Production Permits:</i>			
Half Day Permit (4/- hours)	-	-	\$450
Full Day Permit (4/+ hours)	-	-	\$800

Roselawn - Schedule K

		2017 Fee	2018 Fee	2019 Fee
President's Room Rental (plus meal cost)		\$159.89	\$163.00	\$163.00
Present's Room Rental (without meal)		\$186.53	\$190.00	\$190.00
Double Parlour		\$159.89	\$163.00	\$163.00
Sun Porch		\$106.59	\$109.00	\$109.00
Back Stage Area		\$159.89	\$163.00	\$163.00
Roselawn – All Rooms		\$532.95	\$544.00	\$544.00
Bar Opening	Per bar	\$26.65	\$27.00	\$27.00
Table Linens	Per table	\$2.13	\$2.25	\$4.25
Linen Napkins	Per napkin	-	-	\$1.00
Cruiser Tables	Per table	-	\$2.50	\$2.50
Outdoor Garden		\$186.53	\$190.00	\$190.00
(Tents, tables and chairs are not supplied)				
Door Open Fee (plus staff time)		\$50.00	\$50.00	\$50.00
(Wedding Pictures, Event Set-up, etc.)				
Menu rates are driven by seasonal market rates for food/beverage and the range of food services being provided.				
Negotiated rates will include food preparation, service and gratuity.				
Menus are market driven and Roselawn staff will provide the best possible service and value to meet your budget requirements.				
Bar pricing: Roselawn is licensed under the AGCO and is governed by the Municipal Alcohol Policy.				
Food and beverage pricing is subject to change.				
		2017 Fee	2018 Fee	2019 Fee
Beer	Per serving	\$3.98	\$3.98	\$3.98
House Wine	Per serving	\$3.98	\$3.98	\$3.98
House Wine	Per bottle	\$25.00	\$25.00	\$25.00
Mixed Drinks	Per serving	\$5.31	\$5.31	\$5.31
Bar Shot	Each	\$6.64	\$6.64	\$6.64
Coffee/Tea/Water (with rental)	Per person	\$1.25	\$1.25	\$1.25
Coffee/Tea/Water (at bar)	Per serving	\$0.88	\$0.88	\$0.88
Pop/Juice (at bar)	Per serving	\$1.33	\$1.33	\$1.33
Punch (with rental)	Per person	\$1.50	\$1.50	\$2.00
Corkage Fee		\$10.00	\$10.00	\$10.00
Gratuity charge		15%	15%	15%
Dishwasher Fee (Dish rental)	Per hour	\$11.25	\$11.25	\$11.25
(Refer to Gratuity Policy)				
Rental rates are based on a 6 hour event use.				

Theatre Rental and Box Office Charges		2017	2018	2019
		Fee	Fee	Fee
Box Office Administration/Ticket sales/Dispensing (*Negotiable item up to \$2.00, but not less than \$1.50 per ticket)		\$1.50 - \$2.00	\$1.50 - \$2.00	\$1.50 - \$2.00
Ticket Printing (on request)	Per ticket	\$1.00	\$1.00	\$1.00
Capital Recovery cost (*Per tickets valued at \$8.00 or more)		\$1.00	\$1.00	\$1.00
Ticket/Seat Exchange/Transfer		\$4.42	\$4.42	\$4.42
Technician (4 hours minimum)	Per hour	\$65.00	\$66.00	\$66.00
Additional house cleaning (4 hours minimum)	Per hour	\$20.00	\$21.00	\$21.00
Bartender	Per hour	-	-	\$14.00
House Manager	Per hour	\$12.00	\$14.00	\$14.00
Server	Per hour	\$11.25	\$14.00	\$14.00
AV/Sound System	Per day	\$100.00	\$100.00	\$100.00
Microphone	Per unit/day	\$5.00	\$5.00	\$5.00
Lighting		As quoted	As quoted	As quoted
Theatre Set Up		As quoted	As quoted	As quoted
Theatre – Per performance		\$706.69	\$721.00	\$721.00
Two performances in the same day		\$1,032.86	\$1,054.00	\$1,054.00
Theatre – Non-performance move in and move out (A day is comprised of an 8 hour period – includes Dressing Room and Green Room)	Per day	\$190.26	\$194.00	\$194.00
Cancellation Fee – Non Refundable		\$150.00	\$150.00	\$150.00
Damage Deposit – conditional refund		\$500.00	\$500.00	\$500.00
SOCAN Fee		3%	3%	3%
Consignment Sale items (Gross sales)		10-15%	10-15%	10-15%

Conditions of Performance Ticket Sales (Box Office)

Info is stated on back of every ticket:

*NO CASH REFUNDS

*48 Hours' notice is required on all ticket exchanges plus \$5.00 per order admin fee.

*In the interest of all patrons, latecomers will be seated at the discretion of the House Manager.

*Please check your tickets for date and curtain times.

Rental Status

Roselawn Centre Rooms and Theatre Rental Rates are discounted by 50% for registered 'Not for Profit' organisations, local community groups and school boards with proof of a Registered Charitable Number.

Note: Roselawn Centre currently facilitates the Sewing and Knitters Club and has grandfathered their former Oakwood Park/Scout Hall rental rate of \$10 per session per week for 2016-2019.

Additional Rentals		2017 Fee	2018 Fee	2019 Fee
Screen	Per rental	\$5.22	\$5.50	\$5.50
Projector	Per rental	\$31.33	\$32.00	\$32.00
Laptop	Per rental	\$20.89	\$21.00	\$21.00
Screen, Projector and Laptop Package	Per rental	\$52.22	\$53.00	\$53.00

NOTE: Applicable User Group Liability Insurance rates will be applied, as per Schedule Y, as amended.

SCHEDULE L - SUGARLOAF MARINA RATES & FEES

	2017	2018	2019	HST	Total
Dock #3, A or J Run Only – 16 & 17 foot docks un-serviced					
Boats up to 16 ft.	\$520.00	\$520.00	\$530.00	\$68.90	\$598.90
Boats 17-19 ft.	\$620.00	\$620.00	\$630.00	\$81.90	\$711.90
Boats >19 ft. (max. 21' subject to Marina Supervisor approval)	\$820.00	\$820.00	\$830.00	\$107.90	\$937.90
Use of 15A/110V power for the season	\$50.00	\$50.00	\$50.00	\$6.50	\$56.50
B Run (20' dock to max. 22') Service Optional for fee	\$910.00	\$910.00	\$930.00	\$120.90	\$1,050.90
Oversized boats on B Run (> 22') add (per foot)	\$50.00	\$50.00	\$80.00	\$10.40	\$90.40
Use of 15A/110V power for the season	\$50.00	\$50.00	\$50.00	\$6.50	\$56.50
30 Amp shore power required add	\$80.00	\$80.00	\$80.00	\$10.40	\$90.40
Dock #4 (21' dock to max. 23') un-serviced	\$940.00	\$940.00	\$960.00	\$124.80	\$1,084.80
Oversized boats on Dock #4 (> 23') add (per foot)	\$85.00	\$85.00	\$85.00	\$11.05	\$96.05
I Run (23' dock to max. 25') Service Optional for fee	\$970.00	\$970.00	\$990.00	\$128.70	\$1,118.70
Oversized boats on I Run (> 25') add (per foot)	\$185.00	\$185.00	\$185.00	\$24.05	\$209.05
Use of 15A/110V power for the season	\$50.00	\$50.00	\$50.00	\$6.50	\$56.50
30 Amp shore power required add	\$185.00	\$185.00	\$185.00	\$24.05	\$209.05
C & H Run (24' dock to max. 26') Service Optional for fee	\$1,015.00	\$1,015.00	\$1,040.00	\$135.20	\$1,175.20
Oversized boats on C & H Run (>26') add (per foot)	\$185.00	\$185.00	\$185.00	\$24.05	\$209.05
Use of 15A/110V power for the season	\$50.00	\$50.00	\$50.00	\$6.50	\$56.50
30 Amp shore power required add	\$185.00	\$185.00	\$185.00	\$24.05	\$209.05
Dock #6 (25' unserviced dock to max. 26')	\$1,040.00	\$1,040.00	\$1,060.00	\$137.80	\$1,197.80
Oversized boats on dock #6 (> 26') add (per foot)	\$185.00	\$185.00	\$185.00	\$24.05	\$209.05
Dock #5 (25' serviced dock to max. 26')	\$1,280.00	\$1,280.00	\$1,310.00	\$170.30	\$1,480.30
Oversized boats on dock #5 (>26') add (per foot)	\$100.00	\$100.00	\$100.00	\$13.00	\$113.00
D, G, E & F Run (27' serviced dock to max. 32')	\$1,480.00	\$1,480.00	\$1,510.00	\$196.30	\$1,706.30
Oversized boats on 27' dock (>32') add (per foot)	\$115.00	\$115.00	\$115.00	\$14.95	\$129.95
Dock #1, #5 & F Run (30' serviced dock to max. 35')	\$1,600.00	\$1,600.00	\$1,630.00	\$211.90	\$1,841.90
Oversized boats on 30' dock (>35') add (per foot)	\$250.00	\$250.00	\$250.00	\$32.50	\$282.50
Dock #2 (35' serviced dock to max. 42')	\$1,920.00	\$1,920.00	\$1,960.00	\$254.80	\$2,214.80
Oversized boats on dock #2 (>42') add (per foot)	\$250.00	\$250.00	\$250.00	\$32.50	\$282.50
E Run (36' serviced dock to max. 39')	\$2,000.00	\$2,000.00	\$2,040.00	\$265.20	\$2,305.20
Oversized boats on 36' dock (>39) add (per foot)	\$250.00	\$250.00	\$250.00	\$32.50	\$282.50
F Run (40' serviced dock to max. 46') \$2,000.00	\$2,130.00	\$2,130.00	\$2,180.00	\$283.40	\$2,463.40
Oversized boat on 40' dock (>46') add (per foot)	\$400.00	\$400.00	\$400.00	\$52.00	\$452.00

Along Main Runs (various sizes) Inquire with Marina Supervisor					
POCOMAR recognition fee (based on size of boat/dock)	1%	1%	1%		
Second Boat (Must be same owner w/valid proof of insurance)					
On A or J Run (16 ft. dock)	\$165.00	\$165.00	\$170.00	\$22.10	\$192.10
On Dock #3 (17 ft. dock)	\$185.00	\$185.00	\$190.00	\$24.70	\$214.70
On all other docks 50% of regular price	N/C				
Transient Rates (per foot)					
Daily	\$1.65	\$1.65	\$1.70	\$0.22	\$1.92
Weekly	\$8.75	\$8.75	\$8.90	\$1.16	\$10.06
Monthly (un-serviced)	\$22.00	\$22.00	\$22.50	\$2.93	\$25.43
Monthly (serviced)	\$26.00	\$26.00	\$26.50	\$3.45	\$29.95
Launch/Ramp Rates					
Pay & Display Daily Launch Pass	\$13.27	\$13.27	\$13.27	\$1.73	\$15.00
Seasonal Pass (Regular)	\$101.77	\$101.77	\$101.77	\$13.23	\$115.00
Seasonal Pass (Senior)	\$61.95	\$61.95	\$61.95	\$8.05	\$70.00
Additional Fees					
Trailer Storage (season)	\$85.00	\$85.00	\$90.00	\$11.70	\$101.70
Trailer Storage (wk. or less)	\$10.00	\$10.00	\$10.00	\$1.30	\$11.30
Dock Box Rental (season)	\$75.00	\$75.00	\$85.00	\$11.05	\$96.05
Pump-out (Seasonal boaters)	N/C	N/C	N/C		N/C
Pump-out (Transient boaters)	\$15.00	\$15.00	\$15.00	\$1.95	\$16.95

Schedule M

Sugarloaf Marina

Sugarloaf Marina

Storage and Service Rates 2018-2019

Storage and Service Rates 2019-2020

Storage and Service	Seasonal Slip holder	Non-Seasonal Slip holder	Storage and Service	Seasonal Slip holder	Non-Seasonal Slip holder
Winter Storage for Seasonal Slip Holders	\$1.05/ sq. ft.	\$2.10/sq. ft.	Winter Storage for Seasonal Slip Holders	\$1.26/ sq. ft.	\$2.52/sq. ft.
Summer Storage (Begins June 1st if no slip deposit has been paid)	N/A	\$0.35/sq. ft.	Summer Storage (Begins June 1st if no slip deposit has been paid)	N/A	\$0.75/sq. ft.
Launch	\$8.50/ft.	\$9.50/ft.	Launch	\$8.50/ft.	\$9.50/ft.
Haul Out	\$8.50/ft.	\$9.50/ft.	Haul Out	\$8.50/ft.	\$9.50/ft.
Block & Stand Rental	\$5.50/ft.	\$6.00/ft.	Block & Stand Rental	\$5.50/ft.	\$6.00/ft.
Power Washing Hull Bottom	\$0.00 (if hauling out and storing with us)	\$2.75/ft.	Power Washing Hull Bottom	\$0.00 (if hauling out and storing with us)	\$2.75/ft.
Mid Season Lift (1 hour booking)	\$8.50/ft.	\$9.50/ft.	Mid Season Lift (1 hour booking)	\$8.50/ft.	\$9.50/ft.
Mid Season Lift (After 1st hour)	\$50 per hour	\$60 per hour	Mid Season Lift (After 1st hour)	\$50 per hour	\$60 per hour
Yard Equipment Fee	\$ 100.00 per hour	\$ 115.00.00 per hour	Yard Equipment Fee	\$ 100.00 per hour	\$ 115.00.00 per hour

Mast Stepping - Prepared	\$ 2.25 per foot LOA	\$ 3.50 per foot LOA	Mast Stepping - Prepared	\$ 2.25 per foot LOA	\$ 3.50 per foot LOA
Mast Stepping - Unprepared	\$ 3.50 per foot LOA	\$ 5.00 per foot LOA	Mast Stepping - Unprepared	\$ 3.50 per foot LOA	\$ 5.00 per foot LOA
Mast Storage (per season)	\$ 1.50 per foot LOA	\$ 2.65 per foot LOA	Mast Storage (per season)	\$ 1.50 per foot LOA	\$ 2.65 per foot LOA
Cradle Storage (per season)	\$0	\$75	Cradle Storage (per season)	\$85.00	\$170.00

Marina Pavilion Fees & Rates					
Full day rental is based up to a 6 hr. period; half day rental based up to a 3 hr. period.					
All Pavilion rentals include tables & chairs based on rental agreement, however additional charges may apply.					
Pavilion Capacity = 224					
	2017	2018	2018	2019	2019
Organization	Half Day	Full Day	Half Day	Full Day	Half Day
Seasonal boaters	\$50.00	\$75.00	\$50.00	\$75.00	\$50.00
Transient boaters	\$75.00	\$150.00	\$75.00	\$150.00	\$75.00
Business/Corporate	\$300.00	\$450.00	\$300.00	\$450.00	\$300.00
Registered Not-For-Profit	\$125.00	\$225.00	\$125.00	\$225.00	\$125.00
General Public	\$200.00	\$350.00	\$200.00	\$350.00	\$200.00
Additional charges:					
BBQ (incl. propane)	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00
Clean-up fee is charged	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
Commercial rental clean-up fee	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00
Bar set-up	\$50.00	NA	NA	NA	NA
Additional chairs & tables	\$1.50 -2.50	\$1.50 -2.50	\$1.50 -2.50	\$1.50 -2.50	\$1.50-\$2.50
Damage deposit (refundable w/o damage to property)	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00
Portable Stage	\$12/section	\$12/section	\$12/section	\$12/section	\$12/section
Set-up and tear down min. 2.5h	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
Additional time for set-up or tear down charged	\$15/30 min.	\$15/30 min.	\$15/30 min.	\$15/30 min.	\$15/30 min.
Ice per bag	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50
Note: Table covers/linens/cutlery/plates and serving dishes are the responsibility of the renter.					
Sugarloaf Marina Pavilion Cancellation Policy					
1. Rentals are required to be paid in full upon the completion and return of required documents and service agreement.					
2. A Cancellation fee applicable to 50% of the total rental will be applied to all bookings if cancelled 14 days prior to the rental.					
3. NO refunds will be issued for cancellations made within 14 days of the rental agreement.					
4. For boat clubs unable to make the journey due to weather conditions, a full refund will be issued.					

**Schedule N
Event Services**

Vender Type	2017 Fee				2018 Fee				2019 Fee			
	10x10	10x20	10x30	10x40	10x10	10x20	10x30	10x40	10x10	10x20	10x30	10x40
Food Vendor - Full Menu (Self-contained)	\$1,500	\$2,000	\$2,500	\$3,000	\$1,500	\$2,000	\$2,500	\$3,000	\$1,550	\$2,050	\$2,550	\$3,050
Food Vendor - Full Menu (Non self-contained) (Hydro & Water Req'd)	\$1,800	\$2,300	\$2,800	\$3,300	\$1,800	\$2,300	\$2,800	\$3,300	\$1,850	\$2,350	\$2,850	\$3,350
Food Vendor - Liquids & Specialty Products (Self-contained)	\$1,000	\$1,500	\$2,000	\$2,500	\$1,000	\$1,500	\$2,000	\$2,500	\$1,050	\$1,550	\$2,050	\$2,550
Food Vendor - Liquids & Specialty Products (Non Self-contained) (Hydro & Water Req'd)	\$1,300	\$1,800	\$2,300	\$2,800	\$1,300	\$1,800	\$2,300	\$2,800	\$1,350	\$1,850	\$2,350	\$2,850
Retail Vendor - Commercial	\$1,000	\$1,500	\$2,000	\$2,500	\$1,000	\$1,500	\$2,000	\$2,500	\$1,050	\$1,550	\$2,050	\$2,550
Retail Vendor - Artisan	\$750	\$1,100	\$1,450	\$1,800	\$750	\$1,100	\$1,450	\$1,800	\$800	\$1,150	\$1,500	\$1,850
Community Groups & Organizations	\$150	\$250	\$350	\$450	\$150	\$250	\$350	\$450	\$175	\$275	\$375	\$475

Cruise Tickets* <small>*Cruise ticket fees include HST</small>	Age	2017 Fee	2018 Fee	2019 Fee
Cruise Through the Locks	0 - 2 years	\$115.00	\$115.00	\$115.00
Cruise Through the Locks	13-59 years	\$120.00	\$120.00	\$120.00
Cruise Through the Locks	60+ years	\$115.00	\$115.00	\$115.00
Fireworks/Dinner Cruise	0 - 2 years	\$95.00	\$95.00	\$95.00
Fireworks/Dinner Cruise	13-59 years	\$100.00	\$100.00	\$100.00
Fireworks/Dinner Cruise	60+ years	\$95.00	\$95.00	\$95.00
Dinner Cruise	0 - 2 years	\$75.00	\$75.00	\$75.00
Dinner Cruise	13-59 years	\$80.00	\$80.00	\$80.00
Dinner Cruise	60+ years	\$75.00	\$75.00	\$75.00
Morning/Afternoon/Evening Cruise	0 - 2 years	\$25.00	\$25.00	\$25.00
Morning/Afternoon/Evening Cruise	13-59 years	\$30.00	\$30.00	\$30.00
Morning/Afternoon/Evening Cruise	60+ years	\$25.00	\$25.00	\$25.00

		2016 Fee	2017 Fee	2019 Fee
Event Application Fee		\$25.00	\$25.00	\$25.00

Mayor's Cup Hockey Tournament			2017 Fee	2018 Fee	2019 Fee
SportsFest Non-Resident	Per Team		\$700.00	\$700.00	\$700.00
SportsFest Resident	Per Team		\$500.00	\$500.00	\$500.00

Equipment*			2017 Fee	2018 Fee	2019 Fee
Steel Barricade Fencing	Per 8' section		\$2.50	\$2.50	\$2.55
Plastic Snow Fencing	Per 10' section		\$1.00	\$1.00	\$1.02
Waste Containers, including garbage bags	Each		\$1.00	\$1.00	\$1.02
Recycle Containers, Apply through region	Each		N/A	N/A	N/A
Parking Barricades	Each		N/A	N/A	N/A
Traffic Cones	Each		N/A	N/A	N/A
Tents	10x10		\$5.00	\$5.00	\$5.10
Tables	Rectangle		\$2.00	\$2.00	\$3.06
Tables	Round		\$3.00	\$3.00	\$3.06

* A Damage Deposit of \$50.00 is required when equipment is rented, which is refunded when equipment is returned undamaged.

Schedule O
Procedures for Tax Registration and Tax Sales

Whereas Section 385 of the *Municipal Act, 2001* provides that a municipality may fix a scale of costs to be charged as reasonable costs of proceedings under Part XI of said Act, the scale of costs per property shall be as follows:

Scale of Costs		2017 Fee	2018 Fee	2019 Fee
Tax Registration				
Set up files and prepare for tax registration		\$400.00	\$400.00	Actual Cost of 3 rd Party
Tax registration		\$385.00	\$385.00	
Cancellation certificate		\$185.00	\$185.00	
Notices under the <i>Farm Debt Mediation Act</i>	Per address	\$50.00	\$50.00	
Additional Notices under the <i>Farm Debt Mediation Act</i>	Admin fee	\$100.00	\$100.00	
<i>PLUS</i>	Per address	\$50.00	\$50.00	
Execution searches	Each	\$20.00	\$20.00	
Copies of executions (writs of seizure and sale)	Each	\$20.00	\$20.00	
Corporate searches	Each	\$50.00	\$50.00	
Notice of Registration of a Tax Arrears Certificate ("First Notices")	Per letter	\$20.00	\$20.00	
Final Notices (including updating title search)	Each	\$185.00	\$185.00	
<i>PLUS</i>	Per letter	\$20.00	\$20.00	
Additional First Notices of Final Notices	Admin fee			
<i>PLUS</i>	Per letter			
Tax Sale		\$700.00	\$700.00	Actual Cost of 3 rd Party
Costs of advertising, auctioneer if required and survey if required are additional				
Listing tax sale property with Ontario Tax Sales (advertising)		\$675.00	\$675.00	
Notices to interested parties and Public Trustee after payment into court has been made	Each	\$20.00	\$20.00	
Payment out of Court		\$975.00	\$975.00	
<i>City's administrative fee for tax sale</i>		\$250.00	\$250.00	\$255.00
Extension Agreement				
Prepare Extension Agreement and present to Council for consideration		\$250.00	\$250.00	\$255.00
Other direct incidental costs:				
Costs for other direct incidental items not considered above to be established as incurred based on invoice cost, plus ten percent (10%).				

Schedule P
Corporate Services

Corporate Services	2017 Fee	2018 Fee	2019 Fee
Tax Arrears Certificate (includes water arrears)	\$40.00	\$40.00	\$40.00
Tax Inquiry / Water Inquiry	\$7.00	\$7.00	\$7.00
Returned Cheque Charge	\$25.00	\$25.00	\$25.00
Tax Bill Reprint	\$7.00	\$7.00	\$7.00
New Tax Roll Administration (New Account)	\$30.00	\$30.00	\$30.00
Assessment Roll Information (other than in person) – prepaid	\$15.00	\$15.00	\$15.00
Marriage License	\$125.00	\$125.00	\$125.00
Commissioner for Taking Affidavits (including HST) (per oath or declaration) (City business and pensions exempt)	\$15.00	\$15.00	\$15.00
Death Registrations	\$20.00	\$20.00	\$20.00
Photocopying (per page)	\$0.25	\$0.25	\$0.25
Certified Copy of Document	\$15.00	\$15.00	\$15.00
Encroachment Agreement – Application	\$300.00	\$300.00	\$300.00
– Annual	\$50.00	\$50.00	\$50.00
(survey and legal costs borne by applicant)			
Lease Agreements – Application	\$300.00	\$300.00	\$300.00
– Annual Minimum	\$100.00	\$100.00	\$100.00

Schedule Q
Port Colborne Historical and Marine Museum

		2017 Fee	2018 Fee	2019 Fee
Research Fees: The following applies to research conducted by Museum staff for others.				
Commercial Use	Per hour	\$60.00	\$60.00	\$60.00
Business Use	Per hour	\$40.00	\$40.00	\$40.00
Personal Use	Per hour	\$20.00	\$20.00	\$20.00
Student Use	Per hour	\$10.00	\$10.00	\$10.00
Unassisted Research		By Donation	By Donation	By Donation
Retrieval Fees: (Appointment Required)				
Artifact	Per item	\$15.00	\$20.00	\$20.00
Photograph	Per item	\$10.00	\$15.00	\$15.00
Photo Reproduction Fees: Copyright Restrictions Apply and a Reproduction Agreement must be signed				
Commercial Use	Per image	\$50.00	\$50.00	\$50.00
Business Use	Per image	\$30.00	\$30.00	\$30.00
Personal Use	Per image	\$30.00	\$20.00	\$20.00
*Excluding mailing costs				
Photocopies: *Copyright Restrictions Apply				
Black & White 8 x 10 copy paper	Per copy	\$0.25	\$0.25	\$0.25
Black & White > 8 x 10 copy paper	Per copy	\$0.50	\$0.50	\$0.50
Colour Copy (Retrieval fees may apply)	Per page	\$2.00	\$2.00	\$2.00
Tours:				
Group Tours (Minimum 10 people)	Per person	\$2.00	\$2.00	\$2.00
School Tours	Per student	\$2.00	\$2.00	\$2.00
Summer Camp	Per week	\$165.00	\$165.00	\$165.00
Off Site Tours – Cemetery, West St. Humberstone, etc.	Per person	\$5.00	\$5.00	\$5.00
Admission Fees:				
Museum & Village		Donation Box	Donation Box	Donation Box
Canal Days – 13+ years	Per person	\$2.00	\$2.00	\$2.00
– 0 to 12 years	Per person	Nil	Nil	Nil
Christmas Festival		By Donation	By Donation	By Donation
Membership Fees:				
Students/Seniors (60+)		\$3.00	\$3.00	\$3.00
Individual		\$5.00	\$5.00	\$5.00
Family		\$10.00	\$10.00	\$10.00
Life Patron		\$100.00	\$100.00	\$100.00
Sustaining (Corporate)		By Donation	By Donation	By Donation

Schedule R
L.R. Wilson Heritage Research Archives

		2017 Fee	2018 Fee	2019 Fee
Research Fees: The following applies to research conducted by Museum staff for others.				
Commercial Use	Per hour	\$60.00	\$60.00	\$60.00
Business Use	Per hour	\$40.00	\$40.00	\$40.00
Personal Use	Per hour	\$20.00	\$20.00	\$20.00
Student Use	Per hour	\$10.00	\$10.00	\$10.00
Unassisted Research		By Donation	By Donation	By Donation
Retrieval Fees: (Appointment Required)				
Artifact/Archive	Per item	\$15.00	\$20.00	\$20.00
Photograph	Per item	\$10.00	\$15.00	\$15.00
Photo Reproduction Fees: Copyright Restrictions Apply and a Reproduction Agreement must be signed				
Commercial Use	Per image	\$50.00	\$50.00	\$50.00
Business Use	Per image	\$30.00	\$30.00	\$30.00
Personal Use	Per image	\$30.00	\$20.00	\$20.00
*Excluding mailing costs				
Photocopies: *Copyright Restrictions Apply				
Black & White 8 x 10 copy paper	Per copy	\$0.25	\$0.25	\$0.25
Black & White > 8 x 10 copy paper	Per copy	\$0.50	\$0.50	\$0.50
Colour Copy (Retrieval fees may apply)	Per page	\$2.00	\$2.00	\$2.00
Rental Fees for MacDonald Conference Hall: Contract must be signed				
4 hour rental		\$60.00	\$60.00	\$60.00
8 hour rental		\$100.00	\$100.00	\$100.00
Use of the following within MacDonald Conference Hall:				
Slide, Projector and Screen		\$5.00	\$5.00	\$10.00
Overhead Projector and Screen		\$5.00	\$10.00	\$10.00
Digital Projector and Screen		\$10.00	\$10.00	\$10.00
Sound System		\$10.00	Nil	Nil

**Schedule S
Port Colborne Market**

Schedule of Fees		2017 Fee	2018 Fee	2019 Fee
Large Stalls A, B, C, D (72 & 73) (1 & 1A), (15 & 16), (45 & 45A), (59 & 60), (61 & 62)	Per year Per year	\$230.00 \$220.00	\$235.00 \$225.00	\$240.00 \$230.00
All Others 2 stalls 1½ stalls 1 stall	Per year Per year Per year	\$210.00 \$180.00 \$145.00	\$214.00 \$184.00 \$148.00	\$220.00 \$190.00 \$155.00
Fee Per Use Additional stalls – yearly vendors (one only per vendor where feasible) 1 stall – daily vendors ½ stall – yearly & daily vendors	Per use Per use Per use	\$40.00 \$40.00 \$28.00	\$41.00 \$41.00 \$29.00	\$42.00 \$42.00 \$30.00
Electrical Supply One outlet:	Per year Per month Per day	\$95.00 \$20.00 \$6.50	\$97.00 \$21.00 \$6.75	\$100.00 \$22.00 \$7.25
Insurance* Yearly vendors Daily vendors *HST Exempt	Per year Per day	\$26.00 \$5.50	\$27.00 \$5.75	\$28.50 \$6.25
Daily Stall Cost* Rate Insurance Total *HST included	Per day Per day Per day	\$46.50 \$5.50 \$52.00	\$47.00 \$5.75 \$53.00	\$48.75 \$6.25 \$55.00
All Market Vendor fees shall be adjusted annually, without amendment to this By-Law, by the Consumer Price Index (CPI).				

Schedule T
Services by By-Law Enforcement Division

Cutting Weeds			
Lot Size	2017 Fee	2018 Fee	2019 Fee
1 to 7,500 square feet	\$322.00		
7,501 to 15,000 square feet	\$354.00		
15,001 to 30,000 square feet	\$386.00		
30,000 square feet to 1 acre	\$442.00	Actual costs	Actual costs
> 1 acre to 1.5 acres	\$489.00		
> 1.5 acres to 2 acres	\$512.00		
Each additional acre	\$69.50		

Erection and Maintenance of Signs and Other Advertising Devices					
Sign Type	Size		2017 Fee	2018 Fee	2019 Fee
Awning	Each		\$50.00	\$51.00	\$51.00
Banner	Not exceeding 6.7 square meters	Per 15 days	\$15.00	\$16.00	\$16.00
Banner	Exceeding 6.7 square meters	Per 15 days	\$30.00	\$31.00	\$31.00
Billboard	Maximum 50 square meters	Per square meter	\$5.00	\$5.50	\$5.50
Facia	Maximum 15 square meters	Per square meter	\$5.00	\$5.50	\$5.50
Ground	Maximum 10 square meters		\$50.00	\$51.00	\$51.00
Mall		Per square meter	\$5.00	\$5.50	\$5.50
Pole / Pylon	Maximum 20 square meters	Per square meter	\$5.00	\$5.50	\$5.50
Portable	Maximum 9 square meters	Per 15 days	\$15.00	\$16.00	\$16.00
Projecting	Maximum 10 square meters		\$50.00	\$51.00	\$51.00
Roof	Maximum 50 square meters	Per square meter	\$5.00	\$5.50	\$5.50
Fees					
Sign Variance (non-refundable)			\$700.00	\$714.00	\$714.00
Order to Comply – administration fee			\$204.00	\$208.00	\$208.00

By-Law Enforcement Division Miscellaneous Fees

Schedule of Fees	2017 Fee	2018 Fee	2019 Fee
Fence By-Law			
Fence Variance (non-refundable)	\$450.00	\$459.00	\$459.00
Fence By-Law Order to Comply – application fee	\$204.00	\$208.00	\$208.00
Removal of Snow and Ice By-Law			
Snow clearing - per meter	\$10.50	\$11.00	\$11.00
Snow and Ice Removal By-Law Order to Comply – application fee	\$204.00	\$208.00	\$208.00
Regulate Noise By-Law			
Noise Variance – Private function taking place on private property (non-refundable)	\$150.00	\$153.00	\$153.00
Noise Variance – Private function taking place on City property (non-refundable)	\$100.00	\$102.00	\$102.00
On Street Parking Permits			
Initial Fee (per vehicle)	\$25.00	\$26.00	\$26.00
Replacement Fee (per vehicle)	\$40.00	\$41.00	\$41.00
Fail to display permit prominently	\$25.00	\$26.00	\$26.00
Park without permit	\$50.00	\$51.00	\$51.00

Maintenance of Property and Land

Schedule of Fees	2017 Fee	2018 Fee	2019 Fee
Re-inspection fee*	\$95.00	\$97.00	\$97.00
Minimum maintenance fee	\$170.00	\$174.00	\$174.00
Administration fee	Add 15%	Add 15%	Add 15%
Mailing fee	\$25.00	\$26.00	\$26.00

*Re-inspection fee is payable where violation still exists.

Site Alteration

Schedule of Fees		2017 Fee	2018 Fee	2019 Fee
Basic fee for affected land area of 1 hectare for a 6 month permit	Per application	\$100.00	\$102.00	\$102.00
Additional fee per hectare or fraction thereof over one hectare (Example: 15 ha site = \$100 + (\$20 x 14 ha) = \$380)	Per hectare	\$20.00	\$21.00	\$21.00
Maximum fee for a 6 month permit	Per application	\$1,000.00	\$1,020.00	\$1,020.00
NOTE: Fees include inspection of control plans and site by City staff				
Permit extension fee – per hectare (Example: same 15 ha site = (\$20 x 15 ha) = \$300)	Per hectare	\$20.00	\$21.00	\$21.00

Trees

Schedule of Fees		2017 Fee	2018 Fee	2019 Fee
Tree Trimming	Per hour	\$200.00	\$204.00	\$204.00
Tree Removal	Per hour	\$300.00	\$306.00	\$306.00
Stump Removal	Per hour	\$100.00	\$102.00	\$102.00
Tree Replacement	Per tree	\$350.00	\$357.00	\$357.00
Tree Inspection – by Arborist	Per report	\$500.00	\$510.00	\$510.00
Municipal Consent for Tree Removal		Nil	Nil	Nil

Exotic Pets

Schedule of Fees		2017 Fee	2018 Fee	2019 Fee
For the first animal of each species		\$20.00	\$21.00	\$21.00
For the second and third animal of each species		\$2.00	\$2.50	\$2.50
For each species the aggregate of which exceed three in number		\$1.00	\$1.50	\$1.50
Maximum Licensing fee*		\$5,000.00	\$5,100.00	\$5,100.00
*regardless of the number of animals, animal species or sub-species held in a single location				

Schedule U
Cemeteries of the City of Port Colborne

		2017 Fee	2018 Fee	2019 Fee
Opening and Closing Fees and Charges				
Regular Single Grave				
Summer (April – November): Grave Opening and Closing	Monday to Friday	\$950.00	\$969.00	\$969.00
Summer (April – November): Grave Opening and Closing	Saturday and Holidays	\$1,050.00	\$1,071.00	\$1,071.00
Winter (December – March): Grave Opening and Closing	Monday to Friday	\$1,150.00	\$1,173.00	\$1,173.00
Winter (December – March): Grave Opening and Closing	Saturday and Holidays	\$1,250.00	\$1,275.00	\$1,275.00
Baby Grave Opening and Closing	Monday to Friday	\$350.00	\$357.00	\$357.00
Baby Grave Opening and Closing	Saturday and Holidays	\$370.00	\$377.00	\$377.00
Cremation Openings (no vault, cremation plot or lot)	Monday to Friday	\$500.00	\$510.00	\$510.00
Cremation Openings (no vault, cremation plot or lot)	Saturday and Holidays	\$575.00	\$586.00	\$586.00
Cremation Openings (plus vault no larger than 15" x 15")	Monday to Friday	\$560.00	\$571.00	\$571.00
Cremation Openings (plus vault no larger than 15" x 15")	Saturday and Holidays	\$650.00	\$663.00	\$663.00
Cremation Lot Fee (2 nd , 3 rd , 4 th)	On Existing Plot	\$200.00	\$204.00	\$204.00
Columbarium Openings and Closing	Monday to Friday	\$125.00	\$128.00	\$128.00
Columbarium Openings and Closing	Saturday and Holidays	\$150.00	\$200.00	\$200.00
Cemetery Services and Interment Rights Prices				
Columbarium, each crypt (includes perpetual care of 40%)	R1 Top	\$1,500.00	\$1,530.00	\$1,530.00
	R2	\$1,450.00	\$1,479.00	\$1,479.00
	R3	\$1,400.00	\$1,428.00	\$1,428.00
	R4	\$1,350.00	\$1,377.00	\$1,377.00
Single Lot or Grave (includes perpetual care of 40%)	3.5' x 9.0'	\$1,350.00	\$1,377.00	\$1,377.00
Cremation Lot (includes perpetual care of 40%)	2' x 2'	\$475.00	\$485.00	\$485.00
Baby Lot (includes perpetual care of 40%)	Size determinant	\$350.00	\$357.00	\$357.00
Corner Posts	Per set of four	\$225.00	\$230.00	\$230.00
Installation of footing foundation for marker or monument	Per cubic foot	\$30.00	\$40.00	\$40.00
Monument or marker (>42" above grade)	Per inch	\$25.00	\$25.00	\$25.00
Perpetual care markers (owner supplied)	Flat stone on grade	\$50.00	\$50.00	\$50.00
Perpetual care markers (owner supplied)	Marker above grade <48"	\$100.00	\$100.00	\$100.00
Perpetual care markers (owner supplied)	Marker above grade >48"	\$200.00	\$200.00	\$200.00
Disinter (opening fee plus actual cost to disinter)		\$950.00	\$969.00	\$969.00
Transfer Fee		\$25.00	\$26.00	\$26.00

Schedule V
Services by Planning and Development Division.

Application	2017 Fee	2018 Fee	2019 Fee
Official Plan			
Official Plan Amendment	\$4,400.00	\$4,400.00	\$4,488.00
Adjournment of an Official Plan Amendment (at applicant's request)	\$700.00	\$700.00	\$714.00
Zoning By-Law			
Zoning By-Law Amendment	\$3,900.00	\$3,900.00	\$3,978.00
Adjournment of a Zoning By-Law (at owner's request)	\$700.00	\$700.00	\$714.00
Removal of a Holding Symbol	\$1,000.00	\$1,000.00	\$1,020.00
Temporary Use By-Law	\$3,900.00	\$3,900.00	\$3,978.00
Preparation of a Temporary Use Agreement	\$1,800.00	\$1,800.00	\$1,836.00
Extension of a Temporary Use	\$1,500.00	\$1,500.00	\$1,530.00
Plan of Subdivision/Condominium			
Draft Plan Approval	\$6,500.00	\$6,500.00	\$6,630.00
Redline Revisions/Change of Conditions to Draft Plan	\$2,000.00	\$2,000.00	\$2,040.00
Extension to Draft Plan Approval	\$1,500.00	\$1,500.00	\$1,530.00
Condominium Conversion	\$6,500.00	\$6,500.00	\$6,630.00
Final Plan Approval	\$1,500.00	\$1,500.00	\$1,530.00
Amendment to Subdivision/Condo Agreement	\$2,000.00	\$2,000.00	\$2,040.00
Part Lot Control	\$1,000.00	\$1,000.00	\$1,020.00
Deeming By-Law	\$400.00	\$400.00	\$408.00
Discharge of a Subdivision/Condominium Agreement	\$1,000.00	\$1,000.00	\$1,020.00
Validation Order By-Law	N/A	N/A	N/A
Site Plan Control			
Site Plan Control Approval	\$3,400.00	\$3,400.00	\$3,468.00
Amendment to Site Plan Agreement	\$1,500.00	\$1,500.00	\$1,530.00
Discharging of a Site Plan Agreement	\$1,000.00	\$1,000.00	\$1,020.00
Commitment of Adjustment			
Minor Variance/Expansion of Non-Conforming Use	\$1,150.00	\$1,150.00	\$1,173.00
Minor Variance (Building without a Permit)	\$1,500.00	\$1,500.00	\$1,530.00
Consent (new lot)	\$1,600.00	\$1,600.00	\$1,632.00
Easement	\$1,100.00	\$1,100.00	\$1,122.00
Lot Addition/Boundary Adjustment	\$1,100.00	\$1,100.00	\$1,122.00
Adjournment of a Consent or Variance (at applicant's request)	\$500.00	\$500.00	\$510.00
Changes to Consent Conditions	\$500.00	\$500.00	\$510.00
Final Certification Fee	\$200.00	\$200.00	\$204.00
Validation of Title	\$900.00	\$900.00	\$918.00

Application	2017 Fee	2018 Fee	2019 Fee
Miscellaneous:			
Quarry/Pit Establishment or Expansion	\$60,000.00	\$60,000.00	\$61,200.00
Telecommunication Facilities Consultation Process	\$1,500.00	\$1,500.00	\$1,530.00
Compliance Letter	\$125.00	\$125.00	\$127.50
Compliance Letter Express (within 3 days)	\$180.00	\$180.00	\$183.60
Development Agreement	\$2,400.00	\$2,400.00	\$2,448.00
Discharging of a Development Agreement	\$900.00	\$900.00	\$918.00
Front-Ending Agreement	\$1,500.00	\$1,500.00	\$1,530.00
OMB Subpoena – first day	\$600.00	\$600.00	\$612.00
–thereafter	\$400.00	\$400.00	\$408.00
Pre-consultation Report (when requested)	N/A	N/A	N/A
Combined Applications			
Official Plan & Zoning By-Law Amendments	\$7,500.00	\$7,500.00	\$7,650.00
Official Plan, Zoning By-Law Amendments & Draft Plan of Subdivision/Condo.	\$12,500.00	\$12,500.00	\$12,750.00
Zoning By-Law Amendment & Draft Plan of Subdivision/Condo.	\$8,500.00	\$8,500.00	\$8,670.00
Official Plan & Zoning By-Law Amendment & Site Plan Control	\$9,500.00	\$9,500.00	\$9,690.00
Zoning By-Law Amendment & Site Plan Control	\$5,500.00	\$5,500.00	\$5,610.00
Consent & Minor Variance	\$2,100.00	\$2,100.00	\$2,142.00
Consent & Development Agreement	\$3,500.00	\$3,500.00	\$3,570.00
Consent/Lot Addition & Zoning By-law Amendment	\$4,500.00	\$4,500.00	\$4,590.00
Minor Variance & Development Agreement	\$3,000.00	\$3,000.00	\$3,060.00
Submission Deadlines and Accelerated Applications			
Please be advised that the Planning Act requires Notice of Public Hearing be given no later than 20 days before a scheduled public meeting for a Zoning By-Law Amendment and Official Plan Amendment, 14 days for a Plan of Subdivision and Consent Application, and 10 days for a Minor Variance application. In order to allow sufficient review time of an application, all applications should be submitted at least 14 days before the last day for giving Notice of Public Hearing under the Planning Act.			
While it is an objective of the Planning and Development Division to process applications in an expeditious manner within the time frame established in the Planning Act, an applicant may wish to consider an accelerated application in the event processing is needed immediately and City resources and/or notice requirements are limited. Fees for an accelerated application will be assessed based on overtime incurred by staff to process the application at the rates listed below:			
Staff Rates:	Director of Planning and Development	\$220/hour	
	Planner	\$150/hour	
	Planning Technician / Clerical	\$100/hour	
Applicants should note that no application shall take priority over other applications being processed solely on the basis of the applicant having paid an accelerated fee.			

Refund of Fees

If an application is withdrawn before circulation to commenting agencies, ninety percent (90%) of the fee will be refunded. If withdrawn after circulation, but before notice of the public meeting is given, fifty percent (50%) of the fee will be refunded and if withdrawn after the notice of public meeting is given, but before the Planning and Development Services division Recommendation Report is prepared, twenty five percent (25%) of the fee will be refunded.

Reactivation

Any application which has been withdrawn and/or has been inactive for one year shall be considered abandoned and a full fee shall be required to activate a new application.

Notes

Additional fees for most applications are required for Niagara Regional Development Services and the Niagara Peninsula Conservation Authority review. Applicants are recommended to contact each agency for their respective Fee Schedule. If fees are required, applicants must make out separate cheques payable to each agency at the time of application submission to the City.

A 50% reduction in the fees payable will be applicable to all properties that are located within the project area boundaries of the Olde Humberstone Main Street Community Improvement Plan, the Downtown Central Business District Community Improvement Plan and East Waterfront Community Improvement Plan.

The Regional Municipality of Niagara shall be exempt from this Fee Schedule.

Schedule W
Maintenance and Occupancy of Property

Schedule of Fees		2017 Fee	2018 Fee	2019 Fee
Issuance of Certificate of Compliance:				
1-5 Dwelling Units	Per Dwelling Unit	\$50.00	\$51.00	\$51.00
More than 5, but not exceeding 25 Dwelling Units	Per certificate	\$250.00	\$255.00	\$255.00
<i>PLUS</i>	Per Dwelling Unit	\$10.00	\$10.50	\$10.50
More than 25 Dwelling Units	Per certificate	\$400.00	\$408.00	\$408.00
<i>PLUS</i>	Per Dwelling Unit	\$10.00	\$10.50	\$10.50
Other		\$75.00	\$77.00	\$77.00
Vacant Property		\$100.00	\$102.00	\$102.00
Inspection Fees				
Registering Order on Title	Per Title	\$50.00	\$51.00	\$51.00
Compliance Inspection & Removing Order <i>(Inspection Fee, Removal and Response to Lawyer)</i>	Per Order	\$100.00	\$102.00	\$102.00
Additional Inspection for Compliance	Each	\$30.00	\$31.00	\$31.00
Appeal Fees				
Apply for an Appeal (non-refundable)	Per Appeal	\$250.00	\$255.00	\$255.00
Other Fees				
Order to Comply		\$204.00	\$208.00	\$208.00

Schedule X

Permits for Construction, Demolition, Occupancy and Change of Use, Transfer of Permits and Inspections

Construction				
New Building Construction and Additions^{6,8}	Permit Fee Details¹⁻¹⁶	2017 Fee	2018 Fee	2019 Fee
Major Occupancy⁷				
Group A – Assembly Occupancies Examples: School, church, restaurant, daycare, hall, transit, recreation facility, other	Per square foot	\$1.15	\$1.21	\$1.23
Group B – Institutional Occupancies Examples: Hospital, retention facility, nursing home, other	Per square foot	\$1.26	\$1.50	\$1.53
Group C – Residential Occupancies				
Single detached dwelling	Per square foot	\$1.05	\$1.15	\$1.17
Semi-detached dwelling, duplex dwelling	Per square foot	\$1.05	\$1.15	\$1.17
Townhouse	Per square foot	\$1.05	\$1.15	\$1.17
Multiple unit dwellings, apartment building, townhouse	Per square foot	\$0.84	\$1.15	\$1.17
Hotels, motels	Per square foot	\$0.84	\$1.15	\$1.17
Other residential	Per square foot	\$0.84	\$1.15	\$1.17
Group D – Business/Personal Services Occupancies Examples: Office, bank, medical, police station, other	Per square foot	\$1.05	\$1.15	\$1.17
Group E – Mercantile Occupancies Examples: Store, shopping mall/plaza, shop, market, retail, other	Per square foot	\$1.05	\$1.15	\$1.17
Group F – Industrial Occupancies Examples:				
Industrial mall/plaza/garage, plant, factory, warehouse, other	Per square foot	\$0.68	\$0.75	\$0.77
Industrial buildings with no partitions, no plumbing and no mechanical	Per square foot	\$0.37	\$0.45	\$0.46
Special Categories/Occupancies				
Farm building, greenhouse	Per square foot	\$0.27	\$0.28	\$0.29
Park Model Trailer		\$160.00	\$200.00	\$200.00
Tent, temporary fabric structure	Each	\$0.10/sq.ft	\$200.00	\$200.00
Renewable Energy Projects		See note 12	See note 12	See note 12 (Min. \$200.00)
Houses: ¹⁴				
Garage, carport	Per square foot	\$0.53	\$0.56	\$0.57
Covered deck/porch	Per square foot	\$0.32	\$0.34	\$0.35
Uncovered deck/porch	Per square foot	\$0.27	\$0.28	\$0.35
Sunroom/solarium	Per square foot	\$0.63	\$0.66	\$0.67
Shed/accessory building	Per square foot	\$0.32	\$0.34	\$0.57

Alterations	Permit Fee Details¹⁻¹⁶	2017 Fee	2018 Fee	2019 Fee
Unfinished basement (new or replaced foundation) Under pinning foundation	Per square foot	\$0.27 See note 12	\$0.28 See note 12	\$0.28 See note 12 (Min. \$200.00)
Roof structure Fireplace, woodstove, chimney	Per square foot	\$0.11 \$105.00	\$0.12 \$110.00	\$0.12 \$115.00
Interior Alterations: Interior alterations, all occupancies, except finished basements	Per square foot	\$0.32	\$0.55	\$0.55
Finishing basement	Per square foot	\$0.48	\$0.55	\$0.55
Other minor alteration		See note 12	See note 12	See note 12

Partial Permit/Staged Construction¹¹	2017 Fee	2018 Fee	2019 Fee
All partial permits subject to a surcharge applied to the stage permit value	50%	50%	50%
Foundation Stage¹¹ Complete to grade including or excluding underground services within building	15%	15%	15%
Building Shell Stage¹¹ Completed structural shell stage	40%	40%	40%
Completed architectural shell stage	80%	80%	80%
Building Completion Stage¹¹ Includes completed building stage	100%	100%	100%

Plumbing Only	Permit Fee Details¹⁻¹⁶	2017 Fee	2018 Fee	2019 Fee
Fixture; plumbing appliance; stack; interceptor; tank; floor drain; sewage ejector; sump; manhole; catchbasin; rain water leader; other	Each	\$8.50	\$8.93	\$9.11
All buried piping including building drain and sewer; building storm drain and sewer; storm drainage piping; water service pipe	Per linear foot	\$1.00	\$1.05	\$1.15
Water distribution pipe inside a building	Each	\$105.00	\$110.00	\$115.00
Residential¹⁴ Replace buried water service, sanitary drains or storm drains (single fee applies if multiple services are replaced at the same time)	Each	N/A	\$200.00	\$200.00

Mechanical HVAC Only	Permit Fee Details¹⁻¹⁶	2017 Fee	2018 Fee	2019 Fee
Group A, B, C (except houses), D, E	Per square foot	\$0.07	\$0.08	\$0.08
Houses		\$105.00	\$110.00	\$110.00
Group F	Per square foot	\$0.06	\$0.07	\$0.07
Commercial type Kitchen Exhaust		See note 12	See note 12	See note 12

Pool	2017 Fee	2018 Fee	2019 Fee
Public pool	\$315.00	\$331.00	\$331.00
Private pool	\$125.00	\$131.00	\$131.00

Designated Structure	2017 Fee	2018 Fee	2019 Fee
As defined in the Ontario Building Code	See note 12	See note 12	See note 12

Demolition	Permit Fee Details¹⁻¹⁶	2017 Fee	2018 Fee	2019 Fee
Houses ¹⁴ and buildings less than 3,000 square feet (gross area)	Per square foot	\$105.00	\$110.00	\$110.00
Other demolitions		\$0.06	\$0.07	\$0.07

Conditional¹⁵	2017 Fee	2018 Fee	2019 Fee
Surcharge	50%	50%	50%

Change of Use	2017 Fee	2018 Fee	2019 Fee
Permit for the change of use of a building or part thereof (additional fees apply where construction is proposed)	\$105.00	\$120.00	\$120.00

Occupancy	2017 Fee	2018 Fee	2019 Fee
<i>Permit to allow occupancy</i>			
Houses, semi-detached dwellings, townhouses	\$105.00	\$110.00	\$110.00
Other buildings	\$105.00	\$110.00	\$110.00
<i>Permit to allow partial occupancy</i>			
For area of building to be occupied (per square foot gross floor to be occupied)	N/A	\$0.07	\$0.07
Review of proposed application	N/A	\$100/hour	\$100/hour

Transfer	2017 Fee	2018 Fee	2019 Fee
Transfer of permit to a new owner	\$105.00	\$110.00	\$110.00

Deposits Required for Permits		2017 Fee	2018 Fee	2019 Fee
New Main Buildings	Houses	\$1,000.00	\$1,050.00	\$1,050.00
	Other than Houses	\$500.00	\$525.00	\$525.00
Additions, Accessory	Houses	\$500.00	\$525.00	\$525.00
	Other than Houses	\$500.00	\$525.00	\$525.00
Alterations	Houses	\$500.00	\$525.00	\$525.00
	Other than Houses	\$500.00	\$525.00	\$525.00
Demolitions	Main Building	\$2,000.00	\$2,100.00	\$2,100.00
	Accessory, Partial	\$500.00	\$525.00	\$525.00
Pools	In ground	\$500.00	\$525.00	\$525.00
Other	See note 4	\$500.00	\$525.00	\$525.00
New Main Buildings and Additions and Renovations	Industrial, Commercial Institutional and Residential other than Houses	\$1,000.00	\$1,050.00	\$1,050.00
Lot Grading Deposit	All categories of construction (as necessary)	\$2,000.00	\$2,100.00	\$2,100.00

- Notes:**
1. No deposit is required for the following:
 - a) Uncovered decks on piers
 - b) Tents and fabric structures
 2. "Houses" includes single detached, semi-detached, duplexes, triplexes and townhouses.
 3. "Other than Houses" includes Plumbing only, Mechanical HVAC only, Designated Structures, etc.
 4. The requirement for a new deposit may be waived where the City already holds a deposit with an owner on the same property with respect to an open permit file with the City, provided:
 - a) The deposit already held is equal or larger than the amount specified in this Schedule.
 - b) There is no existing damage to City property as a result of work on the lot.
 - c) The existing deposit is recorded on all applicable permit files as being held as security for other permits.

Additional Fees and Charges	2017 Fee	2018 Fee	2019 Fee
Discharge of an Order from property title	\$735.00	\$772.00	\$772.00
Submitting an application for Permit Minimum non-refundable fee for submitting all permit applications	\$105.00	\$105.00	\$115.00
<i>Alternative Solution</i> application (per hour, minimum 4 hours)	N/A	\$100.00	\$100.00
Third Party Review of Building Permit Applications ¹⁷	N/A	N/A	Actual Cost

Refund of Permit Fees	2016 Fee	2018 Fee	2019 Fee
Permit Issued. Administration functions only have been performed. No field inspections have been performed.	50%	50%	50%
Additional deduction from eligible refund for each field inspection that had been performed.	\$50.00	\$100.00	\$100.00

Notes:

1. No refund will apply one year after date of permit issuance.
2. If the calculated refund is less than the minimum fee applicable to any permit, no refund shall be made of the fees paid.
3. No permit fee shall be refunded where the permit has been revoked by the Chief Building Official in accordance with the Act.

¹ Permit fee is \$/square foot, \$/linear foot, or \$ (flat rate).

² Square foot is gross of all floors above grade measured from the outer face of exterior walls, unless noted otherwise. Mezzanines, lofts, habitable attics and dwelling units below grade are included as floor areas for permit fee calculations.

³ Where there is no floor or exterior walls for the project, square foot is the greatest horizontal area of the structure. For example, buildings or structures supported by posts or columns.

⁴ \$105.00 paid at time of application plus \$50.00 for each additional inspection in excess of one where the building is not ready for occupancy and which must be paid prior to issuance of Occupancy Permit.

⁵ There are no deductions from the gross floor area for openings such as stairs, elevators, shafts, etc.

⁶ Cellars, unfinished basements and crawl spaces are not used in the fee calculation for new construction.

⁷ Major occupancy is based upon the Ontario Building Code.

⁸ New construction and additions include plumbing, HVAC and all other regulated building services/components.

⁹ Minimum permit fee is \$105.00

¹⁰ Revision or amendment to an open permit is a minimum \$50.00 fee plus \$50.00 per hour of administration time.

¹¹ For a Partial Permit, the percentage shown for the applicable stage of construction (minus the percentage for any previous Partial Permits) must be multiplied by the applicable permit application fee shown for new construction and then increased by a 50% administrative surcharge to obtain the required total fee for that stage.

¹² If the work regulated by the permit cannot be described otherwise, the permit application fee shall be \$13.00 for each \$1,000.00 value of work proposed.

¹³ Houses in Special Categories and Alterations includes semi-detached, duplexes, triplexes, and townhouses.

¹⁴ See "Deposits Required for Permits" for deposits which may be required.

¹⁵ The fee for a Conditional Permit is equal to the regular permit fee described above plus an additional administrative surcharge of 50% of the regular permit fee. If the Conditional Permit also happens to be a Partial Permit, the Partial Permit fee already increased by 50% must be increased by an additional 50% to obtain the required total fee.

¹⁶ A 50% reduction in the fees payable will be applicable to all properties that are located within the project area boundaries of the Olde Humberstone Main Street Community

¹⁷ Third Party Review of applications are undertaken at the discretion of the Chief Building Official and may be required for very large or complex developments.

USER GROUP RATING SCHEDULE – City of Port Colborne
\$2,000,000 Commercial General Liability

Sport Activities

Low Risk Activities: Badminton, Bowling, Curling, Dance Lessons, Horseshoes, Tennis

Medium Risk Activities: Baseball, Basketball, Field Hockey, Floor Hockey, Handball, Racquetball, Soccer, Softball, Squash, Swimming with Lifeguard, Non-Contact Touch / Flag Football, Track & Field, Volleyball

Excluded Activities: Alpine Skiing, Boxing, Climbing Walls, Contact Hockey, Contact Martial Arts, Cycling, Fireworks, Gymnastics, Horse Related, Kickboxing, Lacrosse, Minor Hockey (18 & under), Rugby, Skateboarding/Skateboard Parks, Snowboarding, Tackle Football

Refer to McAvoy, Belan & Campbell for all other sports

Insurance inquiries & non-Canadian User Groups must be referred to MBC

Type of Event	# of Participants	Premium		
		Low	Medium	High
Hourly Rate for Sports-occasional use (1 day or less) (Excluding hockey)	1-100	1.35	2.38	Refer
	100-250	2.39	6.35	Refer
One Day Sporting Events / Tournaments	1-100	\$23.68	\$45.36	Refer
	101-250	\$32.40	\$85.05	Refer
	251- 500	\$56.70	\$113.40	Refer
Two to Three Day Sporting Events / Tournaments	1-100	\$45.36	\$90.72	Refer
	101-250	\$68.04	\$141.75	Refer
	251- 500	\$113.40	\$192.78	Refer
Multi-day Sporting Events / Tournaments over 500 participants or more than 3 Days		Refer	Refer	Refer
All Season Sporting Activities (except hockey)	1-50	\$85.05	\$113.40	Refer
	51-100	\$113.40	\$141.75	Refer
	101-250	\$141.75	\$170.10	Refer
	over 250	Refer	Refer	Refer
Beer Garden – applicable to sporting events (Premium is in addition to Sport Tournament Rate)	1-100		\$113.40/day	
	101-250		\$170.10/day	
	251-500		\$226.80/day	
	Over 500		Refer	
Occasional Recreational Pool Use (if applicable)	Up to 2 hours	\$8.53	Over 2 hours	\$17.01

Recreational Non-Contact Ice Hockey	Season September – April	Season May - August
Adult pickup – max 30 players	\$141.75	\$113.40
Adult league	\$255.15/team	Refer
Adult tournaments	Up to 8 teams	\$283.50
	9 – 16 Teams	\$425.25
	Larger Tournaments	Refer
One time recreational adult hockey	1 – 30 players	\$8.10 (max. 1½ hrs)
One time recreational skating • No sticks or pucks	1 - 25 participants	\$8.51 (max. 1½ hrs)
	26 – 100 participants	\$15.88 (max. 1½ hrs)
	101 – 250 participants	\$28.35 (max. 1½ hrs)

Recreational Non-Contact Ball/Roller Hockey	Season September - April	Season May - August
Pickup – max. 30 players	\$108	\$113.40
League	Refer	Refer

Meetings & Events

Type of Event	# Participants	Premium	
Meetings - No Alcohol (including arts & craft, bridge, etc.) • seasonal - monthly: 3 times rate • seasonal - weekly: 5 times rate	1-500 over 500	\$2.84 Refer	
Events		No Alcohol	With Alcohol
	1-100	\$56.70	\$141.75
	101-250	\$113.40	\$255.15
	251-500	\$170.10	\$311.85
	501-1000 over 1000	\$283.50 Refer	Refer Refer
2-3 day meetings/events		Twice Daily Rate	
4-5 day meetings/events		Triple Daily Rate	
Annual Monthly Meetings		Five Times Daily Rate	
Children's Birthday Parties	Birthday Party and/or Meeting Room	\$2.27/hour	
	Party and/or Meeting Room and/or Sports (Sports include gym, pool or arena use)	\$4.54/hour	
Camp Programs		Refer	

PROVINCIAL TAXES INCLUDED

User Group Coverage for the City of Port Colborne

SPORT & RECREATION LIABILITY INSURANCE

Why Liability Insurance?

Because of your operations, or actions, you are open for possible suit from third parties. You may not be liable but you will need to be defended in court. A Liability policy pays for this defence as well as any costs found against you. Legal fees can be very expensive and this can be an affordable way to have them covered.

This policy covers your legal liability for bodily injury to or damage to property of others such as spectators, passers-by, property owners and others resulting from your activity. In addition, your legal liability for injury to participants is covered in most cases (a few sports disciplines may not be eligible).

Who Is Insured?

Any group using the facilities of the community centre or municipality who does not have access to other insurance.

Activities Covered

Consist of sports and recreation events sanctioned or authorized by you.

Who Is Covered?

All members collectively including Executives, Managers, Coaches, Trainers, Officials, Event Organizers and Volunteers while acting within the scope of their duties on your behalf.

Eligibility

The program is designed principally for sport and recreation groups at local levels.

Coverage Provided

Through All Sport Insurance and Marketing Ltd., and Underwriting through Lloyd's of London.

Claims Service

Is available on a national basis from specialists who have a wide range of services at their disposal.

General Liability Insurance

Limit - \$2,000,000

Including the following extensions:

- Premises, Property and Operations
- Products and Completed Operations
- Blanket Contractual
- Personal Injury (libel and slander)
- Employees as Additional Insured
- Cross Liability
- Tenants Legal Liability

A deductible of \$500 applies to bodily injury, property damage and legal expenses.

The description of coverage contained herein is not complete, and reference must be made to the actual terms and conditions of the applicable policy forms. For further information please contact us.

The Corporation of the City of Port Colborne

By-law No. 6639/03/19

Being a by-law to amend by-law no. 89-2000,
being a by-law regulating
traffic and parking on city roads
(Elgin Street)

Whereas the Council of the Corporation of the City of Port Colborne is desirous of amending the provisions of By-law 89-2000, as amended, in accordance with the recommendations of Planning & Development, Report #2019-9, Parking & Traffic Elgin Street.

Now therefore the Council of The Corporation of the City of Port Colborne enacts as follows:

1. That Schedule 'E' Limited Parking Restrictions, to By-law 89-2000 as amended, be further amended by deleting therefrom the following:

<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>		<u>Column 4</u>	<u>Column 5</u>
Highway	Side	From	To	Times /Days	Maximum
Elgin Street	South	Steele St.	Fielden Ave.	Anytime	1 Hour

Enacted and passed this 28th day of January, 2019.

William C Steele
Mayor

Amber LaPointe
City Clerk

The Corporation of the City of Port Colborne

By-Law no: 6640/04/19

Being a by-law to adopt, ratify and confirm
the proceedings of the Council of The
Corporation of the City of Port Colborne at
its Regular Meeting of January 28, 2019

Whereas Section 5(1) of the *Municipal Act, 2001*, provides that the powers of a municipality shall be exercised by its council; and

Whereas Section 5(3) of the *Municipal Act, 2001*, provides that a municipal power, including a municipality's capacity rights, powers and privileges under section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

Whereas it is deemed expedient that the proceedings of the Council of The Corporation of the City of Port Colborne be confirmed and adopted by by-law;

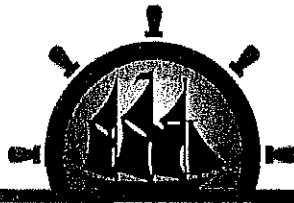
Now therefore the Council of The Corporation of the City of Port Colborne enacts as follows:

1. Every action of the Council of The Corporation of the City of Port Colborne taken at its Regular Meeting of January 28, 2019 upon which a vote was taken and passed whether a resolution, recommendations, adoption by reference, or other means, is hereby enacted as a by-law of the City to take effect upon the passing hereof; and further
2. That the Mayor and Clerk are authorized to execute any documents required on behalf of the City and affix the corporate seal of the City and the Mayor and Clerk, and such other persons as the action directs, are authorized and directed to take the necessary steps to implement the action.

Enacted and passed this 28th day of January, 2019.

William C. Steele
Mayor

Amber LaPointe
City Clerk



PORT COLBORNE

January 28, 2019

Moved by Councillor
Seconded by Councillor

WHEREAS Eating Disorder Awareness Week will be from February 1 - 7, 2019;

AND WHEREAS eating disorders have the highest mortality rate among all psychiatric illnesses and can develop in anyone, regardless of age, ethno-racial background, socioeconomic status, gender or ability;

AND WHEREAS stigma, secrecy and stereotypes still surround eating disorders, causing many people who are suffering to refrain from seeking help;

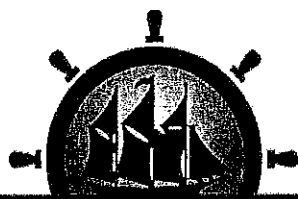
AND WHEREAS open supportive dialogue can help break the shame and silence that affect nearly 1 million Canadians living with diagnosable eating disorders and the millions of others who are struggling with food and weight preoccupation;

AND WHEREAS Eating Disorder Awareness Week (EDAW) seeks to raise awareness of eating disorders, shed light on dangerous and pervasive myths, and promote prevention. It is also a time of year for Canadians to learn about available resources and appropriate services for themselves and/or loved ones;

AND WHEREAS Eating Disorder Awareness Week aims to teach Canadians that eating disorders are not a choice, and that eating disorders are a serious and dangerous mental illness;

NOW THEREFORE, I, Mayor, William C. Steele, proclaim February 1st - 7th, 2019 as "Eating Disorder Awareness Week" in the City of Port Colborne.

William C. Steele
Mayor



PORT COLBORNE

January 28, 2019

Moved by Councillor
Seconded by Councillor

WHEREAS the Air Race Classic (ARC) is the world's pre-eminent longest running air race for women. Its mission is to emphasize the acknowledgement of female pilots through aviation based education and outreach programs;

AND WHEREAS participant racers come from throughout the global community to enhance their experience by sharing skills and to provide opportunity and mentor support for those seeking aviation based careers;

AND WHEREAS youth aviation careers or life choices are directly influenced by exposure to positive role models and flying experiences obtained at local general aviation airports;

AND WHEREAS Port Colborne's shared general aviation asset, the Niagara Central Dorothy Rungeling Airport (NCDRA) is named for such a role model and offers multiple ways for the public to experience aviation at a world class facility;

AND WHEREAS the Air Race Classic has selected NCDRA to be the 2019 Terminus finish for the 43rd annual running of its 2,400 mile air race;

NOW THEREFORE, I, Mayor, William C. Steele, proclaim June 19 - 24, 2019 as "Air Race Week" in the City of Port Colborne.

William C. Steele
Mayor

**City of Port Colborne
Regular Council Meeting 01-19
Minutes**

Date: January 14, 2019

Time: 7:54 p.m.

Place: Council Chambers, Municipal Offices, 66 Charlotte Street, Port Colborne

Members Present: M. Bagu, Councillor
E. Beauregard, Councillor
G. Bruno, Councillor
F. Danch, Councillor
A. Desmarais, Councillor
D. Kalailieff, Councillor
W. Steele, Mayor (presiding officer)
H. Wells, Councillor

Absent: R. Bodner, Councillor (due to vacation)

Staff Present: D. Aquilina, Director of Planning and Development
T. Cartwright, Fire Chief
M. Cuthbert, Corporate Communications Officer
J. Douglas-Kameka, Economic Development Officer
A. Grigg, Director of Community and Economic Development
A. LaPointe, Manager of Legislative Services/City Clerk
C. Lee, Director of Engineering and Operations
S. Luey, Chief Administrative Officer
C. McIntosh, Deputy Clerk (minutes)
P. Senese, Director of Corporate Services

Also in attendance were interested citizens, members of the news media and WeeStream.

1. Call to Order:

Mayor Steele called the meeting to order.

2. Introduction of Addendum Items:

Nil.

3. Confirmation of Agenda:

No. 1 Moved by Councillor H. Wells
Seconded by Councillor A. Desmarais

That the agenda dated November 26, 2018 be confirmed, as
circulated or as amended.

CARRIED.

4. Disclosures of Interest:

Nil.

5. Adoption of Minutes:

No. 2

Moved by Councillor E. Beauregard
Seconded by Councillor D. Kalailieff

- (a) That the minutes of the inaugural meeting of Council 29 - 18, held on December 3, 2018, be approved as presented.
- (b) That the minutes of the regular meeting of Council 30-18, held on December 10, 2018, be approved as presented.
- (c) That the minutes of the special meeting of Council 31-18, held on December 12, 2018, be approved as presented.

CARRIED.

6. Determination of Items Requiring Separate Discussion:

Item 1

7. Approval of Items Not Requiring Separate Discussion:

No. 3

Moved by Councillor G. Bruno
Seconded by Councillor H. Wells

That item 1-5 on the agenda be approved, with the exception of items that have been deferred, deleted or listed for separate discussion, and the recommendation contained therein adopted.

Item:

2. Corporate Services Department, Clerk’s Division, Report 2019-04, Subject: Council Representation on Boards and Committees

Council resolved:

That Councillors Eric Beauregard, Donna Kalailieff, and Ron Bodner be appointed as the Council representatives on the Canal Days Committee for a term ending November 30, 2022.

That Councillors Angie Desmarais, Eric Beauregard, Donna Kalailieff, and Gary Bruno be appointed as the Council representatives to the Committee of Adjustment for a period ending November 30, 2022.

That Councillors Mark Bagu and Harry Wells be appointed as the Council representatives on the Environmental Advisory Committee for a term ending November 30, 2022.

That Councillors Gary Bruno and Eric Beauregard be appointed as the Council representatives on the Grant Policy Committee for a term ending November 30, 2022.

That Councillor Mark Bagu be appointed as the Council representative on the Niagara Community Foundation, Port Colborne Fund for a term ending November 30, 2022.

That Councillors Angie Desmarais, Eric Beauregard, Frank Danch, and Mark Bagu be appointed as the Council representatives on the Notice to Muzzle Appeal Committee for a term ending November 30, 2022.

That Councillors Eric Beauregard and Gary Bruno be appointed as the Council representatives on the Transit Advisory Committee for a term ending November 30, 2022.

That Councillor Angie Desmarais be appointed as primary back-up and Mark Bagu be appointed as secondary back-up to the Mayor in the activation of the Emergency Management Plan for a term ending November 30, 2022.

3. Corporate Services Department, Clerk's Division, Report 2019-03, Subject: Appointments to Boards and Committees

Council resolved:

That Bobbie Broughton, Robyn Garner, Bryan Ingram, and Cynthia Skinner be appointed to the Accessibility Advisory Committee for a term ending December 31, 2022.

That Tom Harrietta be appointed to the Active Transportation Advisory Committee for a term ending December 31, 2022.

That Dan O'Hara be appointed to the Committee of Adjustment for a term ending December 31, 2022.

That Larry Fontaine and Marilyn Barton be appointed to the Economic Development Advisory Committee for a term ending December 31, 2022.

That Jack Hellinga, George McKibbon, and Clayton Nadeau be appointed to the Environmental Advisory Committee for a term ending December 31, 2022.

That Bea Kenny be appointed to the Grant Policy Committee for a term ending December 31, 2022.

That Kim Danch, Juli Longaphie, Gino Spada, Mark Guilbeault, Chris Bull, and Chris Davis be appointed to the Main Street Business Improvement Area Board for a term ending December 31, 2022.

That Terry Huffman, Bonnie Johnston, and Jeffrey Piniak be appointed to the Port Colborne Historical and Marine Museum for a term ending December 31, 2022.

That Yvon Doucet and Bea Kenny be appointed to the Port Colborne Medical Education, Recruitment and Health Services Committee for a term ending December 31, 2022.

That Michael Cooper, Cheryl MacMillan, Brian Beck, Valerie Catton, Harmony Cooper, Jeanette Lyons Frenette, Bryan Ingram, and Ann Kennerly be appointed to the Port Colborne Library Board for a term ending December 31, 2022.

That Maggie Wahl-Horne and Betty Konc be appointed to the Port Colborne Senior Citizen Advisory Council for a term ending December 31, 2022.

That Melissa Bigford and Yvon Doucet be appointed to the Port Colborne Transit Advisory Council for a term ending December 31, 2022.

That Tim Hoyle be appointed to the Property Standards Committee for a term ending December 31, 2022.

4. Community and Economic Development, Health Services Division, Report 2019-02, Subject: Collaboration with Town of Fort Erie for Memory Clinic Services

Council resolved:

That the two-year Memory Clinic collaboration with the Town of Fort Erie be approved, as outlined in Community and Economic Development, Health Services Report 2019-02, Subject: Collaboration with Town of Fort Erie for Memory Clinic Services; at a total cost of \$9,840 over a two-year period; and

That the Town of Fort Erie be so notified.

5. International Women's Day, March 6, 2019 – Guild Hall, 72 Charlotte Street, Port Colborne

Council resolved:

That the International Women's Day Event to be held at the Guild Hall, 72 Charlotte Street, Port Colborne on March 6, 2019 from the hours of 5:00 p.m. to 10:00 p.m., is hereby declared a municipally significant event in accordance with the Municipal Alcohol Management Policy.

CARRIED.

8. Consideration of Items Requiring Separate Discussion:

1. Planning and Development Department, Planning Division, Report 2019-01, Subject: Private Retail of Cannabis

No. 4 Moved by Councillor G. Bruno
Seconded by Councillor F. Danch

That the Council of The Corporation of the City of Port Colborne “opt-in” to permitting physical cannabis retail stores effective April 2019; and

That the Cannabis Retail Store Policy Statement be adopted; and

That a copy of this resolution be sent to the Premier of the Province of Ontario the Honourable Doug Ford, the Ontario Attorney General Minister, the Honourable Caroline Mulroney, the Minister of Finance, the Honourable Victor Fedeli.

Recorded Vote:

Yes: Bagu, Beaugard, Bruno, Danch, Desmarais, Steele

No: Kalailieff, Wells

Absent: Bodner

CARRIED.

9. Proclamations:

Nil.

10. Minutes of Boards, Commissions & Committees:

No. 5 Moved by Councillor H. Wells
Seconded by Councillor M. Bagu

(a) That the minutes of the Port Colborne Public Library Board Meeting of November 13, 2018, be received.

CARRIED.

11. Consideration of By-laws:

No. 6 Moved by Councillor E. Beaugard
Seconded by Councillor A. Desmarais

That the following by-laws be enacted and passed:

6637/01/19 Being a By-law to adopt, ratify and confirm the Proceedings of the Council of The Corporation of the City of Port Colborne at its Regular Meeting of January 14, 2019

CARRIED.

12. Council in Closed Session:

Motion to go into Closed Session – 8:00 p.m.

No. 7 Moved by Councillor H. Wells
Seconded by Councillor G. Bruno

That Council do now proceed into closed session in order to address the following matter(s):

- (a) Minutes of the closed session portion of the following Council meetings: November 26, 2018, December 10, 2018 and December 12, 2018.
- (b) Corporate Services Department, Clerk’s Division Report 2019-07, Subject: Appointments to Boards and Committees, pursuant to the *Municipal Act, 2001*, Subsection 239(2)(b), personal matters about an identifiable individual, including municipal or local board employees.

CARRIED.

Motion to rise with report:

No. 8 Moved by Councillor A. Desmarais
Seconded by Councillor D. Elliott

That Council do now rise from closed session with report at approximately 8:02 p.m.

CARRIED.

13. Disclosures of Interest Arising from Closed Session:

Nil.

14. Reports/Motions Arising from Closed Session:

(b) Corporate Services Department, Clerk’s Division Report 2019-07, Subject: Appointments to Boards and Committees, pursuant to the *Municipal Act, 2001*, Subsection 239(2)(b), personal matters about an identifiable individual, including municipal or local board employees

No. 9 Moved by Councillor H. Wells
Seconded by Councillor M. Bagu

That Betty Konc, Norbert Gieger, Frank Beres, Michelle Benest-Tanner, Shawn Tylee, Jesse Boles, Rob Philips, and Marianna Plghin be appointed to the Downtown Business Improvement Area Board for a term ending December 31, 2022.

CARRIED.

15. Adjournment:

No. 10 Moved by Councillor F. Danch
Seconded by Councillor E. Beauregard

That the Council meeting be adjourned at approximately 8:04 p.m.

CARRIED.

William C. Steele
Mayor

Amber LaPointe
City Clerk

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